

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING –
WEDNESDAY, JULY 17, 2019 – 1:00 P.M. - SHERIFF'S OFFICE BUILDING – CONFERENCE
ROOM (SECOND FLOOR), HOULTON**

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner (Tardy, excused)
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra Fournier, Deputy County Administrator of Finance
Shawn Gillen, Sheriff
Craig Holder, Deputy Sheriff
Darren Woods, EMA Director
Craig Clossey, Jail Administrator
Paul Bernier, Community Services Director
Sherrill Campbell, Executive Assistant
Bill McCluskey, William Robinson, LLC
Steve Porter, William Robinson, LLC
Bennett Anderson, Spillman
Cameron Housley, Spillman
Various Town/Managers
Representatives of various area Police Departments

ART. 1. Chair Paul J. Adams called the meeting to order at 1:04 p.m. Commissioner Adams explained that Commissioner Fournier would be tardy, excused, and that some items on the agenda would be adjusted to be discussed after his arrival.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda with Article 19(A) moved to executive session, and articles would be in the order of Articles 1 through 7, article 11, article 12, articles 14-15, articles 8-9, article 10, article 13, article 16-18, article 20-21.

VOTE:

Motion voted on and passed.

ART. 4. Minutes.

Chair Paul J. Adams entertained a motion to approve the minutes of the June 18, 2019 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the June 18, 2019 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. Minutes.

Chair Paul J. Adams entertained a motion to approve the minutes of the June 18, 2019 Public Hearing Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the June 18, 2019 Public Hearing meeting.

VOTE:

Motion voted on and passed.

ART. 6. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 7. Penobscot RCC.

Chris Lavoie, Penobscot RCC, gave a presentation to the County Commissioners on the changes that have taken place in the Penobscot RCC over the last ten years. The contract between Aroostook County and Penobscot RCC is due to be renewed in December, 2019. The Commissioners thanked Mr. Lavoie for his informational presentation.

ART. 11. Approval of two (2) full-time Corrections Officers to part-time status and approval of two (2) part-time Corrections Officers.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve moving Bart Virgie and Logan Jay from full-time Corrections officers to part-time Corrections Officers and to approve Stephanie Putnam of Woodland and Arthur Thorne of Monticello as part-time Corrections Officers.

VOTE:

Motion voted on and passed.

ART. 12. Four Deputy Sheriff Commissions.

Sheriff Shawn Gillen presented Rudy Levesque of Linneus, Shanna Morrison of Oakfield, Loren King of Mars Hill, and Cyr Martin of Eagle Lake for Deputy Sheriff Commission renewals.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Deputy Sheriff Commission renewals as recommended by the Sheriff.

VOTE:

Motion voted on and passed.

ART. 14. EMA Hazmat Plan Approval.

EMA Director Darren Woods presented the EMA Hazmat Plan for approval.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the EMA Hazmat Plan as presented by EMA Director Darren Woods.

VOTE:

Motion voted on and passed.

ART. 15. EMA Vehicle Bids.

EMA Director Darren Woods recommended the bid for the EMA vehicle, a 2020 Chevrolet Tahoe, be awarded to the lowest bidder, Carroll's Auto Sales, in the amount of \$38,513.00. Mr. Woods has secured a grant from Homeland Securities to pay for the vehicle.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to award the bid for a 2020 Chevrolet Tahoe to the lowest bidder, Carroll's Auto Sales in the amount of \$38,513.00.

VOTE:

Motion voted on and passed.

ART. 8. Discussion with William Robinson, LLC.

Bill McCluskey, owner of William Robinson, LLC, presented an update on his proposed Adult use/medical marijuana cultivation and retail facility in TA-R2. The County Commissioners thanked Mr. McCluskey for his informational presentation.

ART. 9. Records management presentation.

Sheriff Shawn Gillen introduced Bennett Anderson and Cameron Housing to present a proposal from Spillman on the topic of records management. Several town/city managers and police departments were present to show their support of this proposal.

The County Commissioners thanked everyone present for attending the meeting to show their support.

ART. 10. Jail medical provider RFP results.

Craig Clossey, Jail Administrator, and Sheriff Shawn Gillen recommended the bid for the medical provider for the jail be awarded to Medpro in the amount of \$193,741.00 for 5 months.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to award the jail medical provider bid to Medpro in the amount of up to \$193,741.00 for 5 months and to authorize the County Administrator to negotiate the agreement with Medpro up to June 30, 2020, as recommended by Jail Administrator Clossey and Sheriff Gillen.

VOTE:

Motion voted on and passed.

ART. 13. Review of 2017 audit.

Deputy County Administrator of Finance Sandra L. Fournier, presented the results of the Independent Auditors Report for 2017 for approval.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the audit report as presented.

VOTE:

Motion voted on and passed.

ART. 16. Approval of paid-call Firefighter.

EMA Director Darren Woods presented Lon Cyr, of Caribou for the position of paid-call Firefighter.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation by EMA Director Darren Woods to hire Lon Cyr of Caribou for the position of paid-call Firefighter.

VOTE:

Motion voted on and passed.

ART. 17. Paving bid results for Connor TWP and Sinclair.

Community Services Director Paul Bernier recommended awarding the paving bid to the lowest bidder, Northeast Paving, in the amount of \$186,444.55.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Community Services Director Paul Bernier and award the paving bid in the amount of \$186,444.55 to Northeast Paving.

VOTE:

Motion voted on and passed.

ART. 18. County Commissioners' report.

A) MCCA/Risk Pool Meeting.

Commissioner Norman L. Fournier reported that at the meeting of the Risk Pool, 7 claims were opened and 2 claims were closed resulting in an increase in reserves of \$89,985.00.

Commissioner Norman L. Fournier stated at the MCCA meeting a discussion was held regarding funding and formulas for County dues. An increase in County dues can be expected.

B) Legislative update.

None.

C) Other items of interest.

None.

ART. 20. Other items of interest.

None.

ART. 21. At 4:20 p.m. the following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we enter Executive session pursuant to Title 1, M.R.S.A. §405, sub-section 6, paragraph (A) to discuss a personnel matter in the Emergency Management Agency and pursuant to Title 1, M.R.S.A. §405 sub-section 6, paragraph (C), for consultation between the County and its attorney concerning pending or contemplated litigation and/or settlement

offers, and to discuss an assessing services agreement”, and to discuss article 19 (A), assessing services agreement.”

VOTE:

Motion voted on and passed.

Upon return from executive session at 5:00 p.m., a motion was made by Paul J. Underwood and seconded by Norman L. Fournier to approve the concept of an Assessing Agreement with the City of Presque Isle and to authorize the County Administrator to negotiate the terms of said agreement to be brought back to the County Commissioners for ratification at a later date.

VOTE:

Motion voted on and passed.

Art. 20. Adjournment.


MOTION:

Motion made by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting at 5:02 p.m.

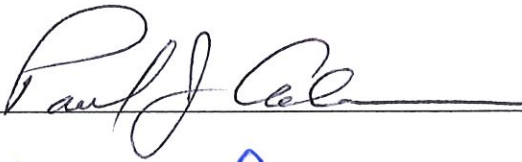

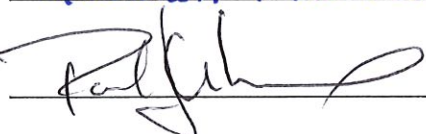
VOTE:

Motion voted on and passed.

ATTEST: A True Copy
of Commissioners' Meeting



Ryan D. Pelletier
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: July 17, 2019