

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, SEPTEMBER 18, 2019 – 1:00 P.M. – CARIBOU COURTHOUSE – ADMINISTRATIVE HEARING ROOM – CARIBOU

PRESENT

Paul J. Adams, Chair, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Ryan D. Pelletier, County Administrator  
Sandra L. Fournier, Deputy County Administrator of Finance  
Sheriff Shawn Gillen  
Chief Deputy Craig Holder  
Christina Theriault, Human Resources Director  
Paul Bernier, Community Services Director  
Chris Lavoie, Penobscot Regional Communications Center  
Jason Parent, ACAP Executive Director  
Sherrill Campbell, Executive Assistant

ART. 1. Chair Paul J. Adams called the meeting to order at 1:04 p.m.

ART. 2. During the public comment period County Commissioner Paul J. Underwood congratulated the approximately 450 runners that participated in the recent Caribou Marathon including the County of Aroostook team "The County Crew" made up of County Administrator Ryan D. Pelletier, Deputy County Administrator of Finance Sandra L. Fournier, AP/Payroll Specialist Chris Elliott, and Rilee Elliott. The County team finished 12<sup>th</sup> in the event.

ART. 3. Chair Paul J. Adams called to order a public hearing regarding an application for Phase II of a CDBG Public Service Grant at 1:05 p.m. The County Commissioners expressed their support for the CDBG Public Service Grant. There were no adverse comments. The Public Hearing was adjourned at 1:10 p.m.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda with an amendment to move ART. 12, PSAP Bid Results to ART 7. E).

VOTE:

Motion voted on and passed.

ART. 5. Chair Paul J. Adams entertained a motion for approval of the August 21, 2019 County Commissioners' meeting minutes.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the August 21, 2019 County Commissioners' meeting with the following correction: ART. 7 should read "Motion by Paul J. Underwood and **seconded by Norman L. Fournier**".

**VOTE:**

Motion voted on and passed.

ART. 6.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the August 21, 2019 Poverty Tax Abatement Hearing minutes.

**VOTE:**

Motion voted on and passed.

ART. 7.

The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.
- C) Liquor License renewal for Long Lake Sporting Club.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the liquor license renewal for Long Lake Sporting Club.

**VOTE:**

Motion voted on and passed.

- D) Sinclair Sanitary District Election Warrant.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the posting of the Sinclair Sanitary District Election Warrant.

**VOTE:**

Motion voted on and passed.

- E) PSAP Bid Results.

County Administrator Ryan D. Pelletier reported that the lowest bid for the PSAP contract was received from Penobscot Regional Communication Center for \$180,900 for the first year, \$184,275 for the second year, and \$187,650 for the third year.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to award the three-year contract for PSAP to Penobscot Regional Communication Center.

**VOTE:**

Motion voted on and passed.

ART. 8. Jason Parent, ACAP Executive Director presented the following names of designees for elected or appointed public officials to the ACAP Board of Directors for approval by the County Commissioners.

Senator Troy Jackson, State Senator, District I  
David Keaton, Director/Superintendent, Region Two School of Applied Technology  
Dan MacDonald, Director, RSU 39 Adult Education  
Ryan E. Pelletier, Town Manager, Town of Frenchville  
Gary Sanfacon, Juvenile Community Corrections Officer, Department of Corrections  
Representative Harold (Trey) Stewart, II, House District 147  
Patricia Sutherland, Representing the County of Aroostook, Chapman Board of Selectmen

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to accept the recommendation of the above designees for elected or appointed public officials to the ACAP Board of Directors as proposed.

**VOTE:**

Motion voted on and passed.

ART. 9. Christina Theriault, Human Resources Director presented the proposed Elected Officials Salary Scale.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the proposed Elected Officials Salary Scale as presented.

**VOTE:**

Motion voted on and passed.

ART. 10. Community Service Director Paul Bernier recommended that the bid for the Community Services pickup be awarded to Pelletier Ford who placed a bid of \$34,930.96 and met all of the bid specifications.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to accept the bid of \$34,930.96 from Pelletier Ford for the Community Services pickup.

**VOTE:**

Motion voted on and passed.

ART. 11. Sheriff Shawn Gillen recommended Richard Stevens of Masardis, Jereme Hagwood of Houlton and Shanice Straubel of Littleton for the positions of part-time Corrections Officers.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Sheriff Shawn Gillen to hire Richard Stevens of Masardis, Jereme Hagwood of Houlton, and Shanice Straubel of Littleton as part-time Corrections Officers.

**VOTE:**

Motion voted on and passed.

ART. 13. County Commissioners' Report.

There was no report for ART 13. A) or ART. 13. B) as the September MCCA meeting will take place at the Maine County Commissioners' Conference to be held on September 27<sup>th</sup> through September 29<sup>th</sup>.

C) County Commissioner Paul J. Underwood requested an update on the dispatch services. County Administrator Ryan D. Pelletier stated that this will be placed as an item on the October County Commissioner meeting agenda.

ART. 14. At 1:55 p.m. the following motion was made by Paul J. Underwood and seconded by Norman L. Fournier.

**MOTION:**

I move that we go into executive session pursuant to Title 1 M.R.S.A., §405, (6) (A).

**VOTE:**

Motion voted on and passed.

Following executive session, no action was taken or warranted.

ART. 15. Chair Paul J. Adams entertained a motion to adjourn the meeting.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting at 2:45 p.m.

**VOTE:**

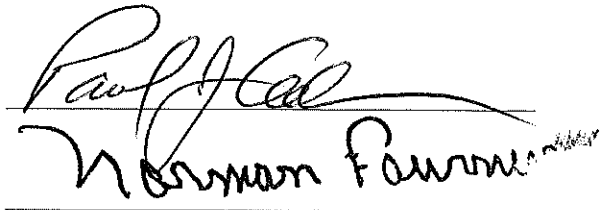
Motion voted on and passed.

ATTEST: A True Copy

of Commissioners' Meeting



Ryan D. Pelletier  
County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: September 18, 2019