

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, NOVEMBER 28, 2018 – 1:00 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM (SECOND FLOOR) - HOULTON

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sheriff Elect Shawn Gillen
Captain Terry "Joe" McKenna
Christina Theriault, Human Resources Director
Paul Bernier, Community Services Director
Darren Woods, EMA Director
Todd Collins, District Attorney
Darleen Guy, Register of Probate
Craig Holder, MDEA
Sherrill Campbell, Executive Assistant

ART. 1. Chair Paul J. Adams called the meeting to order at 1:00 p.m.

ART. 2. There was no public comment.

ART. 3. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the October 24, 2018 County Commissioners' meeting minutes.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the October 24, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

A) Attendance record.

- B) Bills and warrants. The bills and warrants will be signed at the Public Hearing on December 10, 2018.

ART. 6. MainePERS Update.

Christina Theriault, Human Resources Director, presented information on changes that have been approved by the MainePERS Board of Trustees, regarding employees who retire and are rehired by a PLD. Starting with October 2018 payroll reporting, employers must remit a contribution toward the unfunded actuarial liability of the plan that is equal to 5% of earnable compensation for each retiree who becomes employed as a Retiree Return to Work on or after October 2, 2018. Ms. Theriault stated that this fee could be passed on to the employee if the County Commissioners so desire. The County Commissioners requested that a policy be developed regarding responsibility for the 5% assessment and those that may be exempt.

ART. 7. Houlton Legal Assistant Position.

Todd Collins, District Attorney, presented April Nesbitt of Houlton for the position of Legal Assistant.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of the District Attorney Todd Collins to hire April Nesbitt of Houlton for the position of Legal Assistant.

VOTE:

Motion voted on and passed.

ART. 8. Deputy Register of Probate Position.

Darleen Guy, Register of Probate, presented Heather Beaulieu of Fort Fairfield for the position of Deputy Register of Probate.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of Register of Probate Darleen Guy to hire Heather Beaulieu of Fort Fairfield for the position of Deputy Register of Probate.

VOTE:

Motion voted on and passed.

ART. 9. County Commissioners' Report.

- A) Risk Pool: County Commissioner Norman L. Fournier reported that at the November 14, 2018 Risk Pool meeting the audit was presented in detail; reinsurance renewal rates will be ready by the December meeting; eleven claims were filed and three claims were closed resulting in an increase in revenues of \$271,000.00; Franklin County's withdrawal from the Risk Pool continues to be discussed.

MCCA: County Commissioner Norman L. Fournier reported that a training session for newly elected officials is scheduled to be held on December 14, 2018; the 2019 MCCA Convention will be held in Waldo County; MCCA dues for each county may increase by 3%.

B) Legislative Update.

Commissioner Norman L. Fournier reported 18.3 million dollars will be requested of the new legislature for the jails; the Maine Sheriff's Association will be meeting in Augusta with other organizations on November 29, 2018; the cloture date for bills to be submitted is in mid-December, however, this might be extended.

C) Other items of interest.
None.

ART. 10. County Commissioners' Report:

A) Contract for Deputy Sheriff Services in the Unorganized Territories.

County Administrator Ryan D. Pelletier presented the first reading of the inter-local agreement for the Deputy Sheriff services in the Unorganized Territories. The contract has been reviewed by Community Services Director Paul Bernier, and Sheriff Elect Shawn Gillen. A dispatch contract will be developed in addition to the services contract.

B) EMA Bid Results.

1) Thermal Imaging Camera.

EMA Director Darren Woods recommended that the bid for the Thermal Imaging Camera be awarded to Northeast Apparatus in the amount of \$20,886.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of EMA Director Darren Woods to award the Thermal Imaging Camera bid to Northeast Apparatus for \$20,886.00.

VOTE:

Motion voted on and passed.

2) Fire Hose.

EMA Director Darren Woods recommended that the bid for the Fire Hose be awarded to Northeast Apparatus in the amount of \$13,676.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of EMA Director Darren Woods to award the Fire Hose Bid in the amount of \$13,676.00 to Northeast Apparatus.

VOTE:

Motion voted on and passed.

3) Fire Equipment Bid.

EMA Director Darren Woods recommended the bid for the Fire Equipment be awarded to Firematic in the amount of \$7,887.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to accept the recommendation of EMA Director Darren Woods to award the Fire Equipment Bid to Firematic in the amount of \$7,887.00.

VOTE:

Motion voted on and passed.

C) Bid results for 2018 Ford Transit Vehicle.

Sheriff Elect Shawn Gillen recommended awarding the bid for a 2018 Ford Transit Vehicle to Autotronics in the amount of \$53,481.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommended bid award for a 2018 Ford Transit Vehicle to Autotronics in the amount of \$53,481.00.

VOTE:

Motion voted on and passed.

D) Other items of interest.

None.

ART. 11. Other Business.

County Administrator Ryan D. Pelletier reported that the Regional Efficiency Grant has been signed and is at the State for procurement purposes. Signing should be complete by the first of January.

ART. 12. Chair Paul J. Adams entertained a motion to adjourn the meeting.

MOTION:

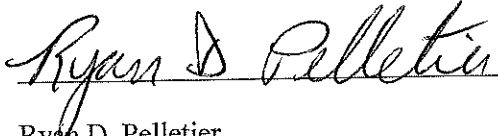
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting at 1:52 p.m.

VOTE:

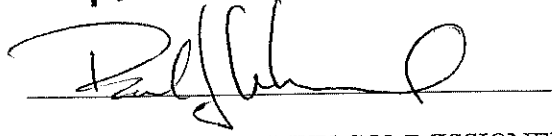
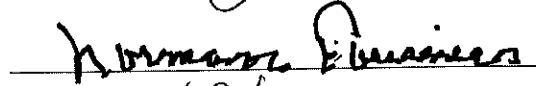
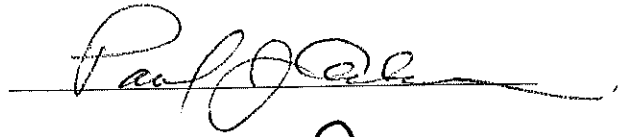
Motion voted on and passed.

ATTEST: A True Copy

of Commissioners' Meeting



Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: November 28, 2018