

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

EMERGENCY COMMUNICATIONS DISPATCHER

The Aroostook County Sheriff's Office is currently accepting applications for the position of Emergency Communications Dispatcher.

Dispatchers handle requests for all Law Enforcement, Fire and Emergency Medical Services received via 9-1-1, telephone and radio. The dispatcher documents calls using computer software systems and established protocols. Dispatchers frequently interact with people who are agitated and under stress and must have the ability to remain calm and communicate clearly both verbally and in writing. Also must be able to multi-task and follow directions.

Applicant must be willing to work nights and weekends (shifts are bid-based by seniority). Pay and benefits are competitive.

Minimum requirement to be considered for employment are:

- High School diploma or equivalent
- Excellent communications skills
- No criminal record
- Transportation to and from work – valid driver's license
- Willing to submit to psychological and Polygraph examination
- Certification and previous experience preferred
 - If not already certified, new employee must be able to successfully complete all certification requirements within the first year, including CTO course offered by MCJA.

To apply send application with cover letter and resume to:

Aroostook County Sheriff's Office
Attn: Shawn Gillen
25 School St., Suite 216
Houlton, ME 04730

Applications can be picked up in person at the Sheriff's office or requested by email at cathy.forest@aroostook.me.us and must be turned in by August 31, 2018.

The County reserves the right to reject any and all applications and select the most qualified applicant. Aroostook County is an Equal Opportunity Employer.