

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING – TUESDAY,  
JANUARY 7, 2020 – 11:00 A.M. - SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM  
(SECOND FLOOR), HOULTON**

PRESENT

Paul J. Adams, Chair, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Ryan D. Pelletier, County Administrator  
Shawn Gillen, Sheriff.  
Craig Holder, Deputy Sheriff  
Paul Bernier, Community Services Director  
Sherrill Campbell, Executive Assistant  
Joseph Cyr, Houlton Pioneer Times

ART. 1. Chair Paul J. Adams called the meeting to order at 11:00 a.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Election of officers.

A) Chair, Board of County Commissioners.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to elect Paul J. Adams as Chair, Board of County Commissioners for 2020.

VOTE:

Motion voted on and passed.

B) Chief Elected Official, Workforce Innovation and Opportunity Act.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to elect Paul J. Underwood as the Chief Elected Official of the Workforce Innovation and Opportunity Act.

VOTE:

Motion voted on and passed.

ART. 4. Approval of agenda.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda with an addition to ART 9. A) Two Part-Time Corrections Officers.

**VOTE:**

Motion voted on and passed.

ART. 5. Minutes.

Chair Paul J. Adams entertained a motion to approve the minutes of the December 18, 2019 County Commissioners' Meeting.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 28, 2019 County Commissioners' meeting with the amendment to ART. 15 to name Paul J. Underwood as proxy to the MCCA Board of Directors.

**VOTE:**

Motion voted on and passed.

ART. 6. The attendance record and bills and warrants were signed.

ART. 7. 2010 Ford surplus vehicle bid results.

Sheriff Shawn Gillen reported that there were no bids received on the 2010 Ford surplus vehicle. Sheriff Gillen will put the vehicle out for public sale.

ART. 8. 2019 Chevrolet Tahoe bid results.

Sheriff Shawn Gillen stated that there was only one response received from Quirk Auto in the amount of \$38,925.00 for the 2019 Chevrolet Tahoe.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the purchase of a 2019 Chevrolet Tahoe from Quirk Auto in the amount of \$38,925.00

**VOTE:**

Motion voted on and passed.

ART. 9. One part-time Deputy.

Sheriff Shawn Gillen presented Mitchell Wheeler of Bridgewater to fill the position of Part-time Deputy.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve Mitchell Wheeler of Bridgewater for the position of part-time Deputy.

**VOTE:**

Motion voted on and passed.

A) Two part-time Correction Officers.

Sheriff Shawn Gillen presented Logan Jay of Houlton and Lindsay Drew of Patten for approval as part-time Correction Officers.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Sheriff Shawn Gillen to hire Logan Jay of Houlton and Lindsay Drew of Patten as part-time Correction officers.

**VOTE:**

Motion voted on and passed.

ART. 10. Deputy Sheriff re-commissions.

Sheriff Shawn Gillen asked for approval for Forest Dudley, Vance Palmer, Matthew Cummings and Douglas Bell for Deputy Sheriff re-commissions.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve Sheriff Shawn Gillen's recommendation for Deputy Sheriff re-commissions for Forest Dudley, Vance Palmer, Matthew Cummings, and Douglas Bell.

**VOTE:**

Motion voted on and passed.

ART. 11. UT Contracts for ambulance and fire service with Caribou.

A letter from the City of Caribou outlining changes and options for the 2020 Fire and Ambulance Service Contract impacting Connor and Madawaska Lake Townships was presented. The recommendation of Community Service Director Paul Bernier and County Administrator Ryan D. Pelletier is to postpone signing a new contract with the City of Caribou until a later date when more information is available from other fire and ambulance services.

ART. 12. Ambulance services for Benedicta, Silver Ridge, T1R4-T3R4 and T1R5 with the Town of Patten.

Community Services Director Paul Bernier stated that the contract for ambulance services from the Town of Patten for Benedicta, Silver Ridge, T1R4-T3R3 and T1R5 has not increased and asked the County Commissioners for approval.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve 2020 contract for ambulance from the Town of Patten for Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5.

**VOTE:**

Motion voted on and passed.

ART. 13. County Commissioners' report.

A) MCCA/Risk Pool Meeting.

The MCCA/Risk Pool annual meeting will be held on January 8, 2020.

B) Legislative update.

County Commissioner Norman L. Fournier reported that Jail Funding legislation went into session January 6, 2020. There will be public hearings held in the future.

C) Other items of interest.

County Commissioner Paul J. Underwood and County Administrator Ryan D. Pelletier attended an Airport Advisory public hearing to discuss contracts for essential air service.

ART. 14. Other business.

None.

ART. 15. At 11:50 a.m. the following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we enter into Executive session pursuant to Title 1, M.R.S.A. §405, sub-section 6, paragraph (A) for discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual."

**VOTE:**

Motion voted on and passed.

Upon return from executive session at 1:15 p.m. no action was taken.

**VOTE:**

Motion voted on and passed.

Art. 16. Adjournment.

**MOTION:**

Motion made by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting at 1:15 p.m.

**VOTE:**


Motion voted on and passed.

ATTEST: A True Copy  
of Commissioners' Meeting




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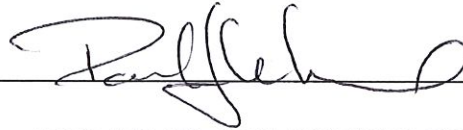
Ryan D. Pelletier  
County Administrator



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AROOSTOOK COUNTY COMMISSIONERS  
DATE: January 7, 2020