

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 20, 2011 – 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JUNE 15, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) CRIMINAL FORFEITURE FUNDS (3).
- ART. 5. CONTRACT:
- APPROVAL OF ONE (1) YEAR (7/1/2011 – 6/30/2012) FIRE PROTECTION INTERLOCAL AGREEMENT WITH THE CITY OF CARIBOU FOR THE UNORGANIZED TERRITORY OF MADAWASKA LAKE IN THE AMOUNT OF \$1,125.51.
- ART. 6. BIDS:
- A) HEATING OIL BIDS.
- ART. 7. REQUEST TO RESTRUCTURE THE HOULTON MAINTENANCE DEPARTMENT.
- ART. 8. RECOMMISSIONING OF TWO (2) PART-TIME DEPUTY SHERIFFS.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) SPACE UTILIZATION FOR REGISTRY OF DEEDS, NORTH.
 - B) BID AWARD (SURPLUS VEHICLES).
 - C) P.L. 2011, CHAPTER 378.
 - D) P.L. 2011, CHAPTER 374.
 - E) LD 1534.
 - F) EECBG FUNDS.
 - G) MAINE MUNICIPAL ASSOCIATION (MMA) SAFETY GRANT AWARD.
 - H) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – AUGUST 3, 2011 – 5:30 P.M. – CARIBOU

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 20, 2011– 5:30
P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
Bryan Jandreau, Facilities Manager
Louise Caron, Register of Deeds (N)
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the June 15, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 15, 2011 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the June 15, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

C) Criminal Forfeiture Funds (3).

1) **MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the acceptance of Civil Forfeiture of a 1998 Chrysler Concorde LXI from Sherilyn A. Bennett.

VOTE:

Motion voted on and passed.

2) **MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the acceptance of Criminal Forfeiture Funds from Steven F. Polakowski in the amount of \$568.00 in U.S. Currency.

VOTE:

Motion voted on and passed.

3) **MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the acceptance of Civil Forfeiture Funds from Robert L. Cox in the amount of \$380.00 in U.S. Currency.

VOTE:

Motion voted on and passed.

ART. 5. Contract:

Approval of one (1) year (7/1/2011 – 6/30/2012) Fire Protection Interlocal Agreement with the City of Caribou for the Unorganized Territory of Madawaska Lake in the amount of \$1,125.51.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve a one (1) year (7/1/2011 – 6/30/2012) Fire Protection Interlocal Agreement with the City of Caribou for the Unorganized Territory of Madawaska Lake in the amount of \$1,125.51.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

A) Heating Oil Bids.

Bids were received from the following vendors:

Dead River Company
Presque Isle

Daigle Oil Company
Caribou

Indigo Energy
Alpharetta, Georgia

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bid pending review by the County Administrator, with authorization to award the bid to the apparent low bidder(s) who meet(s) the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Request to restructure the Houlton Maintenance Department.

The County Administrator provided an overview of maintenance staffing in Houlton. He indicated that history has shown that it would be better to have two (2) maintenance worker positions in Houlton instead of one (1) maintenance worker and one (1) custodian position. In effect, the job functions and needs of the organization are essentially the same. The change would increase salary requirements by approximately \$200 per year. The County Administrator advised that we have a present vacancy in Houlton and that this is a good time to implement such a change. The County Administrator indicated he supported the Facilities Manager's request and urged favorable consideration by the County Commissioners. After a brief exchange of questions directed to Bryan Jandreau, Facilities Manager, the County Commissioners made the following motion:

MOTION:

Motion was made by Paul J. Underwood and seconded by Norman L. Fournier to support the restructuring of the Houlton Maintenance Department and to convert the Custodian 1 position to a Maintenance Worker position

VOTE:

Motion voted on and passed.

ART. 8. Recommissioning of two (2) part-time deputy sheriffs.

Sheriff James Madore recommended that the County Commissioners approve the recommissioning of Blake Hatt of Limestone and Percy Thibeault of Frenchville as part-time deputy sheriffs.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Blake Hatt of Limestone and Percy Thibeault of Frenchville as part-time deputy sheriffs.

VOTE:

Motion voted on and passed

ART. 9. County Administrator's Report:

A) Space utilization for Registry of Deeds, North.

The County Administrator indicated that he had been talking to Louise Caron, Register of Deeds (N), and Bryan Jandreau, Facilities Manager, about the Registry of Deeds, North, space utilization needs in the foreseeable future. He indicated that the purpose of today's meeting was not to resolve the problem, but to set the stage for resolution sometime in the future. He indicated that he wanted to engage the staff over a period of time in order to meet our future needs.

Mrs. Caron indicated that her office is running out of space. She needs space for document storage, supply storage and space for members of the using public. Mr. Jandreau supplemented Mrs. Caron's request by stating that it might be a good idea to engage the public (users of the Registry) on different options to resolve this upcoming problem. He also indicated that he did not think that it would require significant financial resources to provide a solution to the problem.

After a brief discussion on the issue with the County Commissioners and staff, the County Administrator indicated he would bring this item back to the County Commissioners for future discussion.

B) Bid award (surplus vehicles).

The County Administrator advised that the high bid of \$2,054.50 was received from Raymond Sommers for the 2006 Ford Taurus and \$1,682.00 from David Belyea for the 2004 Ford Explorer.

C) P.L. 2011, Chapter 378.

The County Administrator indicated that LD 1499, the Deeds Legislation, is now PL 2011, Chapter 378. Under this new law, the County of Aroostook could increase some

of their copy fees, but has opted not to, essentially maintaining the status quo and a lower pricing structure.

D) P.L. 2011, Chapter 374.

The County Administrator indicated that LD 1419, the BOC Legislation, is now PL 2011, Chapter 374. This legislation is very favorable to the counties in many ways. As an example, it will give the counties a greater voice on the BOC, by increasing county representation by one (1) member.

E) LD 1534.

The County Administrator indicated that LD 1534 has been amended and has been signed by the Governor. It is now Resolve, Chapter 113, which sets up a study commission to review the feasibility and to potentially develop a plan to transfer LURC functions to the counties. The commission will report its findings and plan in January 2012, for consideration by the Second Regular Session of the 125th Legislature.

F) EECBG Funds.

The County Administrator indicated that he and the Facilities Manager had come up with more projects to fund under this grant. They sought and received approval from the Feds for an eight (8) week extension in order to obligate funds. This request was approved.

The County has received approval for installation of an Air Handling Unit and new energy efficient door in the Sheriff's Office Building in Houlton. They have also received approval to install a new energy efficient window in the Caribou Court House. Three (3) other projects revolving around Energy Star air conditioning units in the Sheriff's Office Building in Houlton are also being considered. The County Administrator gave Bryan Jandreau credit for being the brainchild behind these projects and for securing the appropriate approvals through the U.S. Dept. of Energy.

G) Maine Municipal Association (MMA) Safety Grant Award.

The County Administrator advised that Darren Woods, Public Safety Coordinator, secured a grant from the Maine Municipal Association in the amount of up to \$2,000.00 for firefighter turnout gear.

H) Other Items of Interest.

Sinclair Housing Project.

At the request of Commissioner Underwood, Paul Bernier, Public Works Director, provided an impromptu report on this project. He indicated that a total of fourteen (14) projects were under contract, with nine (9) projects completed. The remaining five (5) projects should be completed within the next several weeks. He expects the grant to be closed out by September 30, 2011. Commissioner Underwood thanked Mr. Bernier for the update.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (E), where premature general public disclosure would place a community or person at a substantial disadvantage."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 12. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

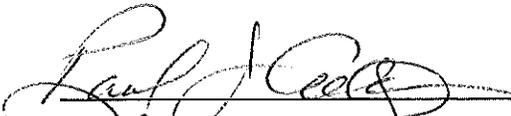
Motion voted on and passed.

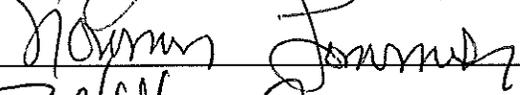
Meeting adjourned at 6:40 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: July 20, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 17, 2011 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE AUGUST 3, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE RENEWAL FOR THE LONG LAKE SPORTING CLUB.
- ART. 5. BID:
- EMA STORAGE FACILITY ROOF.
- ART. 6. APPROVAL OF CABLE TELEVISION FRANCHISE AGREEMENT FOR CONNOR TOWNSHIP.
- ART. 7. FY11 UNORGANIZED TERRITORY BUDGET UNAUDITED FUND BALANCE.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) CORRECTIONS PORTABLE RADIOS.
 - B) MULTI-HAZARD MITIGATION PLAN.
 - C) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS.
- ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – SEPTEMBER 7, 2011 - 5:30 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 3, 2011 - 5:30 P.M. – ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Wilfred J. Bell, Treasurer
James P. Madore, Sheriff
Vernon Ouellette, EMA Director
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 11-A) Approval of part-time transport officers and dispatchers.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the July 20, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 20, 2011 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the July 20, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Ratification of three (3) year (7/1/2011 – 6/30/2014) Teamsters Local Union 340 Collective Bargaining Agreement.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year (7/1/2011-6/30/2014) Teamsters Local Union 340 Collective Bargaining Agreement.

VOTE:

Motion voted on and passed.

ART. 6. Contract:

A) Three (3) year (7/1/2011 – 6/30/2014) Fire Protection Agreement with the Town of Medway for the Unorganized Township of TAR5 (Molunkus) in the amount of \$4,000.00 per year.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve a three (3) year (7/1/2011 – 6/30/2014) Fire Protection Agreement with the Town of Medway for the Unorganized Territory of TAR5 (Molunkus) in the amount of \$4,000.00 per year and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

B) Three (3) year (7/1/2011 – 6/30/2014) Fire Protection Agreement with the Town of Oakfield for the Unorganized Townships of T7R3, T7R4 and T7R5, in the amounts of \$692.00, \$709.00, and \$727.00, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve a three (3) year (7/1/2011 – 6/30/2014) Fire Protection Agreement with the Town of Oakfield for the Unorganized Townships of T7R3, T7R4 and T7R5, in the amounts of \$692.00, \$709.00, and \$727.00, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 7. Approval of clerk for the Registry of Deeds, South.

The County Administrator, on behalf of Patricia Brown, Register of Deeds, South, recommended the hiring of Melissa Richardson of Houlton as full-time clerk for the Registry of Deeds, South.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Melissa Richardson of Houlton as full time clerk for the Registry of Deeds, South.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Urban-Rural Initiative Program (URIP) Funds for FY12.

The County Administrator advised that he had signed the Urban/Rural Initiative Program Funds Certification received on July 18, 2011, on behalf of the County Commissioners. This certification had to be returned to the Maine Department of Transportation Office prior to August 1, 2011 in order for the County to receive funding in the amount of \$62,316.00 in a timely manner.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to formally approve the Urban/Rural Initiative Program Funds Certification signed by the County Administrator in the amount of \$62,316.00.

VOTE:

Motion voted on and passed.

ART. 9. Update on Homeland Security. (Vern Ouellette)

Vern Ouellette, EMA Director, updated the County Commissioners on the following items:

- Presented a letter from FEMA giving Aroostook County final approval on the County's recently submitted Hazard Mitigation Plan for approval;
- Distributed the final report on the December 2010 rain event; county communities received \$2.3 million in damages;
- Presented summaries on Homeland Security activities for the past several years;
- Discussed reductions in Homeland Security funding for upcoming years;
- Discussed progress made relative to the Border Interoperability Demonstration Project Grant.

ART. 10. County Administrator's Report:

A) Fuel Oil Bids:

The County Administrator advised that the three (3) year fuel oil bids were awarded to Daigle Oil Company and Dead River Oil Company.

B) Department of Corrections Payment.

The County Administrator advised that the County received \$232,880.00 from the Department of Corrections, which is half of the County's 2012 budget allotment.

C) Community Corrections Payment.

The County Administrator advised that \$298,138.47 has been electronically deposited into the County's account, which is 80% of the Community Corrections amount due to the County for the 2012 budget year.

D) Other items of interest.

There were no other items of interest.

ART. 11. Other Business.

A) Approval of part-time transport officers and dispatchers.

Sheriff James Madore recommended that the County Commissioners approve the hiring of Regina Galloway of Ludlow and Jessica Guy of New Limerick as part-time dispatchers and corrections officers.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Regina Galloway of Ludlow and Jessica Guy of New Limerick as part-time dispatchers and corrections officers.

VOTE:

Motion voted on and passed.

ART. 12. Executive Session.

There were no items to discuss in executive session.

ART. 13. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

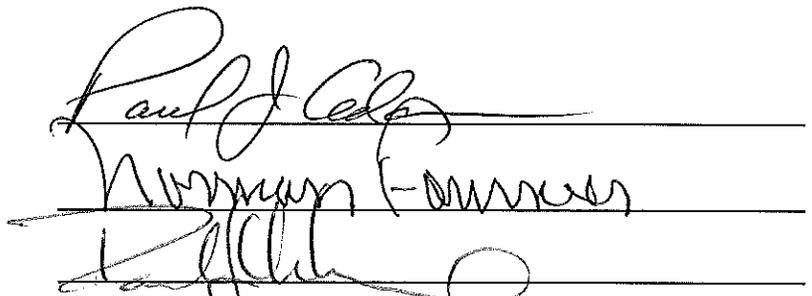
Motion voted on and passed.

Meeting adjourned at 6:12 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: August 3, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – AUGUST 3, 2011 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JULY 20, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. RATIFICATION OF THREE (3) YEAR (7/1/2011 – 6/30/2014) TEAMSTERS LOCAL UNION 340 COLLECTIVE BARGAINING AGREEMENT.
- ART. 6. CONTRACTS:
- A) THREE (3) YEAR (7/1/2011 – 6/30/2014) FIRE PROTECTION INTERLOCAL AGREEMENT WITH THE TOWN OF MEDWAY FOR THE UNORGANIZED TOWNSHIP OF TAR5 (MOLUNKUS) IN THE AMOUNT OF \$4,000.00 PER YEAR.
 - B) THREE (3) YEAR (7/1/2011 – 6/30/2014) FIRE PROTECTION AGREEMENT WITH THE TOWN OF OAKFIELD FOR THE UNORGANIZED TOWNSHIPS OF T7R3, T7R4 AND T7R5, IN THE AMOUNTS OF \$692.00, \$709.00, AND \$727.00, RESPECTIVELY.
- ART. 7. APPROVAL OF CLERK FOR THE REGISTRY OF DEEDS, SOUTH.
- ART. 8. APPROVAL OF URBAN-RURAL INITIATIVE PROGRAM (URIP) FUNDS FOR FY12.
- ART. 9. UPDATE ON HOMELAND SECURITY. Vern Ouellette
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
- A) FUEL OIL BIDS.
 - B) DEPARTMENT OF CORRECTIONS PAYMENT.
 - C) COMMUNITY CORRECTIONS PAYMENT.
 - D) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION.
- ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 17, 2011 – 5:30 P.M. –HOULTON

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 17, 2011 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:38 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 3, 2011 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the August 3, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Malt, Spirituous and Vinous Liquor License renewal for the Long Lake Sporting Club.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Malt, Spirituous and Vinous Liquor License renewal for the Long Lake Sporting Club.

VOTE:

Motion voted on and passed.

ART. 5. Bids:

A) EMA Storage Facility Roof.

The following bids were received:

Aroostook Roofing Caribou	\$ 6,865.00
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Kevin Smith Gorham	\$11,700.00
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Powers Sheet Metal Caribou	\$12,980.00
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MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator, with authorization to award the bid to the lowest bidder who adheres to the specifications.

VOTE:

Motion voted on and passed.

ART. 6. Approval of Cable Television Franchise Agreement for Connor Township.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Cable Television Franchise Agreement for Connor Township.

VOTE:

Motion voted on and passed

ART. 7. FY 11 Unorganized Territory Budget Unaudited Fund Balance.

The County Administrator reviewed the unaudited fund balance for the FY 11 Unorganized Territory Budget, advising that the County ended the year with an undesignated balance of \$41,398.97. He further explained that when \$11,400.00 is applied to the FY 12 budget (to offset a tax increase), it leaves the County with a total undesignated fund balance of \$84,083.62, to start FY 12. The County could have an undesignated fund balance of nearly \$191,000 before we had to use Surplus to offset the subsequent year's taxes. Therefore, the undesignated fund balance is within statutory guidelines.

ART. 8. County Administrator's Report:

A) Corrections Portable Radios.

The County Administrator indicated that Vern Ouellette, EMA Director, requested a waiver from FEMA PSIC Funds in order to purchase ten (10) narrow band compliant radios for the Aroostook County Jail. If the request is not approved, we will have to request funding through the Board of Corrections. The federal narrow banding requirement takes effect January 1, 2013.

B) Multi-Hazard Mitigation Plan.

The County received a letter from FEMA approving its five (5) year Multi-Hazard Mitigation Plan. This letter also listed the communities that fall under that umbrella and is the second piece of correspondence we have received in regards to this approval.

C) Other Items of Interest.

1) Maine County Commissioners' Association (MCCA) Meeting.

Commissioner Underwood provided an update on last week's Maine County Commissioners' Association (MCCA) Meeting and Risk Pool Meeting. Of particular mention is the growing concern amongst counties of the widespread use of "bath salts" and the impact on law enforcement and corrections. Sheriff Madore and Chief Deputy Clossey joined in on a discussion with the County Commissioners about this growing public concern.

Commissioner Underwood also mentioned that Commissioner Bowles of York, County Administrator Beaulieu of Aroostook and County Administrator Devlin of Kennebec were the MCCA's slate of candidates whose names were forwarded to the Governor's Office for consideration for the appointment to the Board of Corrections. Two (2) names will be nominated by the Governor and sent to the Legislature for consideration/appointment.

2) The County Administrator advised that Kate Snyder, Executive Director of the Board of Corrections, announced her resignation effective September 9, 2011.

ART. 9. Other Business.

There was no other business to discuss.

ART. 10. Executive Session to discuss Collective Bargaining Negotiations.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (C) to discuss collective bargaining negotiations with the Law Enforcement bargaining unit."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

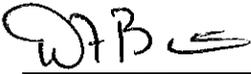
ART. 11. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 7:22 p.m.

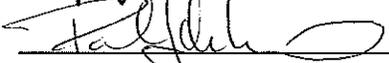
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: August 17, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 7, 2011 – 5:30 P.M. –
REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE AUGUST 17, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. 5:30 P.M. – PUBLIC HEARING TO DISCUSS ACCEPTANCE OF A 2011 CDBG PUBLIC SERVICE GRANT.
- ART. 6. APPROVAL OF MAINTENANCE EMPLOYEE FOR THE HOULTON COMPLEX.
- ART. 7. RECOMMISSIONING OF ONE (1) PART-TIME AND TWO (2) FULL-TIME DEPUTY SHERIFFS.
- ART. 8. REVIEW OF FY 11 YEAR-END UNORGANIZED TERRITORY BUDGET.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
 - A) U.S. BOARD ON GEOGRAPHIC NAMES.
 - B) BID AWARD (STOCKHOLM ROOF PROJECT).
 - C) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

ORGANIZATIONAL MEETING OF FINANCE COMMITTEE – SEPTEMBER 20, 2011 – 11:00 A.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING – SEPTEMBER 21, 2011 – 5:30 P.M. – CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, SEPTEMBER 7,
2011– 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Bryan Jandreau, Facilities Manager
James P. Madore, Sheriff
Joella Theriault, Northern Maine Development Commission (NMDC), Community Development Specialist

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:34 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the August 17, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 17, 2011 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the August 17, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. 5:30 p.m. – Public Hearing to discuss acceptance of a 2011 Community Development Block Grant Public Service Grant.

Chair Paul J. Adams called the Public Hearing to order to discuss the acceptance of a 2011 CDBG Public Service Grant Program at 5:35 pm.

Douglas F. Beaulieu, County Administrator, informed the audience that no written questions or comments were received prior to the hearing.

Joella Theriault, Community Development Specialist, advised that this Public Hearing is required through the CDBG program. WorkReady is a program that provides soft skills training to participants entering the workforce and to those who are currently in the workforce. WorkReady training will be offered through the Local Area 1 Workforce Investment Board. Currently, two (2) WorkReady sites are offered in Fort Kent and Houlton will continue under this grant, with additional sites in central Aroostook County and Washington County. \$50,000.00 is being requested under this Phase 2 application.

Hearing no further comments or questions from members of the audience, Chair Paul J. Adams closed the Public Hearing.

ART. 6. Approval of maintenance employee for the Houlton Complex.

Bryan Jandreau, Facilities Manager, recommended that the County Commissioners approve the hiring of Christopher Tarr of Oakfield as a full-time maintenance employee for the Houlton Complex.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Christopher Tarr of Oakfield as a full-time maintenance employee for the Houlton Complex.

VOTE:

Motion voted on and passed.

ART. 7. Recommissioning of one (1) part-time and two (2) full-time deputy sheriffs.

Sheriff James P. Madore recommended that the County Commissioners approve the recommissioning of Michael Gahagan of Caribou as a part-time deputy sheriff and Larry Goff and Shawn Gillen, both of Blaine, as full-time deputy sheriffs.

MOTION:

Motion made by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Michael Gahagan as a part-time deputy sheriff and Larry Goff and Shawn Gillen as full-time deputy sheriffs.

VOTE:

Motion voted on and passed.

ART. 8. Review of FY 11 year-end Unorganized Territory Budget.

The County Administrator reviewed the FY 11 year-end Unorganized Territory Budget with the County Commissioners. The revenue for FY 11 was \$1,329,083.66, or \$56,717.66 in excess of our approved budget. The total expenditures were \$1,397,922.62, leaving funds of \$196,908.57 after transfers and adjustments from the previous year's budget. After final adjustments for FY 11, the budget was left with an undesignated fund balance (surplus) of \$41,398.97.

ART. 9. County Administrator's Report:

A) U.S. Board on Geographic Names.

The County Administrator advised that Paul Bernier, Public Works Director, received a letter from the U.S. Board on Geographic Names approving the following name changes:

<u>Old Name</u>	<u>New Name</u>
Squapan	Scopan
Squapan Inlet	Scopan Inlet
Squapan Knob	Scopan Knob
Squapan Lake	Scopan Lake
Squapan Mountain	Scopan Mountain
Squapan Stream	Scopan Stream

B) Bid award (Stockholm Roof Project).

The County Administrator advised that the low bid was awarded to Aroostook Roofing of Caribou for the EMA Stockholm Facility Roof in the amount of \$6,865.00.

C) Other items of interest.

1. Mansard Roof Project.

The County Administrator was pleased to report that the Mansard Roof Project was completed for \$77,010.86, or approximately \$13,000 under budget. The County is getting good feedback from the public on the aesthetics of this project.

2. Space Utilizations for Registry of Deeds, North.

The County Administrator led a discussion with the County Commissioners on the space utilization needs of the Fort Kent Registry. At the end of the discussion, the County Administrator was authorized to continue these discussions with a representative of the Maine Cooperative Extension Agency.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

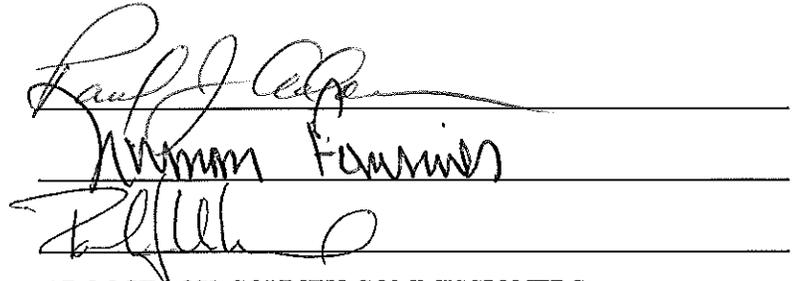
Motion voted on and passed.

Meeting adjourned at 6:27 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: September 7, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – SEPTEMBER 21, 2011 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE SEPTEMBER 7, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) MALT, SPIRITUOUS, VINOUS LIQUOR LICENSE FOR NEAL MARTIN, D/B/A LONG LAKE SPORTING CLUB.
- ART. 5. REVIEW OF FY 11 YEAR-END JAIL REVENUE AND EXPENDITURES.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
- A) FEMA GRANTS.
 - B) ANNUAL EMPLOYEE PICNIC.
 - C) SCHEDULING OF A TAX ABATEMENT HEARING.
 - D) NEW FIRE TRUCK.
 - E) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' BUDGET WORK SESSION – TUESDAY, OCTOBER 4, 2011 – 11:00 A.M. - CARIBOU .
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 5, 2011 – 5:30 P.M. –HOULTON
COUNTY COMMISSIONERS' BUDGET WORK SESSION – TUESDAY, OCTOBER 11, 2011 – 11:00 A.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, SEPTEMBER 21, 2011 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Wilfred J. Bell, Treasurer
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:32 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the September 7, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 7, 2011 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the September 7, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

C) Malt, Spirituous, Vinous Liquor License for Neal Martin, D/B/A Long Lake Sporting Club.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Malt, Spirituous, Vinous Liquor License for Neal Martin, D/B/A Long Lake Sporting Club.

VOTE:

Motion voted on and passed.

ART. 5. Review of FY 11 Year-end Jail Revenue and Expenditures.

The County Administrator reviewed the FY 11 year-end Correctional Services Budget with the County Commissioners. This budget ended the year with revenues equaling expenditures because the administration was successful in obtaining supplemental funding of \$14,970.44 from the State Board of Corrections. This fund does not have a fund balance to carry forward. That is, there is no designated or undesignated fund balance.

ART. 6. County Administrator's Report:

A) FEMA Grants.

The County Administrator advised that Darren Woods, Public Safety Coordinator, has applied for two (2) FEMA grants. One is a \$120,020.00 grant for air packs and bottles and the second is a \$230,000.00 grant for a new fire truck.

B) Annual Employee Picnic.

The County Administrator advised that, based on a recommendation from the committee, the Employee Recognition Event will be folded into the holiday luncheon events in the future.

C) Scheduling of a Tax Abatement Hearing.

The County Commissioners scheduled a tax abatement hearing for Friday, October 14, 2011 at noon at the Caribou Courthouse.

D) New Fire Truck.

The County Administrator advised that we did not take possession of a fire truck from Georgia through the Federal surplus property program because the vehicle had a blown engine.

E) Other Items of Interest.

1) The County Administrator distributed his proposed FY 12 County Budget to the County Commissioners. He provided some highlights of his budget recommendations.

ART. 7. Executive Session.

There were no items to discuss in executive session.

ART. 8. Adjournment

MOTION:

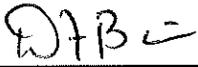
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

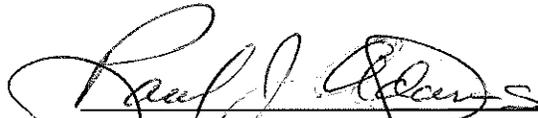
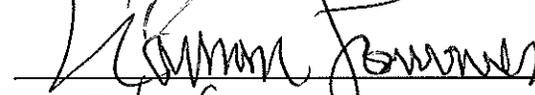
Motion voted on and passed.

Meeting adjourned at 6:14 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator

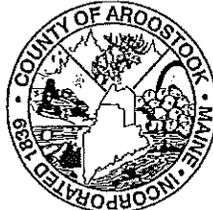

AROOSTOOK COUNTY COMMISSIONERS
DATE: September 21, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER, 5, 2011 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE SEPTEMBER 21, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) TEAMSTERS LOCAL UNION 340 COLLECTIVE BARGAINING AGREEMENT.
- ART. 5. BIDS:
- SNOW REMOVAL SERVICES IN MADAWASKA LAKE.
- ART. 6. APPROVAL OF A PART-TIME COOK FOR THE COUNTY JAIL.
- ART. 7. RATIFICATION OF THREE (3) YEAR (1/1/2012 – 12/31/2014) NEW ENGLAND POLICE BENEVOLENT ASSOCIATION (NEPBA) AFL-CIO, LOCAL 601 COLLECTIVE BARGAINING AGREEMENT.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) NORTH LAKES FIRE AND RESCUE FIRE CALLS.
 - B) MAINE MUNICIPAL ASSOCIATION (MMA) RISK MANAGEMENT SERVICES DIVIDEND PAYMENT.
 - C) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST HEALTH (MMEHT) CLAIMS EXPERIENCE REPORT.
 - D) BOARD OF CORRECTIONS MEETING.
 - E) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' BUDGET WORK SESSION – TUESDAY, OCTOBER 4, 2011 – 11:00 A.M. - CARIBOU
COUNTY COMMISSIONERS' BUDGET WORK SESSION – TUESDAY, OCTOBER 11, 2011 – 11:00 A.M. – CARIBOU
TAX ABATEMENT HEARING – FRIDAY, OCTOBER 14, 2011 – 12:00 NOON - CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY – OCTOBER 19, 2011 – 5:30 P.M. SINCLAIR FIRE STATION

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 5, 2011 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:32 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 9, Other Business – Appointment to Northern Maine Regional Airport Advisory Committee.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of September 21, 2011 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the September 21, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Teamsters' Local Union 340 Collective Bargaining Agreement.

MOTION:

Motion by Paul J. Underwood and Norman L. Fournier to approve the Teamsters' Local Union 340 Collective Bargaining Agreement.

VOTE:

Motion voted on and passed.

ART. 5. Bids:

Snow Removal Services in Madawaska Lake:

Bids were received from the following vendors:

	2011 – 2012	2012 – 2013	2013 – 2014
Bryan Forbes Madawaska Lake	\$4,950.00	\$4,950.00	\$4,950.00
Babin Construction St. Agatha	\$4,700.00	\$4,700.00	\$4,700.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 6. Approval of a part-time cook for the County Jail.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Nichole Renee Roy of Houlton as a part-time cook for the County Jail.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Nichole Renee Roy of Houlton as a part-time cook.

VOTE:

Motion voted on and passed.

ART. 7. Ratification of three (3) year (1/1/2012 – 12/31/2014) New England Police Benevolent Association (NEPBA) AFL-CIO, Local 601 Collective Bargaining Agreement.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (1/1/2012 – 12/31/2014) New England Police Benevolent Association (NEPBA) AFL-CIO, Local 601 Collective Bargaining Agreement.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

A) North Lakes Fire and Rescue Calls.

The County Administrator reviewed the call volume with the County Commissioners. Call volume has increased dramatically over the last four (4) years. The County Administrator and Chief Woods share the opinion that this is largely because of community confidence in the department. The County appreciates the level of commitment and dedication we are witnessing from our volunteer department.

B) Maine Municipal Association (MMA) Risk Management Services Dividend Payment.

The County received a dividend payment from the MMA for our workers' compensation insurance of \$4,562.00. This helps offset the estimated \$70,000 plus we pay for insurance on an annual basis.

C) Maine Municipal Employees Health Trust Health (MMBHT) Claims Experience Report.

The loss ratio for the first two (2) quarters of the calendar year for our health insurance is 92%. Any figure under 100% is good news. However, added to last year's experience and the overall activity of the pool, we are likely to experience a double-digit increase in premiums in 2012.

D) Board of Corrections Meeting.

The County Administrator has attended two (2) meetings as a new Board of Corrections (BOC) board member. Colonel Mark Westrum from Two Bridges Regional Jail has been elected the chair. He will serve the BOC well. At the second meeting held today, in which the County Administrator participated by conference call, the BOC voted to approve giving \$335,000 to the Committee on Streamlining State Government, which represents the BOC's portion from the Investment Fund. The Streamlining Committee is charged with coming up with \$25 M in savings for the FY 13 General Fund Budget. The BOC also voted to hire two (2) staff people, an executive director and a fiscal analyst, to staff the board. The County Administrator was advised that he could not vote because he was participating by phone. Had he been able to vote, however, he would have voted against both of these initiatives. He did make his position clear to his colleagues on the board. Both of these initiatives will result in reduced funding for the county jails.

E) Other Items of Interest.

There were no other items to discuss.

ART. 9. Other Business.

A) Appointment to the Northern Maine Regional Airport Advisory Committee.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to appoint Neale T. Adams to the Northern Maine Regional Airport Advisory Committee.

VOTE:

Motion voted on and passed

ART. 10. Executive Session.

There were no items to discuss.

ART. 11. Adjournment.

MOTION:

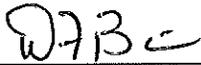
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

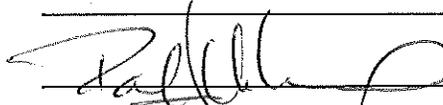
Meeting adjourned at 6:16 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator





AROOSTOOK COUNTY COMMISSIONERS
DATE: October 5, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 19, 2011 – 5:30 P.M. –
SINCLAIR FIRE STATION - SINCLAIR

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE OCTOBER 5, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. BIDS.
- A) 2007 GMC SIERRA PICK-UP.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA) MEETING UPDATE.
 - B) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.
- 6:00 P.M. ELECTION OF TWO (2) TRUSTEES FOR THE SINCLAIR SANITARY DISTRICT BOARD OF TRUSTEES.

NEXT MEETINGS

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – NOVEMBER 2, 2011 - 5:30 P.M. – CARIBOU
FINANCE COMMITTEE BUDGET WORK SESSION – TUESDAY, NOVEMBER 8, 2011 – 9:00 A.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, OCTOBER 19, 2011 - 5:30 P.M. –
SINCLAIR FIRE STATION - SINCLAIR**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
James P. Madore, Sheriff
Darren Woods, Public Safety Coordinator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the October 5, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 5, 2011 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the October 5, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 5. Bids.

A) 2007 GMC Sierra Pick-up.

The following bids were received:

Joseph Pluto Newcomb, NM	\$2,318.99
Chicago Motors Chicago, IL	\$7,207.00
John Pluto Van Buren, ME	\$8,199.00
Larry Guy New Limerick, ME	\$1,850.00
Tri-State Auto Brokers Exeter, NH	\$4,483.00
Grace Quality Used Cars Morrisville, PA	\$2,058.00
Bay Ridge Motors, Inc. Staten Island, NY	\$ 225.00
Chris Tarr Oakfield, ME	\$2,099.00
Roger Howland Haynesville, ME	\$9,500.00
Jersey One Auto Jersey City, NJ	\$2,679.00
Barrett Westerdahl Littleton, ME	\$5,199.00

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to table the bids pending review by the County Administrator, with authorization to award the bid to the highest bidder.

VOTE:

Motion voted on and passed.

ART. 6. County Administrator's Report:

A) Maine County Commissioners' Association (MCCA) Meeting Update.

The County Administrator indicated he and Commissioner Underwood attended the most recent MCCA Meeting in Augusta. The County Administrator indicated that his main purpose in attending the meeting was to gauge the level of advocacy and commitment the MCCA expected of him and his colleagues who represent counties and serve on the Board of Corrections. The MCCA expects strong advocacy from its representatives. The meeting also was a catalyst in getting a recent BOC action reversed.

B) Other Items of Interest.

1) BOC Update.

The county representatives on the BOC were successful in getting a previous vote on hiring a fiscal analyst with funds from the BOC Investment Fund for the Department of Administrative and Financial Services reconsidered. In lieu of this initiative, the BOC opted to contract these and other services through a county entity. This position or consultant will report directly to the BOC, but will not be a state employee. Also, the BOC will consider developing a policy on board member expense reimbursement at a future meeting.

2) Butch Thibodeau Retirement.

The County Administrator, on behalf of the County of Aroostook, thanked Butch Thibodeau of Sinclair for sixteen (16) years of dedicated service to the Sinclair Sanitary District. Mr. Thibodeau will be retiring in December of this year. He has been a strong supporter over the years of community initiatives for Sinclair.

3) LURC Reform Committee Update.

Commissioner Underwood reminded the citizens of Sinclair that this study commission will be meeting tomorrow in Ashland and that public feedback would be appreciated.

ART. 7. Other Business.

There was no other business to discuss.

ART. 8. Executive Session.

There were no items to discuss in executive session.

ART. 9. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 6:23 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

DFB

Douglas F. Beaulieu
County Administrator

[Signature]
[Signature]
[Signature]

AROOSTOOK COUNTY COMMISSIONERS
DATE: October 19, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – NOVEMBER 2, 2011 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE OCTOBER 19, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) CRIMINAL FORFEITURE FUNDS (2).
- ART. 5. REVIEW OF DECEMBER 31, 2010 COUNTY AND JUNE 30, 2011 UNORGANIZED TERRITORY AUDITS.
(Peter Davis, CPA)
- ART. 6. APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTORS.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
 - A) SNOW REMOVAL AND SURPLUS VEHICLE BID RESULTS.
 - B) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

FINANCE COMMITTEE BUDGET WORK SESSION - TUESDAY, NOVEMBER 8, 2011 – 9:00 A.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 16, 2011 – 5:30 P.M. –HOULTON
BUDGET PUBLIC HEARING – THURSDAY, NOVEMBER 17, 2011 – 5:30 P.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 2, 2011 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Wilfred J. Bell, Treasurer
James P. Madore, Sheriff
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the October 19, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 19, 2011 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the October 19, 2011 County Commissioners' Meeting.

Commissioner Fournier abstained from voting because he was absent from the October 19, 2011 meeting.

VOTE:

Motion voted on and passed.

ART. 4. The County Commissioners approved and signed the following.

- A) Attendance Record.
- B) Bills and Warrants.
- C) Criminal Forfeiture Funds (2).

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the acceptance of Criminal Forfeiture Funds from Roger Theriault in the amount of \$11,240.00 in U.S. Currency.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the acceptance of Criminal Forfeiture Funds from Bryon Nadeau in the amount of \$1,783.00 in U.S. Currency.

VOTE:

Motion voted on and passed.

ART. 5. Review of December 31, 2010 County and June 30, 2011 Unorganized Territory Audits. (Peter Davis, CPA)

Peter Davis, representing Davis CPA, presented a summary of both the County and Unorganized Territory audits. He indicated that no findings were issued on any of the audits; that each audit reflected a "clean opinion". Mr. Davis also indicated that Linda Richardson, Administrative Assistant/ Deputy Treasurer does an excellent job and that the staff is very accommodating.

Mr. Davis also answered questions that were directed to him by the County Commissioners and staff.

ART. 6. Approval of Aroostook County Action Program (ACAP) Board of Directors.

The County Administrator, on behalf of Connie Sandstrom, Executive Director of the Aroostook County Action Program (ACAP), recommended that the County Commissioners approve the following individuals to serve a one (1) year term on the ACAP Board of Directors:

- Otis Smith, Director, Houlton/Hodgdon Adult Education
- Elaine Boulier, Principal, Fort Street School, Mars Hill
- Wilfred Bell, Treasurer, County of Aroostook
- Gary Sanfacon, Juvenile Community Corrections Officer, Department of Corrections
- Dan MacDonald, Director, Caribou Adult Education
- Butch Asselin, Houlton Police Chief

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the slate of individuals as recommended by Connie Sandstrom to serve a one (1) year term as ACAP Directors.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

A) Bid results:

The County Administrator advised that the high bid for the 2007 GMC Pick-up was accepted from Roger Howland of Haynesville in the amount of \$9,500.00, and the low bid was accepted from Babin Construction for Madawaska Lake Snow Removal in the amount of \$4,700.00 per year.

B) Other items of interest.

1) Health Trust Rate Increase for 2012.

The County Administrator advised that the 2012 Health Trust rate increase for the Indemnity Plan will be 13% and the POS-A Plan will be 9%.

ART. 8. Other Business.

There was no other business.

ART. 9. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (A) to discuss a personnel issue."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 10. Adjournment

MOTION:

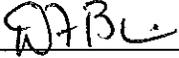
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

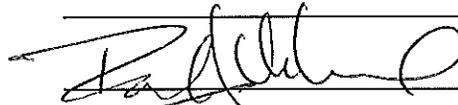
Motion voted on and passed.

Meeting adjourned at 6:47 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: November 2, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 16, 2011 – 5:30 P.M.
– SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE NOVEMBER 2, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) CRIMINAL FORFEITURE FUNDS.
- ART. 5. APPROVAL OF 2012 COUNTY COMMISSIONERS' MEETING SCHEDULE.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOC UPDATE.
 - B) WELCOME TO AROOSTOOK SIGN.
 - C) UPDATE ON FORT KENT REGISTRY OFFICE EXPANSION.
 - D) AMA ORTHOIMAGERY REQUEST.
 - E) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

BUDGET PUBLIC HEARING – THURSDAY, NOVEMBER 17, 2011 – 5:30 P.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY – DECEMBER 7, 2011 – 5:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 16, 2011 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner (by teleconference)
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:33 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 2, 2011 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the November 2, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

Bills and warrants were not available. They will be available and signed at the next County Commissioners' Meeting.

C) Criminal Forfeiture Funds.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the acceptance of Criminal Forfeiture Funds from Leslie J. Smith, Jr. in the amount of \$3,882.00 in U.S. Currency.

VOTE:

Motion voted on and passed.

ART. 5. Approval of 2012 County Commissioners' Meeting Schedule.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the 2012 County Commissioners' Meeting Schedule as presented.

VOTE:

Motion voted on and passed.

ART. 6. County Administrator's Report.

A) BOC Update.

The County Administrator indicated that the BOC approved Sheriff Madore's request for two (2) transport vans for corrections. The amount of the request was for \$62,000.00. The Sheriff has authorization to move forward on these purchases. When the purchases have been made, the County will present appropriate documentation to the BOC's fiscal agent for reimbursement. Also, the County Administrator indicated that the BOC approved an expense reimbursement policy for board members. The County Administrator indicated that he will continue to seek reimbursement from the BOC for "expenses only". This reimbursement will be deposited in the Correctional Services Fund.

B) Welcome to Aroostook Sign.

The Fort Kent sign has been repainted, for a total cost of just over \$1,000.00. We are looking at potentially doing a touch up to the sign in Patten as well. Paul Bernier, Public Works Director, accomplished this task in record time. We appreciate his dedicated service to the County.

C) Update on Fort Kent Registry Office expansion.

The County Administrator indicated that he has talked to Jim Dwyer of Cooperative Extension on a couple of occasions regarding the Fort Kent Registry's need for more office space in Fort Kent. In addition to the Registry needs, the County has other needs for the space, which would improve our level of service to the residents of Aroostook County. The County will be able to accommodate the Cooperative Extension's needs in Fort Kent through the end of December 2012. The County Commissioners did not voice any objections to the County Administrator's plan. The current maintenance agreement with Cooperative Extension expires at the end of this year. It is the intent of the County Administrator to send Cooperative Extension a letter in December allowing the expired lease to continue on a month-to-month basis until the end of 2012, at which time Cooperative Extension would be expected to move from the building, so the County can commence renovations of the vacant space.

D) AMA Orthoimagery Request.

The County Administrator and the Public Works Director have been researching a request by AMA to fund an Orthoimagery proposal for Aroostook County. Back in May 2011, the County heard

a presentation by Denis Berube of NMDC regarding this initiative. At that meeting, it was the recommendation of Mr. Berube that current Orthoimagery data through the US Department of Agriculture is sufficient to meet the needs of the unorganized territory and organized communities throughout Aroostook County. The County Administrator outlined efforts to date by Mr. Bernier and the County Commissioners agreed that the information which is available at no charge appears to be sufficient to address county needs. The County will continue to remain engaged in this issue, but there has been virtually no information presented to date which would prompt the County to make a financial contribution at this time.

E) Other Items of Interest.

1) LURC Study Commission.

Commissioner Underwood provided a review of a conversation he had with Department of Conservation Commissioner Bill Beardsley regarding the LURC Study Commission. A study commission recommendation is starting to take shape. Tomorrow, the commission has a scheduled meeting in Greenville, which will be followed by an important meeting in Penobscot County in early December. It is expected that a proposal will be articulated at the Penobscot County meeting, and Commissioner Underwood plans on attending that meeting to hear that proposal.

2) Policy on Teleconferencing of County Commissioners' Meetings.

The County Administrator was asked to prepare a policy on this topic for a future meeting. The County Administrator will tackle this project.

ART. 7. Other Business.

There was no other business to discuss.

ART. 8. Executive Session.

There were no items to discuss in Executive Session.

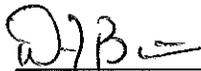
ART. 9. Adjournment.

MOTION:

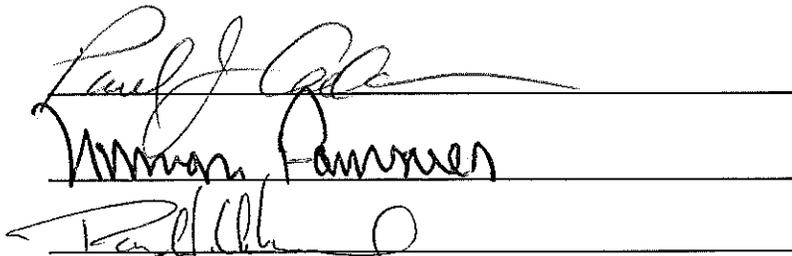
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 6:09 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: November 16, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING -- WEDNESDAY, DECEMBER 7, 2011 -- 5:30 P.M. --
REGISTRY OF DEEDS OFFICE -- FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE NOVEMBER 16, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) TELEPHONE CONFERENCING/VIDEO CONFERENCING POLICY.
 - D) CRIMINAL FORFEITURE.
 - E) NEW ENGLAND POLICE BENEVOLENT ASSOCIATION (NEPBA) LOCAL 601 CONTRACT.
- ART. 5. REGISTRY OF DEEDS DOCUMENT FEE PROPOSAL (Louise Caron)
- ART. 6. APPROVAL OF EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT.
- ART. 7. APPROVAL OF ONE (1) PART-TIME DEPUTY SHERIFF.
- ART. 8. APPROVAL OF SOUTHERN AROOSTOOK WELLS AND SEPTIC PROJECT (SAWSP) III INTERLOCAL AGREEMENT.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) SCHEDULING OF WINTER ROAD MAINTENANCE PETITION.
 - B) REGIONAL BROCHURE REQUEST.
 - C) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING -- DECEMBER 21, 2011 -- 5:30 P.M. -- CARIBOU

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 7,
2011– 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Paul J. Bernier, Public Works Director
Louise Caron, Register of Deeds, North
Bryan Jandreau, Facilities Manager
Vernon Ouellette, EMA Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:34 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the November 16, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 16, 2011 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the November 16, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Telephone Conferencing/Video Conferencing Policy.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the Telephone Conferencing/Video Conferencing Policy.

VOTE:

Motion voted on and passed.

- D) Criminal Forfeiture.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the acceptance of Criminal Forfeiture of a 2004 Dodge Caravan and a 1999 Chevrolet C1500 Pickup, property owned by and seized from Antoine and Carol Dube.

VOTE:

Motion voted on and passed.

- E) New England Police Benevolent Association (NEPBA) Local 601 Contract.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the New England Police Benevolent Association (NEPBA) Local 601 Contract for three (3) years beginning January 1, 2012 through December 31, 2014.

VOTE:

Motion voted on and passed.

ART. 5. Registry of Deeds Document Fee Proposal. (Louise Caron)

The County Administrator gave an update on MacImage. Attorney Peter Marchesi has been elected by his peers to present the oral argument before the Law Court on behalf of the counties involved in the complaint. Oral argument is slated for Tuesday, December 13, 2011 at 11:30 a.m.

On the issue of document fees, Louise Caron, Register of Deeds, recommended reducing our rate from \$3.50 for the first page and \$1.50 for all subsequent pages to a set fee of \$2.00 per

page. This will bring Aroostook County in conformity with most of the other counties in the state.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood for both Aroostook County registries to charge a standard rate of \$2.00 per page for fax copies, effective immediately.

VOTE:

Motion voted on and passed.

A discussion ensued on the possibility of charging \$5.00 for electronic copies of plans. In light of Public Law 2011, Chapter 378, the uncertainty of the sunset provision of this same legislation and our current inability to provide this service, the County Commissioners opted to put this service on hold for the time being. It would not be prudent to unveil this service and a fee structure until we have more certainty in the legislative arena.

In closing, Mrs. Caron provided an update on e-filing of certain deeds' documents. This service would not cost the county money to implement. It would be subsidized by the users. The County Commissioners support implementing this initiative in Aroostook County.

ART. 6. Approval of Emergency Management Mutual Aid Agreement.

Vernon Ouellette, Emergency Management Director, recommended that the County Commissioners approve the Emergency Management Mutual Aid Agreement as presented.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Emergency Management Mutual Aid Agreement as presented.

VOTE:

Motion voted on and passed.

Vernon Ouellette, Emergency Management Director, recommended that the County Commissioners approve the Emergency Operations Plan as presented with no changes from the previous year.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Emergency Operation Plan as presented.

VOTE:

Motion voted on and passed.

ART. 7. Approval of one (1) part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Jared Sylvia of Houlton as part-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Jared Sylvia of Houlton as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Southern Aroostook Wells and Septic Project (SAWSP) III Interlocal Agreement.

Paul Bernier, Public Works Director, recommended that the County Commissioners approve the Interlocal Agreement with the Town of Hodgdon to act as the lead grantee in applying for and receiving a Maine Community Development Block Grant from the Department of Economic and Community Development.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Interlocal Agreement with the Town of Hodgdon for a Community Development Block Grant from the Department of Economic and Community Development.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Scheduling of winter road maintenance petition hearing.

The County Commissioners scheduled this petition for a hearing in Houlton on January 10, 2012.

B) Regional brochure request.

The County Administrator reviewed a request from the Town of St. Agatha regarding a regional brochure for businesses and recreational opportunities in the area. No funds were budgeted for this in the most recent Unorganized Territory Budget. The request is for a \$500.00 contribution towards this project.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to provide a \$500.00 subsidy for this initiative to be expensed out of the Unorganized Territory Contingent Account.

VOTE:

Motion voted on and passed.

C) Other items of interest.

1. Possible Fire Truck Acquisition.

Chief Darren Woods is attempting to acquire a used 1995 fire truck through Federal Surplus.

2. LURC Reform Committee Update.

Commissioner Underwood provided an update of last week's LURC Reform Committee Meeting in Bangor. He highlighted the different aspects of the committee's proposal. It appears the counties may receive additional responsibilities if the proposed plan is implemented.

ART. 10. Other Business.

There was no other business.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

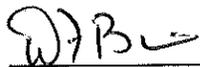
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

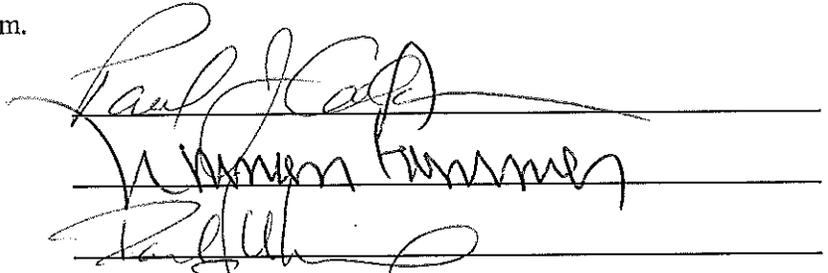
Motion voted on and passed.

The meeting adjourned at 6:42 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: December 7, 2011

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – DECEMBER 21, 2011 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. APPROVAL OF AGENDA.

ART. 3. APPROVAL OF MINUTES OF THE DECEMBER 7, 2011 COUNTY COMMISSIONERS' MEETING.

ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

A) ATTENDANCE RECORD.

B) BILLS AND WARRANTS.

C) LIQUOR LICENSE RENEWAL FOR JULES M. ST. PETER, D/B/A/ ST. PETER'S COUNTRY STORE.

ART. 5. BIDS:

A) POLICE VAN.

ART. 6. NATIONAL COLLEGE OF PROBATE JUDGES REQUEST. (James P. Dunleavy)

ART. 7. FINAL REPORT ON SINCLAIR HOUSING REHABILITATION PROJECT. (Paul Bernier)

ART. 8. MAINE DRUG ENFORCEMENT AGENCY (MDEA) UPDATE. (Darrell Crandall, Jr. and Shawn D. Gillen)

ART. 9. COUNTY ADMINISTRATOR'S REPORT:

A) NORTH LAKES FIRE & RESCUE GRANT APPLICATIONS.

B) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – TUESDAY, JANUARY 3, 2012 – 5:30 P.M. –HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, DECEMBER 21, 2011 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James Madore, Sheriff
Paul Bernier, Public Works Director
Darrell Crandall Jr., Commander of MDEA
Shawn D. Gillen, Regional Supervisor of MDEA
James Dunleavy, Probate Judge

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the December 7, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 7, 2011 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 7, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

The bills and warrants were not available for this meeting.

- C) Liquor License Renewal for Jules M. St. Peter, D/B/A St. Peter's Country Store.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Malt Liquor License renewal for St. Peter's Country Store.

VOTE:

Motion voted on and passed.

ART. 5. Bids:

- A) Police Van.

Bids were received from the following dealers:

Carroll's Auto Sales Presque Isle	\$25,199.00
York's of Houlton Houlton	\$25,855.00
Valley Auto Fort Kent	\$26,667.00
Pelletier Ford Fort Kent	\$26,905.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 6. National College of Probate Judges Request. (James P. Dunleavy)

Judge Dunleavy provided an overview of the National College of Probate Judges Association and indicated that he had an interest in ascending to a leadership role in that association, perhaps even rising to the level of president in three (3) or four (4) years. In order to do that, he has been advised by his colleagues that he must attend at least two (2) national meetings per year. The current stipend that the County provides for the Probate Judge to attend this conference is \$2,500 annually. Judge Dunleavy is requesting that this amount be increased to \$5,000 annually.

The County Commissioners engaged in a dialogue with Judge Dunleavy. In closing, they advised that since he represents the State of Maine when he attends these conferences that perhaps the State Association of Probate Judges could finance Judge Dunleavy's request. Judge Dunleavy indicated his willingness to contact the association to make this request.

ART. 7. Final report on Sinclair Housing Rehabilitation Project. (Paul Bernier)

Paul Bernier, Public Works Director, informed the County Commissioners that the 2010 Community Development Block Grant (CDBG) Housing Assistance Grant in the amount of \$250,000.00 that was awarded to the County for Sinclair has been completed. He further advised that Aroostook County Action Program (ACAP) administered the project, with 14 household receiving CDBG funds totaling \$212,500.00 for rehabilitation projects. Project costs for the homes ranged from \$8,800.00 to \$24,000.00, with Aroostook County area contractors completing the work. Final closeout was submitted to the Department of Economic and Community Development on November 21, 2011.

ART. 8. Maine Drug Enforcement Agency (MDEA) Update. (Darrell Crandall Jr. and Shawn D. Gillen)

Darrell Crandall, Jr., Commander of MDEA, and Shawn D. Gillen, Regional Supervisor of MDEA, provided an overview of the MDEA's charge, staffing patterns, and other logistical information regarding the agency. They also reviewed the type of illicit drugs that are most popular in the State of Maine and in the County of Aroostook. They provided several case summaries, statistical information and other interesting facts and insights. The MDEA is comprised of forty-eight (48) different agencies in the State of Maine. It works collaboratively with all drug enforcement agencies and international agencies. The County of Aroostook is very privileged to have three (3) exceptional people representing the Aroostook County Sheriff's Department on the MDEA. Kudos go out to Darrell Crandall, Jr., Shawn D. Gillen, and Craig Holder, for their efforts to help eliminate illicit drug use from the State of Maine.

ART. 9. County Administrator's Report:

A) North Lakes Fire and Rescue Grant Applications.

The County Administrator reviewed two (2) grants that Chief Darren Woods has applied for recently. Both grant applications were included in the meeting packets. In addition, Chief Woods has recently been notified that we will be receiving a used tanker, an off road vehicle and two (2) snowmobiles for fire fighting and rescue operations. The department will put these items to good use.

B) Other items of Interest.

1) BOC Update.

The County Administrator updated the County Commissioners on a BOC meeting held yesterday. The board awarded a fiscal services contract to R.H.R. Smith and Company of Buxton, Maine.

2) Haynesville Road Dispute Hearing.

The County Administrator advised the County Commissioners that they may receive a request to reschedule the January 10, 2012 hearing on this matter. The County Administrator will keep the County Commissioners informed on this request, if and when he receives it.

3) County Website Redesign.

The County Administrator advised the County Commissioners that we are in the process of redesigning the County website.

ART. 10. Other Business.

There was no other business.

ART.11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment

MOTION:

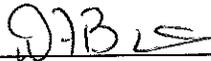
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

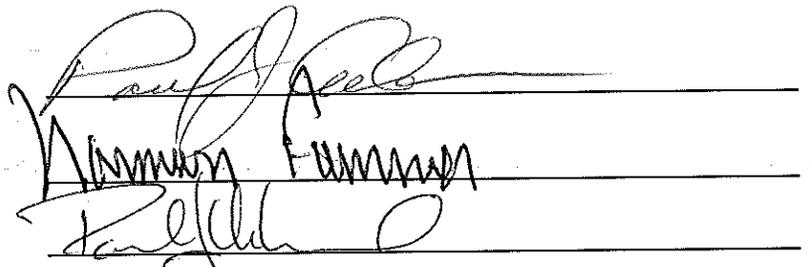
Motion voted on and passed.

Meeting adjourned at 7:03 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



ARROSTOOR COUNTY COMMISSIONERS
DATE: December 21, 2011