

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL HEARING - TUESDAY, JULY 1, 2014 - 12:00 NOON - LAW LIBRARY - CARIBOU COURTHOUSE - CARIBOU

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. TAX ABATEMENT HEARING: DON AND CAROL MACNAUGHT V. TOWN OF PORTAGE.
- ART. 4. APPROVAL OF MINUTES OF THE JUNE 17, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. ITEMS FOR APPROVAL AND SIGNATURES:
- ATTENDANCE RECORD.
 - BILLS AND WARRANTS.
 - LOCAL WORKFORCE INVESTMENT ACT (LWIA) 1 CHIEF LOCAL ELECTED OFFICIALS (CLEOS) AGREEMENT.
 - STATE OF MAINE V. KEIGHAN ROBICHAUD GRIFFIN CRIMINAL FORFEITURE.
 - STATE OF MAINE V. SHANNON M. BRAGG CRIMINAL FORFEITURE.
- ART. 6. SHERIFF'S DEPARTMENT APPOINTMENTS:
- A) APPROVAL TO HIRE PART-TIME DISPATCHER.
 - B) APPROVAL TO TRANSFER FULL-TIME DEPUTY SHERIFF TO MDEA.
 - C) APPROVAL TO TRANSFER PART-TIME DEPUTY SHERIFF TO FULL-TIME DEPUTY SHERIFF.
- ART. 7. OTHER BUSINESS.
- ART. 8. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - TUESDAY - JULY 15, 2014 - 4:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL HEARING
- TUESDAY, JULY 1, 2014 - 12:00 NOON - LAW LIBRARY - CARIBOU COURTHOUSE - CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Sheriff James P. Madore
Darrell Crandall, Chief Deputy
Don & Carl MacNaught
Lawrence Duchette, Town of Portage Lake

ART. 1. Acting Chairperson Norman L. Fournier called the meeting to order at 12:02 p.m.

ART. 2. Approval of agenda.

Acting Chairperson Norman L. Fournier advised that one (1) item would be added to Article 7, Other Business - Approval of Ambulance Agreement for E-Plantation Township.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Tax Abatement Hearing: Don and Carol MacNaught v. Town of Portage.

A tax abatement hearing regarding this matter was held using the usual protocol. Exhibits were received from both parties and are part of the record. Additional information was requested from the Town of Portage and is due by July 15, 2014. After the information is received, the County Commissioners will discuss and issue a written decision within thirty (30) days.

ART. 4. Approval of minutes of the June 17, 2014 County Commissioners' Meeting.

Acting Chairperson Norman L. Fournier entertained a motion to approve the minutes of the June 17, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Adams and seconded by Paul J. Underwood to approve the minutes of the June 17, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Local Workforce Investment Act (LWIA) Local Area 1 Chief Local Elected Officials (CLEOs) Agreement.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Local Workforce Investment Act (LWIA) Local Area 1 Chief Local Elected Officials (CLEOs) Agreement.

VOTE:

Motion voted on and passed.

- D) State of Maine v. Keighan Robichaud Griffin Criminal Forfeiture.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Criminal Forfeiture of \$2,600.00 in U.S. Currency, property owned by and seized from Keighan Robichaud Griffin.

VOTE:

Motion voted on and passed.

- E) State of Maine v. Shannon M. Bragg Criminal Forfeiture.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Criminal Forfeiture of \$1,265.00 in U.S. Currency, property owned by and seized from Shannon M. Bragg.

VOTE:

Motion voted on and passed.

ART. 6. Sheriff's Department Appointments.

- A) Approval to hire part-time dispatcher.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring Christopher Harris of Hodgdon as part-time dispatcher.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the hiring of Christopher Harris of Hodgdon as part-time dispatcher.

VOTE:

Motion voted on and passed.

- B) Approval to transfer full-time deputy sheriff to Maine Drug Enforcement Agency (MDEA).

Sheriff James P. Madore recommended that the County Commissioners approve the transfer of Sgt. Forrest Dudley as full-time deputy sheriff to MDEA.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the transfer of Sgt. Forrest Dudley as full-time deputy sheriff to MDEA.

VOTE:

Motion voted on and passed.

- C) Approval to transfer part-time deputy sheriff to full-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the transfer of Matt Cummings of Fort Fairfield as part-time deputy sheriff to full-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the transfer of Matt Cummings of Fort Fairfield as part-time deputy sheriff to full-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 7. Other Business.

- A) Approval of Ambulance Agreement for E Plantation Township.

MOTION:

Motion by Paul J. Adams and seconded by Paul J. Underwood to approve the five and one-half (5 ½) year (7/1/2014 - 12/31/2019) Ambulance Services Agreement with The Aroostook Medical Center (TAMC) for the Unorganized Township of E-Plantation in the amount of \$372.00 for the remainder of 2014, \$760.00 for 2015, and a maximum increase of 5% for each subsequent year thereafter, to be calculated on an annual basis, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

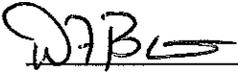
ART. 8. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to adjourn the meeting.

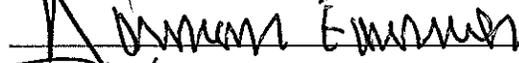
Meeting adjourned at 1:35 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOCK COUNTY COMMISSIONERS
DATE: July 1, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING -- TUESDAY, JULY 15, 2014 -- 4:30 P.M. --
SHERIFF'S OFFICE BUILDING -- CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JULY 1, 2014 COUNTY COMMISSIONERS' SPECIAL MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) STATE OF MAINE V. KEITH C. JORDAN CRIMINAL FORFEITURE.
- ART. 6. BIDS:
 - A) HEATING OIL BID FOR ALL COUNTY BUILDINGS.
- ART. 7. APPROVAL OF LOCAL ROAD ASSISTANCE PROGRAM (LRAP).
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOARD OF CORRECTIONS' UPDATE.
 - B) MCCA/RISK POOL UPDATE.
 - C) 2014 DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) SMALL COMMUNITY GRANT PROJECT.
 - D) OTHER ITEMS OF INTEREST.
- ART. 9. OTHER BUSINESS.
- ART. 10. EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER.
- ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING -- WEDNESDAY, AUGUST 6, 2014 -- 4:30 P.M. -- FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – TUESDAY, JULY 15, 2014 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Tyler Clark, Register of Deeds (South)

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:35 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 9, Other Business - Discussion of Tax Abatement Appeal regarding Donald and Carol MacNaught v. Town of Portage.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 1, 2014 County Commissioners' Special Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the July 1, 2014 County Commissioners' Special Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) State of Maine v. Keith C. Jordan Criminal Forfeiture.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Criminal Forfeiture of \$2,813.00 in U.S. Currency, property owned by and seized from Keith C. Jordan.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

A) Heating oil for all County buildings.

Bids were received from the following fuel oil dealers:

Daigle Oil Company
Fort Kent, Maine

Dead River Oil Company
Presque Isle, Maine

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bid pending review by the County Administrator with authorization to award the bid to the apparent low bidder(s) who meet(s) the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Approval of Local Road Assistance Program (LRAP).

The County Administrator recommended that the County Commissioners approve the Local Road Assistance Program (LRAP) for FY 15 in the amount of \$59,076.00, which is \$3,196.00 less than last year.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Local Road Assistance Program (LRAP) for FY 15 in the amount of \$59,076.00.

VOTE:

Motion voted on and passed.

ART. 8. County Administrator's Report:

A) Board of Corrections' Update.

The County Administrator gave a status report on our jail situation concerning the following items:

- As we close out the FY 14 Jail Budget, it appears we will be requesting between \$50,000-\$60,000 in the form of a “kicker payment” at the next BOC meeting in August;
- Our FY 15 level funded budget of \$3,165,599.00 has been submitted to the BOC. This budget does not come close to matching our \$4M need;
- The biennial budget for FY 15 and FY 16 has been submitted. These budgets represent actual need, which amount to \$4.2M and \$4.35M, respectively;
- An update was provided on the status of our Downsize Plan concerning the FY 15 Jail Budget. The Corrections Working Group has recommended that the Downsize Plan be rejected. However, they have not delved into the issue of funding. Attorney Peter Marchesi and Chief Deputy Darrell Crandall have some level of optimism based on a discussion with Executive Director Ryan Thornell and the BOC’s Attorney Andrew Black that some level of funding will be forthcoming. We are working in earnest to secure adequate funding for the jail for not only FY 15, but into the next biennium;
- The County Administrator distributed some handouts regarding our rate of budget growth relative to the jail, dating back to 1988. The data suggests that the budget relative to the Aroostook County Jail has not kept pace with the funding promise made by the State in 2008.

B) MCCA/Risk Pool Update.

Risk Pool – Commissioner Fournier indicated that the Risk Pool meeting consisted of a report on pending claims, litigation, jail training and problems encountered with some counties concerning the defense of claims.

MCCA – The auditor hired by MCCA gave the organization of “clean bill of health”; a strategic planning session is scheduled in August in New Harbor to provide future direction to the organization; an update was presented by Commissioner Amy Fowler and Executive Director Ryan Thornell on the BOC, and the Annual Meeting of the MCCA will be held in October in York County.

C) 2014 Department of Environmental Protection (DEP) Small Community Grant Project.

The County Administrator updated the County Commissioners on the current financial status of the Department of Environmental Protection (DEP) Small Community Grant Project.

D) Other Items of Interest.

1) General Fund Cash Flow.

The County Administrator reported that inadequate funding for our jail and the split fiscal year, tax revenue situation is creating a financial burden on our General Fund Budget, necessitating borrowing far in excess of our non-correctional program needs. Because of our lingering financial problem with the jail, there may be a need to increase our Tax Anticipation Note (TAN) ceiling level from the bank. Our finance department will conduct a cash flow analysis and a request may be made at a subsequent meeting to increase our level of borrowing for the current fiscal year.

2) Land Use Planning Commission (LUPC).

Commissioner Underwood indicated that Land Use Planning Commission (LUPC) is moving towards a new process regarding approval of new development in the Unorganized Territory. LUPC is soliciting public comment and input.

ART. 9. Other Business.

A) Discussion of Tax Abatement Appeal regarding Donald and Carol MacNaught v. Town of Portage.

The County Commissioners engaged in a discussion on the merits of this tax abatement request. It was disconcerting to the Board that the Assessors' Agent for the town did not appear before the County Commissioners at the July 1, 2014 hearing on this matter. The County Commissioners believe that the logs used in the construction of the structure were inferior and that this structure was not constructed with materials that would make it conducive to year round habitation. The County Commissioners believe the MacNaught's have met their burden of proof; that the town was unable to successfully refute the MacNaught's claims at the hearing; therefore, the County Commissioners ordered the County Administrator to draft a decision ordering an abatement based on a land value of \$19,500.00 and a building value of \$69,041.00.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to grant the abatement request and to establish an assessed land value of \$19,500.00 and a building value of \$69,041.00, for a total assessed value of \$88,541.00.

VOTE:

Motion voted on and passed.

ART. 10. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss personnel issues."

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the request for additional leave beyond Family Medical Leave Act (FMLA) for Shawn VanTasel from July 1, 2014 through September 30, 2014.

VOTE:

Motion voted on and passed.

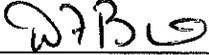
ART. 11. Adjournment.

MOTION:

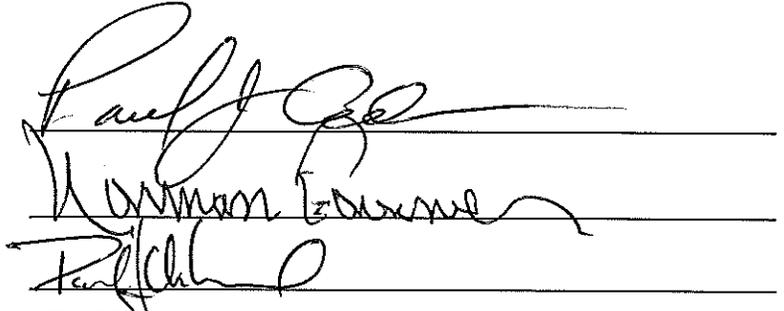
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 6:12 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: July 15, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 6, 2014 - 4:30 P.M. -
REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JULY 15, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) APPROVAL OF TAX ANTICIPATION NOTE (TAN).
- ART. 6. CONTRACT:
- A) FIVE AND ONE-HALF (5 ½) YEAR (7/1/2014 -12/31/2019) AMBULANCE AGREEMENT WITH THE AROOSTOOK MEDICAL CENTER (TAMC) FOR TCR2, T8R3, ST. CROIX, DUDLEY AND WEBBERTOWN TOWNSHIPS IN THE AMOUNTS OF \$582.00 FOR SIX (6) MONTHS OF 2014, \$1,187.00 FOR 2015 AND A MAXIMUM INCREASE OF 5% FOR THE NEXT FOUR (4) YEARS.
 - B) FIVE AND ONE-HALF (5 ½) YEAR (7/1/2014 -12/31/2019) AMBULANCE AGREEMENT WITH THE AROOSTOOK MEDICAL CENTER (TAMC) FOR TDR2, T9R3, AND T9R4 TOWNSHIPS IN THE AMOUNTS OF \$291.00 FOR SIX (6) MONTHS OF 2014, \$593.50 FOR 2015 AND A MAXIMUM INCREASE OF 5% FOR THE NEXT FOUR (4) YEARS.
- ART. 7. APPROVAL TO PROMOTE DETECTIVE ROSS MCQUADE TO THE RANK OF LIEUTENANT.
- ART. 8. CONSIDERATION OF FEE STRUCTURE FOR CREDIT CARD USEAGE FOR THE REGISTRY OF DEEDS.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) CORRECTIONS' UPDATE.
 - B) OXBOW DEORGANIZATION UPDATE.
 - C) FUEL BIDS.

- D) AROOSTOOK COUNTY JAIL COMMISSARY FUNDS AUDIT.
- E) 2015 BUDGET PROCESS SCHEDULE.
- F) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING -- TUESDAY -- AUGUST 19, 2014 - 4:30 P.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, AUGUST 6, 2014 -
4:30 P.M. - REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT
KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Ross McQuade, Acting Sergeant
Paul Bernier, Public Works Director
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:35 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 5 (D) Other Items for Approval and Signatures - State of Maine v. Christopher S. Fuller Criminal Forfeiture.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the July 15, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 15, 2014 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the July 15, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Approval of Taxable Tax and Revenue Anticipation Note.

This item was tabled until later in the agenda because Paul J. Underwood was not yet in attendance.

- D) State of Maine v. Christopher S. Fuller Criminal Forfeiture.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the Criminal Forfeiture of \$2,813.00 in U.S. Currency, property owned by and seized from Christopher S. Fuller.

VOTE:

Motion voted on and passed.

ART. 6. Contract:

- A) Five and one-half (5 ½) year (7/1/2014 -12/31/2019) Ambulance Agreement with The Aroostook Medical Center (TAMC) for TCR2, T8R3, St. Croix, Dudley and Webbertown Townships in the amounts of \$582.00 for six (6) months of 2014, \$1,187.00 for 2015 and a maximum annual increase of 5% for the next four (4) years.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the five and one-half (5 ½) year (7/1/2014 -12/31/2019) Ambulance Agreement with The Aroostook Medical Center (TAMC) for TCR2, T8R3, St. Croix, Dudley and Webbertown Townships in the amounts of \$582.00 for six (6) months of 2014, \$1,187.00 for 2015 and a maximum annual increase of 5% for the next four (4) years, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- B) Five and one-half (5 ½) year (7/1/2014 -12/31/2019) Ambulance Agreement with The Aroostook Medical Center (TAMC) for TDR2, T9R3, and T9R4 Townships in the

amounts of \$291.00 for six (6) months of 2014, \$593.50 for 2015 and a maximum annual increase of 5% for the next four (4) years.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the five and one-half (5 ½) year (7/1/2014 -12/31/2019) Ambulance Agreement with The Aroostook Medical Center (TAMC) for TDR2, T9R3, and T9R4 Townships in the amounts of \$291.00 for six (6) months of 2014, \$593.50 for 2015 and a maximum annual increase of 5% for the next four (4) years, and to authorize the County Administrator to execute the contract.

VOTE:

- Motion voted on and passed.

ART. 7. Approval to promote Detective Ross McQuade to the rank of Lieutenant.

Sheriff James P. Madore commended Lt. Keith Wheeler on a distinguished, forty-two (42) year career with the Aroostook County Sheriff's Department. He indicated that acting Sergeant Ross McQuade would have big shoes to fill, but he believed he was up to the task, given his great resume in police service and the private sector. He thereby recommended the promotion of acting Sergeant McQuade to the rank of Lieutenant, upon the retirement of Lt. Wheeler at the end of the month.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve promotion of acting Sergeant Ross McQuade to the rank of Lieutenant.

VOTE:

Motion voted on and passed.

ART. 8. Consideration of fee structure for credit card usage for the Registries of Deeds.

County Administrator Doug Beaulieu briefly explained the evolution of credit card implementation for the County of Aroostook. He credited Diane Gove, Administrative Assistant, and Bryan Jandreau, Facilities Manager, for getting this project off the ground. At this critical juncture in the process, BrownTech, our software service provider for the Registries of Deeds, needs to know whether the county wishes to charge convenience fees and other fees for the Registries' portion of this project. It was the County Administrator's recommendation that fees not be charged, even though most county registries appear to be charging fees for credit card services. After a brief discussion on the matter, the County Commissioners concurred with the recommendation. Therefore, it was determined that no action would be necessary on this agenda item. If the County wishes to charge fees in the future, the County reserves the right to modify its position at a future time.

ART. 9. County Administrator's Report:

- A) Corrections' Update.

County Administrator Doug Beaulieu provided an update on the jail's FY 14 financial status. It has been determined that the County will need a "kicker payment" of \$65,463.00 to close out the budget year. This matter will be on the agenda for the Board of Corrections' (BOC) Meeting on August 19, 2014. The County Administrator sees no reason why this request will not be approved.

Regarding FY 15, Chief Deputy Crandall provided an update on efforts to secure a legitimate jail budget for the current fiscal year. He and Jail Administrator Clossey have been working with Executive Director Ryan Thornell to put together a FY 15 Supplemental Budget request that legitimately meets our needs. Once the draft budget has been finalized, it will be presented to the County Commissioners for review, comment and approval. Recent dialogue with the BOC has the County of Aroostook hopeful that our efforts to secure adequate funding will be supported by the BOC.

B) Oxbow Deorganization Update.

Public Works Director Paul Bernier provided an update on the Oxbow Plantation deorganization process. Because residents of Oxbow did not submit a deorganization plan within ninety (90) days from their initial vote to pursue the deorganization process, it is incumbent on the State Commission to do their work. This process will likely be long and arduous. Future updates will be forthcoming.

C) Fuel Bids.

County Administrator Doug Beaulieu advised that the fuel oil bid for all county locations was awarded to Dead River Company and the propane bid for the jail was awarded to Daigle Oil Company.

D) Aroostook County Jail Commissary Funds Audit.

County Administrator Doug Beaulieu mentioned that there were no adverse findings related to the County Jail Commissary Funds Audit. There were no questions from the County Commissioners.

E) 2015 Budget Process Schedule.

The 2015 Budget Process Schedule was slightly modified. A new schedule will be circulated for comment.

F) Other Items of Interest.

ART. 5. C) Approval of Taxable Tax and Revenue Anticipation Note.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adopt the first, second, and third votes for the Taxable Tax and Revenue Anticipation Note, which is appended to these minutes. (Attachment D)

VOTE:

Motion voted on and passed. Commissioner Paul J. Adams abstained from the vote.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

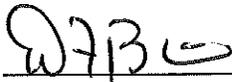
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

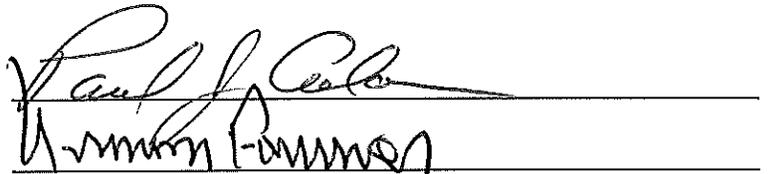
Motion voted on and passed.

The meeting adjourned at 5:40 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: August 6, 2014

VOTES TO BE ADOPTED

Voted That the offer of Katahdin Trust Company to purchase a taxable tax and revenue anticipation note(s) of Aroostook County (the "County") in the original principal amount not to exceed Nine Hundred Thousand Dollars (\$900,000) with an interest rate per annum on the outstanding principal amount thereof equal to 3.99%, be and the same hereby is accepted and approved.

Voted: That the Board of Commissioners of the County hereby authorizes a borrowing in anticipation of tax receipts for the 2014 fiscal year in the original principal amount not to exceed Nine Hundred Thousand Dollars (\$900,000) from Katahdin Trust Company on behalf of the County with interest thereon at 3.99% per annum.

Voted: That under and pursuant to the provisions of Title 30-A M.R.S.A. Section 932 and Article III, Section 8(p) of the Charter of the County of Aroostook the Board of Commissioners and the Treasurer of the County be and they are hereby authorized to borrow in anticipation of tax receipts from Katahdin Trust Company in the name of the County the sum of up to Nine Hundred Thousand Dollars (\$900,000) at the interest rate of 3.99%; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to issue general obligation securities of the County in an aggregate principal amount not to exceed Nine Hundred Thousand Dollars (\$900,000) and to execute and deliver a note or notes under the seal of the County attested by the County Administrator, dated on or about August 13, 2014 in such form as the Board of Commissioners and Treasurer may approve; and that the appropriate officials of the County be and hereby are authorized to execute and deliver on behalf of the County such documents and certificates as may be required in connection with such borrowing.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - TUESDAY – AUGUST 19, 2014 - 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. PUBLIC COMMENT PERIOD.

ART. 3. APPROVAL OF AGENDA.

ART. 4. APPROVAL OF MINUTES OF THE AUGUST 6, 2014 COUNTY COMMISSIONERS' MEETING.

ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES.

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.

ART. 6. BIDS:

- A) SELF-CONTAINED BREATHING APPARATUS FOR NORTH LAKES FIRE AND RESCUE.
- B) ROAD PAVING PROJECT IN THE UNORGANIZED TOWNSHIP OF BENEDICTA.

ART. 7. SHERIFF'S DEPARTMENT COMMISSIONS AND APPOINTMENTS.

- A) RECOMMISSIONING OF LT. LAWRENCE GOFF AND SGT. SHAWN GILLEN AS FULL-TIME DEPUTY SHERIFFS AND PERCY THIBEAULT AND MICHAEL GAHAGAN AS PART-TIME DEPUTY SHERIFFS.
- B) APPROVAL TO TRANSFER DENNIS CASEY AND DEVIN SMITH FROM PART-TIME CORRECTIONS OFFICERS TO FULL-TIME CORRECTIONS OFFICERS.
- C) APPROVAL TO HIRE LORRAINE CULLINS OF MONTICELLO AS PART-TIME JAIL COOK.

ART. 8. CONTRACT:

- A) ONE (1) YEAR (7/1/2014-6/30/2015) SNOW REMOVAL CONTRACT WITH OXBOW PLANTATION FOR T9R5 TOWNSHIP IN THE AMOUNT OF \$24,363.00.

ART. 9. COUNTY ADMINISTRATOR'S REPORT:

- A) CORRECTIONS' UPDATE.
- B) SAFETY GRANT AWARDS FOR NORTH LAKES FIRE AND RESCUE.
- C) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY, SEPTEMBER 3, 2014 - 4:30 P.M. --
HOULTON
FINANCE COMMITTEE ORGANIZATIONAL MEETING - TUESDAY, SEPTEMBER 16, 2014 - 11:00
A.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –TUESDAY, AUGUST 19, 2014 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Paul Bernier, Public Works Director
Darren Woods, EMA Director
Jesse Belanger, Public Safety Coordinator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:35 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the August 6, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 6, 2014 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the August 6, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A. Attendance Record.

B. Bills and Warrants.

ART. 6. Bids:

A) Self-Contained Breathing Apparatus for North Lakes Fire and Rescue.

Bids were received from the following vendors:

Northeast Apparatus Auburn, Maine	(Bid One) (Bid Two)	MSA M7XT - \$106,650.00 MSA G-1 - \$108,550.00
Industrial Protection Services Yarmouth, Maine		SCOTT - \$124,720.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

B) Road Paving Project in the Unorganized Township of Benedicta.

Bids were received from the following contractors:

	<u>Price/Ton</u>
Lane Construction Company Presque Isle, Maine	\$101.75
Steelstone Industries Houlton, Maine	\$ 97.25

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Sheriff's Department Commissions and Appointments.

A) Recommissioning of Lt. Lawrence Goff and Sgt. Shawn Gillen as full-time deputy sheriffs and Percy Thibeault and Michael Gahagan as part-time deputy sheriffs.

Sheriff James P. Madore recommended that the County Commissioners approve the recommissioning of Lt. Lawrence Goff and Sgt. Shawn Gillen as full-time deputy sheriffs and Percy Thibeault and Michael Gahagan as part-time deputy sheriffs.

ART. 9. County Administrator's Report:

A) Corrections' Update.

County Administrator Doug Beaulieu indicated that he listened to the Board of Corrections (BOC) Meeting on the web this afternoon (8/19/2014) and provided the following highlights:

- 1) A third and final "kicker payment" for Aroostook County was approved in the amount of \$65,463.00;
- 2) The BOC approved the submission of FY 16 and FY 17 Budgets for the county jails as presented by Executive Director Ryan Thornell;
- 3) Executive Director Ryan Thornell indicated that he was invited to Aroostook County to meet and discuss the FY 15 Jail Budget on September 3, 2014, and;
- 4) Executive Director Ryan Thornell also updated the BOC on a meeting he had with Chief Deputy Darrell Crandall and Jail Administrator Craig Clossey in Bangor. He indicated that the meeting was productive and resulted in an agreement on a proposed FY 15 Budget, which will be included in the FY 15 Supplement Budget request to the Legislature.

Also, Commissioner Norman L. Fournier mentioned that Somerset County Administrator Dawn DiBlasi is requesting that the Maine County Commissioners' Association (MCCA) make a recommendation to the BOC on the following:

"Currently, if an inmate is sent from another jail (72 hour hold or other jail) and he arrives at another jail needing medical treatment, shouldn't the county who originally sent the inmate bear the cost of the medical treatment? Why should the financial burden be borne by the receiving county for an out of county inmate?"

After a brief discussion, Commissioner Fournier suggested that this matter be referred to the MCCA Subcommittee on jail issues for further consideration.

B) Safety Grant Awards for North Lakes Fire and Rescue.

County Administrator Doug Beaulieu advised that North Lakes Fire and Rescue was awarded two (2) Safety Grants from Maine Municipal Association in the amount of \$500.00, each, to attend the Fire Service Institute's Fire Officer Academy.

C) Other Items of Interest.

There were no other items to discuss.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Adams:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel issue."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 12. Adjournment

MOTION:

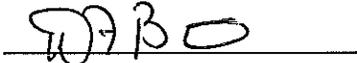
Motion by Norman L. Fournier and seconded by Paul J. Adams to adjourn the meeting.

VOTE:

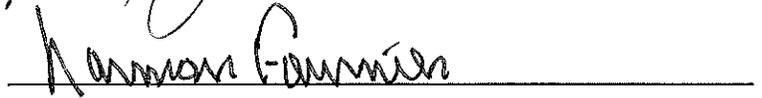
Motion voted on and passed.

Meeting adjourned at 5:34 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator

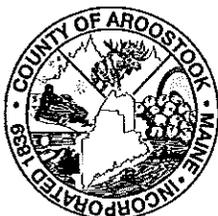
AROOSTOOK COUNTY COMMISSIONERS
DATE: August 19, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, SEPTEMBER 3, 2014 - 4:30 P.M. -
SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE AUGUST 19, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. FY 15 AND BEYOND: COUNTY JAIL BUDGET FUNDING CONCERNS. (Ryan Thornell, Executive Director, Board of Corrections)
- ART. 7. EDP RENEWABLES PROJECT UPDATE. (Katie Chapman, Project Manager)
- ART. 8. APPROVAL TO HIRE CORRECTIONS SERGEANT AARON NEUREUTHER AS RESERVE DEPUTY SHERIFF.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) OXBOW PLANTATION DEORGANIZATION UPDATE.
 - B) BID RESULTS.
 - C) WORKERS' COMPENSATION EXPERIENCE RATING.
 - D) NORTH LAKES FIRE AND RESCUE SAFETY ENHANCEMENT GRANT APPLICATION.
 - E) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

FINANCE COMMITTEE ORGANIZATIONAL MEETING - TUESDAY, SEPTEMBER 16, 2014 - 11:00 A.M. -
CARIBOU

COUNTY COMMISSIONERS' MEETING - WEDNESDAY, SEPTEMBER 17, 2014 - 4:30 P.M. - FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 3, 2014 – 4:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (Participated by teleconference)
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Craig Clossey, Jail Administrator
Ross McQuade, Lieutenant
Shawn Gillen, Sergeant
Paul Bernier, Public Works Director
Tyler Clark, Register of Deeds (South)
Assorted Corrections Staff
Ryan Thornell, Executive Director, BOC
Katie Chapman, Project Director, and Representatives from EDP Renewables

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:33 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 19, 2014 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the August 19, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 3, 2014 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (Participated by teleconference)
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Craig Clossey, Jail Administrator
Ross McQuade, Lieutenant
Shawn Gillen, Sergeant
Tyler Clark, Register of Deeds (South)
Assorted Corrections Staff
Katie Chapman, Project Director, and Representatives from EDP Renewables

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:33 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 19, 2014 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the August 19, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 6. FY 15 and Beyond: County Jail Budget Funding Concerns. (Ryan Thornell, Executive Director, Board of Corrections)

Chairperson Paul J. Adams and County Administrator Doug Beaulieu introduced Ryan Thornell, Executive Director, Board of Corrections, and thanked him for coming to Aroostook County to have a dialogue with the County Commissioners on our Jail Budget funding concerns.

Mr. Thornell conceded that Aroostook County has legitimate FY 15 Supplemental Budget needs and indicated that both he and the board would support our gap funding in the context of an overall \$2M Supplemental Budget package, which has been submitted to the 127th Maine Legislature.

Among other things, Mr. Thornell provided an overview of the FY 16/17 Biennial Budget Process, new rule making initiatives, and a potential study of all of the jails in the system and their role moving forward.

When asked who was responsible for covering spending beyond our tax cap or our approved budget, Mr. Thornell said he didn't know.

In closing, the County Commissioners and staff thanked Mr. Thornell for his apparent interest in addressing Aroostook County Jail's funding needs in FY 15 and beyond.

ART. 7. EDP Renewables Project Update. (Katie Chapman, Project Manager)

Chairperson Paul J. Adams introduced Katie Chapman, Project Manager, EDP Renewables and representatives of the same, and asked them to come to the head table to provide an update on the Number Nine Wind Project.

Ms. Chapman distributed a hard copy of a power point presentation and reviewed the same with the County Commissioners. (Attachment 1)

Ms. Chapman is hopeful this project will start the construction phase in 2015. At our next meeting in Fort Kent, the company plans on providing the County of Aroostook with a TIF and Community Benefits proposal for the county's review and consideration.

Chairperson Paul J. Adams thanked Ms. Chapman and representatives of the company for their update.

ART. 8. Approval to commission Corrections Sergeant Aaron Neureuther as reserve deputy sheriff.

Sheriff James Madore recommended that the County Commissioners approve the commissioning of Corrections Sergeant Aaron Neureuther as reserve deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the commissioning of Corrections Sergeant Aaron Neureuther as reserve deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Oxbow Plantation Deorganization update.

Public Works Director Paul Bernier provided an update on the purpose of a meeting of the State Commission, which will be held on September 15, 2015. Mr. Bernier will provide future updates as needed.

B) Bid Results:

County Administrator Doug Beaulieu advised that the Emergency Management Agency (EMA) awarded the Self-Contained Breathing Apparatus (SCBA) bid to Industrial Protection Services in the amount of \$124,720.00.

C) Workers' Compensation Experience Rating.

County Administrator Doug Beaulieu advised that the 2014 Workers' Compensation Experience Rating is 1.34, up from .99 in 2013.

D) North Lakes Fire and Rescue Safety Enhancement Grant Application.

County Administrator Doug Beaulieu indicated that North Lakes Fire and Rescue has submitted an application to the Maine Municipal Association Risk Management Services for three (3) sets of firefighter personal protective equipment (PPE).

E) Other Items of Interest.

There were no other items of interest.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Adams:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel matter."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

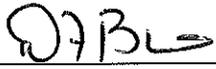
ART. 12. Adjournment.

MOTION:

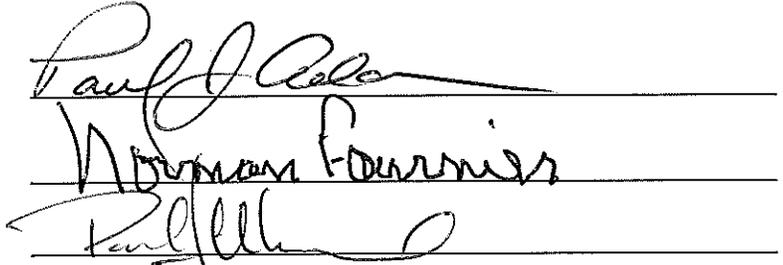
Motion by Norman L. Fournier and seconded by Paul J. Adams to adjourn the meeting.

Meeting adjourned at 6:00 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

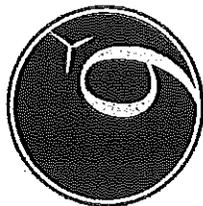


Douglas F. Beaulieu
County Administrator

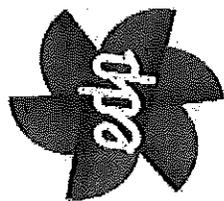


AROOSTOOK COUNTY COMMISSIONERS
DATE: September 3, 2014

ATTACHMENT I



NUMBER NINE
WIND FARM



renewables

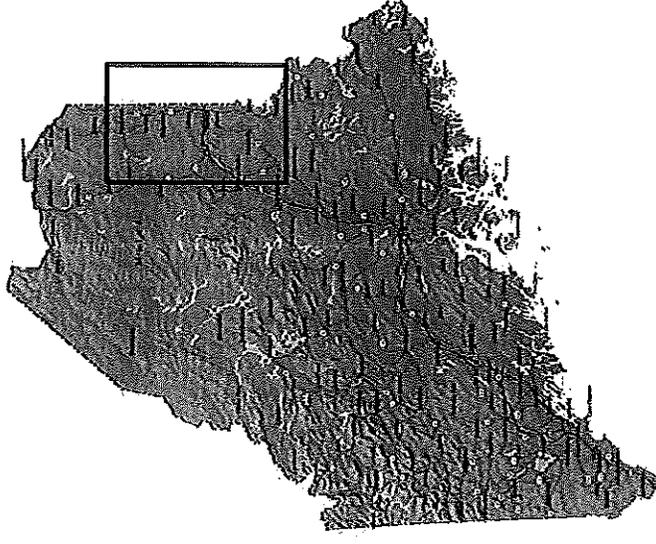
Number Nine Wind Project

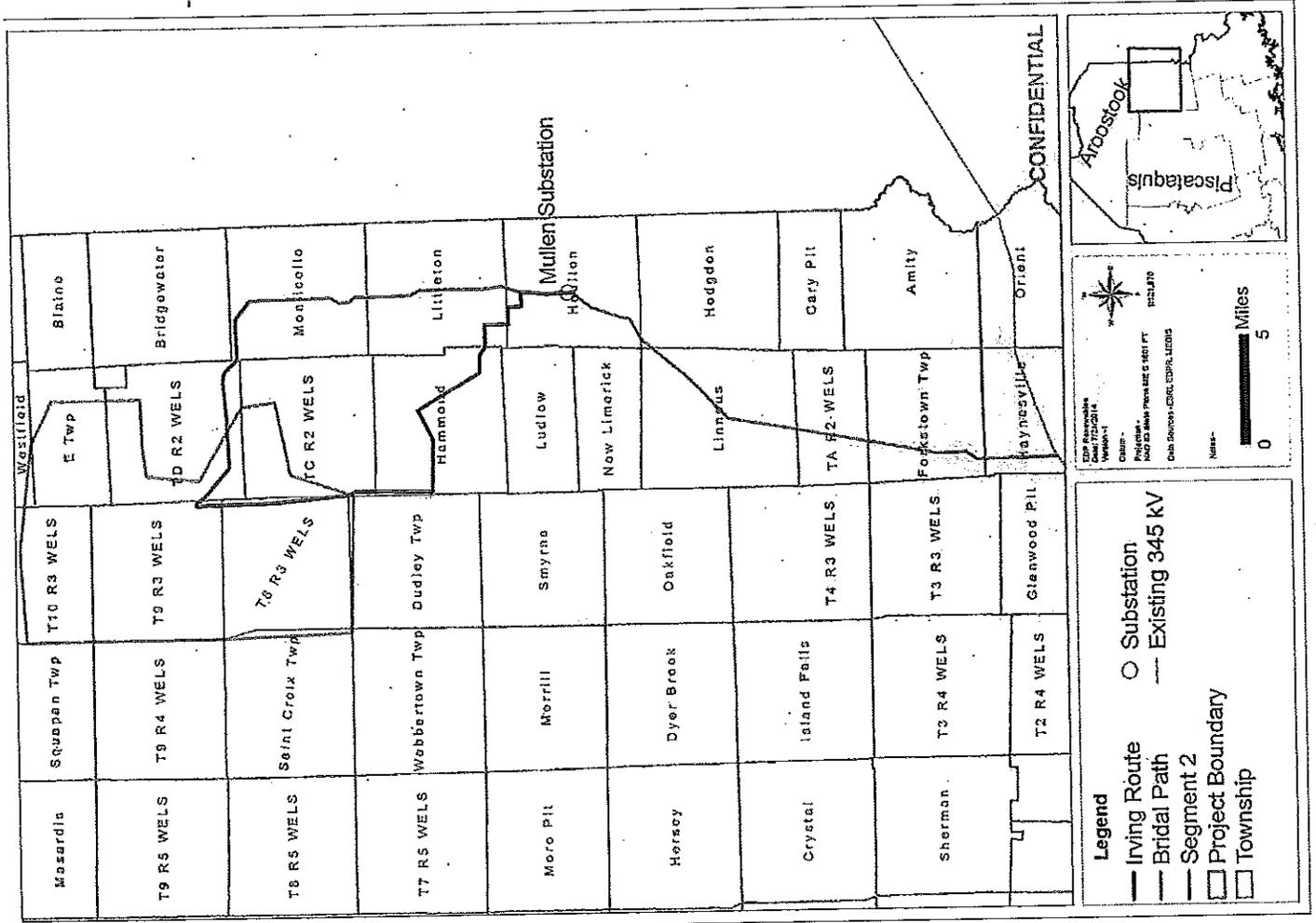
541 Main St, Suite B
Presque Isle, ME 04769
207-760-7019

September 3, 2014

Project update

- **Current status**
 - Transmission line route negotiations underway
 - Final project studies and design underway
 - State permit submittal on target for October
 - Community outreach events held in Mars Hill, Bridgewater, Monticello, Littleton, and Linneus
- **Next Steps**
 - Community outreach continues
 - Submit permits
 - Prepare for 2015 start of construction

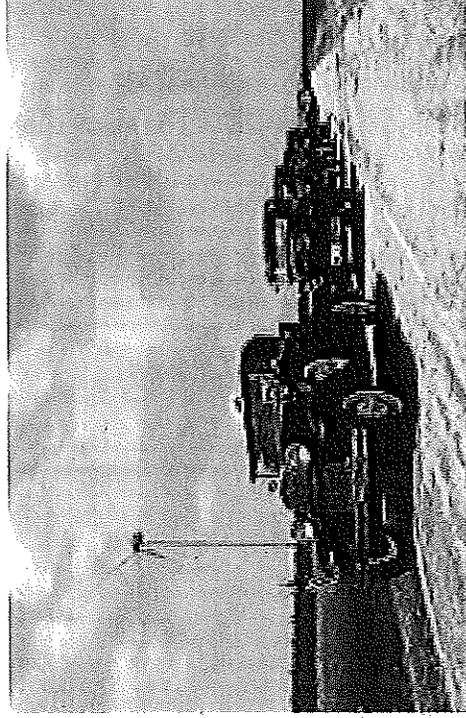


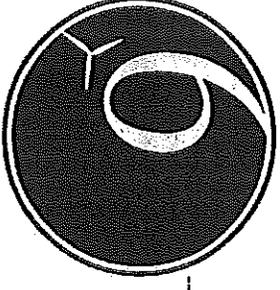


CONFIDENTIAL

Economic Benefits

- A significant portion of total project costs are spent locally
- At present EDPR has spent:
- Over \$2 million in Aroostook County
 - \$8.9 million in Maine
- The project is anticipated to create 300 seasonal and 7-12 permanent positions





NUMBER NINE
WIND FARM

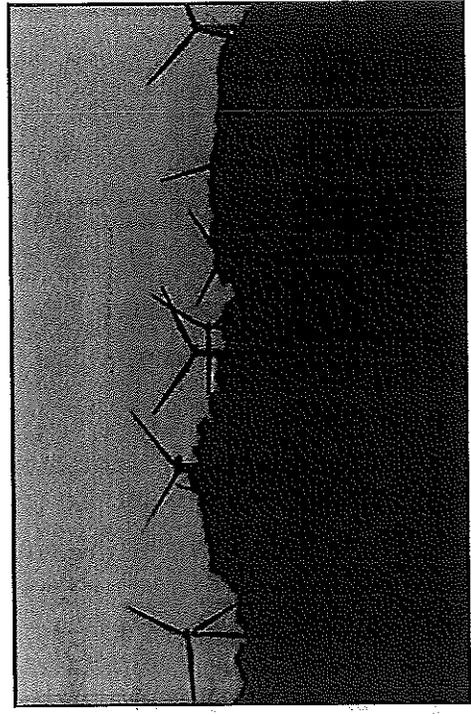
Community benefits –2014 sponsorships

- Ark Animal Sanctuary
- Aroostook Aspirations Initiative for Heidi's Hope
- Bridgewater Fire Department Tractor Pull
- CanAm antique snowmobile parade
- Central Aroostook Snowmobile Club cookout
- Crown of Maine Balloon Festival
- Houlton Agricultural Fair "Bacon Day"
- Houlton Humane Society
- Mars Hill Rotary Golf Tournament
- Maine Winter Sports Center
- Northern Maine Community College
- Potato Blossom Festival
- Town of Monticello (donation for town office rental)
- Town of Bridgewater (donation for town office rental)
- Snowbird Trails



Number Nine future benefits

- Tentative schedule
 - September 17th –target for EDPR to deliver first offer for TIF/CEA/Community Benefits
 - November –finalize terms of agreement
 - 2015 –execute agreement once permits received and construction begins



Our Team

EDPR –Presque Isle team

- Katie Chapman
- Kellen Ingalls
- Jon Dove
- Wendy Kingsland
- Anne McQuade
- Edward Wright



County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 17, 2014 - 4:30 P.M. - REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE SEPTEMBER 3, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) RENEWAL OF MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE FOR NEAL MARTIN, D/B/A LONG LAKE SPORTING CLUB.
 - D) STATE OF MAINE V. ROBERT B. BOWMASTER CRIMINAL FORFEITURE.
- ART. 6. APPROVAL TO HIRE PART-TIME CUSTODIAN FOR THE HOULTON BUILDING COMPLEX.
- ART. 7. APPROVAL TO HIRE STEWARD KENNEDY OF OAKFIELD AS PART-TIME DEPUTY SHERIFF.
- ART. 8. REVIEW OF YEAR-TO-DATE COUNTY GENERAL FUND BUDGET FOR CALENDAR YEAR (CY) 14.
- ART. 9. APPROVAL OF FY 16 AND FY 17 JAIL BUDGET.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) 2015 DEPARTMENTAL BUDGET MEETING UPDATE.
 - B) MCCA/RISK POOL UPDATE.
 - C) BID RESULTS.
 - D) SCHEDULING OF ABATEMENT HEARING.
 - E) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION.

ART. 13. ADJOURNMENT.

NEXT MEETING

ORGANIZATIONAL MEETING OF FINANCE COMMITTEE - TUESDAY, SEPTEMBER 16, 2014 -
11:00 A.M. -- CARIBOU

SPECIAL MEETING TO DISCUSS LEGAL RAMIFICATIONS OF JAIL DOWNSIZE PLAN WITH LEGAL
COUNSEL - FRIDAY, SEPTEMBER 26, 2014 - 9:00 A.M. - HOULTON

COUNTY COMMISSIONERS' MEETING -- TUESDAY -- OCTOBER 1, 2014 - 4:30 P.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, SEPTEMBER 17,
2014 - 4:30 P.M. - REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) -
FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Sheriff James P. Madore
Chief Deputy Darrell Crandall
Jail Administrator Craig Clossey
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the September 3, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 3, 2014 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the September 3, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Renewal of Malt, Spirituous and Vinous Liquor License for Neal Martin, D/B/A Long Lake Sporting Club.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the renewal of Malt, Spirituous and Vinous Liquor License for Neal Martin, D/B/A Long Lake Sporting Club.

VOTE:

Motion voted on and passed.

- D) State of Maine v. Robert B. Bowmaster Criminal Forfeiture.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Criminal Forfeiture of \$1,380.00 in U.S. Currency, property owned by and seized from Robert B. Bowmaster.

VOTE:

Motion voted on and passed.

ART. 6. Approval to hire part-time custodian for the Houlton Building Complex.

Facilities Manager Bryan Jandreau recommended that the County Commissioners approve the hiring of Wayne Harris of Houlton as part-time custodian for the Houlton Building Complex.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to hire Wayne Harris of Houlton as part-time custodian for the Houlton Building Complex.

VOTE:

Motion voted on and passed.

ART. 7. Approval to hire Steward Kennedy of Oakfield as part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Steward Kennedy of Oakfield as part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the hiring of Steward Kennedy of Oakfield as part-time deputy sheriff.

Commissioner Paul J. Underwood opposed the motion on the grounds that the Law Enforcement (1075) account is overdrawn on the part-time officer line and other budget lines as well.

Sheriff James P. Madore respectfully disputed the contention that this action would increase costs to the Sheriff's Department (1075 account).

VOTE:

Motion voted on and passed. (Two (2) in favor, one (1) opposed).

ART. 8. Review of year-to-date County General Fund Budget for calendar year (CY) 14.

County Administrator Doug Beaulieu reviewed the year-to-date CY 14 General Fund Budget with the County Commissioners, indicating that revenue is exceeding expectation for this time of year.

On the expense side of the budget, he advised that we are in good shape overall. He indicated that we were over expended in the Law Enforcement, Audit and the Annual Convention accounts.

A discussion ensued regarding the Law Enforcement account. County Administrator Doug Beaulieu indicated that the deputy line was underfunded by one (1) position for the calendar year. He took responsibility for that oversight. The overall impact of this oversight would cause the 1075 account to be over-expended by approximately \$17,000.00 at the end of the year.

Chief Deputy Darrell Crandall then proceeded to explain the reasons for the over expenditure in the part-time, overtime and other contractual and commodity accounts. The Chief Deputy indicated that controls have been put in place to reduce the spending by year-end.

The County Commissioners expect all department heads to stay within their bottom line budget.

ART. 9. Approval of FY 16 and FY 17 Jail Budgets.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the FY 16 and FY 17 Jail Budgets.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's Report:

A) 2015 Departmental Budget Meeting Update.

County Administrator Doug Beaulieu updated the County Commissioners on the recent budget meetings with the Department Heads and the Finance Committee. There was some discussion regarding a \$32,000.00 request from the Town of Houlton for the Visitor Center. This request will stimulate discussion at both the County Commissioner and Finance Committee levels.

B) MCCA/Risk Pool Update.

Risk Pool – Commissioner Norman L. Fournier indicated that the Risk Pool paid out \$191,000.00 in claims; the Pool settled a lawsuit on behalf of Knox County for \$750,000.00; and use of Force Training for the corrections staff and County Commissioners is scheduled for September 25, 2014 in Houlton. He also advised that a handful of counties have not provided coverage information to the Risk Pool, which is delaying the ability to obtain reinsurance. Finally, counties are being encouraged to cooperate with legal counsel when the Risk Pool is engaged in a legal defense of their actions.

MCCA – Commissioner Norman L. Fournier advised that the MCCA is considering the adoption of a personnel and purchasing policy for their organization; the MCCA has been advised to obtain a separate employer ID number for the Risk Pool; many Registers of Deeds are complaining because of the loss of revenue regarding the legislation that was passed to provide free electronic documents for 500 or fewer documents; and, Colonel Mark Westrum indicated that a recent FCC decision will cut the revenue stream in the jail inmate account for telephone usage.

C) Bid Results.

County Administrator Doug Beaulieu advised that the paving bid for the road paving project in the Unorganized Township of Benedicta was awarded to Steelstone Industries for \$97.25 per ton.

D) Scheduling of Poverty Abatement Hearing.

A poverty abatement hearing was scheduled for Thursday, October 16, 2014 at noon in Caribou.

E) Other Items of Interest.

There were no other items of interest.

ART. 11. Other Business.

There was no other business to discuss.

ART. 12. Executive Session.

There were no items to discuss in executive session.

ART. 13. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

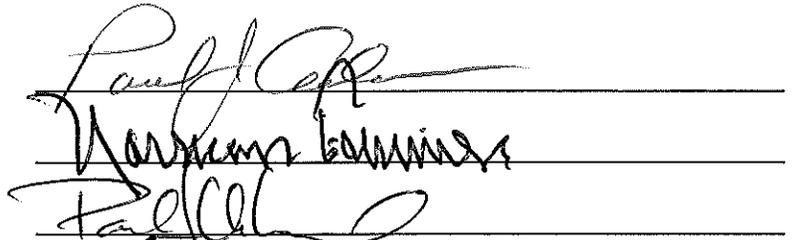
VOTE:

Motion voted on and passed.

The meeting adjourned at 6:05 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: September 17, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

SPECIAL MEETING TO DISCUSS LEGAL RAMIFICATIONS OF JAIL DOWNSIZE PLAN WITH
LEGAL COUNSEL - FRIDAY, SEPTEMBER 26, 2014 - 9:00 A.M. - SHERIFF'S OFFICE
BUILDING - CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
- ART. 4. EXECUTIVE SESSION.
- ART. 5. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 1, 2014 - 4:30 P.M. -
CARIBOU

MINUTES

SPECIAL MEETING TO DISCUSS LEGAL RAMIFICATIONS OF JAIL DOWNSIZE PLAN WITH LEGAL COUNSEL - FRIDAY, SEPTEMBER 26, 2014 - 9:00 A.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Chief Deputy Darrell Crandall
Jail Administrator Craig Clossey
Peter Marchesi, Attorney, Wheeler & Arey, P.A.

ART. 1. Chairperson Paul J. Adams called the meeting to order at 9:04 a.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. The Commissioners approved and signed the following:

A) Attendance Record.

ART. 4. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (E) to obtain legal advice from our attorney regarding the jail downsize plan."

VOTE:

Motion voted on and passed.

Upon returning to open session, no motion was made.

ART. 5. Adjournment.

MOTION:

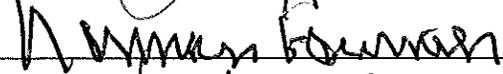
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

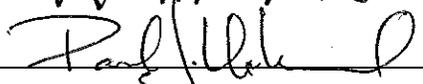
Meeting adjourned at 10:45 a.m.

ATTEST: A True Copy
of Commissioners' Meeting

Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: September 26, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, OCTOBER 1, 2014 - 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE SEPTEMBER 17, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. PRESENTATION OF TAX INCREMENT FINANCING (TIF) AND COMMUNITY BENEFIT PROPOSAL (CBP) FOR NUMBER NINE MOUNTAIN WIND ENERGY PROJECT. (Katie Chapman, Project Manager)
- ART. 7. APPROVAL OF AROOSTOOK COUNTY CORRECTIONS FACILITY AGREEMENT (2014-2016) WITH KATAHDIN VALLEY HEALTH CENTER.
- ART. 8. APPROVAL OF CHANGES TO PERSONNEL POLICY MANUAL.
- ART. 9. SHERIFF'S DEPARTMENT APPOINTMENTS:
 - A) APPROVAL TO TRANSFER RUSSELL SOCOBY AS PART-TIME CORRECTIONS OFFICER TO FULL-TIME CORRECTIONS OFFICER.
 - B) APPROVAL TO HIRE MATTHEW CRANDALL OF OAKFIELD, CHARLES HEATH OF STACYVILLE, RICHARD MICHAUD OF HOULTON, BRANDON SPELLMAN OF HODGDON, SHANICE GALLAGHER OF HODGDON, GABRIEL MONTES OF HODGDON, AND TAMMEY SCOTT OF LINNEUS AS PART-TIME CORRECTIONS OFFICERS.
 - C) APPROVAL TO HIRE CHRIS JOHANSEN OF MONTICELLO AS PART-TIME DEPUTY SHERIFF.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT.
 - B) PART-TIME CUSTODIAL POSITION.

- C) UNORGANIZED TERRITORY FUND BALANCE FOR FY 15.
- D) MUNICIPAL TAX ASSESSING.
- E) OTHER ITEMS OF INTEREST.

ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION.

ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY, OCTOBER 15, 2014 - 4:30 P.M. - SINCLAIR

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 1, 2014 - 4:30 P.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Christina Theriault, Human Resource Coordinator
Paul Bernier, Public Works Director
Sheriff James P. Madore
Katie Chapman, Project Manager, EDP Renewables
Danielle Thurber, Senior Property Tax Analyst, EDP Renewables
Erik Stumpf, Attorney, Rudman Winchell
Jonathan Pottle, Attorney, Eaton Peabody

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

County Administrator Douglas F. Beaulieu advised that one (1) item would be added to Article 4 – Approval of minutes of the September 17, 2014 County Commissioners' Meeting and September 26, 2014 Special County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the September 17, 2014 County Commissioners' Meeting and September 26, 2014 Special County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 17, 2014 County Commissioners' Meeting and September 26, 2014 Special County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the September 17, 2014 County Commissioners' Meeting and September 26, 2014 Special County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A. Attendance Record.

B. Bills and Warrants.

Upon arrival at this time, Commissioner Paul J. Underwood recused himself from Article 6 and Executive Session for this article because of his involvement with Land Use Planning Commission (LUPC) and a potential conflict of interest.

ART. 6. Presentation of Tax Increment Financing (TIF) and Community Benefit Proposal (CBP) for Number Nine Mountain Wind Energy Project. (Katie Chapman, Project Manager)

Representatives of EDP Renewables, who are referenced above, provided an overview of the company's proposed Number Nine Wind Project, including the proposed Tax Increment Financing (TIF)/Credit Enhancement Agreement (CEA)/Community Benefit Agreement (CBA) to Commissioners Paul J. Adams and Norman L. Fournier. They indicated that the primary regulatory agencies reviewing this project application are the Maine Department of Environmental Protection and the Army Corps of Engineers. They also indicated that any agreements with the County on the proposals referenced above should be concluded and approved by mid to late November 2014.

Upon conclusion of EDP's presentation, Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Adams:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (C) to discuss an economic development matter relating to EDP Renewables Number Nine Mountain Wind Energy Project."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 7. Approval of 2014-2016 Aroostook County Corrections Facility Agreement with Katahdin Valley Health Center.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the 2014-2016 Aroostook County Corrections Facility Agreement with Katahdin Valley Health Center.

VOTE:

Motion voted on and passed.

ART. 8. Approval of changes to Personnel Policy Manual.

County Administrator Doug Beaulieu and Human Resources Coordinator Christina Theriault presented the Personnel Policy Manual changes to the County Commissioners and answered questions regarding the same. After a brief discussion, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the changes to the Personnel Policy Manual as presented, effective November 1, 2014.

VOTE:

Motion voted on and passed.

ART. 9. Sheriff's Department Appointments:

A) Approval to transfer Russell Socoby as part-time corrections officer to full-time corrections officer.

Sheriff James P. Madore recommended that the County Commissioners approve the transfer of Russell Socoby as part-time corrections officer to full-time corrections officer.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the transfer of Russell Socoby as part-time corrections officer to full-time corrections officer.

VOTE:

Motion voted on and passed.

B) Approval to hire Matthew Crandall of Oakfield, Charles Heath of Stacyville, Richard Michaud of Houlton, Brandon Spellman of Hodgdon, Shanice Gallagher of Hodgdon, Gabriel Montes of Hodgdon, and Tammy Scott of Linneus as part-time corrections officers.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Matthew Crandall of Oakfield, Charles Heath of Stacyville, Richard Michaud of Houlton, Brandon Spellman of Hodgdon, Shanice Gallagher of Hodgdon, Gabriel Montes of Hodgdon, and Tammy Scott of Linneus as part-time corrections officers.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Matthew Crandall of Oakfield, Charles Heath of Stacyville, Richard Michaud of Houlton, Brandon Spellman of Hodgdon, Shanice Gallagher of Hodgdon, Gabriel Montes of Hodgdon, and Tammy Scott of Linneus as part-time corrections officers.

VOTE:

Motion voted on and passed.

- C) Approval to hire Chris Johansen of Monticello as part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Chris Johansen of Monticello as part-time deputy sheriff.

Commissioner Paul J. Underwood advised that he would vote against the motion for the same reason(s) outlined at the last County Commissioners' Meeting in Fort Kent. Also, there was a brief discussion on the number of commissioned officers, which is currently capped at 35. Sheriff James P. Madore indicated that he would provide an update to the County Commissioners on the status of the number of commissioned officers at the next meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the hiring of Chris Johansen of Monticello as part-time deputy sheriff.

VOTE:

Motion voted on and passed. (Two (2) in favor, one (1) opposed)

ART. 10. County Administrator's Report:

- A) Maine Municipal Employees Health Trust (MMEHT) Health Claims Experience Report.

County Administrator Doug Beaulieu indicated that the health claims experience report loss ratio is 64%, up from 51% for the first quarter.

- B) Part-time custodial position.

County Administrator Doug Beaulieu indicated that, since the approval of this item at the last meeting, he believes it would be in the best interest of the County of Aroostook to reconsider this item in light of a pending budget request to convert the part-time nature of this position to full-time status.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to reconsider the request whereby the part-time custodian position in Houlton was approved at the last County Commissioners' Meeting (September 17, 2014) in Fort Kent.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to rescind the approval of Wayne Harris to the position of part-time custodian in Houlton pending the outcome on the 2015 County Budget.

VOTE:

Motion voted on and passed.

C) Unorganized Territory Fund Balance for FY 14.

County Administrator Doug Beaulieu reviewed this item with the County Commissioners. He indicated that \$88,534.00 of this windfall was due to an unexpected excise tax payment attributable to a Maine Department of Audit review. This unanticipated payment really helped our financial situation.

D) Municipal Tax Assessing.

County Administrator Doug Beaulieu reported that he and Public Works Director Paul Bernier met with Mapleton, Chapman and Castle Hill Town Manager Jon Frederick, Caribou City Manager Austin Bless and Assistant Caribou City Manager Tony Mazzucco regarding a request for the County to provide municipal tax assessing in the future. The dialogue and discussion on this initiative will continue in the foreseeable future. Updates will follow.

E) Other Items of Interest.

1) 2015 County Commissioners' Meeting Schedule.

County Administrator Doug Beaulieu distributed the 2015 County Commissioners' Meeting Schedule to elicit feedback at the next meeting.

2) 2015 County Budget.

County Administrator Doug Beaulieu advised that he had developed his recommendations for the 2015 County Budget, which was presented to the County Commissioners prior to the meeting. He also advised that he is still working on the Unorganized Territory Budget for FY 16.

ART. 11. Other Business.

There was no other business to discuss.

ART. 12. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a request for extension of paid medical leave for an employee in the Sheriff's Department."

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the request for additional paid leave beyond Family Medical Leave Act (FMLA) for Shawn VanTasel from October 1, 2014 to October 15, 2014.

VOTE:

Motion voted on and passed.

ART. 13. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 6:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: October 1, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 15, 2014 – 4:30 P.M. –
SINCLAIR FIRE STATION - SINCLAIR

4:30 P.M. - ELECTION OF TWO (2) TRUSTEES FOR THE SINCLAIR SANITARY DISTRICT
BOARD OF TRUSTEES. (COUNTY COMMISSIONERS' MEETING TO FOLLOW)

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE OCTOBER 1, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. APPROVAL OF 2015 COUNTY COMMISSIONERS' MEETING SCHEDULE.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
- A) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA)/ RISK POOL UPDATE.
 - B) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETINGS

POVERTY ABATEMENT HEARING - THURSDAY- OCTOBER 16, 2014 - 12:00 NOON - CARIBOU
BUDGET WORK SESSION - FRIDAY - OCTOBER 17, 2014 - 11:00 A.M. - CARIBOU
BUDGET WORK SESSION - WEDNESDAY - OCTOBER 29, 2014 - 11:00 A.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING - WEDNESDAY - NOVEMBER 5, 2014 - 4:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, OCTOBER 15, 2014 - 4:30 P.M. –
SINCLAIR FIRE STATION - SINCLAIR**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Paul Bernier, Public Works Director

ART. 1. Following the election of the Sinclair Sanitary District Board of Directors, Chairperson Paul J. Adams called the meeting to order at 4:40 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 8 - Other Business – Federal Bureau of Investigation (FBI) National Academy Request.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Approval of minutes of the October 1, 2014 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 1, 2014 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the October 1, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Approval of 2015 County Commissioners' Meeting Schedule.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the 2015 County Commissioners' Meeting Schedule as amended.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

- A) Maine County Commissioners' Association (MCCA) and Risk Pool Update.

Risk Pool Meeting – Commissioner Norman L. Fournier updated the County Commissioners on a Knox County case related to an inmate suicide attempt which will proceed to trial; 2015 insurance renewal process; award of \$10,000 grant for training; and a \$2,750.00 check awarded to Aroostook County for safe driving.

MCCA Meeting – Commissioners Adams and Fournier reported on the various workshops they attended, which were excellent. Copies of the presentations will be provided to Commissioner Underwood and County Administrator Beaulieu.

- B) Other Items of Interest.

There were no other items of interest.

ART. 8. Other Business.

- A) Federal Bureau of Investigation (FBI) National Academy Request. (Sheriff James P. Madore)

Sheriff James P. Madore recommended that the County Commissioners approve a request for Larry Goff to attend the 260th session of the FBI National Academy in April, 2015. He indicated that he had approved Lt. Goff's application for the academy but never envisioned such a quick turnaround time. He indicated Lt. Goff's does an excellent job for the department and urged the County Commissioners to support his recommendation.

After a fair amount of discussion, the County Commissioners were unfortunately unable to approve the request because of the uncertainty and funding woes related to the FY 15 Jail budget.

ART. 9. Executive Session.

There were no items to discuss in executive session.

ART. 10. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 5:26 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: October 15, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, NOVEMBER 5, 2014 - 4:30 P.M. -
SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE OCTOBER 15, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) APPOINTMENT OF MCCA/RISK POOL DIRECTOR.
- ART. 6. APPROVAL OF INTERLOCAL FIRE & AMBULANCE AGREEMENTS FOR CONNOR TOWNSHIP AND T16R4.
- ART. 7. APPROVAL OF ACAP PUBLIC SECTOR APPOINTMENTS.
- ART. 8. APPROVAL OF PART-TIME DISPATCHER IN SHERIFF'S OFFICE.
- ART. 9. REVIEW OF BUDGETS.
 - A) FY 15 UNORGANIZED TERRITORY YTD BUDGET.
 - B) FY 15 JAIL YTD BUDGET.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) MAINE PERS NOTIFICATION.
 - B) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER, AN ECONOMIC DEVELOPMENT MATTER AND A COLLECTIVE BARGAINING MATTER.
- ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY, NOVEMBER 19, 2014 - 4:30 P.M. - FORT KENT.

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 5, 2014 – 4:30 P.M. – SHERIFF'S OFFICE BUILDING – TRAINING ROOM – FIRST FLOOR - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Lt. Ross McQuade
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:40 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 15, 2014 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the October 15, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Appointment of MCCA/Risk Pool Director.

MOTION:

Motion by Paul J. Adams and seconded by Norman L. Fournier to appoint Norman L. Fournier as MCCA/Risk Pool Director representing Aroostook County.

VOTE:

Motion voted on and passed.

ART. 6. Contracts:

- A) Approval of one (1) year (1/1/2015 - 12/31/2015) Interlocal Fire & Ambulance Agreements with the City of Caribou for the Unorganized Townships of Connor and Madawaska Lake (T16R4).

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the one (1) year (1/1/2015 - 12/31/2015) Fire and Ambulance Service Agreements with the City of Caribou for the Unorganized Townships of Connor and Madawaska Lake (T16R4) as presented, and to authorize the County Administrator to execute the contracts.

VOTE:

Motion voted on and passed.

ART. 7. Approval of Aroostook County Action Program (ACAP) Board of Directors.

The County Administrator, on behalf of Connie Sandstrom, Executive Director of the Aroostook County Action Program (ACAP), recommended the County Commissioners approve the following public sector appointments to serve a one (1) year term on the ACAP Board of Directors:

Otis Smith, Director, Houlton/Hodgdon Adult Education
Paul Underwood, Commissioner, Aroostook County Commissioners' Office
Gary Sanfacon, Juvenile Community Corrections Officer, Department of Corrections
Dan MacDonald, Director, Caribou Adult Education
David Keaton, Director/Superintendent, Regional Two School of Applied Technology
Lt. Daniel Pelletier, Deputy Chief of Police, Houlton Police Department
Sheri Stone, Clerk, Town of Stockholm

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the slate of individuals as recommended by Connie Sandstrom to serve a one (1) year term as ACAP Directors.

VOTE:

Motion voted on and passed.

ART. 8. Approval of one (1) part-time dispatcher.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Wendy Sabattis of Hodgdon as part-time dispatcher.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the hiring of Wendy Sabattis of Hodgdon as part-time dispatcher.

VOTE:

Motion voted on and passed.

ART. 9. Review of Budgets.

A) FY 15 Unorganized Territory YTD Budget.

County Administrator Doug Beaulieu provided an overview of both the revenue and expenditure YTD budget for the Unorganized Territory for the current year. There are no alarming trends with this budget and we are currently on target.

B) FY 15 Jail YTD Budget.

Chief Deputy Darrell Crandall provided an overview of the FY 15 current year Jail Budget. Under his 13-month budget analysis, he believes we are poised to end the fiscal year within the FY 15 Supplemental Budget request (approximately \$853K), which has been endorsed by the Board of Corrections (BOC).

On another note, Chief Deputy Crandall indicated that he had worked out an arrangement with the Department of Corrections (DOC) whereby they would conduct a preliminary jail inspection sometime before the end of the year, which would be a precursor to the mandatory jail inspection required sometime in 2015.

ART. 10. County Administrator's report:

A) Maine PERS Notification.

We have been advised by Maine PERS that our surplus balance held on account in their system will be returned to us by June 30, 2015. This money will be deposited in a balance sheet account for health insurance liability for retirees.

G) Other Items of Interest.

1) Bancroft Update.

Paul Bernier, Public Works Director, reported that Bancroft residents overwhelmingly approved deorganization of their town. Mr. Bernier will be working to secure contracts for municipal type services over the winter. These services are included in the FY 16 UT Budget.

ART. 11. Other Business.

Sheriff James P. Madore proudly displayed an assortment of retirement gifts, which he received at his retirement party on October 25, 2014.

ART. 12. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Adams:

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel matter, paragraph (D) to discuss a labor proposal with the Teamster’s Union and paragraph (C) to discuss an economic development proposal concerning a wind development project at Number Nine Mountain in the Unorganized Territory.”

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams that “based upon Shawn R. VanTasel’s exhaustion of his available family medical and other leave, based upon his apparent inability to return to work, and based upon the substantial operational needs of the Aroostook County Sheriff’s Office, I move, with regret, that the employment of Shawn R. VanTasel be terminated effective immediately.”

VOTE:

Motion voted on and passed.

ART. 13. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to adjourn the meeting.

Meeting adjourned at 5:44 p.m.

ATTEST: A True Copy
of Commissioners’ Meeting

Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: November 5, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, DECEMBER 3, 2014 - 4:30 P.M. – ADMINISTRATIVE HEARING ROOM - CONFERENCE ROOM - CARIBOU

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE NOVEMBER 5, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) TAX ABATEMENT DECISION.
- ART. 6. APPROVAL OF FIRE PROTECTION AGREEMENT WITH THE TOWN OF OAKFIELD FOR THE UNORGANIZED TOWNSHIPS OF T7R3, T7R4, AND T7R5.
- ART. 7. APPROVAL OF PROPERTY CONVEYANCE TO THE COUNTY OF AROOSTOOK.
- ART. 8. APPROVAL OF DEPUTY REGISTER OF DEEDS.
- ART. 9. SHERIFF'S OFFICE APPOINTMENTS:
 - A) PROMOTION OF MDEA OFFICER (DEPUTY) TO MDEA SUPERVISOR (SERGEANT).
 - B) PROMOTION OF PART-TIME DEPUTY TO SERGEANT.
 - C) APPROVAL OF TWO (2) PART-TIME DEPUTIES.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) COUNTY FIRE MARSHAL REPORT.
 - B) MCCA/RISK POOL UPDATE.
 - C) EMA GRANTS.
 - D) TAX ABATEMENT SCHEDULING.
 - E) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION.
- ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY, DECEMBER 17, 2014 - 4:30 P.M. – HOULTON.

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 3, 2014 – 4:30 P.M. –
CARIBOU COURTHOUSE, ADMINISTRATIVE HEARING ROOM - CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Paul Bernier, Public Works Director
Shawn Gillen, Supervisor, MDEA
Tyler Clark, Register of Deeds (South)

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 5, 2014 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 5, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Tax Abatement Decision.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

“I move to grant an abatement request pursuant to Title 36, MRSA, Section 841(2) in the sum of \$2,642.80, plus any accrual for interest, for tax year 2013.”

VOTE:

Motion voted on and passed.

ART. 6. Contract:

- A) Three (3) year (7/1/2014 - 6/30/2017) Fire Protection Agreement with the Town of Oakfield for the Unorganized Townships of T7R3, T7R4 and T7R5 in the amounts of \$745.00, \$764.00 and \$783.00, respectively, and to authorize the County Administrator to execute the contract.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (7/1/2014 - 6/30/2017) Fire Protection Agreement with the Town of Oakfield for the Unorganized Townships of T7R3, T7R4 and T7R5 in the amounts of \$745.00, \$764.00 and \$783.00, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 7. Approval of Property Conveyance to the County of Aroostook.

County Administrator Doug Beaulieu recommended that the County Commissioners authorize him to execute the Purchase and Sale Agreement for the maintenance lot and buildings pursuant to the lease agreement with the County of Aroostook and the Maine Department of Transportation dated October 8, 2009.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to execute the Purchase and Sale Agreement between the County of Aroostook and the Maine Department of Transportation.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Deputy Register of Deeds.

Register of Deeds Tyler Clark recommended that the County Commissioners appoint Wendy Holmes as Deputy Register of Deeds.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to appoint Wendy Holmes as Deputy Register of Deeds (South).

VOTE:

Motion voted on and passed.

ART. 9. Sheriff's Office Appointments:

A) Promotion of MDEA officer from deputy to sergeant.

Chief Deputy Darrell Crandall recommended that the County Commissioners approve the promotion of MDEA Officer Craig Holder from deputy to sergeant.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the promotion of MDEA Officer Craig Holder from deputy to sergeant.

VOTE:

Motion voted on and passed.

B) Promotion of part-time deputy to full-time deputy.

Chief Deputy Darrell Crandall recommended that the County Commissioners approve the promotion of Steward Kennedy from part-time deputy to full-time deputy.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the promotion of Steward Kennedy from part-time deputy to full-time deputy.

VOTE:

Motion voted on and passed.

C) Approval of part-time deputy.

Chief Deputy Darrell Crandall recommended that the County Commissioners approve the hiring of Reid Clark of Easton as part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Reid Clark of Easton as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's report:

A) County Fire Marshal Report.

County Administrator Doug Beaulieu reviewed the Fire Marshal's Report as submitted by Adam Rider.

B) MCCA/Risk Pool Update.

Risk Pool Meeting – Commissioner Fournier reported on the status of lawsuits in Knox and Washington Counties and historical data on safe driving awards over the last ten (10) years. Aroostook County has received \$7,500 in awards during that period.

MCCA Meeting – Commissioner Fournier advised that a Personnel Policy has been approved for MCCA staff; he also reported on various pieces of proposed legislation. The MCCA Legislative Policy Committee will begin meeting after the New Year. Finally, the next MCCA Convention will be held in Hancock County next fall.

C) EMA Grants:

- The North Lakes Fire and Rescue was awarded a Safety Enhancement Grant through the Maine Municipal Association to cover the cost of three (3) sets of turnout gear, not to exceed \$2,000.00;
- A request for 50/50 match grant through the Maine Forest Service to purchase wildland fire equipment totaling \$3,456.06 is in the hopper;
- FY2014 Homeland Security Grant in the amount of \$124,894.33 was awarded to Aroostook County EMA; \$8,160.00 of this grant will be used to purchase eight (8) body cameras for the Sheriff's Office.

D) Tax Abatement Scheduling.

The County Commissioners discussed the scheduling of a tax abatement hearing. A hearing is scheduled in Caribou at noon on Tuesday, December 16, 2014. The parties will be notified.

E) Other Items of Interest.

There were no other items of interest.

ART. 11. Other Business.

There was no other business to discuss

ART. 12. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (D) to discuss a collective bargaining counter proposal with New England PBA Local 601."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 13. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.
Meeting adjourned at 5:35 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: December 3, 2014

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, DECEMBER 17, 2014 - 4:30 P.M. -
SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE DECEMBER 3, 2014 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) APPOINTMENT/OATH CERTIFICATE.
- ART. 6. VEHICLE BIDS FOR SHERIFF'S OFFICE.
- ART. 7. REVIEW OF YTD GENERAL FUND, UNORGANIZED TERRITORY AND JAIL BUDGETS.
- ART. 8. CONSIDERATION OF PERSONNEL POLICY CHANGE.
- ART. 9. PRESENTATION OF GIFT TO RETIREES.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) MCCA/RISK POOL UPDATE.
 - B) FEMA FIRE GRANTS.
 - C) SCHEDULING OF TAX ABATEMENT HEARING.
 - D) OTHER ITEMS OF INTEREST.
- ART. 11. OTHER BUSINESS.
- ART. 12. EXECUTIVE SESSION TO DISCUSS AN ECONOMIC DEVELOPMENT PROPOSAL.
- ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING - TUESDAY, JANUARY 6, 2015 - 4:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 17, 2014 – 4:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
James P. Madore, Sheriff
Darrell Crandall, Chief Deputy
Shawn Gillen, MDEA
Lt. Ross McQuade
Joanne Carpenter, Register of Deeds
Darleen Guy, Deputy Register of Deeds

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:36 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that one (1) item would be added to Article 11, Other Business – Approval of Deputy Register of Probate.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 3, 2014 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the December 3, 2014 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Appointment/Oath Certificate.

ART. 6. Vehicle Bids for Sheriff's Department:

The following bids were received from new car dealers:

	2014/2015 "In Stock" Pick-up	(2) 2015 SUV's
Percy's Auto Presque Isle, Me.	\$ 34,184.00	\$ 27,269.00
York's of Houlton Houlton, Me.	\$ 24,804.00	\$ 26,927.00
Carroll's Auto Presque Isle, Me.	\$ 31,195.00	No bid
Pelletier Ford Fort Kent, Me.	\$ 25,395.00	\$ 27,595.00
Whiteside of St. Clairsville St. Clairsville, Oh.	\$33,886.00	No bid

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to table the bids pending review by the County Administrator with authorization to award the bid(s) to the apparent low bidder(s) that adhere(s) to the specifications.

VOTE:

Motion voted on and passed.

ART. 7. Review of YTD General Fund, Unorganized Territory and Jail Budgets.

County Administrator Doug Beaulieu gave an overview of all three (3) budgets. He was assisted by Chief Deputy Darrell Crandall on the Jail Budget. The General Fund and Unorganized Territory Budgets are on target. A positive fund balance is expected on both of these budgets at year-end. The Jail Budget is poised to exceed the \$3.1M figure formally approved by the Board of Corrections. However, projected expenditures are in line with what the Chief Deputy and Executive Director of the Board of Corrections agreed to.

ART. 8. Consideration of Personnel Policy Change.

County Administrator Doug Beaulieu presented a request by a part-time employee in the Sheriff's Office to participate in the deferred compensation program. This opportunity is prohibited by current policy. After a brief discussion on the matter, the County Commissioners directed the County Administrator to amend the current Personnel Policy to allow the request. This policy change will be presented for approval at a future meeting.

ART. 9. Presentation of Gift to Retirees.

Chair Paul Adams, on behalf of the Board of County Commissioners and staff, presented retirement gifts to Joanne Carpenter, Register of Probate, and James P. Madore, Sheriff, and thanked them for their years of service and dedication to the citizens of Aroostook County. Mrs. Carpenter retires with twenty (20) years of county service and Mr. Madore with almost fourteen (14) years of county service, with a total of forty (40) years in law enforcement.

ART. 10. County Administrator's report:

A) MCCA/Risk Pool Update.

Commissioner Norman L. Fournier provided an update on the following: On the Risk Pool, reinsurance rates have been set and our premium will be slightly reduced for 2015. There are currently twenty-two (22) claims pending statewide; Aroostook County has no pending claims. On the MCCA front, a strategic plan was approved; our dues will be up approximately \$395.00 for 2015; legislation on county bargaining limits and regionalization will be submitted; and, there was a lengthy discussion on the Governor's recommendation to abolish the Board of Corrections. The Annual Meeting will be on January 14, 2015 in Augusta.

B) FEMA Fire Grants.

County Administrator Doug Beaulieu reviewed two (2) FEMA Fire Grants that were submitted by Emergency Management Director Darren Woods.

C) Scheduling of Tax Abatement Hearing.

A tax abatement hearing was scheduled for Friday, January 9, 2015 in Caribou at noon. The parties will be notified in writing.

D) Other Items of Interest.

There were no other items of interest

ART. 11. Other Business.

A) Approval of Deputy Register of Probate.

Register of Probate-elect Darleen Guy recommended Darcy L. Merry for the position of Deputy Register of Probate.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Darcy L. Merry as Deputy Register of Probate.

VOTE:

Motion voted on and passed.

ART. 12. Executive Session.

There were no items to discuss in executive session.

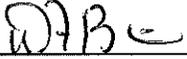
ART. 13. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

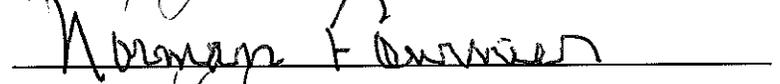
Meeting adjourned at 5:52 p.m.

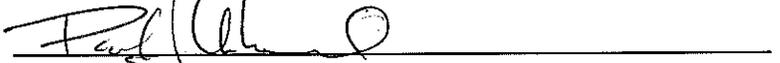
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: December 17, 2014