

# County of Aroostook

## COMMISSIONERS' OFFICE

### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### AGENDA

### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING -- WEDNESDAY, JULY 21, 2010 -- 5:30 P.M. -- REGISTRY OF DEEDS OFFICE -- FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JUNE 16, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
  - C) APPOINTMENT/OATH CERTIFICATE FOR DEPUTY REGISTER OF DEEDS FOR SOUTHERN DISTRICT OF AROOSTOOK COUNTY.
  - D) SPIRITUOUS, VINOUS AND MALT LIQUOR LICENSE RENEWAL FOR ROLAND N. VERRIER D/B/A BEAR DEN IN BENEDICTA.
- ART. 5. CONTRACTS:
- A) ONE (1) YEAR (7/1/2010 – 6/30/2011) FIRE PROTECTION SUPPORT AGREEMENT WITH THE CITY OF CARIBOU FOR MADAWASKA LAKE, SINCLAIR AND CROSS LAKE IN THE AMOUNT OF \$1,092.73.
- ART. 6. APPROVAL OF SINCLAIR HOUSING PROJECT ADMINISTRATION AGREEMENT BID.
- ART. 7. REVIEW AND APPROVAL OF EMERGENCY MANAGEMENT AGENCY (EMA) EMERGENCY OPERATIONS PLAN UPDATES. (Vern Ouellette)
- ART. 8. APPROVAL OF FULL-TIME CUSTODIAN FOR THE HOULTON COMPLEX.
- ART. 9. APPROVAL OF FULL-TIME REGISTER OF DEEDS CLERK IN HOULTON.
- ART. 10. APPROVAL OF THE RENAMING OF SQUAPAN TO SCOPAN IN ACCORDANCE WITH PUBLIC LAW 2009, CHAPTER 284.
- ART. 11. COUNTY ADMINISTRATOR'S REPORT:
- A) ROAD MAINTENANCE BIDS.
  - B) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST HEALTH CLAIMS EXPERIENCE REPORT.
  - C) OTHER ITEMS OF INTEREST.
- ART. 12. OTHER BUSINESS.

**MINUTES**

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, JULY 21, 2010– 5:30 P.M. –  
REGISTRY OF DEEDS OFFICE – FORT KENT**

**PRESENT**

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Jim Madore, Sheriff  
Paul J. Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 12 – Other Business – A) Snow Removal Bids for the Unorganized Territory.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

**VOTE:**

Motion voted on and passed.

ART. 3. Approval of minutes of the June 16, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 16, 2010 County Commissioners' Meeting.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the June 16, 2010 County Commissioners' Meeting.

**VOTE:**

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

C) Appointment/Oath Certificate for Deputy Register of Deeds for Southern District of Aroostook County.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Appointment/Oath Certificate for Linda Sennett as Deputy Register of Deeds for Southern District of Aroostook County.

**VOTE:**

Motion voted on and passed.

D) Spirituous, Vinous and Malt Liquor License Renewal for Roland N. Verrier D/B/A Bear Den in Benedicta.

Commissioner Underwood expressed concern that the question regarding income was left blank. The County Administrator indicated that this concern would be relayed to the applicant for future reference.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Liquor License renewal for Roland N. Verrier D/B/A Bear Den in Benedicta.

**VOTE:**

Motion voted on and passed.

ART. 5. Contracts:

A) One (1) year (7/1/2010 – 6/30/2011) Fire Protection Support Agreement with the City of Caribou for Madawaska Lake, Sinclair and Cross Lake in the amount of \$1,092.73.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year (7/1/2010 – 6/30/2011) Fire Protection Support Agreement with the City of Caribou for Madawaska Lake, Sinclair and Cross Lake in the amount of \$1,092.73, and to authorize the County Administrator to execute the contract.

**VOTE:**

Motion voted on and passed.

ART. 6. Approval of Sinclair Housing Project Administration Agreement bid.

Paul Bernier, Public Works Director, indicated that only one (1) entity submitted a bid to be the Project Grant Administrator for this project. Aroostook County Action Program (ACAP) has a wealth of experience in administering this type of program and the Public Works Director recommended that the County Commissioners approve and accept their bid.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to execute a Memorandum of Understanding with ACAP to be the Plan Administrator for the Sinclair Housing Project.

**VOTE:**

Motion voted on and passed.

ART. 7. Review and approval of Emergency Management Agency (EMA) Emergency Operations Plan updates. (Vern Ouellette)

The County Administrator recommended that this item be tabled until the next meeting.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table this item until the next meeting.

**VOTE:**

Motion voted on and passed.

ART. 8. Approval of full-time custodian for the Houlton Complex.

The County Administrator, on behalf of Bryan Jandreau, Facilities Manager, recommended the hiring of Jason Howland of Houlton as full-time custodian for the Houlton Complex.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Jason Howland as full-time custodian for the Houlton Complex.

**VOTE:**

Motion voted on and passed.

ART. 9. Approval of full-time Register of Deeds Clerk in Houlton.

The County Administrator, on behalf of Pat Brown, Register of Deeds, South, recommended the hiring of Teresa Doughty as full-time Register of Deeds Clerk in Houlton. In addition, the County

Administrator reviewed Ms. Doughty's background with the County Commissioners, advising that she is highly qualified for this position.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Teresa Doughty as full-time Register of Deeds Clerk in Houlton.

**VOTE:**

Motion voted on and passed.

ART. 10. Approval of the renaming of Squapan to Scopan in accordance with Public Law 2009, Chapter 284.

Commissioner Paul Underwood provided an overview of the process used to comply with this Public Law.

Paul Bernier, Public Works Director, indicated that the name of Scopan was unanimously selected for the following reasons:

- This name is referenced on one of the oldest maps the committee reviewed;
- The name is not offensive;
- Overall, committee believes it is a good fit.

In accordance with the wishes of the impacted communities, Mr. Bernier recommended approval from the County Commissioners to rename Squapan to Scopan in accordance with the law.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the renaming of Squapan to Scopan.

**VOTE:**

Motion voted on and passed.

ART. 11. County Administrator's Report:

A) Road Maintenance Bids.

The County Administrator advised that the two (2) three (3) year Road Maintenance bids were awarded to the current contractors, Michael Elwell for Area One and MJ Ouellette & Daughters, Inc. for Area Two.

B) Maine Municipal Employees Health Trust Health Claims Experience Report.

The County Administrator reviewed the claims experience report for the first quarter of 2010, advising that the loss ratio is 51%.

C) Other items of interest.

1) Chapman University Student Name Use Request.

The County Administrator advised that an email had been received from a student attending Chapman University in Orange, California, requesting permission to use the name "Clayton Lake" as part of the title for a student short film. The film is part of a Korean Cultural Exchange program where students from Korea come to California to make a student short film. They would like to title their film "The Remains of Clayton Lake". The film would also include a few signs with the name "Clayton Lake" as well.

The County Commissioners approved the name use request and the County Administrator will have a member of his staff notify the student of this approval.

2) Maine County Commissioners' Association (MCCA) Meeting Update.

Commissioner Paul Underwood provided an update of the following statewide county issues discussed at the July 14, 2010 MCCA Meeting:

- He reminded his colleagues that the MCCA Convention is being hosted by Cumberland County September 10–12, 2010, and if they are interested in attending, they should contact Diane Gove;
- He provided an update on Board of Corrections (BOC) issues, with specific reference to Commissioner Baldacci's BOC Reform Committee activities;
- He reviewed a buy/purchase cooperative through NACo. He asked the County Administrator to distribute the material to his colleagues after the meeting;
- He indicated that he would be chairing the Unorganized Territory Meeting in Penobscot County next week, to provide a forum for counties to address issues and to meet Diane Stewart, new Fiscal Administrator for the UT.

3) Board of Corrections (BOC) Fund for FY10 Jail Budget.

The County Administrator provided an update on efforts to secure essential funding to "balance the books" for the FY 10 Jail Budget. He has increased the request from \$55,000.00 to \$65,000.00. He has been working to secure this funding for over a month. No decision has been made to date. This money is being requested for unforeseen medical expenses for the inmate population.

4) The County Administrator distributed suggested revisions to our Personnel Policy for the County Commissioners' consideration. The County Commissioners agreed to schedule a workshop on Wednesday, August 25, 2010, commencing at noon, to review and perhaps adopt the suggested changes.

ART. 12. Other Business.

A) Snow Removal Bids for the Unorganized Territory.

Bids were received from the following vendors for snow removal for Silver Ridge, Benedicta, T1R5 and TAR5 (Molunkus).

	Aggregate Price 2010 – 2013 Benedicta Roads	Aggregate Price 2010 - 2013 County Roads
C.D. Elwell Trucking Benedicta		\$ 258,772.50
Philip Mitchell Hampden	\$ 141,231.00	\$ 276,270.45
Frank Landry and Sons Patten	\$ 176,893.80	

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder(s) who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

ART. 13. Executive Session.

There were no items to discuss in executive session.

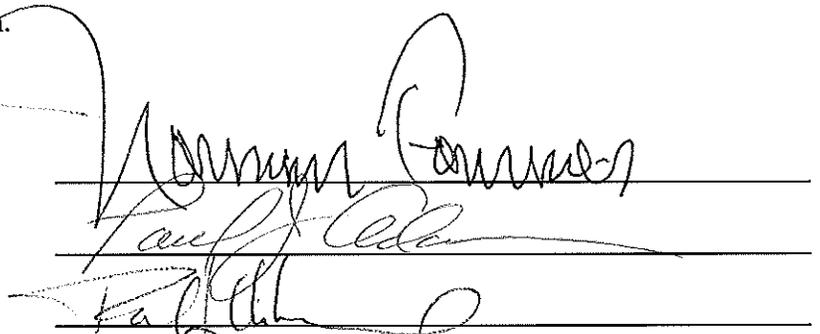
ART. 14. Adjournment.

The meeting adjourned at 6:15 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: July 21, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

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### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### AGENDA

### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – AUGUST 4, 2010 – 5:30 P.M. –  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JULY 21, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
- ART. 5. BIDS:
- A) FORT KENT LIGHTING AND ELECTRICAL WORK.
  - B) CARIBOU MOTION SENSOR PROJECT.
- ART. 6. RECOMMISSIONING OF FOUR (4) DEPUTY SHERIFFS.
- ART. 7. APPROVAL OF MAINE DEPARTMENT OF TRANSPORTATION (MDOT) URBAN/RURAL INITIATIVE PROGRAM (URIP) FUNDING.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC MEETING.
  - B) UNORGANIZED TERRITORY (UT) COMMITTEE MEETING (PENOBSCOT COUNTY).
  - C) GRANT ADMINISTRATION.
  - D) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.

### NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 18, 2010 – 5:30 P.M. – HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 4, 2010 - 5:30 P.M. –  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Wilfred J. Bell, Treasurer  
Paul Bernier, Public Works Director  
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the July 21, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 21, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the July 21, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Bids:

A) Fort Kent Lighting and Electrical Work.

Bids were received from the following contractors:

Soucy's Electrical Fort Kent	\$20,800.00
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County Electric, Inc. Caribou	\$16,870.00
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**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

C) Caribou Motion Sensor Project.

Bids were received from the following contractors:

Soucy's Electrical Fort Kent	\$2,500.00
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R.L. Todd & Son, Inc. Caribou	\$2,242.00
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County Electric, Inc. Caribou	\$1,559.00
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**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

ART. 6. Recommissioning of four (4) Deputy Sheriffs.

Sheriff James P. Madore recommended that the County Commissioners approve the recommissioning of Rudy Levesque of Linneus as full-time deputy sheriff and Chief Ronald Pelletier of Madawaska, Rosemary Coffin of Ashland and Arnold Gahagan of Stockholm as part-time deputy sheriffs.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommissioning of

Rudy Levesque of Linneus as full-time deputy sheriff and Chief Ronald Pelletier of Madawaska, Rosemary Coffin of Ashland and Arnold Gahagan of Stockholm as part-time deputy sheriffs.

**VOTE:**

Motion voted on and passed

**ART. 7. Approval of Maine Department of Transportation (MDOT) Urban/Rural Initiative Program (URIP) Funding.**

The County Administrator advised that he had signed the Urban/Rural Initiative Program Funds Certification received on July 23, 2010, on behalf of the County Commissioners. This certification had to be returned to the Maine Department of Transportation Office prior to August 1, 2010 in order for the county to receive funding.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to formally approve the Urban/Rural Initiative Program Funds Certification signed by the County Administrator in the amount of \$62,200.00.

**VOTE:**

Motion voted on and passed.

**ART. 8. County Administrator's Report:**

**A) BOC Meeting.**

The County Administrator provided a summary of a most recent Board of Corrections (BOC) Meeting that he attended July 28, 2010. He reported on the following issues:

- The BOC was briefed on the biennial budget process for FY12/13;
- The structural gap for the upcoming biennium is \$1B;
- The BOC was issued a curtailment order by the Governor for FY11 in the amount of \$400,100.00;
- There has been no action taken by the BOC on our request for \$65,000.00 to balance the Jail Budget for FY10.

**B) Unorganized Territory (UT) Committee Meeting (Penobscot County).**

Commissioner Paul Underwood and Paul Bernier, Public Works Director, attended this meeting on July 29, 2010 in Bangor. This meeting was designed primarily as a "meet-and-greet" for Diane Stewart, Fiscal Administrator for the Unorganized Territory. The group discussed contractual issues and a plan by the Maine Department of Transportation (MDOT) to turn over some state roads to counties and municipalities. Commissioner Underwood stated that he plans to schedule or initiate a meeting of the same group during the Maine County Commissioners' Association (MCCA) Convention in September.

**C) Grant Administration.**

The County Administrator indicated that our organization administers or oversees numerous grants, particularly in the area of Homeland Security.

D) Other Items of Interest.

1) Board of Corrections (BOC) Legislative Reform Committee Meeting.

Commissioner Underwood and County Administrator Beaulieu attended another BOC Legislative Reform Committee Meeting in Bangor today. The committee is developing a strategy and proposed legislation to revamp the BOC.

2) New insurance rating for Sinclair, Cross Lake and Madawaska Lake.

Homeowners' insurance rates in the Sinclair, Cross Lake and Madawaska Lake areas should be reduced because of our efforts to improve services in these areas, according to new ISO ratings established for these areas.

3) 2011 Budget Process Calendar.

The County Administrator reviewed the budget process calendar with the County Commissioners and made revisions to better suit the schedule of the Commissioners. The dates will be confirmed with Reynold Raymond, Chair of the Finance Committee.

ART. 9. Other Business.

There was no other business.

ART. 10. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

**MOTION:**

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (C) to discuss collective bargaining negotiations."

**VOTE:**

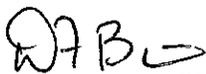
Motion voted on and passed.

Upon returning to open session, no action was taken.

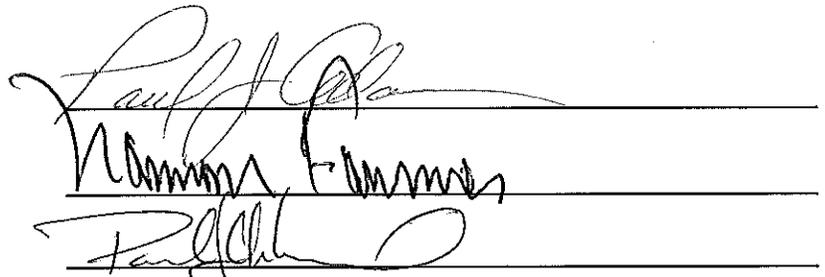
ART. 11. Adjournment

Meeting adjourned at 6:45 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: August 4, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

### AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 18, 2010 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE AUGUST 4, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
- ART. 5. BIDS:
- A) SHERIFF'S OFFICE BUILDING EXTERIOR STAIRS, RAMP AND WALL PROJECT.
  - B) AUDITING SERVICES.
  - C) ONE (1) POLICE CRUISER.
  - D) THREE (3) SEPTIC SYSTEMS FOR THE UNORGANIZED TERRITORY.
- ART. 6. REVIEW OF YEAR-END UNORGANIZED TERRITORY BUDGET FOR FY 09/10.
- ART. 7. DISCUSSION ON JAIL VARIANCE APPLICATION.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) BOARD OF CORRECTIONS (BOC) APPROVAL OF FY10 BUDGET REQUEST.
  - B) BID AWARDS.
  - C) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA) SINGLE WEB PORTAL INITIATIVE.
  - D) MAINE PRETRIAL YEAR-TO-DATE REPORT.
  - E) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA) MEETING UPDATE.
  - F) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.

### NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – SEPTEMBER 1, 2010 – 5:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 18, 2010 – 5:30 P.M. –  
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
James P. Madore, Sheriff  
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 4, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the August 4, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.



York's of Houlton \$25,607.00  
Houlton, Maine

Martin Ford \$23,108.00  
Fort Kent

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

D) Three (3) Septic Systems for the Unorganized Territory.

Bids were received from the following contractors:

	<u>Proposed Systems</u>		<u>Ben Pelletier</u>
	<u>Douglas Allen</u>	<u>County of Aroostook</u>	
Larry's Construction Caribou	\$14,850.00	\$24,140.00	\$14,925.00
M.J. Ouellette & Daughters Caribou	\$13,400.00	\$23,900.00	\$13,100.00
Masse Earthworks, LLC Woodland	\$ 6,425.00	\$ 9,395.00	\$10,222.00
Long Lake Construction St. David	\$ -0-	\$13,750.00	\$ 9,100.00
C.L. Roy & Sons Frenchville	\$ 9,450.00	\$13,715.00	\$13,111.00
Bert Albert & Son Frenchville	\$ -0-	\$ -0-	\$ 9,893.75
Ground Tek, Inc. Fort Kent	\$11,440.00	\$16,942.00	\$10,923.00
J.R. Boucher & Son Fort Kent	\$ 8,924.20	\$13,294.00	\$10,806.00

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator, with authorization to award the bid(s) to the apparent low bidder(s) who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

**ART. 6. Review of year-end Unorganized Territory Budget for FY09/10.**

The County Administrator reviewed the Unorganized Territory Fund Balance for the fiscal year ending June 30, 2010. The County ended the year with a \$11,648.36 deficit. This was due primarily to underperformance of the Excise Tax revenue line item by \$28,369.29. The County Administrator believes this is indicative of the tough economic times. All in all, the expenditure side of the budget was good despite the fact that an unanticipated expenditure of \$10,000.00 was made as an initial installment payment to secure the Stockholm MDOT building. This line item will be budgeted in future years.

The deficit of \$11,648.36 in the FY09/10 Unorganized Territory Budget will be funded out of the Undesignated Fund Balance, leaving a balance, after transfers, of \$54,084.65 to start July 1, 2010.

**ART. 7. Discussion on Jail Variance Application.**

The County Administrator brought the County Commissioners, Sheriff and Chief Deputy up-to-date on the Jail Variance issue. Ralph Nichols, Maine Department of Corrections, suggested that we complete an application for a Jail Variance for our facility. The current, rated capacity of our facility is 66; however, the average daily population for the past year has been hovering around 89, and it is much higher in FY11. Mr. Nichols has suggested that a variance may bring with it additional funding for temporary corrections officers. However, there is no guarantee that the Board of Corrections (BOC) would approve such funding. Under State law, the Commissioner of Corrections has final authority to approve County Jail Variances.

The County Administrator recently learned that our FY11 Jail Budget is predicated on a head court of 72; therefore, he suggested that, in lieu of a variance, we try to control our inmate population by keeping it around 72, which would necessitate sending the excess population to other county facilities. After a fair amount of discussion on the issue, it was agreed, by consensus, to request that Ralph Nichols come to a future County Commissioners' Meeting so that we can have a better perspective and understanding of the implications of a variance request.

**ART. 8. County Administrator's Report:**

**A) Board of Corrections (BOC) approval of FY10 Budget request.**

After considerable effort by the administration, the Board of Corrections (BOC) finally approved the request for \$65,099.00, to close the structural gap in the FY10 Jail Budget.

**C) Bid Awards.**

The County Administrator advised that the Phase II EECGB Caribou Motion Sensor Project and Fort Kent Lighting and Electrical Work Project were awarded to County Electric for a total of \$18,429.00. Snow removal and sanding/salting bids for Benedicta was awarded to Philip Mitchell and the County Roads were awarded to C.D. Elwell Trucking.

**D) Maine County Commissioners' Association (MCCA) Single Web Portal Initiative.**

The County Administrator discussed this initiative with the County Commissioners. It is the County Administrator's opinion that, if counties do not get on-board with this initiative, the Legislature will mandate a less friendly alternative.

E) Maine Pretrial Year-to-Date Report.

The County Administrator reviewed the year-to-date Maine Pretrial Report.

F) Maine County Commissioners' Association (MCCA) Meeting update.

For the sake of time, Commissioner Underwood had no report to offer.

G) Other items of interest.

There were no other items to discuss.

ART. 9. Other Business.

There was no other business.

ART. 10. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

**MOTION:**

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) to discuss two (2) personnel issues."

**VOTE:**

Motion voted on and passed.

Upon returning to open session, the following motion was made:

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the unpaid leave of absence for the cook in the Aroostook County Jail from August 10, 2010 to August 16, 2010, inclusive.

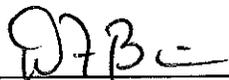
**VOTE:**

Motion voted on and passed.

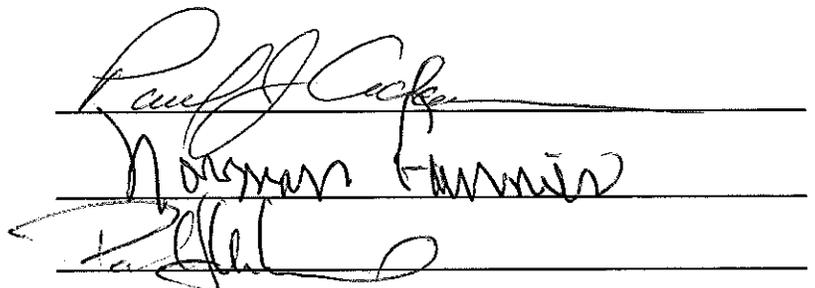
ART. 11. Adjournment.

Meeting adjourned at 7:00 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: August 18, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

---

### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

### AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 1, 2010 – 5:30 P.M. –  
REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE AUGUST 18, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
  - A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
  - C) SPIRITUOUS, VINOUS AND MALT LIQUOR LICENSE RENEWAL FOR KENNETH D. MARTIN D/B/A LONG LAKE SPORTING CLUB.
  - D) FAMILY DAY 2010 PROCLAMATION.
- ART. 5. UPDATE OF CURRENT AND FUTURE PROJECTS IN THE UNORGANIZED TERRITORY. (Paul Bernier)
- ART. 6. YEAR-TO-DATE REVIEW OF FY10 COUNTY BUDGET.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
  - A) BID AWARDS.
  - B) SAFETY ENHANCEMENT GRANT APPLICATION.
  - C) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

### NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 15, 2010 – 5:30 P.M. – CARIBOU

**MINUTES**

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, SEPTEMBER 1, 2010– 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT**

**PRESENT**

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
James Madore, Sheriff  
Paul J. Bernier, Public Works Director  
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

**VOTE:**

Motion voted on and passed.

ART. 3. Approval of minutes of the August 18, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 18, 2010 County Commissioners' Meeting.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the August 18, 2010 County Commissioners' Meeting.

**VOTE:**

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

- A) Attendance Record.
- B) Bills and Warrants.

- C) Spirituous, Vinous and Malt Liquor License Renewal for Kenneth D. Martin D/B/A Long Lake Sporting Club.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Spirituous, Vinous and Malt Liquor License Renewal for Kenneth D. Martin D/B/A Long Lake Sporting Club.

**VOTE:**

Motion voted on and passed.

- D) Family Day 2010 Proclamation.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Family Day 2010 Proclamation.

**VOTE:**

Motion voted on and passed.

- ART. 5. Update of current and future projects in the Unorganized Territory. (Paul Bernier)

Paul Bernier, Public Works Director, updated the County Commissioners on the following items:

- Sinclair Housing Rehabilitation Project.
- DEP Septic Replacement Projects.
- ATV Projects.
- Road Projects (2010-2012).
- Snow removal bids.

- ART. 6. Year-to-Date review of FY10 County Budget.

The County Administrator reviewed the County Budget Expenditure report through July 31, 2010. This represents approximately 58% of our budget year.

Departmental revenue is holding its own. Registry of Deeds revenue (North and South) is on-line to meet projections. This indicates that the economy may be picking-up because real estate transactions are increasing.

The expenditure side of the budget is doing very well at this juncture. If you exclude Capital and carry-in funds, we have expended 49% of our funds. This compares favorable with the fact that we have completed 58% of our funding cycle.

Overall, the County Administrator is very pleased with the status of our 2010 budget.

ART. 7. County Administrator's Report:

A) Bid Awards.

The County Administrator reviewed the bid awards for the two (2) septic system bids and the General Fund, Unorganized Territory and Corrections Fund Audits.

B) Safety Enhancement Grant Application.

The County Administrator advised that Darren Woods, Public Safety Coordinator, has applied for a Safety Enhancement Grant to provide "turnout gear" for his department.

C) Other Items of Interests.

1) Personnel Policy Edits.

The County Administrator indicated that he and Christina Theriault, Human Resources Coordinator, are working on edits to the Personnel Policy Manual. They are also checking with legal counsel on certain issues.

In response to Commissioner Underwood's inquiry regarding the County Charter, the County Administrator could find no mention of the District Attorney's Office representing the County in legal matters. However, we do ask the District Attorney's Office for legal advise when and if the opportunity presents itself.

2) Board of Corrections.

The County Administrator advised that the County received \$65,099.00 from the Investment Fund this week by electronic transfer.

ART. 8. Other Business.

There was no other business to discuss.

ART. 9. Executive Session.

**MOTION:**

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) and (D) to discuss a personnel issue and attorney-client consultations, respectively."

**VOTE:**

Motion voted on and passed.

Upon returning to open session, the following motion was made:

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to support Sheriff Madore's recommendation in regards to a retire and rehire request made by a correctional officer who is employed in the County Jail.

**VOTE:**

Motion voted on and passed.

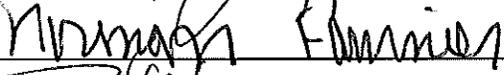
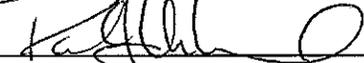
ART. 10. Adjournment.

The meeting adjourned at 6:55 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator

AROOSTOOK COUNTY COMMISSIONERS  
DATE: September 1, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### AGENDA

### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – SEPTEMBER 15, 2010 – 5:30 P.M. -  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE SEPTEMBER 1, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
  - C) WARRANT FOR SINCLAIR SANITARY DISTRICT ELECTION.
- ART. 5. BIDS:
- A) SURPLUS VEHICLES.
- ART. 6. APPROVAL OF EMERGENCY OPERATIONS PLAN UPDATES. (Vern Ouellette)
- ART. 7. SHERIFF DEPARTMENT APPOINTMENTS:
- A) HIRING OF ONE (1) PART-TIME COOK.
  - B) RECOMMISSIONING OF ONE (1) FULL-TIME AND ONE (1) PART-TIME DEPUTY SHERIFF.
  - C) HIRING OF ONE (1) PART-TIME DEPUTY SHERIFF.
- ART. 8. RATIFICATION OF EIGHTEEN (18) MONTH TEAMSTERS LOCAL UNION 340 COLLECTIVE BARGAINING CONTRACT.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) WORKERS' COMPENSATION EXPERIENCE RATING.
  - B) EMPLOYEE RECOGNITION PICNIC.
  - C) MCCA CONVENTION.
  - D) INTERGOVERNMENTAL AGREEMENT REGARDING JAIL FUND BALANCES.
  - E) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

### NEXT MEETING

ORGANIZATIONAL MEETING OF FINANCE COMMITTEE – TUESDAY, SEPTEMBER 21, 2010 – 11:00 A.M. – CARIBOU  
COUNTY COMMISSIONERS' BUDGET WORK SESSION – TUESDAY, OCTOBER 5, 2010 – 11:00 A.M. - CARIBOU  
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 6, 2010 – 5:30 P.M. – HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 15, 2010 - 5:30 P.M. –  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Wilfred J. Bell, Treasurer  
Vernon Ouellette, EMA Director  
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the September 1, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 1, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the September 1, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

- A) Attendance Record.
- B) Bills and Warrants.
- C) Warrant for Sinclair Sanitary District Election.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Warrant for the Sinclair Sanitary District Election.

**VOTE:**

Motion voted on and passed.

ART. 5. Bids:

A) Surplus Vehicles.

The following bids were received on the surplus vehicles:

	2004 Ford Crown Vic	2006 Ford Crown Vic
Chicago Motors Chicago, Illinois	\$ 507.00	\$ 607.00
Jersey One Auto New Jersey	\$ 561.00	\$ 359.00
Bay Ridge Motors, Inc. Staten Island, N.Y.	\$1,155.00	\$1,555.00

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator, with authorization to award the bids to the apparent high bidder(s).

**VOTE:**

Motion voted on and passed.

ART. 6. Approval of Emergency Operations Plan Updates. (Vern Ouellette)

Vern Ouellette, EMA Director, presented the following summary on the updates to the County's Emergency Operations Plan and recommended that the County Commissioners approve these changes.

- Planning guidance from the Federal Emergency Management Agency from State and Local Guidance 101 to Local Planning Guidance 101, necessitating a complete plan update;
- Requirements that have not been met in the past relative to sheltering needs, specifically for special needs population and how these requirements will now be enforced.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Emergency Operations Plan updates as recommended by Vern Ouellette, EMA Director.

**VOTE:**

Motion voted on and passed

ART. 7. Sheriff's Department Appointments:

A) Hiring of one (1) part-time cook.

Craig Clossey, Chief Deputy, on behalf of Sheriff Madore, recommended the hiring of Jean M. Reeves of Ludlow as part-time cook.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Jean M. Reeves of Ludlow as part-time cook.

**VOTE:**

Motion voted on and passed

B) Recommissioning of one (1) full-time and one (1) part-time deputy sheriff.

Craig Clossey, Chief Deputy, on behalf of Sheriff Madore, recommended the recommissioning of Lt. Michael Berube as full-time deputy sheriff and Chief Cyr Martin as part-time deputy sheriff.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommissioning of Lt. Michael Berube as full-time deputy sheriff and Chief Cyr Martin as part-time deputy sheriff.

**VOTE:**

Motion voted on and passed.

C) Part-time deputy sheriff.

Craig Clossey, Chief Deputy, on behalf of Sheriff Madore, recommended the hiring of Amber Cole as part-time deputy sheriff.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Amber Cole as part-time deputy sheriff.

**VOTE:**

Motion voted on and passed.

ART. 8. Ratification of eighteen (18) month Teamsters Local Union 340 Collective Bargaining Contract.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the eighteen (18) month Teamsters Local Union 340 Collective Bargaining Contract.

**VOTE:**

Motion voted on and passed

ART. 9. County Administrator's Report:

A) Workers' Compensation Experience Rating.

The County Administrator provided a review of our Workers' Compensation Experience Rating for 2011. Our Exp Mod for 2011 will be .97, which is a decrease from last year. This change should reduce our Workers' Compensation insurance premium for 2011.

B) Employee Recognition Picnic.

The County Administrator advised that the Employee Recognition Picnic was held September 9th, with approximately 45-50 employees in attendance.

C) Maine County Commissioners' Association (MCCA) Convention.

Commissioner Paul J. Adams updated the Board on the following issues discussed at the MCCA Convention:

- Jail Consolidation. It is quite evident from the comments that the counties are not happy with the implementation of this relatively new reform;
- PSAP. MCCA has submitted a response to the PUC Notice of Inquiry request. That response incorporated a paragraph, which supports Aroostook County's position.
- Single Web Portal. The action plan for this initiative will be developed and discussed at the next MCCA Meeting. At that time, counties will be asked to go back to their respective boards and vote on whether or not to support the initiative.
- Next year's MCCA Convention. The convention for 2011 will be held in Penobscot County and in 2012 it will be held in Lincoln County.

D) Intergovernmental Agreement Regarding Jail Fund Balances.

A short discussion ensued on this topic. The County Administrator was asked if he supported this initiative. He suggested that the County wait until a future meeting to vote on this, pending more information from MCCA.

E) Other Items of Interest.

PSAP.

The County Administrator expressed disappointment that no municipalities in Aroostook County responded to the PUC Notice of Inquiry.

ART. 10. Other Business.

There was no other business.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

**MOTION:**

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraphs (A) and (D) to discuss a personnel issue and attorney-client consultations, respectively."

**VOTE:**

Motion voted on and passed.

Upon returning to open session, the following motion was made.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to send a letter to the Aroostook County Republican Committee to the attention of Zachary E. Smith, Chairman.

**VOTE:**

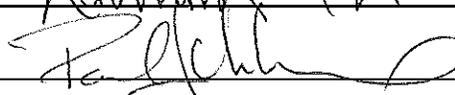
Motion voted on and passed

ART. 12. Adjournment

Meeting adjourned at 6:25 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting

  
\_\_\_\_\_  
Douglas F. Beaulieu  
County Administrator

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
AROOSTOOK COUNTY COMMISSIONERS  
DATE: September 15, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

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### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

### AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 6, 2010 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE SEPTEMBER 15, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
  - A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
- ART. 5. PRESENTATION ON LAND USE REGULATION COMMISSION REFORM LEGISLATION. (Philip Merletti)
- ART. 6. QUESTION AND ANSWER SESSION ON JAIL VARIANCE APPLICATION. (Ralph Nichols, Department of Corrections)
- ART. 7. BIDS:
  - A) HOULTON ELECTRICAL LIGHTING PROJECT.
- ART. 8. APPROVAL OF PART-TIME SECRETARY FOR THE EMERGENCY MANAGEMENT AGENCY (EMA) OFFICE.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
  - A) MAINE PRETRIAL SERVICES AUGUST REPORT.
  - B) PUBLIC UTILITIES COMMISSION (PUC) PSAP HEARING.
  - C) ST. JOHN VALLEY CULTURAL BYWAY REQUEST.
  - D) WORKERS' COMPENSATION FUND DIVIDEND.
  - E) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

### NEXT MEETING

BUDGET WORK SESSION – TUESDAY, OCTOBER 19, 2010 – 11:00 A.M., CARIBOU  
COUNTY COMMISSIONERS' MEETING – WEDNESDAY – OCTOBER 20, 2010 – 5:30 P.M. – SINCLAIR

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 6, 2010 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
James P. Madore, Sheriff  
Craig Clossey, Chief Deputy  
Vern Ouellette, EMA Director  
Jim Foss, Jail Administrator  
Ralph Nichols, Department of Corrections  
Philip Merletti  
Roger Ek  
Senator Roger Sherman  
Representative Henry Joy  
Durward Humphrey  
Members of the Public

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:34 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 15, 2010 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the September 15, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

Chairperson Paul J. Adams indicated that since they were awaiting the arrival of Commissioner Underwood, who was running late, they would skip Articles 5 and 6 and move to Article 7 and beyond until Commissioner Underwood arrives, at which time they would go back to Articles 5 and 6.

ART. 7. Bids:

A) Houlton Electrical Lighting Project.

Bids were received from the following vendors:

Stephen J. Bither Houlton, Maine	\$65,540.00
Underwood Electric, Inc. Presque Isle, Maine	\$87,850.00
Swallow's Electric, Inc. Houlton, Maine	\$59,685.00
R.L. Todd & Son Inc. Caribou, Maine	\$66,503.00
County Electric, Inc. Caribou, Maine	\$61,244.00

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Adams to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

ART. 8. Approval of part-time secretary for the Emergency Management Agency (EMA) Office.

Vern Ouellette, EMA Director, recommended that the County Commissioners approve the hiring of Claudette Draper of Caribou as part-time secretary for the EMA Office.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the hiring of Claudette Draper of Caribou as part-time secretary for the EMA Office.

**VOTE:**

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Maine Pretrial Services August Report.

The County Administrator reviewed the August report for Maine Pretrial Services.

B) Maine Public Utilities Commission (MPUC) PSAP Hearing.

The County Administrator reported that the Maine Public Utilities Commission (MPUC) held a public hearing on September 22, 2010, regarding PSAP and Dispatch consolidation for all jurisdictions in the State of Maine. Commissioner Amy Fowler of Waldo County provided testimony on behalf of the MCCA. The MCCA does not support the "Strawman Proposal" recommendation as it relates to Aroostook County. The MCCA believes Aroostook County should be allowed to select its own PSAP Provider.

The County of Aroostook provided written testimony in regards to "Strawman Proposal", and on or around November 1, 2010, the MPUC will provide its recommendation to the Maine Legislature, which will consider a consolidated PSAP/Dispatch configuration during the next legislative session.

ART. 5. Presentation on Land Use Regulation Commission Reform Legislation. (Philip Merletti)

The County Administrator introduced Mr. Merletti and indicated that he had requested a meeting before the County Commissioners to discuss reform legislation regarding the Land Use Regulation Commission (LURC).

Mr. Merletti introduced himself, Roger Ek, Senator Sherman and Representative Roy. He indicated that during the next legislative session, he felt that there would be a significant effort to overturn the 1971 LURC statute and give that authority to the County Commissioners.

Mr. Merletti and Mr. Ek then proceeded to review some written information, which was distributed to the County Commissioners at the meeting regarding LURC and other federal mandates.

The purpose of Mr. Merletti's presentation was to build support for this prospective legislative initiative.

The County Commissioners thanked all who attended for this presentation and indicated that they could not stake-out a position on this matter until they have seen the proposed legislation.

ART. 6. Question and Answer Session on Jail Variance Application. (Ralph Nichols, Department of Corrections)

The County Administrator introduced Mr. Nichols and indicated that he had been invited to answer questions on a proposed Jail Variance Application. Mr. Nichols provided background information regarding his job duties, the Jail Variance Application process and discussed several different capacity delineations including budgeted capacity, rated capacity and variance capacity, and the differences of those delineations.

During the course of discussion, Mr. Nichols mentioned that the Aroostook County Jail's budgeted and rated capacities were 72 inmates. While the County understands its budgeted capacity to be 72 inmates, it was under the assumption that its rated capacity was 66 inmates. Mr. Nichols was asked if he could provide written verification to support his contention for this apparent disparity, and he said he would.

By submitting a variance request, Mr. Nichols indicated that the County's rated capacity of 72 will not change. However, the variance capacity of 48 hours will be increased to 72 hours, allowing the facility to keep inmates in holding for a longer period of time, and thereby facilitating the transfer of inmates to other county facilities, and concomitantly allowing the facility to stay within its rated capacity.

The County Commissioners, County Administrator and Sheriff thanked Mr. Nichols for traveling to Houlton to explain the variance process.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to direct the County Administrator to prepare a draft variance request to the Department of Corrections, which establishes a rated capacity of 72 inmates and increases the variance capacity from 48 hours to 72 hours for a two (2) year period.

**VOTE:**

Motion voted on and passed

ART. 9. County Administrator's Report (continued):

C) St. John Valley Cultural Byway Request.

This request was discussed with the County Commissioners. The County Administrator will prepare a letter encouraging the Maine Department of Transportation to extend the byway as requested from St. Agatha to the village of Sinclair.

D) Workers' Compensation Fund Dividend.

The County Administrator advised the County Commissioners that the County received a dividend check from Maine Municipal Association in the amount of \$3,799.00 as a result of our good loss experience and loss prevention programs.

E) Other items of interest.

1) Reinventing Maine Government Report.

The County Administrator indicated that this report was recently released. He provided copies to the County Commissioners and encouraged them to review this report. The report makes recommendations regarding county government.

ART. 10. Other Business.

There was no other business.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

**MOTION:**

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (D) to discuss attorney/client consultations."

**VOTE:**

Motion voted on and passed.

Upon returning to open session, no action was taken.

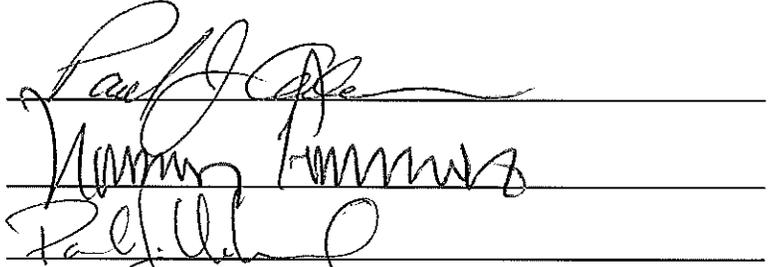
ART. 12. Adjournment.

Meeting adjourned at 7:40 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: October 6, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### AGENDA

### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, OCTOBER 20, 2010 - 5:30 P.M. -  
SINCLAIR SENIOR CENTER - SINCLAIR

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE OCTOBER 6, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
- ART. 5. BIDS (ENERGY RETROFIT PROJECT - PART II).
- A) ELECTRONIC EXPANSION VALVE PROJECT, CARIBOU COURTHOUSE.
  - B) OUTSIDE LIGHTING PROJECT, CARIBOU COURTHOUSE.
  - C) PROGRAMABLE THERMOSTATS, HOULTON SUPERIOR COURTHOUSE.
- ART. 6. SHERIFF'S DEPARTMENT APPOINTMENTS:
- A) ONE (1) FULL-TIME COOK.
  - B) FIVE (5) PART-TIME CORRECTIONS OFFICERS.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE PRETRIAL SEPTEMBER REPORT.
  - B) HEALTH TRUST CLAIMS EXPERIENCE REPORT.
  - C) HOULTON LIGHTING PROJECT BIDS.
  - D) MCCA MEETING UPDATE.
  - E) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.
- 6:00 P.M. ELECTION OF TWO (2) TRUSTEES FOR THE SINCLAIR SANITARY DISTRICT BOARD OF TRUSTEES.

### NEXT MEETINGS

FINANCE COMMITTEE BUDGET WORK SESSION - MONDAY, NOVEMBER 1, 2010 - 9:00 A.M. - CARIBOU  
COUNTY COMMISSIONERS' MEETING - WEDNESDAY - NOVEMBER 3, 2010 - 5:30 P.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, OCTOBER 20, 2010 - 5:30 P.M. –  
SINCLAIR SENIOR CENTER - SINCLAIR**

PRESENT

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Paul Bernier, Public Works Director  
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the October 6, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 6, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the October 6, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Bids (Energy Retrofit Project – Part II).

A) Electronic Expansion Valve Project, Caribou Courthouse.

Bid was received from the following contractor:

Honeywell Inc.	\$8,350.00
Westbrook, Maine	

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bid pending review by the County Administrator, with authorization to award the bid if the bid specifications are met.

**VOTE:**

Motion voted on and passed.

B) Outside Lighting Project, Caribou Courthouse.

Bids were received from the following contractors:

R.L. Todd & Son, Inc.	\$46,996.00
Caribou, Maine	

Underwood Electric, Inc.	\$31,185.00
Presque Isle, Maine	

County Electric, Inc.	\$29,178.00
Caribou, Maine	

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

C) Programmable Thermostats, Houlton Superior Courthouse.

Bids were received from the following contractors:

Honeywell, Inc.	\$3,815.00
Westbrook, Maine	

J.H. McPartland & Sons	\$1,879.00
Houlton, Maine	

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

**ART. 6. Sheriff's Department Appointments:**

**A) One (1) full-time Cook.**

Sheriff Madore recommended that the County Commissioners approve the hiring of Rebekah Bickford of Houlton as full-time Cook.

**B) Five (5) part-time Corrections Officers.**

Sheriff Madore recommended that the County Commissioners approve the hiring of Aaron Folsom of Houlton, Joshua Holcombe of Houlton, Bart Vergie of Hodgdon, Randolph Schools of Littleton and Paul Lovett, Jr. of Stacyville as part-time Corrections Officers.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to hire Rebekah Bickford of Houlton as full-time Cook and Aaron Folsom of Houlton, Joshua Holcombe of Houlton, Bart Vergie of Hodgdon, Randolph Schools of Littleton and Paul Lovett, Jr. of Stacyville as part-time Corrections Officers.

**VOTE:**

Motion voted on and passed

**ART. 7. County Administrator's Report:**

**A) Maine Pretrial September report.**

The County Administrator reviewed the September Maine Pretrial report with the County Commissioners.

**B) Health Trust Claims Experience Report.**

The County Administrator advised that the Health Trust Claims Experience Report for the period of January 1, 2010 through June 30, 2010 showed a loss ratio of 129%.

**C) Houlton Lighting Project Bids.**

The County Administrator advised that the Houlton Electrical Lighting Project was awarded to Swallow Electric, Inc. for a low bid of \$59,865.00.

**D) Maine County Commissioners' Association (MCCA) Meeting Update.**

Commissioners Underwood attended the MCCA Meeting and advised that there was nothing of any significance to report.

E) Other Items of Interest.

1) Cultural Byway – Fred Michaud.

The County Administrator indicated that Fred Michaud of Maine Department of Transportation (MDOT) called to advise that our request to include a portion of Rt. 162 from St. Agatha to the Village of Sinclair will be granted. However, he did indicate that this would require an amendment and he was uncertain as to how this would be implemented, but he would research it.

ART. 8. Other Business.

There was no other business to discuss.

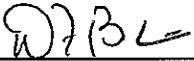
ART. 9. Executive Session.

There were no items to discuss in executive session.

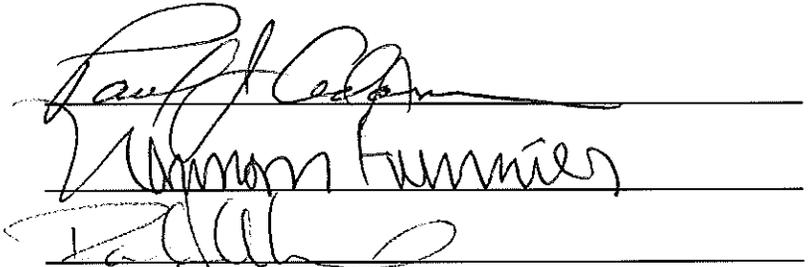
ART. 10. Adjournment

Meeting adjourned at 5:50p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: October 20, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### AGENDA

### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – NOVEMBER 3, 2010 – 5:30 P.M. -  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE OCTOBER 20, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
- ART. 5. OVERVIEW OF MAINE EMERGENCY MANAGEMENT AGENCY. (Rob McAleer, Director)
- ART. 6. CARIBOU ATV CLUB ACCESS ROADS IN THE UNORGANIZED TERRITORY. (Paul Bernier)
- ART. 7. APPROVAL OF PERSONNEL POLICY AMENDMENTS.
- ART. 8. CONTRACT:
- A) EIGHTEEN (18) MONTH AGREEMENT WITH KATAHDIN VALLEY HEALTH CENTER FOR THE AROOSTOOK COUNTY JAIL IN THE MONTHLY AMOUNT OF \$13,375.00 FOR JANUARY 1, 2011 TO JUNE 30, 2011 AND \$13,760.00 MONTHLY FOR JULY 1, 2011 TO JUNE 30, 2012.
- ART. 9. APPROVAL OF 2011 COUNTY COMMISSIONERS' MEETING SCHEDULE.
- ART. 10. APPROVAL OF NEW PART-TIME COOK FOR JAIL.
- ART. 11. COUNTY ADMINISTRATOR'S REPORT:
- A) BID RESULTS.
  - B) AROOSTOOK COUNTY JAIL VARIANCE APPLICATION.
  - C) OTHER ITEMS OF INTEREST.
- ART. 12. OTHER BUSINESS.
- ART. 13. EXECUTIVE SESSION.
- ART. 14. ADJOURNMENT.

### NEXT MEETING

FINANCE COMMITTEE BUDGET WORK SESSION – MONDAY, NOVEMBER 1, 2010 – 9:00 A.M. – CARIBOU  
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 17, 2010 – 5:30 P.M. – HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 3, 2010 - 5:30 P.M. –  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Wilfred J. Bell, Treasurer  
Christina Theriault, HR Coordinator  
Paul Bernier, Public Works Director  
James P. Madore, Sheriff  
Vern Ouellette, EMA Director  
Darren Woods, Public Safety Coordinator  
Rob McAleer, Director, MEMA

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the October 20, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 20, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the October 20, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Overview of Maine Emergency Management Agency. (Rob McAleer, Director)

The County Administrator introduced Rob McAleer, Director MEMA, and indicated that he wanted to provide the County Commissioners with a "report card" on our Emergency Management Agency. Mr. McAleer started by indicating that, from a general perspective, Aroostook County has a strong EMA program and he is very comfortable with the efforts put forth. Aroostook County Emergency Management provides a valuable "sounding board" for his office.

Mr. McAleer then proceeded to provide specific examples of the County's accomplishments, stretching from its efforts regarding the Cross Border Operability Grant to Mobile Repeaters to development and completion of an All Hazards Communications Plan to Narrow Banding to Hazards Mitigation Plans to the Fort Kent Flood.

In addition, Mr. McAleer also singled out the efforts of Vern Ouellette, Darren Woods, Joyce Findlen and Claudette Draper in administering a top-notch EMA program.

One concern that Mr. McAleer did point out is that Aroostook County, and the State for that matter, has limited resources to deal with a large geographical area.

The County Commissioners asked Mr. McAleer a few questions and thanked him for his report, which is required annually under Title 37-B MRSA.

ART. 6. Caribou ATV Club access roads in the Unorganized Territory. (Paul Bernier)

Paul Bernier, Public Works Director, reviewed ATV access issues in Connor and outlined a proposal to develop an access route to link Connor to Caswell. The MDOT has recently provided conditional, temporary approval of an ATV access route on the Beaulieu Road in Connor. In order to provide continuation of this route, Mr. Bernier requested that the County Commissioners authorize access on the Dubay Pit and Theriault Roads, which are located in Connor and under the jurisdiction of the County Commissioners.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the use of both the Dubay Pit and Theriault Roads in accordance with essentially the same terms and conditions set forth in MDOT's approval letter dated October 20, 2010 to the Caribou ATV Club. (Attachment 1)

**VOTE:**

Motion voted on and passed.

ART. 7. Approval of Personnel Policy Amendments.

The County Administrator indicated that work on the Personnel Policy has been ongoing for the last six (6) months. Christina Theriault, HR Coordinator, has worked very hard on this project. The County Administrator indicated that the County Commissioners have read several drafts of the manual, participated in a workshop in August, and have tentatively approved the amendments.

Commissioner Fournier expressed concerns about the retirement provision on page 40, specifically the provision to disallow retirement from Aroostook County Government and re-employment in a full-time capacity.

After a fair amount of discussion on this issue, the County Administrator proposed modification of the language so that Article XI, Separation from Employment, Section B/5 would be modified to read "Retirement from Aroostook County Government and re-employment to the same position or the same job classification shall not be permitted."

The intent of this amendment is to potentially allow retirement to a different full-time position or re-employment in a part-time capacity upon retirement if the County and impacted retiree are in agreement.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adopt the proposed changes to the Personnel Policy Manual, with a modification to the retirement language as recommended by the County Administrator.

**VOTE:**

Motion voted on and passed.

**ART. 8. Contract:**

- A) Eighteen (18) month Agreement with Katahdin Valley Health Center for the Aroostook County Jail in the monthly amount of \$13,375.00 for January 1, 2011 to June 30, 2011 and \$13,760.00 monthly for July 1, 2011 to June 30, 2012.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Agreement with Katahdin Valley Health Center for the Aroostook County Jail in the monthly amount of \$13,375.00 for January 1, 2011 to June 30, 2011 and \$13,760.00 monthly for July 1, 2011 to June 30, 2012 and to authorize the County Administrator to execute the contract.

**VOTE:**

Motion voted on and passed.

**ART. 9. Approval of 2011 County Commissioners' Meeting Schedule.**

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the 2011 County Commissioners' Meeting schedule as presented.

**VOTE:**

Motion voted on and passed.

ART. 10. Approval of new part-time Cook for Jail.

Sheriff Madore recommended that the County Commissioners approve the hiring of Samantha Jacobs of Houlton as part-time Cook.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Samantha Jacobs of Houlton as part-time Cook.

**VOTE:**

Motion voted on and passed.

ART. 11. County Administrator's report:

A) Bid results.

The County Administrator advised that the following bids were awarded for the Energy Efficiency Retrofit Project:

Electronic Expansion Valve Project awarded to Honeywell Corporation for \$8,300.00;  
Outside Lighting Project awarded to County Electric, Inc. for \$29,178.00;  
Programmable Thermostat Project awarded to J.H. McPartland and Sons for \$1,879.00.

B) Aroostook County Jail Variance Application.

The Jail Variance Application has been prepared by the Jail Administrator. However, Ralph Nichols, Director of Operations, Department of Corrections, has not provided documentation on the jail's rated capacity. Mr. Nichols claims it is 72 inmates. Our historical knowledge tells us it is 66 inmates. Until this discrepancy is cleared up, the County Administrator recommends that we hold the Jail Variance Application in suspension.

C) Other Items of Interest.

1) Health Trust Rate Increase.

The health insurance rate increase for 2011 is 11.10%.

2) PUC Recommendation Regarding PSAP/Dispatch.

The Maine Public Utilities Commission (MPUC) has completed the PSAP Reconfiguration Plan and has amended their plan for Aroostook County. The MPUC is now recommending that DPS Houlton PSAP be closed and that wireless calls currently served by DPS Houlton be routed to Penobscot County RCC.

This recommendation still needs to be approved by the Maine Legislature.

ART. 12. Other Business.

There was no other business.

ART. 13. Executive Session.

There were no items to discuss in executive session.

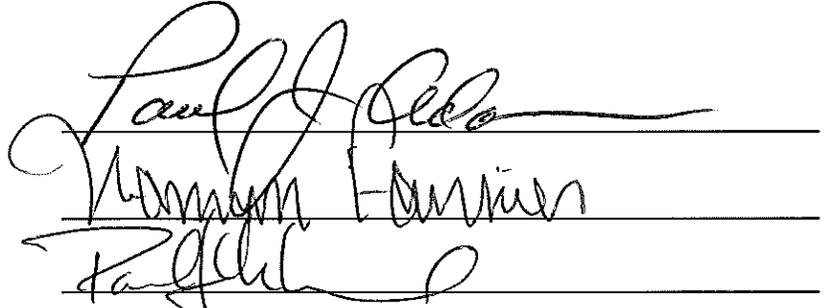
ART. 14. Adjournment

Meeting adjourned at 6:45 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: November 3, 2010



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION  
NORTHERN REGION OFFICE  
41 RICE STREET  
PRESQUE ISLE, MAINE  
04769-1178

JOHN ELIAS BALDACCI  
GOVERNOR

DAVID A. COLE  
COMMISSIONER

October 20, 2010

Cathy Bouchard Martin  
Caribou ATV Club, Inc.  
P.O. Box 368  
Caribou, Maine 04736

Re: Application for ATV Access Route, Beaulieu Road, Connor Twp.

Dear Ms Martin,

Reference is made to the subject application for an ATV Access Route on Beaulieu Road beginning at the intersection of Theriault Road and extending easterly to the intersection of Madawaska Road. This location does not meet MaineDOT criteria for ATV Access Routes and cannot be approved.

MaineDOT will approve a **temporary** ATV Access Route on Beaulieu Road beginning at the intersection of Theriault Road and extending easterly for a distance of 4,200 feet. This **temporary** ATV Access Route will be in effect for a period of one year from this date to allow the Caribou ATV Club time to negotiate with abutting landowners to establish an ATV trail outside the highway right of way. This **temporary** ATV Access Route will be immediately rescinded in the event of a crash on the route involving an ATV.

If you have any questions regarding this matter please feel free to give me a call.

Sincerely,

Jim McGinnis  
MaineDOT Northern Region  
Traffic Engineer

# County of Aroostook

## COMMISSIONERS' OFFICE

### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

### AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 17, 2010 – 5:30 P.M. –  
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE NOVEMBER 3, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
  - C) TEAMSTERS LOCAL UNION NO. 340 COLLECTIVE BARGAINING AGREEMENT.
- ART. 5. APPROVAL OF PART-TIME CUSTODIAN FOR HOULTON COMPLEX.
- ART. 6. CONTRACT:
- A) EIGHTEEN (18) MONTH (1/1/2011 – 6/30/2012) MAINE PRETRIAL AGREEMENT FOR A TOTAL COST OF \$190,214.00.
- ART. 7. RECOMMISSIONING OF ONE (1) FULL-TIME AND ONE (1) PART-TIME DEPUTY SHERIFF.
- ART. 8. APPROVAL OF CONNECTME GRANT APPLICATION FOR SINCLAIR.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE PRETRIAL SERVICES OCTOBER REPORT.
  - B) SAFETY ENHANCEMENT GRANT.
  - C) STATEWIDE WEB PORTAL.
  - D) CUMBERLAND COUNTY CHARTER.
  - E) CORRECTIONS REFORM COMMITTEE MEETING.
  - F) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

### NEXT MEETING

BUDGET PUBLIC HEARING – THURSDAY, NOVEMBER 18, 2010 – 5:30 P.M., CARIBOU  
COUNTY COMMISSIONERS' MEETING – WEDNESDAY – DECEMBER 1, 2010 - 5:30 P.M. – FORT KENT

**MINUTES**

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 17, 2010 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

**PRESENT**

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

**VOTE:**

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 3, 2010 County Commissioners' Meeting.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 3, 2010 County Commissioners' Meeting.

**VOTE:**

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Teamsters Local Union No. 340 Collective Bargaining Agreement.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Teamsters Local Union No. 340 Collective Bargaining Agreement.

**VOTE:**

Motion voted on and passed.

ART. 5. Approval of part-time Custodian for Houlton Complex.

The County Administrator, on behalf of Bryan Jandreau, Facilities Manager, recommended that that County Commissioners approve the hiring of Wendy Holmes of New Limerick as part-time Custodian for the Houlton Complex.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Wendy Holmes of New Limerick as part-time Custodian for the Houlton Complex.

**VOTE:**

Motion voted on and passed.

ART. 6. Contract:

A) Eighteen (18) month (1/1/2011 – 6/30/2012) Maine Pretrial Agreement for a total cost of \$190,214.00.

The County Administrator recommended that the County Commissioners approve the eighteen (18) month agreement with Maine Pretrial for a total cost of \$190,214.00.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the eighteen (18) month agreement with Maine Pretrial for a total cost of \$190,214.00 and to authorize the County Administrator to execute the contract.

**VOTE:**

Motion voted on and passed.

ART. 7. Recommissioning of one (1) full-time and one (1) part-time Deputy Sheriff.

Sheriff Madore recommended that the County Commissioners approve the recommissioning of Sgt. Shawn Van Tassel as full-time Deputy Sheriff and Artemas Coffin as part-time Deputy Sheriff.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Sgt. Shawn Van Tassel as full-time Deputy Sheriff and Artemas Coffin as part-time Deputy Sheriff.

**VOTE:**

Motion voted on and passed.

**ART. 8. Approval of ConnectME Grant Application for Sinclair.**

The County Administrator reviewed the ConnectME Grant Application with the County Commissioners. He indicated that, for scheduling and logistical reasons, he was asking for formal approval of the grant application at this time, even though it has already been submitted to the grantor.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the ConnectME Grant Application for Sinclair.

**VOTE:**

Motion voted on and passed.

**ART. 9. County Administrator's Report:**

**A) Maine Pretrial Services October Report.**

The County Administrator reviewed the October report for Maine Pretrial Services.

**B) Safety Enhancement Grant.**

The County Administrator reported that North Lakes Fire and Rescue has been awarded a \$2,000.00 grant from Maine Municipal Association for turnout gear for the department.

**C) Statewide Web Portal.**

The County Administrator indicated that he had discussed this initiative with the County Commissioners on at least a couple of occasions. The Register of Deeds' Association supports this portal; our two (2) registers also support this portal. Even though money has not been budgeted for this initiative, the County Administrator supports this concept and will find the necessary funding in the budget to pay for this project.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman J. Fournier to support the Statewide Web Portal in concept.

**VOTE:**

Motion voted on and passed.

D) Cumberland County Charter.

The County Administrator indicated that a new Charter was enacted by the citizens of Cumberland County at the most recent election. The Charter differs in many respects from the Aroostook County Charter. The County Administrator highlighted some of those differences with the County Commissioners.

E) Corrections Reform Committee Meeting.

The Corrections Reform Committee continues its quest to reform Chapter 653. The County Administrator and Commissioner Underwood have been participating in these meetings. The most recent recommendation is to attempt to have the BOC essentially change the membership to include a majority of county officials.

On a parallel track, the Maine Sheriffs' Association has recently developed a plan to force the BOC to follow the dictates of Chapter 653. In effect, the MSA is asking the BOC to establish a growth rate for each county budget in the context of the FY 12/13 budgets. More on this topic will follow in the future.

F) Other Items of Interest.

1) Approval of Land Records Upgrade for Houlton Registry of Deeds.

The County Administrator indicated that he has been advised by Ron Shink of Norton Lamb that 92% of the available disk space is used up at the Houlton Registry of Deeds and failure to act will result in a total system failure. The County Administrator noted that this was discovered through due diligence on his part; it had not been disclosed to him by the Houlton Register of Deeds.

Due to this impending, catastrophic failure, the County Administrator initiated a total system upgrade for the Houlton Registry of Deeds and is recommending approval by the County Commissioners.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a total system upgrade for the Houlton Registry of Deeds, amounting to an expenditure of \$1,281.27 per month over a five (5) year period.

**VOTE:**

Motion voted on and passed.

The Houlton Register of Deeds, Patricia Brown, has authorized payment of this expenditure out of her Surcharge Account.

ART. 10. Other Business.

There was no other business.

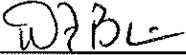
ART. 11. Executive Session.

There were no items to discuss in executive session.

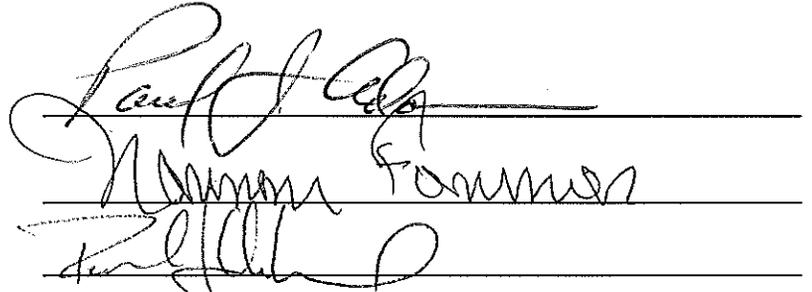
ART. 12. Adjournment.

Meeting adjourned at 6:30 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: November 17, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

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### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### AGENDA

### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – DECEMBER 1, 2010 – 5:30 P.M. -  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE NOVEMBER 17, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
  - A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
- ART. 5. REVIEW OF COUNTY GENERAL FUND AUDIT, UT AUDIT AND JAIL AUDIT. (Tim Poitras)
- ART. 6. APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTORS.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
  - A) SHAPE AWARD.
  - B) BOC UPDATE.
  - C) LAKEVIEW SENIOR CENTER.
  - D) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

### NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 15, 2010 – 5:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, DECEMBER 1, 2010 - 5:30 P.M. –  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Wilfred J. Bell, Treasurer  
James Madore, Sheriff  
Paul Bernier, Public Works Director  
Tim Poitras, CPA, Chester Kearney

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the November 17, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 17, 2010 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 17, 2010 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Review of County General Fund Audit, UT Audit and Jail Audit. (Tim Poitras)

Tim Poitras, representing Chester M. Kearney, presented a summary of all three (3) audits. He indicated that no findings were issued on any of the audits; that each audit reflected a “clean opinion” and that management was very accommodating and easy to work with.

Mr. Poitras also answered questions that were directed to him by the County Commissioners and staff.

ART. 6. Approval of Aroostook County Action Program (ACAP) Board of Directors.

The County Administrator, on behalf of Connie Sandstrom, Executive Director of the Aroostook County Action Program (ACAP), recommended that the County Commissioners approve the following individuals to serve a one (1) year term on the ACAP Board of Directors:

Otis Smith, Director, Houlton/Hodgdon Adult Education  
John Bannen, Community Development Director, Town of Fort Kent  
Wilfred Bell, Treasurer, County of Aroostook  
Gary Sanfacon, Juvenile Community Corrections Officer, Department of Corrections  
Dan MacDonald, Director, Caribou Adult Education  
Butch Asselin, Houlton Police Chief

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the slate of individuals as recommended by Connie Sandstrom to serve a one (1) year term as ACAP Directors.

**VOTE:**

Motion voted on and passed.

ART. 7. County Administrator’s Report:

A) Shape Award.

The County Administrator advised that North Lakes Fire and Rescue has, again this year, received the Department of Labor’s SHAPE award for promoting and constantly improving safety and health for employees.

There were absolutely no findings issued. Kudos goes out to Chief Woods and his volunteer staff.

The County Administrator skipped Item B and left it as the last item.

C) Lakeview Senior Center.

Paul Bernier, Public Works Director, provided an overview, complete with significant timeframes, regarding the acquisition of the Lakeview Senior Center. This building is owned by the Lakeview Senior Citizens Club and since this organization does not have 501(c)3 status, it is not exempt from property tax. Therefore, the County provides a subsidy to the association for reimbursement for the payment of real estate taxes.

D) Other items of Interest.

(1) ConnectME Grant.

The County Administrator advised that the ConnectME Grant for Sinclair has been approved. Mr. Bernier provided an overview of this grant proposal. The County Administrator praised Mr. Bernier for a top-notch grant application.

(2) Dewey Dewitt Interview.

The County Administrator advised that he will be meeting with Dewey Dewitt in Houlton tomorrow for an interview on Aroostook County Government.

B) BOC Update.

The County Administrator provided an overview of today's BOC meeting in Augusta with the Maine Sheriffs' Association (MSA) and other representatives of County Government. Led by the MSA, the counties recommended to the BOC that the growth rate of county correctional budgets be set by using LD1 as a growth factor for each respective county. The MSA further advanced a proposal regarding County jail fund balances. Some members of the BOC were prepared to take a straw-pole vote on the MSA recommendation; however, Board Chair Neal Duffet refused to allow any votes to be taken. Chair Duffet advised that this item would be on the agenda for the next BOC meeting on December 8, 2010.

ART. 8. Other Business.

There was no other business.

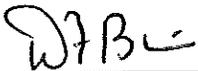
ART. 9. Executive Session.

There were no items to discuss in executive session.

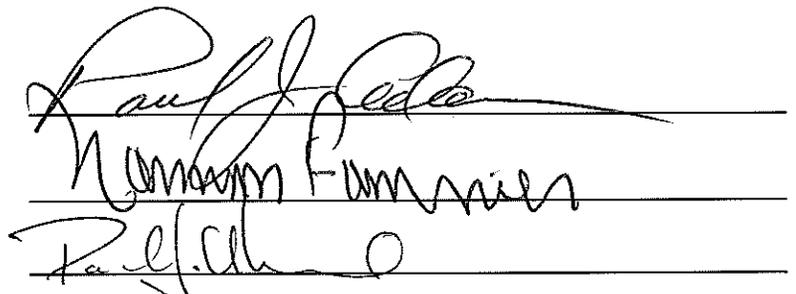
ART. 10. Adjournment

Meeting adjourned at 6:35 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: December 1, 2010

# County of Aroostook

## COMMISSIONERS' OFFICE

### COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



### COUNTY COMMISSIONERS

PAUL J. ADAMS  
HOULTON

NORMAN L. FOURNIER  
WALLAGRASS

PAUL J. UNDERWOOD  
PRESQUE ISLE

### AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING -- WEDNESDAY, DECEMBER 15, 2010 -- 5:30 P.M. --  
REGISTRY OF DEEDS OFFICE -- FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE DECEMBER 1, 2010 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
  - B) BILLS AND WARRANTS.
  - C) RENEWAL OF MALT LIQUOR LICENSE FOR ST. PETER'S COUNTRY STORE.
  - D) SINCLAIR CABLE TELEVISION FRANCHISE AGREEMENT.
- ART. 5. BIDS:
- A) COMMERCIAL CLOTHES WASHER/EXTRACTOR FOR COUNTY JAIL.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE MUNICIPAL ASSOCIATION WORKERS' COMPENSATION EXPERIENCE RATING AND MEMBERSHIP REPORT.
  - B) NORTH LAKES FIRE & RESCUE MAINE FOREST SERVICE GRANT APPLICATION.
  - C) COMMUNITY VOICES CORRESPONDENCE.
  - D) BOC UPDATE.
  - E) MANSARD ROOF UPDATE.
  - F) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

### NEXT MEETING

COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING -- TUESDAY, JANUARY 4, 2011 -- 5:30 P.M. --  
HOULTON

**MINUTES**

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, DECEMBER 15, 2010– 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT**

**PRESENT**

Paul J. Adams, Chairperson, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Jim Madore, Sheriff  
Paul J. Bernier, Public Works Director  
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

**VOTE:**

Motion voted on and passed.

ART. 3. Approval of minutes of the December 1, 2010 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 1, 2010 County Commissioners' Meeting.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 1, 2010 County Commissioners' Meeting.

**VOTE:**

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

- B) Bills and Warrants.
- C) Renewal of Malt Liquor License for St. Peter's Country Store.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Malt Liquor License renewal for St. Peter's Country Store.

**VOTE:**

Motion voted on and passed.

- D) Sinclair Cable Television Franchise Agreement.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Sinclair Cable Television Franchise Agreement.

**VOTE:**

Motion voted on and passed.

ART. 5. Bids:

- A) Commercial Clothes Washer/Extractor for County Jail.

Bids were received from the following vendors:

Yankee Equipment Supply, Inc. New Hampshire	\$3,495.00
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Daniels Equipment Company, Inc. New Hampshire	\$5,995.00
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**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bid pending review by the County Administrator, with authorization to award the bid to the apparent low bidder who meets the bid specifications.

**VOTE:**

Motion voted on and passed.

ART. 6. County Administrator's Report:

- A) Maine Municipal Association Workers' Compensation Experience Rating and Membership Report.

The County Administrator advised that our experience modification is .99. Anything less than 1.00 is very good.

Additionally, the County Administrator reviewed the membership report with the Commissioners. The total savings to the County by participating in a Workers' Compensation program for 2010 is \$6,868.00.

B) North Lakes Fire & Rescue Maine Forest Service Grant Application.

The County Administrator advised that the County has applied for this grant through the Maine Forest Service. Approval of this grant would allow North Lakes Fire & Rescue to purchase ten (10) Motorola pagers. The total grant amount is \$3,990.00, of which the grant award would pay 50%.

C) Community Voices Correspondence.

The County Administrator reviewed this item with the County Commissioners. It was his recommendation not to require mandatory bartender training for establishments in the Unorganized Territory. The Commissioners concurred with the County Administrator's recommendation.

D) BOC Update.

The County Administrator advised that the BOC adopted a methodology to determine a growth rate for county jail budgets. The growth rate will include some combination of average daily population (ADP) and the LD1 growth limit. We are awaiting instructions on how to apply this methodology to our jail budget.

E) Mansard Roof Project.

Bryan Jandreau, Facilities Manager, gave an excellent presentation on the issues surrounding the mansard roof at the Superior Court Building in Houlton. This portion of the roof needs to be repaired and Mr. Jandreau is having difficulty ascertaining the proper roof membrane to apply to this building. He is also having some difficulty coming up with an estimate for the work. After a fairly lengthy discussion on this matter, the County Commissioners authorized Mr. Jandreau to seek a paid professional's opinion on issues surrounding this roof, including the appropriate product to use for a roof membrane and a cost estimate for the same, amongst other items.

F) Other items of interest.

1) Jail Issues.

a) Jail Inspection.

Sheriff Madore has been notified that a jail inspection by the Department of Corrections is scheduled for February 1<sup>st</sup> and 2<sup>nd</sup>, 2011.

b) Jail Rated Capacity.

Sheriff Madore has received an e-mail from the Department of Corrections indicating that our jail's rated capacity is 72 inmates. Even though the documentation that was presented looks suspect, the County will accept that our rated capacity is 72 inmates.

Additionally, the County Commissioners advised the County Administrator to schedule a public hearing to apply for a for a two (2) year variance for the Aroostook County Jail, to increase the time limit to hold inmates from 48 hours to 72 hours.

This public hearing will be scheduled for Tuesday, January 4, 2011, at 5:30 p.m., at the Sheriff's Office Building Conference Room, 25 School Street in Houlton.

2) Correspondence from Judge Dunleavy.

The County Administrator reviewed correspondence received from Judge Dunleavy with the County Commissioners. Judge Dunleavy is requesting an increase in his "Judges Conference" line item from \$2500.00 to \$3,000 for 2011. \$2,500 has been appropriated by the Commissioners and Finance Committee. The County Commissioners directed the County Administrator to survey other counties regarding this type of appropriation and report back at a subsequent meeting.

3) MCCA Meeting.

Commissioner Underwood advised that the counties unanimously agreed to extend Howe and Cahill's contract for another two (2) years. The MCCA felt this was not the appropriate time to make changes in our association's leadership.

ART. 7. Other Business.

There was no other business to discuss.

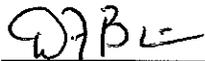
ART. 8. Executive Session.

There were no items to discuss in executive session.

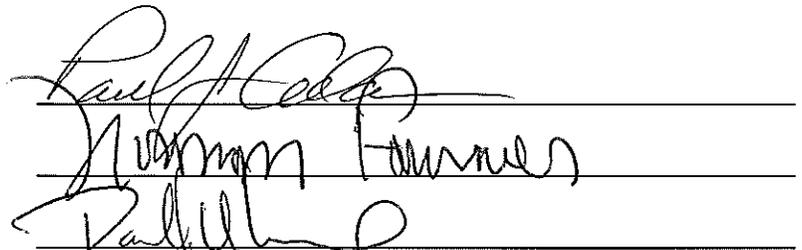
ART. 9. Adjournment.

The meeting adjourned at 6:47 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: December 15, 2010