

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING -TUESDAY, APRIL 14, 2015 - 5:30 P.M. - REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Bryan Jandreau, Facilities Manager
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Public Comment Period.

There was no public comment.

ART. 4. Approval of minutes of the April 1, 2015 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 1, 2015 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the April 1, 2015 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Approval of Expansion of County EMA Building.

County Administrator Doug Beaulieu, on behalf of Darren Woods, EMA Director, reviewed a proposed expansion to the County Emergency Management Agency (EMA) building and entertained questions from the County Commissioners.

This project will be completed in several phases, and funding will come from an Emergency Management Program Grant. Mr. Beaulieu recommended that the County Commissioners approve this project and reiterated that no County funds would be used to subsidize the building expansion.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the expansion to the EMA Building.

VOTE:

Motion voted on and passed.

ART. 7. YTD Budget Review:

- A) General Fund Budget.

County Administrator Doug Beaulieu reviewed the revenue and expense reports through the end of March 2015. Our revenue and expenses are what we generally expect for this report period. A question regarding Probate revenue was posed to the County Administrator and he indicated that he would follow-up as soon as possible as to why no revenue has been posted to this account for the reporting period.

He also explained that Law Enforcement revenue was overstated by approximately \$120,000.00 to \$123,000.00; he further stated he was considering moving associated funds from the Balance Sheet account to this account before year-end. A comment was made that this situation will result in a shortage in revenue for the subsequent calendar year of \$120,000.00 to \$123,000.00. Mr. Beaulieu concurred with that assessment.

- B) Unorganized Territory (UT) Budget.

The revenue situation with the Unorganized Territory (UT) Budget exceeds our projected amount for this time of year, primarily because the excise tax line is exceeding expectations by approximately 10%. On the expense side, our budget is well within what we normally expect for this time of the year. On all fronts, this budget is doing well.

C) Jail Budget.

Relative to the Jail Budget, P.L. 2015, Chapter 16, became law without the Governor's signature on April 12, 2015. This law should provide a \$782,000.00 fiscal injection into our current year budget. Also, County Administrator Doug Beaulieu advised that our 4th quarter payment from the State Operations Fund of \$116,440.00 should be forthcoming anytime now.

The two (2) aforementioned revenue streams outlined above will go a long way in supplementing our "actual need" budget for the jail. A small, unfunded amount may loom at year-end. One option is to secure this money from our General Fund (Fund Balance), alternatively, we could request the money from the Commissioner of Corrections as the person vested with powers to make decisions on behalf of a defunct Board of Corrections.

ART. 8. County Administrator's Report:

A) Bureau of Labor Standards Inspection Update.

County Administrator Doug Beaulieu and Facilities Manager Bryan Jandreau provided a review and update of a Board of Labor Standards' inspection, which was conducted December 2014. Mr. Jandreau reviewed the process and provided an update on our efforts to correct the various citations contained in the inspection report. We have every reason to believe that all infractions will be corrected by June 15, 2015.

Mr. Beaulieu commended Mr. Jandreau for all his efforts and outstanding work pertaining to this project and many other projects under his purview.

B) MCCA/Risk Pool Meeting Update.

Risk Pool Meeting – Commissioner Fournier reported on various claims and indicated that two (2) new claims were added and reported on at the last meeting.

MCCA Meeting – Commissioner Fournier advised that there appears to be no consensus amongst MCCA members for a strategy or plan of action concerning county jails; legislation authorizing an increase in county borrowing authority was defeated on a vote of 10-1 by the State and Local Government Committee; MCCA renewed the lease with Maine Farm Bureau for three (3) years; and, the 2016 MCCA Convention will be hosted by Penobscot County in Bangor.

C) Workers' Compensation Claims Report.

County Administrator Doug Beaulieu reviewed the claims report with the County Commissioners and indicated that an increase of claims will have an adverse impact on the workers' compensation line in our various budgets.

D) Renaming of "B" Stream in Houlton.

County Administrator Doug Beaulieu reviewed a draft letter with the County Commissioners regarding the renaming of "B" Stream in Houlton. The County Commissioners are statutorily bound to notify interested stakeholders of this new law.

County Administrator Beaulieu advised that he would present the formal letters to the County Commissioners for their signatures at the next meeting.

E) Other Items of Interest.

There were no other items of interest.

ART. 9. Other Business.

There was no other business.

ART. 10. Executive Session.

There were no items to discuss in executive session.

ART. 11. Adjournment.

MOTION:

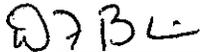
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

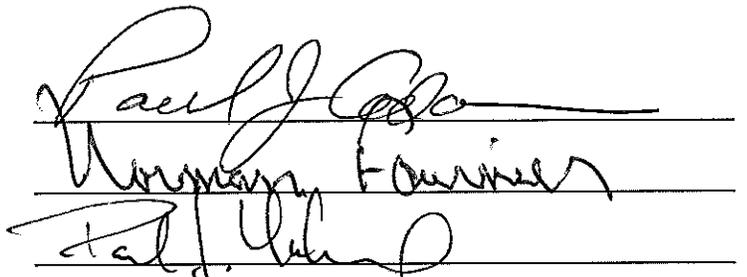
Motion voted on and passed.

The meeting adjourned at 6:30 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: April 14, 2015