

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING - TUESDAY, JANUARY 7, 2014
- 12:00 NOON - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. ELECTION OF OFFICERS/REPRESENTATIVES:
- A) CHAIR, BOARD OF COUNTY COMMISSIONERS.
 - B) CHIEF ELECTED OFFICIAL (CEO) FOR WORKFORCE INVESTMENT ACT (WIA) PROGRAM.
- ART. 4. APPROVAL OF AGENDA.
- ART. 5. APPROVAL OF MINUTES OF THE DECEMBER 13, 2013 COUNTY COMMISSIONERS' SPECIAL MEETING AND THE DECEMBER 19, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 6. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 7. CONTRACT:
- A) SIX (6) MONTH AMBULANCE AGREEMENT EXTENSION WITH THE AROOSTOOK MEDICAL CENTER (TAMC) FOR E-PLANTATION TOWNSHIP IN THE AMOUNT OF \$370.00.
- ART. 8. APPROVAL OF SIDEBAR AGREEMENT BETWEEN COUNTY OF AROOSTOOK AND NEPBA LOCAL 601.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT.
 - B) NORTH LAKES FIRE AND RESCUE GRANT.
 - C) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JANUARY 23, 2013 – 4:30 P.M. – FORT KENT

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, JANUARY 23, 2013- 4:30 P.M. -
REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JANUARY 8, 2013 ORGANIZATIONAL COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. NOMINATION OF TWO (2) TRUSTEES TO LORING DEVELOPMENT AUTHORITY.
- ART. 6. SCHEDULING OF TAX ABATEMENT HEARINGS:
- A) MILO HANEY, d/b/a C & J SERVICES.
 - B) JOHNATHAN HALEY.
- ART. 7. APPROVAL OF CLERK FOR REGISTRY OF DEEDS IN HOULTON.
- ART. 8. UPDATE ON E911 ADDRESSING FOR MATTASEUNK LAKE, MOLUNKUS TOWNSHIP (TAR5). (Paul Bernier)
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) NEW OFFICERS FOR TEAMSTERS LOCAL UNION NO. 340.
 - C) MCCA/RISK POOL UPDATE.
 - D) OXFORD COUNTY LEGISLATION.
 - E) LAND USE PLANNING COMMISSION UPDATE.
 - F) JAIL INSPECTION.
 - G) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – FEBRUARY 6, 2013 – 4:30 P.M. – CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' 2013 ORGANIZATIONAL MEETING –TUESDAY, JANUARY 8, 2013– 4:30 P.M. – CONFERENCE ROOM – SHERIFF'S OFFICE BUILDING - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:35 p.m.

ART. 2. Election of Officers:

A) Chair, Board of County Commissioners.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to elect Commissioner Paul J. Adams as Chair of the Board of County Commissioners for 2013.

VOTE:

Motion voted on and passed.

B) Chief Elected Official (CEO) for the Workforce Investment Act (WIA) Program.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to elect Commissioner Norman L. Fournier as Chief Elected Official (CEO) for the Workforce Investment Act (WIA) Program.

VOTE:

Motion voted on and passed.

ART. 3. Approval of Agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of December 19, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 19, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 19, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Overload Weight Limit Agreement with the Maine Department of Transportation (MDOT) for Cross Lake Township.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Overload Weight Limit Agreement with the Maine Department of Transportation (MDOT) for Cross Lake Township and to authorize the County Administrator to execute the permit.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

- A) Fire Alarm Project for Sheriff's Office Building.

Bids were received from the following contractors:

R.L. Todd & Son, Inc. Caribou, Maine	\$16,032.00
Swallow Electric, Inc. Houlton, Maine	\$16,056.00
County Electric, Inc. Caribou, Maine	\$10,590.00
Seacoast Security Hermon, Maine	\$14,634.30
Aroostook Electrical Services Fort Fairfield, Maine	\$14,768.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

A) Bid Results.

The Superior Court Building hallway floor replacement project was awarded to Furniture and Floors North for the low bid of \$16,150.00. The original floor is not being restored because it is laced with asbestos mastic.

B) North Lakes Fire and Rescue Grant.

The North Lakes Fire and Rescue was awarded a grant from the State of Maine, Department of Agriculture, Conservation and Forestry, in the amount of \$2,707.40 to be used with an equal share of local funds to purchase hoses, radios, pumps, nozzles, adapters and valve/strainers for the department.

C) District Court Lease (Caribou).

The County Administrator advised that discussions have started on lease negotiations for the District Court lease in Caribou. We have a tentative agreement on a 3% increase. The County Commissioners support the new proposed rate.

D) Other Items of Interest.

1) Maine County Commissioners' Association (MCCA) Budget discussion.

The County Administrator distributed and reviewed a proposed MCCA Budget with the County Commissioners. The MCCA will vote on this budget tomorrow, January 9, 2013.

ART. 8. Other Business.

There was no other business.

ART. 9. Executive Session to discuss personnel issues.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss personnel issues."

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motions were made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve leave without pay for Gerald Saccucci from December 31, 2012 through January 8, 2013.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve request for additional leave beyond Family Medical Leave Act (FMLA) for James P. Foss from January 7, 2013 through January 31, 2013.

VOTE:

Motion voted on and passed.

ART. 10. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 5:13 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator





Norman Fournier (DFB)

AROOSTOOK COUNTY COMMISSIONERS
DATE: January 8, 2013

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JANUARY 23, 2013 –
4:30 P.M. – REGISTRY OF DEEDS OFFICE – CONFERENCE ROOM (FIRST FLOOR) –
FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner (participated by teleconference)
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
James P. Madore, Sheriff
Bryan Jandréau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the January 8, 2013 County Commissioners' Organizational Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the January 8, 2013 County Commissioners' Organizational Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the January 8, 2013 County Commissioners' Organizational Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Nomination of two (2) Trustees to Loring Development Authority.

The County Administrator recommended that both Mark Wilcox of Mapleton and Gregg Collins of Caribou be nominated as Trustees to the Loring Development Authority. These names would be submitted to Governor LePage for his consideration.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to nominate Mark Wilcox of Mapleton and Gregg Collins of Caribou as Trustees to the Loring Development Authority.

VOTE:

Motion voted on and passed.

ART. 6. Scheduling of Tax Abatement Hearings.

A) Milo Haney, d/b/a, C & J Services.

The County Commissioners scheduled this tax abatement hearing for March 5, 2013 at 12:00 noon in the Law Library of the Caribou Courthouse.

B) Johnathan Haney.

The County Commissioners scheduled this tax abatement hearing for Friday, March 8, 2013 at 12:00 noon in the Law Library of the Caribou Courthouse.

It was noted that on the County Commissioners' Meeting agenda that Johnathan Haney's last name was spelled Haley. A correction has been made.

ART. 7. Approval of Clerk for Registry of Deeds in Houlton.

The County Administrator, on behalf of Melissa Willette, Register of Deeds, recommended the approval of Wendy Holmes of Houlton as Clerk for the Registry of Deeds in Houlton. Ms. Holmes is currently employed by the County of Aroostook on a part-time basis as both a custodian and cook in the jail. Her work is excellent.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Wendy Holmes of Houlton as Clerk for the Registry of Deeds in Houlton.

VOTE:

Motion voted on and passed.

ART. 8. Update on E911 Addressing for Mattaseunk Lake, Molunkus Township (TAR5). (Paul Bernier)

Paul Bernier, Public Works Director, updated the County Commissioners on the private roads and addressing in the Mattaseunk Lake Region. He indicated that some road names will change and that the complete region will be addressed to facilitate emergency calls by first responders. The County Commissioners support this course of action.

ART. 9. County Administrator's Report:

A) BOC Update.

The County Administrator indicated that the Aroostook County Jail needs approximately \$418,680.00 from the Investment Fund to close out FY13. While most counties are requesting Investment Funds for the third and fourth quarters, the County Administrator feels, perhaps, that only two (2) or three (3) counties, at this point, can demonstrate actual need.

The County Administrator also reviewed a spreadsheet which compares operating expenses for all county facilities. The Aroostook County Jail stacked-up favorably in terms of its daily per capita rate. The average for all facilities is \$158.00 per day per inmate; the corresponding figure for the Aroostook County Jail is \$118.00 per day.

The next BOC meeting is scheduled for Tuesday, January 29, 2013. The County Administrator will attend the meeting and also attend a morning meeting with the ad hoc group to evaluate the system's financial needs.

B) New officers for Teamsters Local Union No. 340.

The County Administrator reviewed the list of new officers for the Teamsters Local Union No. 340.

C) MCCA/Risk Pool Update.

Commissioner Norman L. Fournier provided a review of the January 9, 2013 MCCA/Risk Pool Annual Meeting in Augusta. At the Risk Pool Meeting, Malcolm Ulmer reviewed claims reports, future training needs and the group appointed its officers for the new year. Commissioner Fournier was appointed vice-chair of the Risk Pool.

At the MCCA Meeting, a new slate of officers was appointed for 2013, with Commissioner Steve Joy of the Hancock County being elected as the new President of MCCA. The agenda included Ron Smith's audit findings and the introduction of the new Administrative Assistant, Alice Schlosser. The MCCA also reviewed pending legislation, approved its 2013 budget and other relevant issues.

D) Oxford County Legislation.

The County Administrator reviewed three (3) pieces of proposed Oxford County Legislation. He does not believe we should support the legislation on the Registry of

Deeds or the Unorganized Territory Budgets. He thinks that the legislation on County Growth Factor has merit; however, he does not believe it will obtain support in Maine Legislature.

The danger in a single county advancing legislation like this is that it will invariably give the Legislature the impression that county government is divided and therefore weak.

E) Land Use Planning Commission Update.

The Land Use Planning Commission (LUPC) has selected Aroostook County as a possible region to implement regional planning. The LUPC has had a recent conference call with Northern Maine Development Commission (NMDC) regarding the next step(s) in the process. We were advised that the LUPC will be discussing this matter at one of their future meetings.

F) Jail Inspection.

The biennial inspection of the jail is scheduled for Tuesday, February 12, 2013 and Wednesday, February 13, 2013. Our staff will be ready for the inspection.

G) Other Items of Interest.

1) LD 82 – An Act To Establish a People’s Veto Process for Actions of County Commissioners.

The County Administrator believes this bill is a direct response to MCCA’s support of deeds’ legislation in the upcoming legislative session, which would increase filing fees.

2) Apportionment.

Commissioner Paul J. Underwood raised this issue as a response to queries and recommendations he has had from the Republican Party. The County Administrator reviewed the 2010 census data and the different rules that are utilized to properly apportion the County Commissioner districts. He believes that our current districts are within both the so-called “5% Rule” and the “10% Maximum Deviation Rule”. The County Commissioners have discussed this matter on at least two (2) previous occasions. The County Commissioners are comfortable with the current districts and remain firm on their conviction to maintain the status quo.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in Executive Session.

ART. 12. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

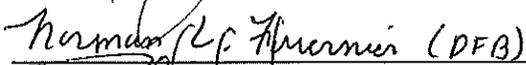
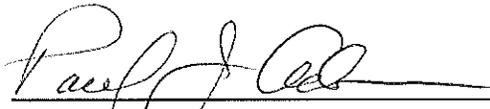
Motion voted on and passed.

The meeting adjourned at 5:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



Norman L. Fournier (DFB)



AROOSTOOK COUNTY COMMISSIONERS
DATE: January 23, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – FEBRUARY 6, 2013 – 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE JANUARY 23, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. APPROVAL OF FULL-TIME VICTIM WITNESS ADVOCATE FOR THE DISTRICT ATTORNEY'S OFFICE.
- ART. 6. RECOMMISSIONING OF ONE (1) FULL-TIME DEPUTY SHERIFF.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOC UPDATE.
 - B) BIENNIUM JAIL INSPECTION.
 - C) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS' REPORT.
 - D) NOMINATIONS TO MAINE LAND USE PLANNING COMMISSION.
 - E) APPORTIONMENT COMMISSION MEMBERSHIP.
 - F) BANCROFT DEORGANIZATION STATUS.
 - G) SHAPE AWARD.
 - H) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 20, 2013 – 4:30 P.M. – HOULTON

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 20, 2013 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE FEBRUARY 6, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. CONTRACTS:
- 1) ONE (1) YEAR (1/1/2013 – 12/31/2013) AMBULANCE SERVICES AGREEMENT WITH THE CITY OF CARIBOU FOR CONNOR TOWNSHIP IN THE AMOUNT OF \$5,027.00.
 - 2) ONE (1) YEAR (1/1/2013 – 12/31/2013) AMBULANCE SERVICES AGREEMENT WITH THE CITY OF CARIBOU FOR MADAWASKA LAKE IN THE AMOUNT OF \$1,210.00.
- ART. 6. BIDS:
- 1) ONE (1) SURPLUS VEHICLE.
 - 2) TWO (2) NEW POLICE CRUISERS.
 - 3) ELEVATOR UPGRADE PROJECT FOR THE SHERIFF'S OFFICE BUILDING.
- ART. 7. APPROVAL OF 2013 COUNTY TAX, DUE DATE AND INTEREST RATE ON DELINQUENT TAXES.
- ART. 8. APPROVAL OF SINCLAIR SANITARY DISTRICT BOARD MEMBER.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) LEGISLATIVE DOCUMENTS UPDATE.
 - C) MCCA RISK POOL 2013 MEMBER ASSESSMENT.
 - D) FINANCE COMMITTEE MEMBERS.
 - E) MCCA/RISK POOL UPDATE.
 - F) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

TAX ABATEMENT HEARINGS – TUESDAY, MARCH 5, 2013 – 12:00 NOON – LAW LIBRARY
COUNTY COMMISSIONERS’ MEETING – WEDNESDAY – MARCH 6, 2013 - 4:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 6, 2013 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner – (participated by teleconference)
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:33 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the January 23, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the January 23, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the January 23, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Approval of full-time Victim Witness Advocate for the District Attorney's Office.

The County Administrator, on behalf of Todd Collins, District Attorney, recommended that the County Commissioners approve the hiring of Adam Lavoie of Van Buren as Victim Witness Advocate for the District Attorney's Office.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Adam Lavoie of Van Buren as the Victim Witness Advocate for the District Attorney's Office.

VOTE:

Motion voted on and passed.

ART. 6. Recommissioning of one (1) full-time Deputy Sheriff.

The County Administrator, on behalf of Sheriff James Madore, recommended that the County Commissioners approve the recommissioning of Daniel Robertson of Woodland as full-time Deputy Sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Daniel Robertson of Woodland as full-time Deputy Sheriff.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

A) BOC Update.

The County Administrator reviewed the amended BOC budget spreadsheets for FY13 and FY14 & 15 with the County Commissioners. While the LePage administration and the Criminal Justice and Public Safety Committee appear to support a Financial Analyst position for BOC, the current budget submission suggests that this position would be funded out of existing funds. That is, there are essentially no new funds appropriated for the proposed position.

The County Administrator also apprised the County Commissioners on various other board initiatives.

B) Biennium Jail Inspection.

The biennial jail inspection has been rescheduled from Tuesday, February 12, 2013 and Wednesday, February 13, 2013 to Tuesday, March 12, 2013 and Wednesday, March 13, 2013 to better accommodate our schedule.

C) Maine Municipal Employees Health Trust (MMEHT) Health Claims' Experience Report.

The County Administrator reviewed the third quarter Claims Report for 2012, advising that the loss ratio is 65%.

D) Nominations to Maine Land Use Planning Commission.

The County has been apprised that Commissioner Underwood's nomination to the Maine Land Use Planning Commission is in the pipeline. His public hearing will be before the Joint Standing Committee on Agriculture, Conservation and Forestry. We will be notified by legislative staff shortly.

E) Apportionment Commission Membership.

The County Administrator provided the County Commissioners with a membership listing of the Apportionment Commission for their information.

F) Bancroft Deorganization Status.

Paul Bernier, Public Works Director, updated the County Commissioners on the Bancroft Deorganization procedure. A public hearing will be held on the deorganization procedure on Friday, February 22, 2013 at 6:00 p.m. A special town meeting will be held Friday, March 15, 2013 to vote on the deorganization question. Updates will be provided in the future.

G) SHAPE Award.

The County Administrator advised that the North Lakes Fire & Rescue Department received their third SHAPE Award for workplace safety from the Maine Bureau of Labor. The department was in 100% compliance on all items reviewed for this award.

H) Other Items of Interest.

1) Pending Legislation.

The County Administrator reviewed legislation that is of interest to county government and the County Commissioners. He will continue to do this in the future and provide hard copies of upcoming legislation to the County Commissioners for their review.

2) 2011 Audit for the Unorganized Territory.

Commissioner Paul Underwood mentioned that this annual audit contained a lot of new information, particularly on TIF's and current municipal deorganization activity. The County Administrator noted that there were mistakes relative to Aroostook County and that Mr. Bernier would communicate the same to the Fiscal Administrator.

ART. 8. Other Business.

There was no other business.

ART. 9. Executive Session.

There were no items to discuss in executive session.

ART. 10. Adjournment

MOTION:

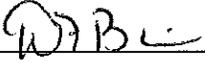
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 5:25 p.m.

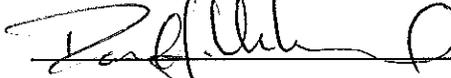
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



Norman L. Fournier (DFB)



AROOSTOOK COUNTY COMMISSIONERS
DATE: February 6, 2013

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 20, 2013 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner (participated by teleconference)
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:34 p.m.

ART. 2. Approval of agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the February 6, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the February 6, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Contracts:

1) One (1) year (1/1/2013 – 12/31/2013) Ambulance Service Agreement with the City of Caribou for Connor Township in the amount of \$5,027.00.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year (1/1/2013 – 12/31/2013) Ambulance Service Agreement with the City of Caribou for Connor Township in the amount of \$5,027.00, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- 2) One (1) year (1/1/2013 – 12/31/2013) Ambulance Service Agreement with the City of Caribou for Madawaska Lake in the amount of \$1,210.00.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year (1/1/2013 – 12/31/2013) Ambulance Service Agreement with the City of Caribou for Madawaska Lake in the amount of \$1,210.00, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 6. Bids.

- 1) One (1) Surplus Vehicle.

The following bids were received:

Chicago Motors Chicago, IL.	\$1,507.00
John Pluto	\$1,427.00
Chris Elliott	\$1,120.00
Chris Beaulieu	\$ 947.36
Brandy Fuller	\$ 562.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent high bidder.

VOTE:

Motion voted on and passed.

- 2) Two (2) New Police Cruisers.

Bids were received from the following new car dealers:

Valley Auto Fort Kent	\$26,754.55 each
--------------------------	------------------

Pelletier Ford, Inc. \$25,270.00 each
Fort Kent

York's of Houlton \$23,730.00 each
Houlton

Percy's Auto \$25,178.00 each
Presque Isle

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

3) Elevator Upgrade Project for the Sheriff's Office Building.

Bids were received from the following companies:

Pine State Elevator \$37,330.00
Portland, Maine

Otis Elevator Company \$45,287.00
Bangor, Maine

ThyssenKrupp Elevator Corp. \$61,250.00
Brewer, Maine

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Approval of 2013 County Tax, Due Date and Interest Rate on Delinquent Taxes.

The County Administrator presented the 2013 County Tax commitment to the County Commissioners for approval, and recommended that they set the due date of September 3, 2013, with an interest rate of 7% on delinquent taxes.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the 2013 County Tax, with a due date of September 3, 2013 and an interest rate of 7% on delinquent taxes.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Sinclair Sanitary District Board Member.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointment of Raymond "Butch" Thibodeau as Trustee for the Sinclair Sanitary District as recommended by the Sinclair Sanitary District Trustees.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) BOC Update.

The County Administrator attended Finance Committee and BOC Meetings on Tuesday of this week. To date, two (2) counties have been approved for third quarter allotments; they are Aroostook and Hancock Counties. We should receive a check for \$116,440.00 shortly.

B) Legislative Document Update.

The County Administrator updated the County Commissioners on legislation which is of interest to county government.

LD 82 is being reported out-of-committee with a majority "Ought-Not-To-Pass" report. This bill would have established a people's veto process over County Commissioner decisions. The consensus of the committee is that this bill has merit, conceptually, but the legislation, as drafted, is flawed. This bill may be resurrected in the future.

The County Administrator also discussed LD 465, which is a follow-up to the Law Court decision that the counties won regarding MacImage. This bill would threaten our Registry of Deeds revenue stream for electronic records. The County Administrator intends to work with Attorney Peter Marchesi to defeat this legislation. Both of our registers support this course of action.

LD 76, the inverse debt legislation, may receive a favorable committee report. However, it is doubtful that the bill will be funded by the Appropriations Committee.

LD 211 would amend the growth factor calculation for county government. This is a concept we support. However, language needs to be drafted to hold counties harmless in years where total county valuation might decrease and result in a negative growth factor.

Finally, the County Administrator is working with Scott Cole, County Administrator from Oxford County, to ensure that LD 397, a bill governing the budget process for UT budgets, would not adversely impact the current budget process that Aroostook County utilizes. The danger of this bill is that, through the legislative process, the bill may subsequently take a life of its own and have some unanticipated consequences that would adversely impact our current budget process, which is presently efficient and effective.

C) MCCA Risk Pool 2013 Member Assessment.

The County Administrator reviewed the Risk Pool bill with the County Commissioners. The bill is prorated between noncorrectional services and correctional services.

D) Finance Committee Members.

The County Administrator advised that he will send out a letter or e-mail to the Finance Committee Members to determine if they have any objections to recommending Jackie Bradley, Malachi Anderson and Nelson Jandreau for reappointment to the Finance Committee. This recommendation needs to be confirmed by the County Commissioners, in accordance with our Charter.

E) MCCA/Risk Pool Update.

Commissioner Underwood provided an overview of the Risk Pool Meeting and the MCCA Meeting, which was held on February 13, 2013. The Risk Pool discussed potential changes in the coverage document and scheduled an upcoming discussion on potentially changing the Risk Pool's investment strategies in the future. As far as MCCA business, there are five (5) candidates being interviewed for the Executive Director's position. Proposed changes to the by-laws is being tabled until the By-law Committee has an opportunity to meet; a new committee has been established to discuss consolidation of services; and, the new county appointee to the Corrections Working Group is Bob Devlin.

F) Other Items of Interest.

1. Northern Maine Development Commission (NMDC).

It was announced that NMDC will be changing their meeting times.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

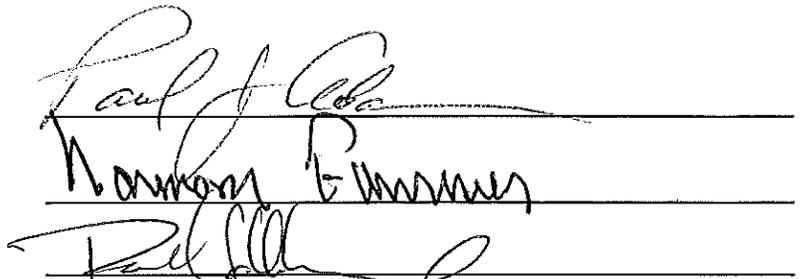
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 5:43 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: February 20, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MARCH 6, 2013- 4:30 P.M. -REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE FEBRUARY 20, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. RECOMMISSIONING OF ONE (1) FULL-TIME DEPUTY SHERIFF AND TWO (2) PART-TIME DEPUTY SHERIFFS.
- ART. 6. SCHEDULING/RESCHEDULING OF TAX ABATEMENT HEARINGS:
- A) MILO HANEY, d/b/a C & J SERVICES.
 - B) JOHNATHAN HANEY.
 - C) DAVID SHAW.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM NOTIFICATION.
 - C) 2012 YEAR-END GENERAL FUND BUDGET AND UNAUDITED FUND BALANCE.
 - D) BID RESULTS.
 - E) CORRESPONDENCE FROM JUDGE DUNLEAVY.
 - F) 2014 WORLD ACADIAN CONGRESS GRANT FUNDING.
 - G) LUPC UPDATE.
 - H) LEGISLATION
 - I) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – MARCH 20, 2013 – 4:30 P.M. – CARIBOU

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – MARCH 20, 2013 – 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MARCH 6, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) BID AWARDS.
 - D) TAX ANTICIPATION NOTE (TAN).
- ART. 5. LAND USE PLANNING COMMISSION (LUPC) COMMUNITY GUIDED PLANNING AND ZONING
UPDATE (Hugh Cox, Senior Planner)
- ART. 6. APPROVAL OF FINANCE COMMITTEE APPOINTMENTS.
- ART. 7. APPROVAL OF POSITIONS IN SHERIFF'S OFFICE:
- A) CORRECTIONS OFFICER.
 - B) PART-TIME COOK
 - C) RE-COMMISSIONING OF PART-TIME DEPUTY SHERIFF.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) LEGISLATIVE CONFIRMATION HEARING.
 - C) LEGISLATION.
 - D) NORTH LAKES FIRE AND RESCUE GRANTS.
 - E) MCCA/RISK POOL UPDATE.
 - F) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.

NEXT MEETING

TAX ABATEMENT HEARINGS – FRIDAY – MARCH 22, 2013 AND MARCH 26, 2013 – NOON - CARIBOU
COUNTY COMMISSIONERS' MEETING – TUESDAY, APRIL 2, 2013 – 4:30 P.M. – HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 6, 2013–
4:30 P.M. – REGISTRY OF DEEDS OFFICE – CONFERENCE ROOM (FIRST FLOOR) –
FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
James P. Madore, Sheriff
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:35 p.m.

ART. 2. Approval of agenda.

The County Administrator advised that one (1) item would be added to Article 8, Other Business – Approval of Tax Anticipation Note.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the February 20, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the February 20, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the February 20, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Re-commissioning of one (1) full-time Deputy Sheriff and two (2) part-time Deputy Sheriffs.

Sheriff James P. Madore recommended that the County Commissioners approve the re-commissioning of Keith Wheeler of Monticello as full-time Deputy Sheriff and Darrell Crandall of Houlton and Michael Bresett of Van Buren as part-time Deputy Sheriffs.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the re-commissioning of Keith Wheeler of Monticello as full-time Deputy Sheriff and Darrell Crandall of Houlton and Michael Bresett of Van Buren as part-time Deputy Sheriffs.

VOTE:

Motion voted on and passed.

ART. 6. Scheduling/Rescheduling of Tax Abatement Hearings.

A) Milo Haney, d/b/a, C & J Services.

B) Johnathan Haney.

The County Commissioners rescheduled the tax abatement hearings for Milo Haney, d/b/a, C & J Services and Johnathan Haney for Friday, March 22, 2013 at noon.

C) David Shaw.

The County Commissioners scheduled the tax abatement hearing for David Shaw for Tuesday, March 26, 2013 at noon.

ART. 7. County Administrator's Report:

A) BOC Update.

The County Administrator advised that the County received a third quarter allotment of \$116,440.00 for the jail. The next BOC Board Meeting is scheduled for March 19, 2013. The County Administrator anticipates that the board will be engaging in third quarter distributions for other jail facilities at that time.

B) Maine Public Employees Retirement System Notification.

The County Administrator reviewed the statement on Consolidated Plan Costs for the year beginning July 1, 2013 with the County Commissioners. He also reviewed the proposed Participating Local District (PLD) benefit changes which have been submitted to Maine Legislature. The handout was part of the County Commissioners' meeting packet.

C) 2012 Year-end General Fund Budget and Unaudited Fund Balance.

The County Administrator provided an overview of the year-end 2012 General Fund Budget. All of the major accounts within County Government ended the year within budget. The County Administrator is extremely pleased with this fact. The unaudited, undesignated fund balance for the County's General Fund account grew over the last year. In short, the County ended the year with a healthy fund balance.

D) Bid Results.

Bids were awarded as follows:

- Surplus vehicle was awarded to Chicago Motors for 1,507.00;
- One (1) police cruiser was awarded to Pelletier Ford of Fort Kent for \$25,270.00 and one (1) cruiser was awarded to York's of Houlton for \$23,540.00;
- Elevator Upgrade Project for the Sheriff's Office Building was awarded to Pine State Elevator, Co., for \$37,330.00.

E) Correspondence from Judge Dunleavy.

Three (3) letters that were addressed to the County Administrator and one (1) letter to Commissioner Adams were discussed with the County Commissioners, at the suggestion of Judge Dunleavy. These various requests require expenditures that are not budgeted in the 2013 County Budget. Based on consensus by the County Commissioners, the County Administrator was directed to put these items in a file for consideration during the 2014 budget process.

F) 2014 World Acadian Congress Grant Funding.

Paul Bernier, Public Works Director, informed the County Commissioners that funding is available for approved projects on a one-to-one match up to \$5,000. This includes the Unorganized Territory of Aroostook County. The Town of St. Agatha will act as program administrator for the UT and will coordinate with the County on any possible UT sponsored projects. There is no financial responsibility to the County whatsoever. The match must be committed by the group organizing the project.

G) LUPC Update.

The County Administrator apprised the County Commissioners of the meeting he had with four (4) representatives from LUPC on February 28, 2013 in his office to discuss the Commission's recent solicitation of their "Letters of Interest" project. The commission will be hiring Frank O'Hare to convene and facilitate this process.

H) Legislation.

The County Administrator reviewed bills of interest to County Government, which included the following LD's:

LD 220, LD 502, LD 465, LD 559, LD 262, LD 76, LD 397, LD 211, and LD 550.

D) Other Items of Interest.

1. Shore Road, Sinclair. (Paul Bernier)

Paul Bernier, Public Works Director, advised that Maine Department of Transportation is considering "turning over" the Shore Road in Sinclair to the County. The Unorganized Territory Budget is approved through June 30, 2014. The road will be inspected by Paul Bernier and DOT engineers to address all issues that need to be done prior to the date of turnover. All work will be completed in 2013, including new pavement. The proposed date for the County to be responsible for the Shore Road will be July 01, 2014.

2. New Generator Switch for Jail.

The County Administrator advised that a new generator switch has been installed at the County Jail at a cost of \$8,855.00. Vern Ouellette, EMA Director, was instrumental in leveraging money for this project.

3. Aroostook County Action Program (ACAP).

Commissioner Underwood indicated that the sequester is and will continue to have an impact on ACAP services.

4. April 3, 2013 County Commissioners' Meeting.

The April 3, 2013 County Commissioners' Meeting has been rescheduled to Tuesday, April 2, 2013. Any bid openings that are scheduled for April 3, 2013 will be conducted at noon, in the Office of the County Commissioners, with two (2) witnesses present, on April 3, 2013.

ART. 8. Other Business.

1. Approval of Tax Anticipation Note.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adopt the first and second votes for the Tax Anticipation Note, which is appended to these minutes. (Attachment I)

VOTE:

Motion voted on and passed. Commissioner Paul J. Adams abstained from the vote.

ART. 9. Executive Session.

There were no items to discuss in Executive Session.

ART. 10. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

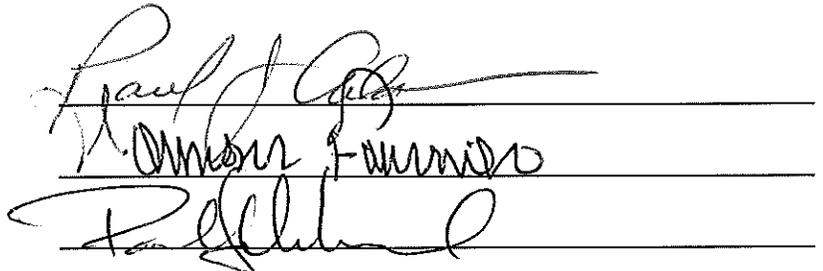
Motion voted on and passed.

The meeting adjourned at 6:00 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 6, 2013

VOTES TO BE ADOPTED

Voted: That the Board of Commissioners of Aroostook County (the "County") hereby authorizes a borrowing in anticipation of tax receipts for the 2013 fiscal year in the original principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) from Katahdin Trust Company on behalf of the County with interest thereon at 2.95% per annum.

Voted: That under and pursuant to the provisions of Title 30-A M.R.S.A. Section 932 and Article III, Section 8(p) of the Charter of the County of Aroostook the Board of Commissioners and the Treasurer of the County be and they are hereby authorized to borrow in anticipation of tax receipts from Katahdin Trust Company in the name of the County the sum of up to One Million Five Hundred Thousand Dollars (\$1,500,000) at the interest rate of 2.95%; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to issue general obligation securities of the County in an aggregate principal amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000) and to execute and deliver a note or notes under the seal of the County attested by the County Administrator, dated on or about March 30, 2013 in such form as the Board of Commissioners and Treasurer may approve; and that the appropriate officials of the County be and hereby are authorized to execute and deliver on behalf of the County such documents and certificates as may be required in connection with such borrowing; and that no part of the proceeds of said borrowing shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the notes to be "arbitrage bonds" or "private activity bonds" within the meaning of Sections 148 and 141, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the notes be designated as qualified tax-exempt obligations within the meaning of Section 265(b)(3) of said Code; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to covenant on behalf of the County to file any information report and pay any rebate due to the United States in connection with the issuance of the notes, to take all other lawful actions necessary to ensure the interest on the notes will be excluded from gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the notes to become includable in the gross income of the owners thereof.

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 20, 2013 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
James P. Madore, Sheriff
Craig Clossey, Chief Deputy
Samantha Horn Olsen, Planning Division Manager, Land Use Planning Commission
Hugh Coxe, Senior Planner, Land Use Planning Commission

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:31 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the March 6, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 6, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 6, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Bid Awards.

1) Bulky Waste Transfer Station.

The County Administrator recommended that the County Commissioners authorize him to award the Bulky Waste Transfer Station bid to the lowest bidder who adheres to all bid specifications for the operation of a Bulky Waste Transfer Station located in the Unorganized Township of Sinclair (T17R4).

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the County Administrator to award the bid to the lowest bidder who adheres to all bid specifications for the operation of a Bulky Waste Transfer Station located in the Unorganized Township of Sinclair (T17R4).

VOTE:

Motion voted on and passed.

2) Sinclair Senior Center Floor Replacement Project.

The County Administrator recommended that the County Commissioners authorize him to award the bid for the Sinclair Senior Center Floor Replacement Project to the lowest bidder who adheres to all bid specifications.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the County Administrator to award the bid to the lowest bidder who adheres to all bid specifications for the Sinclair Senior Center Floor Replacement Project.

VOTE:

Motion voted on and passed.

D) Tax Anticipation Note (TAN).

Article 5 was taken out of order to accommodate the Land Use Planning Commission representatives.

ART. 6. Approval of Finance Committee Appointments.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to confirm the following Finance Committee Member appointments, in accordance with our County Charter, for a four (4) year term:

Jackie Bradley of Easton, representing District I, Area 3
Malachi Anderson of Woodland, representing District III, Area 7
Nelson Jandreau of Madawaska, representing District III, Area 9

VOTE:

Motion voted on and passed.

ART. 5. Land Use Planning Commission (LUPC) Community Guided Planning and Zoning Update. (Samantha Horn Olsen and Hugh Coxe)

Samantha Horn Olsen, Planning Division Manager, and Hugh Coxe, Senior Planner, representing the Maine Land Use Planning Commission provided an overview of the LUPC's prospective planning and zoning initiative for Aroostook County. This initiative is a two-step process, which will include facilitated workshops by Frank O'Hare (consultant) and Allyson Truesdale. The second part will be a community guided planning and zoning initiative, which will be administered by Northern Maine Development Commission (NMDC). A synopsis of the presentation is appended to the minutes. (Attachment I)

Following the presentation, there was a good dialogue between the LUPC representatives and the County Commissioners and staff.

ART. 7. Approval of positions in Sheriff's Office:

A) Corrections Officer.

Sheriff James Madore recommended that the County Commissioners approve the hiring of Andrew Tomah of Houlton as full-time Corrections Officer.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to hire Andrew Tomah of Houlton as full-time Corrections Officer.

VOTE:

Motion voted on and passed.

B) Part-time Cook.

Sheriff James Madore recommended that the County Commissioners approve the hiring of Carol J. Grant of Houlton as part-time Cook for the jail.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring Carol J. Grant of Houlton as part-time Cook for the jail.

VOTE:

Motion voted on and passed.

C) Re-commissioning of part-time Deputy Sheriff.

Sheriff James Madore recommended that the County Commissioners approve the re-commissioning of Stacey Mahan of Mars Hill as part-time Deputy Sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the re-commissioning of Stacey Mahan of Mars Hill as part-time Deputy Sheriff.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

A) Board of Corrections (BOC) Update.

The County Administrator advised that the BOC meeting scheduled for Tuesday, March 19, 2013 was postponed due to the snow storm. The meeting has been rescheduled to Monday, March 25, 2013.

B) Legislative Confirmation Hearing.

Commissioner Underwood was confirmed as a member of the Land Use Planning Commission with a Senate vote of 33 to 1 on March 14, 2013.

Congratulations, Commissioner Underwood!

C) Legislation.

The County Administrator reviewed the Legislative Bill update provided by the Maine County Commissioners' Association as well as LD 719.

D) North Lakes Fire and Rescue Grants.

North Lakes Fire and Rescue was notified that they did not receive the Stephen King Foundation grant for the jaws-of-life or the Federal Grant for air packs.

E) Maine County Commissioners' Association/Risk Pool Update.

Commissioner Fournier reported on the last Risk Pool Meeting on March 20, 2013. Regarding the Risk Pool, statewide training is being implemented at county jails, hopefully limiting our exposure with law suits from inmates. The Risk Pool is also looking at different options to broaden its investment policy with reserve funds.

On the MCCA front, Commissioner of Labor Jeanne Paquette addressed the MCCA on the Workforce Investment Act (WIA). A future meeting has been scheduled with the County Commissioners and CLEOs to consult with the same on the Governor's proposed changes to the WIA program.

Rosemary Kulow has been hired as the Executive Director of MCCA. She started her new position on March 18, 2013.

At the next MCCA Meeting scheduled for April 10, 2013, there will be a MCCA membership meeting and the commissioners in attendance will vote on the proposed MCCA By-law changes.

F) Other Items of Interest.

There were no other items of interest.

ART. 9. Other Business.

There was no other business.

ART. 10. Executive Session.

There were no items to discuss in executive session.

ART. 11. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

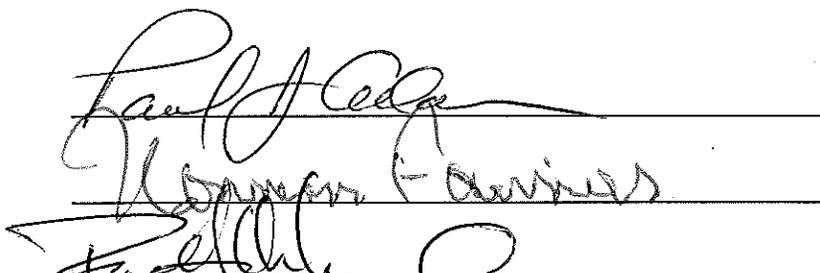
Motion voted on and passed.

Meeting adjourned at 6:11 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 20, 2013

Doug Beaulieu

From: Coxe, Hugh [Hugh.Coxe@maine.gov]
Sent: Thursday, March 14, 2013 11:58 AM
To: 'Doug'
Cc: 'diane@aroostook.me.us'
Subject: RE: LUPC discussion with County Commissioners re CGPZ

Recent efforts to improve the effectiveness of managing land use in the unorganized and deorganized areas of Maine have focused in part on the need for more locally guided and proactive planning for these areas. The 2010 Comprehensive Land Use Plan (CLUP) identifies this type of planning, referred to as prospective zoning, as a priority for implementation. In addition, a directive to initiate prospective zoning is included in recent legislation (LD 1798) and includes the requirement to report back to the Legislature on progress in January 2013.

In the early years of LUPC, the Commission's major focus was resource zoning and the identification and protection of the significant natural resources in the jurisdiction. Development subdistricts were identified as part of the initial zoning efforts, and were limited primarily to areas including or near existing development. LUPC Commissioners and staff have long recognized that the current reactive approach of case by case rezonings for development projects is not workable over the long-term, and the intent has always been to more proactively plan for development within the jurisdiction. To date, the Commission has undertaken prospective zoning in the Rangeley Lakes region, as well as in several townships that have deorganized since LUPC formed (Centerville, Greenfield, and Madrid).

The Commission has initiated its community guided planning and zoning efforts by soliciting letters of interest from potential regional participants and interested parties. In February the Commission selected Aroostook County as the initial region to participate in a series of local workshops to help determine overall regional interest and, if interest is confirmed, further develop a framework for the community guided planning and zoning process. The workshops will be facilitated by a professional facilitator. The LUPC is currently working with NMDC to plan for and schedule the workshops.

Hugh Coxe

Senior Planner

Maine Land Use Planning Commission

22 State House Station, Augusta, ME 04333-0022

Tel: (207) 287-2662

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, APRIL 17, 2013- 4:30 P.M. -REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

ART. 1. CALL TO ORDER.

ART. 2. APPROVAL OF AGENDA.

ART. 3. APPROVAL OF MINUTES OF THE MARCH 20, 2013 COUNTY COMMISSIONERS' MEETING.

ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.
- C) TAX ABATEMENT DECISIONS (3).

ART. 5. CONTRACTS:

- A) THREE (3) YEAR (1/1/2013 – 12/31/2015) FIRE PROTECTION AGREEMENT WITH THE TOWN OF VAN BUREN FOR THE UNORGANIZED TOWNSHIP OF T17R3 IN THE AMOUNTS OF \$7,998.00, \$8,198.00 AND \$8,403.00, RESPECTIVELY.
- B) THREE (3) YEAR (7/1/2013 – 6/30/2016) SOLID WASTE AGREEMENT WITH THE TOWN OF MATTAWAMKEAG FOR THE UNORGANIZED TOWNSHIP OF MOLUNKUS (TAR5) IN THE AMOUNTS OF \$10,519.00, \$10,782.00 AND \$11,052.00, RESPECTIVELY.

ART. 6. BIDS:

SILVER RIDGE CEMETERY/MEMORIAL MAINTENANCE FOR THE UNORGANIZED TOWNSHIP OF SILVER RIDGE.

ART. 7. APPROVAL TO CHANGE POSITION TITLE OF DEPUTY TREASURER TO FINANCE DIRECTOR.

ART. 8. APPROVAL TO HIRE FINANCE DIRECTOR.

ART. 9. SCHEDULING OF A TAX ABATEMENT HEARING FOR KENNETH AND LAURA OSGA.

ART. 10. APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTOR.

ART. 11. OUR LADY OF THE VALLEY PASTORAL COUNCIL REQUEST.

ART. 12. COUNTY ADMINISTRATOR'S REPORT:

- A) BOC UPDATE.
- B) LEGISLATIVE DOCUMENTS.
- C) OAKFIELD WIND PROJECT (FIRST WIND).

- D) BID RESULTS.
- E) MCCA/RISK POOL UPDATE.
- F) LUPC UPDATE.
- G) NORTH LAKES FIRE AND RESCUE GRANT AND NEW VEHICLE ACQUISITION.
- H) OTHER ITEMS OF INTEREST.

ART. 13. OTHER BUSINESS.

ART. 14. EXECUTIVE SESSION.

ART. 15. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – MAY 1, 2013 – 4:30 P.M. – CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 17, 2013–
4:30 P.M. – REGISTRY OF DEEDS OFFICE – CONFERENCE ROOM (FIRST FLOOR) –
FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
James P. Madore, Sheriff
Bryan Jandreau, Facilities Manager
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the March 20, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 20, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 20, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

- B) Bills and Warrants.
- C) Tax Abatement Decisions (3).

ART. 5. Contracts:

- A) Three (3) year (1/1/2013 – 12/31/2015) Fire Protection Agreement with the Town of Van Buren for the Unorganized Township of T17R3 in the amounts of \$7,998.00, \$8,198.00, and \$8,403.00, respectively.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year (1/1/2013 – 12/31/2015) Fire Protection Agreement with the Town of Van Buren for the Unorganized Township of T17R3 in the amounts of \$7,998.00, \$8,198.00, and \$8,403.00, respectively, and to authorize the County Administrator to execute the agreement.

VOTE:

Motion voted on and passed.

- B) Three (3) year (7/1/2013 – 6/30/2016) Solid Waste Agreement with the Town of Mattawamkeag for the Unorganized Township of Molunkus (TAR5) in the amounts of \$10,519.00, \$10,782.00, and \$11,052.00, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (7/1/2013 – 6/30/2016) Solid Waste Agreement with the Town of Mattawamkeag for the Unorganized Township of Molunkus (TAR5) in the amounts of \$10,519.00, \$10,782.00, and \$11,052.00, respectively, and to authorize the County Administrator to execute the agreement.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

Silver Ridge Cemetery/Memorial Maintenance for the Unorganized Township of Silver Ridge.

Bids were received from the following contractors:

	<u>Cemetery</u>	<u>Memorial</u>
Tim Sides Sherman, Maine	\$ 7,500.00	\$ 500.00

B & K Mowing Sherman, Maine	\$ 6,000.00	\$1,500.00
Va Jo Wa Golf Course Island Falls, Maine	\$14,808.00	\$4,860.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who adheres to the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Approval to change position title of Deputy Treasurer to Finance Director.

The County Administrator recommended that the County Commissioners change the Deputy Treasurer position title to Finance Director. He indicated that there would be no financial impact as a result of the change.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to change the position title of Deputy Treasurer to Finance Director.

VOTE:

Motion voted on and passed.

ART. 8. Approval to hire Finance Director.

The County Administrator recommended that the County Commissioners approve the hiring of Anne-Marie Marquis of Fort Fairfield as Finance Director. Ms. Marquis has a strong background in finance and accounting and is a good fit for the organization.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Anne-Marie Marquis as Finance Director.

VOTE:

Motion voted on and passed.

ART. 9. Scheduling of a Tax Abatement Hearing for Kenneth and Laura Osga.

The County Commissioners scheduled a tax abatement hearing for Kenneth and Laura Osga for Tuesday, May 14, 2013 at 12:00 noon in Caribou.

ART. 10. Approval of Aroostook County Action Program (ACAP) Board of Director.

The County Administrator, on behalf of Connie Sandstrom, Executive Director of the Aroostook County Action Program (ACAP), recommended that the County Commissioners approve the appointment of Margaret C. White of Dyer Brook to serve a one (1) year term on the ACAP Board of Directors.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointment of Margaret C. White of Dyer Brook to serve a one (1) year term on the ACAP Board of Directors.

VOTE:

Motion voted on and passed.

ART. 11. Our Lady of the Valley Pastoral Council Request.

The request from Our Lady of the Valley Pastoral Council was discussed with the County Commissioners. By consensus of the County Commissioners, the request will be reviewed and considered during the budget process later this year.

ART. 12. County Administrator's Report:

A) BOC Update.

The BOC and Aroostook County Legislative Delegation have been advised that our jail budget will be short by approximately \$300,000.00 for the current fiscal year. The County Administrator is requesting a payment of just over \$405,000.00 to get us through year-end (6/30/2013).

B) Legislative Documents.

The County Administrator reviewed the Legislative Policy Committee Conference Call Meeting Summary with the County Commissioners.

C) Oakfield Wind Project (First Wind).

The County Administrator and Public Works Director provided an update on Tax Increment Financing (TIF) negotiations with First Wind. There has been no discussion with First Wind since Alex Jarvis left the company in 2012. The County of Aroostook believes it is the company's responsibility to follow-through on these negotiations.

D) Bid Results.

The following bids were awarded:

- 2005 Ford Taurus to John Pluto for \$1,427.00;
- Sinclair Senior Center Floor Replacement Project to Dumond Construction for \$6,455.00;
- Sinclair Transfer Station Operations to Deschaine Sanitation as detailed in the bid submission.

E) MCCA/Risk Pool Update.

Commissioner Norman Fournier provided a short update on the last MCCA/Risk Pool Meeting. The proposed changes to the by-laws were not approved. This was the most significant part of the membership meeting. At the Risk Pool Meeting, legal counsel has recommended that if a request for information to a jail facility is made by a court, the request must be complied with. Also, if a request is made by an inmate to have a document notarized, a Notary Public is required to notarize that document. Failure to do so may violate the inmate's civil rights.

F) LUPC Update.

Commissioner Paul Underwood attended his first LUPC Meeting recently. He is excited about the prospects of the Community Guided Planning and Zoning Initiative that will commence in Aroostook County later this month.

G) North Lakes Fire and Rescue Grant and New Vehicle Acquisition.

The County Administrator advised that North Lakes Fire and Rescue was denied the grant through FEMA for a new fire truck. They did, however, acquire a free rescue vehicle from the Westbrook Fire Department in Westbrook, Connecticut.

H) Other Items of Interest.

1) Sinclair ATV Club.

Paul Bernier, Public Works Director, advised that the Sinclair ATV Club is applying for a grant to expand the trail system to Sly Brook in Eagle Lake.

The County Commissioners have no objection in having Mr. Bernier assist the club with their grant application.

2) Next County Commissioners' Meeting.

Commissioner Norman Fournier requested that the next County Commissioners' Meeting be changed from May 1, 2013 to May 2, 2013 (Thursday).

By consensus, the next County Commissioners' Meeting has been changed to Thursday, May 2, 2013.

ART. 13. Other Business.

There was no other business to discuss.

ART. 14. Executive Session.

There were no items to discuss in Executive Session.

ART. 15. Adjournment.

MOTION:

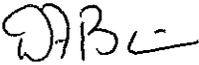
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

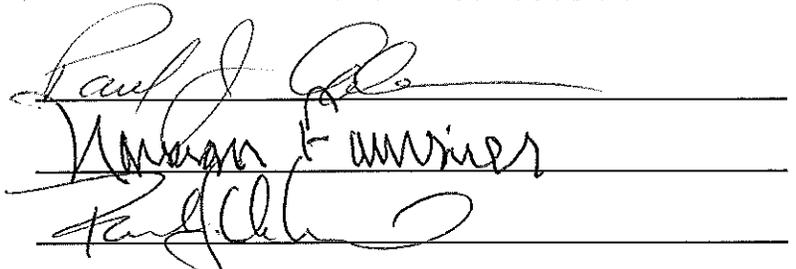
Motion voted on and passed.

The meeting adjourned at 6:02 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: April 17, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – THURSDAY – MAY 2, 2013 – 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE APRIL 17, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. APPROVAL TO HIRE PART-TIME COOK FOR THE JAIL.
- ART. 6. APPROVAL TO HIRE PART-TIME CUSTODIAN FOR HOULTON.
- ART. 7. REAPPOINTMENTS TO THE NORTHERN MAINE DEVELOPMENT COMMISSION (NMDC) EXECUTIVE BOARD.
- ART. 8. REVIEW OF CORRECTIONS FY 14 AND FY 15 BUDGETS.
- ART. 9. BID:
- A) ROAD MAINTENANCE FOR THE UNORGANIZED TERRITORY.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT.
 - C) HISTORY OF REGISTRY OF DEEDS NORTH.
 - D) COMMUNITY GUIDED PLANNING AND ZONING PROJECT UPDATE.
 - E) LEGISLATIVE DOCUMENTS UPDATE.
 - F) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION.
- ART. 13. ADJOURNMENT.

NEXT MEETING

TAX ABATEMENT HEARING – TUESDAY – MAY 14, 2013 – NOON - CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 15, 2013 – 4:30 P.M. – HOULTON

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 15, 2013 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MAY 2, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. CONTRACTS:
- 1) THREE (3) YEAR (7/1/2013 – 6/30/2016) SOLID WASTE CONTRACT WITH THE TOWN OF BRIDGEWATER FOR THE UNORGANIZED TOWNSHIP OF TDR2 IN THE AMOUNT OF \$500.00 ANNUALLY.
 - 2) THREE (3) YEAR (7/1/2013 – 6/30/2016) FIRE PROTECTION CONTRACT WITH THE TOWN OF LINNEUS FOR THE UNORGANIZED TOWNSHIP OF TAR2 IN THE AMOUNTS OF \$743.00, \$762.00, AND \$781.00, RESPECTIVELY.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) MCCA/RISK POOL UPDATE.
 - C) WORKERS' COMPENSATION COVERAGE FOR CONTRACTORS.
 - D) JUVENILE JUSTICE REVIEW.
 - E) BID RESULTS.
 - F) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JUNE 5, 2013 - 4:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –THURSDAY, MAY 2, 2013 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
James P. Madore, Sheriff
Anne-Marie Marquis, Finance Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:33 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the April 17, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 17, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the April 17, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

actual need. The County Administrator will do everything he can to secure the unfunded structural gap, but this is a "tall task".

The County Administrator also discussed a most recent meeting Governor LePage had with the Maine Sheriffs. While the response from the Sheriffs has been generally good, more recent revelations by various state officials indicate the outcome may not be that rosy for the counties. There has been some discussion that county fund balances be used to supplement inadequate state funding. This proposal will be resisted by County Commissioners statewide because it would be illegal.

The County Administrator was able to secure \$301,000.00 for the fourth quarter of this fiscal year. This leaves us approximately \$104,000.00 short of our need. The County Administrator has talked to the Sheriff and Facilities Manager and we will make every effort to implement cost savings measures over the remaining two (2) months of the fiscal year. The County Administrator will also attempt to secure the remaining need through the BOC.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the formal submission of a "flat funded" budget as directed by the BOC for FY 14 and FY 15 with grave reservations.

VOTE:

Motion voted on and passed.

ART. 9. Bid:

A) Road Maintenance for the Unorganized Territory.

Bids were received from the following contractors for Area 1 and 2:

<u>Area 1</u>	<u>Area 2</u>
Michael Elwell and Son Sherman, Maine	M.J. Ouellette & Daughters, Inc. Woodland, Maine
Frank Landry and Sons Inc. Sherman, Maine	

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder.

VOTE:

Motion voted on and passed.

Complete bids are on file at the County Commissioners' Office for public review.

ART. 10. County Administrator's Report:

A) BOC Update.

The BOC update was provided under Article 8.

B) Maine Municipal Employees Health Trust (MMEHT) Health Claims Experience Report.

The County Administrator reviewed calendar year 2012 loss experience, advising that the loss ratio is 65%, which is excellent news.

C) History of Registry of Deeds North.

The County Administrator reviewed this item with the County Commissioners. The first Registry of Deeds North was established in St. David in 1845. It was moved to Fort Kent in 1912. There have only been eight (8) registers for the north location since 1845. This is remarkable.

D) Community Guided Planning and Zoning Project Update.

The preplanning stage is underway. The first meeting was held on April 24, 2013. Two (2) preplanning meetings are anticipated to follow. There is concern as to whether the Comprehensive Land Use Plan will have to be modified as a result of the final product. A common theme seems to be the need for more business development in the Unorganized Territory.

E) Legislative Document Update.

The County Administrator discussed the status of the following LDs: LD 559 (Deeds bill), LD 1280 (Bancroft Deorganization bill), and LD 1228 (Municipal Cost Components bill).

F) Other Items of Interest.

1) Anne-Marie Marquis.

The County Administrator formally introduced Anne-Marie Marquis (newly hired Finance Director) to the County Commissioners. Anne-Marie starts her new job Monday, May 6, 2013. The County Administrator presented her with a laptop commuter to enable her to access her work from a remote location. We welcome Anne-Marie to county government!

ART. 11. Other Business.

There was no other business.

ART. 12. Executive Session.

There were no items to discuss in executive session.

ART. 13. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 5:43 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

DFB

Douglas F. Beaulieu
County Administrator

Paul J. Cole
Norman Garrison

Paul Underwood (DFC)

AROOSTOOK COUNTY COMMISSIONERS
DATE: May 2, 2013

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 15, 2013 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (participated by teleconference)
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Approval of agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the May 2, 2013 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the May 2, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Contracts:

- 1) Three (3) year (7/1/2013 – 6/30/2016) Solid Waste Contract with the Town of Bridgewater for the Unorganized Township of TDR2 in the amount of \$500.00, annually.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (7/1/2013 – 6/30/2016) Solid Waste Contract with the Town of Bridgewater for the Unorganized Township of TDR2 in the amount of \$500.00, annually, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- 2) Three (3) year (7/1/2013 – 6/30/2016) Fire Protection Contract with the Town of Linneus for the Unorganized Township of TAR2 in the amounts of \$743.00, \$762.00 and \$781.00, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (7/1/2013 – 6/30/2016) Fire Protection Contract with the Town of Linneus for the Unorganized Township of TAR2 in the amounts of \$743.00, \$762.00 and \$781.00, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 6. County Administrator's report:

A) BOC Update.

The County Administrator reviewed the SBOC Investment Fund Analysis as of May 7, 2013. Aroostook County received \$104,000.00 (represents 4th quarter FY 13 projected need) to get us through the end of this fiscal year. This will leave us with approximately \$39,000.00 to make year-end adjustments. The money will be tight, but we anticipate closing the fiscal year in the "black".

B) MCCA/Risk Pool Update.

Commissioner Norman L. Fournier provided an update of the recent Risk Pool Meeting. The Risk Pool is scheduling liability training to county correctional staff in various jails throughout the state. A training is scheduled by Attorney Peter Marchesi for the Aroostook County Jail on July 24, 2013. Additionally, the Risk Pool will be scheduling financial training on best practices for administrators and financial personnel in the near future.

Relative to the MCCA Meeting, the following topics were covered at the last meeting:

- Options to deal with county jail crisis;
- Discussion of legislation to form a task force on jail issues;
- Status of deeds' legislation;
- Status regarding legal issues with Androscoggin County Charter;
- Vote on Maine Sheriffs' Association budget proposal relative to jails;
- Upcoming MCCA Convention update;
- Upcoming by-laws amendments; and,
- The purchase of directors and officers liability insurance for MCCA.

C) Workers' Compensation Coverage for Contractors.

The County Administrator reviewed new statutory requirements regarding independent contractors. In short, a contractor must demonstrate proof of workers' compensation coverage or provide a State approved predetermination of independent contractor status certificate when a contract is executed; otherwise, the recipient of the services must provide coverage under their workers' compensation policy on behalf of the contractor. This is a huge potential liability to this organization. All department heads must insure that, in the future, proof of coverage is part of the contractual agreement process.

D) Juvenile Justice Review.

The County Administrator reviewed the recent findings by Maine Department of Corrections on the incarceration and holding of juveniles within court facilities in Aroostook County. All of the findings were within established guidelines. That is, there were no adverse findings.

E) Bid Results.

The Silver Ridge Cemetery and Memorial Maintenance bid was awarded to B & K Mowing Service for \$2,500.00 per year.

F) Other Items of Interest.

1) Public Comment.

The County Administrator initiated a discussion regarding including a "public comment" period during future meetings. This item, if adopted by the County Commissioners, would be an on-going component of our agenda. After a brief discussion on this issue, the County Commissioners, by consensus, requested that the County Administrator put together a written policy on this initiative for future consideration.

ART. 7. Other Business.

There was no other business to discuss.

ART. 8. Executive Session.

There were no items to discuss in executive session.

ART. 9. Adjournment.

MOTION:

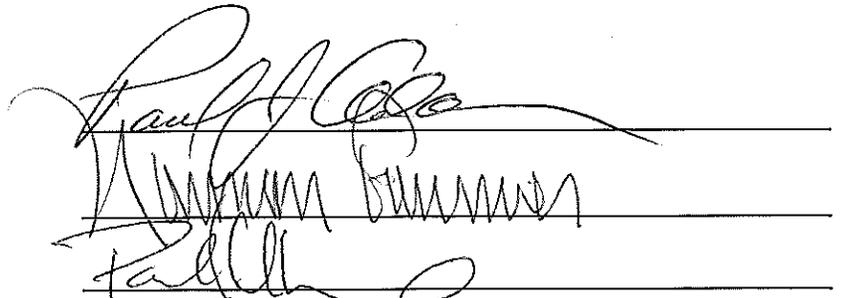
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 5:20 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: May 15, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, JUNE 5, 2013- 4:30 P.M. -
REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE MAY 15, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) TAX ABATEMENT DECISION.
 - D) LIQUOR LICENSE RENEWAL FOR ROLAND N. VERRIER, D/B/A/ THE BEAR DEN.
- ART. 5. BIDS:
- CARIBOU COURTHOUSE FLAT ROOF REPLACEMENT PROJECT.
- ART. 6. CONTRACTS:
- A) TWO (2) YEAR (7/1/2013 – 6/30/2015) AGREEMENT WITH MAINE PRETRIAL SERVICES.
 - B) FIVE (5) YEAR (7/1/2013 – 6/30/2018) MEMORANDUM OF UNDERSTANDING WITH THE ADMINISTRATIVE OFFICE OF THE COURTS.
- ART. 7. APPROVAL OF FOUR (4) PART-TIME CORRECTIONS OFFICERS.
- ART. 8. APPROVAL OF PUBLIC COMMENT POLICY.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) JAIL INSPECTION REPORT.
 - C) LEGISLATIVE DOCUMENTS.

- D) MINING BILLS (3).
- E) BID RESULTS.
- F) OTHER ITEMS OF INTEREST.

ART. 10 OTHER BUSINESS.

ART. 11 EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – JUNE 19, 2013 – 4:30 P.M. – CARIBOU

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JUNE 19, 2013 – 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JUNE 5, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. BIDS:
 - A) SNOW REMOVAL FOR FORT KENT REGISTRY BUILDING.
 - B) WEST GATE ROAD PAVING PROJECT.
- ART. 7. CONTRACTS:
 - A) ONE (1) YEAR (7/1/2013 – 6/30/2014) INTERLOCAL AGREEMENT WITH THE CITY OF CARIBOU AND NORTH LAKES VOLUNTEER FIRE DEPARTMENT IN THE AMOUNT OF \$1,125.51.
 - B) TWO (2) YEAR (7/1/2013 – 6/30/2015) LEASE AGREEMENT WITH MAINE PRETRIAL SERVICES, INC. IN THE AMOUNT OF \$9,771.00, ANNUALLY.
- ART. 8. APPROVAL OF PROPOSED HOURLY EQUIPMENT RATES FOR NORTH LAKES FIRE AND RESCUE.
- ART. 9. APPROVAL OF DISPATCH EMERGENCY PREPAREDNESS PLAN.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOC UPDATE.
 - B) JAIL INSPECTION REPORT UPDATE.
 - C) MCCA/RISK POOL UPDATE.
 - D) LEGISLATIVE DOCUMENTS UPDATE.
 - E) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES.

ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 17, 2013 – 4:30 P.M. – HOULTON

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 5, 2013 – 4:30 P.M. – REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Bryan Jandreau, Facilities Manager
Craig Clossey, Chief Deputy
Jim Foss, Jail Administrator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:35 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the May 15, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the May 15, 2013 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the May 15, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

- B) Bills and Warrants.
- C) Tax Abatement Decision.
- D) Liquor License Renewal for Roland N. Verrier, d/b/a The Bear Den.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Liquor License Renewal for Roland N. Verrier, d/b/a the Bear Den.

VOTE:

Motion voted on and passed.

ART. 5. Bids:

Caribou Courthouse Flat Roof Replacement Project:

The following bids were received for the Caribou Courthouse Flat Roof Replacement Project:

Powers Sheet Metal Caribou	\$13,980.00
Kevin Smith Gorham, Maine	\$12,250.00
Williams Roofing, Inc. Brewer, Maine	\$12,956.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 6. Contracts:

- A) Two (2) year (7/1/2013 – 6/30/2015) Agreement with Maine Pretrial Services.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the two (2) year (7/1/2013 – 6/30/2015) Agreement with Maine Pretrial Services and to authorize the Sheriff to execute the contract.

VOTE:

Motion voted on and passed.

- B) Five (5) year (7/1/2013 – 6/30/2018) Memorandum of Understanding with the Administrative Office of the Courts.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the five (5) year (7/1/2013 – 6/30/2018) Memorandum of Understanding with the Administrative Office of the Courts.

VOTE:

Motion voted on and passed.

- ART. 7. Approval of four (4) part-time Corrections Officers.

Chief Deputy Clossey recommended, on behalf of Sheriff Madore, that the County Commissioners approve the hiring of Jack D. Mitchell of Houlton, Eric L. Cone of Houlton, Timothy Switter of Hodgdon and Jessie Rodweller of Houlton as part-time Corrections Officers.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Jack D. Mitchell of Houlton, Eric L. Cone of Houlton, Timothy Switter of Hodgdon and Jessie Rodweller of Houlton as part-time Corrections Officers.

VOTE:

Motion voted on and passed.

- ART. 8. Approval of Public Comment Policy.

The County Administrator recommended that the County Commissioners approve the Public Comment Policy as presented.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Public Comment Policy as presented. (Attachment I)

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) BOC Update.

The County Administrator indicated that the next BOC Meeting is scheduled for June 12, 2013 in Farmington. A public hearing is scheduled in regards to Franklin County's request for a mission change, from a 72 hour holding facility to a full service jail.

B) Jail Inspection Report.

The County Administrator voiced his concerns and embarrassment over the most recent Jail Inspection Report. He indicated that jail personnel and command staff "dropped the ball". This is particularly embarrassing in light of the fact that the County Administrator has consistently advocated for increases in funding for the jail, particularly over the last five (5) years with the BOC. He has always spoken in a positive manner about the competence of our staff and management of the facility. This "flies in the face" of Aroostook County's reputation as having a strong tradition of administrative efficiency.

The County Administrator advised the County Commissioners that he accepted Commissioner Ponte's overture to send members of his staff to the Aroostook County Jail to brainstorm about ways to better manage our jail population issues. The meeting is tentatively scheduled for June 13, 2013.

Chief Deputy Clossey provided an overview of the inspection report. He indicated that, by their estimation, our facility is 92% compliant with mandatory standards and 94% compliant with essential standards. In all likelihood, the County will request a waiver or variance of certain standards because they are related to circumstances that are "beyond our control". The Chief Deputy concurred that the department had become lax with some of these compliance issues and reassured the Commissioners that they will remediate the situation.

The County Commissioners are very concerned about this Jail Inspection Report and expect updates at future County Commissioners' Meetings until all issues are resolved to the satisfaction of the Department of Corrections.

C) Legislative Documents.

The County Administrator indicated that the Legislative Bill Summary provided in the packet was dated May 17, 2013. It was noted that LD 559 has not gone to the floor of the House or Senate. It is expected that this bill will pass, but will be vetoed by the Governor. The County Administrator and County Commissioners believe the veto will be sustained.

D) Mining Bills (3).

There are a series of mining bills in the Legislature that would repeal statutory changes enacted last year to facilitate mineral mining in Maine. It appears that the outcome of the legislation is divided along party lines. The County Administrator expects the Governor to veto any mining bills that make mineral mining in Maine more difficult to achieve.

E) Bid results.

Area Two Road Maintenance for the Unorganized Territory was awarded to M.J. Ouellette and Daughters.

F) Other Items of Interest.

1) Community Guided Planning Update.

The County Administrator advised that he had attended the last Steering Committee Meeting on June 4, 2013.

Irving Woodlands outlined a proposal to develop property that they own around the Fish River Chain of Lakes. This proposal would go to LUPC for approval.

Also, the Steering Committee finalized a Straw Man Proposal for submission to the NMDC Executive Board for the Community Guided Planning Process for Aroostook County.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in Executive Session.

ART. 12. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

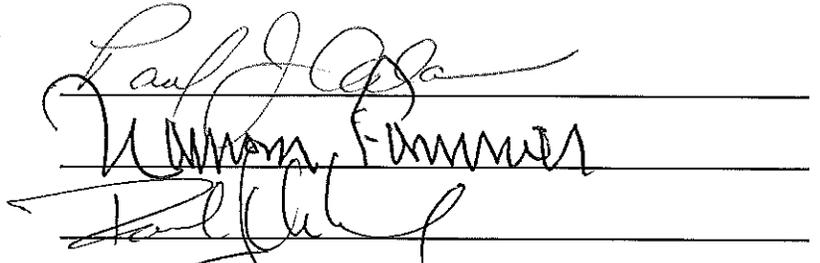
Motion voted on and passed.

The meeting adjourned at 5:50 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: June 5, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU

**COUNTY COMMISSIONERS**

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

County of Aroostook Public Comment Policy

At the discretion of the Aroostook Board of County Commissioners, a "Public Comment" period may be included at regularly scheduled County Commissioners' Meetings. If this item is included on the agenda, it will follow Article 1, Call to Order.

The Chair of the Board of County Commissioners is responsible for maintaining order and proper decorum during the "Public Comment" period. All questions and comments should go through the Chair.

Comments made during "Public Comment" may be written, oral or electronic. A time limit of no more than five (5) minutes will be afforded to the person requesting "Public Comment".

A person requesting "Public Comment" must clearly identify himself/herself and state his/her residence.

All comments need to be addressed to the Board of County Commissioners, and only Board members may question the person addressing the Board.

Any person making personal, impertinent or slanderous remarks, or who becomes boisterous or exhibits inappropriate behavior while addressing the Board may be instructed to leave the meeting by the Chair.

Adopted: June 5, 2013

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 19, 2013 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
James P. Madore, Sheriff
Craig Clossey, Chief Deputy
Darren Woods, Public Safety Coordinator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Public Comment Period.

There were no comments from the public.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the June 5, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 5, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the June 5, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Bids:

- A) Snow Removal for Fort Kent Registry Building.

The County Administrator advised that no bids were received. He recommended he be authorized to negotiate a contract with the current vendor, if possible.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to negotiate a contract with the current vendor, if possible.

VOTE:

Motion voted on and passed.

- B) West Gate Road Paving Project.

Bids were received from the following contractors:

	<u>Price/Ton</u>
Trombley Industries Limestone, Maine	\$81.80
Steelstone Industries Presque Isle	\$79.85
Lane Construction Presque Isle, Me.	\$77.95

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Contracts:

- A) One (1) year (7/1/2013 – 6/30/2014) Interlocal Agreement with the City of Caribou and North Lakes Fire and Rescue in the amount of \$1,125.51.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year (7/1/2013 – 6/30/2014) Interlocal Agreement with the City of Caribou and North Lakes Fire and Rescue in the amount of \$1,125.51.

VOTE:

Motion voted on and passed.

- B) Two (2) year (7/1/2013 – 6/30/2015) Lease Agreement with Maine Pretrial Services, Inc. in the amount of \$9,771.00, annually.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the two (2) year (7/1/2013 – 6/30/2015) Lease Agreement with Maine Pretrial Services, Inc. in the amount of \$9,771.00, annually.

VOTE:

Motion voted on and passed.

ART. 8. Approval of proposed Hourly Equipment Rates for North Lakes Fire and Rescue.

The County Administrator advised that, after Chief Darren Woods had a conversation with an official of the Maine Forest Service, it was decided that it would be advantageous to the County to include equipment rates for new assets it has acquired since the last rate schedule was adopted, in the event that we had to respond to a wildfire in areas under the jurisdiction of the Maine Forest Service.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Hourly Equipment Rates for North Lakes Fire and Rescue as presented.

VOTE:

Motion voted on and passed.

ART. 9. Approval of Dispatch Emergency Preparedness Plan.

The County Administrator recommended the adoption of the proposed Dispatch Emergency Preparedness Plan, in the event that the Dispatch Unit needs to move to a new location. He credited Bryan Jandreau, Facilities Manager, for initiating this document.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Dispatch Emergency Preparedness Plan as presented.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's Report:

A) Board of Corrections (BOC) Update.

The last BOC Meeting was held in Farmington at the University of Maine at Farmington to hold a public hearing on Franklin County's request to revert to a full-service jail. The event was extremely well organized and well-attended. Franklin County articulated good justification for their request. The BOC will vote on this item later this summer.

Michael Tausek, Executive Director of the BOC, recently announced that he would be resigning his position to accept a position as Deputy Warden at the Maine State Prison. This is a major loss to county government, in general, and more specifically to the County of Aroostook. Mr. Tausek has been a good advocate for our jail needs.

B) Jail Inspection Report Update.

The County Administrator presented an updated spreadsheet from Bryan Jandreau, Facilities Manager, in regards to items found to be out of compliance with respect to our jail. Administration will continue to move forward to correct all of the deficiencies cited by the Department of Corrections (DOC), from a building maintenance perspective.

Sheriff Madore presented several documents, complete with benchmarks, addressing the compliance issues cited in the Jail Inspection Report, which was conducted by the DOC on March 12 and 13, 2013. The Sheriff and Chief Deputy reviewed these documents with the County Commissioners, and the commissioners provided some feedback and suggested changes. A final report is due on or around June 30, 2013 to the DOC.

The Sheriff also provided an update of a recent visit to our jail by Commissioner Ponte and key members of his staff. The purpose of the visit was to assist the County of Aroostook in managing our jail population. Commissioner Ponte will be providing recommendations to Sheriff Madore on this subject shortly. The Sheriff and County Administrator have conveyed their appreciation to Commissioner Ponte for his willingness to assist us with our overcrowding issues.

C) MCCA/Risk Pool Update.

Commissioner Norman Fournier provided an overview of both the Risk Pool and MCCA Meetings held on June 13, 2013 in Augusta.

The Risk Pool is conducting a training seminar for county financial personnel on best practices on June 20, 2013. Legal risk training for jail personnel is scheduled throughout the summer. Finally, the Risk Pool has suffered a major loss in Cumberland County as a result of a flood.

The MCCA Meeting included discussion on the following items:

- Fringe benefits for staff;
- Approval of a stipend for Cumberland County's lobbyist;
- Discussion of a cost allocation plan for Risk Pool payments to the MCCA;
- Discussion of LD 559; and
- Discussion on mutual aid agreement legislation that relates to Sheriffs and counties.

D) Legislative Documents Update.

There was no update to provide to the County Commissioners.

E) Other Items of Interest.

1) Reapportionment in Aroostook County.

The County Administrator reviewed PL 2013, Chapter 270 with the County Commissioners, particularly as it relates to Aroostook County. He pointed out some changes and other observations with the new districts. Aroostook County lost a legislative seat because of an overall loss in population from 2000 to 2010.

2) Bob Doiron Retirement.

The County Administrator noted that Bob Doiron will be retiring as Director of the Property Tax Division of Maine Revenue Services soon.

A discussion ensued about Mr. Doiron's competence and wealth of information regarding his work. It was decided to reach out to Mr. Doiron to see if he would be interested in joining us at our next meeting in Houlton to have a discussion regarding Unorganized Territory related issues.

ART. 11. Other Business.

There was no other business.

ART. 12. Executive Session to discuss personnel issues.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss personnel issues."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 13. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 6:02 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

D.F.B.

Douglas F. Beaulieu
County Administrator

Paul J. Cook
Norman S. Currier
[Signature]

AROOSTOOK COUNTY COMMISSIONERS
DATE: June 19, 2013