

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING – TUESDAY, JANUARY 3, 2012 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM

- ART. 1. CALL TO ORDER.
- ART. 2. ELECTION OF OFFICERS/REPRESENTATIVES:
- A) CHAIR, BOARD OF COUNTY COMMISSIONERS.
 - B) CHIEF ELECTED OFFICIAL (CEO) FOR WORKFORCE INVESTMENT ACT (WIA) PROGRAM.
 - C) MCCA AND RISK POOL DIRECTOR.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE DECEMBER 21, 2011 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) RESCHEDULING OF ROAD CLOSURE ISSUE.
 - C) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES.
- ART. 9. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JANUARY 18, 2012 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' 2012 ORGANIZATIONAL MEETING –TUESDAY, JANUARY 3, 2012– 5:30 P.M. – CONFERENCE ROOM – SHERIFF'S OFFICE BUILDING - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy
James Foss, Jail Administrator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Election of Officers:

A) Chair, Board of County Commissioners.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to elect Commissioner Paul J. Adams as Chair of the Board of County Commissioners for 2012.

VOTE:

Motion voted on and passed.

B) Chief Elected Official (CEO) for the Workforce Investment Act (WIA) Program.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to elect Commissioner Norman L. Fournier as Chief Elected Official (CEO) for the Workforce Investment Act (WIA) Program.

VOTE:

Motion voted on and passed.

C) Maine County Commissioners' Association (MCCA) and Risk Pool Director.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to elect Commissioner Paul J. Underwood as Director to the Maine County Commissioners' Association (MCCA) and Risk Pool, with Norman L. Fournier as alternate, in the event Mr. Underwood is unable to attend a meeting.

VOTE:

Motion voted on and passed.

ART. 3. Approval of Agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of December 21, 2011 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 21, 2011 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 21, 2011 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following.

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. County Administrator's Report:

- A) BOC Update.

The County Administrator reported that sometime in February 2012, FY13 Jail budgets will be due. The County completed the FY12 &13 budgets approximately one and one-half (1 ½) years ago. The exercise for the County will be to revisit the FY13 budget and make the necessary adjustments. At this point, the BOC is advising that we should be submitting flat funded budgets. The County Administrator is cautiously optimistic that we may be in a position to extract a nominal increase in FY13. However, that final decision will rest with his colleagues on the BOC.

The County Administrator also discussed fund balances with respect to county jail facilities and the Investment Fund. The BOC has been fiscally conservative with the Investment Fund and that practice may have an adverse impact on our ability to leverage General Fund monies from the Legislature in the future, particularly with respect to the Supplemental budget.

- B) Rescheduling of Road Closure Issue.

The dispute of the Denmark Road with the Town of Haynesville has been rescheduled for Wednesday, February 22, 2012, at 5:30 p.m. in the conference room of the Sheriff's Office Building in Houlton. The parties will be notified.

C) Other Items of Interest.

1) Risk Pool Assessment for 2012.

The Risk Pool Assessment for 2012 is \$86,968.35, an increase of 2.88% over 2011.

2) Aroostook County Action Program (ACAP) Appointment.

Commissioner Underwood has expressed an interest in an appointment to the ACAP Board of Directors to replace Treasurer Wilfred Bell, who recently passed away. The County Commissioners support Commissioner Underwood's nomination. As a courtesy, the County Administrator will follow-up with Connie Sandstrom, Executive Director of ACAP.

ART. 7. Other Business.

There was no other business.

ART. 8. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (A) to discuss personnel issues."

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motions were made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to accept the resignation of Aaron Blake, Corrections Officer in the County Jail, effective immediately.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to adjust the compensation level of the Aroostook County Treasurer to \$8,825.00 annually, based on an eight (8) hour work week. The new compensation level is commensurate with the responsibilities of the position, enhanced technology and a review of other compensation structures in county government.

VOTE:

Motion voted on and passed by Commissioners Underwood and Adams. Commissioner Fournier abstained from voting.

ART. 9. Adjournment.

MOTION:

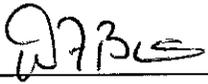
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

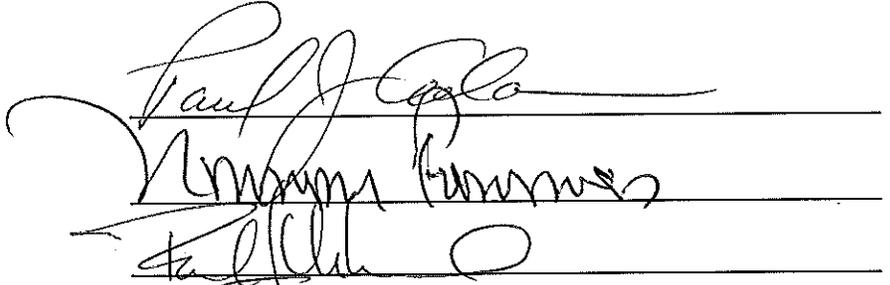
Motion voted on and passed.

Meeting adjourned at 7:14 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: January 3, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JANUARY 18, 2012 – 5:30 P.M. –
REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JANUARY 3, 2012 COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTOR VACANCY.
- ART 6. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) REQUEST FROM UPPER VALLEY ECONOMIC CORPORATION.
 - C) BID RESULTS.
 - D) ELECTRICITY COMPARISONS.
 - E) OAKFIELD WIND PROJECT.
 - F) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – FEBRUARY 1, 2012 – 5:30 P.M. – CARIBOU

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JANUARY 18, 2012 – 5:30 P.M. –
REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JANUARY 3, 2012 COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTOR VACANCY.
- ART 6. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) REQUEST FROM UPPER VALLEY ECONOMIC CORPORATION.
 - C) BID RESULTS.
 - D) ELECTRICITY COMPARISONS.
 - E) OAKFIELD WIND PROJECT.
 - F) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – FEBRUARY 1, 2012 – 5:30 P.M. – CARIBOU

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – FEBRUARY 1, 2012 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JANUARY 18, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. PERSONNEL ACTIONS:
- A) ACCEPTANCE OF RETIREMENT LETTER OF PATRICIA F. BROWN, REGISTER OF DEEDS SOUTH.
 - B) ACCEPTANCE OF RETIREMENT LETTER OF MICHAEL J. BERUBE, TRANSPORT DIVISION LIEUTENANT.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
- A) NORTH LAKES FIRE & RESCUE UPDATE.
 - 1) GRANT APPLICATIONS.
 - 2) EQUIPMENT ACQUISITIONS.
 - B) SIX (6) YEAR ELECTRICAL RATE COMPARISON FOR COUNTY JAIL.
 - C) BOARD OF CORRECTIONS (BOC) ANNUAL REPORT.
 - D) LD 1616.
 - E) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 15, 2012 – 5:30 P.M. – HOULTON
WINTER ROAD MAINTENANCE ISSUE HEARING – WEDNESDAY, FEBRUARY 22, 2012 – 5:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 1, 2012 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:37 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the January 18, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the January 18, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the January 18, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Personnel Actions:

A) Acceptance of Retirement Letter of Patricia F. Brown, Register of Deeds South.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to accept, with deep regret, the retirement of Patricia F. Brown, Register of Deeds for the Southern Aroostook Registry, effective January 23, 2012.

VOTE:

Motion voted on and passed.

- B) Acceptance of Retirement Letter of Michael J. Berube, Transport Division Lieutenant.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to accept the retirement of Michael J. Berube, Transport Division Lieutenant, effective January 31, 2012.

VOTE:

Motion voted on and passed.

The County of Aroostook thanks both retirees for their services and wishes them well on their next chapter in life.

ART. 6. County Administrator's Report:

- A) North Lakes Fire and Rescue Update:

- 1) Grant Applications.

The County Administrator advised that the grant applications for both the fire truck and air packs were not approved.

- 2) Equipment Acquisitions.

The County Administrator reviewed recent equipment acquisitions through the Federal Surplus Property Program. We recently received a used tanker, a mini truck, and a snow sled to pull the rescue boggan.

- B) Six (6) year electrical rate comparison for County Jail.

The County Administrator reviewed the six (6) year electricity comparison for the Aroostook County Jail, which was prepared by Bryan Jandreau, Facilities Manager.

- C) Board of Corrections (BOC) Annual Report.

The County Administrator advised that the BOC Annual Report is extremely well-written. He credited both Tim Leet and Chair Mark Westrum for their efforts in preparing this report.

- D) LD 1616.

The County Administrator reviewed this deeds' legislation with the County Commissioners. If this bill passes, it will remove the Sunset Provision from current law, meaning that current law and the fee structure adopted last legislative session will remain in effect.

E) Other Items of Interest.

1) Workforce Investment Act (WIA) Update.

At the request of Commissioner Fournier, the County Administrator provided an overview of Governor LePage's plan to restructure the WIA Program for the State of Maine. Under the Governor's plan, the State Workforce Investment Board would control all administrative and policy decisions for WIA. Additionally, eight (8) local areas would replace the current four (4) local areas. The local areas, referred to as "Wiblets", would not appear to have any real decision-making authority. Aroostook's partnership with Washington County would be dissolved and Aroostook would essentially have its own local area. In order for the Governor to implement this plan, he needs to consult with the Chief Local Elected Officials, which is scheduled for February 7, 2012. Additionally, he needs to procure a waiver from the U.S. Department of Labor. Future updates on this initiative will be forthcoming.

2) LURC.

The County Administrator advised that the work of the Study Commission is articulated in LD 1798. This legislation is scheduled for public hearing on February 16, 2012.

3) Winter Road Maintenance Hearing.

Due to a scheduling conflict, the date of the Winter Road Maintenance Hearing for Haynesville will be rescheduled. A notice will be sent to the parties. The County Commissioners will set a new date at the next County Commissioners' Meeting on February 15, 2012.

ART. 7. Other Business.

There was no other business.

ART. 8. Executive Session.

There were no items to discuss in executive session.

ART. 9. Adjournment

MOTION:

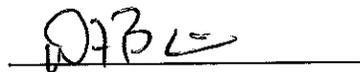
Motion by Paul J. Underwood and seconded by Paul J. Adams to adjourn the meeting.

VOTE:

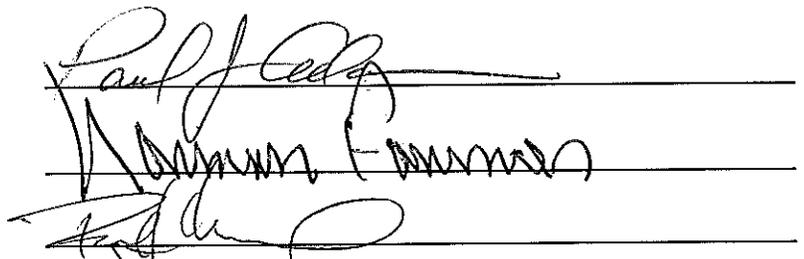
Motion voted on and passed.

Meeting adjourned at 6:05 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: February 1, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 15, 2012 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE FEBRUARY 1, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. CONTRACTS:
- A) ONE (1) YEAR (1/1/2012 - 12/31/2012) AMBULANCE SERVICE AGREEMENT WITH THE CITY OF CARIBOU FOR CONNOR TOWNSHIP IN THE AMOUNT OF \$4,912.75.
 - B) ONE (1) YEAR (1/1/2012 – 12/31/2012) AMBULANCE SERVICE AGREEMENT WITH THE CITY OF CARIBOU FOR MADAWASKA LAKE IN THE AMOUNT OF \$1,200.47.
 - C) ONE (1) YEAR (1/1/2012 – 12/31/2012) FIRE PROTECTION AGREEMENT WITH THE CITY OF CARIBOU FOR MADAWASKA LAKE IN THE AMOUNT OF \$1,159.28.
 - D) FIVE (5) YEAR (JANUARY 1, 2012 – DECEMBER 31, 2016) SOLID WASTE AGREEMENT WITH THE CITY OF PRESQUE ISLE FOR THE UNORGANIZED TOWNSHIP OF SCOPAN (T11R4), IN THE AMOUNTS OF \$6,640.91, \$6,640.91, \$6,773.73, \$6,909.20 AND \$7,047.38, RESPECTIVELY.
- ART. 6. BIDS:
- A) ONE (1) SURPLUS VEHICLE.
 - B) TWO (2) NEW CRUISERS.
 - C) ELEVATOR UPGRADE PROJECT FOR THE CARIBOU COURTHOUSE.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
- A) NEW COUNTY WEBSITE.
 - B) WIA UPDATE.
 - C) RESCHEDULING OF WINTER ROAD MAINTENANCE HEARING FOR HAYESVILLE.
 - D) HOMELAND SECURITY GRANT PROGRAM AWARDS.
 - E) OTHER ITEMS OF INTEREST.

ART. 8. OTHER BUSINESS.

ART. 9. EXECUTIVE SESSION.

ART.10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – MARCH 7, 2012 – 5:30 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 15, 2012 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the February 1, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the February 1, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 5. Contracts:

- A) One (1) year (1/1/2012 - 12/31/2012) Ambulance Service Agreement with the City of Caribou for Connor Township in the amount of \$4,912.75.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year (1/1/2012 - 12/31/2012) Ambulance Service Agreement with the City of Caribou for Connor Township in the amount of \$4,912.75.

VOTE:

Motion voted on and passed.

- B) One (1) year (1/1/2012 – 12/31/2012) Ambulance Service Agreement with the City of Caribou for Madawaska Lake in the amount of \$1,200.47.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year (1/1/2012 – 12/31/2012) Ambulance Service Agreement with the City of Caribou for Madawaska Lake in the amount of \$1,200.47.

VOTE:

Motion voted on and passed.

- C) One (1) year (1/1/2012 – 12/31/2012) Fire Protection Agreement with the City of Caribou for Madawaska Lake in the amount of \$1,159.28.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year (1/1/2012 – 12/31/2012) Fire Protection Agreement with the City of Caribou for Madawaska Lake in the amount of \$1,159.28.

VOTE:

Motion voted on and passed.

- D) Five (5) year (1/1/2012 – 12/31/ 2016) Solid Waste Agreement with the City of Presque Isle for the Unorganized Township of Scopan (T11R4), in the amounts of \$6,640.91, \$6,640.91, \$6,773.73, \$6,909.20 and \$7,047.38, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Solid Waste Agreement with the City of Presque Isle for the Unorganized Township of Scopan (T11R4), in the amounts of \$6,640.91, \$6,640.91, \$6,773.73, \$6,909.20 and \$7,047.38, respectively.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

- A) One (1) Surplus Vehicle.

The following bids were received:

Chicago Motors, Inc. \$407.00
Chicago, Il.

Merlyn L. Faulkner \$960.00
Monticello, Maine

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent high bidder.

VOTE:

Motion voted on and passed.

B) Two (2) New Cruisers.

The following bids were received:

Valley Auto \$27,445.40
Fort Kent, Maine

York's of Houlton \$27,154.00
Houlton, Maine

Percy's Auto Sales \$25,422.00
Presque Isle, Maine

Pelletier Ford \$25,407.00
Fort Kent, Maine

Liberty Chevrolet Did not accept bid – out of state company
Wakefield, Mass.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid(s) to the apparent low bidder(s) who meet(s) the bid specifications.

VOTE:

Motion voted on and passed.

C) Elevator Upgrade Project for the Caribou Courthouse.

The following bids were received:

ThyssenKrupp Elevator \$54,034.00
Brewer, Maine

Pine State Elevator \$56,656.00
Portland, Maine

Otis Elevator \$45,138.00

Bangor, Maine

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report.

A) New County Website.

The County Administrator advised that the new County website was unveiled yesterday. He encouraged the County Commissioners to look at the site. He gave kudos to Bryan Jandreau and Diane Gove for their exceptional work on this project. Both Bryan and Diane have been designated the system administrators for the website.

B) WIA Update.

Commissioner Norman Fournier provided an update of the meeting that was held with Governor LePage and the CLEOs on February 7, 2012. As was reported at the last County Commissioners' Meeting, the Governor is proposing to restructure the WIA program for the State of Maine. The CLEOs do not agree with the Governor's approach; some of the CLEOs were rather direct with the criticism of the Governor's plan. At the end of the meeting, the Governor requested more information from the local areas regarding the current program. Governor LePage also agreed to consult further with the Maine Chamber of Commerce and the State Workforce Investment Board. In order for the Governor to implement his proposal, he will need to obtain a waiver from the U.S. Department of Labor. The CLEOs, however, do not believe the waiver will be granted.

C) Rescheduling of Winter Road Maintenance Hearing for Haynesville.

The Winter Road Maintenance Hearing for Haynesville has been rescheduled to March 28, 2012 in Houlton at 5:30 p.m.

D) Homeland Security Grant Program Awards.

The County Administrator reviewed Aroostook County's awards under this grant program. The County has done extremely well in this round of grant funding.

E) Other Items of Interest.

1) LD 1616. An Act Concerning Copying Fees for Users of County Registries of Deeds.

This bill passed with unanimous committee support and is headed to the House and Senate for enactment. The bill repeals a sunset provision, which was enacted last legislative session.

2) LD 1614. An Act To Create Efficiency in E-9-1-1 Call Centers.

This bill was killed in committee. The bill would have consolidated PSAPs from 26 to 15 or 17. The plan was supported by the Maine County Commissioners' Association.

3) LD 1550. An Act To Change Document Filing Fees for County Registries of Deeds.

This bill was reported out-of-committee with a favorable 9-3 committee vote. Governor LePage has indicated that he will veto this bill. The County Administrator indicated that, in his opinion, the Maine County Commissioners' Association should never have advocated for this bill. It would increase document recording fees.

ART. 8. Other Business.

There was no other business to discuss.

ART. 9. Executive Session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (A) to discuss a personnel issue."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 10. Adjournment.

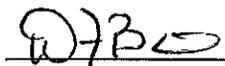
MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 6:44 p.m.

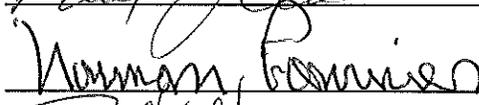
Following adjournment, the County Commissioners proceeded to the County Jail for a tour of the facility with the Sheriff and Chief Deputy.

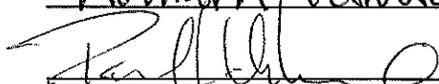
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: February 15, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 7, 2012 – 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE FEBRUARY 15, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. BIDS:
- A) SURPLUS VEHICLE.
- ART. 6. PROMOTION OF DETECTIVE LAWRENCE GOFF TO LIEUTENANT IN CHARGE OF THE PRISONER TRANSPORT DIVISION.
- ART. 7. CONSIDERATION TO ATTACH THE RANK OF CAPTAIN TO THE JAIL ADMINISTRATOR (no fiscal impact).
- ART. 8. APPROVAL OF 2012 COUNTY TAX, DUE DATE AND INTEREST RATE ON DELINQUENT TAXES.
- ART. 9. COUNTY GENERAL FUND YEAR END REVIEW.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) BID RESULTS.
 - C) LURC UPDATE.
 - D) REVIEW OF FIRE PROTECTION CONTRACT FOR CONNOR.
 - E) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION.
- ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – MARCH 21, 2012 – 5:30 P.M. – CARIBOU

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 7, 2012–
5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
James P. Madore, Sheriff
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:34 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 11, Other Business – Approval of Tax Anticipation Note.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the February 15, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the February 15, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the February 15, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Bids:

A) Surplus Vehicle.

Bids were received from the following vendors:

Bay Ridge Motors, Inc. Staten Island, New York	\$175.00
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Kilburn Swallow Houlton, Maine	\$380.00
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MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent high bidder.

VOTE:

Motion voted on and passed.

ART. 6. Promotion of Detective Lawrence Goff to Lieutenant in charge of the Prisoner Transport Division.

After explaining the application and interview process, Sheriff James P. Madore recommended that Detective Larry Goff be promoted to Lieutenant of the Prisoner Transport Division.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the promotion of Detective Larry Goff to Lieutenant of the Prisoner Transport Division.

VOTE:

Motion voted on and passed.

ART. 7. Consideration to attach the rank of Captain to the Jail Administrator (no fiscal impact).

To be consistent with other county facilities and to dovetail with our distinction as a paramilitary organization, Sheriff James P. Madore recommended that the rank of Captain be attached to the Jail Administrator's title. Sheriff Madore further indicated that this change would have no fiscal impact.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the rank of Captain be attached to the Jail Administrator position.

VOTE:

Motion voted on and passed.

ART. 8. Approval of 2012 County Tax, Due Date and Interest Rate on Delinquent Taxes.

The County Administrator presented the 2012 County Tax commitment to the County Commissioners for approval and recommended that they set the due date of September 1, 2012 and an interest rate of 7% on delinquent taxes.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the County Tax with a due date of September 1, 2012 and an interest rate of 7% on delinquent taxes.

VOTE:

Motion voted on and passed.

ART. 9. County General Fund Year End Review.

The County Administrator reviewed the increase in the County's General Fund Undesignated Fund Balance for the year ending 2011. He advised that the County continues to make strides in improving our fund balance limit in accordance with the law. He is pleased with the progress that has been made over the last several years.

The County Administrator provided a general review of the 2011 year end budget for the General Fund and answered questions from the County Commissioners. He is pleased to report that the County ended FY 2011 in the "black".

ART. 10. County Administrator's Report:

A) BOC Update.

There was no update to provide at this time.

B) Bid Results.

The County Administrator advised that the low bids were awarded to Pelletier Ford of Fort Kent for one (1) of the patrol cars in the amount of \$25,407.00 and Percy's Auto of Presque Isle for the other patrol car in the amount of \$25,422.00. The bid was also awarded to Otis Elevator for the Elevator Upgrade Project for the Caribou Courthouse in the amount of \$44,178.00.

C) LURC Update.

Commissioner Paul J. Underwood provided an overview of the legislative activity on LURC. It appears that final legislation will be divided, largely along party lines.

D) Review of Fire Protection Contract for Connor.

Paul Bernier, Public Works Director, provided a substantive review of an ongoing issue with the City of Caribou regarding fire protection for Connor. After a lengthy discussion, it was agreed that the County would compensate Caribou under "prevailing terms". The City of Caribou acknowledges that this is an ongoing issue that requires some research and work on their part. We are awaiting their response.

E) Other Items of Interest.

1) Ralph Ivey.

Ralph Ivey indicated that he would be running for another term on the Finance Committee. We are pleased with that news. He also indicated that he is interested in serving on the LURC Board, if the occasion presents itself in the future.

2) Howe, Cahill and Company.

Bob Howe and Company have decided to terminate their services to the Maine County Commissioners' Association (MCCA) and Risk Pool, effective June 30, 2012.

3) LD 1616.

This deeds' legislation, which is important to counties, has been engrossed for passage in both the House and Senate without debate. The next step is enactment in both bodies. Hopefully, this bill will be passed by a two-thirds vote and signed into law by the Governor.

4) Gasoline.

Commissioner Underwood asked if gasoline had been budgeted at a certain rate for 2012. The County Administrator reported that gas was increased by a percentage, but to his knowledge, not at a projected price per gallon.

ART. 11. Other Business.

Approval of Tax Anticipation Note.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adopt the first, second and third votes for the Tax Anticipation Note, which is appended to these minutes. (Attachment I)

VOTE:

Motion voted on and passed. Commissioner Paul J. Adams abstained from the vote.

ART. 12. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

“I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (D) to discuss attorney/client consultations.”

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 13. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

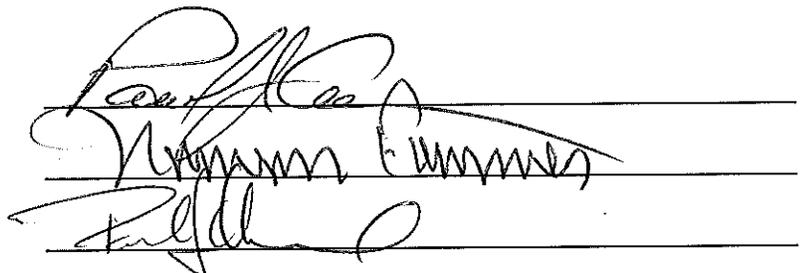
Motion voted on and passed.

The meeting adjourned at 6:52 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 7, 2012

VOTES TO BE ADOPTED

(ATTACHMENT I)

Voted: That the Board of Commissioners of Aroostook County (the "County") hereby authorizes a borrowing in anticipation of tax receipts for the 2012 fiscal year in the original principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) from Katahdin Trust Company on behalf of the County with interest thereon at 3.10% per annum.

Voted: That under and pursuant to the provisions of Title 30-A M.R.S.A. Section 932 and Article III, Section 8(p) of the Charter of the County of Aroostook the Board of Commissioners and the Treasurer of the County be and they are hereby authorized to borrow in anticipation of tax receipts from Katahdin Trust Company in the name of the County the sum of up to One Million Five Hundred Thousand Dollars (\$1,500,000) at the interest rate of 3.10%; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to issue general obligation securities of the County in an aggregate principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) and to execute and deliver a note or notes under the seal of the County attested by the County Administrator, dated on or about March 26, 2012 in such form as the Board of Commissioners and Treasurer may approve; and that the appropriate officials of the County be and hereby are authorized to execute and deliver on behalf of the County such documents and certificates as may be required in connection with such borrowing; and that no part of the proceeds of said borrowing shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the notes to be "arbitrage bonds" or "private activity bonds" within the meaning of Sections 148 and 141, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the notes be designated as qualified tax-exempt obligations within the meaning of Section 265(b)(3) of said Code; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to covenant on behalf of the County to file any information report and pay any rebate due to the United States in connection with the issuance of the notes, to take all other lawful actions necessary to ensure the interest on the notes will be excluded from gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the notes to become includable in the gross income of the owners thereof.

Voted: That under and pursuant to the provisions of Title 30-A M.R.S.A. Section 161, the Deputy Treasurer of the County shall act as Treasurer, and shall have full authority as Treasurer with respect to borrowing in anticipation of tax receipts for the 2012 fiscal year.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – MARCH 21, 2012 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MARCH 7, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. APPROVAL OF PART-TIME DEPUTY SHERIFF.
- ART. 6. REVIEW OF FY 12 YEAR-TO-DATE UNORGANIZED TERRITORY BUDGET.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOC UPDATE.
 - B) NORTH LAKES FIRE & RESCUE GRANT AWARD.
 - C) MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM PLAN COST.
 - D) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST HEALTH CLAIMS EXPERIENCE REPORT.
 - E) LD 1616.
 - F) LURC UPDATE.
 - G) MCCA MEETING.
 - H) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

WINTER ROAD MAINTENANCE ISSUE HEARING – WEDNESDAY, MARCH 28, 2012 – 5:30 P.M. – HOULTON
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 4, 2012 – 5:30 P.M. – HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 21, 2012 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the March 7, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 7, 2012 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the March 7, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Approval of part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Ryan Kilcollins of Presque Isle as a part-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to hire Ryan Kilcollins of Presque Isle as a part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 6. Review of FY 12 year-to-date Unorganized Territory Budget.

The County Administrator did a quick review of the current FY 12 Unorganized Territory Budget through the month of February 2012. Revenues are slightly ahead of projections and expenditures are slightly below.

The County Administrator also advised that LD 1847, the Municipal Cost Component Legislation for FY 13, was approved by the Taxation Committee last Thursday. Our requested tax commitment of \$973,192.00 is contained in that bill. The County Administrator anticipates both bodies of the Legislature will approve the bill and send it to the Governor for his signature.

ART. 7. County Administrator's Report:

A) BOC Update.

The County Administrator reported that the FY 13 Correctional Services Budgets are due to the Board of Corrections (BOC) on or around April 15, 2012. The County Administrator anticipates reviewing this budget with the County Commissioners at the next meeting in Houlton.

B) North Lakes Fire & Rescue Grant Award.

The County Administrator advised that North Lakes Fire and Rescue was awarded a matching Title 4 Forestry Grant in the amount of \$1,541.49 to purchase items for the department.

C) Maine Public Employees Retirement System Plan Cost.

The County Administrator advised that Maine Public Employees Retirement System (MPERS) contribution rates will increase July 1, 2012 to 5.3%. The current rate is 4.4%.

D) Maine Municipal Employees Health Trust Health Claims Experience Report.

The County Administrator reviewed the Third Quarter Claims Report for 2011, advising that the loss ratio is 86%, down from last year's report of 117%.

E) LD 1616.

The County Administrator advised that this deeds' legislation was approved by both bodies of Legislature and signed by the Governor. This is a victory for county government.

F) LURC Update.

Commissioner Underwood provided an update on certain provisions of the majority committee report. This legislation should hit the floor of the House and Senate shortly for legislative debate.

G) MCCA Meeting.

Commissioner Underwood provided a short overview of the last MCCA Meeting. The transition team is working feverishly to insure a seamless transition from Howe, Cahill and Company to the new organizational structure.

H) Other Items of Interest.

1) Denmark Road Closure Hearing.

The County Administrator reminded the County Commissioners of the road closure hearing scheduled for Wednesday, March 28, 2012 in Houlton, as well as provided materials for this hearing.

ART. 8. Other Business.

There was no other business to discuss.

ART. 9. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (E) to discuss attorney/client consultations."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 10. Adjournment

MOTION:

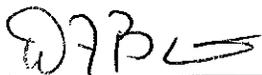
Motion by Paul J. Underwood and seconded by Paul J. Adams to adjourn the meeting.

VOTE:

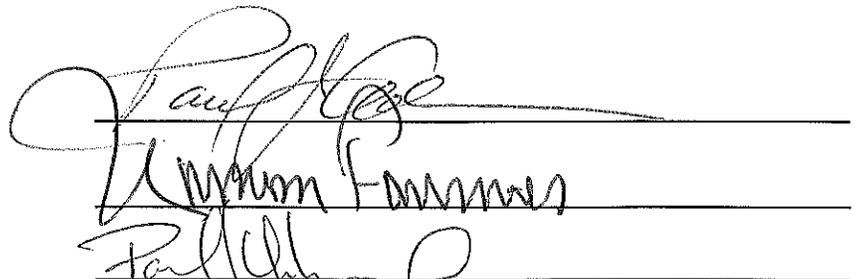
Motion voted on and passed.

Meeting adjourned at 6:20 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 21, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – TUESDAY, APRIL 3, 2012 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MARCH 21, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. AUTHORIZATION TO OPEN FIRE ALARM PROJECT BIDS APRIL 4, 2012, AS ADVERTISED.
- ART. 6. REVIEW FY 12 CORRECTIONAL SERVICES EXPENDITURE BUDGET.
- ART. 7. REVIEW FY 13 CORRECTIONAL SERVICES BUDGET.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
 - A) PUBLIC LAW, CHAPTER 508 (LD 1616).
 - B) MACIMAGE.
 - C) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – APRIL 18, 2012 – 5:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – TUESDAY, APRIL 3, 2012 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Melissa Willette, Register of Deeds, South

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 21, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 21, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 5. Authorization to open Fire Alarm Project bids April 4, 2012, as advertised.

The County Administrator recommended that, due to the change in this meeting date, the County Commissioners authorize him to open the Fire Alarm Project bids on April 4, 2012, as advertised.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to open the Fire Alarm Project bids in the Caribou office on April 4, 2012, with witnesses present, and to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 6. Review FY 12 Correctional Services Expenditure Budget.

The County Administrator reviewed the year-to-date (July 2011 - February 2012) FY 12 Aroostook County Jail Budget with the County Commissioners. He reviewed each revenue line in detail. On expenditures, he indicated that the administration anticipated that salaries and benefits would be overdrawn by as much as \$35,000.00. He also estimated that food would be overspent by \$30,000.00. Coupled with the purchase of two (2) new transport vehicles, which was approved by the Board of Corrections (BOC), he estimated we will need an additional allotment of \$120,000.00 from the Investment Fund to balance the books at the close of FY 12. This is due to under budgeting by the BOC.

ART. 7. Review FY 13 Correctional Services Budget.

The County Administrator indicated that the BOC is requiring all counties with jail facilities to submit a budget with a 1% cut for FY 13, using FY 12 as the base year for purposes of the budgetary calculation. A 1% cut to our facility amounts to a cut of \$31,656.00 for FY 13. This revised budget must be received by the BOC by April 13, 2012.

The Sheriff's Office and the Office of County Commissioners has been working feverishly over the last two (2) weeks to comply with this mandate. A copy of the impact statement of the 1% cut is included with the minutes of this meeting (Attachment 1). The County Administrator carefully reviewed the contents of this document with the County Commissioners.

In order to fully fund the needs of the Aroostook County Jail, the BOC would have to allocate \$698,827.00 from the Investment Fund. This represents an increase of \$233,067.00 over FY 12, assuming the BOC were to adequately fund our facility.

The impact of the 1% cut to our facility is dramatic. It would require the Aroostook County Jail to close the West Wing of our facility, which house twenty-eight (28) inmates, and to board out these prisoners to other counties. This would be on top of the fifteen (15) to thirty (30) inmates, who are currently being boarded out on any given day.

The savings would be achieved through the layoff of nine (9) correctional officers. Other adjustments to the budget would be necessitated. Two (2) transport officers would be hired to assist in the transport of even more inmates to other county facilities.

It should be noted that the County of Aroostook does not endorse this plan. Our preference is to fully fund the needs of the facility so it can operate in an optimal manner.

ART. 8. County Administrator's Report.

A) Public Law, Chapter 508 (LD 1616).

LD 1616 is now a chaptered law. We need to be grateful to the Legislature and Governor for supporting county government in a big way.

B) MacImage.

The counties prevailed in the MacImage lawsuit, largely because of LDs 1499 and 1616 referenced above, which were enacted by the Legislature.

C) Other Items of Interest.

1) Town of Bancroft.

The County Administrator advised that there is a public meeting scheduled with the Town of Bancroft on Thursday, May 3, 2012 at 4:00 p.m. to discuss the prospect of deorganization.

2) Tax Abatement Hearing.

The County Administrator advised that there has been a tax abatement hearing request involving the Town of Madawaska. We are waiting for more information before any further action is taken by our office.

3) Aroostook County Action Program (ACAP).

Commissioner Underwood advised that major reductions in federal funding will result in cuts to the various programs that ACAP administers. For example, it appears there may be cuts in Headstart and the weatherization programs.

ART. 9. Other Business.

There was no other business to discuss.

ART. 10. Executive Session.

There were no items to discuss in executive session.

ART. 11. Adjournment.

MOTION:

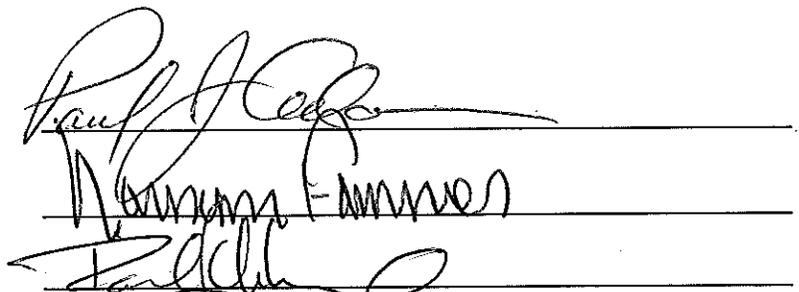
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 6:30 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: April 3, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU

**COUNTY COMMISSIONERS**PAUL J. ADAMS
HOULTONNORMAN L. FOURNIER
WALLAGRASSPAUL J. UNDERWOOD
PRESQUE ISLE**MEMORANDUM**

April 4, 2012

TO: Michael Tausek, Executive Director
Board of Corrections

FR: Douglas F. Beaulieu, County Administrator

RE: Aroostook County Jail
FY 13 Budget Submission to Board of Corrections (BOC)
Impact Statement for 1% Cut

D.F.B.

Background

The Aroostook County Jail (ACJ) is one of the oldest facilities in the system. It was built in the late 1800s. While it has been well maintained over the years, it does require an inordinate amount of repairs to keep it a safe and reliable structure. The ACJ has a ten (10) year capital plan; however, it has no funding to implement infrastructure improvements.

Up until October 2010, the ACJ was operating under the premise that our rated capacity for the facility was sixty-six (66) inmates. Following a public meeting in 2010 in Houlton with a representative of the Department of Corrections (DOC), the County of Aroostook was advised that its rated capacity had been increased to seventy-two (72) inmates.

Since the inception of the BOC in 2008/2009, the ACJ has been budgeted based on its understanding that it was rated for sixty-six (66) beds.

It should also be noted that since the ACJ has been reliant on Investment Fund money, it has never been budgeted in accordance with its need. Approved budgets have always been substantially less than requested. The data below will support this contention.

FY 09 - ACJ Budget was overdrawn by \$63,356.00, taken from County Fund Balance.

FY 10 - ACJ Budget overdrawn by \$65,099.00.

FY 11 - ACJ Budget overdrawn by \$14,200.12.

FY 12 - ACJ Budget overdrawn (projection) by approximately \$120,000.00. This amount includes the purchase of two (2) vehicles, which was approved by the BOC.

From a staffing standpoint, the ACJ has a total of twenty-four (24) correctional officers, and four (4) working supervisors for each shift. We have both a rated capacity and variance capacity of seventy-two (72) inmates.

Presently, on any given day, the ACJ boards out between fifteen (15) to thirty (30) inmates to other county-run facilities in the state. To date, we have been grateful to our sister counties for their willingness to assist us in our boarding needs.

In FY 12, we approved a three (3) year contract with the Teamsters' union. In FY 13, the members of the bargaining union are slated to receive a 2% cost-of-living increase. By agreement, the members of the bargaining unit share the cost of health insurance; the members pay 15% of the premium and the ACJ pays 85%.

Our correctional officers are amongst the lowest paid in the system, if not the lowest. Presently, the starting salary of a guard is \$11.97 per hour.

The ACJ has been underfunded over the last four (4) fiscal years. This, coupled with modest increases in contractual obligations and a recommended 1% cut in our overall budget in FY 13, impacts the facility in a debilitating manner. The manner in which this cut affects our facility will be highlighted in the impact section below.

IMPACT OF 1% CUT TO OPERATIONS

In order to meet the mandate of the BOC and cut our overall budget by 1% in FY 13, the ACJ and County of Aroostook present the following plan. With respect to our budget, a cut of 1% translates to \$31,656.00.

We are presenting this plan to comply with the BOC's directive. By no means are we suggesting we think this is in the best interests of the ACJ or the county correctional system. We have prepared an alternative plan, which maintains our current operations and would be more than happy to share it with the BOC.

The impact of this cut would have a deleterious impact on our ability to maintain both our current staffing level and our current inmate population. It is anticipated that nine (9) correctional officers would have to be laid off, necessitating the closure of the West Wing of our facility, which houses twenty-eight (28) minimum to medium security inmates. This would reduce our staff count from twenty-four (24) correctional officers to fifteen (15) correctional officers. From a rated capacity standpoint, this would reduce our jail population from seventy-two (72) to forty-four (44) inmates.

Obviously, this change would mean that more inmates, approximately twenty-eight (28), would be flooded into the system. In order to effect this, we are proposing to hire two (2) transport officers and purchase an additional one (1) ton transport van. We are not sure that two (2) officers could handle the additional work load, but that is what has been proposed.

With the proposed nine (9) layoffs and inmate population reduction, we included unemployment costs and made corresponding reductions in holiday pay, part-time staff, and fringe benefits. We also reduced medical costs for inmates, and made appropriate cost reductions in utilities, food and other miscellaneous items.

Invariably, some lines items had to be increased to absorb increased costs associated with inmate transport, such as travel expenses and gasoline, for example.

If this proposal is implemented by the BOC, it will subject the BOC, and possibly other counties, to greater liabilities due to the long-haul nature of the transports to and from Aroostook County. The assumption here is that inmates are safer and more secure when they are under lock and key, as opposed to being on the road in a motor vehicle.

It will also put more strain on the flagship facilities. It is questionable as to whether they are able or willing to absorb the additional inmate population.

The ACJ is totally vulnerable at this juncture. We have no designated or undesignated fund balance to rely on. Every time we are overdrawn in our budget, we have to turn to the BOC for an injection of funding. It is not an ideal arrangement.

Thank you for your indulgence!

Pc: Aroostook County Commissioners
James P. Madore, Sheriff
James Foss, Jail Administrator

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 18, 2012 – 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE APRIL 3, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) TAMC DAY PROCLAMATION.
 - D) OVERLOAD WEIGHT LIMIT AGREEMENTS WITH THE MAINE DEPARTMENT OF TRANSPORTATION (MDOT) FOR T9R5 WELS AND MOLUNKUS TOWNSHIP.
 - E) CRIMINAL FORFEITURE.
- ART. 5. BIDS:
- A) SURPLUS VEHICLE.
- ART. 6. CONTRACTS:
- A) FIVE (5) YEAR (1/1/2012 – 12/31/2016) ICON SERVICE LEVEL AGREEMENT FOR THE AROOSTOOK COUNTY PROBATE OFFICE.
 - B) FIVE (5) YEAR (7/1/2012 – 6/30/2017) SNOW REMOVAL CONTRACT WITH THE TOWN OF BLAINE FOR E-PLANTATION TOWNSHIP, IN THE AMOUNTS OF \$15,229.45, \$15,610.19, \$16,000.44, \$16,400.45, 16,810.46, RESPECTIVELY.
 - C) ONE (1) YEAR CABLE TELEVISION FRANCHISE AGREEMENT WITH TIME WARNER NY CABLE LLC FOR SINCLAIR TOWNSHIP.
- ART. 7. REAPPOINTMENTS TO THE NORTHERN MAINE DEVELOPMENT COMMISSION (NMDC) EXECUTIVE BOARD.
- ART. 8. APPROVAL OF PART-TIME CUSTODIAN FOR CARIBOU COURTHOUSE.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) MCCA UPDATE.
 - C) BID RESULTS.
 - D) TOWN OF LIMESTONE DISPATCH SERVICES.

- E) P.L. 2011, CHAPTER 591 (LD 1847).
- F) NORTH LAKES FIRE AND RESCUE GRANT.
- G) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – MAY 2, 2012 – 5:30 P.M. – CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, APRIL 18, 2012–
5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
James P. Madore, Sheriff
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the April 3, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 3, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the April 3, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

- B) Bills and Warrants.
- C) TAMC Day Proclamation.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the TAMC Day Proclamation.

VOTE:

Motion voted on and passed.

- D) Overload Weight Limit Agreements with the Maine Department of Transportation (MDOT) for T9R5 WELS and Molunkus Township.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Overload Weight Limit Agreements with the Maine Department of Transportation (MDOT) for T9R5 WELS and Molunkus Township.

VOTE:

Motion voted on and passed.

- E) Criminal Forfeiture.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Criminal Forfeiture of a 1992 Honda Prelude, property owned by and seized from Steven L. Graves.

VOTE:

Motion voted on and passed.

ART. 5. Bids:

- A) Surplus Vehicle.

The following bids were received:

Kenneth Spittle Houlton, Maine	\$530.00
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Roger Howland Haynesville, Maine	\$650.00
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Donald Michaud \$400.00
Monticello, Maine

Dennis Beaulieu \$984.00
Bangor, Maine

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent high bidder.

VOTE:

Motion voted on and passed.

ART. 6. Contracts:

- A) Five (5) year (1/1/2012 – 12/31/2016) Icon Service Level Agreement for the Aroostook County Probate Office.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve five (5) year (1/1/2012 – 12/31/2016) Icon Service Level Agreement for the Aroostook County Probate Office.

VOTE:

Motion voted on and passed.

- B) Five (5) year (7/1/2012 – 6/30/2017) Snow Removal Contract with the Town of Blaine for E-Plantation Township in the amounts of \$15,229.45, \$15,610.19, \$16,000.44, \$16,400.45, and 16,810.46, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve five (5) year (7/1/2012 – 6/30/2017) Snow Removal Contract with the Town of Blaine for E-Plantation Township in the amounts of \$15,229.45, \$15,610.19, \$16,000.44, \$16,400.45, and 16,810.46, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) BOC Update.

The County Administrator summarized the activity at the BOC meeting on Tuesday, April 17, 2012. The "issue of the day" was lack of adequate funding. All county jail facilities have a difficult road ahead. The BOC approved the 4th quarter payment of \$116,000.00 for Aroostook County. We are the only county, to date, that has been approved for a 4th quarter payment. There seems to be a growing recognition amongst board members that our jail facility is underfunded.

B) MCCA Update.

Commissioner Underwood provided an update of the MCCA meeting. He discussed Risk Pool transition elements and other MCCA business matters.

C) Bid Results.

The County Administrator advised that the low bid was awarded to County Electric for the Caribou Courthouse Fire Alarm Project.

D) Town of Limestone Dispatch Services.

The County Administrator advised that the Town of Limestone has terminated the contract with the County of Aroostook for dispatch services effective April 1, 2012.

Sheriff Madore indicated that he has advised his staff that commensurate financial cuts should be implemented along the part-time and overtime budget line items. He further indicated that this change was not due to inadequate service by the County; it was due to financial constraints by the Town of Limestone.

E) P.L. 2011, Chapter 591 (LD 1847).

The County Administrator advised that our budgetary request to the Taxation Committee for Unorganized Territory Services was approved as presented.

F) North Lakes Fire and Rescue Grant.

The County Administrator advised that a Safety Enhancement Grant Application has been submitted to Maine Municipal Association for equipment for the North Lakes Fire and Rescue Department in the amount of \$2,999.98.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

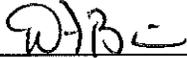
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

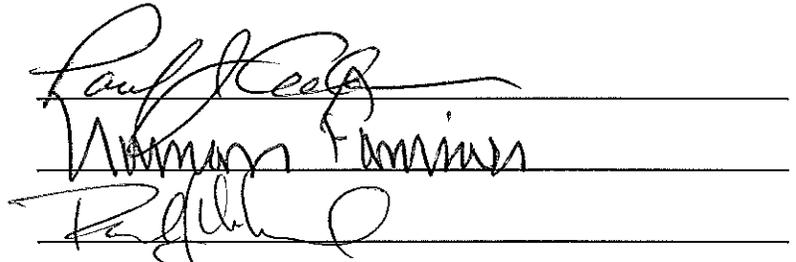
Motion voted on and passed.

The meeting adjourned at 6:31 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: April 18, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – MAY 2, 2012 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. APPROVAL OF AGENDA.

ART. 3. APPROVAL OF MINUTES OF THE APRIL 18, 2012 COUNTY COMMISSIONERS' MEETING.

ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.

ART. 5. CONTRACTS:

- A) THREE (3) YEAR (7/1/2012 – 6/30/2015) SNOW REMOVAL CONTRACT WITH THE TOWN OF NEW CANADA FOR THE PELLETIER ROAD IN CROSS LAKE IN THE AMOUNTS OF \$1,281.25, \$1,313.28, AND \$1,346.11, RESPECTIVELY.
- B) THREE (3) YEAR (7/1/2012 – 6/30/2015) SNOW REMOVAL CONTRACT WITH THE TOWN OF ST. AGATHA FOR THE OUELLETTE ROAD IN CROSS LAKE IN THE AMOUNTS OF \$14,924.63, \$15,297.75, AND \$15,680.19, RESPECTIVELY.
- C) THREE (3) YEAR (7/1/2012 – 6/30/2015) SOLID WASTE AGREEMENT WITH THE TOWN OF SHERMAN FOR THE UNORGANIZED TOWNSHIPS OF BENEDICTA AND SILVER RIDGE IN THE AMOUNTS OF \$13,888.37, 14,235.58, AND \$14,591.47, RESPECTIVELY, FOR BENEDICTA AND \$6,730.05, \$6,898.30, AND \$7,070.76, RESPECTIVELY, FOR SILVER RIDGE.
- D) THREE (3) YEAR (7/1/2012 – 6/30/2015) FIRE PROTECTION AGREEMENT WITH THE TOWN OF SHERMAN FOR THE UNORGANIZED TOWNSHIPS OF BENEDICTA AND SILVER RIDGE IN THE AMOUNTS OF \$7,618.23, \$7,846.78 AND \$8,082.18, RESPECTIVELY, FOR BENEDICTA AND \$3,708.00, \$3,819.24, AND \$3,933.82, RESPECTIVELY, FOR SILVER RIDGE.
- E) THREE (3) YEAR (7/1/2012 – 6/30/2015) SNOW REMOVAL CONTRACT WITH THE TOWN OF BRIDGEWATER FOR TOWNSHIP D RANGE 2 IN THE AMOUNTS OF \$3,828.38, \$3,924.09, AND \$4,022.19, RESPECTIVELY.

F) THREE (3) YEAR (7/1/2012 – 6/30/2015) FIRE PROTECTION AGREEMENT WITH THE TOWN OF MONTICELLO FOR THE UNORGANIZED TOWNSHIP OF TCR2 IN THE AMOUNTS OF \$649.00, \$662.00, AND \$675.00, RESPECTIVELY.

ART. 6. APPROVAL OF SECRETARY FOR THE PRESQUE ISLE DISTRICT ATTORNEY'S OFFICE.

ART. 7. REVIEW AND APPROVAL OF EMERGENCY MANAGEMENT AGENCY (EMA) EMERGENCY OPERATIONS PLAN UPDATES. (Vern Ouellette)

ART. 8. COUNTY ADMINISTRATOR'S REPORT:

- A) BOC UPDATE.
- B) JULY 4TH AND JULY 18TH COUNTY COMMISSIONERS' MEETINGS.
- C) BID AWARD.
- D) FEDERAL MILEAGE RATE.
- E) SCHEDULING OF A TAX ABATEMENT HEARING.
- F) OTHER ITEMS OF INTEREST.

ART. 9. OTHER BUSINESS.

ART. 10. EXECUTIVE SESSION.

ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 16, 2012 – 5:30 P.M. –HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 2, 2012 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Paul Bernier, Public Works Director
Vernon Ouellette, EMA Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the April 18, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 18, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the April 18, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Contracts:

- A) Three (3) year (7/1/2012 – 6/30/2015) Snow Removal Contract with the Town of New Canada for the Pelletier Road in Cross Lake in the amounts of \$1,281.25, \$1,313.28, and \$1,346.11, respectively.
- B) Three (3) year (7/1/2012 – 6/30/2015) Snow Removal Contract with the Town of St. Agatha for the Ouellette Road in Cross Lake in the amounts of \$14,924.63, \$15,297.75, and \$15,680.19, respectively.
- C) Three (3) year (7/1/2012 – 6/30/2015) Solid Waste Agreement with the Town of Sherman for the Unorganized Townships of Benedicta and Silver Ridge in the amounts of \$13,888.37, 14,235.58, and \$14,591.47, respectively, for Benedicta and \$6,730.05, \$6,898.30, and \$7,070.76, respectively, for Silver Ridge.
- D) Three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Sherman for the Unorganized Townships of Benedicta and Silver Ridge in the amounts of \$7,618.23, \$7,846.78, and \$8,082.18, respectively, for Benedicta and \$3,708.00, \$3,819.24, and \$3,933.82, respectively, for Silver Ridge.
- E) Three (3) year (7/1/2012 – 6/30/2015) Snow Removal Contract with the Town of Bridgewater for Township D Range 2 in the amounts of \$3,828.38, \$3,924.09, and \$4,022.19, respectively.
- F) Three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Monticello for the Unorganized Township of TCR2 in the amounts of \$649.00, \$662.00, and \$675.00, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve contracts A through F as presented on the agenda.

VOTE:

Motion voted on and passed.

ART. 6. Approval of Secretary for the Presque Isle District Attorney's Office.

The County Administrator, on behalf of Todd Collins, District Attorney, recommended that the County Commissioners approve the hiring of Ashley Gagnon of Presque Isle as the secretary for the Presque Isle District Attorney's Office.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Ashley Gagnon of Presque Isle as the secretary for the Presque Isle District Attorney's Office.

VOTE:

Motion voted on and passed.

ART. 7. Review and approval of Emergency Management Agency (EMA) Emergency Operations Plan Updates.

Vern Ouellette, EMA Director, presented the Emergency Operations Plan (EOP) to the County Commissioners for their approval. Minor changes to the EOP that reflect National Incident Management Systems requirements were the only changes made from last year's plan. All county EOPs have to be reviewed for required changes and approved by the County Commissioners yearly.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the changes to the Emergency Operations Plan (EOP) as presented.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

A) BOC Update.

The County Administrator presented a review of BOC activities including FY13 budgeting, RHR Smith preliminary findings, and general thoughts on the future of the county jail system. All county jail facilities are facing tough financial times ahead.

B) July 4th and July 18th County Commissioners' Meetings.

The County Commissioners agreed to reschedule both the July 4th and July 18th County Commissioners' Meetings to Wednesday, July 11th, at 4:30 p.m. in Caribou.

C) Bid award.

The County Administrator advised that the high bid for the 2007 E-350 van was awarded to Dennis Beaulieu of Bangor for \$984.00.

D) Federal mileage rate.

After a brief discussion on this topic, the County Administrator recommended that this matter be revisited at the next meeting.

E) Scheduling of a Tax Abatement Hearing.

The County Commissioners scheduled a tax abatement hearing for Friday, June 1, 2012 at 12:30 p.m. in the Administrative Hearing Room at the Caribou Courthouse.

F) Other items of interest.

A) Nathan Lajoie.

The County Administrator advised that Mr. Lajoie declined the part-time custodial position at the Caribou Courthouse to assume full-time work in New Hampshire. The County is re-advertising for this position.

B) Unorganized Territory Municipal Cost Components FY 13.

The County Administrator reviewed some of the high points of the report as it related to Aroostook County. The services that we provide to residents in the unorganized territory continue to be the most cost effective in the state.

ART. 9. Other Business.

There was no other business to discuss.

ART. 10. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

“I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (E) to discuss attorney/client consultations.”

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 11. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

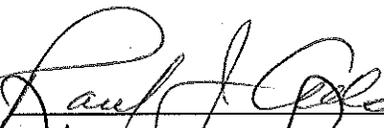
Motion voted on and passed.

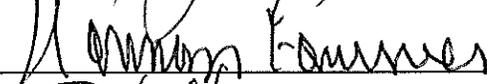
Meeting adjourned at 6:39 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: May 2, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 16, 2012 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MAY 2, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) UTILITY LOCATION PERMIT FOR MAINE GENLEAD, LLC.
- ART. 5. BIDS:
- SHERIFF'S OFFICE ROOF REPLACEMENT PROJECT.
- ART. 6. CONTRACT:
- FIVE (5) YEAR (5/1/2012 – 4/30/2017) DAIGLE ANTENNA SITE LEASE WITH FUTURE SECURITY, INC. FOR THE AROOSTOOK COUNTY SHERIFF'S DEPARTMENT.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
- A) BANCROFT DEORGANIZATION.
 - B) BOC MEETING.
 - C) FEDERAL MILEAGE RATE.
 - D) FOURTH QUARTER MMEHT HEALTH CLAIMS EXPERIENCE REPORT.
 - E) NORTH LAKES FIRE AND RESCUE GRANT.
 - F) COUNTY FIRE MARSHAL POSITION CHANGE.
 - G) UNORGANIZED TERRITORY EXCISE TAX FOR FY 12.
 - H) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JUNE 6, 2012 – 5:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 16, 2012 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy
Alec Jarvis, First Wind

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 8, Other Business – Approval of full-time dispatcher for the Sheriff's Office.

Chairperson Paul J. Adams entertained a motion to approve the agenda as amended.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the May 2, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the May 2, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Utility Location Permit for Maine GenLead, LLC.

The County Administrator advised that he and Paul Bernier, Public Works Director, reviewed the utility location permit from Maine GenLead, LLC; all requirements are in order. He introduced Alec Jarvis of First Wind and Mr. Jarvis provided an overview of the project. Following Mr. Jarvis's short presentation, the County Administrator recommended the approval of the utility location permit in Molunkus Township.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the utility pole permit in Molunkus Township in accordance with the permit application filed by Maine GenLead, LLC dated April 25, 2012.

VOTE:

Motion voted on and passed.

ART. 5. Bids:

Sheriff's Office roof replacement project.

Bids were received from the following contractors:

Building Etcetera, Inc. Houlton, Maine	\$69,800.00
McLaughlin Builders Medway, Maine	\$64,999.00
Roof Systems of Maine Bangor, Maine	\$79,840.00
Williams Roofing, Inc. Brewer, Maine	\$35,629.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 6. Contract:

Five (5) year (5/1/2012 – 4/30/2017) Daigle Antenna Site Lease with Future Security, Inc., for the Aroostook County Sheriff's Department.

The County Administrator reviewed the lease for the Daigle Antenna Site with the County Commissioners and recommended that the County Commissioners approve the lease.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the five (5) year (5/1/2012 – 4/30/2017) Daigle Antenna Site Lease with Future Security, Inc., for the Aroostook County Sheriff's Department.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

A) Bancroft Deorganization.

The County Administrator referenced the Bancroft Deorganization Meeting which was attended by Commissioner Adams and Public Works Director Paul Bernier. He referred to the materials contained in the County Commissioners' meeting packet outlining reasons for deorganization and the process for deorganization. The town voted 11-0 to move forward with this process and develop a deorganization plan. The County Administrator will provide updates on the deorganization plan as the process moves forward.

The County Administrator also indicated that the Town of Hammond has expressed an interest in deorganization. The town pursued deorganization in 2006; however, the residents voted against that proposal by a vote of 16 to 8.

B) BOC Meeting.

The County Administrator advised that two (2) of the flagship facilities, York and Somerset, have indicated that they will not take state or county inmates in the foreseeable future due to lack of adequate funding.

The County Administrator also advised that the National Institute of Corrections Study will be published shortly. These recommendations may be used to improve the system.

C) Federal Mileage Rate.

The County Administrator presented a review of the civil process reimbursement rate for mileage dating back to 2008. After a brief discussion on the topic, the County Commissioners came to a consensus on the matter and the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to tie the mileage reimbursement rate for civil process to the Federal IRS mileage rate, which is subject to go up or down periodically.

VOTE:

Motion voted on and passed.

D) Fourth Quarter MMEHT Health Claims Experience Report.

The County Administrator advised that the fourth quarter MMEHT Health Claims Experience Report is 81%, which is excellent news.

E) North Lakes Fire and Rescue Grant.

The County Administrator advised that North Lakes Fire and Rescue received a check in the amount of \$1,000.00 from the Wal Mart Foundation for updates to their training rooms.

F) County Fire Marshal Position Change.

The County Administrator advised that Adam Rider is the new County Fire Marshal.

After a brief discussion, the County Commissioners decided that there was no action necessary on this change.

G) Unorganized Territory Excise Tax for FY 12.

The County Administrator reported that the excise tax revenue for the Unorganized Territory is below budget for 2012. In fact, he noted that revenue over the last six (6) years has fluctuated for no apparent reason.

After a brief discussion on this matter, the County Commissioners requested similar data from a few towns in Aroostook to see if the fluctuation was similar to the County's experience. This data will be provided at a future meeting.

H) Other Items of Interest.

1) Sewer Pipes.

The County Administrator reported that the sewer pipe at the Sheriff's Office Building was compromised by a tree root. The Facilities Manager was directed to take immediate action to rectify the situation. The rooted tree was removed and a new sewer line was installed.

2) Tax Abatement Hearing.

The County Administrator reminded the County Commissioners of the Tax Abatement Hearing scheduled for Friday, June 1, 2012 at 12:30 p.m. in the Administrative Hearing Room of the Caribou Courthouse.

3) New County Treasurer.

The County Administrator advised that Governor LePage has appointed Barry McCrum of Mars Hill as Treasurer to replace Wilfred Bell who passed away December 2011.

ART. 8. Other Business.

A) Approval of full-time dispatcher.

James P. Madore, Sheriff, recommended that the County Commissioners approve the hiring of Steven Wallace of Houlton as a full-time dispatcher.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Steven Wallace of Houlton as a full-time dispatcher.

VOTE:

Motion voted on and passed.

ART. 9. Executive Session.

There were no items to discuss in executive session.

ART. 10. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 6:25 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: May 16, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 6, 2012 – 5:30 P.M. –
REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MAY 16, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) LIQUOR LICENSE RENEWAL FOR ROLAND N. VERRIER D/B/A THE BEAR DEN.
 - D) LIQUOR LICENSE RENEWAL FOR ROOSEVELT CONFERENCE CENTER D/B/A EAGLE LAKE SPORTING CAMPS.
- ART. 5. BIDS:
- A) SNOW REMOVAL BID FOR CARIBOU COURTHOUSE.
 - B) SNOW REMOVAL BID FOR HOULTON BUILDING COMPLEX.
- ART. 6. CONTRACTS:
- A) THREE (3) YEAR (7/1/2012 – 6/30/2015) FIRE PROTECTION AGREEMENT WITH THE TOWN OF MARS HILL FOR THE UNORGANIZED TOWNSHIP OF E-PLANTATION, IN THE AMOUNTS OF \$2,060.00, \$2,121.80, AND \$2,185.45, RESPECTIVELY.
 - B) ONE (1) YEAR (7/1/2012 – 6/30/2013) FIRE PROTECTION AGREEMENT WITH THE TOWN OF MAPLETON FOR THE UNORGANIZED TOWNSHIP OF T11R4 (SCOPAN), IN THE AMOUNT OF \$11,458.14.
- ART. 7. SHERIFF'S DEPARTMENT APPOINTMENTS:
- A) TWO (2) PART-TIME DEPUTY SHERIFFS.
 - B) RECOMMISSIONING OF FOUR (4) FULL-TIME DEPUTY SHERIFFS AND ONE (1) PART-TIME DEPUTY SHERIFF.

ART. 8. APPROVAL OF PART-TIME CUSTODIAN FOR CARIBOU COURTHOUSE.

ART. 9. COUNTY ADMINISTRATOR'S REPORT:

- A) BOC UPDATE.
- B) UNORGANIZED TERRITORY EXCISE TAX.
- C) MAINE PRETRIAL SERVICES. INC.
- D) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – JUNE 20, 2012 – 5:30 P.M. – CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 6, 2012– 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the May 16, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the May 16, 2012 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the May 16, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

- C) Liquor License renewal for Roland N. Verrier d/b/a The Bear Den.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the liquor license renewal for Roland N. Verrier d/b/a The Bear Den.

VOTE:

Motion voted on and passed.

- D) Liquor License renewal for Roosevelt Conference Center d/b/a Eagle Lake Sporting Camps.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the liquor license renewal for Roosevelt Conference Center d/b/a Eagle Lake Sporting Camps.

VOTE:

Motion voted on and passed.

ART. 5. Bids:

- A) Snow removal bid for Caribou Courthouse.

Bids were received from the following contractors:

	2012 – 2013	2013 – 2014	2014 - 2015
R. L.W. Management Caribou	\$ 8,800.00	\$ 9,200.00	\$ 9,600.00
Bernaiche Property Management Caribou	\$12,900.00	\$12,900.00	\$12,900.00
Soderberg Construction Caribou	\$ 8,000.00	\$ 8,700.00	\$ 9,200.00
Larry's Construction Caribou	\$ 8,750.00	\$ 9,150.00	\$ 9,550.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who adheres to the specifications.

VOTE:

Motion voted on and passed.

B) Snow removal bid for Houlton Building Complex.

Bids were received from the following contractors:

	2012 -- 2013	2013 -- 2014	2014 -- 2015
Steelstone Industries Houlton	\$ 6,475.00	\$ 6,475.00	\$ 6,475.00
Nickerson Construction New Limerick	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who adheres to the specifications.

VOTE:

Motion voted on and passed.

ART. 6. Contracts:

- A) Three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Mars Hill for the Unorganized Township of E-Plantation, in the amounts of \$2,060.00, \$2,121.80, and \$2,185.45, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Mars Hill for the Unorganized Township of E-Plantation, in the amounts of \$2,060.00, \$2,121.80, and \$2,185.45, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- B) One (1) year (7/1/2012 – 6/30/2013) Fire Protection Agreement with the Town of Mapleton for the Unorganized Township of T11R4 (Scopan), in the amount of \$11,458.14.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year (7/1/2012 – 6/30/2013) Fire Protection Agreement with the Town of Mapleton for the Unorganized Township of T11R4 (Scopan), in the amount of \$11,458.14, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 7. Sheriff's Department appointments.

- A) Recommissioning of four (4) full-time deputy sheriffs and one (1) part-time deputy sheriff.

On behalf of Sheriff James P. Madore, Chief Deputy Clossey recommended that the County Commissioners approve the recommissioning of Sheriff James P. Madore and Chief Deputy Craig Clossey as full-time deputy sheriffs.

On behalf of Sheriff James P. Madore, Chief Deputy Clossey recommended that the County Commissioners approve the recommissioning of Captain James Foss and Deputy Craig Holder as full-time deputy sheriffs and Deputy Kenna Prue as part-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Chief Deputy Craig Clossey, Sheriff James P. Madore, Captain James Foss and Deputy Craig Holder as full-time deputy sheriffs and Deputy Kenna Prue as part-time deputy sheriff.

- B) Two (2) part-time deputy sheriffs.

On behalf of Sheriff James P. Madore, Chief Deputy Clossey recommended that the County Commissioners approve the hiring of Spencer J. Nadeau of Fort Kent and Carolyn J. Crandall of Houlton as part-time deputy sheriffs.

MOTION:

Motion by Paul J. Underwood and seconded by Norman J. Fournier to approve the hiring of Spencer J. Nadeau of Fort Kent and Carolyn J. Crandall of Houlton as part-time deputy sheriffs.

VOTE:

Motion voted on and passed.

ART. 8. Approval of part-time custodian for Caribou Courthouse.

The County Administrator recommended that the County Commissioners approve the hiring of Gilman Caron of Caribou as part-time custodian for the Caribou Courthouse.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Gilman Caron of Caribou as part-time custodian for the Caribou Courthouse.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) BOC Update.

The County Administrator advised that, as a result of his motion at the BOC meeting last week, the board unanimously voted to fund county and regional jails at FY12 Investment Fund levels for FY13. If this funding is insufficient for a facility, that facility will have the opportunity to present an amended request to the board. Aroostook County will ask for additional funding for FY13.

The County Administrator and Chief Deputy Clossey also updated the County Commissioners on bed space management issues which occurred earlier in the week in our facility. This issue has been resolved, at least for the present time.

B) Unorganized Territory Excise Tax.

The County Administrator reviewed excise tax receipts for several towns in Aroostook County. Not unlike our experience over the last five (5) years in the Unorganized Territory, excise tax receipts for those communities have been erratic as well.

Paul Bernier, Public Works Director, advised the County Commissioners that he contacted Marsha McInnis, Fiscal Administrator for the Unorganized Territory, to apprise her of this situation. She is considering performing a spot audit of towns within the Unorganized Territory.

C) Maine Pretrial Services, Inc.

The County Administrator indicated that Maine Pretrial Services, Inc. is a very valuable program in reducing the jail population throughout the state. He provided a report from Maine Pretrial for informational purposes to the County Commissioners.

D) Other items of interest.

1) Sheriff's Office Building roof award.

The Sheriff's Office Building roof has been awarded to Williams Roofing, Inc. of Brewer, for the low bid of \$35,629.00.

2) LURC.

The new Land Use Planning Commission Legislation was reviewed with the County Commissioners. This subject will be discussed in future meetings.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

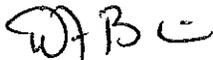
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

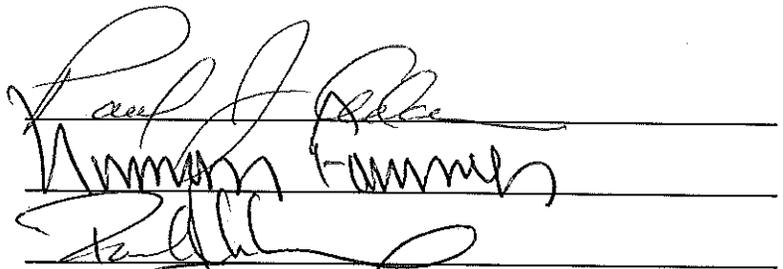
Motion voted on and passed.

The meeting adjourned at 6:20 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: June 6, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JUNE 20, 2012 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JUNE 6, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. BIDS.
- A) CARIBOU COURTHOUSE ROOF REPLACEMENT PROJECT.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) L.D. 771.
 - C) BID AWARD.
 - D) FY11 FEDERAL FUNDS.
 - E) NORTH LAKES FIRE & RESCUE VEHICLE.
 - F) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 11, 2012 – 5:30 P.M. – CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 20, 2012 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Malcolm Ulmer, Risk Pool Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:33 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the June 6, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 6, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the June 6, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Bids:

A) Caribou Courthouse Roof Replacement Project.

Bids were received from the following contractors:

McLaughlin Builders Medway	\$22,200.00
Philip Trombley Caribou	\$27,400.00
Roof Systems of Maine Bangor	\$38,740.00
Williams Roofing, Inc. Brewer	\$42,990.00
J.P. Martin & Sons Construction Caribou	\$64,760.00
PNM Construction, Inc. Presque Isle	\$77,673.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who adheres to the specifications.

VOTE:

Motion voted on and passed.

ART. 6. County Administrator's Report:

A) BOC Update.

The County Administrator advised that our capital purchase of \$57,718.48 for two (2) transport vans was approved at the BOC Meeting on Tuesday. The money should be electronically transferred to our account shortly.

July 10, 2012 has been set aside to discuss FY 13 adjustments to jail budgets. The County Administrator advised that he will be requesting between \$185,000.00 and \$200,000.00 in additional funding for FY 13 for our facility.

B) L.D. 771 - Resolve, To Support the Development of a Model Charter for the St. John Valley Regional Planning Commission.

The County Administrator did a quick review of this legislation with the County Commissioners. The County of Aroostook's roll in this initiative is limited. We may, however, be asked to recommend two (2) representatives from the Unorganized Territory to serve on this study group.

C) Bid award.

The County Administrator advised that the three (3) year snow removal bid for Houlton was awarded to Nickerson Construction with a low bid of \$5,000.00 for each year. The three (3) year snow removal bid for the Caribou Courthouse was awarded to Soderberg Company, Inc. for the low bid of \$8,000.00, \$8,700.00, and \$9,200.00, respectively.

D) FY 11 Federal Funds.

The County Administrator did a quick review of federal funds that the County of Aroostook administered for FY 11. Most of the funds are attributed to Homeland Security and a good part of this revenue goes to the municipalities in Aroostook County.

E) North Lakes Fire & Rescue Vehicle.

The County Administrator advised that North Lakes Fire & Rescue received a mini-truck for fighting brush fires and rescue. This vehicle has been restored by the students from the Caribou Vocational Center.

F) Other items of interest.

A) Meeting times in the future.

The County Administrator advised that he had a discussion with the Chair to possibly change future meeting times in 2013. The County Administrator and chair asked the two (2) other commissioners to consider moving the meeting time up from 5:30 p.m. to 3:30 or 4:00 p.m. No decision is needed at this time. This topic will be discussed when a draft County Commissioners' Meeting schedule is prepared later in the year.

B) Meeting of Unorganized Territory Group on June 27, 2012.

Commissioner Underwood advised that a meeting to discuss land use planning issues with Maine County Commissioners' Association (MCCA) representatives is scheduled for June 27, 2012, in Penobscot County. Commissioner Underwood will represent Aroostook County. This meeting will be used as an opportunity by the Land Use Regulation Commission (LURC) to incorporate changes in planning and development as their agency transitions to the new Land Use Planning Commission (LUPC).

ART. 7. Other Business.

There was no other business to discuss.

ART. 8. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we go into executive session pursuant to Title 1, MRSA, §405, sub-section 6, paragraph (A) to discuss a personnel issue."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 9. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

Motion voted on and passed.

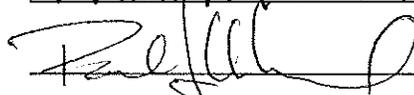
Meeting adjourned at 6:37 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator





AROOSTOOK COUNTY COMMISSIONERS
DATE: June 20, 2012