



*The following County of Aroostook policies and procedures outlined below coincide with Executive Order No. 35, dated March 5, 2021 presented by Maine Governor, Janet T. Mills*

The County of Aroostook is closely monitoring the Coronavirus known as COVID-19. During this public health emergency, we pledge to do all we can to keep our employees and the public that come to our facilities healthy and safe. The public and our employees are reminded to take recommended Coronavirus/Covid-19 precautions. Social distancing and safety protocols are being used at all County of Aroostook facilities.

The County of Aroostook is monitoring updates from the [Maine Centers for Disease Control and Prevention](https://www.cdc.gov) for ongoing guidance and direction regarding necessary precautions and action plans.

**County of Aroostook Departmental Information effective 04/05/2021.**

**Please consider communicating with our departments via telephone and online. Department contacts are available at our website: [www.arostook.me.us](http://www.arostook.me.us) and below.**

**Face Coverings:** Persons [including employees, tenants and the public] are required to wear face coverings in all County of Aroostook facilities and grounds that are typically accessible to the public; including parking lots, walkways, lobbies, waiting areas, elevators, service desks and related hallways.

**Administrative offices** including **Human Resources** and our **Unorganized Territory Community Services** departments are open to the public 8:00 a.m. to 4:30 p.m., Monday through Friday with limited staff working on-site. Please consider calling in advance before visiting these departments. These departments can be contacted by telephone at 207-493-3318. Website: [www.arostook.me.us](http://www.arostook.me.us)

**The Southern Registry of Deeds Office (Houlton)** is opened to the public. Office hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. Deed and map searching can also be done on-line at the following website: [www.arostookdeedsouth.com](http://www.arostookdeedsouth.com)  
Tel.:207-532-1500.

**The Northern Registry of Deeds Office (Fort Kent)** is opened to the public. Office hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. Deed and map searching can also be done on-line at the following website: [www.arostookdeednorth.com](http://www.arostookdeednorth.com)  
Tel.: 207-834-3925.

**The Registry of Probate Office** is closed to the public with staff working on-site. Office hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. A Drop box is available for the public to leave documents to be processed. Probate forms and services can be accessed on-line at the following website: <http://www.maineprobate.net/> Probate Court is being conducted via Zoom by appointment. Tel.: 207-532-1502.

**The District Attorney's Offices** Effective 07/06/2020; all staff will be working on-site using a closed-door policy. You must call to make an appointment with a District Attorney's office before visiting. Staff can be reached by telephone by calling: Caribou Office: 207-498-2557; Presque Isle Office: 207-764-0504; Houlton Office: 532-4294. Our District Attorney's website is: <https://www.arostook.me.us/departments/district-attorney-office.html>

**The Aroostook County Emergency Management Agency (EMA)** is closed to the public with limited staff working on-site 8:00 a.m. to 4:30 p.m., Monday through Friday. EMA can be contacted by telephone at 207-493-4328; email at [darren@arostookema.com](mailto:darren@arostookema.com); EMA website is <http://arostookema.com/akema/> **Effective July 1, 2020 all EMA staff will be working on-site, but will still be closed to the public.**

**The Aroostook County Jail** is currently closed to the public. To contact the Jail call: 207-532-7317

**The Sheriff's Office Building** is closed to the public with staff working on-site 8:00 a.m. to 4:30 p.m., Monday through Friday. Please call in advance to make an appointment. The Sheriff's Office can be contacted by telephone at 207-532-3471. Crime Stoppers: 1-800-638-8477 Dispatch: 1-800-432-7842, Website: <https://www.arostook.me.us/departments/sheriff.html>

**The Aroostook County Maintenance Department:** Monday through Friday; Houlton location on-site hours are 7:00 a.m. to 3:00 p.m.; Caribou location on-site hours are 6:00 a.m. to 5:30 p.m.; Fort Kent location on-site hours are 6:00 a.m. to 2:00 p.m. The Maintenance Department Director can be reached by telephone at: 207-493-6305. The Maintenance Department website is: <https://www.arostook.me.us/departments/facilities.html>

Court schedules can be seen at [https://www.courts.maine.gov/maine\\_courts/schedules/closings.shtml](https://www.courts.maine.gov/maine_courts/schedules/closings.shtml)