

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING - TUESDAY, JANUARY 7, 2014
- 12:00 NOON - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. ELECTION OF OFFICERS/REPRESENTATIVES:
- A) CHAIR, BOARD OF COUNTY COMMISSIONERS.
 - B) CHIEF ELECTED OFFICIAL (CEO) FOR WORKFORCE INVESTMENT ACT (WIA) PROGRAM.
- ART. 4. APPROVAL OF AGENDA.
- ART. 5. APPROVAL OF MINUTES OF THE DECEMBER 13, 2013 COUNTY COMMISSIONERS' SPECIAL MEETING AND THE DECEMBER 19, 2013 COUNTY COMMISSIONERS' MEETING.
- ART. 6. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 7. CONTRACT:
- A) SIX (6) MONTH AMBULANCE AGREEMENT EXTENSION WITH THE AROOSTOOK MEDICAL CENTER (TAMC) FOR E-PLANTATION TOWNSHIP IN THE AMOUNT OF \$370.00.
- ART. 8. APPROVAL OF SIDEBAR AGREEMENT BETWEEN COUNTY OF AROOSTOOK AND NEPBA LOCAL 601.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT.
 - B) NORTH LAKES FIRE AND RESCUE GRANT.
 - C) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – THURSDAY – JANUARY 23, 2013 – 4:30 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' 2014 ORGANIZATIONAL MEETING –TUESDAY, JANUARY 7, 2014– 12:00 NOON – CONFERENCE ROOM – SHERIFF'S OFFICE BUILDING - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (participated by teleconference)
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Tim Raymond, Jail Sergeant
Adam Boisvert, Corrections Officer

ART. 1. Chairperson Paul J. Adams called the meeting to order at 12:01 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Election of Officers:

A) Chair, Board of County Commissioners.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to elect Commissioner Paul J. Adams as Chair of the Board of County Commissioners for 2014.

VOTE:

Motion voted on and passed.

B) Chief Elected Official (CEO) for the Workforce Investment Act (WIA) Program.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to elect Commissioner Norman L. Fournier as Chief Elected Official (CEO) for the Workforce Investment Act (WIA) Program.

VOTE:

Motion voted on and passed.

ART. 4. Approval of Agenda.

Chairperson Paul J. Adams advised that three (3) items would be added to Article 10 – Other Business – Approval of Sheriff's Department Appointments: A) Jail sergeant promotion; B) One (1) full-time corrections officer; C) One part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda as amended.

VOTE:

Motion voted on and passed.

- ART. 5. Approval of minutes of the December 13, 2013 County Commissioners' Special Meeting and the December 19, 2013 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 13, 2013 County Commissioners' Special Meeting and the December 19, 2013 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 13, 2013 County Commissioners' Special Meeting and the December 19, 2013 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

- ART. 6. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

- ART. 7. Contract:

- A) Six (6) month Ambulance Agreement Extension with The Aroostook Medical Center (TAMC) for E-Plantation Township in the amount of \$370.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the six (6) month Ambulance Agreement Extension with The Aroostook Medical Center (TAMC) for E-Plantation Township in the amount of \$370.00.

VOTE:

Motion voted on and passed.

- ART. 8. Approval of Sidebar Agreement between County of Aroostook and NEPBA Local 601.

Chief Deputy Darrell Crandall recommended that the County Commissioners approve the Sidebar Agreement between the County of Aroostook and NEPBA Local 601, explaining that this agreement is necessary because of a recent scheduling change with the deputies in the Law Enforcement Division. This change has been reviewed by legal counsel and is compliant with the Fair Labor Standards Act (FLSA).

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Sidebar Agreement as recommended by Chief Deputy Darrell Crandall.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Maine Municipal Employees Health Trust (MMEHT) Health Claims Experience Report.

The County Administrator reviewed the MMEHT Health Claims Experience Report explaining that the loss ratio is 58% for 2013.

B) North Lakes Fire and Rescue Grant.

The County Administrator recommended that the County Commissioners approve the grant application to the Stephen & Tabitha King Foundation in the amount of \$11,019.47 for a new Ski-doo Expedition snowsled to replace the 1985 Yamaha Bravo, which is based at our Madawaska Lake Sub-Station.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the grant application to the Stephen & Tabitha King Foundation in the amount of \$11,019.47 for a new Ski-doo Expedition snowsled.

VOTE:

Motion voted on and passed.

C) Other Items of Interest.

1) Board of Corrections (BOC) Update.

The County Administrator distributed a memorandum that was sent to the Appropriations Committee by Mark Westrum, Chair, BOC. The County Administrator reviewed that memo with the County Commissioners. He believes the tactic that Chair Westrum employed in trying to secure supplemental funding for FY14 will come back to haunt county government.

2) Aroostook County Legislative Delegation.

The County Administrator and Chief Deputy engaged the County Commissioners in a discussion on the merits of inviting our Legislative Delegation for a briefing and tour of our County Jail Facility. It was decided that this is a good idea. The County Administrator and Chief Deputy will consult and arrange for such a meeting after certain jail related issues have been resolved.

ART. 10. Other Business.

Sheriff's Department Appointments:

A. Approval of jail sergeant promotion.

Sheriff James P. Madore recommended that the County Commissioners approve the promotion of Adam Boisvert to jail sergeant.

B. Approval of one (1) full-time corrections officer.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Joseph Tompkins of Houlton as full-time corrections office.

C. Approval of one (1) part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Matthew Cummings of Fort Fairfield as part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the promotion of Adam Boisvert to jail sergeant, the hiring of Joseph Tompkins of Houlton as full-time corrections officer and Matthew Cummings of Fort Fairfield as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

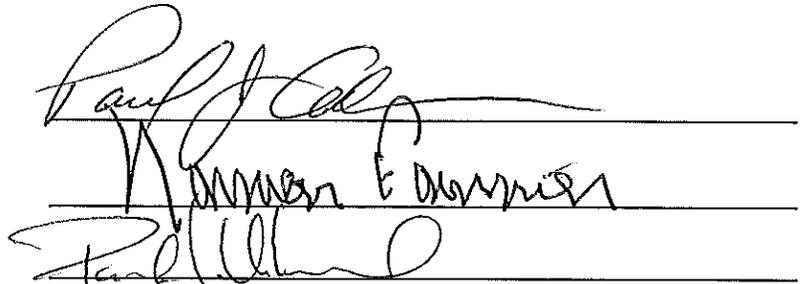
Motion voted on and passed.

Meeting adjourned at 12:34 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: January 7, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - THURSDAY, JANUARY 23, 2014 - 4:30 P.M. -
REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JANUARY 7, 2014 COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. BIDS:
 - A) 2014 SUV FOR SHERIFF'S DEPARTMENT.
 - B) 2014 SEDAN FOR SHERIFF'S DEPARTMENT.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOARD OF CORRECTIONS (BOC) UPDATE.
 - B) MCCA/RISK POOL MEETING UPDATE.
 - C) 2014 RISK POOL ASSESSMENT.
 - D) VOLUNTEER FIRE FIGHTERS HEALTH INSURANCE EXEMPTION.
 - E) BIENNIUM INSPECTION ACTION PLAN UPDATE.
 - F) DELINQUENT TAXES
 - G) FAIRPOINT CONTRACT.
 - H) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – FEBRUARY 5, 2014 – 4:30 P.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –THURSDAY, JANUARY 23, 2014 -
4:30 P.M. – REGISTRY OF DEEDS OFFICE – CONFERENCE ROOM (FIRST FLOOR) –
FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Bryan Jandreau, Facilities Manager
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the January 7, 2014 County Commissioners' Organizational Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the January 7, 2014 County Commissioners' Organizational Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the January 7, 2014 County Commissioners' Organizational Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Bids:

- A) 2014 SUV for Sheriff's Department.

Bids were received from the following new car dealers:

Pelletier Ford	\$25,761.81
Fort Kent	

York's of Houlton	\$25,925.00
Houlton	

- B) 2014 Sedan for Sheriff's Department.

Bids were received from the following new car dealers:

Pelletier Ford	\$25,246.81
Fort Kent	

Percy's Auto Sales	\$24,956.00
Presque Isle	

York's of Houlton	\$25,341.00
Houlton	

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid(s) to the apparent low bidder(s) who meet(s) the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

- A) Board of Corrections' (BOC) Update.

The County Administrator distributed the agenda of the most recent Board of Corrections' (BOC) Meeting and reviewed some key agenda items with the County Commissioners.

The County Administrator then asked Chief Deputy Darrell Crandall to provide an update on an initiative to increase our rated capacity at the jail. Chief Deputy Crandall reported that nine (9) bunks have been installed and those bunks are ready for occupancy. This will increase our rated capacity from 72 to 81 inmates. Absent an elevator failure problem at the jail this week (computer circuit board), we would have been able to add another five (5) bunks to the facility, thereby increasing our rated capacity by another five (5) beds to 86. The ultimate goal is to increase our rated capacity to 105, with the possibility of adding another seven (7) beds for a total of 112.

B) MCCA/Risk Pool Meeting update.

Risk Pool Meeting – Commissioner Underwood reported that Commissioner Gary McGrane was appointed as Chair of the Risk Pool, with Commissioner Norman Fournier as Vice-Chair. An attempt by Commissioner Steven Joy to become Chair failed to stimulate any strong support.

MCCA Meeting – Commissioner Underwood advised that the by-laws were approved (kudos goes out to Commissioner Fournier for his unwavering commitment to carry out this thankless project). Commissioner Bill Blodgett was appointed President of Maine County Commissioners' Association (MCCA), with Peter Baldacci as Vice-President and Tom Coward as Secretary-Treasurer.

C) 2014 Risk Pool Assessment.

The County Administrator reviewed the 2014 Risk Pool Assessment with the County Commissioners.

D) Volunteer Fire Fighters Health Insurance.

The County Administrator reported that volunteer fire fighters have been granted exemption under the provisions of the Affordable Care Act.

E) Biennium Inspection Action Plan Update.

The County Administrator reported that we are continuing to paint the inside of the jail facility with inmate labor. They are doing a very good job. The painting project is a by-product of last year's jail inspection.

F) Delinquent Taxes.

The County Administrator reported that three (3) towns have not yet paid their county tax. Contact has been made with each town and we are awaiting payment.

G) FairPoint Contract.

Bryan Jandreau, Facilities Manager, gave an update on recent negotiations with FairPoint Communications, to consolidate our various contracts with them. This negotiation includes all of our sites, with the exception of the Fort Kent location, because

the company has a different organizational structure in that area. Bottom line, the County will save approximately \$1,200.00, annually, by consolidating the contracts.

H) Other Item of Interest.

1. Approval to increase part-time custodian hours in Houlton.

The County recently approached the Judicial Court System to see if they would absorb an additional eight (8) hours of pay for the part-time custodian position assigned to the Superior Court in Houlton. Initial response has been good and we expect they may be amenable to this idea. The County Administrator indicated that he is not looking for authorization to increase hours at this point, but just wanted to make the County Commissioners aware of this situation.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to increase the hours of the part-time custodian in Houlton from 20 to 28 hours, assuming funding can be secured by the court system.

VOTE:

Motion voted on and passed.

2. Connor Fire Protection Contract.

Paul Bernier, Public Works Director, advised the County Commissioners that he received a bill for Connor Fire Protection service from the City of Caribou, which included a 7.5% rate increase. There were no contract negotiations on this matter and no one at the City Office communicated the rationale for this increase to the County of Aroostook.

The County Commissioners agreed, by consensus, to authorize payment to the City of Caribou at the 2013 contracted rate.

ART. 8. Other Business.

There was no other business.

ART. 9. Executive Session.

There were no items to discuss in executive session.

ART. 10. Adjournment.

MOTION:

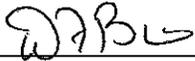
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

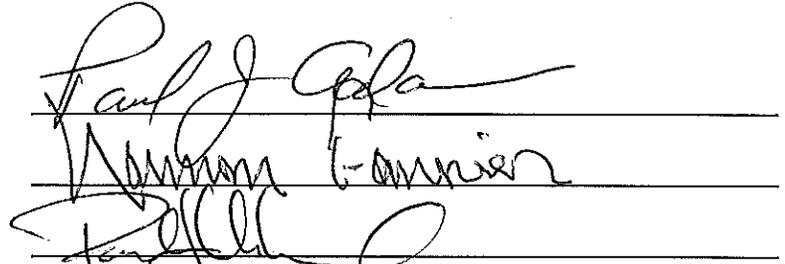
Motion voted on and passed.

The meeting adjourned at 5:50 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: January 23, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – FEBRUARY 5, 2014 – 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. PUBLIC COMMENT PERIOD.

ART. 3. APPROVAL OF AGENDA.

ART. 4. APPROVAL OF MINUTES OF THE JANUARY 23, 2014 COUNTY COMMISSIONERS' MEETING.

ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.
- C) AROOSTOOK ASPIRATIONS INITIATIVE DAY PROCLAMATION.

ART. 6. REVIEW OF GENERAL FUND AND UNORGANIZED TERRITORY AUDITS. (Peter Davis, CPA)

ART. 7. CONTRACTS:

THREE (3) YEAR (1/1/2014 – 12/31/2016) AMBULANCE SERVICE AGREEMENT WITH THE TOWN OF ASHLAND FOR THE UNORGANIZED TOWNSHIP OF SCOPAN AND 49 OTHER TOWNSHIPS IN CENTRAL AND EASTERN AROOSTOOK COUNTY IN THE AMOUNTS OF \$11,481.00, \$11,825.00, AND \$12,180.00, RESPECTIVELY.

ART. 8. RECOMMISSIONING OF THREE (3) FULL-TIME AND ONE (1) PART-TIME DEPUTY SHERIFFS.

ART. 9. COUNTY ADMINISTRATOR'S REPORT:

- A) JAIL TOUR DISCUSSION.
- B) JAIL FINANCES.
- C) BOC LEGISLATION.
- D) BID RESULTS.
- E) NORTH LAKES FIRE & RESCUE VOLUNTEER FIRE ASSISTANCE GRANT AWARD.
- F) OXBOW PLANTATION.
- G) DELINQUENT TAXES UPDATE.
- H) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

AROOSTOOK COUNTY LEGISLATIVE DELEGATION JAIL TOUR – FRIDAY – FEBRUARY 7, 2014 -- NOON -
HOULTON
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 19, 2014 - 4:30 P.M. – HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, FEBRUARY 5, 2014 - 4:30 P.M. –
LAW LIBRARY – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Anne-Marie Marquis, Finance Director
Darrell Crandall, Chief Deputy
Paul Bernier, Public Works Director
Peter Davis, Davis CPA

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the January 23, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the January 23, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the January 23, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

- B) Bills and Warrants.
- C) Aroostook Aspirations Initiative Day Proclamation.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Aroostook Aspirations Initiative Day Proclamation.

VOTE:

Motion voted on and passed.

- ART. 6. Review of December 31, 2012 County General Fund and June 30, 2013 Unorganized Territory Fund Audits. (Peter Davis, CPA)

Peter Davis, CPA, presented a review of both the December 31, 2012 County General Fund and June 30, 2013 Unorganized Territory Fund Audits. He indicated that our system of accounts and controls is very good. Both audits received no adverse findings.

- ART. 7. Contracts:

Three (3) year (1/1/2014 – 12/31/2016) Ambulance Service Agreement with the Town of Ashland for the Unorganized Township of Scopan and 49 other townships in Central and Eastern Aroostook County in the amounts of \$11,481.00, \$11,825.00, and \$12,180.00, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (1/1/2014 – 12/31/2016) Ambulance Service Agreement with the Town of Ashland for the Unorganized Township of Scopan and 49 other townships in Central and Eastern Aroostook County in the amounts of \$11,481.00, \$11,825.00, and \$12,180.00, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- ART. 8. Recommissioning of three (3) full-time deputy sheriffs and one (1) part-time deputy sheriff.

Chief Deputy Darrell Crandall recommended that the County Commissioners approve the recommissioning of Forrest Dudley of Presque Isle, Vance Palmer of Littleton and Mitchell Wheeler of Bridgewater as full-time deputy sheriffs and Doug Bell of Caribou as part-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Forrest Dudley of Presque Isle, Vance Palmer of Littleton and Mitchell Wheeler of Bridgewater as full-time deputy sheriffs and Doug Bell of Caribou as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Jail Tour Discussion.

The County Administrator indicated that the focus of the jail tour on Friday, February 7, 2014 will be on our current financial situation for FY 14 and our inmate capacity building project for FY 14 & 15. The County of Aroostook is attempting to do everything it can to bridge its financial gap and set to the stage for self-sufficiency with respect to our jail population.

B) Jail Finances.

The County Administrator reviewed the FY 14 jail finances with the County Commissioners and staff, advising that he anticipates needing approximately \$801,566.00 from the Board of Corrections (BOC) to get through the remainder of the fiscal year. With respect to the \$801,566.00, \$232,880.00 represents third and fourth quarter allotments and \$568,686.00 is directly attributable to underfunding.

A draft budget for FY 15 was circulated at the meeting. Presently, we are looking at a budget in excess of \$4.1 million for an average daily population (ADP) estimate of between 105 and 112 inmates. The County Administrator and Chief Deputy will be reviewing the budget and making adjustments before it is submitted to the Board of Corrections (BOC) on February 14, 2014.

C) BOC Legislation.

The County Commissioners and staff had a very spirited conversation about whether or not we should support the BOC Legislation (Flanagan Report). After a great deal of discussion and give-and-take, the County Commissioners decided to present a united front and reluctantly decided to support this legislation as it makes its way through the process. Because there are no other viable options and the Maine County Commissioners' Association (MCCA) and Maine Sheriffs' Association (MSA) supported the Jail Commission concept in its infancy, the County Commissioners authorized Commissioner Fournier to use his discretion when this item comes before the MCCA for a vote.

D) Bid results.

The low bid of \$25,761.81 was accepted from Pelletier Ford of Fort Kent for two (2) 2014 SUVs for the Sheriff's Office.

E) North Lakes Fire & Rescue Volunteer Fire Assistance Grant Award.

North Lakes Fire & Rescue Volunteer Fire was awarded a matching grant in the amount of \$2,817.50 from the State of Maine Department of Agriculture, Conservation and Forestry Department for fire equipment.

F) Oxbow Plantation.

Paul Bernier, Public Works Director, gave an update on the Oxbow Plantation deorganization process. It is difficult to tell if this process will move forward in earnest. Mr. Bernier will keep the County Commissioners, particularly Commissioner Underwood, apprised of any further developments.

G) Delinquent Taxes Update.

The County Administrator reported that two (2) towns still have not paid their county tax. Payment should be received within the next few days from both towns.

H) Other Items of Interest.

1) Law Enforcement Update.

Chief Deputy Darrell Crandall indicated that the Law Enforcement Division call volume increased by 39.6% in January. This is a direct result of the Sheriff's Office decision to move away from our former call sharing arrangement with the Maine State Police. In addition, the Sheriff's Office is doing more community outreach with small towns that do not have organized police departments in Aroostook County.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel matter and paragraph (E) to discuss a jail matter where premature public disclosure would place the County of Aroostook at a substantial disadvantage."

VOTE:

Motion voted on and passed.

Upon returning to open session, no motion was made.

ART. 12. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

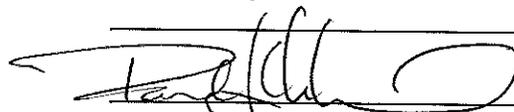
Motion voted on and passed.

Meeting adjourned at 6:47 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: February 5, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 19, 2014 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE FEBRUARY 5, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. EDP RENEWABLES PROJECT OVERVIEW. (Katie Chapman)
- ART. 7. CONTRACT:
- A) ONE (1) YEAR (1/1/2014 -12/31/2014) FIRE PROTECTION AGREEMENT WITH THE CITY OF CARIBOU FOR CONNOR TOWNSHIP IN THE AMOUNT OF \$26,054.11.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) BOARD OF CORRECTIONS (BOC) UPDATE.
 - B) FY 14 SUPPLEMENTAL BUDGET UPDATE (JAIL).
 - C) FY 15 JAIL BUDGET SUBMISSION.
 - D) MAINE COUNTY COMMISSIONERS' ASSOCIATION/RISK POOL UPDATE.
 - E) NORTH LAKES FIRE AND RESCUE GRANT.
 - F) CORRESPONDENCE FROM JUDGE JAMES P. DUNLEAVY.
 - G) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION.
- ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 5, 2014 – 4:30 P.M. – FORT KENT

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 5, 2014 - 4:30 P.M. -
REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE FEBRUARY 19, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. ON-LINE FEE STRUCTURE FOR REGISTRY OF DEEDS.
- ART. 7. SHERIFF'S OFFICE APPOINTMENTS:
- A) APPROVAL OF ONE (1) FULL-TIME CORRECTIONS OFFICER.
 - B) APPROVAL OF ONE (1) PART-TIME COOK.
 - C) APPROVAL OF ONE (1) PART-TIME DEPUTY SHERIFF.
 - D) RECOMMISSIONING OF TWO (2) FULL-TIME DEPUTY SHERIFFS.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) CORRECTIONS UPDATE.
 - B) MAINE DEPARTMENT OF CORRECTIONS (MDOC) LEASE SPACE.
 - C) SPONSORSHIP OF AROOSTOOK COUNTY'S 175TH ANNIVERSARY RECEPTION.
 - D) MAINE PUBLIC EMPLOYEES RETIREMENT SYSTEM (MPERS).
 - E) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION TO DISCUSS A PERSONNEL ISSUE.
- ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – TUESDAY - MARCH 18, 2014 - 4:30 P.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MARCH 5, 2014–
4:30 P.M. – REGISTRY OF DEEDS OFFICE – CONFERENCE ROOM (FIRST FLOOR) –
FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (participated by teleconference)
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Bryan Jandreau, Facilities Manager
Louise Caron, Register of Deeds, North
Donna Madore, Deputy Register of Deeds, North

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the February 19, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the February 19, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the February 19, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. On-line Fee Structure for Registry of Deeds.

The County Administrator outlined the initial purpose for a discussion on this agenda item. He indicated that he had been led to believe that Aroostook is the only county with a subscription fee for its on-line access of electronic records. He learned late last week that this is not so. As such, he indicated we should learn more about what is going on in other regions of the state before we make a decision on what to do in our county. He then introduced Louise Caron, Register of Deeds (North), into the discussion.

Mrs. Caron discussed what several counties in the state are doing, primarily in regards to deeds on-line access. In addition, she voiced her opinion about the implementation of credit card usage. (She does not support credit cards to collect revenue for her registry.)

After a spirited discussion with the County Commissioners, it was decided that the County needed more information on the practices of all sixteen (16) counties. Mrs. Caron agreed to collect data on all counties and to present it to the County Commissioners for further consideration. The County Commissioners want to make a thoughtful decision that complies with the law and that conforms to best practices.

The County Commissioners and County Administrator thanked Mrs. Caron for her presentation.

ART. 7. Sheriff's Office Appointments.

- A) Approval of one (1) full-time corrections officer.

Sheriff James Madore recommended that the County Commissioners approve the transition of Officer Randolph "Randy" Schools from part-time corrections officer to full-time corrections officer.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the transition of Officer Randolph "Randy" Schools from part-time corrections officer to full-time corrections officer.

VOTE:

Motion voted on and passed.

- B) Approval of one (1) part-time cook.

Sheriff James Madore recommended that the County Commissioners approve the hiring of Bridget King of Houlton as part-time cook.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Bridget King of Houlton as part-time cook.

VOTE:

Motion voted on and passed.

- C) Approval of one (1) part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the commissioning of Mark Herring of Houlton as part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the commissioning of Mark Herring of Houlton as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

- D) Recommissioning of two (2) full-time deputy sheriffs.

Sheriff James P. Madore recommended that the County Commissioners approve the recommissioning of Deputy Kris Malmborg of New Canada and Deputy Ross McQuade of Mars Hill as full-time deputy sheriffs.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommissioning of Deputy Kris Malmborg of New Canada and Deputy Ross McQuade of Mars Hill as full-time deputy sheriffs.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

- A) Corrections Update.

1. An email was sent to Aroostook County making an adjustment to our Jail Budget for FY 14. Ryan Thornell, Executive Director of the Board of Corrections, made some assumptions and reduced our budget by \$17,340.00. Chief Deputy Crandall responded to Mr. Thornell and told him the reduction was acceptable. The FY 14 Supplemental request from the Board of Corrections is still before the Appropriations Committee.

2. The Maine County Commissioners' Association (MCCA) had a meeting on February 28, 2014 with all county stakeholder groups and pitched its recommendations to the Criminal Justice and Public Safety Committee earlier this week. The MCCA President presented the findings to the committee. Efforts to amend the coordinated jail system are underway, albeit at a slow pace.
3. The Board of Corrections (BOC) voted to appeal the Superior Court decision regarding Board of Corrections vs. Somerset County. The intent is to adopt legislation to ensure that counties with federal boarder revenue have to use that revenue stream to benefit the coordinated jail system.

B) Maine Department of Corrections (MDOC) Lease Space.

The County Administrator indicated that the Department of Corrections (DOC) is interested in renting space from the County of Aroostook at the Sheriff's Office Building in Houlton. A tentative proposal has been provided to DOC. The proposal includes two (2) years of lease space at no charge, with the last three (3) years set at a fixed rate of \$10 per square foot. The DOC has been extremely generous to the County of Aroostook over the last eight (8) months and the lease space proposal we presented reciprocates our gratitude for that generosity.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to support the proposed lease agreement with the Department of Corrections as conceptually proposed by the County Administrator.

VOTE:

Motion voted on and passed.

C) Sponsorship of Aroostook County's 175th Anniversary Reception.

The County Administrator advised that the County of Aroostook has made a donation to sponsor a reception for the 175th Anniversary of the Incorporation of Aroostook County planned for Sunday, March 16, 2014 at the University of Maine at Presque Isle.

D) Maine Public Employees Retirement System (MPERS).

The County Administrator reviewed our future billing notice from MPERS with the County Commissioners. Contribution rates for employees will increase from 6.5% of their wage to 7.00% of their wage beginning July 1, 2014. The employer rate is also going up. The system has adopted the rate increase to ameliorate issues related to the system's unfunded liability, specifically for the participating Local District Plans.

E) Other Items of Interest.

There were no other items of interest.

ART. 9. Other Business.

There was no other business to discuss.

ART. 10. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a confidential personnel matter regarding a jail employee."

VOTE:

Motion voted on and passed.

Upon returning to open session, no motion was made.

ART. 11. Adjournment.

MOTION:

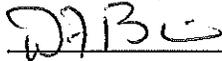
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

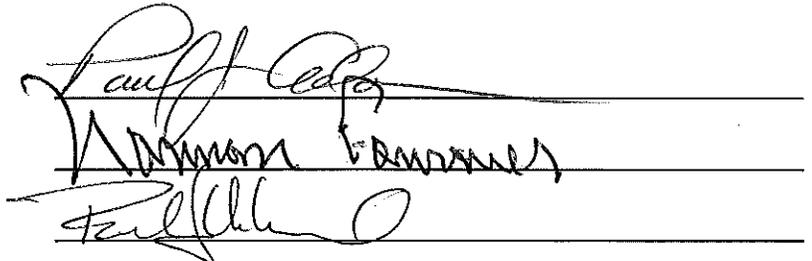
Motion voted on and passed.

The meeting adjourned at 5:47 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 5, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MARCH 18, 2015 - 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE MARCH 4, 2015 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) STATE OF MAINE v. WARD W. BALLARD CRIMINAL FORFEITURE.
- ART. 6. PRESENTATION ON MALISEET TRIBE LEGISLATIVE INITIATIVES. (Henry Bear, Elected Maliseet Tribal Representative)
- ART. 7. SHERIFF'S OFFICE APPOINTMENTS:
 - A) APPROVAL OF ONE (1) FULL-TIME DEPUTY SHERIFF.
 - B) APPROVAL OF ONE (1) PART-TIME COOK FOR THE JAIL.
 - C) APPROVAL OF ONE (1) PART-TIME DISPATCHER.
 - D) APPROVAL OF FIVE (5) PART-TIME CORRECTIONS OFFICERS.
- ART. 8. APPROVAL OF 2015 COUNTY TAX, DUE DATE AND INTEREST ON DELINQUENT TAXES.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
 - A) MCCA/RISK POOL MEETING UPDATE.
 - B) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT FOR CALENDAR YEAR 2014.
 - C) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY, APRIL 1, 2015 - 5:30 P.M.*- HOULTON

*Please note the change in meeting time.

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –TUESDAY, MARCH 18, 2014 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Christina Theriault, Human Resource Coordinator
Paul Bernier, Public Works Director
Anne-Marie Marquis, Finance Director
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:31 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the March 5, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 5, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 5, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A. Attendance Record.

B. Bills and Warrants.

ART. 6. 2013 Year-end General Fund Budget. (Anne-Marie Marquis, Finance Director)

The County Administrator introduced Anne-Marie Marquis, Finance Director, and asked her to present the 2013 Year-end General Fund Budget to the County Commissioners.

Anne-Marie Marquis distributed a year-end 2013 reporting summary of both revenues and expenditures to the County Commissioners and provided a brief overview of the same. She also entertained questions from the County Commissioners on the 2013 year-end report that was included in the County Commissioners' meeting packet. A discussion on various revenue and expenditure accounts followed. It was mentioned that a fund balance statement will follow at a later date. It will be at that point when we can determine how we ended the 2013 General Fund Budget year. By all accounts, our General Fund appears to have ended the year on a positive note.

ART. 7. Review and approval of two (2) additional Health Insurance Plan options. (Christina Theriault, Human Resource Coordinator)

The County Administrator introduced Christina Theriault, Human Resource Coordinator, and asked her to present this agenda item.

Christina Theriault reviewed various documents in the County Commissioners' meeting packet related to this agenda item. This article was an outgrowth of a workshop with the County Commissioners last December to review requirements of the Affordable Care Act (ACA). At that time, it seemed to be the consensus of the County Commissioners to offer additional health insurance plan options to our employees. After a brief discussion and question and answer dialogue, the County Administrator and Human Resource Coordinator recommended offering two (2) additional insurance plans to our employees. The intent is to both comply with the requirements of the ACA and give our employees choice when it comes to health insurance benefits. The two (2) plans are PPO 500 and PPO 2500, in addition to our current plan POS A.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to offer the three (3) health insurance plans as recommended by the County Administrator and Human Resource Coordinator and to allow management to determine the implementation date of the same.

VOTE:

Motion voted on and passed.

ART. 8. Unorganized Territory Capital Reserve Projects update. (Paul Bernier, Public Works Director)

The County Administrator introduced Paul Bernier, Public Works Director, and gave him the floor.

Paul Bernier gave an overview of capital expenditures on roads in the Unorganized Territory from 2009 to 2013. Total expenditures over that time period amounted to \$1,042,974.45. This amounts to an average

annual expenditure of \$208,595.00 per year. Mr. Bernier entertained questions from the County Commissioners. In short, our roads are well maintained and are receiving the necessary financial support our citizens deserve. We do not get a lot of complaints regarding the condition of our roads in the Unorganized Territory.

ART. 9. Contract:

Five (5) year (3/18/2014 – 3/17/2019) Memorandum of Agreement between Penobscot Regional Communications Center and Aroostook County for Public Safety Answering Point (PSAP) Services in the amount of \$203,664.00, annually, for the remainder of 2014 (prorated), with a 2.5% increase per annum thereafter.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the five (5) year (3/18/2014 – 3/17/2019) Memorandum of Agreement between Penobscot Regional Communications Center and Aroostook County for Public Safety Answering Point (PSAP) Services in the amount of \$203,664.00, annually, for the remainder of 2014 (prorated), with a 2.5% increase per annum thereafter.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's Report:

A) Corrections Update.

The County Administrator advised that the Board of Corrections decided to send another weighted distribution to the counties for Q3. Our distribution amounted to \$12,602.00. The board also decided not to overturn the decision to appeal the Somerset decision, at least at this time. Finally, in a blow to our FY 15 budget request, the board decided not to use Average Daily Population (ADP) as part of the funding formula for FY 15. This decision will adversely impact Aroostook County, and the County Administrator opposes this move.

The County Administrator further advised that the legislation to give the BOC more authority is inching its way through the legislative process. There is really nothing significant to report on this front. We suspect the holdout is legislative drafting.

Regarding FY14 Supplemental funding, the Appropriations Committee has decided to put the BOC request for more money on hold, pending what comes out of the Criminal Justice and Public Safety Committee on both the Study Commission Report and the federal boarding issue.

B) LD 1803.

This legislation is also known as the annual Municipal Cost Components legislation. Both the County Administrator and Public Works Director will attend the public hearing and work session on March 19, 2014 before the Taxation Committee in Augusta and will provide a status update to the County Commissioners at a later date. Our tax component was properly reflected in the legislation.

C) Maine Municipal Employees Health Trust (MMEHT) Claims Experience Report for calendar year 2013.

The County Administrator reported that the experience rating for calendar year 2013 was 56%. A ratio of 80% or lower is good news.

D) 2013 General Audit update.

The County Administrator reviewed an unfunded actuarial accrued liability figure with the County Commissioners, a figure that was included in a most recent audit. He traced the history of this figure so the County Commissioners and staff could have a better understanding of the item contained in the report. The subject matter is very convoluted and esoteric.

E) Other Items of Interest.

There were no other items of interest.

ART. 11. Other Business.

There was no other business to discuss.

ART. 12. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss the County Administrator's employment contract."

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to extend the County Administrator's employment contract as agreed by the parties.

VOTE:

Motion voted on and passed.

ART. 13. Adjournment

MOTION:

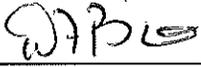
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

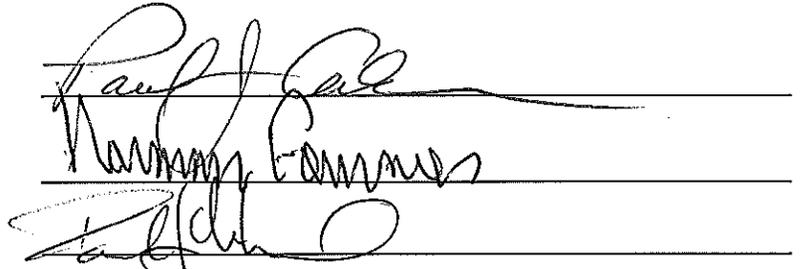
Motion voted on and passed.

Meeting adjourned at 6:28 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 18, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 2, 2014 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE MARCH 18, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. APPROVAL OF CHANGES TO AROOSTOOK COUNTY EMERGENCY OPERATION'S PLAN. (Darren Woods, EMA Director)
- ART. 7. DISCUSSION CONCERNING ON-LINE FEE SCHEDULE AND COPYING CHARGES. (Melissa Willette, Register of Deeds, South)
- ART. 8. APPROVAL OF FIVE (5) PART-TIME CORRECTIONS OFFICERS.
- ART. 9. APPROVAL TO INCREASE MASTER LIMIT ON COUNTY CREDIT CARDS.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) FIREMARK AWARD PRESENTATION. (Charles Longo, Liberty Mutual Insurance)
 - B) CORRECTIONS UPDATE.
 - C) UNORGANIZED TERRITORY MUNICIPAL COST COMPONENTS.
 - D) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION.
- ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 16, 2014 – 4:30 P.M. – FORT KENT

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 2, 2014 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner (participated by teleconference)
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Melissa Willette, Register of Deeds, South
James P. Madore, Sheriff
Darren Woods, EMA Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:34 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 18, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 18, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 6. Approval of changes to Aroostook County Emergency Operation's Plan.

Darren Woods, EMA Director, indicated that a number of minor changes were in order as it relates to our emergency operation's plan. He reviewed the changes with the County Commissioners and recommended their approval.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the changes to the Aroostook County Emergency Operation's Plan as presented.

VOTE:

Motion voted on and passed.

ART. 7. Discussion concerning on-line fee schedule and copying charges. (Melissa Willette, Register of Deeds, South)

The County Administrator introduced Melissa Willette, Register of Deeds, South, and indicated that this was her opportunity to chime in regarding her thoughts and recommendations to the County Commissioners on this subject matter.

Mrs. Willette indicated that she supports removing the subscription fee for on-line copies that are otherwise free under the law. However, she also supports a mechanism for charging subscription fees for customers that do high volume and want or need the convenience of establishing an account. This type of arrangement would require credit card usage, which she is not opposed to. Also, on the hard copy fee issue, she supports \$1.00 per page for copies that are made by registry personnel, and \$.50 for both assessor's copies and in-house copies made by our customers with our equipment.

The County Administrator indicated he would engage the two (2) Registers in a discussion and subsequently present the County Commissioners with a proposal for their review and approval at a future meeting in the near future.

ART. 8. Approval of five (5) part-time corrections officers.

Sheriff James Madore recommended that the County Commissioners approve the hiring of Devin Smith of Houlton, Russell Socoby of Houlton, Matthew Harmon of Hodgdon, Carrie Crandall of Houlton and Mandy Shaw of Island Falls as part-time corrections officers.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Devin Smith of Houlton, Russell Socoby of Houlton, Matthew Harmon of Hodgdon, Carrie Crandall of Houlton and Mandy Shaw of Island Falls as part-time corrections officers.

VOTE:

Motion voted on and passed.

ART. 9. Approval to increase master limit on county credit cards.

The County Administrator recommended that the County Commissioners approve raising the master limit on our Visa credit card program from \$60,000.00 to \$75,000.00, and explained the rationale for the change.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve raising the master limit on the County's Visa credit card program from \$60,000.00 to \$75,000.00.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's Report:

A) Firemark Award Presentation. (Charles Longo, Library Mutual Insurance)

Mr. Longo did not attend the meeting. The Office of the County Commissioners will contact Mr. Longo to reschedule the event.

B) Corrections Update.

- 1) BOC Update. The County Administrator reviewed assorted spreadsheets published by the Board of Corrections (BOC) with the County Commissioners. These spreadsheets detail FY 14 financial needs of the System and FY 15 requests for all the jail facilities. The financial information detailing Aroostook County's Average Daily Population (ADP) and financial need is disconcerting. Our ADP is listed at 86, when the reality is that it will be 105 in FY 15. And our request of nearly \$4.1 M for FY 15 is portrayed as a 22% increase over our FY 14 budget. This is very misleading because the percentage increase is not based on actual expenditures. The County Administrator will work hard to more forcefully advocate our budget needs when he is no longer a board member. This initiative will require comparing our county jail budget against jail budgets of counties that are our approximate size in terms of jail population. This comparison will show a gross disparity in our budget. That is, it will further illustrate that our jail budget is underfunded.
- 2) LD 1824. The County Administrator briefly reviewed the majority and minority reports of the Criminal Justice & Public Safety Committee on this bill. The bill is supposed to have a fiscal note of approximately \$1.2 M tacked onto it. It is anticipated that the bill will hit the floor of the House and the Senate shortly. Even if the bill is enacted, it may be vetoed by the Governor. We are slated to receive approximately \$600K of the \$1.2 M, if this bill is enacted and signed into law by the Governor. This money is needed to meet current year obligations, only. It does not address the structure gap of nearly \$1.0M in our FY 15 budget.

C) Unorganized Territory Municipal Cost Components.

The County Administrator reviewed the public hearing process for LD1803 and reviewed different elements of the Municipal Cost Components' publication with the County Commissioners.

G) Other Items of Interest.

There were no other items of interest.

ART. 11. Other Business.

Commissioner Paul Underwood referenced a call he received from the Attorney General's Office regarding potential conflicts of interest between his role as County Commissioner and member of the Land Use Planning Commission (LUPC). Commissioner Underwood is sensitive to the issue and will take the legal advice under advisement.

ART. 12. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss personnel issues related to the Sheriff's Department."

VOTE:

Motion voted on and passed.

Upon returning to open session, no motion was made.

ART. 13. Adjournment.

MOTION:

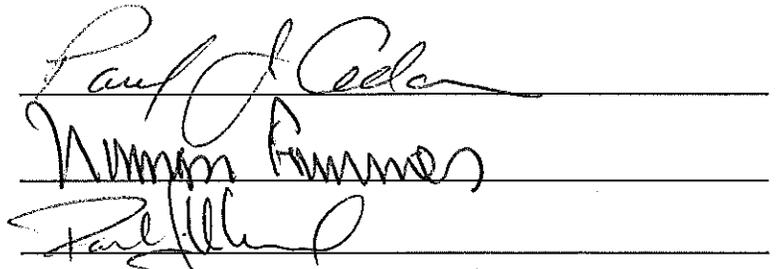
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 5:55 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: April 2, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 16, 2014 - 4:30 P.M. -
REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE APRIL 2, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. BIDS:
- CONNOR RECREATION PARK FACILITY MAINTENANCE.
- ART. 7. APPROVAL OF SHERIFF'S DEPARTMENT APPOINTMENTS:
- A) ONE (1) PART-TIME DISPATCHER.
 - B) ONE (1) PART-TIME DEPUTY SHERIFF.
- ART. 8. APPROVAL OF REGISTRY OF DEEDS FEE STRUCTURE PROPOSAL.
- ART. 9. APPROVAL OF UPDATED LODGING, MEALS AND MILEAGE REIMBURSEMENT POLICY.
- ART. 10. APPROVAL OF 2014 COUNTY TAX, DUE DATE AND INTEREST RATE ON DELINQUENT TAXES.
- ART. 11. SCHEDULING OF A TAX ABATEMENT HEARING FOR DONALD MACNOUGHT VS. TOWN OF PORTAGE.
- ART. 12. COUNTY ADMINISTRATOR'S REPORT:
- A) CORRECTIONS' UPDATE.
 - B) STATE CLAIMS COMMISSION HEARINGS.
 - C) MAINE LIBRARY OF GEOGRAPHIC INFORMATION.
 - D) NORTH LAKES FIRE AND RESCUE STATE FARM GRANT APPLICATIONS.

- E) PAINTING BY JAIL INMATES.
- F) OTHER ITEMS OF INTEREST.

ART. 13. OTHER BUSINESS.

ART. 14. EXECUTIVE SESSION.

ART. 15. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING -- WEDNESDAY -- MAY 7, 2014 - 4:30 P.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, APRIL 16, 2014–
4:30 P.M. – REGISTRY OF DEEDS OFFICE – CONFERENCE ROOM (FIRST FLOOR) –
FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Darrell Crandall, Chief Deputy
Craig Clossey, Jail Administrator
Paul Bernier, Public Works Director
Bryan Jandreau, Facilities Manager
David Little, Corrections Officer

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:33 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that Article 14, Executive Session, will be moved and discussed after Article 5.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the April, 2, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 2, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the April 2, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 14. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel matter regarding a corrections officer in the county jail.”

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to accept the recommendation of Sheriff Madore concerning the termination of David Little as a corrections officer.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

A) Connor Recreation Park Facility Maintenance.

Bids were received from the following contractors:

	<u>2014</u>	<u>2015</u>	<u>2016</u>
Precision Lawn Care Caribou, Maine	\$1,700.00	\$1,800.00	\$1,900.00

Pelletier's Property Management \$3,340.00 \$3,431.20 \$3,525.25
Caribou, Maine

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Approval of Sheriff's Office Appointments.

A) Approval of one (1) part-time dispatcher.

Darrell Crandall, Chief Deputy, on behalf of Sheriff Madore, recommended that the County Commissioners approve the hiring of Barbara-Jean Archibald of Houlton as part-time dispatcher.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Barbara-Jean Archibald of Houlton as part-time dispatcher.

VOTE:

Motion voted on and passed.

B) Approval of one (1) part-time deputy sheriff.

Darrell Crandall, Chief Deputy, on behalf of Sheriff Madore, recommended that the County Commissioners approve the hiring of Daniel Charest of New Limerick as part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Daniel Charest of New Limerick as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Registry of Deeds Fee Structure proposal.

The County Administrator reviewed all three (3) components of the proposed fee structure with the County Commissioners. He indicated that both registers were in agreement. He further indicated that the on-line service will require the introduction of credit card usage at

our registries. He will have his office facilitate this aspect of the project with the two (2) registers. This new, proposed fee structure would go into effect May 1, 2014.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the new fee structure effective May 1, 2014.

VOTE:

Motion voted on and passed.

ART. 9. Approval of updated Lodging, Meals and Mileage Reimbursement Policy.

The County Administrator recommended a couple updates to our Lodging, Meals and Mileage Reimbursement Policy. The updates are in sync with the State of Maine's policy on the same.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the updates to the Lodging, Meals and Mileage Reimbursement Policy as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 10. Approval of 2014 County Tax, Due Date and Interest Rate on delinquent taxes.

The County Administrator indicated that the overall County Tax for 2014 is approximately \$12,000.00 less than 2013 and recommended that the County Commissioners approve the County Tax with a September 1, 2014 due date and an interest rate of 7% on delinquent taxes.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the 2014 County Tax, with a due date of September 1, 2014 and an interest rate of 7% on delinquent taxes.

VOTE:

Motion voted on and passed.

ART. 11. Scheduling of a tax abatement hearing for Donald MacNaught vs. Town of Portage.

The County Commissioners scheduled a tax abatement hearing for Donald MacNaught vs. Town of Portage on Tuesday, July 1, 2014 at noon at the Caribou Courthouse.

ART. 12. County Administrator's Report:

A) Corrections' Update.

- 1) The County Administrator reviewed the status of LD 1824 with the County Commissioners. The bill has been enacted by the House and sent to the Senate where it was sent to the Appropriations table for funding. The bill was funded on the Appropriations table, with the exception of some capital contractual funding for FY 15, amounting to \$225,000.00. The bill will now travel to the Senate where it will be further amended and sent to the House for enactment, in concurrence. It is expected that the Governor will veto this legislation.
- 2) The Aroostook County Jail's 4th quarter allotment of \$116,440.00 was not recommended for funding by the Budget Focus Group. The Budget Focus Group requested additional information. However, the County Administrator articulated the absolute, dire need for this money and was able to secure funding from his colleagues on the board. The board further approved funding for all jails in the system for FY 15. With objection of the County Administrator, all jails, including Aroostook, were flat funded. This means that Aroostook County's Jail Budget for FY 15 is set at \$3.1M. Our need is approximately \$4.1M.

This prompted a discussion under the next item.

- 3) Jail Budget – The County received instructions today from the Board of Corrections (BOC) to flat fund our FY 15 budget. The budget is due to be entered into the County Reporting of Actuals Program System (CRAS) by May 1, 2014. It is unlikely that this deadline will be met. After an extended discussion on this topic, the County Commissioners agreed to have a budget workshop on May 7, 2014 at noon in Caribou. This meeting will replace the regular County Commissioners' Meeting scheduled for 4:30 p.m., on that same day. The workshop will be devoted to options regarding our funding issues with the jail, specifically FY 15.
- 4) Senator Sherman's e-mail – The County Administrator indicated that he sent an e-mail to Senator Roger Sherman and the rest of our Aroostook County delegation, quelling any rumors concerning our jail budget. A copy of that e-mail is appended to these minutes. (Attachment I)

B) State Claims Commission Hearings.

Commissioner Paul J. Adams volunteered to serve as a member on the State Claims Commission Hearing Board, assuming the hearings are held on May 21, 2014 in Houlton.

C) Maine Library of Geographic Information.

The County Commissioners are not interested in a presentation on the Maine's Orthoimagery Acquisition Program.

The County Administrator will contact Mr. Young and advise him regarding this matter.

D) North Lakes Fire and Rescue State Farm Grant Applications.

The County Administrator advised that two (2) State Farm Grant Applications were submitted in the amount of \$25,000.00 each. One grant is to build an ambulance bay for the Cross Lake Station and the other is for a Community Center at the Madawaska Lake Station.

E) Painting by Jail Inmates.

The County Administrator reviewed areas painted at the jail since 2013 by inmate labor with the County Commissioners and staff. Completing this project with inmate labor literally saved the County over \$100,000.00.

F) Other Items of Interest.

1) Club 17.

The County Administrator and Paul Bernier, Public Works Director, met with Club 17 Board Members on the evening of April 14, 2014. The board was inquiring whether or not the County would maintain their camp road, which is now owned by Irving Woodlands, assuming local residents purchased what is now leased land. The County Administrator and Public Works Director indicated that the only way the County could expend public monies would be if the County had a property interest in the road(s).

2) Law Enforcement.

Darrell Crandall, Chief Deputy, indicated that for the first ninety (90) days of this calendar year, there has been a 35% increase in call volume within the Law Enforcement Division. Also, Uniform Crime Reporting (UCR) had a 77% clearance rate for the same period of time.

3) Surplus Property.

Darrell Crandall, Chief Deputy, indicated that the County recently acquired a used 4-wheeler with 900 miles for the Sheriff's Department at no cost to the County through the Surplus Property Program.

ART. 13. Other Business.

There was no other business to discuss.

ART. 15. Adjournment.

MOTION:

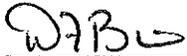
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

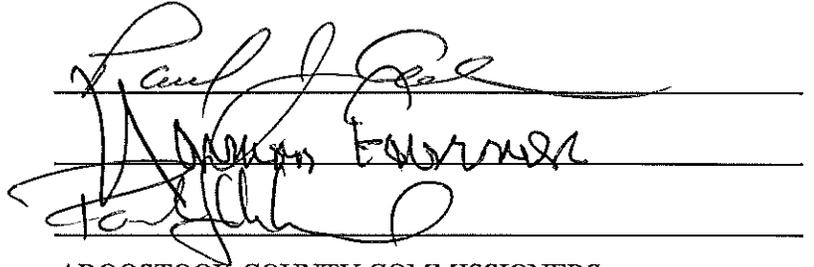
Motion voted on and passed.

The meeting adjourned at 6:25 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: April 16, 2014

Doug Beaulieu

From: Doug Beaulieu [doug@aroostook.me.us]
Sent: Wednesday, April 16, 2014 10:30 AM
To: 'rsherm2000@yahoo.com'
Cc: 'Sheriff James P. Madore'; 'Darrell O. Crandall'; 'Christina Theriault'; 'Diane Gove'; 'Thornell, Ryan'; 'Anne-Marie'; 'Bryan Jandreau'; 'Peter Marchesi'; 'Hancock.Fenton@maine.gov'; 'Rep. Alexander Willette'; 'Rep. Alexander Willette'; 'Rep. Allen Michael Nadeau'; 'Rep. Bernard Ayotte'; 'Rep. Carol A. McElwee'; 'Rep. Carol a. McElwee'; 'Rep. Charles Theriault'; 'Rep. Charles Theriault'; 'Rep. Joyce Fitzpatrick'; 'Rep. Ricky D. Long'; 'Rep. Ricky D. Long'; 'Rep. Robert J. Saucier'; 'Rep. Tyler Clark'; 'Rep. Tyler Clark'; 'Sen. Troy Jackson'; 'Senator Roger Sherman'; 'Adams, Paul J.'; 'Norman L. Fournier'; 'Paul J. Underwood'
Subject: Aroostook County Jail
Attachments: Copy of PEr Inmate Costs - FY14.xlsx

Senator Sherman:

Evidently, there are State House rumors circulating that Aroostook County is giving its Correctional Officers exorbitant raises and our jail budget is outpacing other jail budgets in the state. Let me assure you this is a myth.

First, our COs are in the third year of a collective bargaining agreement, which expires June 30, 2014. For each of the three years, they received a 2% COLA. In the first year of the contract only, they received a 1% market increase. Despite these increases, our COs are the lowest paid in the state. The starting wage is \$12.45 per hour. Some of our COs are MaineCare eligible.

Second, since the advent of the BOC, our rated capacity in our jail has gone from 66 inmates per day to 104 inmates per day, an increase of 57%. Since FY 13, our budget has been set by the BOC at \$3.1M. At yesterday's BOC meeting, over my objection, the BOC set our budget at \$3.1M for FY 15.

Third, for the last four years, the ACJ has received "kicker payments", amounting to \$65K in FY 10; \$14K in FY 11; \$120K in FY 12; and, \$289K in FY 13. And we are estimating the structural gap at approximately \$620K in FY 14.

Fourth, the BOC has acknowledged that Aroostook is underfunded and has a growing structural gap in its budget. However, instead of reallocating resources amongst other jail facilities, they choose to follow the status quo and do nothing.

Fifth, the attached spreadsheet is a product of BOC reporting. You can assess for yourself how Aroostook stacks up against the rest of the jails. Keep in mind that ACJ was built in 1889, with upgrades in 1935, 1960, and mid 1980s. There is nothing efficient about our layout. We are a "linear" facility. An academic fellow who is far more knowledgeable about jail facilities equated linear to no better than housing your inmates in a "tent". Linear and indirect supervision require more personnel to supervise inmates.

Sixth, our population today was 103 in-house, with 9 inmates boarded out, 12 boarded in and 79 inmates out on our pretrial program. In my humble opinion, we give you a lot of "bang for your buck." In terms of other jails, we are most comparable to Knox, which has a in-house population today of 58 inmates, and an overall budget of \$3.7M.

Seventh, Commissioner Ponte was a God Send to Aroostook County. We increased our rated capacity, under his help and guidance, from 72 to 105, and we think we can get to 112 after the DOC inspects our facility later this month. Now, with his departure, we have no voice or leadership regarding our correctional issues in Augusta. We had a ray of hope, but darkness has fallen with his departure.

Eighth, we are now in a situation where we are considering one of two options: legal action to address the inequity in our funding or layoffs to balance the financial coffers. These are the options I will raise with the commissioners and sheriff this evening. The layoff option is significant and gut wrenching.

Ninth, we did not support the Unified Jail System in its infancy. In fact, if you look at my writings on the subject matter, you will see I predicted most of the present issues would come to pass. It is too late to wallow in our misery. I realize we need to move on.

Our immediate problem is the desperate need for \$600K in the current fiscal year and just over \$900K for next. While Aroostook is hemorrhaging, many other jails in the system are financially solvent. That is not our fate. I believe if we are to operate as a system, we should all share the pain equally.

Doug

Per Inmate Cost				Per Inmate Cost - Ranked				Per Inmate Cost - Grouped by ADP					
	FY14 Budget	FY14 ADP	Per Inmate Cost	FY14 Budget	FY14 ADP	Per Inmate Cost	FY14 Budget	FY14 ADP	Per Inmate Cost	Year Built	Type		
Androscoggin	\$5,553,577	151.9	\$36,560.74	Franklin	\$1,130,142	5.2	\$217,335.00	Franklin	\$1,130,142	5.2	\$217,335.00	1982	72 / indirect
Aroostook	\$3,165,599	73.8	\$42,894.30	Oxford	\$1,307,072	10.8	\$121,025.19	Oxford	\$1,307,072	10.8	\$121,025.19	1979	72 / indirect
Cumberland	\$17,561,597	447.2	\$39,270.12	Waldo/Reentry	\$2,151,148	27.6	\$77,940.14	Waldo/Reentry	\$2,151,148	27.6	\$77,940.14	1976	72 / indirect
Franklin	\$1,130,142	5.2	\$217,335.00	Washington	\$2,376,750	37.7	\$63,043.77	Piscataquis	\$1,478,208	32.1	\$46,050.09	1990	?
Hancock	\$2,288,372	47.8	\$47,873.89	Knox	\$3,704,529	73.6	\$50,333.27	Washington	\$2,376,750	37.7	\$63,043.77	1988	Indirect
Kennebec	\$6,835,715	165.5	\$41,303.41	Hancock	\$2,288,372	47.8	\$47,873.89	Hancock	\$2,288,372	47.8	\$47,873.89	2000	Indirect
Knox	\$3,704,529	73.6	\$50,333.27	Piscataquis	\$1,478,208	32.1	\$46,050.09	Knox	\$3,704,529	73.6	\$50,333.27	1991	Indirect
Lincoln	\$445,189	-	\$44,768.19	Penobscot	\$7,850,597	172.6	\$45,484.34	Aroostook	\$3,165,599	73.8	\$42,894.30	1989	Indirect
Sagadahoc	\$426,041	-	\$42,894.30	Statewide	\$80,452,919	1797.1	\$44,768.19	Androscoggin	\$5,553,577	151.9	\$36,560.74	1990	Indirect
TBRJ	\$7,222,552	170	\$42,485.60	Somerset	\$6,805,068	152.7	\$44,564.95	Somerset	\$6,805,068	152.7	\$44,564.95	2009	Direct
Waldo/Reentry	\$2,151,148	27.6	\$77,940.14	York	\$10,150,763	228.6	\$44,404.04	Kennebec	\$6,835,715	165.5	\$41,303.41	1867/1992	Indirect
Oxford	\$1,307,072	10.8	\$121,025.19	Aroostook	\$3,165,599	73.8	\$42,894.30	TBRJ	\$7,222,552	170	\$42,485.60	2006	Direct
Penobscot	\$7,850,597	172.6	\$45,484.34	TBRJ	\$7,222,552	170	\$42,485.60	Penobscot	\$7,850,597	172.6	\$45,484.34	1870/1989	Indirect
Piscataquis	\$1,478,208	32.1	\$46,050.09	Kennebec	\$6,835,715	165.5	\$41,303.41	York	\$10,150,763	228.6	\$44,404.04	2003	Direct
Somerset	\$6,805,068	152.7	\$44,564.95	Cumberland	\$17,561,597	447.2	\$39,270.12	Cumberland	\$17,561,597	447.2	\$39,270.12	1993	Direct
Washington	\$2,376,750	37.7	\$63,043.77	Androscoggin	\$5,553,577	151.9	\$36,560.74	Lincoln	\$445,189	-	-		
York	\$10,150,763	228.6	\$44,404.04	Lincoln	\$445,189	-	\$44,768.19	Sagadahoc	\$426,041	-	-		
Statewide	\$80,452,919	1797.1	\$44,768.19	Sagadahoc	\$426,041	-	\$44,768.19	Statewide	\$79,581,689	1797.1	\$44,283.39		

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY - MAY 7, 2014 - 12:00 NOON
- LAW LIBRARY - CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. APPROVAL OF AGENDA.

ART. 3. APPROVAL OF MINUTES OF THE APRIL 16, 2014 COUNTY COMMISSIONERS' MEETING.

ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES.

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.

ART. 5. BID:

TWO (2) YEAR (2014-2015) SNOW REMOVAL BID FOR PUBLIC ROADWAYS IN THE UNORGANIZED TERRITORY OF MADAWASKA LAKE (T16R4).

ART. 6. AROOSTOOK COUNTY FY 15 JAIL BUDGET WORKSHOP.

- A) PUBLIC LAW, CHAPTER 598.
- B) REVIEW OF LEGAL MEMORANDUM.
- C) OPTIONS.
- D) DEVELOPMENT OF DOWNSIZING PLAN.

ART. 7. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 21, 2014 - 4:30 P.M. – HOULTON

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 7, 2014 – 12:00 NOON – LAW LIBRARY – CARIBOU COURTHOUSE

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Christina Theriault, Human Resource Coordinator
Anne-Marie Marquis, Financial Analyst
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Craig Clossey, Jail Administrator
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 12:02 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 5. A) Stairwells Resurfacing Project for the Sheriff's Office Building.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the April 16, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 16, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the April 16, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Bids:

Two (2) year (2014 – 2016) Snow Removal Bid for Public Roadways in the Unorganized Territory of Madawaska Lake (T16R4).

The County Administrator indicated that one of the bids came in after deadline. It is the policy of the County of Aroostook to reject bids that do not comply with the RFP process. This bid will not be opened.

Bids were received from the following contractors:

	<u>2014-2015</u>	<u>2015-2016</u>
Babin Construction St. Agatha, Maine	\$5,450.00	\$5,450.00
RLW Management Caribou, Maine	\$7,800.00	\$8,000.00

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

A) Stairwells Resurfacing Project for the Sheriff's Office Building.

Bids were received from the following contractors:

Sullivan Floor Covering Caribou, Maine	\$15,430.00
Dunn Furniture Company Houlton, Maine	\$13,995.00
Furniture & Floors North Houlton, Maine	\$15,212.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 6. Aroostook County FY 15 Jail Budget Workshop.

A) Public Law 2013, Chapter 598.

The County Administrator provided a cursory review of the Governor's veto of LD 1824 and the new chaptered law. He indicated that the Board of Corrections (BOC) will ignore provisions of the new law when they believe it is convenient to do so. The new law was enacted, despite the Governor's objection, with strong override votes in the House and Senate. It has been reported that the Governor is upset with the BOC and the counties, in general.

B) Review of Legal Memorandum.

Attorney Peter Marchesi's legal memorandum was discussed by the County Commissioners, Sheriff and staff. In the context of the Board of Corrections' (BOC) directive regarding flat funding for FY 15, the only apparent, viable option for the County is to submit a downsizing plan for FY 15. While none of the elected and appointed officials in the room support the downsizing plan, we have no other alternative than to provide the BOC with a budget that meets their flat funding directive.

C) Options.

In accordance with Attorney Marchesi's memorandum, there are no other options other than to submit a downsizing plan to the BOC.

D) Development of Downsizing Plan.

Chief Deputy Darrell Crandall provided an overview of the Sheriff's May 2, 2014 downsizing plan to the County Commissioners and staff. The anticipated structural gap in the FY 15 budget is in excess of \$900K. Unfortunately, in order to hold the line at \$3.1M, we would have to reduce our boarding capacity to 37 inmates and reduce our staffing by 12 FTEs. This plan would have an adverse impact on both our facility and on the coordinated jail system, in general. It would require the system to find boarding for 60-70 of our inmates on any given day.

We believe the BOC has to provide the Aroostook County Jail with appropriate funding if they want our facility to remain a viable component of the coordinated system, and if they want the overall system to succeed.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the May 2, 2014 downsizing plan as amended, and to present said plan to the Board of Corrections for their consideration.

VOTE:

Motion voted on and passed.

The County Commissioners unanimously agreed to change the June 18, 2014 County Commissioners' Meeting to June 17, 2014.

ART. 7. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

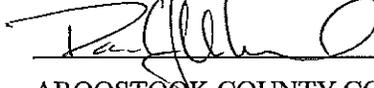
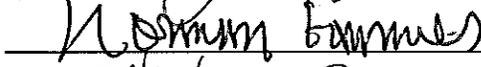
Motion voted on and passed.

Meeting adjourned at 1:50 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: May 7, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 21, 2014 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE MAY 7, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. CONTRACTS:
- A) THREE (3) YEAR (7/1/2014 - 6/30/2017) FIRE PROTECTION AGREEMENT WITH THE TOWN OF MAPLETON FOR THE UNORGANIZED TERRITORY OF T11R4 (SCOPAN) IN THE AMOUNT OF \$11,206.80 FOR THE CURRENT YEAR, WITH NO MORE THAN A 3% ANNUAL INCREASE OVER THE PREVIOUS YEAR'S CONTRACT FOR EACH CONTRACT YEAR THEREAFTER.
 - B) ONE (1) YEAR (7/1/2014 - 6/30/2015) FIRE PROTECTION SUPPORT AGREEMENT WITH THE CITY OF CARIBOU AND NORTH LAKES FIRE AND RESCUE.
 - C) THREE (3) YEAR (7/1/2014 - 6/30/2017) FIRE PROTECTION AGREEMENT WITH THE TOWN OF MEDWAY FOR THE UNORGANIZED TERRITORY OF TAR5 (MOLUNKUS) IN THE AMOUNT OF \$4,000.00, ANNUALLY.
- ART. 7. REAPPOINTMENTS TO THE NORTHERN MAINE DEVELOPMENT COMMISSION (NMDC) EXECUTIVE BOARD.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
- A) BOARD OF CORRECTIONS UPDATE.
 - B) MCCA/RISK POOL UPDATE.
 - C) SIXTH ANNUAL MAINE PARTNERS IN EMERGENCY PREPAREDNESS CONFERENCE.
 - D) COMMUNITY GUIDED PLANNING AND ZONING INITIATIVE.
 - E) DEORGANIZATION REQUEST.
 - F) OXBOW PLANTATION DEORGANIZATION UPDATE.

- G) RECLASSIFICATION OF THE SHORE ROAD IN SINCLAIR.
- H) PUBLIC LAW 2013, CHAPTER 566.
- I) BID RESULTS.
- J) DISCUSSION OF A TAX ABATEMENT REQUEST.
- K) OTHER ITEMS OF INTEREST.

ART. 9. OTHER BUSINESS.

ART. 10. EXECUTIVE SESSION.

ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 4, 2014 – 4:30 P.M. – FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 21, 2014 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that Article 10, Executive Session, would follow Article 5, Approval and Signatures.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the May 7, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the May 7, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 10. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss personnel issues.”

VOTE:

Motion voted on and passed.

Upon returning to open session, no motion was made.

ART. 6. Contracts:

- A) Three (3) year (7/1/2014 - 6/30/2017) Fire Protection Agreement with the Town of Mapleton for the Unorganized Territory of T11R4 (Scopan) in the amount of \$11,206.80 for the current year, with no more than a 3% annual increase over the previous year's contract for each contract year thereafter.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (7/1/2014 - 6/30/2017) Fire Protection Agreement with the Town of Mapleton for the Unorganized Territory of T11R4 (Scopan) in the amount of \$11,206.80 for the current year, with no more than a 3% annual increase over the previous year's contract for each contract year thereafter, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- B) One (1) year (7/1/2014 - 6/30/2015) Fire Protection Support Agreement with the City of Caribou and North Lakes Fire and Rescue.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year (7/1/2014 - 6/30/2015) Fire Protection Support Agreement with the City of Caribou and North Lakes Fire and Rescue, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- C) Three (3) year (7/1/2014 - 6/30/2017) Fire Protection Agreement with the Town of Medway for the Unorganized Territory of TAR5 (Molunkus) in the amount of \$4,000.00, annually.

Also, it was announced that Jim Ryan, Penobscot County Regional Communication Center Director, is retiring shortly, and the 2015 annual MCCA Convention will be held in Hancock County.

Risk Pool Meeting: Commissioner Norman L. Fournier reported that there was a lot of discussion about a State mental health patient who was under the custody of Kennebec County Jail. The Risk Pool decided not to provide liability coverage to Kennebec County for this inmate. Also, \$20,000.00 in-house training for the jails was authorized in the form of a contract with Attorney Peter Marchesi. There was also discussion on various claims and the Risk Pool investment policy was amended.

C) Sixth Annual Maine Partners in Emergency Preparedness Conference.

The County Administrator noted that the most recent Emergency Management Preparedness Conference was dedicated to former Aroostook County Emergency Management Agency (EMA) Director Vernon Ouellette.

D) Community Guided Planning and Zoning Initiative.

The County Administrator advised that he received a request from Robert Clark, Executive Director of Northern Maine Development Commission (NMDC), for a contribution for the Community Guided Planning and Zoning (CGPZ) Initiative, and indicated that he supports this request. The County of Aroostook is a vested partner in this process and wants to insure that this project is completed in an expeditious and competent manner. Therefore, the County Administrator recommends a \$25,000.00 contribution towards the CGPZ initiative and recommended payment be made in two (2) installments; one (1) installment in the amount of \$12,500.00 to be paid immediately, and the balance to be paid upon successful completion of the project on or around March of 2015. This expenditure would be made out of the Unorganized Territory Fund.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a total payment of \$25,000.00 to NMDC for the CGPZ initiative, with the money to be distributed as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

E) Deorganization Request.

Paul Bernier, Public Works Director, indicated that the Town of Chapman has made an inquiry about the deorganization process. This inquiry will be discussed with Chapman's Board of Selectman at a future date. Mr. Bernier does not believe this request will move forward in any substantive manner.

F) Oxbow Plantation Deorganization Update.

Paul Bernier, Public Works Director, updated the County Commissioners on the Oxbow Deorganization Meeting held April 28, 2014. At the conclusion of the meeting, Oxbow Plantation citizens who were present voted 24-0 to move forward with the process.

G) Reclassification of the Shore Road in Sinclair.

Paul Bernier, Public Works Director, provided a status report on the Shore Road in Sinclair. This road will be turned over to the County on July 1, 2014. Mr. Bernier has been very dogmatic in insuring that the road is turned over to us in good repair.

H) Public Law 2013, Chapter 566.

The County Administrator reviewed this new law with the County Commissioners. He commended District Attorney Todd Collins for being persistent and being the impetus in getting this legislation passed.

I) Bid Results.

The County Administrator advised that the following bids were awarded:

- Stairwell Resurfacing Project at the Sheriff's Office Building was awarded to Dunn Furniture Company in Houlton for \$13,995.00;
- Three (3) year Connor Recreation Facility Maintenance bid was awarded to Precision Lawn Services for \$1,700.00, \$1,800.00 and \$1,900.00, respectively;
- Two (2) year Madawaska Lake Snow Removal bid was awarded to Babin Construction for \$5,450.00, annually.

J) Discussion of a Tax Abatement request.

The County Administrator advised that he had received a request for a tax abatement hearing.

Commissioner Paul J. Underwood indicated that he would like to spend more time reviewing the file, and requested that this matter be tabled for review and discussed at the next County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table this matter until the next County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

K) Other items of interest.

1) Land Use Planning Commission (LUPC) Update.

Commissioner Paul J. Underwood provided a LUPC update on the following items:

- There appears to be some inertia by the Commission to explore the feasibility of doing building inspections. (Commissioner Underwood indicated that perhaps counties might want to consider this responsibility);
- There is an initiative to embark on a Community Guided Planning and Zoning (CGPZ) initiative in western Maine. Evidently, there is some private funding for this project;

- Update on mining for Aroostook County was provided (there are rules but no governing statutes);
- Commission appears to be moving toward more regulatory oversight.

ART. 9. Other Business.

There was no other business to discuss.

ART. 11. Adjournment.

MOTION:

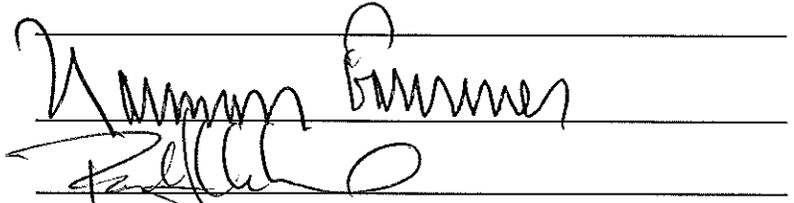
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 6:08 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: May 21, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 4, 2014 - 4:30 P.M. -
REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE MAY 21, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE RENEWAL FOR EAGLE LAKE SPORTING CAMPS.
- ART. 6. BIDS:
- ONE (1) SEPTIC SYSTEM IN CONNOR TOWNSHIP.
- ART. 7. CONTRACT:
- THREE (3) YEAR (7/1/2014 – 6/30/2017) AMBULANCE INTERLOCAL AGREEMENT WITH THE TOWN OF VAN BUREN FOR THE UNORGANIZED TERRITORY OF T17R3 (VAN BUREN COVE) IN THE AMOUNTS OF 3,215.00, 3,279.00, AND 3,345.00, RESPECTIVELY.
- ART. 8. APPROVAL OF FY 15 BUDGET INITIATIVE WORKSHEET SUBMISSION TO BOARD OF CORRECTIONS.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) CORRECTIONS' UPDATE.
 - B) NORTH LAKES FIRE AND RESCUE GRANT.
 - C) DISCUSSION AND DECISION ON TAX ABATEMENT MATTER.
 - D) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – TUESDAY – JUNE 17, 2014 - 4:30 P.M. - CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 4, 2014 – 4:30 P.M. – REGISTRY OF DEEDS OFFICE – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

PRESENT

Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Bryan Jandreau, Facilities Manager

ART. 1. Acting Chairperson Norman L. Fournier called the meeting to order at 4:31 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Acting Chairperson Norman L. Fournier entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the May 21, 2014 County Commissioners' Meeting.

Acting Chairperson Norman L. Fournier entertained a motion to approve the minutes of the May 21, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the May 21, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

A) Attendance Record.

- B) Bills and Warrants.
- C) Malt, Spirituous and Vinous Liquor License renewal for Eagle Lake Sporting Camps.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the renewal of the Malt, Spirituous and Vinous Liquor License for Eagle Lake Sporting Camps.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

- A) One (1) Septic System in Connor Township.

Bids were received from the following contractors:

Masse Earthworks Woodland, Maine	\$4,800.00
M.J. Ouellette and Daughters Caribou, Maine	\$4,100.00
Dick St. Peter Construction Connor Township, Maine	\$3,940.50
Babin Construction St. Agatha, Maine	\$3,475.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Contract:

Three (3) year (7/1/2014 - 6/30/2017) Ambulance Interlocal Agreement with the Town of Van Buren for the Unorganized Territory of T17R3 (Van Buren Cove) in the amounts of \$3,215.00, \$3,279.00, and \$3,345.00, respectively.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (7/1/2014 - 6/30/2017) Ambulance Interlocal Agreement with the Town of Van Buren for the Unorganized Territory of T17R3 (Van Buren Cove) in the amounts of \$3,215.00, \$3,279.00, and \$3,345.00, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 8. Approval of FY 15 Budget Initiative Worksheet submission to Board of Corrections.

The County Administrator indicated that the Board of Corrections (BOC) requested justification from any county who felt their approved FY 15 flat funded budget needed modification. In compliance with the budget instructions, the County Administrator submitted an Expenditure Budget of \$4,199,117.00. The County Administrator further indicated that he felt it would be prudent to have the Board of County Commissioners approve this submission to the BOC.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the Chair of the Board of County Commissioners to approve the FY15 Budget Initiative Worksheet submission to the BOC as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Corrections' Update.

The County Administrator advised that earlier in the week we received \$500,000.00 from the BOC as a "kicker payment" for FY 14. At this time, we anticipate that we will need as much as \$159,000.00 more in order to end the year in the "black".

We assume that further funding decisions on our FY 14 budget will be made on June 17, 2014, which is the date for the next BOC Meeting.

B) North Lakes Fire and Rescue Grant.

The County Administrator advised that North Lakes Fire and Rescue received a FEMA Fire Act Grant in the amount of \$124,298.00, to replace existing air packs and masks. The department cost will be \$6,542.00, bringing the total project amount to \$130,840.00.

C) Discussion and decision on Tax Abatement matter.

The County Commissioners engaged in a discussion regarding a tax abatement request from Michael and Robin Gosselin versus the Town of Mars Hill. The County Commissioners were provided with a copy of the complete file prior to the meeting and had reviewed the contents in its entirety. The following issues were raised in the context of the discussion:

- 1) County Commissioners were concerned that the statute did not provide them with a basis to grant the abatement based on the reasons cited in the appeal;
- 2) No specific amount was requested;
- 3) "Peaceful Enjoyment" is a concern better suited to a regulatory agency such as the Maine Department of Environmental Protection.

After public discussion on this matter, the following motion was made:

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the County Administrator to send a letter to the Gosselins denying their request based on reasons cited during the discussion.

VOTE:

Motion voted on and passed.

D) Other items of interest.

There were no other items of interest.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

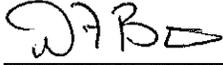
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

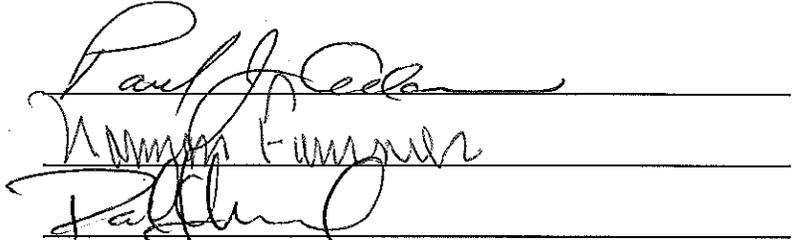
Motion voted on and passed.

The meeting adjourned at 4:53 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: June 4, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - TUESDAY – JUNE 17, 2014 - 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. PUBLIC COMMENT PERIOD.

ART. 3. APPROVAL OF AGENDA.

ART. 4. APPROVAL OF MINUTES OF THE JUNE 4, 2014 COUNTY COMMISSIONERS' MEETING.

ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES.

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.

ART. 6. FIREMARK AWARD PRESENTATION. (Charles Longo, Liberty Mutual Insurance)

ART. 7. SHERIFF'S DEPARTMENT COMMISSIONS AND APPOINTMENTS.

- A) RECOMMISSIONING OF SGT. KRIS MILLER OF LUDLOW AS FULL-TIME DEPUTY SHERIFF.
- B) APPROVAL TO TRANSFER ERICA PELLETIER OF LITTLETON AS PART-TIME DEPUTY SHERIFF TO FULL-TIME DEPUTY SHERIFF.
- C) APPROVAL TO TRANSFER KRIS MALMBORG OF NEW CANADA AS FULL-TIME DEPUTY SHERIFF TO PART-TIME DEPUTY SHERIFF.

ART. 8. BIDS:

- A) CHIMNEY TOP REPLACEMENT FOR THE SUPERIOR COURT BUILDING IN HOULTON.

ART. 9. COUNTY ADMINISTRATOR'S REPORT:

- A) CORRECTIONS' UPDATE.
- B) MAINE MUNICIPAL EMPLOYEE HEALTH TRUST (MMEHT) CLAIMS EXPERIENCE REPORT FOR FIRST QUARTER OF CALENDAR YEAR 2014.

- C) DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) SMALL COMMUNITY GRANT BID AWARD.
- D) MCCA/RISK POOL UPDATE.
- E) MAINE DEPARTMENT OF TRANSPORTATION (MDOT) HALFWAY BROOK BRIDGE PROJECT.
- F) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION TO DISCUSS THE COUNTY ADMINISTRATOR'S EMPLOYMENT CONTRACT.

ART. 12. ADJOURNMENT.

NEXT MEETING

TAX ABATEMENT HEARING - TUESDAY, JULY 1, 2014 - 12:00 NOON - CARIBOU
COUNTY COMMISSIONERS' MEETING - WEDNESDAY, JULY 16, 2014 - 4:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – TUESDAY, JUNE 17, 2014 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners (Participated by teleconference)
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darren Woods, EMA Director
Family, Friends and Firefighters on behalf of Mr. Woods
Philip Bosse, Representing Senator Susan Collins' Office
Barbara Hazlett, Representing Congressman Michael Michaud's Office
Charles Longo, Liberty Mutual Insurance
Rick Martinkovic, Liberty Mutual Insurance

ART. 1. Acting Chairperson Norman L. Fournier called the meeting to order at 4:35 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Acting Chairperson Norman L. Fournier advised that one (1) item would be added under Article 5 C)
Renewal of Liquor License for the Bears Den Family Restaurant and Pub in Benedicta.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the June 4, 2014 County Commissioners' Meeting.

Acting Chairperson Norman L. Fournier entertained a motion to approve the minutes of the June 4, 2014
County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the June 4, 2014
County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A. Attendance Record.
- B. Bills and Warrants.
- C. Renewal of Liquor License for the Bears Den Family Restaurant and Pub in Benedicta.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the renewal of the Liquor License for the Bears Den Family Restaurant and Pub in Benedicta.

VOTE:

Motion voted on and passed.

ART. 6. Firemark Award Presentation. (Charles Longo, Liberty Mutual Insurance)

Charles Longo and Rick Martinkovic, representatives of Liberty Mutual Insurance, presented the Firemark Award to Chief Darren Woods. Mr. Longo read a copy of the press release which is appended to these minutes. (Attachment I)

Also, Phil Bosse of Senator Susan Collins' Office and Barbara Hazlett of Congressman Senator Michael Michaud's Office recognized Chief Woods for his accomplishments and award.

In closing, Commissioner Norman Fournier complimented Chief Woods for always looking out for the County's interest and specifically mentioned a recent grant funding award for fire equipment amounting to \$134,000.00.

ART. 7. Sheriff's Department Commissions and Appointments.

A) Recommissioning of Sgt. Kris Miller of Ludlow as full-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the recommissioning of Sgt. Kris Miller of Ludlow as full-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the recommissioning of Sgt. Kris Miller of Ludlow as full-time deputy sheriff.

VOTE:

Motion voted on and passed.

B) Approval to transfer Erica Pelletier of Littleton as part-time deputy sheriff to full-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the transfer of Erica Pelletier of Littleton as part-time deputy sheriff to full-time deputy sheriff effective July 1, 2014.

MOTION:

Motion by Paul J. Adams and seconded by Paul J. Underwood to approve the transfer of Erica Pelletier of Littleton as part-time deputy sheriff to full-time deputy sheriff effective July 1, 2014.

VOTE:

Motion voted on and passed.

- C) Approval to transfer Kris Malmborg of New Canada as full-time deputy sheriff to part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the transfer of Kris Malmborg of New Canada as full-time deputy sheriff to part-time deputy sheriff.

MOTION:

Motion by Paul J. Adams and seconded by Paul J. Underwood to approve the transfer of Kris Malmborg of New Canada as full-time deputy sheriff to part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 8. Bids:

- A) Chimney top replacement for the Superior Court Building in Houlton.

Bid was received from the following contractor:

Donahue's Maintenance and Masonry	\$36,694.00
Houlton, Maine	

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to table the bid pending review by the County Administrator with authorization to award the bid if all specifications are met.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

- A) Corrections' Update.

The County Administrator discussed the following in regards to correctional issues:

- The Board of Corrections (BOC) allocated \$125,602.00 today, representing the second installment for FY 14 supplemental funding (kicker payment);
- The BOC approved cuts in funding to nine (9) jails for FY 15, and requested that Franklin County pay an additional \$100,000.00, annually, into the Investment Fund beginning July 1, 2015. To date, we have no notice or knowledge that Aroostook County was included in this round of budget cuts;

- The Executive Director of the BOC said he essentially could not vouch for Aroostook County's spending practices after he recommended the FY 14 kicker payment;
- Representative Tyler Clark advocated for Aroostook County's financial need for both FY 14 and FY 15 during an Appropriations Committee work session with the BOC today;
- The Executive Director of BOC suggested that, in the context of Aroostook County's downsizing plan for the jail, it may be more cost effective for the correctional system to essentially approve Aroostook's plan as submitted;
- and, the County Administrator advised that we received 29 questions, with multiple parts, from the sub-committee of the Corrections Working Group in reference to our downsizing plan that we submitted on May 8, 2014.

B) Maine Municipal Employees Health Trust (MMEHT) Claims Experience Report for first quarter of calendar year 2014.

The County Administrator reviewed the MMEHT Health Claims Experience Report explaining that the loss ratio is 51% for the first quarter of 2014.

C) Department of Environmental Protection (DEP) Small Community Grant bid award.

The County Administrator advised that the bid for the DEP Small Community Grant project in Connor Township was awarded to Babin Construction of St. Agatha for \$3,475.00.

D) MCCA/Risk Pool update.

Risk Pool – Commissioner Norman L. Fournier advised that the board reviewed claims and had a spirited discussion on excessive force in the jails. To that end, training will be provided to each of the jails.

MCCA – Commissioner Norman L. Fournier advised that a new committee to influence jail policy will convene; a deeds issue regarding municipal transfer tax forms was discussed, but does not seem to be an issue for Aroostook County; and a Board of Corrections update was provided by Commissioner Fowler.

E) Maine Department of Transportation (MDOT) Halfway Brook Bridget Project.

The County Administrator advised that the Maine Department of Transportation will be conducting preliminary engineering for future bridge improvements to Halfway Brook Bridge in Connor later this summer.

F) Other Items of Interest.

At the request of Commissioner Adams, the July 16, 2014 County Commissioners' Meeting will be changed to Tuesday, July 15, 2014 in Houlton.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session to discuss the County Administrator's Employment Contract.

Acting Chairperson Norman L. Fournier entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Paul J. Adams:

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a matter relating to the County Administrator’s employment contract.”

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to amend the County Administrator’s employment contract as recommended by the County Administrator and agreed to by the parties.

VOTE:

Motion voted on and passed.

ART. 12. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to adjourn the meeting.

VOTE:

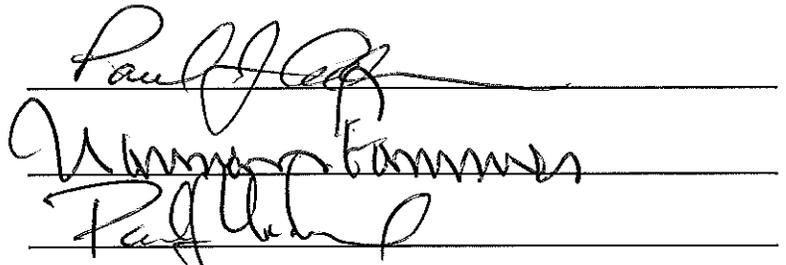
Motion voted on and passed.

Meeting adjourned at 5:55 p.m.

ATTEST: A True Copy
of Commissioners’ Meeting



Douglas F. Beaulieu
County Administrator



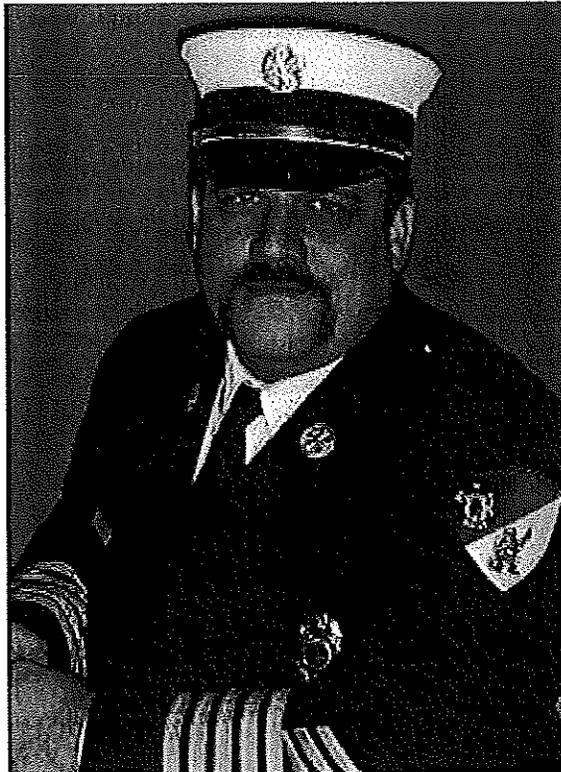
AROOSTOOK COUNTY COMMISSIONERS
DATE: June 17, 2014

LIBERTY MUTUAL NORTH LAKES FIRE & TIRELESS EFFORTS

WHAT: On June 17th, host a ceremony honoring Lakes fire department for his wellbeing and safety of the and Aroostook County.

WHEN/WHERE: Tuesday, Aroostook County in the Administrative Courthouse (144 Sweden St,

DETAILS: Chief Woods



INSURANCE TO HONOR RESCUE CHIEF FOR

Liberty Mutual Insurance will Chief Darren Woods of the North tireless efforts in improving the people of the North Lakes Region

June, 17th, at 4:30PM, at the Commissioners Meeting, located Hearing Room at the Caribou Caribou, Maine)

has overseen the rehabilitation of

three local fire stations vital to the community and has helped them become more efficient and ever ready. Woods rallied the community to help raise the needed funds to ensure that the volunteer fire fighters had uniforms and lifesaving equipment. It is evident to those who know the Chief that he is a tireless advocate for Aroostook County and for those who chose to serve alongside him. Under his direction at the North Lakes Fire Department, training is considered paramount. His team exceeds the call of duty by aiding local municipalities when assistance is needed and by keeping roads passable for emergency vehicles. The term “mutual aid” is more than a phrase to Chief Darren R. Woods, it is a way of life. In addition to his duties with North Lakes Fire and Rescue, Woods works as a volunteer for the Caribou Fire Department and serves in a full time capacity as the Emergency Management Director for Aroostook County. At the end of his duties, in his many roles, after the trainings are finished and after countless fires have been extinguished Darren Woods continues to serve his community through a desire to give back through fundraisers such as the Red Knights Motorcycle Club – Learn not to burn ride, and community gun safety classes, to name a few. It is impossible to list each goal that Darren has accomplished, or measure each smile he has caused. But one thing is certain – when one brings their family into the North Lakes or Aroostook County for that matter – we can all breathe a sigh of relief because folks like Darren Woods are at the helm.

For his dedication to educating the local community about fire safety, Chief Woods will receive the Liberty Mutual Firemark Award for Community Service and Public Education, as presented by Liberty Mutual Sales Representative Charles R. Longo from the company’s local office.

CONTACT: Members of the media interested in attending the Liberty Mutual Firemark Award ceremony may contact Charles Longo at 207-403-3101 or charlesr.longo@libertymutual.com.

About the Liberty Mutual Firemark Award

The Liberty Mutual Firemark Award is presented annually to hundreds of firefighters throughout the country who best represent their communities through courageous acts and who best demonstrate the firefighter's selfless spirit. And as a local Liberty Mutual Firemark Award winner, Darren Woods will be considered for the 2014 Mutual National Firemark Award. Two national winners – one honored for heroism, the other for community service/public education – will each receive a \$10,000 grant from Liberty Mutual for their fire departments.

The Liberty Mutual Firemark Award takes its name from the firemark, a leaden plate in the form of a Phoenix rising from the ashes, which American fire offices in the 18th and 19th centuries used to mark all the houses they insured.

To nominate a firefighter for a Liberty Mutual Firemark Award or for life-saving tips and resources, visit www.befiresmart.com.

About Liberty Mutual:

“Helping people live safer, more secure lives” since 1912, Boston-based Liberty Mutual Group (LibertyMutualGroup.com) is a diversified global insurer and the third largest property and casualty insurer in the U.S. based on A.M. Best Company's report of 2010 net written premium. Liberty Mutual ranks 82nd on the Fortune 100 list of largest corporations in the U.S. based on 2010 revenue. The company employs over 45,000 people in more than 900 offices throughout the world.

The eighth-largest auto and home insurer in the U.S., Liberty Mutual (LibertyMutual.com) sells full lines of coverage for automobile, homeowners, valuable possessions, personal liability, and individual life insurance. The company is an industry leader in affinity partnerships, offering auto and home insurance to employees and members of more than 13,500 companies, credit unions, professional associations and alumni groups.