

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, NOVEMBER 18, 2015 - 4:30 P.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner (Participated by teleconference)
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Darrell Crandall, Sheriff
Shawn Gillen, Chief Deputy
Darren Woods, EMA Director
Lisa Woods, Guest
Jesse Belanger, Public Safety Coordinator
Steve Nelson, Attorney

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:33 p.m.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that two (2) items would be added to Article 5. C) (2) State of Maine v. Brian M. Saunders and E) Ratification of County Commissioners' Last, Best Final Offer dated November 10, 2015 for Teamsters' Union Local 340, Aroostook County Corrections/Dispatch/Cooks Unit.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 2. Public Comment Period.

Attorney Steve Nelson, on behalf of the Aroostook County Bar Association, made a short presentation on the Probate Court. He distributed and explained a staffing analysis he prepared regarding all sixteen (16) Probate Courts in the State of Maine. (Attachment I)

He was there to express concern about delays and backlog with our Probate Office. Specifically, he referenced appointment of personal representatives and how it is taking up to a month to process such appointments. He indicated that, under the previous Register's supervision, such appointments took three (3) to four (4) days. In a couple other registries in the state, these appointments take three (3) to four (4) days. He believes this may boil down to an issue of prioritization and, perhaps, staffing.

He indicated that a part-time position would be helpful from the Bar's perspective.

Chair Paul J. Adams thanked Attorney Nelson for his public comment.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 4, 2015 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 4, 2015 County Commissioners' Meeting as amended.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) (1) State of Maine v. Lance R. and Kathryn Ellison Criminal Forfeiture.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Criminal Forfeiture of \$17,815.00 in U.S. Currency, property owned by and seized from Lance R. and Kathryn Ellison, and to authorize the Chair to sign the Approval of Transfer.

VOTE:

Motion voted on and passed.

- (2) State of Maine v. Brian M. Saunders.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Criminal Forfeiture of \$1,050.74 in U.S. Currency, property owned by and seized from Brian M. Saunders, and to authorize the Chair to sign the Approval of Transfer.

VOTE:

Motion voted on and passed.

- D) Ratification of County Commissioners' Last, Best Final Offer dated November 10, 2015 for Teamsters' Union Local 340, Aroostook County Corrections/Dispatch/Cooks Unit.

County Administrator Doug Beaulieu recommended that the County Commissioners ratify the contract proposal with Teamsters' Union Local 340.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to ratify the County Commissioners' - Last, Best Final Offer dated November 10, 2015 for Teamsters' Union Local 340, Aroostook County Corrections/Dispatch/Cooks Unit.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

A) Emergency Management Agency (EMA) Building Expansion.

Bids were received from the following contractors:

Ryan Spooner Carpentry LLC Mapleton, Maine	\$147,000.00
A. E. Siering & Sons New Sweden, Maine	\$166,970.00
PNM Construction, Inc. Presque Isle, Maine	\$158,678.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the lowest bidder who adheres to the specifications.

VOTE:

Motion voted on and passed.

ART. 7. Contract:

A) One (1) year (7/1/2015 - 6/30/2016) Snow Removal Contract with Oxbow Plantation for T9R5 Township.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year (7/1/2015 - 6/30/2016) Snow Removal Contract with Oxbow Plantation for T9R5 Township and to authorize the County Administrator to execute the agreement.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Health Insurance Plan offering for 2016.

County Administrator Doug Beaulieu recommended that the County Commissioners approve the health insurance offerings of POS-A Plan, POS-C Plan and PPO-500 Plan for 2016 and beyond, to dovetail with the approval of the 2016 County Budget and the ratification of the Teamsters' contract proposal.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the health insurance plan offerings as recommended by the County Administrator as outlined above.

VOTE:

Motion voted on and passed.

ART. 9. Approval of Personnel Policy Change.

County Administrator Doug Beaulieu recommended that the County Commissioners approve the new language under Section VIII. A. Insurance, Retirement and Other Benefits – (2) Health Insurance, d (1) (new paragraph should read): “Effective on January 1, 2016: (1) All employees selecting POS-A plan will contribute 10% more of their premium, regardless of the type of plan selected (single, family or other). All employees selecting POS-C or PPO-500 plans will contribute to the plan as referenced above in section d”.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Personnel Policy Change as recommended by the County Administrator as outlined above.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator’s Report:

A) North Lakes Fire and Rescue Safety Enhancement Grant.

County Administrator Doug Beaulieu advised that North Lakes Fire and Rescue received a Safety Enhancement Grant from Maine Municipal Association in an amount not to exceed \$2,000.00 for turnout gear.

B) Volunteer Fire Assistance Grant Application.

County Administrator Doug Beaulieu indicated that a Volunteer Fire Assistance Grant through the Maine Forest Service has been submitted in the amount of \$2,811.70.

C) Implementation of Body Cameras for Law Enforcement.

County Administrator Doug Beaulieu indicated that body cameras are now being utilized in the Sheriff’s Office, Law Enforcement Division. We believe we have a very solid policy in place which should minimize our legal liability. The County Commissioners expressed an interest in having a demonstration of the body cameras at a future County Commissioners’ Meeting.

D) Other Items of Interest.

Commissioner Paul J. Underwood reported on the Risk Pool Meeting he attended earlier in the day, and more specifically, on some claims that are pending before the Risk Pool.

ART. 11. Other business.

None.

ART. 12. Executive Session to discuss a personnel issue.

Paul J. Adams entertained a motion to go into executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel request by the Register of Probate."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

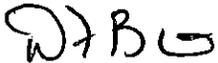
ART. 13. Adjournment.

MOTION:

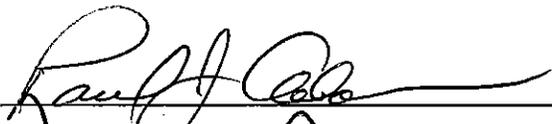
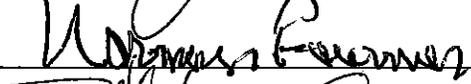
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 5:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator


AROOSTOOK COUNTY COMMISSIONERS
DATE: November 18, 2015

ATTACHMENT I

COUNTY	FULL TIME EMPLOYEES	PART TIME EMPLOYEES	# OF NEW DOCKETS*
Androscoggin	1	2	Data not available
Piscataquis	1 (register)	1 (clerk)	131
Franklin	2 (register and deputy)	1 (historical scanning)	182
Sagadahoc	2	1	215
Washington	2	1	244
Waldo	3	0	312
Knox	2 (one is the register)	1	323
Somerset	3	0	344
Lincoln	2 (register and deputy)	1 (clerk)	350
Aroostook	2 (register and deputy)	0	389
Hancock	2 (register and deputy)	1 (clerk)	401
Oxford	3 (one is the register)	0	418
Penobscot	5 (one is the register and one is the deputy)	0	881
York	5 (one is the register and one is the deputy)	1	1,059
Kennebec	5 (one is the register)	1	1,098
Cumberland	6 (register, deputy register, legal secretary, & 3 clerks)	0	1,851