

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING -TUESDAY, SEPTEMBER 22, 2015 - 5:30 P.M.  
- REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners (Participated by teleconference)  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Douglas F. Beaulieu, County Administrator  
Shawn Gillen, Chief Deputy  
Bryan Jandreau, Facilities Manager  
Paul Bernier, Public Works Director

ART. 1. Acting Chairperson Norman L. Fournier called the meeting to order at 5:34 p.m.

ART. 2. Approval of agenda.

Acting Chairperson Norman L. Fournier entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Public Comment Period.

There was no public comment.

ART. 4. Approval of minutes of the September 2, 2015 County Commissioners' Meeting.

Acting Chairperson Norman L. Fournier entertained a motion to approve the minutes of the September 2, 2015 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Adams and seconded by Paul J. Underwood to approve the minutes of the September 2, 2015 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 6. Contract:

- A) One (1) year (7/1/2015 – 6/30/2016) Snow Removal Contract for Bancroft with Barry Gillis.

Public Works Director Paul Bernier indicated that Article 1, Paragraph 5 of the proposed contract should be amended to read:

“The Contractor agrees to provide sufficient sand and salt for operations required by this contract.”

Mr. Bernier indicated that this change is supported by the contractor.

**MOTION:**

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the one (1) year (7/1/2015 – 6/30/2016) Snow Removal Contract for Bancroft with Barry Gillis as amended and to authorize the County Administrator to execute the contract.

**VOTE:**

Motion voted on and passed.

ART. 7. Approval to set Community Corrections Caseworker position at Grade Level 5 on the Non-Exempt Salary Structure.

County Administrator Doug Beaulieu indicated that the recommendation by Sheriff Darrell Crandall is to set the Community Corrections Caseworker position at Grade Level 5 on the Non-Exempt Salary Structure. The County Administrator supports this recommendation.

**MOTION:**

Motion by Paul J. Adams and seconded by Paul J. Underwood to approve the Community Corrections Caseworker position at Grade Level 5 on the Non-Exempt Salary Structure as recommended.

**VOTE:**

Motion voted on and passed.

ART. 8. Sheriff's Office Appointments:

- A) Approval of two (2) full-time community corrections caseworkers.

Chief Deputy Shawn Gillen, on behalf of Sheriff Darrell Crandall, recommended that the County Commissioners approve the hiring of Chrissy Hiscoe of Houlton and Billie-Jo Caron of Fort Kent as full-time community corrections caseworkers.

**MOTION:**

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the hiring of Chrissy Hiscoe of Houlton and Billie-Jo Caron of Fort Kent as full-time community corrections caseworkers.

**VOTE:**

Motion voted on and passed.

B) Recommissioning of one (1) part-time deputy sheriff.

Chief Deputy Shawn Gillen, on behalf of Sheriff Darrell Crandall, recommended that the County Commissioners approve the recommissioning of Ryan Doughty of Presque Isle as part-time deputy sheriff.

**MOTION:**

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve recommissioning of Ryan Doughty of Presque Isle as part-time deputy sheriff.

**VOTE:**

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Budget Process Update.

County Administrator Doug Beaulieu indicated that he has met with department heads and hopes to have a budget recommendation to the County Commissioners for their consideration by the end of this week.

B) MCCA/Risk Pool Meeting Update.

MCCA Meeting and Convention – Commissioner Fournier advised that he attended sessions relating to abandoned and discontinued roads, property tax abatements and Tax Increment Financing (TIF's); the MCCA also discussed the need for jail supplemental funding for FY 16 and potential changes to probate procedures. Commissioner Fournier further indicated that Piscataquis County recently joined NACo, resulting in 100% county participation for Maine counties.

Risk Pool Meeting – Commissioner Fournier reported that the Risk Pool bank account is healthy; a wrongful death suit in Somerset is still pending; Aroostook County did not receive a safe driving award; and, MECCA training is scheduled for May 3, 2016 in Portland, with the Risk Pool subsidizing \$5,000.00 of that training cost.

C) Maine Municipal Employees Health Trust (MMEHT) Health Claims Experience Report.

County Administrator Doug Beaulieu advised that the MMEHT Health Claims Experience Report loss ratio for the first half of 2015 is 72%.

D) Homeland Security Grant Application Submittal.

County Administrator Doug Beaulieu advised that EMA Director Darren Woods has submitted an application in the amount of \$119,940.42 for the FY 15 State Homeland Security Grant Program.

E) Ashland Ambulance Service.

Public Works Director Paul Bernier reviewed a letter from the Town of Ashland regarding ambulance subsidy in future years. The Unorganized Territory (UT) subsidy will increase because the town needs to purchase a new ambulance. Our share of this capital expenditure is \$26,351.20. The Town of Ashland proposes to amortize the payments over a seven (7) to ten (10) year period. It would be the County's preference to make a single subsidy payment for the full amount. This financial arrangement would save the UT Budget money because it would not have to pay finance charges.

F) Other items of interest.

Commissioner Paul J. Underwood reported on the Northern Maine Development Commission (NMDC) Executive Board Meeting which he attended last week. The Executive Board is wrestling with difficult options to cut the NMDC deficit. Part of the deficit is due to outstanding Workforce Investment Act (WIA) funds that are being withheld by the Maine Department of Labor.

Commissioner Norman L. Fournier provided an update on recent events regarding this situation. Hopefully, this situation will be resolved within the next few months.

ART. 10. Other Business.

None.

ART. 11. Executive Session.

Acting Chairperson Norman L. Fournier entertained a motion to go into executive session.

**MOTION:**

The following motion was made by Paul J. Underwood and seconded by Paul J. Adams:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel issue."

**VOTE:**

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 12. Adjournment.

**MOTION:**

Motion by Paul J. Adams and seconded by Paul J. Underwood to adjourn the meeting.

**VOTE:**

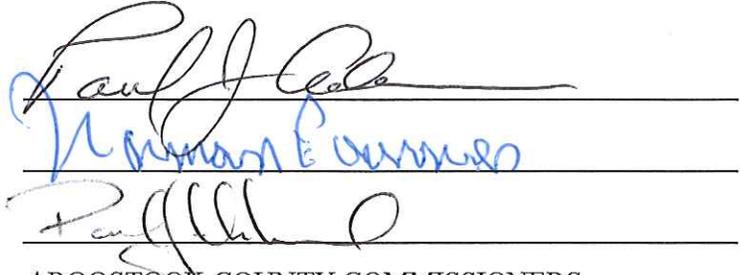
Motion voted on and passed.

The meeting adjourned at 6:19 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



Douglas F. Beaulieu  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: September 22, 2015