

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' 2016 ORGANIZATIONAL MEETING --TUESDAY, JANUARY 5, 2016-- 4:30 P.M. -- SHERIFF'S OFFICE BUILDING -- TRAINING ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Sheriff Darrell O. Crandall
Chief Deputy Shawn Gillen
Captain Ross McQuade
Sergeant Matthew Cummings

ART. 1. Chairperson Paul J. Adams called the meeting to order 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Election of Officers:

A) Chair, Board of County Commissioners.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to elect Commissioner Paul J. Adams as Chair of the Board of County Commissioners for 2016.

VOTE:

Motion voted on and passed.

ART. 4. Approval of Agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 5. Approval of minutes of the December 16, 2015 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 16, 2015 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 16, 2015 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 6. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 7. Approval of civil process payroll change. (Sheriff Darrell Crandall)

Sheriff Darrell Crandall explained the rationale for his memorandum to the County Administrator dated December 10, 2015. In short, the Sheriff wants to ensure that civil process is not costing the County of Aroostook money; therefore, he is recommending that the County Commissioners exercise their authority and formally authorize a service fee of \$5.00 for each paper and 7.65% for each paper, "Maine's standard rate", effective January 1, 2016, or as soon as possible thereafter.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a civil process service fee of \$5.00 for each paper and 7.65% for each paper, "Maine's standard rate", as outlined in the memorandum dated December 10, 2015 to the County Administrator.

VOTE:

Motion voted on and passed.

ART. 8. Demonstration of body cameras. (Sheriff Darrell Crandall)

Sheriff Darrell O. Crandall introduced Sergeant Matthew Cummings and indicated that Sergeant Cummings would provide a demonstration of the body cameras for the County Commissioners.

Sergeant Cummings provided a demonstration of the use of body cameras along with actual footage of various arrests and investigations. Body cameras are an excellent prosecutorial tool, but there are various requirements and protocols that must be adhered to in order for this tool to be utilized to its fullest potential.

After an excellent presentation by Sergeant Cummings, the County Commissioners thanked him for the same.

ART. 9. Contracts:

County Administrator Doug Beaulieu recommended that all three (3) contracts be approved by one (1) motion.

- A) One (1) year (7/1/2015 - 6/30/2016) Snow Removal Contract for T17R4 (Shore Road) with Babin Construction.

- B) One (1) year (1/1/2016 - 12/31/2016) Fire Protection Agreement for Connor Township with the City of Caribou.
- C) One (1) year (1/1/2016 -12/30/2016) Ambulance Service Agreement for Connor Township and Madawaska Lake (T16R4) with the City of Caribou.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve all three (3) contracts as outlined above and to authorize the County Administrator to execute the contracts.

VOTE:

Motion voted on and passed

ART. 10. County Administrator's Report:

- A) Deorganization of Cary Plantation.

County Administrator Doug Beaulieu reviewed an email from Marcia McInnis, Fiscal Administrator of the Unorganized Territory, dated December 16, 2015 with the County Commissioners.

- B) Community Guided Planning and Zoning.

County Administrator Doug Beaulieu acknowledged and commended Public Works Director Paul Bernier for his stellar work and contributions on the Community Guided Planning and Zoning project. Mr. Bernier is an extremely dedicated public servant and a positive reflection on this organization.

- C) Other items of interest.

None

ART. 11. Other Business.

None.

ART. 12. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

MOTION:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel matter regarding the Registry of Deeds, South, and paragraph (F) to discuss a poverty abatement, which is confidential under Title 36, M.R.S.A., §841, paragraph (2E)."

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve leave without pay for Susan McAfee from January 2, 2016 to January 18, 2016 and to require her to pay 20% of her health insurance benefit during this period.

VOTE:

Motion voted on and passed.

ART. 13. Adjournment.

MOTION:

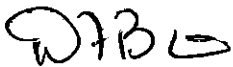
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

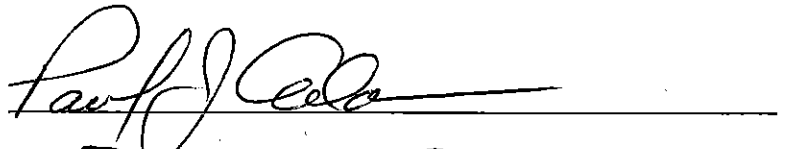
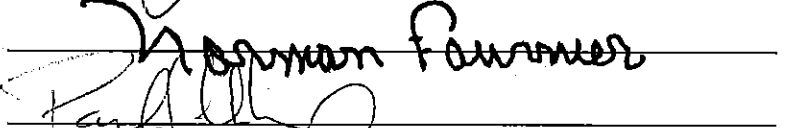
Motion voted on and passed.

Meeting adjourned at 5:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: January 5, 2016