

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING – TUESDAY, JANUARY 5, 2010 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM

- ART. 1. CALL TO ORDER.
- ART. 2. ELECTION OF OFFICERS/REPRESENTATIVES:
- A) CHAIR, BOARD OF COUNTY COMMISSIONERS.
 - B) CHIEF LOCAL ELECTED OFFICIAL (CLEO) FOR WORKFORCE INVESTMENT ACT (WIA) PROGRAM.
 - C) MCCA AND RISK POOL DIRECTOR.
 - D) NORTHERN MAINE DEVELOPMENT COMMISSION (NMDC) EXECUTIVE COMMITTEE.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE DECEMBER 16, 2009 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. APPROVAL OF ONE (1) FULL-TIME DEPUTY SHERIFF.
- ART. 7. APPROVAL OF CONTRACT WITH CORRECT RX.
- ART. 8. APPROVAL OF RETIREMENT OF ACCOUNTS PAYABLE CLERK.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE COUNTY COMMISSIONERS' ASSOCIATION MEETING.
 - B) EMERGENCY MANGEMENT AGENCY VEHICLE BID.
 - C) MAINE PRETRIAL SERVICES NOVEMBER REPORT.
 - D) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JANUARY 20, 2010 – 5:30 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' 2010 ORGANIZATIONAL MEETING –TUESDAY, JANUARY 5, 2010– 5:30 P.M. – CONFERENCE ROOM – SHERIFF'S OFFICE BUILDING - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:33 p.m.

ART. 2. Election of Officers:

A) Chair, Board of County Commissioners.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to elect Commissioner Paul J. Adams as Chair of the Board of County Commissioners for 2010.

VOTE:

Motion voted on and passed.

B) Chief Local Elected Official (CLEO) for the Workforce Investment Act (WIA) Program.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to elect Commissioner Norman L. Fournier as Chief Local Elected Official (CLEO) for the Workforce Investment Act (WIA) Program.

VOTE:

Motion voted on and passed.

C) Maine County Commissioners' Association (MCCA) and Risk Pool Director.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to elect Commissioner Paul J. Underwood as Director to the Maine County Commissioners' Association (MCCA) and Risk Pool.

VOTE:

Motion voted on and passed.

D) Northern Maine Development Commission (NMDC) Executive Committee.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to elect Commissioners Norman L. Fournier and Paul J. Underwood as representatives to Northern Maine Development Commission (NMDC) Executive Committee.

VOTE:

Motion voted on and passed.

ART. 3. Approval of Agenda.

The County Administrator recommended a correction of a typographical error for Article 9 B) – Emergency Management (not Mangement) Agency.

Chairperson Paul J. Adams entertained a motion to approve the agenda as amended.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of December 16, 2009 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 16, 2009 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 16, 2009 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following.

- A) Attendance Record.
- B) Bills and Warrants.

Bills and Warrants will be signed at the next meeting.

ART. 6. Approval of one (1) full-time Deputy Sheriff.

Sheriff Madore recommended the approval of Deputy Ross McQuade as full-time Deputy Sheriff to replace

Deputy Larry Goff who assumed the position of Domestic Violence Detective created through a Public Safety Grant. Deputy McQuade understands that this position is for one (1) year or until the grant funding runs out.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Ross McQuade as full-time Deputy Sheriff, contingent on the continuation of grant funding for the temporary, full-time position.

VOTE:

Motion voted on and passed.

ART. 7. Approval of Contract with Correct Rx.

The County Administrator advised that entering into this agreement with Correct Rx was approved at a previous meeting, but as a formality, he asked the County Commissioners to authorize him to execute the contract.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the County Administrator to execute the contract for pharmaceutical services with Correct Rx for a six (6) month period.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Retirement of Accounts Payable Clerk.

The County Administrator informed the County Commissioners that Susan Pelletier, Accounts Payable Clerk, tendered her letter of retirement. Ms. Pelletier has been a dedicated employee for over twenty-five (25) years and we will miss her presence in the office. We wish her well in her future endeavors.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to accept Susan Pelletier's resignation/retirement with regret.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Maine County Commissioners' Association (MCCA) Meeting.

The County's Risk Pool Assessment for 2010 is \$85,412.30. This represents an approximate 1% decrease over the 2009 assessment. This is good news.

The most significant item on the MCCA December 21st meeting agenda was a Board of Corrections (BOC) update from Neale Duffet, Chair. The significant talking points were:

- 1) BOC is struggling with its role and functions under the statute;
- 2) BOC is dysfunctional;
- 3) BOC understands that counties need State money to remain strong and viable.

The County Administrator believes that the BOC Chair and certain other Board Members are sympathetic to counties' financial needs; however, State funding is limited, at best.

The County Commissioners also had a discussion on the MCCA dues for 2010. The County Commissioners, by unanimous consent, agreed to allow Commissioner Underwood to use his discretion in voting for a 2010 dues option at the annual meeting in January.

B) Emergency Management Agency Vehicle Bid.

The County Administrator advised that the Emergency Management Agency bid was awarded to the low bidder, Carroll's Auto Sales, for \$20,885.00.

C) Maine Pretrial Services November Report.

The County Administrator reviewed the November report with the County Commissioners. Commissioner Fournier noted that the BOC spends a fair amount of time discussing pretrial issues. The County Administrator advised that not all counties have pretrial programs, and in his view, the BOC will attempt to provide some measure of uniformity throughout the State.

D) Other Items of Business.

1) Department of Energy (DOE) Grant.

The County Administrator advised that the County has been awarded \$306,800.00 to implement efficiency measures with its infrastructure (buildings). He further explained the types of projects this grant funding will encompass (energy efficient windows, doors, boilers, etc.).

ART. 10. Other Business.

There was no other business.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (A) to discuss a personnel issue."

VOTE:

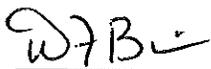
Motion voted on and passed.

Upon returning to open session, no action was taken.

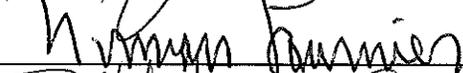
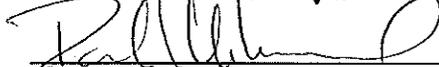
ART. 12. Adjournment.

Meeting adjourned at 6:44 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: January 5, 2010

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING -- WEDNESDAY, JANUARY 20, 2010 -- 5:30 P.M. -- REGISTRY OF DEEDS OFFICE -- FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JANUARY 5, 2010 COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. DISCUSSION CONCERNING FY11 CORRECTIONAL SERVICES BUDGET.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE ASSOCIATION OF COUNTY CLERKS, ADMINISTRATORS AND MANAGERS (MACCAM).
 - B) WIA PROGRAM UPDATE.
 - C) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT.
 - D) MAINE PRETRIAL DECEMBER 2009 REPORT.
 - E) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING -- WEDNESDAY, FEBRUARY 3, 2010 -- 5:30 P.M. -- CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, JANUARY 20, 2010– 5:30 P.M. –
REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Jim Madore, Sheriff
Paul J. Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of Agenda.

Chairperson Paul J. Adams informed the County Commissioners that one (1) item would be added to Article 4-C) Resolution to Designate the County of Aroostook as a Recovery Zone Pursuant to the American Recovery and Reinvestment Tax Act of 2009.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3 Approval of minutes of the January 5, 2010 County Commissioners' Organizational Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the January 5, 2010 County Commissioners' Organizational Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

C) Resolution to Designate the County of Aroostook as a Recovery Zone Pursuant to the American Recovery and Reinvestment Tax Act of 2009.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Resolution Designating the County of Aroostook as a Recovery Zone Pursuant to the American Recovery and Reinvestment Tax Act of 2009.

VOTE:

Motion voted on and passed.

ART. 5. Discussion concerning FY 11 Correctional Services Budget.

The County Administrator reviewed the various memoranda and e-mail correspondence from the Board of Corrections (BOC) and the Corrections' Working Group (CWG) with the County Commissioners. He highlighted, in particular, restrictive guidelines that related to staffing.

He also reviewed the FY 11 Correctional Services budget, with particular attention to the proposed adjustments made by the CWG and the Budget Process Group (BPG).

Unbeknownst to the County Administrator and others, the CWG decided to remove step increases and cost-of-living adjustments to our budget and other jail budgets. This will create an undue hardship on collective bargaining efforts and present health and safety concerns for staff and inmates, in the opinion of the County Administrator.

The next step in the process is for the BOC to present a tentative budget to the Joint Standing Committees on Criminal Justice and Public Safety and Appropriations and Financial Affairs within the next week or so.

The State of Maine is not living up to its requirement to fund county and regional jails under the PL 2007, Chapter 653.

ART. 6. County Administrator's Report:

A) Maine Association of County Clerks, Administrators and Managers (MACCAM).

The County Administrator reviewed the draft minutes of a recent MACCAM Meeting in Penobscot County.

B) WIA Program Update.

The CLEOs have designated Northern Maine Development Commission (NMDC) to be the new grant sub-recipient for the WIA Program effective February 15, 2010. The LWIB supported the CLEO's action on January 15, 2010 by a majority vote. The County Administrator is working with the Department of Labor, Bureau of Employment Services, and NMDC to effect this transition in a timely matter. An update will be provided at the next meeting.

C) Maine Municipal Employees Health Trust (MMEHT) Claims' Experience Report.

The County Administrator reviewed the claims experience report with the County Commissioners, indicating that the loss ratio is at 132%.

D) Maine Pretrial December 2009 Report.

The County Administrator reviewed the December 2009 Maine Pretrial Report.

E) Other Items of Interest.

1) Maine County Commissioners' Association (MCCA) Meeting.

The 2010 MCCA dues will be \$7, 999.00. Commissioner Underwood provided a brief update of the annual meeting and recommended that the County name alternate representatives to the MCCA Board of Directors and Risk Pool, in the event that he is unable to attend a meeting or meetings.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to appoint Norman L. Fournier and Paul J. Adams as alternate members to the MCCA Board of Directors and Risk Pool.

VOTE:

Motion voted on and passed.

2) Squapan Update.

Paul Bernier, Public Works Director, provided an update on the requirements of LD 797 – “An Act to Fully Implement the Legislative Intent in Prohibiting Offensive Place Names”. A committee meeting of local, interested parties will be scheduled in the immediate future to ensure compliance with the new legislation.

ART. 7. Other Business.

There was no other business to discuss.

ART. 8. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

“I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) and (E) to discuss personnel issues and attorney/client consultations, respectively.”

VOTE:

Motion voted on and passed.

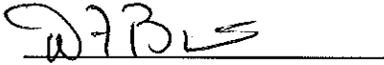
Upon returning to open session, the following motion was made:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve a one (1) month paid leave of absence for the Deputy Register in the Registry of Deeds, South.

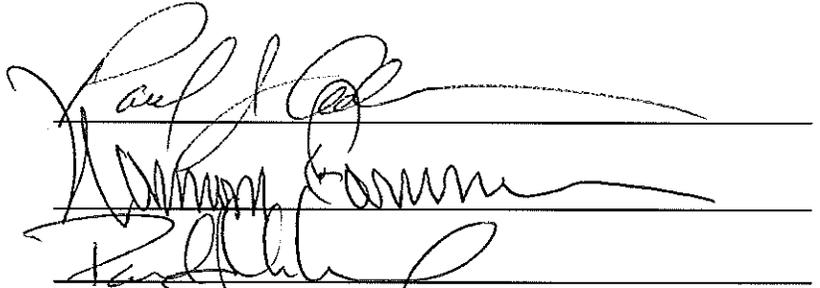
ART 9. Adjournment.

Meeting adjourned at 7:04 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: January 20, 2010

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – FEBRUARY 3, 2010 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JANUARY 20, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. BIDS (DISPATCH RELOCATION PROJECT):
- A) DISPATCH CONSTRUCTION PROJECT.
 - B) RADIO PC CONSOLE.
 - C) CALL RECORDING SYSTEM.
 - D) SECURITY CAMERA SYSTEM.
 - E) BACKUP GENERATOR.
 - F) OFFICE FURNITURE.
- ART. 6. APPROVAL OF PART-TIME EMERGENCY MANAGEMENT AGENCY (EMA) SECRETARY.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
- A) HORIZON WIND ENERGY.
 - B) WIA PROGRAM UPDATE.
 - C) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 17, 2010 – 5:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 3, 2010 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Wilfred J. Bell, Treasurer
Bryan Jandreau, Facilities Manager
Paul Bernier, Public Works Director
Vern Ouellette, EMA Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:35 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the January 20, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the January 20, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the January 20, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Bids:

A) Dispatch Construction Project.

Bids were received from the following vendors:

NicCait Construction, Inc. Presque Isle, Maine	\$16,900.00
Buildings Etcetera, Inc. Houlton, Maine	\$17,133.00
ATOKAD Holdings, LLC	\$32,281.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

B) Radio PC Console:

A bid was received from the following vendor:

Aroostook Technologies, Inc. Presque Isle, Maine	\$14,735.00
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MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

C) Call Recording System.

Bids were received from the following vendors:

North Star Tower and Communications Fort Fairfield	\$12,314.62
Aroostook Technologies, Inc. Presque Isle, Maine	\$10,823.50

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

D) Security Camera System.

Bids were received from the following vendors:

Aroostook Technologies, Inc. Presque Isle, Maine	\$3,806.00
Seacoast Security Presque Isle, Maine	\$5,161.95
North Star Tower and Communication Fort Fairfield, Maine	\$7,683.48

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

E) Backup Generator.

Backup generator bids will be opened at the February 17, 2010 County Commissioners' Meeting.

F) Office Furniture.

A bid was received from the following vendor:

CQP Office Solutions Caribou, Maine	\$3,126.00
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MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 6. Approval of part-time Emergency Management Agency (EMA) secretary.

Vern Ouellette, EMA Director, briefly outlined the interview process; out of the five (5) candidates who interviewed for the position, he recommended the hiring of Karen Marie Kovach as part-time secretary for the EMA Office.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to hire Karen Marie Kovach as part-time secretary for the EMA Office.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

A) Horizon Wind Energy.

The County Administrator and Public Works Director provided an overview of a meeting they had with representatives of Horizon Wind Energy on January 14, 2010. Horizon is optimistic about the future of this project. It will require that a new transmission line be constructed to deliver the energy produced by the wind farm to markets in the northeast. If necessary, Horizon Wind will finance the construction of the transmission line. Permitting for the project is expected to begin later this summer or early fall. Horizon is also interested in developing a site in Fort Fairfield. It is our understanding that they have had discussions with town officials and other interested parties regarding their interest in a Fort Fairfield project.

As this initiative moves forward, the County will investigate the possibility of establishing a Tax Increment Financing (TIF) district for this project.

The Horizon officials will provide the County Commissioners with an update at a future meeting.

B) WIA Program Update.

The Department of Labor has given its approval to transition the grant subrecipient designation from the County of Aroostook to the Northern Maine Development Commission (NMDC). This transaction will occur on February 15, 2010. The County Administrator is doing what is necessary to effect the transition by this date.

C) Kimball Report:

This report was reviewed with the County Commissioners. The purpose of this report is to provide recommendations on the optimum PSAP configuration for the State of Maine. There will be more discussions on this topic in the future. It is likely that, in the future, the number of PSAPs in the State will be reduced from the current number of 26 to between 15 and 17, as is recommended by the report.

ART. 8. Other Business.

There was no other business.

ART. 9. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

“I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) and (E) to discuss personnel issues and attorney/client consultations, respectively.”

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motions were made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the employee contract extension for the County Administrator as presented by the County Administrator and agreed to by the County Commissioners.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the County Administrator to take any and all action necessary to transfer the Workforce Investment Act Program to Northern Maine Development Commission and to approve the termination of employment of the Executive Director of the Workforce Investment Act Program for Local Area 1, effective February 12, 2010.

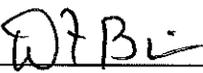
VOTE:

Motion voted on and passed.

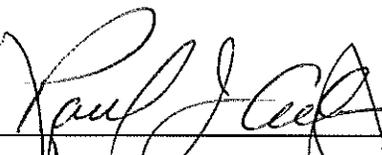
ART. 10. Adjournment

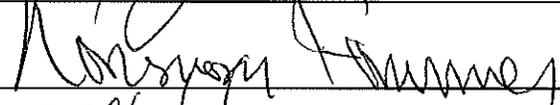
Meeting adjourned at 6:45 p.m.

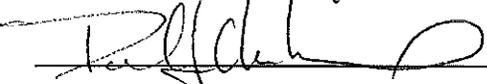
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: February 3, 2010

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 17, 2010 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE FEBRUARY 3, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. GARDNER LAND COMPANY, INC., REZONING PETITION UPDATE (Michael L. Lane, Esq.).
- ART. 6. BIDS:
- A) ONE (1) POLICE CRUISER AND ONE (1) SUV.
 - B) BACK-UP GENERATOR FOR DISPATCH RELOCATION PROJECT.
- ART. 7. APPROVAL OF 2010 COUNTY TAXES, DUE DATE AND INTEREST ON DELINQUENT TAXES.
- ART. 8. APPROVAL OF TAX ANTICIPATION NOTE.
- ART. 9. APPROVAL TO HIRE ACCOUNTS PAYABLE CLERK.
- ART. 10. APPROVAL TO HIRE PART-TIME VICTIM WITNESS ADVOCATE FOR THE DISTRICT ATTORNEY'S OFFICE.
- ART. 11. SHERIFF'S DEPARTMENT APPOINTMENTS:
- A) RECOMMISSIONING OF ONE (1) FULL-TIME DEPUTY SHERIFF.
 - B) HIRING OF TWO (2) PART-TIME DEPUTY SHERIFFS.
 - C) HIRING OF ONE (1) FULL-TIME CORRECTIONS OFFICER.
- ART. 12. HOULTON TREE REMOVAL.
- ART. 13. APPROVAL OF A ONE (1) YEAR (1/1/2010 – 12/31/2010) FIRE PROTECTION AGREEMENT WITH THE CITY OF CARIBOU FOR THE UNORGANIZED TERRITORY OF CONNOR IN THE AMOUNT OF \$18,790.07.
- ART. 14. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS) EMPLOYEE CONTRIBUTION RATES.
 - B) PROPOSED NEW VAN BUREN PORT OF ENTRY.

- C) COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC SERVICE GRANT PROGRAM
CLOSEOUT REPORT.
 - D) DISPATCH RELOCATION PROJECT BID RESULTS.
 - E) OTHER ITEMS OF INTEREST.
- ART. 15. OTHER BUSINESS.
- ART. 16. EXECUTIVE SESSION.
- ART. 17. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING -- WEDNESDAY -- MARCH 3, 2010 -- 5:30 P.M. -- FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 17, 2010 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

The County Administrator advised that Art. 14-A) should read "Maine Public Employees Retirement System (PERS) Employer Contributions Rates", not "Employee Contribution Rates".

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the February 3, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the February 3, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 5. Gardner Land Company, Inc., Rezoning Petition Update (Michael L. Lane, Esq.).

The County Administrator introduced Michael Lane, Esq., who is Counsel to Gardner Land Company, Inc. He indicated that Mr. Lane wanted to review what Gardner Land Company proposes to do at Wytopitlock Lake and why they believe this project will have a positive impact on Aroostook County.

Mr. Lane indicated that this project is a two-step process. The first step is to determine whether there is adverse impact and he believes there is none. The second step is to show demonstrated need for the project. To that end, he indicated that there is presently no land for sale for development in the thirteen (13) towns surrounding Wytopitlock Lake. The petition is currently before the Land Use Regulation Commission (LURC). The proposal before LURC is to consider changing the zoning classification of 67 acres of Gardner's land to the Residential Development Sub-district. Once this change is approved by LURC, Gardner Land Company will submit a subdivision application.

Mr. Lane's purpose in addressing the County Commissioners is to update them on the project and to ask for their support. It is recognized that this land is not in the Unorganized Territory; the County is merely an abutting landowner.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to support the rezoning petition by Gardner Land Company, Inc., with the understanding that the County recognizes this land is not in the Unorganized Territory; therefore, the County pays deference to the Assessors of Glenwood Plantation.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

Before the bids were opened, Commissioner Paul Underwood made a motion, seconded by Commissioner Norman L. Fournier, to table the bids on the vehicles pending the financial outcome of the Dispatch Relocation project.

After a discussion, Commissioner Underwood withdrew his motion.

A) One (1) Police Cruiser and One (1) SUV.

The following bids were received on the vehicles:

	<u>Cruiser</u>	<u>SUV</u>
Griffeth Ford Caribou	\$23,620.00	\$27,965.00
York's of Houlton Houlton	\$23,984.00	\$27,618.00
Percy's Auto Sales Presque Isle	\$23,681.00	
Martin Ford Fort Kent	\$23,897.00	\$27,918.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder.

VOTE:

Motion voted on and passed. (Commissioner Adams and Fournier voted in favor; Commissioner Underwood voted against.)

B) Back-up Generator for Dispatch Relocation Project.

Bids were received from the following vendors:

R.L. Todd Caribou, Maine	\$10,342.00
Swallow Electric Houlton, Maine	\$ 7,139.00
John's Electric & Solar Services Patten, Maine	\$16,502.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder.

VOTE:

Motion voted on and passed.

ART. 7. Approval of 2010 County Tax, Due Date and Interest on Delinquent Taxes.

This article was tabled until further information can be obtained on the State valuation for the Town of New Limerick.

ART. 8. Approval of Tax Anticipation Note.

The County Administrator provided documentation to the County Commissioners in connection with the \$1.5 million dollar Tax Anticipation Note (TAN) for their signatures. He indicated that two (2) votes would be required to formally approve the TAN. He indicated that the interest rate for the TAN is 3.25%.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the TAN consistent with the two votes as prepared by legal counsel, which are included as Attachment 1.

VOTE:

Motion voted on and passed.

ART. 9. Approval to hire Accounts Payable Clerk.

The County Administrator recommended the hiring of Pamela Boyce of Presque Isle as Accounts Payable Clerk for the County Commissioners' Office.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Pamela Boyce of Presque Isle as Accounts Payable Clerk.

VOTE:

Motion voted on and passed.

ART. 10. Approval to hire part-time Victim Witness Advocate for the District Attorney's Office.

The County Administrator, on behalf of Neale Adams, District Attorney, recommended the hiring of Kathleen Braeuninger of Fort Fairfield as part-time Victim Witness Advocate for the District Attorney's Office.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Kathleen Braeuninger of Fort Fairfield as part-time Victim Witness Advocate for the District Attorney's Office.

VOTE:

Motion voted on and passed.

ART. 11. Sheriff's Department Appointments:

A) Recommissioning of one (1) full-time Deputy Sheriff.

Sheriff Madore recommended that the County Commissioners approve the recommissioning of Daniel Robertson as full-time Deputy Sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommissioning of Daniel Robertson as full-time Deputy Sheriff.

VOTE:

Motion voted on and passed.

B) Hiring of two (2) part-time Deputy Sheriffs.

Sheriff Madore recommended that the County Commissioners approve the hiring of Dustin D. Charette of Fort Kent and Eric R. Crouse of Houlton as part-time Deputy Sheriffs.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Dustin D. Charette of Fort Kent and Eric R. Crouse of Houlton as part-time Deputy Sheriffs.

VOTE:

Motion voted on and passed.

C) Hiring of one (1) full-time Corrections Officer.

Sheriff Madore recommended that the County Commissioners approve the hiring of Rebekah F. Bickford of Houlton as full-time Corrections Officer.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Rebekah F. Bickford of Houlton as full-time Corrections Officer.

VOTE:

Motion voted on and passed.

ART. 12. Houlton Tree Removal.

The County Administrator reviewed a recommendation by Arborist Arthur Selander to remove two (2) sugar maple trees on the Court Street side of our property in front of the Superior Court Building in Houlton. Both trees are approximately 60 years old and both have bacterial and fungal disease. One of the trees is in danger of sudden collapse, posing a potential life and safety issue for pedestrians.

Based on Mr. Selander's professional recommendation, the County Administrator proposed removing both trees before the end of winter. He also recommended the removal of the root system and planting of new trees at a later point in time.

After a brief discussion, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to remove both trees and to replant with small-leafed Lyndons.

VOTE:

Motion voted on and passed.

ART. 13. Approval of one (1) year (1/1/2010 – 12/31/2010) Fire Protection Agreement with the City of Caribou for the Unorganized Territory of Connor in the amount of \$18,790.07.

The County Administrator recommended the approval of the one (1) year Fire Protection Agreement with the City of Caribou for the Unorganized Territory of Connor in the amount of \$18,790.07.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year Fire Protection Agreement with the City of Caribou for the Unorganized Territory of Connor in the amount of \$18,790.07.

VOTE:

Motion voted on and passed.

ART. 14. County Administrator's Report:

A) Maine Public Employees Retirement System (PERS) Employer Contribution Rates.

The County Administrator reviewed the new employer contribution rates for FY11, beginning July 1, 2010.

B) Proposed new Van Buren Port of Entry.

The County Administrator advised that the Final Environmental Assessment found no significant impact for the new Van Buren Land Port of Entry (LPOE) in Van Buren. He further advised that the existing LPOE is located on a 2.5 acre parcel of land and new construction would require the acquisition of approximately 18 acres of land adjacent to the existing LPOE. The new structures would consist of approximately 44,000 square feet and occupy ten (10) acres of developed area.

C) Community Development Block Grant Public Service Grant Program Closeout Report.

The County Administrator reviewed the December 31, 2009 Closeout Report for the Community Development Block Grant Public Service Grant administered through the Family Investment Center.

D) Dispatch Relocation Project Bid Results.

The County Administrator reviewed the bid awards for the Dispatch Relocation Project, which were opened at the February 3, 2010 County Commissioners' Meeting.

E) Other Items of Interest.

1) Workforce Investment Act (WIA) Program.

The County Administrator advised that the transition of the WIA program to Northern Maine Development Commission (NMDC) was smooth and seamless. The County Administrator expects to work with NMDC over the next couple months to tie-up loose ends.

2) Maine County Commissioners' Association (MCCA) Meeting.

Commissioner Underwood updated the County Commissioners on the last Maine County Commissioners' Association (MCCA) Meeting in Augusta. He expressed to his colleagues at the meeting our County's concerns about the lack of funding for our County jail. He also briefed the County Commissioners on other MCCA issues.

ART. 15. Other Business.

There was no other business.

ART. 16 Executive Session.

There were no items to discuss in Executive Session.

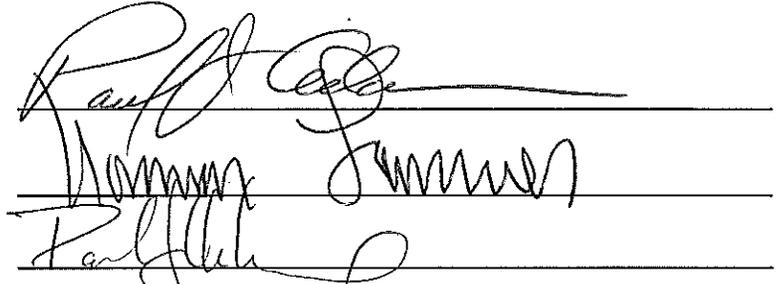
ART. 17. Adjournment.

Meeting adjourned at 7:08 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: February 17, 2010

VOTES TO BE ADOPTED

Voted: That the Board of Commissioners of Aroostook County hereby authorizes a borrowing in anticipation of tax receipts for the 2010 fiscal year in the original principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) from Katahdin Trust Company on behalf of the County with interest thereon at 3.25% per annum.

Voted: That under and pursuant to the provisions of Title 30-A M.R.S.A. Section 932 and Article III, Section 8(p) of the Charter of the County of Aroostook the Board of Commissioners and the Treasurer of the County be and they are hereby authorized to borrow in anticipation of tax receipts from Katahdin Trust Company in the name of the County the sum of up to One Million Five Hundred Thousand Dollars (\$1,500,000) at the interest rate of 3.25%; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to issue general obligation securities of the County in an aggregate principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) and to execute and deliver a note or notes under the seal of the County attested by the County Administrator, dated on or about February 26, 2010 in such form as the Board of Commissioners and Treasurer may approve; and that the appropriate officials of the County be and hereby are authorized to execute and deliver on behalf of the County such documents and certificates as may be required in connection with such borrowing; and that no part of the proceeds of said borrowing shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the notes to be "arbitrage bonds" or "private activity bonds" within the meaning of Sections 148 and 141, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the notes be designated as qualified tax-exempt obligations within the meaning of Section 265(b)(3) of said Code; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to covenant on behalf of the County to file any information report and pay any rebate due to the United States in connection with the issuance of the notes, to take all other lawful actions necessary to ensure the interest on the notes will be excluded from gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the notes to become includable in the gross income of the owners thereof.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 3, 2010 – 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE FEBRUARY 17, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) OVERLOAD WEIGHT LIMIT AGREEMENT WITH THE MAINE DEPARTMENT OF TRANSPORTATION (MDOT).
- ART. 5. APPROVAL OF 2010 COUNTY TAXES, DUE DATE AND INTEREST ON DELINQUENT TAXES.
- ART. 6. BIDS:
- 1) COMPRESSOR SYSTEM FOR NORTH LAKES FIRE AND RESCUE DEPARTMENT.
 - 2) ONE (1) SURPLUS VEHICLE.
- ART. 7. APPROVAL OF 2010 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING REHABILITATION GRANT LETTER OF INTENT.
- ART. 8. APPROVAL OF FORT KENT AND HOULTON REGISTRY OF DEEDS FEE STRUCTURE FOR WEB ACCESS.
- ART. 9. SCHEDULING TWO (2) TAX ABATEMENT HEARINGS.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
- A) BACK-UP GENERATOR BID AWARD FOR DISPATCH RELOCATION PROJECT.
 - B) BOARD OF CORRECTIONS FY09 COUNTY FUND BALANCE ANALYSIS.
 - C) HOULTON SUPERIOR COURTHOUSE ROOF.
 - D) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION.
- ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 17, 2010 – 5:30 P.M. – CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 3, 2010– 5:30 P.M.
– REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Jim Madore, Sheriff
Paul J. Bernier, Public Works Director
Bryan Jandreau, Facilities Manager
Louise Caron, Register of Deeds, North
Donna Madore, Deputy Register of Deeds, North

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:33 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the February 17, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the February 17, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the February 17, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

- A) Attendance Record.
- B) Bills and Warrants.
- C) Overload Weight Limit Agreement with the Maine Department of Transportation (MDOT).

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Overload Weight Limit Agreement with the Maine Department of Transportation (MDOT).

VOTE:

Motion voted on and passed.

ART. 5. Approval of 2010 County Taxes, Due Date and Interest on Delinquent Taxes.

The County Administrator recommended that the County Commissioners approve the County Tax, with a due date of September 1, 2010 and an interest rate of 7% on delinquent taxes. The County Administrator also indicated that the valuation for New Limerick was triple-checked and it is correct.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the County Tax, with a due date of September 1, 2010 and an interest rate of 7% on delinquent taxes, as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 6 Bids:

- 1) Compressor System for North Lakes Fire and Rescue Department.

This item was tabled because the County wants to ensure that we are in compliance with FEMA guidelines. This item will be on the agenda for the next meeting.

- 2) One (1) surplus vehicle.

The following bids were received for the surplus vehicle:

Merlin Faulkner \$ 717.00
Monticello, Maine

Derrick Cameron Orono, Maine	\$1,200.00
William Doucette's Auto Somerville, Ma.	\$ 737.00
Chicago Motors Chicago, Ill.	\$ 807.00
Jersey One Auto Jersey City, NJ	\$1,011.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the highest bidder.

VOTE:

Motion voted on and passed.

- ART. 7. Approval of 2010 Community Development Block Grant (CDBG) Housing Rehabilitation Grant Letter of Intent.

The County Administrator and Public Works Director outlined the process for this grant application; to ensure the greatest likelihood that we would receive this funding, the County Administrator recommended that the County Commissioners formally approve the letter of intent.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the letter of intent for a 2010 Community Development Block Grant (CDBG) Housing Rehabilitation Grant.

VOTE:

Motion voted on and passed.

- ART. 8. Approval of Fort Kent and Houlton Registry of Deeds Fee Structure for Web Access.

The County Administrator indicated that last fall (2009) we advised MacImage of Maine that we would review our web access fee structure and get back to them on their FOAA request regarding electronic copies of web based documents. In preparation of the cost analysis, the County referred to the order issued by Justice Warren dated September 1, 2009 in MacImage of Maine LLC vs. Hancock County, et al, Docket No. CV-08-589.

Before reviewing the cost analysis with the County Commissioners, the County Administrator took the opportunity to review the Warren decision with the Commissioners, and more specifically, the last three (3) pages of that decision, which included, in part, the following:

"Under §751(14) a county registry can charge a fee designed to cover any costs reasonably related to providing copies - including some portion of website costs⁶, time expended by registry staff and outside contractors in configuring Hancock's database to allow copying, and time spent by registry staff and outside contractors in administering and maintaining the ability of Hancock's database to provide copies."

He also made the following observations, which were referenced from the court decision:

1. A subscription fee is allowable for the use of the website;
2. It is reasonable for counties to offer a bulk access rate at a reduced rate as opposed to an individual rate, although it appears from the decision that such an option is not necessarily required;
3. The court order does not appear to favor the per page fee as opposed to a per document fee; however, it does not rule out the per page fee if it can be justified;
4. Fees imposed must bear a reasonable relationship to the cost of providing copies;
5. Finally, the counties appear to have the option of providing copies in the form of bulk transfer or by allowing the requester to make copies off the website.

After a fairly lengthy discussion on the impact of the Hancock decision on our fee structure, the County Administrator turned his attention to couple of worksheets he prepared for consideration by the County Commissioners (Attachment I and II appended). These worksheets provide the basis and methodology utilized in developing a fee structure for web access. These calculations were specific to both the Fort Kent and Houlton Registries.

The methodology for each registry was the same. Only the figures were different because each registry has differences in overhead, system upgrade costs, and personnel costs.

The cost factors are related to a computer system upgrade and personnel. System upgrade costs are included to the extent that this variable is directly related to the County's ability to offer web based service to our customers. As such, 100% of these costs are included in the cost analysis. However, the costs are amortized over a 5-year period, so the cost for this component is factored into the analysis for one (1) year only. Other general computer system costs are not included as a cost element in the fee structure calculation.

Personnel costs are included to the extent that they represent work performed for the purpose of web access. So these costs are adjusted on a percentage basis as is readily evident from reviewing the worksheets.

Hence, adjusted (annualized) computer system costs plus adjusted personnel costs are combined to provide a cost variable that bears "a reasonable relationship to the cost of providing copies" for our web access documents. Then web access income is computed, so the cost and income figures are used to determine a cost per page.

The cost per page for the Fort Kent Registry is \$2.09; the corresponding figure for the Houlton Registry is \$1.57.

The cost per page figure is used for the basis of the analysis because our web access program (BrownTech program) is configured in such a manner. Therefore, it is reasonable and more precise to calculate a fee structure on this model rather than on a fee per document basis.

In conclusion, our unique cost factors in Aroostook County were applied against the criteria established in the Warren order to calculate a fee structure for the registries in Aroostook County. Accordingly, the County Administrator recommended that we maintain our current fee structure for our two (2) registries, representing \$100 per registry for the subscription service and .50 cents per page for access to printed documents. While this pricing does not cover our total costs to support the service, it is not unreasonable to expect the property taxpayers to subsidize a portion of providing this public service to our customers.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve and support the cost analysis calculation worksheet prepared by the County Administrator, but to continue to maintain our current fee structure for web access and to further reserve the right to review the fee structure from time-to-time as the need arises.

VOTE:

Motion voted on and passed.

ART. 9. Scheduling two (2) Tax Abatement Hearings.

The County Commissioners advised the County Administrator to send a letter to each party and request that they provide three (3) or four (4) dates in April and three (3) or four (4) dates in May whereby they would be available for a tax abatement hearing at 5:30 p.m. in Caribou.

ART. 10. County Administrator's Report:

A) Back-up Generator bid award for Dispatch Relocation Project.

The low bid was awarded to Swallow's Electric for 7,139.00. The County Administrator also indicated that the Dispatch Relocation Project was slated to go on-line March 9, 2010, if no major problems are encountered. So far, we have expended approximately \$3,200 of County funding on this project.

B) Board of Corrections FY09 County Fund Balance Analysis.

The County Administrator circulated a spreadsheet prepared by the BOC regarding County Jail Fund Balances for FY09. He indicated that for FY09 we were under the Board of Corrections jurisdiction for the last six (6) months of that fiscal year. There has been some concern expressed by the financial director of the Department of Corrections that we overspent our budget for FY09; however, the first six months of that fiscal year was under the "old system" and, therefore, under the control of the County Commissioners and our former budget process; so the over expenditure for the last six (6) months of 2008 would have been absorbed by the County of Aroostook's fund balance. The County Administrator also distributed an audit for Jail Operations ending 6/30/2009. This audit was requested by the BOC. The cost for this audit will be expensed to the jail budget.

C) Houlton Superior Courthouse Roof.

The County Administrator reviewed this report with the County Commissioners. A remediation plan will be developed by the facilities manager and a request will be put forth in the context of the 2011 County Budget.

D) Other Items of Interest.

1) Legal Fees for MacImage Complaint.

The County Administrator recommended that all legal fees regarding this complaint be expensed to the County's Contingency Account.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to expense all legal fees regarding the MacImage Complaint to the County's Contingency Account.

VOTE:

Motion voted on and passed.

2) Police Vehicle Bids.

The 2010 Crown Ford Victoria was awarded to Griffeth Ford of Caribou with the low bid of \$23,620.00. The 2010 Ford Expedition SUV was awarded to York's of Houlton with a low bid of \$27,618.00.

3) LD1748

This legislation is to send a bond to the voters of Maine to purchase and upgrade trackage for Montreal, Maine and Atlantic Railway. This legislation was voted out committee with a majority Ought to Pass report. The vote was 8 in favor and 2 against. The acquisition of the rail is critical to Aroostook County.

ART. 11. Other Business.

There was no other business to discuss.

ART. 12. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) to discuss a personnel issue."

VOTE:

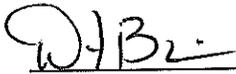
Motion voted on and passed.

Upon returning to open session, no action was taken.

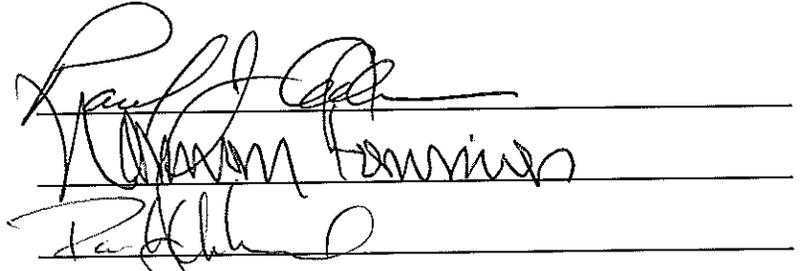
ART. 13. Adjournment.

The meeting adjourned at 7:12 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 3, 2010

**Fort Kent Registry of Deeds
Calculation of Fee Structure for Web Access***

System Upgrade Cost

- \$54,850.00 payable over 5 years
- Translates to \$10,970.00 annually

Personnel Cost

- On average, 25 minutes to enter/process a document in system
- Over last year, recorded 5,793 documents
- 5,793 documents multiplied by 25 minutes equals 144,825 minutes
- 144,825 minutes divided by 60 (minutes) equals 2,414 hours
- Average hourly rate, including fringe benefits, equals \$26.57
- 2,414 hours multiplied by \$26.57 per hour equals \$64,140.00
- \$64,140.00 represents total personnel cost of entering all documents

Web Copy Volume

- Over last year, total copy volume is 30,864
- Of that amount, web copy volume is 10,653
- 10,653 divided by 30,864 equals percentage of web copy to total copy volume or 34.5%

Adjusted Personnel Cost

- 34.5% multiplied by \$64,140.00 equals \$22,125.00, which represents personnel cost associated with web copies

Personnel and System Upgrade Costs Combined

- \$22,125.00 (personnel) plus \$10,970.00 (system upgrade) equals \$33,095.00

Web Access Income

- 108 subscribers @ \$100.00 equals \$10,800.00
- 10,653 copies (pages) @ 50¢ equals \$5,326.50
- \$10,800.00 (subscriber fee) plus \$5,326.50 (copy income) equals \$16,126.50

Cost Per Page

- Subtract subscriber income, \$10,800.00, from personnel and system upgrade costs, \$33,095.00, equals \$22,295.00 (net cost)
- \$22,295.00 (net cost) divided by 10,653 (web copy pages) equals \$2.09 per page
- Therefore, our cost per page is \$2.09 for the Fort Kent Registry

* Figures used for the basis of these calculations are from October 1, 2008 through September 30, 2009.

**Houlton Registry of Deeds
Calculation of Fee Structure for Web Access***

System Upgrade Cost

- \$59,820.00 payable over 5 years
- Translates to \$11,964.00 annually

Personnel Cost

- On average, 25 minutes to enter/process a document in system
- Over last year, recorded 15,393 documents
- 15,393 documents multiplied by 25 minutes equals 384,825 minutes
- 384,825 minutes divided by 60 (minutes) equals 6,414 hours
- Average hourly rate, including fringe benefits, equals \$20.20
- 6,414 hours multiplied by \$20.20 per hour equals \$129,563.00
- \$129,563.00 represents total personnel cost of entering all documents

Web Copy Volume

- Over last year, total copy volume is 82,470
- Of that amount, web copy volume is 30,427
- 30,427 divided by 82,470 equals percentage of web copy to total copy volume or 36.9%

Adjusted Personnel Cost

- 36.9% multiplied by \$129,563.00 equals \$47,808.00, which represents personnel cost associated with web copies

Personnel and System Upgrade Costs Combined

- \$47,808.00 (personnel) plus \$11,964.00 (system upgrade) equals \$59,772.00

Web Access Income

- 121 subscribers @ \$100.00 equals \$12,100.00
- 30,427 copies (pages) @ 50¢ equals \$15,214.00
- \$12,100.00 (subscriber fee) plus \$15,214.00 (copy income) equals \$27,314.00

Cost Per Page

- Subtract subscriber income, \$12,100.00, from personnel and system upgrade costs, \$59,772.00, equals \$47,672.00 (net cost)
- \$47,672.00 (net cost) divided by 30,427 (web copy pages) equals \$1.57 per page
- Therefore, our cost per page is \$1.57 for the Houlton Registry

* Figures used for the basis of these calculations are from October 1, 2008 through September 30, 2009.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – MARCH 17, 2010 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MARCH 3, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. PRESENTATION OF 2008 GENERAL AUDIT, FY 2008-2009 UNORGANIZED TERRITORY AUDIT AND FY 2008-2009 JAIL OPERATIONS AUDIT. (Tim Poitras)
- ART. 6. BIDS:
- A) AIR COMPRESSOR AND FILL STATION (NORTH LAKES FIRE AND RESCUE).
 - B) SINCLAIR BULKY WASTE TRANSFER STATION OPERATIONS.
 - C) SILVER RIDGE CEMETERY MAINTENANCE.
- ART. 7. APPROVAL OF ACCOUNTS PAYABLE CLERK IN CARIBOU.
- ART. 8. SHERIFF'S DEPARTMENT APPOINTMENTS:
- A) APPROVAL OF ONE PART-TIME DEPUTY SHERIFF.
 - B) RECOMMISSIONING OF TWO (2) FULL-TIME DEPUTY SHERIFFS AND TWO (2) PART-TIME DEPUTY SHERIFFS.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE COUNTY COMMISSIONERS' ASSOCIATION MEETING.
 - B) MUNICIPAL COST COMPONENTS LEGISLATION.
 - C) MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM.
 - D) DISPATCH RELOCATION PROJECT.
 - E) CDBG HOUSING ASSISTANCE GRANT UPDATE.
 - F) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 7, 2010 – 5:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, MARCH 17, 2010 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Wilfred J. Bell, Treasurer
Paul Bernier, Public Works Director
Craig Clossey, Chief Deputy
Darren Woods, Public Safety Coordinator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:32 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the March 3, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 3, 2010 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the March 3, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Presentation of 2008 General Audit, FY 2008-2009 Unorganized Territory Audit and FY 2008-2009 Jail Operations Audit. (Tim Poitras)

Tim Poitras, representing Chester M. Kearney, presented a summary of all three (3) audits. He indicated that no findings were issued on any of the audits; that each audit reflected a "clean opinion" and that management was very accommodating and easy to work with.

Mr. Poitras also answered questions that were directed to him by the County Commissioners.

ART. 6. Bids:

A) Air Compressor and Fill Station (North Lakes Fire and Rescue).

The County Administrator indicated that this bid is a product of a federal grant of \$38,000.00; the County match is \$1,900.00.

Bids were received from the following vendors:

Industrial Protection Services, LLC. \$35,995.00
Yarmouth, Maine

K & T Environmental Equipment Corp. \$44,806.00
Island Falls, Maine

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

B) Sinclair Bulky Waste Transfer Station Operations.

Bids were received from the following vendors:

Gerald Deschaine
T.T.M., Inc.
Madawaska, Maine

Rick Saucier
Saucier's
Eagle Lake, Maine

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

C) Silver Ridge Cemetery Maintenance.

Bids were received from the following vendors:

	<u>2010</u>	<u>2011</u>	<u>2012</u>
Timothy Sides Sides Family Farm Sherman, Maine	\$2,500.00	\$2,500.00	\$2,500.00
Brenda Bailey B & K Mowing Sherman, Maine	\$1,500.00	\$1,500.00	\$1,500.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Approval of Accounts Payable Clerk in Caribou.

The County Administrator recommended the hiring of Nancy Felix of Caribou as the full-time Accounts Payable Clerk in Caribou.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to hire Nancy Felix as full-time Accounts Payable Clerk for the County Commissioners' Office in Caribou.

VOTE:

Motion voted on and passed.

ART. 8. Sheriff's Department Appointments:

A) Approval of one (1) part-time Deputy Sheriff.

Chief Deputy Clossey recommended the hiring of Kevin Farrar of Hodgdon as part-time Deputy Sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to hire Kevin Farrar of Hodgdon as part-time Deputy Sheriff.

VOTE:

Motion voted on and passed.

- B) Re-commissioning of two (2) full-time Deputy Sheriffs and two (2) part-time Deputy Sheriffs.

Chief Deputy Clossey recommended the re-commissioning of Lt. Keith Wheeler and Lt. Darrell Crandall as full-time Deputy Sheriffs and Chief Michael Bresett of Van Buren and Chief Stacy Mahan of Limestone as part-time Deputy Sheriffs.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the re-commissioning of Lt. Keith Wheeler and Lt. Darrell Crandall as full-time Deputy Sheriffs and Chief Michael Bresett and Chief Stacy Mahan as part-time Deputy Sheriffs.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

- A) Maine County Commissioners' Association (MCCA) Meeting.

Commissioner Paul J. Underwood provided an update on the most recent Maine County Commissioners' Association (MCCA) meeting in Augusta. Commissioner Underwood also entertained questions from his colleagues.

- B) Municipal Cost Components Legislation.

The County Administrator indicated that he and Commissioner Underwood attended the public hearing and work session on this bill. The County Administrator was asked to address the Taxation Committee on the Unorganized Territory Budget for Aroostook County during the work session.

- C) Maine Public Employees Retirement System.

The County Administrator reviewed the Maine Public Employees Retirement System Statement of Consolidated Plan Cost with the County Commissioners. The employer contribution rate is increasing from 2.8% to 3.5% effective July 1, 2010.

- D) Dispatch Relocation Project.

The County Administrator indicated that this project has been completed and went on-line Tuesday, March 9, 2010. It is anticipated that only \$3,200.00 will be required from the Correctional Services Budget to implement this project.

- E) CDBG Housing Assistance Grant Update.

The County Administrator and Public Works Director provided a brief overview of this project and advised that our Letter-of-Intent to apply has been approved by the Department of Economic and Community Development. The deadline for submission of a 2010 Housing Assistance Program grant application is April 2, 2010. The County Administrator requested approval from the County Commissioners to submit a CDBG Housing Assistance Grant prior to the April 2, 2010 deadline.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to submit an application for a 2010 CDBG Housing Assistance Grant for Sinclair.

VOTE:

Motion voted on and passed.

F) Other Items of Interest.

1) Town of Wade.

The County Administrator indicated that the Town of Wade is considering deorganizing. They have been in touch with the Fiscal Administrator of the Unorganized Territory to inquire about the process.

2) Scheduling of Tax Abatement Hearing.

The County Commissioners unanimously agreed to schedule the tax abatement hearing concerning Gerald Wilcox vs. Cary Plantation on Monday, April 19, 2010 at 5:30 p.m., in the Administrative Hearing Room at the Caribou Courthouse.

ART. 10. Other Business.

There was no other business.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

“I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) and (D) to discuss personnel issues and attorney/client consultations, respectively.”

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

“Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to establish a bulk discount rate of .05 cents per page for web access of deeds documents for any requests of 1,000 pages or more within a one (1) month period provided that the requester is enrolled in our web access service.”

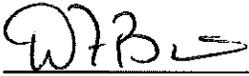
VOTE:

Motion voted on and passed.

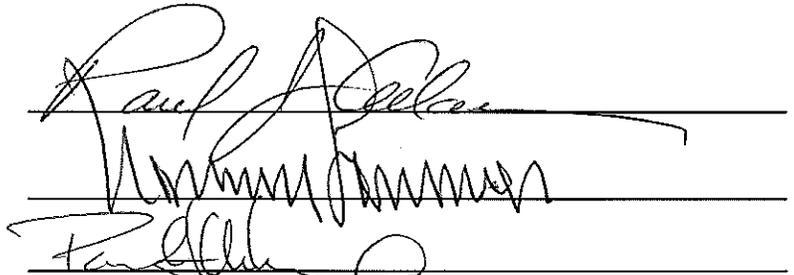
ART. 12. Adjournment

Meeting adjourned at 6:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 17, 2010

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 7, 2010 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MARCH 17, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. SCHEDULING OF TAX ABATEMENT HEARINGS.
- A) JACOB & DEREK FOSTER VS. WINTERVILLE PLANTATION.
 - B) GERALD J. WILCOX VS. CARY PLANTATION.
- ART. 6. 2009 COUNTY UNDESIGNATED FUND BALANCE.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
- A) LD 1554.
 - B) KATAHDIN VALLEY HEALTH CENTER.
 - C) FIREFIGHTER OF THE YEAR AWARD (Darren Woods).
 - D) EMERGENCY MANAGEMENT AGENCY'S MOBILE TOWER.
 - E) BID AWARDS.
 - F) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – APRIL 21, 2010 – 5:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 7, 2010 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 17, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 17, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Scheduling of Tax Abatement hearings:

A) Jacob & Derek Foster vs. Winterville Plantation.

The County Commissioners unanimously agreed to schedule a tax abatement hearing concerning Jacob & Derek Foster vs. Winterville Plantation on Friday, May 7, 2010 at 11:00 a.m., in the Law Library at the Caribou Courthouse.

B) Gerald J. Wilcox vs. Cary Plantation.

The County Administrator informed the County Commissioners that Mr. Wilcox has advised him that he has decided to drop his appeal.

ART. 6. 2009 County Undesignated Fund Balance.

The County Administrator reviewed the 2009 Undesignated Fund Balance with the County Commissioners, indicating that calendar year 2009 was a banner year from a fiscal perspective, in that the fund balance grew by \$317,496.67. Therefore, after necessary transfers and adjustments, the County's General Fund Balance has a starting balance of \$527,390.58 in 2010. The County Administrator reviewed various spreadsheets with the County Commissioners and indicated that the department heads, overall, did an exceptional job managing their respective departments. Nearly all departments ended the fiscal year with a positive fund balance (on the expenditure side). The County Commissioners echoed the County Administrator's sentiment about the department heads doing an outstanding job managing the County's limited financial resources.

ART. 7. County Administrator's Report:

A) LD 1554.

The County Administrator advised that this legislation has been enacted and signed into law by the Governor. It was initiated as a result of the MacImage lawsuit, and expands the criteria that a County may consider in setting copy fees. The County Administrator is hopeful that, as a result of this legislation, the pending lawsuit with the counties will be resolved in our favor.

B) Katahdin Valley Health Center.

The County Administrator advised the County Commissioners that Katahdin Valley Health Center has adjusted (reduced) our monthly payments from \$13,817.66 to \$13,112.96, a reduction of 5.1% for 2010. The County Administrator and Sheriff are pleased to present this change to the County Commissioners for their approval.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Katahdin Valley Health Center Agreement, adjusting the monthly payments from January 1, 2010 to December 31, 2010 to \$13,112.96.

VOTE:

Motion voted on and passed.

C) Firefighter of the Year Award (Darren Woods).

Darren Woods, Public Safety Coordinator, has been recently nominated as Firefighter of the Year by the Perkins-Plourde American Legion Post #136 in Stockholm. As a result of this nomination, he will be recommended for consideration for the State Firefighter of the Year Award.

This award is an honor for both Mr. Woods and the County of Aroostook.

D) Emergency Management Agency's (EMA) Mobile Tower.

The Emergency Management Agency has acquired a new, 100' mobile communications tower for Aroostook County. This is an \$89,000.00 asset and will be stored in our Stockholm facility.

E) Bid awards.

1) Air Compressor and Fill Station (North Lakes Fire and Rescue):

The compressor system bid for North Lakes Fire and Rescue was awarded to Industrial Protection Services, LLC. for the low bid of \$35,995.00.

2) Sinclair Transfer Station and Silver Ridge Cemetery Maintenance:

Before the County Administrator had the Public Works Director present the next two (2) bid awards, he advised that he was impressed by the professionalism, sophistication and manner in which Mr. Bernier analyzed and communicated the results of these two (2) bid awards.

Commissioner Norman Fournier also echoed the sentiments of the County Administrator by providing a concrete example of Mr. Bernier's professionalism in communicating the results of one of the bid awards.

Paul Bernier, Public Works Director, indicated that he awarded the Sinclair Transfer Station bid to Deschaine Sanitation of Madawaska.

The Silver Ridge Cemetery Maintenance Contract was awarded to B & K Mowing of Sherman.

Mr. Bernier provided an analysis of the bid results, reference checks, etc., in regards to both of these bid awards.

F) Other items of interest.

1) LD 1809, Municipal Cost Components Bill.

This bill was enacted by the Legislature and signed into law by the Governor. This bill includes our 2010-2011 Unorganized Territory Budget.

2) Envision Maine Meeting.

Commissioner Paul Underwood provided a summary of a meeting he attended in Augusta on April 1, 2010 with a group of Maine County Commissioners' Association (MCCA) representatives and Alan Caron who heads up the Envision Maine initiative. Envision Maine will be issuing a report later this spring, which will examine the role of the different levels of government in Maine.

ART. 8. Other Business.

There was no other business.

ART. 9 Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) to discuss a personnel issue."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

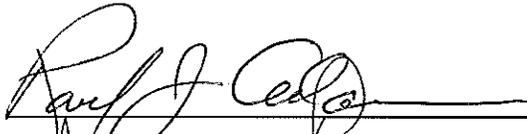
ART. 10. Adjournment.

Meeting adjourned at 6:42 p.m.

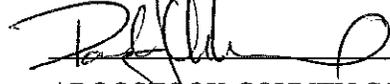
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: April 7, 2010

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 21, 2010 – 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE APRIL 7, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. COUNTY ADMINISTRATOR'S REPORT:
 - A) HEALTH CLAIMS EXPERIENCE REPORT.
 - B) HOULTON SUPERIOR COURTHOUSE ROOF UPDATE.
 - C) SQUAPAN RENAMING COMMITTEE UPDATE.
 - D) PERSONNEL POLICY UPDATE.
 - E) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA) MEETING
 - F) COUNTY TAX BILLS.
 - G) OTHER ITEMS OF INTEREST.
- ART. 6. OTHER BUSINESS.
- ART. 7. EXECUTIVE SESSION.
- ART. 8. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 5, 2010 – 5:30 P.M. – CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, APRIL 21, 2010– 5:30 P.M.
– REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Jim Madore, Sheriff
Paul J. Bernier, Public Works Director
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:32 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the April 7, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 7, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the April 7, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. County Administrator's Report:

A) Health Claims Experience Report.

The County Administrator reviewed this report with the County Commissioners; our experience rating for calendar year 2009 is 123%. The County Administrator expects a double digit increase in our premium in 2011.

B) Houlton Superior Courthouse Roof update.

The County Administrator indicated that Bryan Jandreau, Facilities Manager, would provide an update on the Superior Courthouse roof leak in Houlton.

Mr. Jandreau reviewed three (3) options to repair the Mansard roof of the Houlton Superior Courthouse. The options range in price from \$60,000.00 to potentially as much as \$250,000.00. Mr. Jandreau will continue to evaluate options and a plan of action will be determined at a later date. At this point, we are leaning towards replacing the metal roof with a rubberized membrane.

C) Squapan Renaming Committee update.

The County Administrator asked Paul Bernier, Public Works Director, to provide an informational update on this topic.

Mr. Bernier reviewed the authorizing legislation with the County Commissioners. He also provided a summary of the process that was used and the thinking behind the decision to recommend "Scopan" as a replacement name. He advised that, at this point, the impacted communities will present the name of "Scopan" to their respective boards for approval. After a replacement name is approved by the impacted communities, this item will be brought to the County Commissioners for final approval.

D) Personnel Policy Update.

The County Administrator indicated that he and Christina Theriault, Human Resources Coordinator, have been working to do a substantive review and update of our Personnel Policy Manual for the County. It is expected that we will have a draft for the County Commissioners sometime in July of this year, at which time a workshop will be scheduled for review and final adoption.

E) Maine County Commissioners' Association (MCCA) Meeting.

Commissioner Underwood provided an update of the most recent Maine County Commissioners' Association (MCCA) Meeting in April. He indicated that he raised the issue of fine and forfeiture monies not being credited to the counties. Very few, if any, County Commissioners knew about this issue. Also, our County Commissioners had a discussion concerning a letter that the Penobscot County Commissioners sent to the Maine Public Utilities Commission, which the Aroostook County Commissioners support. The

Commissioners directed the County Administrator to touch base with Penobscot County and come back to our board with a recommended course of action.

F) County Tax Bills.

The County Administrator advised that the County tax bills were mailed out on April 9, 2010.

G) Other items of interest.

1) FY 10 Jail Budget Projection.

The County Administrator reported to the Board of Corrections that we are "right on budget" as it relates to our FY10 Jail Budget. This is assuming that we receive the balance of our \$90,224.00 from the Investment Fund and \$46,871.00 in fine and forfeiture monies.

ART. 6. Other Business.

There was no other business to discuss.

ART. 7. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) and (D) to discuss a personnel issue and a collective bargaining issue, respectively."

VOTE:

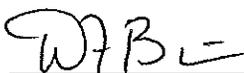
Motion voted on and passed.

Upon returning to open session, no action was taken.

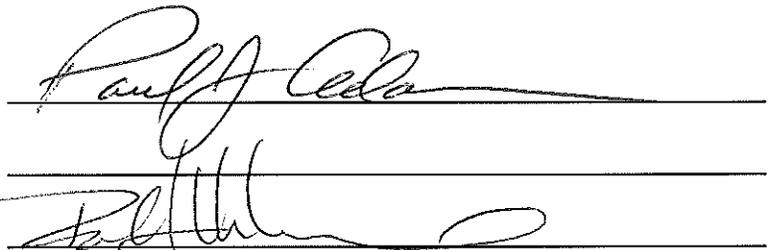
ART. 8. Adjournment.

The meeting adjourned at 7:00 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: April 21, 2010

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – MAY 5, 2010 – 5:30 P.M. - ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE APRIL 21, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. COUNTY STORMREADY PRESENTATION. (Hendricus Lulofs, Meteorologist in Charge and Michael Cantin, Warning Coordination Meteorologist)
- ART. 6. UPDATE OF WORLD ACADIAN CONGRESS. (Jason Parent)
- ART. 7. PRESENTATION AND APPROVAL OF WORKFORCE INVESTMENT ACT GOVERNANCE AGREEMENT. (Ryan Pelletier)
- ART. 8. CONTRACT:
- A) ONE YEAR (7/1/2010 – 6/30/2011) SOLID WASTE AGREEMENT WITH THE TOWN OF SHERMAN FOR THE UNORGANIZED TERRITORY OF BENEDICTA AND SILVER RIDGE, IN THE AMOUNTS OF \$13,549.63 FOR BENEDICTA AND \$6,565.90 FOR SILVER RIDGE.
- ART. 9. BIDS:
- A) SNOW REMOVAL FOR FORT KENT REGISTRY OF DEEDS BUILDING.
 - B) SNOW REMOVAL BIDS FOR SINCLAIR, CROSS LAKE, STOCKHOLM FACILITY AND ST. PETER ROAD IN CROSS LAKE.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
- A) MAY 7, 2010 TAX ABATEMENT HEARING.
 - B) PENOBSCOT COUNTY CONCERNS REGARDING LD 1813.
 - C) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION.
- ART. 13. ADJOURNMENT.

NEXT MEETING

TAX ABATEMENT HEARING – FRIDAY, MAY 7, 2010 – 11:00 A.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 19, 2010 – 5:30 P.M. – HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, MAY 5, 2010 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Wilfred J. Bell, Treasurer
Paul Bernier, Public Works Director
Vern Ouellette, EMA Director
Darren Woods (Called out for Emergency Response)

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:35 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 4 C) Liquor License Renewal for Eagle Lake Sporting Camps.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the April 21, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 21, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the April 21, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

C) Liquor License Renewal for Eagle Lake Sporting Camps.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Liquor License Renewal for Eagle Lake Sporting Camps.

VOTE:

Motion voted on and passed.

- ART. 5. County StormReady Presentation. (Hendricus Lulofs, Meteorologist in Charge and Michael Cantin, Warning Coordinator Meteorologist)

Hendricus Lulofs and Michael Cantin of the National Weather Service in Caribou recognized Aroostook County as a StormReady County. StormReady designation “serves as a method to test the weather hazard preparedness level of emergency management agencies. To be considered StormReady the agency must be able to successfully prove: they have an in-depth plan relating to hazardous weather, several methods to receive, understand, and distribute weather hazard information, and take an active role in teaching safety in their community.”

Mr. Lulofs recognized Vern Ouellette as an essential component in this designation. He further indicated that Vern “takes his job seriously”. Aroostook and Washington Counties are the first counties in all of New England to be recognized as StormReady.

Vern Ouellette, EMA Director, credited Darren Woods with doing most of the work related to this designation.

- ART. 6. Update of World Acadian Congress. (Jason Parent)

Jason Parent, President of the Maine Delegation of the World Acadian Congress 2014, provided an overview and update of the 2014 World Acadian Congress. Northern Maine, Northwestern New Brunswick, and Southeastern Quebec are partners in this endeavor. This is a monumental event and undertaking with an approximate budget of \$15 million. Aroostook County pledged \$1,000.00 last year from the Unorganized Territory Fund. Mr. Parent indicated that sponsorship from municipal, county, state, federal and private sectors are critical to their success.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to contribute \$1,000.00 to the Maine Acadian Heritage Council for the 2014 World Acadian Congress out of the Contingent Account of the Unorganized Territory Fund.

The County Administrator indicated that he had a discussion with Commissioner Fournier earlier in the week and Commissioner Fournier indicated his support of a financial contribution.

VOTE:

Motion voted on and passed

- ART. 7. Presentation and approval of Workforce Investment Act (WIA) Governance Agreement.

Ryan Pelletier, Executive Director for Local Area 1 Workforce Investment Board, reviewed a proposed new Governance Agreement for Aroostook and Washington Counties. He indicated that this Governance Agreement was required by Federal Law.

The County Administrator indicated that Mr. Pelletier worked with Commissioner Fournier on this agreement and that Commissioner Fournier fully supports the agreement.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Governance Agreement as presented by Mr. Pelletier.

VOTE:

Motion voted on and passed

ART. 8. Contract:

- A) One year (7/1/2010 – 6/30/2010) Solid Waste Agreement with the Town of Sherman for the Unorganized Territory of Benedicta and Silver Ridge, in the amounts of \$13,549.63 for Benedicta and \$6,565.90 for Silver Ridge.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Solid Waste Agreement with the Town of Sherman for the Unorganized Territory of Benedicta and Silver Ridge, in the amounts of \$13,549.63 for Benedicta and \$6,565.90 for Silver Ridge.

VOTE:

Motion voted on and passed.

ART. 9. Bids:

- A) Snow Removal for Fort Kent Registry of Deeds Building.

Bids were received from the following contractors:

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
T & D Snow Removal Fort Kent	\$1,800.00	\$1,850.00	\$1,900.00
Dubois Contracting Fort Kent	\$2,055.00	\$2,055.00	\$2,055.00
Voisine Construction Fort Kent	\$4,114.00	\$4,200.00	\$4,280.00

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

B) Snow Removal bids for Sinclair, Cross Lake, Stockholm Facility and St. Peter Road in Cross Lake.

Bids were received from the following contractors:

	Option 2A Sinclair Fire Station Sinclair Senior Center		
	2010-2011	2011-2012	2012-2013
Ken's Snow Removal	\$4,640.00	\$5,104.00	\$5,613.00
RLW Management	\$1,950.00	\$1,950.00	\$1,950.00
Babin Construction	\$5,000.00	\$5,000.00	\$5,000.00
Long Lake Construction	\$3,500.00	\$4,000.00	\$4,500.00
Bryan Forbes	\$4,450.00	\$4,450.00	\$4,450.00

	Option 2B Cross Lake Fire Station Lakeview Senior Center		
	2010-2011	2011-2012	2012-2013
RLW Management	\$2,080.00	\$2,080.00	\$2,080.00
Babin Construction	\$3,200.00	\$3,200.00	\$3,200.00
Bryan Forbes	\$3,500.00	\$3,500.00	\$3,500.00
Rudy St. Peter	\$3,600.00	\$3,600.00	\$3,600.00

	Option 2C Stockholm Facility		
	2010-2011	2011-2012	2012-2013
RLW Management	\$1,950.00	\$1,950.00	\$1,950.00
Babin Construction	\$2,200.00	\$2,200.00	\$2,200.00
Bryan Forbes	\$2,250.00	\$2,250.00	\$2,250.00
Soderberg Construction	\$3,800.00	\$4,300.00	\$4,700.00

	Option 2D St. Peter Road		
	2010-2011	2011-2012	2012-2013
Babin Construction	\$2,300.00	\$2,300.00	\$2,300.00
Bryan Forbes	\$2,500.00	\$2,500.00	\$2,500.00

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder(s) who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's Report:

A) May 7, 2010 Tax Abatement Hearing.

The County Administrator reminded the County Commissioners that a tax abatement hearing is scheduled for Friday, May 7, 2010 at 11:00 a.m. in the Law Library of the Caribou Courthouse.

B) Penobscot County concerns regarding LD1813.

At the last meeting in Fort Kent, this item was discussed. The County Administrator was instructed to research and report back to the County Commissioners. The County Administrator indicated that he did not believe a letter to the PUC Chair Reishus would be appropriate or in order. After a brief discussion, it was suggested that maybe a letter to the Emergency Services Communication Bureau may be more appropriate. This item will be discussed at the next County Commissioners' Meeting.

C) Other items of interest.

There were no other items of interest.

ART. 11. Other Business.

There was no other business.

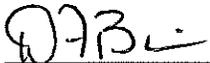
ART. 12. Executive Session.

There were no items to discuss in executive session.

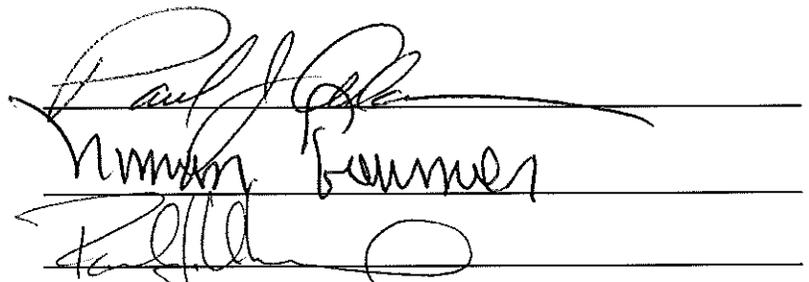
ART. 13. Adjournment

Meeting adjourned at 6:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: May 5, 2010

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 19, 2010 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MAY 5, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) TAX ABATEMENT DECISION.
- ART. 5. BIDS:
 - A) ROAD MAINTENANCE FOR THE UNORGANIZED TERRITORY.
- ART. 6. CONTRACT:
 - A) SOLID WASTE AGREEMENT FOR MOLUNKUS TOWNSHIP (TAR5).
- ART. 7. REAPPOINTMENT TO NORTHERN MAINE DEVELOPMENT COMMISSION (NMDC) EXECUTIVE BOARD.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
 - A) LD 1813.
 - B) BID AWARDS.
 - C) BOARD OF CORRECTIONS (BOC) PAYMENT.
 - D) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA) MEETING UPDATE.
 - E) RESIGNATION OF DEPUTY REGISTER OF DEEDS.
 - F) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JUNE 2, 2010 – 5:30 P.M. – FORT KENT

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 2, 2010 – 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MAY 19, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. CONTRACTS:
- A) THREE (3) YEAR (7/1/2010 – 6/30/2013) SOLID WASTE AGREEMENT WITH THE TOWN OF BRIDGEWATER FOR TDR2 IN THE AMOUNT OF \$500.00 PER YEAR.
 - B) THREE (3) YEAR (7/1/2010 – 6/30/2013) FIRE PROTECTION AGREEMENT WITH THE TOWN OF BRIDGEWATER FOR TDR2 IN THE AMOUNT OF \$1,000.00 PER YEAR.
 - C) THREE (3) YEAR (7/1/2010 – 6/30/2013) SNOW REMOVAL AGREEMENT WITH THE TOWN OF NEW SWEDEN FOR CONNOR TOWNSHIP IN THE AMOUNTS OF \$23,488.58, \$24,075.80, AND \$24,677.69, ANNUALLY.
- ART. 6. ENERGY RETROFIT PROJECT BIDS:
- A) AIR CONDITIONING PROJECT.
 - B) BOILER REPLACEMENT PROJECT.
 - C) PIPE INSULATING PROJECT.
 - D) MAIN ENTRY DOORS REPLACEMENT PROJECT.
 - E) WINDOW REPLACEMENT PROJECT.
 - F) ELECTRONIC EXPANSION VALVE PROJECT.
 - G) SPEED DRIVE AND MOTOR PROJECT.
 - H) OIL PRE-HEATERS PROJECT.
- ART. 7. ROAD SIGNS ON PRIVATE ROADS IN THE UNORGANIZED TERRITORY. (Paul Bernier)
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) PUBLIC UTILITIES COMMISSION (PUC) PROCESS TO REDUCE THE NUMBER OF PUBLIC SERVICE ANSWERING POINTS (PSAP).

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 19, 2010 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the May 5, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the May 5, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Tax Abatement Hearing Decision.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to deny the petition filed by Jacob and Derek Foster for the abatement of taxes on property in Winterville Plantation.

VOTE:

Motion voted on and passed.

ART. 5. Bids:

A) Road Maintenance – Area 1 – Southern Aroostook:

Bids were received from the following vendors:

Michael Elwell
Sherman, Maine

Rod Carney Construction
Ashland, Maine

Landry and Sons
Sherman, Maine

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

B) Road Maintenance – Area 2 – Northern Aroostook:

Bids were received from the following vendor:

Mike Ouellette and Daughters
Woodland, Maine

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bid pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 6. Contract:

A) Three (3) year (7/1/2010 -6/30/2013) Solid Waste Agreement for Molunkus Township (TAR5).

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year Solid Waste Agreement for Molunkus Township (TAR5) in the amounts of \$9,768.00, \$10,012.00 and 10,262.00, annually, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 7. Reappointment to Northern Maine Development Commission (NMDC) Executive Board.

The County Administrator recommended that the County Commissioners approve the following slate of representatives to the Northern Maine Development Commission (NMDC) Executive Board:

Representing the County: Norman L. Fournier
 Paul J. Underwood

Representing the U.T.: Walter Fournier

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the slate of representatives to the NMDC membership, as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

A) LD 1813.

The County Administrator indicated he had researched this issue and recommended no action be taken. The Maine County Commissioners' Association (MCCA) has weighed-in on this issue and sent a letter to Maine Public Utilities Commission (MPUC) Chair Sharon Reishus, essentially echoing the sentiments contained in the April 15, 2010 letter to the same by Penobscot County. The County Commissioners agreed with the County Administrator's recommendation. No action will be taken at the present time.

B) Bid Awards.

The County Administrator advised the County Commissioners that the snow removal contract for the Fort Kent Registry of Deeds was awarded to T & D Snow Removal, LLC.

C) Board of Corrections (BOC) payment.

After considerable effort, the County has received the balance of its money from the Board of Corrections for the Correctional Services Budget for FY 10. The amount received is \$137,382. With these funds, the County expects to end the fiscal year on budget.

D) Maine County Commissioners' Association (MCCA) Meeting update.

The Maine County Commissioners' Association (MCCA) has endorsed a proposal by the Maine Sheriffs' Association (MSA) to give counties, collectively, control over our jail fund balances. However, this action in no way guarantees that the BOC will honor the MCCA's resolution. Nevertheless, it is a significant action, in that it demonstrates mutual support by the two (2) county organizations.

E) Resignation of Deputy Register of Deeds.

The County Administrator indicated that Betty McLean, Deputy Register of Deeds in Houlton, has announced her retirement effective June 1, 2010. Betty has been a devoted County employee for over 30 years. The County wishes her well in the next chapter of her life.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to accept the resignation of Betty McLean, Deputy Register of Deeds in Houlton, effective June 1, 2010.

VOTE:

Motion voted on and passed.

F) Other items of interest.

Sinclair Community Development Block Grant Housing Assistance Program.

The Community Development Block Grant (CDBG) for Sinclair has been tentatively approved. \$250,000.00 has been set aside from the Housing Assistance Program to renovate certain eligible homes in that community. Kudos goes out to Paul Bernier, Dave Wylie and Butch Thibodeau for securing the set-aside grant funding.

ART. 9. Other Business.

There was no other business.

ART. 10. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) and (C) to discuss personnel issues and collective bargaining negotiations, respectively."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

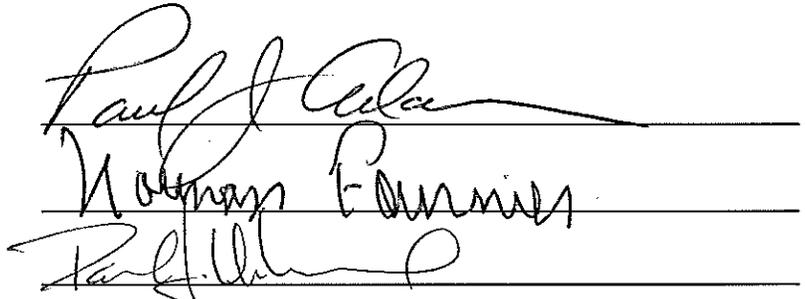
ART. 11. Adjournment.

Meeting adjourned at 6:37 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: May 19, 2010

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 2, 2010 – 5:30 P.M. –
REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Jim Madore, Sheriff
Paul J. Bernier, Public Works Director
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the June 2, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 2, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the June 2, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Contracts:

- A) Three (3) year (7/1/2010 – 6/30/2013) Solid Waste Agreement with the Town of Bridgewater for TDR2 in the amount of \$500.00 per year.
- B) Three (3) year (7/1/2010 – 6/30/2013) Fire Protection Agreement with the Town of Bridgewater for TDR2 in the amount of \$1,000.00 per year.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year Solid Waste Agreement in the amount of \$500.00 per year and the three (3) year Fire Protection Agreement in the amount of \$1,000.00 per year with the Town of Bridgewater for TDR2 and to authorize the County Administrator to execute the contracts.

VOTE:

Motion voted on and passed.

- C) Three (3) year (7/1/2010 – 6/30/2013) Snow Removal Agreement with the Town of New Sweden for Connor Township in the amounts of \$23,488.58, \$24,075.80 and \$24,677.69, annually.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year Snow Removal Agreement with the Town of New Sweden for Connor Township in the amounts of \$23,488.58, \$24,075.80 and \$24,677.69, annually, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 6. Energy Retrofit Project Bids:

- A) Air Conditioning Project:

Bids were received from the following vendors:

J.H. McPartland Houlton	\$2,490.00
Harbison Plumbing & Heating Houlton	\$4,815.00
Lincoln Plumbing and Heating Houlton	\$1,044.00

B) Boiler Replacement Project.

Bids were received from the following vendors:

J.H. McPartland \$41,295.00
Houlton

Harbison Plumbing & Heating \$33,864.00
Houlton

Lincoln Plumbing and Heating \$53,670.00
Houlton

C) Pipe Insulating Project.

Bids were received from the following vendors:

Mechanical Insulation Services \$14,700.00
Turner, Maine

Lincoln Plumbing and Heating \$20,750.00
Houlton

D) Main Entry Doors Replacement Project.

Bids were received from the following vendors:

Building Etcetera, Inc. \$13,980.00
Houlton

NicCait Construction \$16,500.00
Presque Isle

E) Window Replacement Project.

Bids were received from the following vendors:

Valley Carpentry \$118,000.00
Van Buren

PNM Construction \$64,448.00
Presque Isle

Building Etcetera, Inc. \$53,480.00
Houlton

PDQ Door Company (Bid on Caribou location only. Specifications require Caribou
and Houlton locations together; therefore, bid rejected.)

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

- A) Public Utilities Commission (PUC) Process to reduce the number of Public Service Answering Points (PSAP).

The County has been notified by the Public Utilities Commission (PUC) that a plan is being developed to reduce the number of PSAPs to between 15 and 17, as proposed in the Kimball Report. This plan will be reported to the Maine Legislature next year. The County Administrator has touched base with Penobscot County and the City of Caribou in regards to coordinating a response later this summer to the PUC. The County Administrator will be engaged in this process and will keep the County Commissioners abreast of any developments.

- B) Maine Woods Coalition Correspondence.

The County Administrator reviewed the Maine Woods Coalition correspondence with the County Commissioners. After a brief discussion, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to draft a resolution supporting the May 20, 2010 request from the Maine Woods Coalition.

VOTE:

Motion voted on and passed.

- C) Bid awards in Sinclair, Cross Lake, Stockholm and the St. Peter Road in Cross Lake.

The County Administrator reviewed the bid awards in Sinclair, Cross Lake and Stockholm. Overall, these bid awards represent a significant savings to the Unorganized Territory Fund.

- D) Firefighter of the Year Award.

The County Administrator informed the County Commissioners that Darren Woods, Public Safety Officer, has been selected as one of a number of individuals in the State for a "Firefighter of the Year" award for 2009-2010.

- E) Other items of interest.

Reform of PL 2007, Chapter 653.

The County Administrator and Commissioner Underwood attended a Legislative Reform Committee Meeting this morning in Bangor. This meeting is being chaired by Commissioner Baldacci. The Maine County Commissioners' Association will be submitting legislation in December to enhance and improve the jail consolidation effort.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 16, 2010 – 5:30 P.M. –
STOCKHOLM FACILITY – 1636 NEW SWEDEN ROAD, STOCKHOLM

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JUNE 2, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) GREAT MAINE FOREST INITIATIVE RESOLVE.
- ART. 5. CONTRACT:
- A) ONE (1) YEAR (7/1/2010 – 6/30/2011) AGREEMENT FOR PHARMACEUTICAL SERVICES WITH MAINE DEPARTMENT OF CORRECTIONS (MDOC) AND CORRECT RX PHARMACY SERVICES FOR THE AROOSTOOK COUNTY JAIL.
- ART. 6. APPROVAL OF NON-EXEMPT STATUS FOR DEPUTY REGISTER OF DEEDS POSITIONS.
- ART. 7. APPROVAL OF FULL-TIME DEPUTY REGISTER OF DEEDS.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) BID RESULTS.
 - B) JULY 7, 2010 COUNTY COMMISSIONERS' MEETING.
 - C) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.
- TOUR OF THE STOCKHOLM FACILITY WILL IMMEDIATELY FOLLOW ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JULY 7, 2010 – 5:30 P.M. – HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, JUNE 16, 2010 – 5:30 P.M. –
STOCKHOLM FACILITY – 1636 NEW SWEDEN ROAD, STOCKHOLM**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Wilfred Bell, Treasurer
Jim Madore, Sheriff
Paul J. Bernier, Public Works Director
Vern Ouellette, EMA Director
Darren Woods, Public Safety Coordinator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:37 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the June 2, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 2, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the June 2, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

- A) Attendance Record.
- B) Bills and Warrants.
- C) Great Maine Forest Initiative Resolve.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Resolve for the Great Maine Forest Initiative.

VOTE:

Motion voted on and passed.

ART. 5. Contract:

- A) One (1) year (7/1/2010 – 6/30/2011) Agreement for Pharmaceutical Services with Maine Department of Corrections (MDOC) and Correct RX Pharmacy Services for the Aroostook County Jail.

The County Administrator presented an overview of the terms and conditions of the proposed Correct RX contract. This change in service provider has resulted in significant savings to the Aroostook County Jail Budget.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year Agreement for Pharmaceutical Services with Maine Department of Corrections (MDOC) and Correct RX Pharmacy Services for the Aroostook County Jail, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed

ART. 6. Approval of non-exempt status for Deputy Register of Deeds positions.

The County Administrator provided an exemption analysis for these positions, which was prepared by Christina Theriault, Human Resource Coordinator. He supports the analysis and recommends the change in status from exempt to non-exempt for the Deputy Register of Deeds positions. It is the intent of the County Administrator for the incumbent in the Fort Kent Registry Office to be kept whole in terms of wages and benefits.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the change in status from exempt to non-exempt for the Deputy Register of Deeds positions as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 7. Approval of full-time Deputy Register of Deeds.

The County Administrator, on behalf of Patricia Brown, Houlton Register of Deeds, recommended that the County Commissioners approve the appointment of Linda Sennett as Deputy Register of Deeds in Houlton.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the appointment of Linda Sennett as Deputy Register of Deeds in Houlton.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

A) Bid results.

The County Administrator reviewed the bid results for the Energy Efficiency and Conservation Block Grant Program, indicating that the County has been approved to spend in excess of \$300,000.000 with this grant.

B) July 7, 2010 County Commissioners' Meeting.

By consensus, the County Commissioners cancelled the July 7, 2010 County Commissioners' Meeting in Houlton.

C) Other items of interest.

Community Development Block Grant (CDBG) Housing Assistant Grant.

The County Administrator indicated that Paul Bernier, Public Works Director, had prepared the appropriate forms for signatures by the County Commissioners in regards to this Housing Grant for T17R4 (Sinclair). Mr. Bernier provided an update on the project and indicated that a motion would be helpful in establishing a record for the grant proposal.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the necessary signatures on the CDBG Housing Assistance Grant for T17R4 (Sinclair).

VOTE:

Motion voted on and passed.

ART. 9. Other Business.

Chairperson Paul J. Adams took a minute to introduce the County Commissioners and staff to the residents of Stockholm and surrounding area. He thanked the residents for attending the meeting.

Michael Sandstrom, Chair of the Stockholm Board of Selectmen, addressed the County Commissioners, and expressed his concern that the advertisement in the Aroostook Republican indicated that the County Commissioners' Meeting was to be held at the Stockholm Community Center. He also provided an update on their community center, and invited the County to tour the facility at their leisure.

After Mr. Sandstrom spoke, the County Administrator indicated that their meeting was advertised as referenced on the agenda (**Stockholm Facility, 1636 New Sweden Road, Stockholm**). He was unaware until the meeting that the Aroostook Republican erroneously advertised the meeting as being held at the Stockholm Community Center.

Commissioner Fournier indicated that the County Commissioners and staff would love to see the Stockholm Community Center and suggested that, when the meeting adjourned, that they drive over to see the facility, which subsequently occurred.

David Peterson, Madawaska Lake resident, indicated that there was a rumor circulating that the County is going to establish a community center for the residents of Madawaska Lake and surrounding area and asked if the County could respond to this rumor.

The County Administrator indicated that he had not received a directive by the Board of County Commissioners to investigate or establish a community center at the Madawaska Lake region and that he had zero impetus, personally or professionally, to recommend such an initiative to the board.

ART. 10. Executive Session.

There were no items to discuss in executive session.

ART. 11. Adjournment.

The meeting adjourned at 6:15.

ATTEST: A True Copy
of Commissioners' Meeting

D7B

Douglas F. Beaulieu
County Administrator

Paul J. Galla
Anna J. Jannet
John P.

AROOSTOOK COUNTY COMMISSIONERS
DATE: June 16, 2010