

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, APRIL 18, 2018 -  
1:00 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM – (SECOND FLOOR) -  
HOULTON**

PRESENT

Paul J. Adams, Chair, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Ryan D. Pelletier, County Administrator  
Shawn Gillen, Chief Deputy  
Captain Terry "Joe" McKenna  
Joseph Cyr, Houlton Pioneer Times  
Bill McCluskey  
Steven Porter  
Sherrill Campbell, Executive Assistant

ART. 1. Chair Paul J. Adams called the meeting to order at 1:00 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Chairperson Paul J. Adams entertained a motion for the approval of the agenda.

County Administrator Ryan D. Pelletier asked that the following item be added to Article 6:

C) Liquor License for Roosevelt Conference Center d/b/a Eagle Lake Sporting Camps.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Minutes.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 21, 2018 County Commissioners' meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 21, 2018 County Commissioners' meeting.

**VOTE:**

Motion voted on and passed.

- ART. 5. Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 27, 2018 tax abatement hearing.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the March 27, 2018 tax abatement hearing minutes noting that one of the scheduled tax abatements was not heard as the Applicant/taxpayer withdrew his appeal.

**VOTE:**

Motion voted on and passed.

- ART. 6. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Liquor License renewal for Roosevelt Conference Center, d/b/a Eagle Lake Spring Camps.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve a liquor license renewal for Roosevelt Conference Center, d/b/a Eagle Lake Spring Camps.

**VOTE:**

Motion voted on and passed.

- ART. 7. Bill McCluskey and Steven Porter made an informal presentation to the County Commissioners on their intent to relocate their present medical marijuana sales business. The presenters also indicated they are interested in selling recreational retail marijuana in the future, if the laws are ever adopted to allow for such sales. The Commissioners thanked Mr. McCluskey and Mr. Porter for their informative presentation.

- ART. 8. Approval of full-time and part-time Corrections Officers.

Chief Deputy Shawn Gillen presented 8 candidates for the position of part-time Corrections Officer as follows:

James Flaherty of Waldeboro, Maine; Lee Reynolds of Grand Isle, Maine; Scott Kieffer of Topsham, Maine; Noah Jackias of Houlton, Maine; Daniel Dudar of New Canada, Maine; Christopher Capozzi of Houlton, Maine; Seth Cropley of Presque Isle, Maine; and Christopher Farley of Houlton, Maine for the position of part-time Corrections Officer.

Chief Deputy Shawn Gillen also presented Matthew Crandall of Oakfield, Maine for the position of full-time Corrections Officer.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendations for eight (8) part-time Corrections Officers and one (1) full-time Corrections Officer as presented by Chief Deputy Shawn Gillen.

**VOTE:**

Motion voted on and passed.

- ART. 9. Chief Deputy Shawn Gillen recommended the renewal of two (2) Deputy Sheriff Commissions for Commander Craig Clossey of Littleton and Sergeant Craig Holder of Mapleton.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation for the renewal of two (2) Deputy Sheriff Commissions for Commander Craig Clossey of Littleton and Sergeant Craig Holder of Mapleton.

**VOTE:**

Motion voted on and passed.

- ART. 10. In the absence of Paul Bernier, Director of Unorganized Territories Services, County Administrator Ryan D. Pelletier presented the bid results for the Unorganized Territories Road Maintenance. The bid opening was held on April 6, 2018. There was one proposal received from MJ Ouellette and Daughters. The County Administrator endorsed the recommendation by the Director of Unorganized Territories that the bid be awarded to MJ Ouellette and Daughters. Mr. Pelletier further stated that this company has confirmed that they will commit to a two (2) year extension on a three (3) year contract with all costs remaining the same for the term of the contract if so desired at the end of the three (3) year contract.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of the Director of Unorganized Territories and authorize a contract with MJ Ouellette and Daughters for a term of three (3) years.

**VOTE:**

Motion voted on and passed.

- ART. 11. County Commissioners' Report:

A) Risk Pool. The Risk Pool board met on April 11, 2018; 15 claims were opened and 10 were closed resulting in an increase in revenues of \$429,000.00; there are (four) 4

counties without ride along policies and a memo has been sent to them to direct them to develop a policy – an example can be provided for counties without one; people participating in a ride along must sign a waiver – an example can be provided for counties who do not have one; there has been a claim on the cyber insurance policy from Waldo County; there was a discussion regarding unpaid claims for Franklin County who has left the Risk Pool but still has open claims; there was a discussion regarding paying for Sheriff's Office cameras and providing Resource Deputies for schools – the determination was that these topics are not the financial obligation of the Risk Pool.

MCCA. Jail finance reform took up a lot of agenda time for the MCCA meeting - it was discussed that County Commissioners, Courts and Jail should have a conversation regarding putting together information to present to the legislature regarding funding; a NACO multi-year plan was discussed and a formal presentation will be made at the annual meeting in September.

- B) Legislative update. County Administrator Ryan D. Pelletier reached out to the legislative delegation regarding appropriations; Charlie Pray stated that there is unanimous support of the Criminal Justice Committee for funding, but at this point we will need to take a wait and see approach.
- C) Other items of interest.

Commissioner Paul J. Underwood stated that it is time to nominate a representative for the Northern Maine Regional Airport and recommended County Administrator Ryan D. Pelletier.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman. L. Fournier to nominate Ryan D. Pelletier for appointment to the Northern Maine Regional Airport.

**VOTE:**

Motion voted on and passed.

ART. 12. County Administrator's report.

- A) Russell L. Yvon v State of Maine tax abatement decision.

County Administrator Ryan D. Pelletier presented the decision on the tax abatement appeal of Russell L. Yvon v State of Maine.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to deny the tax abatement appeal of Russell L. Yvon v State of Maine.

**VOTE:**

Motion voted on and passed.

- B) County Administrator Ryan D. Pelletier presented a proclamation for the Maine Revive Civility organization. This organization contacted County Administrator Pelletier urging him to write a proclamation for the county of Aroostook encouraging civil dialogue during debates in public forums. If approved the proclamation will serve as a role model for other counties to follow.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the presented proclamation by County Administrator Ryan D. Pelletier.

**VOTE:**

Motion voted on and passed.

- C) In the absence of Human Resources Director Christina Theriault, County Administrator Ryan D. Pelletier presented a proposal from Combined Insurance Company of America. This company offers supported insurance benefits and is paid 100% by the employee who chooses to participate. Combined Insurance Company of America offers individual employee reports to the employer that have valuable information. County Administrator Ryan D. Pelletier asked for a motion to include this insurance in the County of Aroostook benefits package as an option for employees to participate in.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to include the insurance option by Combined Insurance Company of America in the County of Aroostook employee benefits package as an option for employees to participate in.

**VOTE:**

Motion voted on and passed.

- E) County Administrator Ryan D. Pelletier stated that five (5) towns have signed the Inter Local Agreement for regional assessing services grant application.

ART. 13. Other Business.

None.

ART. 14. Adjournment.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 2:20 p.m.

ART. 15. Adjournment.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

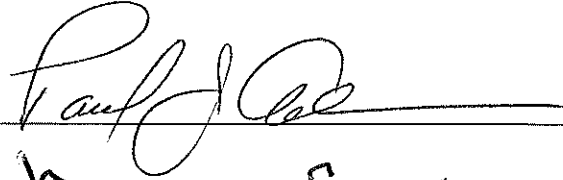
Meeting adjourned at 2:20 p.m.

ATTEST: A True Copy  
of Commissioners' Meeting



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Ryan D. Pelletier  
County Administrator



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Norman L. Fournier



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AROOSTOOK COUNTY COMMISSIONERS  
DATE: April 18, 2018