

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, FEBRUARY 19, 2020 – 1:00 P.M. – REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Shawn Gillen, Sheriff
Craig Holder, Chief Deputy
Paul Bernier, Community Services Director
Bryan Jandreau, Facilities & IT Director
Gary Picard, Madawaska Town Manager
Dana Gendreau, Madawaska Finance Director
Ryan E. Pelletier, Frenchville Town Manager
Percy Thibeault, Frenchville Selectman
Sandra Fournier, Mapleton, Castle Hill & Chapman Town Manager

ART. 1. Chair Paul J. Adams called the meeting to order at 1:05 p.m.

ART. 2. There was no public comment.

ART. 3. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Paul Underwood and seconded by Norman Fournier to approve the agenda with the addition of dispatch contracts for Hodgdon and Littleton.

VOTE:

Motion voted on and passed.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the 2020 County Commissioners' meeting minutes.

MOTION:

Motion by Norman Fournier and seconded by Paul Underwood to approve the minutes of the January 7, 2020 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

ART. 6. Fiscal Year Change Discussion – Ryan Pelletier made a presentation regarding the County’s exploration of changing its fiscal year from a calendar year to a fiscal year. Mr. Pelletier highlighted the authority, options and impacts that this would have. Municipal officials in attendance asked questions and raised concerns that they have. Overall, the municipal officials present support the concept but would like the County to explore the possibility of phasing in payments over a period of years to help cushion the impact all within one fiscal year.

No Motion Required

ART. 7. Paid On-Call Volunteer Firefighter

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the hiring of Brian Goff as a paid on-call volunteer firefighter for North Lakes Fire Department.

VOTE:

Motion voted on and passed.

ART. 8. Audit Proposal Bid Results

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to award the bid for audit services to RHR Smith & Company and authorize the County Administrator to execute all documents pertaining thereto.

VOTE:

Motion voted on and passed.

ART. 9. Year End Financial Summary and 2018 Audit Presentation

Ms. Sandra Fournier, former Deputy County Administrator reviewed the 2018 Audit, Findings and Management Responses as well as the 2019 year-end financial summary.

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to approve the 2018 Audit, Findings and Management Responses as presented.

VOTE:

Motion voted on and passed.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the 2019 year-end financial summary as presented.

VOTE:

Motion voted on and passed.

ART. 10. 2020 County Tax, Due Date, and Interest on Delinquent Taxes

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to approve the 2020 County Tax of \$,7,522,075.00 with an overlay of \$135,353 for a total of \$7,657,428.00 and interest set at the rate of 9% per annum for any delinquent taxes paid after November 1, 2020.

VOTE:

Motion voted on and passed.

ART. 11 UT Budget and Use of Surplus

MOTION:

A motion was made by Norman Fournier and Seconded by Paul Underwood to transfer the available 2019 surplus of \$181,084.92 to an Emergency Services Capital Reserve for the potential needs as discussed (i.e. fire and ambulance service vehicles, equipment etc.)

VOTE:

Motion voted on and passed.

ART. 12. Dispatch Service Contracts

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to authorize the County Administrator to execute the following dispatch service contracts:
Linneus, Frenchville, Grand Isle, Littleton, Hodgdon

VOTE:

Motion voted on and passed.

ART. 13. MDOT Crack Seal Projects

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to approve the MDOT Crack Seal projects as presented.

VOTE:

Motion Voted and passed.

ART. 14. MDOT Hot Mix Overlay

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to approve the MDOT Hot Mix Overlay projects as presented.

VOTE:

Motion voted and passed

ART. 15. Ambulance and Fire Contracts with Caribou

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to authorize the County Administrator to negotiate contracts for Connor Twp. in the best interests of the County and execute contracts prior to March 31, 2020.

VOTE:

Motion Voted and passed.

MOTION:

A motion was made by Paul Underwood and seconded by Paul Adams to authorize the County Administrator to negotiate a contract for ambulance services with the City of Caribou in the best interest of the County and execute contract prior to March 31, 2020.

VOTE:

Motion voted with 2 in favor and Commissioner Fournier abstained due to conflict of interest.

ART. 16. Ambulance and Fire Protection for Cary Plantation.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the ambulance and fire protection contracts for Cary Plantation with the Town of Houlton.

VOTE:

Motion voted and passed.

ART. 17. Approval of Three Part Time Correction Officers and One Part Time Deputy for Civil Process

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the Sheriff's recommendation for the three part-time correction officers and one-part time deputy for civil process.

VOTE:

Motion voted and passed.

ART 18. False Alarm Policy

Mr. Pelletier presented sample false alarm policies that the County could consider adopting for whenever the SO or other County emergency responders answer false alarms. Mr. Pelletier will plan to draft a sample policy specific for the County of Aroostook for presentation at a later date.

ART 19. UT Contract for Deputy Patrol

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to approve the contract for deputy patrol services in the UT.

VOTE:

Motion voted and passed.

ART 20. Jail Commission

Mr. Pelletier presented a roster of potential jail commission members. After some discussion the Board agreed to the following makeup:

Voting Members: 9 Members:

- (1) 1 County Commissioner – appointed by the County Commissioners
- (2) 1 Finance Committee Member – recommended by the Finance Committee
- (3) 1 Town Manager – recommended by the Aroostook Municipal Association
- (4) 1 Police Chief – recommended by the Aroostook Police Chiefs Association
- (5) 3 Local Elected Officials (1 from each CC District) appointed by the County Commissioners
- (6) 1 Public Member from the CC District to balance out representation from the entire County (appointment made after determining which districts the Town Manager and Police Chief rep are from)
- (7) 1 Sheriff of Aroostook County

Staff/Non-Voting Members:

- (1) DOC Representative (appointed by the Commissioner of the Dept. of Corrections)
- (2) County Administrator
- (3) Facilities & IT Director
- (4) Jail Administrator

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the proposed list of jail commission membership and authorize the county administrator to begin soliciting names of individuals from the appropriate persons or groups and report back to the Commissioners with said names at the March 18, 2020 meeting.

VOTE:

Motion voted and passed.

ART. 21 County Commissioners' Report:

Commissioner Fournier updated the Board with various activity and issues at the MCCA Board Meeting and Risk Pool meeting as well as discussion regarding various pieces of legislation affecting County government. No action taken or motions made.

ART. 22 Other Business – None

ART. 23. Executive Session

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to enter executive session at 2:55 pursuant to Title 1 MRSA 405(6)(A) for a personnel matter.

VOTE:

Motion voted and passed.

The Board exited executive session at 3:45 pm and there was no post executive session action.

ART. 24. Adjournment.

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to adjourn the meeting at 3:45 pm.

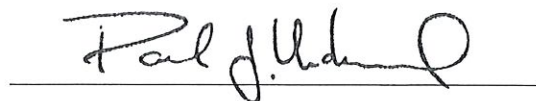
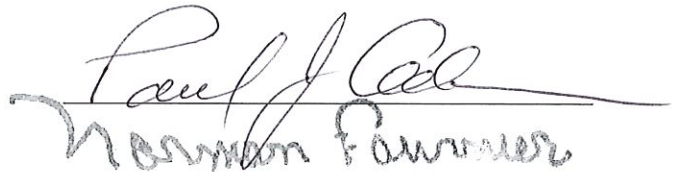
VOTE:

Motion voted and passed.

ATTEST: A True Copy
of Commissioners' Meeting



Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: February 19, 2020