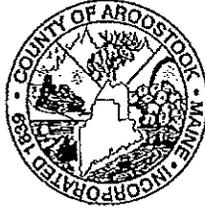


County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 17, 2013 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JUNE 19, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) LIQUOR LICENSE RENEWAL FOR EAGLE LAKE SPORTING CAMPS.
- ART. 6. BIDS:
- 1) SNOW REMOVAL BIDS FOR ROADWAYS IN BENEDICTA.
 - 2) SNOW REMOVAL BIDS FOR ROADWAYS IN SILVER RIDGE, BENEDICTA, TIRS AND TAR5.
 - 3) SNOW REMOVAL BIDS FOR FACILITIES AND ROADWAYS IN SINCLAIR, CROSS LAKE AND STOCKHOLM.
- ART. 7. CONTRACTS:
- 1) THREE (3) YEAR (7/1/2013 – 6/30/2016) SNOW REMOVAL CONTRACT WITH THE TOWN OF NEW SWEDEN FOR THE UNORGANIZED TOWNSHIP OF CONNOR IN THE AMOUNTS OF \$27,396.00, \$28,081.00 AND \$28,783.00, RESPECTIVELY.
 - 2) ONE (1) YEAR (7/1/2013 – 6/30/2014) FIRE PROTECTION CONTRACT WITH THE TOWN OF MAPLETON FOR THE UNORGANIZED TOWNSHIP OF T11R4 (SCOPAN) IN THE AMOUNT OF \$11,582.70.
- ART. 8. APPROVAL OF GRADE LEVEL CHANGE FOR CHIEF DEPUTY POSITION.
- ART. 9. APPROVAL OF PETER ARNO AS COMMANDER TO THE MAINE DRUG ENFORCEMENT AGENCY (MDEA).
- ART. 10. APPROVAL OF CRAIG CLOSSEY AS JAIL ADMINISTRATOR.

- ART. 11. APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTOR.
- ART. 12. COUNTY ADMINISTRATOR'S REPORT:
- A) BOC UPDATE.
 - B) MCCA/RISK POOL UPDATE.
 - C) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT.
 - D) LEGISLATION PERTAINING TO COUNTY GOVERNMENT.
 - E) UNORGANIZED TERRITORY MUNICIPAL COST COMPONENTS.
 - F) ATV TRAIL PROJECT APPLICATION.
 - G) BID RESULTS.
 - H) OTHER ITEMS OF INTEREST.
- ART. 13. OTHER BUSINESS.
- ART. 14. EXECUTIVE SESSION.
- ART. 15. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – AUGUST 7, 2013 - 4:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 17, 2013 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (participated by teleconference)
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, MDEA Commander
Craig Clossey, Chief Deputy
Darren Woods, Public Safety Coordinator
Peter Arno and Family
Shawn Gillen, MDEA

ART. 1. Due to an emergency encountered by one of the County Commissioners, Chairperson Paul J. Adams delayed calling the meeting to order until 5:04 p.m.

ART. 2. Public Comment Period.

There were no comments from the public.

ART. 3. Approval of agenda.

The County Administrator advised that one item would be added to Article 6, Bids - 4) Border Interoperability Demonstration Project.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 19, 2013 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the June 19, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Liquor License Renewal for Eagle Lake Sporting Camps.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Liquor License Renewal for Eagle Lake Sporting Camps.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

- 1) Snow removal bids for roadways in Benedicta.

The County Administrator advised that bids one (1) and two (2) should be grouped together and requested the ensuing motion consolidate these two (2) items.

Bids were received from the following contractors:

	<u>Total Aggregate Price for 2013-2016</u>
TBC Excavation, Inc. Sherman, Maine	\$164,510.52
J.M.Q. Sherman, Maine	\$160,818.00

- 2) Snow removal bids for roadways in Silver Ridge, Benedicta, T1R5 and TAR5.

The following bid was received for all four (4) roadways with a total of 16.43 miles:

	<u>Total Aggregate Price for 2013-2016</u>
CD Elwell Trucking Benedicta, Maine	\$258,772.510

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table bids one (1) and two (2) pending review by the County Administrator with authorization to award the bids to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

- 3) Snow removal bids for facilities and roadways in Sinclair, Cross Lake and Stockholm.

Bids were received from the following contractors for the 2013-2016 seasons:

	<u>R.L.W. Management</u>	<u>Babin Construction</u>
Option 2A (Sinclair)	\$3,500.00 (each year)	\$4,000.00 (each year)
Option 2B (Cross Lake)	\$2,950.00 (each year)	\$2,350.00 (each year)
Option 2C (Stockholm)	\$2,250.00 (each year)	\$2,600.00 (each year)
Option 2D (St. Peter Road)	\$4,500.00 (each year)	\$2,350.00 (each year)

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

4) Border Interoperability Demonstration Project.

Bids were received from the following contractors:

Aroostook Technologies, Inc. Presque Isle, Maine	\$243,225.00
Active Communications, Inc. Brunswick, Maine	\$168,500.00
Radio Communications Management, Inc. Presque Isle, Maine	\$428,017.01

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending an analysis by our Emergency Management Agency (EMA) staff and other stakeholders involved with this grant with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Contracts:

- 1) Three (3) year (7/1/2013 – 6/30/2016) Snow Removal Contract with the Town of New Sweden for the Unorganized Township of Connor in the amounts of \$27,396.00, \$28,081.00, and \$28,783.00, respectively.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve three (3) year (7/1/2013 – 6/30/2016) Snow Removal Contract with the Town of New Sweden for the Unorganized Township of Connor in the amounts of \$27,396.00, \$28,081.00, and \$28,783.00, respectively.

VOTE:

Motion voted on and passed.

- 2) One (1) year (7/1/2013 – 6/30/2014) Fire Protection Contract with the Town of Mapleton for the Unorganized Township of T11R4 (Scopan) in the amount of \$11,582.70.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year (7/1/2013 – 6/30/2014) Fire Protection Contract with the Town of Mapleton for the Unorganized Township of T11R4 (Scopan) in the amount of \$11,582.70.

VOTE:

Motion voted on and passed.

- ART. 8. Approval of Grade Level change for Chief Deputy position.

The County Administrator recommended a grade level change for the Chief Deputy position from Grade Level 6 on our Exempt Pay Scale to Grade Level 7. He explained his rationale for this change by e-mail to the County Commissioners last month.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve changing the compensation level of the Chief Deputy position from Grade Level 6 on our Exempt Pay Scale to Grade Level 7 as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

- ART. 9. Approval of Peter Arno as Commander to the Maine Drug Enforcement Agency (MDEA).

Sheriff James Madore reviewed Peter Arno's qualifications for the Commander position with the Maine Drug Enforcement Agency (MDEA). He strongly urged the County Commissioners to support his recommendation to allow the County of Aroostook to function as the "parent" agency for this post.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the sponsorship of Peter Arno of Dover-Foxcroft to the MDEA at the rank of Lieutenant.

VOTE:

Motion voted on and passed.

ART. 10. Approval of Craig Clossey as Jail Administrator.

Sheriff James Madore recommended that the County Commissioners approve the appointment of Craig Clossey of Littleton as Jail Administrator. Sheriff Madore expressed complete confidence in Mr. Clossey's ability to perform the job duties. Finally, he thanked Mr. Clossey for his loyal and unwavering dedication as his Chief Deputy for the last twelve (12) years.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointment of Craig Clossey of Littleton as Jail Administrator.

VOTE:

Motion voted on and passed.

ART. 11. Approval of Aroostook County Action Program (ACAP) Board of Director.

The County Administrator, on behalf of Connie Sandstrom, Executive Director of the Aroostook County Action Program (ACAP), recommended that the County Commissioners approve the appointment of Sheri Stone of Stockholm to serve a one (1) year term on the ACAP Board of Directors.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointment of Sheri Stone of Stockholm to serve a one (1) year term on the ACAP Board of Directors.

VOTE:

Motion voted on and passed.

ART. 12. County Administrator's Report:

A) BOC Update.

The County Administrator advised that the BOC heard an enlightening report on the county jail system by Rod Miller, Consultant, working under a grant from the U.S. Department of Justice. Mr. Miller believes the county jails are in a much worse predicament now than before they were consolidated in 2008. He believes this system is underfunded and the functional capacity of many of the jails is over the threshold deemed to be safe and secure.

On another note, impact statements will be required of all jails within the system sometime next month. Our exercise will be to convey to the BOC the impact of an estimated structural gap in our budget of \$352,000.00 for FY14. The County Administrator will work with the Sheriff and his command staff to present a proposal to the County Commissioners for their review at a later date.

C) Maine Municipal Employees Health Trust (MMEHT) Health Claims Experience Report.

The County Administrator advised that the Maine Municipal Employees Health Trust (MMEHT) Health Claims Experience Report loss ratio is 54%. This is an excellent rating.

B) MCCA/Risk Pool Update.

Commissioner Norman L. Fournier provided an update of both the MCCA Meeting and Risk Pool Meeting. Of particular note is the fact that Probate Judges do not have liability insurance as part of the Risk Pool Coverage Document. This is an issue that the Risk Pool will probably have more dialogue on in the future. With respect to the county jail system and its funding woes, a study commission has been authorized by Maine Legislature. The commission will be represented by county officials and a report is due by December 4, 2013.

D) Legislation Pertaining to County Government.

The County Administrator indicated that LD 559 was approved over the Governor's objections. This will generate additional revenue for the County. This amount will be forecasted as part of the 2014 budget process.

E) Unorganized Territory Municipal Cost Components.

The Unorganized Territory Cost Component publication was discussed with the County Commissioners. Of particular interest is the fact that the Unorganized Territory Budget in Aroostook County continues to have the lowest cost per capita in the state.

F) ATV Trail Project Application.

Paul Bernier, Public Works Director, was successful in securing a \$40,000.00 grant for the Sinclair ATV Club. This funding will provide a major connector within the ATV trail system.

G) Bid Results.

The County Administrator advised that the following bids were awarded:

- 1) West Gate Road Paving Project in Connor was awarded to Lane Contracting at a low bid of \$77.95 per ton;
- 2) Caribou Courthouse Flat Roof Project was awarded to Kevin W. Smith & Son, Inc. at a low bid of \$12,250.00;
- 3) Area 1 Road Maintenance (Southern) was awarded to Mike Elwell (total breakdown of bid on file);
- 4) Three (3) year Fort Kent Snow Removal bid was awarded to T & D Snow Removal, LLC for \$1,900.00, \$1,950.00, and \$2,000.00, respectively.

H) Other Items of Interest.

There were no other items of interest.

ART. 13. Other Business.

There was no other business to discuss.

ART. 14. Executive Session.

There were no items to discuss in executive session.

ART. 15. Adjournment.

MOTION:

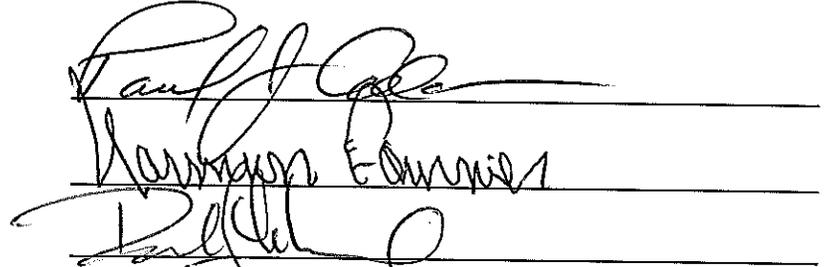
Motion by Norman L. Fournier and seconded by Paul J. Adams to adjourn the meeting.

Meeting adjourned at 6:07 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: July 17, 2013

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, AUGUST 7, 2013–
4:30 P.M. – REGISTRY OF DEEDS OFFICE – CONFERENCE ROOM (FIRST FLOOR) –
FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (participated by teleconferencing)
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
James P. Madore, Sheriff
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:32 p.m.

ART. 2. Public Comment Period.

There were no comments from the public.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams informed the County Commissioners that Article 10 – Executive Session - will be moved out of sequence and discussed after Article 5 – Other Items for Approval and Signatures.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the July 17, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 17, 2013 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the July 17, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 10. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session to discuss two (2) separate matters.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel matter and paragraph (E) to discuss contemplated litigation.”

VOTE:

Motion voted on and passed.

Upon returning to open session, no motion was made.

ART. 6. Bids:

The following bids were received for the surplus vehicles:

	<u>2003 Chevrolet Impala</u>	<u>2008 Ford Crown Vic</u>
Chicago Motors Chicago, Il.	\$ 107.00	\$ 1,007.00
Micah Swallow Houlton, Maine	\$ 278.00	\$ 278.00
Merlin Faulkner Monticello, Maine	\$ 925.75	
Bay Ridge Motors, Inc. Staten Island, New York	\$ 225.00	\$ 955.00
John Pluto Van Buren, Maine		\$ 759.00

Kenneth Spittle
Houlton, Maine

\$ 351.90

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bids to the apparent high bidder(s).

VOTE:

Motion voted on and passed.

ART. 7. Recommissioning of two (2) deputy sheriffs.

Sheriff James P. Madore recommended that the County Commissioners approve the recommissioning of Rudolph Levesque of Linneus as full-time deputy sheriff and Arnold Gahagan of Stockholm as part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommissioning of Rudolph Levesque of Linneus as full-time deputy sheriff and Arnold Gahagan of Stockholm as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

A) BOC Update.

The County Administrator advised that the next BOC meeting is scheduled for August 20, 2013. The agenda calls for a discussion on Impact Statements from the various county jails regarding level funding for FY 14. Our Impact Statement will be completed by that deadline.

B) Year-end Jail Budget FY 13.

After repeated requests, the Aroostook County Jail received an additional \$289,000.00 from the Investment Fund for FY 13. As a result of this additional funding, the jail ended FY 13 with a year-end balance of \$20,614.29. The County Administrator recommended that this money be transferred to a Capital Account.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to transfer the unaudited FY 13 year-end balance of \$20,614.29 to Capital (Transport Vehicles) and to carry this amount into the FY 14 Jail Budget.

VOTE:

Motion voted on and passed.

C) FY 14 Jail Budget (Impact Statement Project Update).

The County Administrator summarized a meeting with the Sheriff, his command staff and members of the Office of the County Commissioners that was held July 31, 2013. The group discussed various options to deal with a structural gap of approximately \$352,000.00 in the FY 14 Jail Budget. The group decided that the only viable option to close the gap would be through lay-offs. The Sheriff's Office is working on a proposal that will be submitted to the County Administrator and circulated to the County Commissioners to meet the directive of the BOC. At the same time, County officials are working diligently with members of our Legislative Delegation, Department of Corrections, Board of Corrections and the Governor's Office to secure sufficient funding to operate our jail.

D) Jail Inspection Report Update.

Sheriff Madore provided an overview of both the Mandatory and Essential Components of the most recent jail inspection. He has been assured by DOC officials that our occupancy license is forthcoming.

Sheriff Madore also provided an overview of a meeting he and his staff attended with Commissioner Ponte and his staff on Tuesday (August 6, 2013). The County is working in good faith with DOC to legitimately increase its inmate population and to secure adequate funding to achieve this objective. Commissioner Ponte intimated that if the County worked in earnest with his department to make Aroostook County self-sufficient with our inmates needs, he would lead the charge to secure the needed funding to run our facility.

E) Local Road Assistance Program (LRAP).

Paul Bernier, Public Works Director, reviewed the new, required paperwork for the Local Road Assistance Program (LRAP), which was formally Urban Rural Assistance Program (URAP). The County is slated to receive slightly more money this year. Even though the forms have been submitted to the State, the County Administrator recommended that a motion be made to approve this submission.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Local Road Assistance Program (LRAP) paperwork as submitted.

VOTE:

Motion voted on and passed.

F) Bid Results.

The following low bids were awarded:

Benedicta Roads (10.94 miles) -	JMQ, Inc. - \$53,606.00 per year
County Roads (16.43 miles) -	C.D. Elwell Trucking - \$86,257.50 per year
Sinclair Fire Station -	RLW Management - \$3,500.00 per year
Cross Lake Fire Station -	Babin Construction - \$2,350.00 per year
Stockholm Facility -	RLW Management - \$2,250.00 per year
St. Peter Road -	Babin Construction - \$2,350.00 per year

G) Other Items of Interest.

1) Dot Matrix Printer.

The County Administrator indicated that we will be “moth balling” the Dot Matrix printer used in our office very shortly. As such, bills, warrants, and payroll will no longer be printed on green-bar paper. Anne-Marie Marquis, Finance Director, has initiated the change.

2) The County Administrator reported that Representative Alexander Willette sent a letter to the Joint Standing Committee on Appropriations and Financial Affairs requesting consideration to properly fund the county jails in Maine, and, more specifically, the Aroostook County Jail. We appreciate Representative Willette’s willingness to help.

ART. 9. Other Business.

There were no other items of interest.

ART. 11. Adjournment.

MOTION:

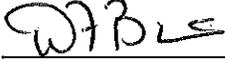
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

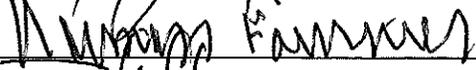
Motion voted on and passed.

The meeting adjourned at 5:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator


AROOSTOOK COUNTY COMMISSIONERS
DATE: August 7, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – AUGUST 21, 2013 – 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE AUGUST 7, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. FISH RIVER CONCEPT PLAN PRESENTATION. (Anthony Hourihan, JD Irving)
- ART. 7. BIDS:
 - A) AUDIT SERVICES.
- ART. 8. RECOMMISSIONING OF ONE (1) PART-TIME DEPUTY SHERIFF.
- ART. 9. SCHEDULING OF A WINTER ROAD CLOSURE HEARING.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOC UPDATE.
 - B) MCCA/RISK POOL UPDATE.
 - C) UNORGANIZED TERRITORY FUND BALANCE.
 - D) BIDS.
 - E) SILVER RIDGE CEMETERY PETITION.
 - F) PUBLIC LAW 2013, CHAPTER 391.
 - G) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION.
- ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 4, 2013 – 4:30 P.M. – HOULTON
MCCA CONVENTION – SEPTEMBER 13-15, 2013 – CARRABASSET VALLEY

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, AUGUST 21, 2013 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Anthony Hourihan
Noel Musson
Terry DeWain
Hollie Umphrey

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:32 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the August 7, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 7, 2013 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the August 7, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 6. Fish River Concept Plan presentation. (Anthony Hourihan, Irving Woodlands)

Anthony Hourihan and a group of consultants working on behalf of Irving Woodlands presented a concept plan being developed for their holdings around Long Lake, Mud Lake, Cross Lake and Square Lake. Some of the particulars of their presentation are included in Attachment I.

Ultimately, the concept plan will require approval by the Maine Land Use Planning Commission. The Aroostook Board of County Commissioners is excited about their plan and pledged their support as this process moves forward.

ART. 7. Bids:

A) Audit Services.

Bids were received from the following Certified Public Accountant firms:

		General Fund	U.T. Fund	Corrections Fund
Chester Kearney and Company Presque Isle	2013	\$7,700.00	-0-	-0-
	2014	\$7,800.00	\$3,500.00	\$ 900.00
	2015	\$7,900.00	\$3,550.00	\$ 900.00
	2016	-0-	\$3,600.00	\$ 900.00
Felch and Company Caribou, Maine	2013	\$5,800.00*	-0-	-0-
	2014	\$5,900.00*	\$2,850.00	\$2,000.00
	2015	\$6,000.00*	\$2,950.00	\$2,100.00
	2016	-0-	\$3,100.00	\$2,200.00
*Add \$1,000.00 for Single Audit OMB Circular A-133				
Davis CPA Presque Isle, Maine	2013	\$7,650.00	-0-	-0-
	2014	\$7,650.00	\$3,600.00	\$1,950.00
	2015	\$7,650.00	\$3,600.00	\$1,950.00
	2016	-0-	\$3,600.00	\$1,950.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 8. Recommissioning of one (1) part-time deputy sheriff.

Sheriff James Madore recommended that the County Commissioners approve the recommissioning of Cyr Martin of Eagle Lake as part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommissioning of Cyr Martin of Eagle Lake as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 9. Scheduling of a winter road closure hearing.

The County Commissioners scheduled a winter road closure hearing for Friday, September 6, 2013 at 12:00 noon in the Conference Room of the Sheriff's Office Building in Houlton.

ART. 10. County Administrator's Report:

A) Board of Corrections (BOC) Update.

The County Administrator distributed the agenda for the most recent BOC Meeting held in Augusta. He indicated that impact statements were distributed to board members during the meeting and that the Board Chair entertained comments from Androscoggin only, because of time constraints. The County Administrator noted that only eleven (11) counties provided their impact statements to the BOC.

The board also approved "actual need" budgets for all jails for FY 14, even though that the Investment Fund does not have sufficient financial resources to fund the sum total of these budgets. The vote on this initiative was 7-1. The County Administrator was the lone dissenter. He indicated that he supports actual need budgets for some jails, but this extra money should be appropriated through the FY 14 and FY 15 Supplemental budget process.

B) MCCA/Risk Pool Update.

Commissioner Norman Fournier provided an overview of the Risk Pool Meeting of August 14, 2013. Four (4) new claims were discussed with the directors, along with the possibility of providing liability coverage for Probate Judges who are currently not covered under the Risk Pool Document. Commissioner Fournier noted that safe driving awards will be distributed at the MCCA Convention at Sugarloaf Resort next month.

Regarding MCCA business, the Board is still reviewing by-laws, doing strategic planning and goal setting, and discussing the provision of regional services to municipalities. To that end, Governor LePage will conduct a round table discussion with the commissioners at the MCCA Convention next month.

C) Unorganized Territory Fund Balance.

The County Administrator reviewed the unaudited Unorganized Territory Fund Balance as of July 1, 2013. The UT Budget began FY 14 with an unaudited and undesignated Fund Balance of \$71,720.86.

D) Bids.

The following bids were awarded:

- 2003 Chevrolet Impala awarded to Merlin Faulkner for \$925.75;
- 2008 Ford Crown Vic awarded (tentatively) to Chicago Motors for \$1,007.00.

E) Silver Ridge Cemetery Petition.

The County Administrator reviewed issues surrounding the Silver Ridge Cemetery petition. The Public Works Director has conducted a visual audit of the contractor at the job site. To date, the County Administrator and Public Works Director find that all contractual obligations are being satisfied by the contractor. No action is recommended at this time.

F) Public Law 2013, Chapter 391.

The County Administrator reviewed some of the substantive changes with respect to this new retirement law affecting Participating Local Districts.

G) Other Items of Interest.

There were no other items of interest.

ART. 11. Other Business.

A) Maine Land Use Planning Commission (MLUPC) Meeting.

Commissioner Paul J. Underwood indicated that the MLUPC will be conducting a field trip and meeting to tour the lead (zinc) mine near Bathurst in northern New Brunswick, which will be shut down next March. Commissioner Underwood indicated that, if his colleagues had any questions in reference to this closure, he would be happy to discuss them with the appropriate mine officials.

ART. 12. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss personnel issues and paragraph (E) to discuss attorney/client deliberations.”

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve leave with pay for Vernon Ouellette beginning August 26, 2013 through September 24, 2013, and to further authorize the County Administrator to grant up to two (2) thirty (30) day extensions to the extend Mr. Ouellette has accrued leave to cover these extensions.

VOTE:

Motion voted on and passed.

ART. 13. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 7:20 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: August 21, 2013



Planning & Economic Development · Permitting · Project Management

MEMORANDUM

TO: DOUG BEAULIEU, COUNTY ADMINISTRATOR
FROM: NOEL MUSSON
SUBJECT: IRVING WOODLANDS CONCEPT PLAN – COUNTY COMMISSIONERS MEETING
DATE: AUGUST 20, 2013
CC: CONWAY ELKINS, HOLLIE UMPHREY, ANTHONY HOURIHAN, TERRY DEWAN

We are looking forward to our August 21 meeting with the County Commissioners to discuss the preliminary elements of the Concept Plan being developed by Irving Woodlands for their holdings around Long Lake, Mud Lake, Cross Lake and Square Lake. By way of background prior to our meeting I am attaching a draft map showing the preliminary location of the area that would be covered by the concept plan that can be distributed to the other participants.

Here are a few things to note about the plan and please keep in mind that the only a draft at this point and subject to change as we proceed with the planning process

- 1. 25-year Timeframe.** This will be the 6th concept plan reviewed by LUPC. Past approved concept plans have ranged been for 15 to 30 years in duration. The Concept Plan would most likely involve a 25-year time period, in keeping with the Land Use Planning Commission's (LUPC) guidelines for Concept Plans.
- 2. Color Coding.** The area of the Concept Plan is indicated by a dark line that encloses areas shaded in green, pink, or purple. The warm gray areas are Irving lands not included in the Concept Plan. The yellow areas are state properties. The white areas are private lands not in Irving ownership.
- 3. The purple color** indicates areas that are being considered for future development that may occur within the 25-year time frame. Many of these areas are adjacent to existing shoreline development (e.g., on Long Lake, Cross Lake, and the west side of Square Lake). As a concept plan, we will not be doing detailed plan for individual subdivisions, but rather indicate the general location for development opportunities and possible uses, knowing that a more formal subdivision approval process would be required at some point in the future.



4. The pink areas are being considered for community and economic development uses, and have been selected for their proximity to population bases (e.g., Sinclair), existing sewage treatment facility (Sinclair), and existing roads (Routes 161 and 162). No specific plans or uses have been developed for these areas at this point. It is our intent to work with local communities to identify needs that could be addressed on Irving's land with proper zoning. This would be an area where your thoughts and ideas would be very much appreciated.

5. The green area (the bulk of the land holdings) will remain as productive forestland and prohibit residential/commercial development activities during the life of the plan. We are also considering options for protecting sensitive natural resources through various mechanisms including conservation easements.

6. **Recreation Areas.** The map shows the location of existing recreation facilities (e.g., Long Lake beach, Cross Lake Boat Launch) as well as conceptual locations for future facilities.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 4, 2013 – 4:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE AUGUST 21, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. PROBATE STATEWIDE UNIFIED WEBSITE AND DOCKET MANAGEMENT SYSTEM.
(Joanne Carpenter)
- ART. 7. CONTRACT:
- 1) THREE (3) YEAR (7/1/2013 – 6/30/2016) FIRE PROTECTION AGREEMENT WITH THE TOWN OF BRIDGEWATER FOR THE UNORGANIZED TOWNSHIPS OF TDR2 AND T9R3 IN THE AMOUNTS OF \$1,300.00, \$1,339.00 AND \$1,379.00, RESPECTIVELY.
- ART. 8. APPROVAL OF COMMISSIONING OF NINE (9) CARIBOU POLICE DEPARTMENT OFFICERS AS DEPUTY SHERIFFS FOR THREE (3) YEARS (2013-2015) FOR ATV ENFORCEMENT DETAILS OUTSIDE THE CARIBOU CITY LIMITS.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) FY 14 JAIL BUDGET.
 - B) BID RESULTS.
 - C) MCCA CONVENTION 2014.
 - D) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

ROAD CLOSURE HEARING – FRIDAY - SEPTEMBER 6, 2013 – 12:00 NOON – HOULTON
MCCA CONVENTION – SEPTEMBER 13 – 15, 2013 – SUGARLOAF RESORT, FRANKLIN COUNTY
COUNTY COMMISSIONERS' MEETING – WEDNESDAY – SEPTEMBER 18, 2013 - 4:30 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 4, 2013 – 4:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (participated by teleconference)
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Joanne Carpenter, Register of Probate
Darlene Guy, Deputy Register of Probate
Rosemary Kulow, Maine County Commissioners' Association Executive Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:31 p.m.

Rosemary Kulow, MCCA Executive Director, was introduced and welcomed to our meeting.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 21, 2013 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the August 21, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 6. Probate Statewide Unified Website and Docket Management System. (Joanne Carpenter)

Joanne Carpenter had not yet arrived to the meeting so this item was revisited later in the agenda.

ART. 7. Contract:

- 1) Three (3) year (7/1/2013 – 6/30/2016) Fire Protection Agreement with the Town of Bridgewater for the Unorganized Township of TDR2 and T9R3 in the amounts of \$1,300.00, \$1,339.00, and \$1,379.00, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (7/1/2013 – 6/30/2016) Fire Protection Agreement with the Town of Bridgewater for the Unorganized Township of TDR2 and T9R3 in the amounts of \$1,300.00, \$1,339.00, and \$1,379.00, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 8. Approval of commissioning nine (9) Caribou Police Department Officers as deputy sheriffs for three (3) years (2013-2015) for ATV enforcement details outside the Caribou city limits.

Sheriff Madore recommended the County Commissioners approve the commissioning of the following nine (9) Caribou Police Department Officers as deputy sheriffs for three (3) years (2013-2015) for ATV enforcement details outside the Caribou city limits:

Sgt. Paul Vincent	Sgt. Mark Gahagan	PtIm. Kevin St. Peter
PtIm. Keith Ouellette	PtIm. Edward Dubie	PtIm. Corey Saucier
PtIm. Jay Trainer	PtIm. Chad Cochran	PtIm. Chad Foley

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to commission the following nine (9) Caribou Police Department Officers as deputy sheriffs for three (3) years (2013-2015) for ATV enforcement details outside the Caribou city limits:

Sgt. Paul Vincent	Sgt. Mark Gahagan	PtIm. Kevin St. Peter
PtIm. Keith Ouellette	PtIm. Edward Dubie	PtIm. Corey Saucier
PtIm. Jay Trainer	PtIm. Chad Cochran	PtIm. Chad Foley

VOTE:

Motion voted on and passed.

ART. 9. County Administrator’s report:

A) FY 14 Jail Budget.

The County Administrator reviewed a most recent submission of the Aroostook County Jail “Actual Need” Budget with the County Commissioners, Sheriff and Chief Deputy. He highlighted the changes made to this budget and indicated that the BOC’s action and directive on this item may result in political consequences with the Governor’s Office and the Maine Legislature.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the "Actual Need" Budget submitted for the Aroostook County Jail to the Board of Corrections as presented by the County Administrator.

B) Bid results.

The following bids were awarded:

- Public Safety Communications System Upgrade project was awarded to Aroostook Technologies, Inc. of Presque Isle.
- General Audit and Unorganized Territory Audit was awarded to Felch and Company for the following low bids:

	General Audit	UT Audit
2013	\$5,800.00*	-0-
2014	\$5,900.00*	\$2,850.00
2015	\$6,000.00*	\$2,950.00
2016	-0-	\$3,100.00

*Add \$1,000.00 for Single Audit OMB Circular A-133

- Corrections Audit was awarded to Chester Kearney and Company for the following low bid:

2014	\$ 900.00
2015	\$ 900.00
2016	\$ 900.00

C) MCCA Convention 2014.

The County Administrator indicated that Aroostook County has been one of the top sponsors of the MCCA Convention since 1990. Despite this, he and his staff would be happy to sponsor the conference in 2014, subject to approval by the Aroostook Board of County Commissions and the MCCA Board of Directors.

D) Other Items of Interest.

1) Workers' Compensation Experience Rating.

Our Experience Rating Modification as reported by the National Council on Compensation Insurance (NCCI) is .99.

2) Road Closure Hearing.

Because of a conflict with one of the County Commissioners, this hearing will be rescheduled to a later date.

3) Judicial Branch Prospective Rule Change.

The Judicial Branch is contemplating changing the timeframe an inmate may be held in custody from 48 hours to 72 hours before that same inmate needs to be brought before a judge. The County Administrator indicated that he does not support the rule change, and that seems to be the consensus of the BOC. Chief Deputy Crandall, however, provided a more thorough review of the matter, articulating both the pros and cons of the issue. This matter is not "cut and dry" and it seems that the

issue merits closer scrutiny by the MCCA and MSA. Sheriff Madore indicated he would poll the MSA on this matter.

4) Blue Ribbon Jail Commission

The County Administrator indicated that the Presiding Officers of the Maine Legislature have appointed county officials to this commission. The representation is stacked and it has essentially become a commission of central and southern Maine county officials. This is disappointing.

ART. 6. Probate Statewide Unified Website and Docket Management System. (Joanne Carpenter)

Joanne Carpenter, Register of Probate, provided an enlightening presentation on the Probate Statewide Unified Website and Docket Management System and the implementation of the software system (ICON) for all sixteen (16) counties. This bid was awarded to Marty Hahn, CEO of ICON, in 2006. This system has effectively automated the Probate System in the State of Maine. As recently as May of this year, e-filing has been implemented in Aroostook County. We have a state-of-the-art system in the probate courts because of the cooperation of various county officials throughout the state. And to add to this success story, this system was implemented in an extremely cost effective manner.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

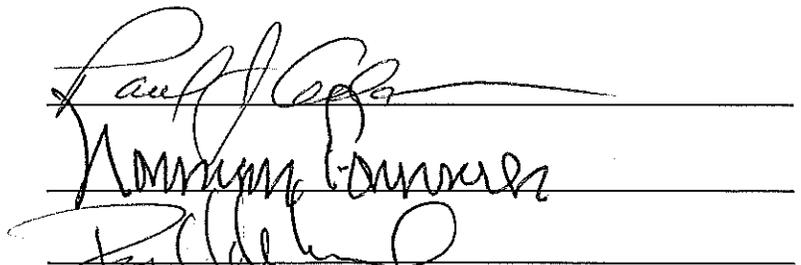
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 5:39 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



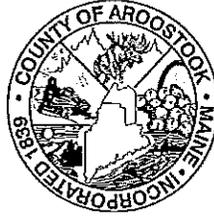
AROOSTOOK COUNTY COMMISSIONERS
DATE: September 4, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – OCTOBER 2, 2013 – 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE SEPTEMBER 4, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) MALT, SPIRITUOUS, VINOUS LIQUOR LICENSE RENEWAL FOR LONG LAKE SPORTING CLUB.
- ART. 6. APPROVAL OF PART-TIME DEPUTY SHERIFF.
- ART. 7. APPROVAL OF UPDATED FEE STRUCTURE FOR REGISTRY OF DEEDS.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) FY 14 BUDGET PROCESS UPDATE.
 - B) COUNTY TELECOMMUNICATIONS/ELECTRONICS LIST.
 - C) BOC/JAIL COMMISSION UPDATE.
 - D) MCCA/RISK POOL UPDATE.
 - E) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT.
 - F) NORTH LAKES FIRE & RESCUE SAFETY ENHANCEMENT GRANT APPLICATION.
 - G) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 16, 2013 – 4:30 P.M. – SINCLAIR FIRE
STATION

BUDGET WORK SESSION – TUESDAY – OCTOBER 22, 2013 – 11:00 A.M. – CARIBOU
BUDGET WORK SESSION – TUESDAY, OCTOBER 29, 2013 – 11:00 A.M. – CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 2, 2013 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:34 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 9 – Other Business – Bathurst Mining.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the September 4, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 4, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the September 4, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Malt, Spirituous, Vinous Liquor License Renewal for Long Lake Sporting Club.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Malt, Spirituous, Vinous Liquor License Renewal for Long Lake Sporting Club.

VOTE:

Motion voted on and passed.

ART. 6. Approval of part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Galen Wright of Houlton as part-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Galen Wright of Houlton as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 7. Approval of Updated Fee Structure for Registry of Deeds.

The County Administrator advised that, as a result of P.L. 2013, Chapter 370, the fee structure for the Registry of Deeds needs to be amended. The County Administrator reviewed the proposed, modified fee structure and recommended that the County Commissioners approve this recommendation. (Attachment I – 2 Documents)

The County Administrator further advised that our two (2) Registers support the changes.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the fee schedule as recommended.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

A) FY 14 Budget Process Update.

The County Administrator indicated that he is recommending a 2014 County Budget with a 0% tax increase. He indicated that there may be options, assuming the County Commissioners are in agreement, to make minor tweaks to the budget that could result in a slight decrease in the tax component of next year's budget.

The FY 15 Unorganized Territory Budget is shaping up to have a modest overall increase of approximately 2%, with a proposed tax increase of 1.9%. The UT Budget is extremely close to the bone.

B) County Telecommunications/Electronics List.

The County Administrator reviewed this equipment list with the County Commissioners. This asset inventory list would have cost the County \$3,500.00 to compile by an outside contractor. Kudos goes out to Bryan Jandreau, Facilities Manager, for absorbing this project within the confines of his workload and saving the County \$3,500.00.

C) BOC/Jail Commission Update.

There is nothing to report on the BOC at the present time. However, the Jail Commission is up and running. It is chaired by David Flannigan, former Chief Executive Officer of Central Maine Power. There will be a public hearing this Friday (October 4, 2013) in Augusta to hear concerns about the coordinated correctional system. We will have a presence at that meeting. Chief Deputy Darrell Crandall has already communicated with Mr. Flannigan and Sheriff Joel Merry of Sagadahoc County regarding our operational and financial concerns.

D) MCCA/Risk Pool Update.

Risk Pool Meeting – Commissioner Norman L. Fournier indicated that Aroostook County received a check for \$1,250.00 for safe driving credits. Eight (8) counties were tied for first place and received this award. During the next Risk Pool Meeting, the directors will spend considerable time determining whether Probate Judges should be covered under the Risk Pool's coverage document.

MCCA Meeting – Commissioner Fournier advised that 90% of the agenda was devoted to listening to Governor LePage's thoughts on consolidated services. Governor LePage believes that county government should be responsible for the following services to communities in each of their respective counties: road maintenance; public safety; fire protection and ambulance. He challenged the MCCA to work with towns to reduce costs.

Regarding the county jail situation, the Governor indicated "fix it or I will".

The rest of the agenda was tabled; therefore, there was no decision on who will host the next MCCA Convention for 2014.

E) Maine Municipal Employees Health Trust (MMEHT) Health Claims Experience Report.

The County Administrator reviewed the second quarter Claims Report for 2013, advising that the loss ratio is 51%.

F) North Lakes Fire & Rescue Safety Enhancement Grant Application.

The County Administrator advised that Darren Woods, Public Safety Coordinator, has applied for a Safety Enhancement Grant for North Lakes Fire & Rescue for three (3) sets of firefighter personal protective equipment.

G) Other Items of Interest.

1) Jail Occupancy License.

The County Administrator advised that a new Jail Occupancy License was issued on September 19, 2013. We are pleased with the Sheriff's Department's quick turn-around on correcting our jail inspection deficiencies.

2) Jail Inspection.

The County Administrator distributed the most recent copy of the Jail Inspection Action Plan from the Maintenance Department for the County Commissioners' review.

3) EDP Renewables.

EDP is the successor company to Horizon Wind Energy. They are planning a wind project in the area of Number Nine Mountain and Lake. A meeting was held September 27, 2013 at Northern Maine Development Commission to discuss their interest in Tax Increment Financing (TIF). More information will follow in the future.

ART. 9. Other Business.

Bathurst Mining.

Commissioner Paul Underwood reported on a recent field trip that a delegation from the Maine Land Use Planning Commission took from September 9, 2013 to September 11, 2013, to review various mines in the Bathurst area. The field trip included a tour of the following four (4) mines: Brunswick #12; Restigouche; Halfmile and Health Steele A,B,C,D. The purpose of the trip was to assess the impact that potential mining in Aroostook could have on both the environment and rezoning.

ART. 10. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel issue."

VOTE:

Motion voted on and passed.

Upon returning to open session, no motion was made.

ART. 11. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

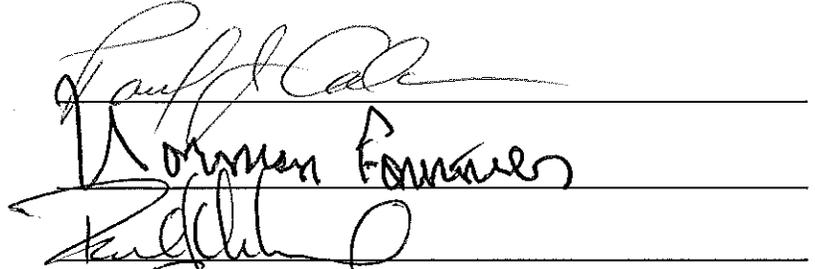
Motion voted on and passed.

Meeting adjourned at 6:10 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: October 2, 2013

County of Aroostook**COMMISSIONERS' OFFICE****COUNTY ADMINISTRATOR**

DOUGLAS F. BEAULIEU

**COUNTY COMMISSIONERS**PAUL J. ADAMS
HOULTONNORMAN L. FOURNIER
WALLAGRASSPAUL J. UNDERWOOD
PRESQUE ISLE

Aroostook County Registry of Deeds Fee Structure

To comply with P.L. 2013, Chapter 370, the COUNTY OF AROOSTOOK has implemented changes to its fee structure.

The fee structure for recording documents is as follows:

1. **To Record Mylar Plans** - \$24.00 to record plans - \$21.00 for municipalities to record plans.
2. **To Record Deeds** - \$22.00 for the first page and \$2.00 for each additional page - \$19.00 for municipalities and \$2.00 for each additional page. The first 4 names on the document are included in the recording fee, and \$1.00 for each additional name. The first marginal reference is included in the recording fee; each additional marginal reference is \$13.00.
3. **Transfer Tax** - Remains unchanged at \$4.40/\$1000.00
4. **To Obtain a Hard Copy of a Deed** - Prices: 25¢ per page (if requester makes copy); 50¢ per page if Registry makes copy; \$1.00 per page for mailed copy; \$5.00 per page for engineering copies; \$6.00 per page for mailed engineering copies.
5. **Downloads of 1,000 or More Consecutive Electronic Images or Electronic Abstracts for a County Registry of Deeds** - 5¢ per image or electronic abstract.

Modified 10/2/2013
Enacted 10/9/2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

Aroostook County Registry of Deeds On-Line Fee Structure

To comply with P.L. 2013, Chapter 370, the COUNTY OF AROOSTOOK has implemented changes to its on-line fee structure.

The fee structure for the on-line service is as follows:

- 1) An annual fee of \$200 will allow a subscriber to print land records in both registries in Aroostook County;
- 2) If a subscriber chooses to print land records from only one (1) registry, the annual fee will be \$100;
- 3) The annual fee is waived for government entities such as the State of Maine, municipalities and/or county government;
- 4) The first 500 images or electronic abstracts that a person prints in a calendar year are free; however, 50¢ per page must be paid after the first 500 images or electronic abstracts in that same calendar year;
- 5) Government entities shall also be assessed a fee in accordance with paragraph 4 above;
- 6) Subscribers of this internet service shall not be assessed an additional fee to search records.

Adopted 9/7/2005
Modified 10/19/2005
Modified 3/3/2010
Modified 3/17/2010
Modified 11/7/2012
Modified 10/2/2013
Enacted 10/9/2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 16, 2013 – 4:30 P.M. –
SINCLAIR FIRE STATION - SINCLAIR

4:30 P.M. - ELECTION OF TWO (2) TRUSTEES FOR THE SINCLAIR SANITARY DISTRICT
BOARD OF TRUSTEES. (COUNTY COMMISSIONERS' MEETING TO FOLLOW.)

ART. 1. CALL TO ORDER.

ART. 2. PUBLIC COMMENT PERIOD.

ART. 3. APPROVAL OF AGENDA.

ART. 4. APPROVAL OF MINUTES OF THE OCTOBER 2, 2013 COUNTY COMMISSIONERS' MEETING.

ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.

ART. 6. CONTRACT:

THREE (3) YEAR (11/11/2013 – 11/30/2016) LEASE AGREEMENT WITH THE STATE OF MAINE,
DEPARTMENT OF PUBLIC SAFETY, MAINE DRUG ENFORCEMENT AGENCY IN THE AMOUNT
OF \$10,800.00, ANNUALLY.

ART. 7. SHERIFF'S DEPARTMENT APPOINTMENTS:

- A) RECOMMISSIONING OF ONE (1) FULL-TIME DEPUTY SHERIFF.
- B) APPROVAL OF ONE (1) PART-TIME DEPUTY SHERIFF.
- C) APPROVAL OF ONE (1) PART-TIME TRANSPORT/CORRECTIONS OFFICER.

ART. 8. APPROVAL OF EMERGENCY MANAGEMENT AGENCY DIRECTOR.

ART. 9. COUNTY ADMINISTRATOR'S REPORT:

- A) BOARD OF CORRECTIONS (BOC).
- B) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA)/ RISK POOL UPDATE.
- C) SINCLAIR SOLID WASTE TRANSFER STATION.
- D) 2012 ELECTRICAL USAGE DATA.
- E) OTHER ITEMS OF INTEREST.

- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETINGS

BUDGET WORK SESSION - TUESDAY, OCTOBER 22, 2013 – 11:00 A.M. – CARIBOU
BUDGET WORK SESSION – TUESDAY, OCTOBER 29, 2013 – 11:00 A.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING - WEDNESDAY - NOVEMBER 6, 2013 - 4:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 16, 2013 - 4:30 P.M. –
SINCLAIR FIRE STATION - SINCLAIR**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Paul Bernier, Public Works Director
Darren Woods, Public Safety Coordinator

ART. 1. Following the election of the Sinclair Sanitary District Board of Directors, Chairperson Paul J. Adams called the meeting to order at 4:55 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the October 2, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 2, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the October 2, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 6. Contract:

Three (3) year (11/11/2013 – 11/30/2016) Lease Agreement with the State of Maine, Department of Public Safety, Maine Drug Enforcement Agency in the amount of \$10,800.00, annually.

The County Administrator credited Darrell Crandall, Chief Deputy, for being the catalyst in securing this lease agreement, along with Bryan Jandreau, Facilities Manager, for negotiating the particulars of the contract. The County Administrator recommended that the County Commissioners approve this lease in the amount of \$10,800.00, annually.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (11/11/2013 – 11/30/2016) Lease Agreement with the State of Maine, Department of Public Safety, Maine Drug Enforcement Agency in the amount of \$10,800.00, annually.

VOTE:

Motion voted on and passed.

ART. 7. Sheriff's Department Appointments:

A) Recommissioning of one (1) full-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the recommissioning of Shawn VanTasel as full-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommissioning of Shawn Van Tasel as full-time deputy sheriff.

VOTE:

Motion voted on and passed.

B) Approval of one (1) part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Erica Pelletier of Littleton as part-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Erica Pelletier of Littleton as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

C) Approval of one (1) part-time transport/corrections officer.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Mark Herring of Houlton as part-time transport/corrections officer.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Mark Herring of Houlton as part-time transport/corrections officer.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Aroostook County Emergency Management Agency Director.

The County Administrator indicated that this was Mr. Woods' evening; however, he would be remiss if he didn't give credit and acknowledgement to Vern Ouellette, who has done an exceptional job organizing, establishing, and running our EMA Office over the last fifteen (15) years.

The County Administrator provided a review of Mr. Woods' background, experience and training for the position. During Mr. Ouellette's absence, Mr. Woods assumed the role of Acting Director in a seamless fashion. The County Administrator recommended that the County Commissioners approve the promotion of Mr. Woods for the Director's position, without hesitation.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the promotion of Darren Woods as EMA Director.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Board of Corrections (BOC).

The County Administrator indicated that he participated in a personally frustrating BOC Meeting yesterday (October 15, 2013) in Augusta. He distributed some of the financial handouts, which were provided to the board, and reviewed them with the County Commissioners. He also reviewed a draft legislative amendment from the Maine Municipal Association (MMA), which would reduce board membership from nine (9) members to five (5) members, and, more specifically, reduce county representation from four (4) members to one (1) member. The proposed bill would also require counties to send their tax cap money, attributable to jail operations, to the BOC. These are substantive changes to the BOC and the counties should be alarmed by the same.

B) Maine County Commissioners' Association (MCCA) and Risk Pool Update.

Rick Pool Meeting – Commissioner Norman L. Fournier reported that the Risk Pool is financially stable; Safe Driving credit were awarded (Aroostook County was a recipient); various trainings to corrections, law enforcement and administrative staff have been completed; Pool's reinsurance cost is being negotiated; and the Risk Pool Directors decided to provide coverage to Probate Judges, effective January 1, 2014.

MCCA Meeting – Commissioner Norman L. Fournier reported that York County will be hosting the 2014 annual convention; extensive discussion followed on the jail study commission, with discussion on options that may be available to county government regarding funding for jails.

C) Sinclair Solid Waste Transfer Station.

The County Administrator advised that the Sinclair Solid Waste Transfer Station passed the DEP Facility Compliance Inspection.

D) 2012 Electrical Usage Date.

The County Administrator reviewed the electrical usage of our various facilities with the County Commissioners. The Stimulus Grant that we acquired through the Federal Government clearly had a positive impact on reducing our electrical usage.

E) Other Items of Interest.

There were no other items of interest.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

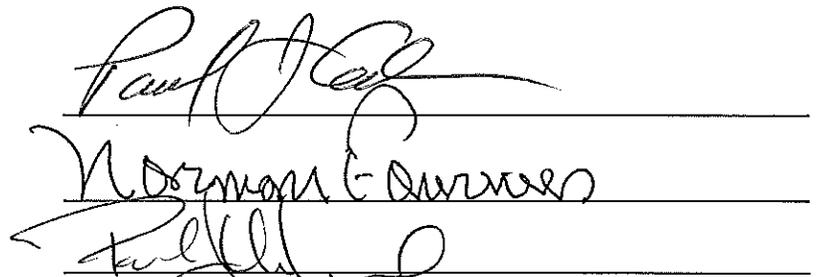
Motion voted on and passed.

Meeting adjourned at 5:47 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: October 16, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 6, 2013 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE OCTOBER 16, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. CONTRACTS:
- A) ONE (1) YEAR (1/1/2014 – 12/31/2014) AMBULANCE SERVICE AGREEMENT WITH THE CITY OF CARIBOU FOR THE UNORGANIZED TOWNSHIP OF CONNOR IN THE AMOUNT OF \$5,027.00.
 - B) ONE (1) YEAR (1/1/2014 – 12/31/2014) AMBULANCE SERVICE AGREEMENT WITH THE CITY OF CARIBOU FOR THE UNORGANIZED TOWNSHIP OF MADAWASKA LAKE IN THE AMOUNT OF \$1,210.00.
 - C) ONE (1) YEAR (7/1/2013 – 6/30/2014) SNOW REMOVAL CONTRACT WITH OXBOW PLANTATION FOR T9R5 IN THE AMOUNT OF \$23,885.00.
- ART. 7. APPROVAL OF ONE (1) PART-TIME DISPATCHER.
- ART. 8. APPROVAL OF 2014 COMMISSIONERS' MEETING SCHEDULE.
- ART. 9. APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTORS.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE DEPARTMENT OF CORRECTIONS COMPLIANCE LETTER.
 - B) 2013 BIENNIUM JAIL INSPECTION ACTION PLAN.
 - C) WIND TAX INCREMENT FINANCING (TIF) LEGAL COUNSEL.
-

- D) NORTH LAKES FIRE AND RESCUE GRANT FUNDING PURCHASE.
- E) 2014 BUDGET PROCESS UPDATE.
- F) JAIL COMMISSION UPDATE.
- G) OTHER ITEMS OF INTEREST.

ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION.

ART. 13. ADJOURNMENT.

NEXT MEETING

FINANCE COMMITTEE BUDGET WORKSHOP, TUESDAY, NOVEMBER 12, 2013 – 10:00 A.M. - CARIBOU
BUDGET PUBLIC HEARING – TUESDAY, NOVEMBER 19, 2013 – 4:30 P.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY – NOVEMBER 20, 2013 - 4:30 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 6, 2013 – 4:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:40 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 16, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the October, 16, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Contracts:

- A) One (1) year (1/1/2014 – 12/31/2014) Ambulance Service Agreement with the City of Caribou for the Unorganized Township of Connor in the amount of \$5,027.00.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year (1/1/2014 – 12/31/2014) Ambulance Service Agreement with the City of Caribou for the Unorganized Township of Connor in the amount of \$5,027.00, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- B) One (1) year (1/1/2014 – 12/31/2014) Ambulance Service Agreement with the City of Caribou for the Unorganized Township of Madawaska Lake in the amount of \$1,210.00.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year (1/1/2014 – 12/31/2014) Ambulance Service Agreement with the City of Caribou for the Unorganized Township of Madawaska Lake in the amount of \$1,210.00, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- C) One (1) year (7/1/2013 – 6/30/2014) Snow Removal Contract with Oxbow Plantation for T9R5 in the amount of \$23,885.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year (7/1/2013 – 6/30/2014) Snow Removal Contract with Oxbow Plantation for T9R5 in the amount of \$23,885.00, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- ART. 7. Approval of one (1) part-time dispatcher.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Bobbie McAtee of Linneus as part-time dispatcher.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Bobbie McAtee of Linneus as part-time dispatcher.

VOTE:

Motion voted on and passed.

- ART. 8. Approval of 2014 Commissioners' Meeting Schedule.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the 2014 Commissioners' Meeting schedule as presented.

VOTE:

Motion voted on and passed.

ART. 9. Approval of Aroostook County Action Program (ACAP) Board of Directors.

The County Administrator, on behalf of Connie Sandstrom, Executive Director of the Aroostook County Action Program (ACAP), recommended that the County Commissioners approve the following individuals to serve a one (1) year term on the ACAP Board of Directors:

Otis Smith, Director, Houlton/Hodgdon Adult Education
Paul Underwood, Commissioner, Aroostook County Commissioners' Office
Gary Sanfacon, Juvenile Community Corrections Officer, Department of Corrections
Dan MacDonald, Director, Caribou Adult Education
Margaret White, Principal, Southern Aroostook Community School
Lt. Daniel Pelletier, Deputy Chief of Police, Houlton Police Department
Sheri Stone, Clerk, Town of Stockholm

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the slate of individuals as recommended by Connie Sandstrom to serve a one (1) year term as ACAP Directors.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's report:

A) Maine Department of Corrections Compliance Letter.

The County Administrator reported that a recent Department of Corrections (DOC) Compliance Report regarding Secure Confinement of Juveniles passed with no adverse findings.

B) 2013 Biennial Jail Inspection Action Plan.

The County Administrator indicated that Dorm Room 19 in the jail was completely painted with inmate labor. The inmates did an excellent job.

C) Wind Tax Increment Financing (TIF) Legal Counsel.

The County Administrator reported that he recently secured the services of Attorney Erik Stumpf of Rudman Winchell out of Bangor, Maine. Mr. Stumpf is proficient in the practice of wind farm projects and will assist the County is negotiating a potential Wind TIF.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the County Administrator to execute a letter of engagement with Rudman Winchell.

VOTE:

Motion voted on and passed.

On another front, the County Administrator indicated that he negotiated a \$25,000.00 contribution from EDP Renewables regarding attorney fee reimbursement for a potential Wind TIF and Community Benefits Agreement for the proposed Number Nine Mountain Wind Project. He will be executing this agreement shortly.

D) North Lakes Fire and Rescue Grant Funding Purchase.

The County Administrator advised that Darren Woods, EMA Director, was able to secure grant funding through the Fisher Foundation for a 2008 Yamaha Rhino side-by-side for \$4,700.00, to be used by North Lakes Fire and Rescue.

E) 2014 Budget Process Update.

The County Administrator indicated that adjustments had been made to both budgets as a result of the two (2) County Commissioners' Budget Workshops held on October 22, 2013 and October 29, 2013. Since the budget workshops, we have been advised that our health insurance premium will increase 2% for next year. After some deliberation, the County Commissioners decided to let the Finance Committee decide whether the budget should be re-calculated to reflect the change, from an anticipated increase of 7% to an actual figure of 2%.

F) Jail Commission Update.

Chief Deputy Darrell Crandall reviewed the three (3) plans that are under consideration by the Jail Commission. These proposals include: Regional Jail Concept; Baldacci Proposal (to strengthen BOC and allow the counties to recoup needed revenue through the property tax); and, State Takeover.

The committee was also polled on its preferences regarding a cornucopia of options, which did not appear to tie-in to any of the options above. These results will be tabulated and presented to the Committee at the next meeting.

G) Other Items of Interest.

1) Deeds Update.

The County Administrator advised that inquiries have been made to the Northern Registry regarding the utilization of camera and scanners to copy records within the registry. The initial response to that request was denied. Both registers do not support allowing this practice to occur. It would circumvent the law, which allows the various registries to collect copy fees in certain situations.

Through consensus, the County Commissioners support the current administrative practice in place, which does not allow the use of computers, scanners and cameras within the registries to copy documents.

2) December 18, 2013 County Commissioners' Meeting.

The December 18, 2013 County Commissioners' Meeting has been changed to Thursday, December 19, 2013.

3) BOC/Jail Bill summary.

The County Administrator reviewed the political dynamics of some BOC related legislation with the County Commissioners. The upcoming legislative session will be very interesting.

ART. 11. Other Business.

There was no other business to discuss.

ART. 12. Executive Session.

There were no items to discuss in executive session.

ART. 13. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

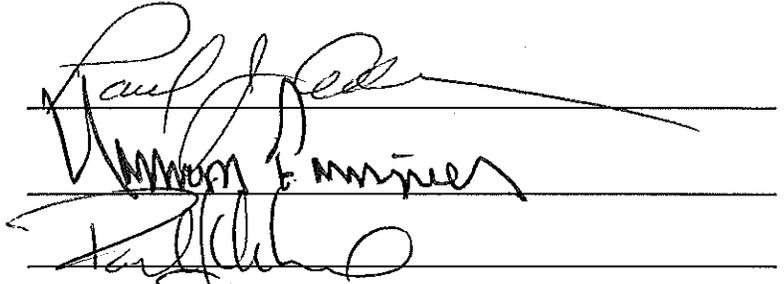
Meeting adjourned at 5:45 p.m.

Following adjournment, the County Commissioners proceeded to the County Jail for a tour of the facility with the Sheriff and Chief Deputy.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: November 6, 2013

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, NOVEMBER 20, 2013 - 4:30 P.M. - REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE NOVEMBER 6, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. ELECTION OF OFFICER/REPRESENTATIVE TO MCCA AND RISK POOL BOARD OF DIRECTORS.
- ART. 7. CONTRACT:
 - A) FIVE (5) YEAR (7/1/2014 – 6/30/2019) SEPTAGE DISPOSAL CONTRACT WITH JANE RICCI FOR THE UNORGANIZED TERRITORY OF SOUTHERN AROOSTOOK COUNTY IN THE AMOUNTS OF \$1,957.00, \$2016.00, \$2076.00, \$2,138.00, AND \$2,202.00, RESPECTIVELY.
- ART. 8. APPROVAL TO HIRE FULL-TIME PUBLIC SAFETY COORDINATOR.
- ART. 9. APPROVAL OF AGREEMENT WITH EDP RENEWABLES TO REIMBURSE LEGAL COSTS FOR PROPOSED WIND TIF FOR NUMBER NINE MOUNTAIN PROJECT.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOARD OF CORRECTIONS (BOC) UPDATE.
 - B) MCCA/RISK POOL MEETING UPDATE.
 - C) AROOSTOOK COUNTY 2013 HOMELAND SECURITY BUDGET REQUEST.
 - D) MAINE FOREST SERVICE GRANT APPLICATION.
 - E) OTHER ITEMS OF INTEREST.

ART. 11 OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION.

ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' SPECIAL MEETING – DECEMBER 2, 2013 – 12:00 NOON - HOULTON
COUNTY COMMISSIONERS' MEETING – DECEMBER 4, 2013– 4:30 P.M. – CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING – MONDAY, DECEMBER 2, 2013 – 12:00 NOON – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Attorney Eric Stumpf, Rudman Winchell
Representatives from EDP Renewables

ART. 1. Chairperson Paul J. Adams called the meeting to order at 12:05 p.m.

ART. 2. Public Comment Period.

Chairperson Paul J. Adams read a brief statement regarding the purpose of the meeting and that public comment would only be entertained if it was relevant to Art. 5. As such, there was no public comment.

ART. 3. Approval of agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

ART. 5. General Background Information on Tax Increment Financing (TIF), Community Benefit Agreements and Wind TIF's in the Unorganized Territory.

Introductions were made of the various individuals in the room and Attorney Erik Stumpf, who represents the County of Aroostook in the negotiation of a possible Wind TIF and Community Benefit Agreement with EDP Renewables for the Number Nine Mountain Project, was given the floor.

Attorney Stumpf distributed an informational packet to the County Commissioners and staff and essentially reviewed the contents of the same. His review included, but was not limited to, the following: TIF statute and Community Benefit Agreements in Maine; the significance of Credit Enhancement Agreements as they relate to TIFs; "What is a TIF" document; and, review of various Wind TIFs in Maine, for both municipalities and the unorganized territory.

Attorney Stumpf also entertained various questions and comments from the County Commissioners and staff.

ART. 6. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (C) to discuss different economic development options."

VOTE:

Motion voted on and passed.

At the conclusion of executive session, there was no action taken by the County Commissioners. However, the County Commissioners agreed that they will continue to review and get educated on the purpose of this meeting, so they can give Attorney Stumpfel guidance on a future course of action on Article 5.

ART. 7. Adjournment.

MOTION:

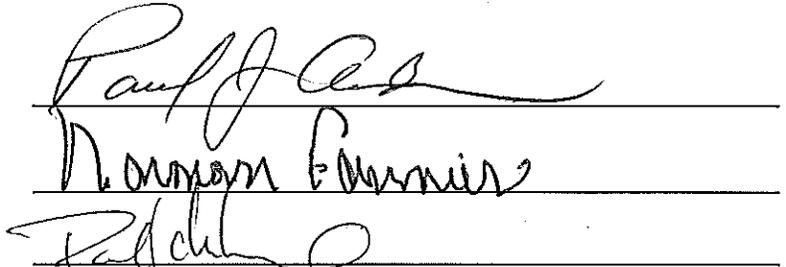
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 1:55 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: December 2, 2013

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, DECEMBER 5,
2012– 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
James P. Madore, Sheriff
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the November 21, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 21, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 21, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Appointment to Sinclair Sanitary District Board of Trustees.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointment of Andrew Bouchard as Trustee for the Sinclair Sanitary District as recommended by the Sinclair Sanitary District Trustees.

VOTE:

Motion voted on and passed.

ART. 6. Approval of Accounting and Financial Practices and Procedures Manual.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Accounting and Financial Practices and Procedures Manual.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

A) Maine Municipal Association (MMA) Workers' Compensation Fund.

The County Administrator reviewed the benefits received during 2012 for the Workers' Compensation Fund. He indicated that we have been awarded a \$2,000.00 Safety Enhancement Grant for turn-out gear for firefighters. This award was not included the report.

B) Maine Land Use Planning Commission "Letter of Interest" Request.

The County Administrator indicated that Northern Maine Development Commission (NMDC) provided the County with a draft copy of a "Letter of Interest" they will be sending to the Maine Land Use Planning Commission (MLUPC). Consistent with the County of Aroostook's approach, they are recommending that Aroostook County be defined as a region, for planning and zoning purposes. NMDC proposes a budget of \$150,000.00, over a three (3) year period, to complete this project. They also propose to hire a Senior Planner to complete the bulk of the work. The County of Aroostook supports NMDC's proposal.

C) Other Items of Interest.

1. Christmas Eve.

The County Administrator advised the County Commissioners that the State will be closing offices at noon on Christmas Eve and reminded the County Commissioners that the County follows State policy for non-union personnel. Therefore, the County will be closing the administrative offices at noon on December 24, 2012, in observance of Christmas.

There were no objections noted.

2. Employee Holiday Luncheons.

The County Administrator reminded the County Commissioners of the holiday luncheons on Friday, December 7th in Caribou at noon and in Houlton from 2:00 to 4:00 p.m.; he invited and encouraged the commissioners to attend.

3. Scheduling of Tax Abatement.

The County Commissioners tentatively scheduled a Tax Abatement Hearing for Thursday, December 27, 2012 at 12:00 noon.

ART. 8. Other Business.

Resignation from MCCA/Risk Pool.

Commissioner Paul J. Underwood announced his resignation as Aroostook County's representative to the MCCA/Risk Pool.

MOTION:

Motion by Paul J. Adams and seconded by Paul J. Underwood to appoint Norman L. Fournier as Aroostook County's representative to the MCCA/Risk Pool, with Paul J. Underwood as an alternate.

VOTE:

Motion voted on and passed. Commissioner Norman L. Fournier abstained from the vote.

Sheriff James P. Madore announced that Cliff Slauenwhite passed away and that he will be attending the funeral services. Mr. Slauenwhite was a dedicated County employee and a good person.

ART. 9. Executive Session.

There were no items to discuss in executive session.

ART. 10. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

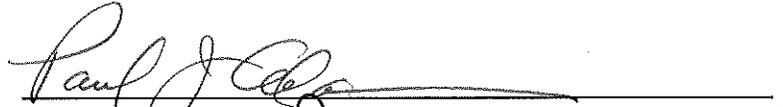
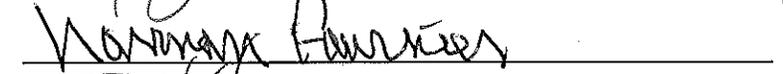
Motion voted on and passed.

The meeting adjourned at 6:01 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator


AROOSTOOK COUNTY COMMISSIONERS
DATE: December 5, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING – FRIDAY, DECEMBER 13, 2013 –
12:00 NOON – ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE DECEMBER 2, 2013 COUNTY COMMISSIONERS' SPECIAL MEETING.
- ART. 5. APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. APPROVAL TO HIRE ONE (1) PART-TIME MAINTENANCE EMPLOYEE FOR HOULTON COMPLEX.
- ART. 7. INFORMATIONAL MEETING ON AFFORDABLE CARE ACT REQUIREMENTS.
- ART. 8. PROPOSED CHANGES TO PERSONNEL POLICY.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 19, 2013 - 4:30 P.M. - HOULTON

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – THURSDAY, DECEMBER 19, 2013 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE NOVEMBER 20, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) OVERLOAD WEIGHT LIMIT AGREEMENT WITH THE MAINE DEPARTMENT OF TRANSPORTATION (MDOT).
- ART. 6. BIDS:
 - A) ONE (1) FULL SIZE PICK-UP FOR SHERIFF'S OFFICE.
- ART. 7. APPROVAL OF FIVE (5) PART-TIME CORRECTIONS OFFICERS.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
 - A) MAINE COUNTY COMMISSIONERS' ASSOCIATION/RISK POOL UPDATE.
 - B) ONE MAINE ONE SYSTEM (STATE BOARD OF CORRECTIONS AND THE UNIFIED COUNTY CORRECTIONS SYSTEM).
 - C) TECHNICAL ASSISTANCE REPORT FOR THE MAINE BOARD OF CORRECTIONS.
 - D) LD 502.
 - E) PAINTING OF JAIL BY INMATES.
 - F) SAFETY ENHANCEMENT GRANT.
 - G) NORTH LAKES FIRE AND RESCUE FEDERAL GRANT APPLICATIONS.
 - H) NORTH LAKES FIRE AND RESCUE SNOWSLED PURCHASE.
 - I) MAINE MUNICIPAL ASSOCIATION RISK MANAGEMENT SERVICES MEMBERSHIP REPORT.

- J) WALL STREET JOURNAL REPORTER JON CAMP.
- K) EMINENT DOMAIN APPEALS.
- L) OTHER ITEMS OF INTEREST.

ART. 9. OTHER BUSINESS.

ART. 10. EXECUTIVE SESSION.

ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING – TUESDAY – JANUARY 7, 2014 –
12:00 - NOON - HOULTON

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 19, 2013 – 4:30 P.M.
– SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE NOVEMBER 20, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) OVERLOAD WEIGHT LIMIT AGREEMENT WITH THE MAINE DEPARTMENT OF TRANSPORTATION (MDOT).
- ART. 6. BIDS:
- A) ONE (1) FULL SIZE PICK-UP FOR SHERIFF'S OFFICE.
- ART. 7. APPROVAL OF FIVE (5) PART-TIME CORRECTIONS OFFICERS.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE COUNTY COMMISSIONERS' ASSOCIATION/RISK POOL UPDATE.
 - B) ONE MAINE ONE SYSTEM (STATE BOARD OF CORRECTIONS AND THE UNIFIED COUNTY CORRECTIONS SYSTEM).
 - C) TECHNICAL ASSISTANCE REPORT FOR THE MAINE BOARD OF CORRECTIONS.
 - D) LD 502.
 - E) PAINTING OF JAIL BY INMATES.
 - F) SAFETY ENHANCEMENT GRANT.
 - G) NORTH LAKES FIRE AND RESCUE FEDERAL GRANT APPLICATIONS.
 - H) NORTH LAKES FIRE AND RESCUE SNOWSLED PURCHASE.
 - I) MAINE MUNICIPAL ASSOCIATION RISK MANAGEMENT SERVICES MEMBERSHIP REPORT.

- J) WALL STREET JOURNAL REPORTER JON CAMP.
- K) EMINENT DOMAIN APPEALS.
- L) OTHER ITEMS OF INTEREST.

ART. 9. OTHER BUSINESS.

ART. 10. EXECUTIVE SESSION.

ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING – TUESDAY – JANUARY 7, 2014 –
12:00 - NOON - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 19, 2012 - 5:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James Madore, Sheriff
Paul Bernier, Public Works Director
Darren Woods, Public Safety Coordinator
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:32 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the December 5, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 5, 2012 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the December 5, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

C) Liquor License Renewal for Jules M. St. Peter, D/B/A St. Peter's Country Store.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Malt Liquor License renewal for St. Peter's Country Store.

VOTE:

Motion voted on and passed.

ART. 5. Review of December 31, 2011 County General Fund and June 30, 2012 Unorganized Territory Fund Audits. (Peter Davis, CPA)

Peter Davis, CPA, presented a review of both the December 31, 2011 County General Fund and June 30, 2012 Unorganized Territory Fund Audits. He indicated that our system of accounts and controls was very good. Both audits received an unqualified opinion, which means that there were no adverse findings.

ART. 6. Approval of North Lakes Fire and Rescue Promotions.

Darren Woods, Chief, North Lakes Fire and Rescue, distributed a handout and reviewed that document with the County Commissioners. He indicated that he was changing his operational structure so that firefighters would no longer be assigned to stations, with the goal to create a "one department" structure and mindset. However, he indicated that he would still be assigning officers to stations, to assure that the buildings/trucks/equipment would be properly cared for.

He further indicated that he would be recommending the following individuals for promotions:

Kirk Ward – Captain to Assistant Chief, Madawaska Lake Station;
Harold Olmstead – Firefighter to Captain, Madawaska Lake Station;
Dan Forbes – Firefighter to Lieutenant, Sinclair Station;
Jesse Belanger – Firefighter to Lieutenant, Madawaska Lake Station;
Bryan Forbes – Firefighter to Safety Officer, Department Safety Officer for all Departments.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the promotions as presented by Chief Woods.

VOTE:

Motion voted on and passed.

ART. 7. Appointment of Public Access Officer for Aroostook County Government.

The County Administrator indicated that the Maine Legislature reformed the Freedom of Access Laws. Each governmental subdivision within the State of Maine needs to designate a Public Access Officer. Since the County Administrator has essentially assumed this role for the last ten (10) years, he indicated that it only makes sense to designate him as the Public Access Officer for Aroostook County Government.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to designate Douglas F. Beaulieu, County Administrator, as the Public Access Officer for Aroostook County Government.

VOTE:

Motion voted on and passed.

ART. 8. Bids:

A) Houlton Superior Court Hallway Floor Replacement.

Bids were received from the following companies:

Furniture & Floors North Houlton, Maine	\$16,150.00
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Dunn Furniture Houlton, Maine	\$16,836.00
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Commissioner Paul J. Adams asked if any thought or consideration had been given to explore whether or not the hardwood floors under the current laminate floor could be refinished. The County Administrator indicated that he didn't know for certain if this option has been explored, but given the Facilities Manager's disposition, it is likely that he considered all options. Commissioner Paul J. Underwood opinioned that refinishing the floor under the existing floor could be costly and potentially problematic.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) BOC Update.

While the County Administrator was unable to attend the most recent BOC Meeting, he indicated that he received a briefing both before and after the same from Executive Director Michael Tausek. It is likely that the BOC request for FY13 Supplemental funding will not be approved. It is also likely that new funding for FY14 & 15 will not be approved as well. The County Administrator anticipates tough financial times ahead for the county and regional jail system. He also indicated that he was recently asked to serve as member on the Budget Focus Group. He had indicated that he would serve, if asked.

B) MCCA/Risk Pool Update.

Commissioner Fournier provided an update on Risk Pool business. He indicated that our assessment for 2013 would increase by a modest 1.7%; that the Risk Pool supported a motion to increase excess liability insurance by another \$1,000,000.00; that the Risk Pool would be moving to a web based paperless

system; that the “strip search” issue had made its way to the U.S. Supreme Court and that the court took a more liberal interpretation of when strip searches are allowed.

On the MCCA front, Commissioner Fournier reported that, because of Tim Leet’s imminent departure, the MCCA appointed a Selection Committee with Commissioner Peter Baldacci as chair. Additionally, MCCA has hired an administrative assistant. There was also an update on MCCA Legislation, the annual MCCA conference and a report from County Manager Peter Crichton on his vision for a County Jail Authority.

C) Maine Sheriff’s Association “Manager of the Year” Award.

Sheriff James P. Madore reviewed the basis for the Maine Sheriffs’ Association Manager of the Year Award. He indicated that he had nominated Lt. Darrell Crandall for this award because of his background, enthusiasm for law enforcement and competence in his profession. Lt. Crandall will be honored on January 10, 2013 at the Maine Sheriffs’ Association Annual Conference in Portland. Lt. Crandall’s passion for his profession is valued and appreciated by the County of Aroostook.

D) Rescheduling of Tax Abatement Hearing.

The County Commissioners rescheduled a tax abatement hearing for Monday, January 7, 2013 at noon.

E) Bancroft Update.

Paul Bernier, Public Works Director, distributed a handout and provided an update on the Bancroft deorganization. The town submitted a deorganization plan to the Maine Commission on Deorganization. That plan was approved with slight modification. If the deorganization successfully makes its way through the process, the earliest it could be approved is July 1, 2015. The anticipated budget for FY16 would be approximately \$85,000.00. That figure would represent the value for municipal type services.

F) Steven/Tabitha King Foundation Grant Application.

Chief Darren Woods recently applied for a grant through the Stephen & Tabitha King Foundation for \$27,729.00 for the “Jaws of Life” for North Lakes Fire and Rescue.

G) Land Use Planning Commission Update.

Commissioner Paul J. Underwood attended a Land Use Planning Commission Public Hearing on December 11, 2012 regarding proposed rule changes. These rule changes have to do with rezoning, in order to permit potential mining at Bald Mountain.

H) Other Items of Interest.

1) MCCA Annual Meeting.

Commissioner Norman Fournier will be attending the MCCA Annual Meeting on January 9, 2012.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to appoint Norman L. Fournier as both the MCCA/Risk Pool Director, with Paul J. Underwood serving as an alternate, voting member in the event Commissioner Fournier is unable to attend a meeting or meetings.

VOTE:

Motion voted on and passed.

2) Annual Report.

The County Administrator gave the 2011 Annual Report to the County Commissioners prior to the meeting.

ART. 10. Other Business.

There was no other business.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment

MOTION:

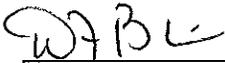
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

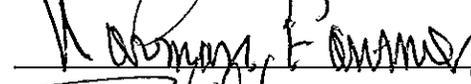
Meeting adjourned at 7:15 p.m.

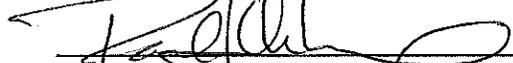
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: December 19, 2012