

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 17, 2016 – 1:00 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM (SECOND FLOOR) - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Sheriff Darrell Crandall
Chief Deputy Shawn Gillen
Captain Ross McQuade
Darleen Guy, Register of Probate
Rosemary Kulow, MCCA Executive Director, Guest

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:05 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 13, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the July 13, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 6. Probate Quarterly Report.

Chair Paul J. Adams welcomed Register of Probate Darleen Guy and ask her to present her quarterly progress report.

Mrs. Guy reviewed her written quarterly progress report (Attachment 1 is appended to minutes) and entertained questions from the County Commissioners. She feels good about the progress her office has made, particularly in the last two (2) quarters. She will report back to the Board in approximately three (3) months.

ART. 7. Contracts:

(A) Two (2) year medical services contract with Katahdin Valley Health Center (KVHC) for the Aroostook County Jail.

Sheriff Darrell Crandall recommended approval of a two (2) year contract with Katahdin Valley Health Center (KVHC) for the Aroostook County Jail and requested approval from the County Commissioners to execute the contract.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a two (2) contract with Katahdin Valley Health Center (KVHC) for the Aroostook County Jail and to authorize the Sheriff to execute the contract.

VOTE:

Motion voted on and passed.

ART. 8. Approval of full-time Deputy Sheriff position.

Sheriff Darrell Crandall recommended the approval of Alisha Ledger of Hodgdon to the position of full-time Deputy Sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to accept the Sheriff's recommendation to hire Alisha Ledger of Hodgdon as full-time Deputy Sheriff.

VOTE:

Motion voted on and passed.

ART. 9. Approval of part-time Deputy Sheriff to service civil process.

Sheriff Darrell Crandall indicated that Detective Dan Robertson was retiring effective September 30, 2016 and he was seeking approval from the County Commissioners to hire Deputy Robertson on a part-time basis to serve civil process.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to hire Deputy Dan Roberson on a part-time basis following his retirement to serve civil process for the Sheriff's Office.

VOTE:

Motion voted on and passed.

ART. 10. Bids:

A) Three (3) year snow removal bids for public facilities and roads in the Unorganized Territory (Northern Region).

Bids were received from the following contractors:

	<u>Option 2A</u>	<u>Option 2B</u>	<u>Option 2C</u>	<u>Option 2D</u>	<u>Option 2E</u>	<u>Option 2F</u>
Babin Construction:	\$4,800/yr	\$5,500 avg/yr	\$3,850/yr	\$4,250 avg./yr	\$7,250 avg/yr	\$3800/yr
RLW Management, Inc:	\$3,700/yr	\$5,200/yr	\$2,600/yr	\$4,500/yr	\$7,500/yr	\$2,500/yr
Martin's General Store:	\$2,999.99/yr	No Bid	\$2,200/yr	No Bid	No Bid	No Bid

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid(s) to the lowest bidder(s) provided the bid specifications are met.

VOTE:

Motion voted on and passed.

B) Three (3) year snow removal bids for public roads in the Unorganized Territory (Southern Region).

Bids were received from the following contractors:

<u>Bancroft Roads (13.79 miles)</u>	<u>Benedicta Roads (10.94 miles)</u>	<u>County Roads (16.43 miles)</u>
Cary Brown Excavation: \$5,600/mile (\$77,224/yr)	TBC Excavation Inc. \$5,198.62/mile (\$56,872.90/yr)	C.D. Elwell Trucking \$5,260/mile (\$86,421.80/yr)
Barry Gillis: \$5,241.48/mile (\$72,280/yr)	JMQ. Inc \$5,050/mile (\$55,247/yr)	

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid(s) to the lowest bidder(s) provided the bid specifications are met.

VOTE:

Motion voted on and passed.

ART. 11. County Commissioners' Report:

A) Risk Pool/MCCA.

Risk Pool. Commissioner Norman L. Fournier reported the following: status report on open and closed cases; pool authorized the settling of one (1) case for \$125,000; Corrections' training has been postponed in four (4) counties; Safe Driving Awards will be doled out at the MCCA Convention; sheriffs' deputies will not be covered under the Risk Pool coverage document if lawsuits result from phlebotomy; and, research on the status of the Pool's position with respect to Narcan is forthcoming.

MCCA. Commissioner Norman L. Fournier reported the following: the 2016 MCCA Convention will be held in Bangor in September; the 2017 MCCA Convention will be held in Waldo County; and, the MCCA membership discussed repealing the tax cap for the county jails. In addition, MCCA Executive Director Rosemary Kulow reported on several initiatives the MCCA is working on to support counties.

B) Other Items of Interest.

Commissioner Paul J. Underwood indicated that the Property Tax Division of Maine Revenue Services will be holding informational sessions throughout our county to explain taxation changes related to the Unorganized Territory.

ART. 12. County Administrator's Report:

A) Snow Removal Bid.

County Administrator Doug Beaulieu advised the snow removal bid for the Fort Kent Registry of Deeds Building was awarded to T & D Snow Removal, LLC.

B) Homeland Security Grant.

County Administrator Doug Beaulieu indicated that a FY 16 Homeland Security Grant Program worksheet was included in the County Commissioners' packet for their information.

C) FY 16 Year-end Budgets: Unorganized Territory and Jail Fund.

County Administrator Doug Beaulieu reviewed both the FY 16 Unorganized Territory year-end budget and the FY 16 Jail Fund year-end budget. The UT budget is in extremely good shape. It is the healthiest of the three (3) budgets the County of Aroostook administers. Adjustments, transfers and carry-overs were reviewed with the County Commissioners.

On the issue of the FY 16 Jail Fund, that budget starts the year with a deficit of approximately \$71,000. However, it is ultimately the financial responsibility of our General Fund to cover any deficit in this subordinate fund. That is, the Jail Fund is backed by the full faith and credit of the General Fund. In general, the County does not tax sufficiently and this is having deleterious impact on the overall general health and well-being of our General Fund.

D) 2017 Budget Progress Report.

County Administrator Doug Beaulieu reported that all eleven (11) departmental budgets have been received by the various department heads and ten (10) of those budgets have been reviewed by the County Administrator and support staff. The County Administrator indicated that it is his intention to submit a General Fund budget to the Commissioners with no more than a 3% increase on the tax component of the same. No objections were noted by the County Commissioners.

E) Other Items of Interest.

None.

ART. 13. Other Business.

None.

ART. 14. Executive Session to discuss a complaint filed under Rule 80-B by the Town of Easton.

Chairperson Paul J. Adams entertained a motion to go into executive session.

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

MOTION:

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (E) to discuss a complaint filed by the Town of Easton of a tax abatement decision made by the Commission on July 13, 2016”.

VOTE:

Motion voted on and passed.

Upon return to public session, no action was taken or warranted.

ART. 15. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 3:03 p.m.

ATTEST: A True Copy
of Commissioners’ Meeting

Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: July 13, 2016