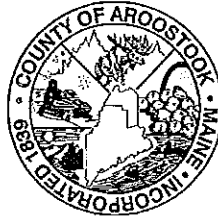


County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JULY 11, 2012 – 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. APPROVAL OF AGENDA.

ART. 3. APPROVAL OF MINUTES OF THE JUNE 20, 2012 COUNTY COMMISSIONERS' MEETING.

ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.

ART. 5. CONTRACTS:

- A) TWO (2) YEAR (7/1/2012 – 6/30/2014) KATAHDIN VALLEY HEALTH CENTER CONTRACT FOR MEDICAL SERVICES FOR THE AROOSTOOK COUNTY JAIL IN THE AMOUNTS OF \$14,290.00 AND \$14,700.00 PER MONTH FOR FY 13 AND FY 14, RESPECTIVELY.
- B) THREE (3) YEAR (7/1/2012 – 6/30/2015) FIRE PROTECTION AGREEMENT WITH THE TOWN OF MASARDIS FOR THE UNORGANIZED TOWNSHIPS OF T10R6, T9R5 AND T8R4 IN THE AMOUNTS OF \$1,125.50, \$1,159.26 AND \$1,194.04, RESPECTIVELY.

ART. 6. SHERIFF'S DEPARTMENT APPOINTMENTS:

- A) ONE (1) RECOMMISSIONING OF FULL-TIME CORRECTIONS OFFICER.
- B) ONE (1) PART-TIME PATROL DEPUTY.

ART. 7. UPDATE ON GRANT STATUS FOR VICTIM WITNESS ADVOCATE FOR DISTRICT ATTORNEY'S OFFICE. (Todd Collins)

ART. 8. COUNTY ADMINISTRATOR'S REPORT:

- A) BOC UPDATE.
- B) ROUTE 161 SPEED LIMIT CHANGE.
- C) BID AWARD.
- D) URBAN/RURAL INITIATIVE PROGRAM.
- E) NORTH LAKES FIRE & RESCUE FIRE GRANTS.
- F) OTHER ITEMS OF INTEREST.

ART. 9. OTHER BUSINESS.

ART. 10. EXECUTIVE SESSION.

ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 1, 2012 – 5:30 P.M. – CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 11, 2012 - 4:30 P.M. – ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Paul Bernier, Public Works Director
Todd Collins, District Attorney

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that Article 6A should be corrected to read: "One (1) commissioning of part-time Deputy Sheriff".

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the June 20, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 20, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the June 20, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Contracts:

- A) Two (2) year (7/1/2012 – 6/30/2014) Katahdin Valley Health Center Contract for Medical Services for the Aroostook County Jail in the amounts of \$14,290.00 and \$14,700.00 per month for FY 13 and FY 14, respectively.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the two (2) year (7/1/2012 – 6/30/2014) Katahdin Valley Health Center Contract for Medical Services for the Aroostook County Jail in the amounts of \$14,290.00 and \$14,700.00 per month for FY 13 and FY 14, respectively.

VOTE:

Motion voted on and passed.

- B) Three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Masardis for the Unorganized Townships of T10R6, T9R5 and T8R4 in the amounts of \$1,125.50, \$1,159.26 and \$1,194.04, respectively.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Masardis for the Unorganized Townships of T10R6, T9R5 and T8R4 in the amounts of \$1,125.50, \$1,159.26 and \$1,194.04, respectively.

VOTE:

Motion voted on and passed.

ART. 6. Sheriff's Department Appointments:

- A) One (1) commissioning of part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the commissioning of Adam Boisvert as part-time deputy sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the commissioning of Adam Boisvert as part-time deputy sheriff.

VOTE:

Motion voted on and passed.

- B) One (1) part-time patrol deputy.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Ryan W. Rackliffe of Washburn as part-time patrol deputy.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the commissioning of Ryan W. Rackliffe of Washburn as part-time patrol deputy.

VOTE:

Motion voted on and passed.

ART. 7. Update on Grant Status for Victim Witness Advocate for District Attorney's Office. (Todd Collins)

Todd Collins, District Attorney, explained that partial funding for the Victim Witness Advocate position in Caribou ends September 30, 2012. Twenty (20) hours of this position is funded through a stimulus grant.

Due to anticipated overall savings in the DA's 2012 budget, he is requesting that the County Commissioners approve an expenditure of \$4,710.00 so this position can continue in a full-time capacity through December 31, 2012. Additionally, Mr. Collins explained changes in the Victim of Crime Act (VOCA) funding for the next budget cycle. This may have an impact on the District Attorney's budget request for FY13.

ART. 8. County Administrator's Report:

A) BOC Update.

The County Administrator updated the County Commissioners on yesterday's BOC workshop in Wiscasset. A follow-up meeting will be held on Tuesday, July 24, 2012 to take votes on workshop discussions. The primary issue of the day was Somerset County and their refusal to take both County and State inmates. This is having an adverse impact on our county jail system and the situation needs to be resolved as soon as possible.

The County Administrator also reaffirmed the Aroostook County Jail's need for an additional \$185,800.00. This will be discussed at the August BOC Meeting.

B) Route 161 Speed Limit Change.

Paul Bernier, Public Works Director, advised that the Department of Transportation has changed the speed limit from 50 mph to 55 mph on Route 161 from the Coulombe Road in Cross Lake to approximately the Ouellette Road crossing heading into St. Agatha.

C) Bid award.

The County Administrator advised that the Caribou Courthouse Roof Replacement Project was awarded to the low bidder, McLaughlin Builders of Medway, for \$22,200.00.

D) Urban/Rural Initiative Program.

The County Administrator recommended that the County Commissioners approve the Urban/Rural Initiative Program (URIP) for the fiscal year beginning July 1, 2012, in the amount of \$60,736.00.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Urban/Rural Initiative Program (URIP) for the fiscal year beginning July 1, 2012, in the amount of \$60,736.00.

VOTE

Motion voted on and passed.

E) North Lakes Fire & Rescue Fire Grants.

The County Administrator advised that Darren Woods, Public Safety Coordinator, has applied for two (2) Fire Act Grants, which consists of air packs, bottles and masks, as well as a fire truck. He further advised that the Maine Municipal Association (MMA) Safety Enhancement Grant that Chief Woods applied for was denied.

F) Other Items of Interest.

1) Laptops for Sheriff's Office.

The County Administrator advised that Vern Ouellette, EMA Director, was awarded a \$22,800.00 Homeland Security Grant to purchase ten (10) laptops for the Sheriff's Office, as well as a \$5,898.00 grant to buy-out the lease on the photocopier at the EMA Office.

2) Sinclair ATV Club update.

Paul Bernier, Public Works Director, updated the County Commissioners on a citizen complaint in Sinclair regarding an ATV access route from a trail head to the ATV Club. He advised that the real or perceived problem is a law enforcement issue and that the proper law enforcement agencies are aware of the situation.

3) 2013 Budget Process Schedule.

The County Commissioners approved the 2013 Budget Process Meeting Schedule as presented. This schedule will be presented to the Finance Committee Chair for his approval.

4) MCCA/Risk Pool update.

Commissioner Underwood provided an update on the MCCA/Risk Pool Meeting, which included new space, purging of documents, different MCCA Budget scenarios, WIA and the Land Use Planning Commission (LUPC) reform legislation.

Commissioner Underwood also asked his colleagues to consider establishing an advisory committee in the context of the LUPC reform legislation.

The County Commissioners requested that the County Administrator provide a review of the new LUPC legislation at a future meeting.

ART. 9. Other Business.

There was no other business to discuss.

ART. 10. Executive Session.

There were no items to discuss in executive session.

ART. 11. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

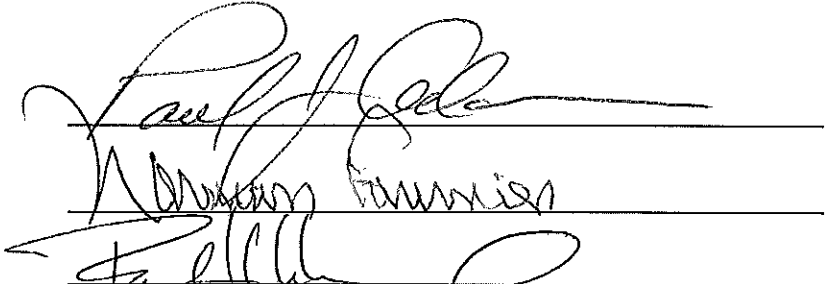
Motion voted on and passed.

Meeting adjourned at 5:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: July 11, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – AUGUST 1, 2012 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. APPROVAL OF AGENDA.

ART. 3. APPROVAL OF MINUTES OF THE JULY 11, 2012 COUNTY COMMISSIONERS' MEETING.

ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.

ART. 5. CONTRACTS:

- A) THREE (3) YEAR (7/1/2012 – 6/30/2015) FIRE PROTECTION AGREEMENT WITH THE TOWN OF MADAWASKA FOR THE UNORGANIZED TOWNSHIP OF T17R4 (SINCLAIR) IN THE AMOUNTS OF \$1,206.27, \$1,236.43 AND \$1,267.34, RESPECTIVELY.
- B) THREE (3) YEAR (7/1/2012 – 6/30/2015) FIRE PROTECTION AGREEMENT WITH THE TOWN OF EAGLE LAKE FOR THE UNORGANIZED TOWNSHIP OF T15R6 IN THE AMOUNTS OF \$4,200.00, \$4,305.00 AND \$4,413.00, RESPECTIVELY.

ART. 6. SHERIFF'S DEPARTMENT APPOINTMENTS:

- A) ONE (1) FULL-TIME CORRECTIONS OFFICER.
- B) ONE (1) FULL-TIME PATROL DEPUTY SHERIFF.

ART. 7. APPROVAL OF ACCOUNTS PAYABLE/PAYROLL CLERK.

ART. 8. NORTH LAKES FIRE AND RESCUE UPDATE. (Darren Woods)

ART. 9. COUNTY ADMINISTRATOR'S REPORT:

- A) BOC UPDATE.
- B) LIGHT OF LIFE MINISTRIES.
- C) CARIBOU COURTHOUSE ROOF UPDATE.
- D) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) UPDATE.
- E) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 15, 2012 – 5:30 P.M. – HOULTON

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, AUGUST 1, 2012 - 5:30 P.M. – ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Paul Bernier, Public Works Director
Darren Woods, Public Safety Coordinator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the July 11, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 11, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the July 11, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 5. Contracts:

- A) Three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Madawaska for the Unorganized Township of T17R4 (Sinclair) in the amounts of \$1,206.27, \$1,236.43 and \$1,267.34, respectively.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Madawaska for the Unorganized Township of T17R4 (Sinclair) in the amounts of \$1,206.27, \$1,236.43 and \$1,267.34, respectively.

VOTE:

Motion voted on and passed.

- B) Three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Eagle Lake for the Unorganized Township of T15R6 in the amounts of \$4,200.00, \$4,305.00 and \$4,413.00, respectively.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year (7/1/2012 – 6/30/2015) Fire Protection Agreement with the Town of Eagle Lake for the Unorganized Township of T15R6 in the amounts of \$4,200.00, \$4,305.00 and \$4,413.00, respectively.

VOTE:

Motion voted on and passed.

ART. 6. Sheriff's Department Appointments:

- A) One (1) full-time corrections officer.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Bart Virgie as full-time corrections officer.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Bart Virgie as full-time corrections officer.

VOTE:

Motion voted on and passed.

- B) One (1) full-time patrol deputy.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Robert Thibeault of Mapleton as full-time patrol deputy with the stipulation that this position would cease to exist when grant funding is no longer available.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Robert Thibeault of Mapleton as full-time patrol deputy as stipulated by Sheriff Madore.

VOTE:

Motion voted on and passed.

ART. 7. Approval of accounts payable/payroll clerk.

The County Administrator provided an overview of the interview process for this position and recommended that the County Commissioners approve the hiring of Christine Elliott of Caribou as accounts payable/payroll clerk.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Christine Elliott of Caribou as full-time accounts payable/payroll clerk.

ART. 8. North Lakes Fire and Rescue update. (Darren Woods)

Darren Woods, North Lakes Fire and Rescue Chief, updated the County Commissioners on the following:

- Status of volunteers;
- Call volume;
- Apparatus Update;
- Training facility update;
- Aroostook Regional Fire School update;
- Fund raisers by members to offset budget items.

Chairperson Paul J. Adams thanked Mr. Woods for his informative presentation.

ART. 9. County Administrator's Report:

A) BOC Update.

The County Administrator reported that Somerset County has agreed to provide 65 more beds to the system. This will directly impact Aroostook County in a favorable way. Additionally the County Administrator advised that the County received the 80% funds (\$298,138.00) for Community Corrections along with the first and second quarter Investment Fund allocation of \$238,880.00, for a total of \$531,018.00.

B) Light of Life Ministries.

The County Administrator advised the County Commissioners that the tax abatement appeal that had been filed by the Light of Life Ministries against Maine Revenue Services has been withdrawn.

C) Caribou Courthouse roof update.

The County Administrator advised that, once the slate and metal eave was removed from the Caribou Courthouse roof, the contractor discovered that a rain gutter had been built into the eave structure molding; the rain gutter was rusted and perforated with holes. Because of this, an additional cost of \$7,427.00 will be incurred to replace the gutter.

D) Maine Municipal Employees Health Trust (MMEHT) update.

The County Administrator advised that the overall health claims experience for the first quarter of 2012 was 59%, down from 81% in 2011.

E) Other items of interest.

1) Cooperative Extension Service.

The County Administrator advised that the Cooperative Extension Service will be vacating the space in the Fort Kent Registry of Deeds by December 31, 2012. They will be provided rental space at the University of Maine in Fort Kent.

2) Court Lease.

The County Administrator advised that the court lease for our Houlton location has been agreed to in principle. We should have a finalized lease agreement for the County Commissioners to approve in the very near future.

3) Vehicle Bid.

The vehicle bid for the Public Works Director was awarded to Griffeth Ford Mercury in the amount of \$18,733.00.

4) Fire Contract for Connor Township.

The Public Works Director advised that a fire contract for Connor Township with the City of Caribou should be finalized in the near future. He credits acting City Manager Peggy Daigle for expediting this matter and being reasonable in her approach to this unresolved matter.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 6:40 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

DFB

Douglas F. Beaulieu
County Administrator

Paul J. Coffey
Norman Fournier
Jeffrey D.

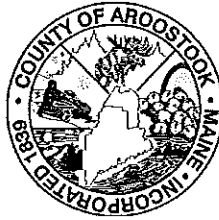
AROOSTOOK COUNTY COMMISSIONERS
DATE: August 1, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 15, 2012 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE AUGUST 1, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. BIDS:
 - SURPLUS VEHICLES.
- ART. 6. CONTRACT:
 - FIVE (5) YEAR (5/1/2012 – 4/30/2017) SOLID WASTE AGREEMENT WITH THE TOWN OF VAN BUREN FOR THE UNORGANIZED TOWNSHIP OF T17R3 IN THE AMOUNTS OF \$1,830.00, \$1,860.00, \$1,891.00, \$1,922.00 AND \$1,954.00, RESPECTIVELY.
- ART. 7. RECOMMISSIONING OF ONE (1) FULL-TIME AND TWO (2) PART-TIME DEPUTY SHERIFFS.
- ART. 8. REVIEW AND APPROVAL OF CAPITAL BUDGET REQUEST FOR AROOSTOOK COUNTY JAIL.
- ART. 9. REVIEW OF LAND USE PLANNING COMMISSION LEGISLATION (CHAPTER 682).
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOC UPDATE.
 - B) SEPTEMBER 5, 2012 COUNTY COMMISSIONERS' MEETING.
 - C) MCCA/RISK POOL UPDATE.
 - D) OTHER ITEMS OF INTEREST.

ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION.

ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – SEPTEMBER 5, 2012 – 5:30 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 15, 2012 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:33 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 1, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the August 1, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Bids:

Surplus Vehicles:

The following bids were received:

	<u>1992 Honda</u>	<u>1999 Chev Pick-up</u>	<u>2004 Dodge Caravan</u>
David Sonderman Oakfield		\$ 700.00	\$ 600.00
Kenneth Spittle Houlton			\$ 825.00
Liza Leavitt Smyrna Mills			\$ 526.00
Kurt Kafferlin Houlton			\$ 4,117.17
John Pluto Van Buren		\$1,203.00	
Jeff Pickering Houlton		\$1,050.00	
Christopher Jackins Houlton		\$1,225.99	

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bids to the apparent high bidders.

VOTE:

Motion voted on and passed.

ART. 6. Contract:

Five (5) year (7/1/2012 – 6/30/2017) Solid Waste Agreement with the Town of Van Buren for the Unorganized Township of T17R3 in the amounts of \$1,830.00, \$1,860.00, \$1,891.00, \$1,922.00 and \$1,954.00, respectively.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the five (5) year (7/1/2012 – 6/30/2017) Solid Waste Agreement with the Town of Van Buren for the Unorganized Township of T17R3 in the amounts of \$1,830.00, \$1,860.00, \$1,891.00, \$1,922.00 and \$1,954.00, respectively.

VOTE:

Motion voted on and passed.

ART. 7. Recommissioning of one (1) full-time and two (2) part-time deputy sheriffs.

Sheriff James P. Madore recommended that the County Commissioners approve the recommissioning of Michael Montpetit as full-time deputy sheriff and Kenneth C. Michaud and Ryan Doughty as part-time deputy sheriffs.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Michael Montpetit as full-time deputy sheriff and Kenneth C. Michaud and Ryan Doughty as part-time deputy sheriffs.

VOTE:

Motion voted on and passed.

ART. 8. Review and approval of Capital Budget request for Aroostook County Jail.

The County Administrator advised that the Board of Corrections (BOC) issued a directive to counties to submit Capital Budgets for the jails for FY 13, 14 and 15. This directive was communicated with extremely short notice and turn-around time. After the County Administrator and County Commissioners discussed the submission, the County Administrator recommended that the County Commissioners ratify the request.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to ratify the Capital Budget request for the Aroostook County Jail as recommended by the County Administrator and staff.

VOTE:

Motion voted on and passed.

ART. 9. Review of Land Use Planning Commission Legislation (Chapter 682).

The County Administrator reviewed PL 2011, Chapter 682 with the County Commissioners. The review included purpose and scope of the new act; membership of commission, jurisdictional issues, potential county participation, new Department of Environmental Protection (DEP) jurisdictional responsibilities, Comprehensive Land Use Plan, and transitional language. This legislation did not have an emergency preamble; therefore, it went into effect ninety (90) days after the legislature adjourned its Special Session (on or around August 15, 2012).

ART. 10. County Administrator's Report:

A) BOC Update.

The County Administrator advised that there is an all-day BOC meeting scheduled for August 21, 2012. The County of Aroostook has requested approval of \$16,795.38 to cover the Correctional Budget deficit to balance the FY12 year-end budget for the jail.

Additionally, our biennial Jail Budget for FY 14-15 is due August 20, 2012. The County Administrator will present the budget to the County Commissioners at the September meeting for their approval.

B) September 5, 2012 County Commissioners' Meeting.

The County Commissioners' Meeting scheduled for September 5, 2012 has been changed to September 12, 2012 and the September 19, 2012 meeting has been changed to September 26, 2012.

C) MCCA/Risk Pool Update.

Commissioner Fournier attended the most recent MCCA/Risk Pool meeting in Augusta. Pending claims were reviewed for the Risk Pool and the six (6) month MCCA budget was adopted for FY12. No action was taken on FY13 budget. There was also extensive discussion on MCCA membership. This item will be resolved at a future meeting.

D) Other Items of Interest.

There were no other items of interest.

ART. 11. Other Business.

There was no other business to discuss.

ART. 12. Executive Session.

There were no items to discuss in executive session.

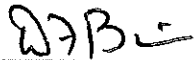
ART. 13. Adjournment.

MOTION:

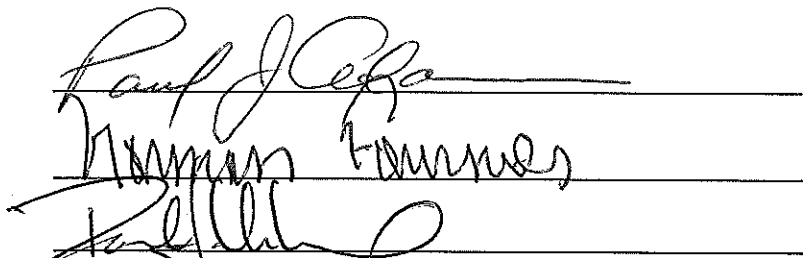
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 6:50 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: August 15, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 12, 2012 – 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE AUGUST 15, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) SINCLAIR SANITARY DISTRICT BOARD OF TRUSTEES ELECTION WARRANT.
- ART. 5. APPROVAL OF LEASE AGREEMENT WITH THE ADMINISTRATIVE OFFICE OF THE COURTS FOR HOULTON SUPERIOR/DISTRICT COURTS.
- ART. 6. CONTRACTS:
 - A) ONE (1) YEAR (7/1/2012 – 6/30/2013) SNOW REMOVAL CONTRACT WITH OXBOW PLANTATION FOR T9R5 TOWNSHIP IN THE AMOUNT OF \$23,302.72.
 - B) THREE (3) YEAR (1/1/2011 – 12/31/2013) FIRE PROTECTION AGREEMENT WITH THE CITY OF CARIBOU FOR CONNOR TOWNSHIP IN THE AMOUNTS OF \$23,639.90, \$23,639.90 AND \$24,243.99, RESPECTIVELY.
- ART. 7. CERTIFICATION OF FY 14 AND FY 15 JAIL BUDGETS FOR SUBMISSION TO THE BOARD OF CORRECTIONS.
- ART. 8. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOARD OF CORRECTIONS (BOC) UPDATE.
 - B) ST. JOHN VALLEY REGIONAL PLANNING COMMISSION.
 - C) UNORGANIZED TERRITORY UNAUDITED FUND BALANCE.

- D) AROOSTOOK COUNTY JAIL COMMISSIONARY FUNDS AUDIT FOR CALENDAR YEAR 2011.
- E) COUNTY OF AROOSTOOK ACCOUNTING AND FINANCIAL PRACTICES MANUAL.
- F) OTHER ITEMS OF INTEREST.

ART. 9. OTHER BUSINESS.

ART. 10. EXECUTIVE SESSION.

ART. 11. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – SEPTEMBER 26, 2012 – 5:30 P.M. – CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, SEPTEMBER 12, 2012– 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams advised that Article 8. D. would be amended due to a typographical error. It should read "Aroostook County Jail Commissary Funds Audit for Calendar Year 2011".

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the August 15, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 15, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the August 15, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

- A) Attendance Record.
- B) Bills and Warrants.
- C) Sinclair Sanitary District Board of Trustees Election Warrant.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Sinclair Sanitary District Board of Trustees Election Warrant.

VOTE:

Motion voted on and passed.

- ART. 5. Approval of Lease Agreement with the Administrative Office of the Courts for Houlton Superior/District Courts.

The County Administrator provided a chronology of important events that led to the tentative agreement on this lease. He explained that this proposed agreement would generate approximately \$47,000.00 in revenue to the County. This amount is consistent with the County's objective.

After responding to questions from the County Commissioners, the County Administrator recommended that he be authorized to execute the lease agreement with the Administrative Office of the Courts.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Lease Agreement with the Administrative Office of the Courts for the Houlton Superior/District Courts as recommended, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- ART. 6. Contracts:

- A) One (1) year (7/1/2012 – 6/30/2013) Snow Removal Contract with Oxbow Plantation for T9R5 Township in the amount of \$23,302.72.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the one (1) year (7/1/2012 – 6/30/2013) Snow Removal Contract with Oxbow Plantation for T9R5 Township in the amount of \$23,302.72, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- B) Three (3) year (1/1/2011 – 12/31/2013) Fire Protection Agreement with the City of Caribou for Connor Township in the amounts of \$23,639.90, \$23,639.90 and \$24,243.99, respectively.

Paul Bernier, Public Works Director, provided an overview of the contract negotiations. The County Administrator credited Paul Bernier and Peggy Daigle, Acting Caribou City Manager, for breaking the log jam on this stalled process and getting a contract to the County in record time.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (1/1/2011 – 12/31/2013) Fire Protection Agreement with the City of Caribou for Connor Township in the amounts of \$23,639.90, \$23,639.90 and \$24,243.99, respectively.

VOTE:

Motion voted on and passed.

- ART. 7. Certification of FY 14 and FY 15 Jail Budgets for submission to the Board of Corrections.

The County Administrator presented and reviewed both the FY 14 and FY 15 Jail Budgets that were recently submitted to the Board of Corrections (BOC). He entertained questions and comments from the County Commissioners and requested their approval of the same.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the Chair to approve the formal submission of the FY 14 and FY 15 Jail Budgets to the BOC.

VOTE:

Motion voted on and passed.

- ART. 8. County Administrator's Report:

- A) Board of Corrections (BOC) Update.

The County Administrator reviewed the FY 13 Supplemental Board of Corrections' request to the Governor and Legislature. He also reviewed the BOC's Biennial Budget request to the same. If the biennial budget were to be approved as submitted, the financial impact on the State's General Fund would be 50.2 million dollars. This is a staggering amount.

B) St. John Valley Regional Planning Commissioner.

The County Administrator shared this letter and request with the County Commissioners. No action was taken.

C) Unorganized Territory Unaudited Fund Balance.

The County Administrator advised that the Unaudited Fund Balance after transfers is \$70,600.71 as of July 1, 2012. The County Administrator indicated that he would make every effort to grow the Unorganized Territory Fund Balance in future fiscal years.

D) Aroostook County Jail Commissary Funds Audit for Calendar Year 2011.

The County Administrator indicated that this account is audited on an annual basis and no adverse findings were reflected in the auditor's letter.

E) County of Aroostook Accounting and Financial Practices Manual.

The County Administrator provided a summary of efforts to date to compile this unsolicited manual. This was a monumental undertaking. The County Administrator will conduct a workshop with the County Commissioners at a future time to review this document.

F) Other Items of Interest.

1) 2013 Budget.

The County Administrator indicated that he had been meeting with Department Heads on the 2013 County Budget and FY 13/14 Unorganized Territory Budget. He will be formulating his recommended budget within the next week or so.

2) MCCA Convention.

The County Commissioners indicated that the seminars at the convention were good and the speakers were informative. The County Commissioners shared a meeting packet with the County Administrator for his perusal.

ART. 9. Other Business.

There was no other business to discuss.

ART. 10. Executive Session.

There were no items to discuss in executive session.

ART. 11. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

Motion voted on and passed.

The meeting adjourned at 6:40 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



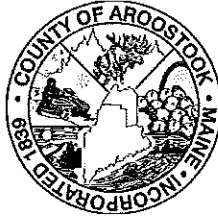
AROOSTOOK COUNTY COMMISSIONERS
DATE: September 12, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – SEPTEMBER 26, 2012 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE SEPTEMBER 12, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) LIQUOR LICENSE RENEWAL FOR LONG LAKE SPORTING CLUB.
- ART. 5. APPROVAL OF PART-TIME, TEMPORARY VICTIM WITNESS ADVOCATE FOR PRESQUE ISLE DISTRICT ATTORNEY'S OFFICE.
- ART. 6. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOC UPDATE.
 - B) WORKERS' COMPENSATION EXPERIENCE RATING.
 - C) NORTH LAKES FIRE AND RESCUE GRANT.
 - D) PROTOCOL FOR SUBMITTING MAINE LAND USE PLANNING COMMISSION NOMINATIONS TO THE MAINE LEGISLATURE.
 - E) BUDGET PROCESS UPDATE.
 - F) OTHER ITEMS OF INTEREST.
- ART. 7. OTHER BUSINESS.
- ART. 8. EXECUTIVE SESSION.
- ART. 9. ADJOURNMENT.

NEXT MEETING

BUDGET WORK SESSION – TUESDAY, OCTOBER 2, 2012 – 11:00 A.M. – CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 3, 2012 – 5:30 P.M. – HOULTON
BUDGET WORK SESSION – TUESDAY, OCTOBER 9, 2012 – 11:00 A.M. - CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, SEPTEMBER 26, 2012 - 5:30 P.M. – ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner (by phone)
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:35 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the September 12, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 12, 2012 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the minutes of the September 12, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Liquor License Renewal for Long Lake Sporting Club.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the Liquor License Renewal for Long Lake Sporting Club.

VOTE:

Motion voted on and passed.

ART. 5. Approval of part-time, temporary Victim Witness Advocate for Presque Isle District Attorney's Office.

On behalf of Todd Collins, District Attorney, the County Administrator strongly urged the County Commissioners to support hiring Neale T. Adams of Mapleton, as a part-time, temporary Victim Witness Advocate through the end of this calendar year.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the hiring of Neale T. Adams of Mapleton, as part-time, temporary Victim Witness Advocate through the end of this calendar year for the Presque Isle District Attorney's Office.

VOTE:

Motion voted on and passed.

ART. 6. County Administrator's Report:

A) BOC Update.

The County Administrator provided an update of the most recent meeting in Augusta.

B) Workers' Compensation Experience Rating.

The County Administrator indicated that he received new rating forms from the National Council on Compensation Insurance, Inc. (NCCI). The preliminary experience modification rate is .77, which is excellent and should impact our assessment in a favorable way.

C) North Lakes Fire and Rescue Grant.

The County Administrator advised that Darren Woods, Public Safety Coordinator, applied for a Maine Municipal Association (MMA) Safety Enhancement Grant for three (3) sets of protection equipment for the North Lakes Fire and Rescue Department.

D) Protocol for Submitting Maine Land Use Planning Commissioner Nominations to the Maine Legislature.

The County Administrator reviewed the protocol for Maine Land Use Planning Commission (MLUPC) Member Nominations in accordance with PL 2011, Chapter 582. The County Commissioners were polled and decided to make a nomination in November at one of our public meetings.

E) Budget Process Update.

The County Administrator advised the County Commissioners of the status of the budget process at this point. He has formulated his recommendations and the next step is for the County Commissioners to meet with the department heads. The next meeting is Tuesday, October 2, 2012, at 11:00 a.m.

F) Other Items of Interest.

There were no other items of interest.

ART. 7. Other Business.

There was no other business to discuss.

ART. 8. Executive Session.

There were no items to discuss in executive session.

ART. 9. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to adjourn the meeting.

VOTE:

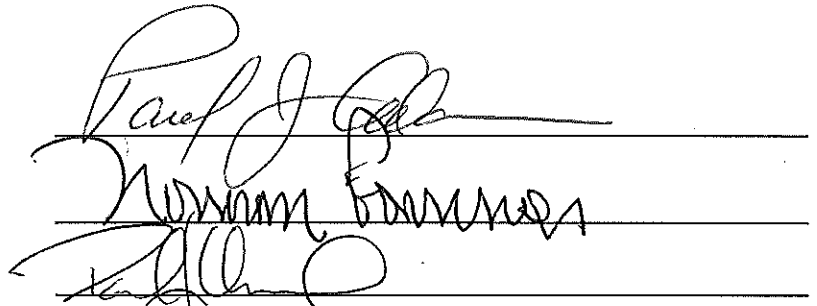
Motion voted on and passed.

Meeting adjourned at 6:00 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



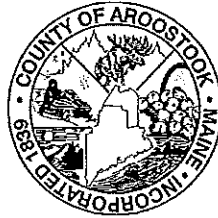
AROOSTOOK COUNTY COMMISSIONERS
DATE: September 26, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 3, 2012 – 5:30 P.M. –
SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE SEPTEMBER 26, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. BIDS:
 - SURPLUS VEHICLES.
- ART. 6. APPROVAL OF LEASE AGREEMENT WITH THE ADMINISTRATIVE OFFICE OF THE COURTS FOR THE DISTRICT ATTORNEY'S OFFICE IN PRESQUE ISLE.
- ART. 7. APPROVAL OF PERSONNEL POLICY HEALTH INSURANCE STIPEND REVISION.
- ART. 8. APPROVAL OF TELEPHONE CONFERENCING/VIDEO CONFERENCING POLICY REVISION.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
 - A) NORTH LAKES FIRE AND RESCUE FIRE TRUCK.
 - B) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

BUDGET WORK SESSION – TUESDAY, OCTOBER 9, 2012 – 11:00 A.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY – OCTOBER 17, 2012 – 5:30 P.M. – SINCLAIR
FIRE STATION

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING -- WEDNESDAY, OCTOBER 3, 2012 -- 5:30 P.M. -- SHERIFF'S OFFICE BUILDING -- CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Commissioner Norman L. Fournier requested the addition of one (1) item to Article 10 -- Other Business --
MCCA Proposed Legislation.

Chairperson Paul J. Adams entertained a motion to approve the agenda as amended.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 26, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the September 26, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Bids:

Surplus Vehicles:

The following bids were received:

	2006 Ford Crown Victoria	2008 Ford Crown Victoria
William Doucette's Auto Somerville, MA	\$ 666.00	\$ 866.00
John Pluto Van Buren, MA	\$ 407.00	\$ 301.00
Kenneth Spittle Houlton, ME	\$ 525.00	\$ 525.00
Chicago Motors, Inc. Chicago, IL	\$ 607.00	\$1,007.00
Bay Ridge Motors, Inc. Staten Island, NY	\$ 753.00	\$1,381.00

One (1) bid was not considered because the bid instructions were not followed.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bids to the apparent high bidder(s).

VOTE:

Motion voted on and passed.

- ART. 6. Approval of Lease Agreement with the Administrative Office of the Courts for the District Attorney's Office in Presque Isle.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Lease Agreement with the Administrative Office of the Courts for the District Attorney's Office in Presque Isle.

VOTE:

Motion voted on and passed.

- ART. 7. Approval of Personnel Policy Health Insurance Stipend Revision.

The County Administrator indicated that health insurance stipend amounts are a product of the annual budget process. The proposed language change provides clarification that the stipend amounts are subject to change as they are approved through the budget process. The new language reflects current stipend amounts, and puts the onus on the Human Resources Office for keeping up-to-date information on the same.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the clarifying language regarding health insurance stipends as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Telephone Conferencing/Video Conferencing Policy Revision.

The County Administrator recommended the current policy be amended to allow that a County Commissioner's participation by telephone or video conferencing be counted towards a quorum vote. He indicated this change would be consistent with the University of Maine System policy, which has been reviewed by their legal counsel. This change would nullify item #5 under "Conditions and Requirements" of our current policy; therefore, the County Administrator recommended that this requirement be deleted from our current policy as well.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve changes to the Telephone Conferencing/Video Conferencing Policy as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) North Lakes Fire and Rescue Fire Truck.

The County Administrator advised that Darren Woods, Public Safety Coordinator, purchased a 1991 fire truck from the Town of Van Buren for \$6,000.00

B) Other Items of Interest.

1) Land Use Planning Commission (LUPC).

The County Administrator indicated that a representative from the LUPC contacted him to inform him that they have developed a regional planning procedure to reach out to county commissioners, landowners and regional planning commissions and that a formal notice by mail would be received in the near future. This will be a good opportunity for counties to be engaged in regional planning for the Unorganized Territory.

ART. 10. Other Business.

1) Maine County Commissioners' Association (MCCA) Legislation.

Commissioner Norman L. Fournier asked for guidance on four (4) pieces of legislation that are being proposed by the MCCA. The County Commissioners are unanimous in the following:

- 1) The County Commissioners do not support, at this time, increasing filing fees for the registries or increasing the E-911 surcharge to support county dispatch centers.**
- 2) The County Commissioners support inverse debt (capital) funding for county jails. However, they need more information in order to ascertain if this bill is necessary.**
- 3) The County Commissioners do not support, at this time, amending the Constitution of the State of Maine to delegate "Home Rule" powers to the counties.**

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

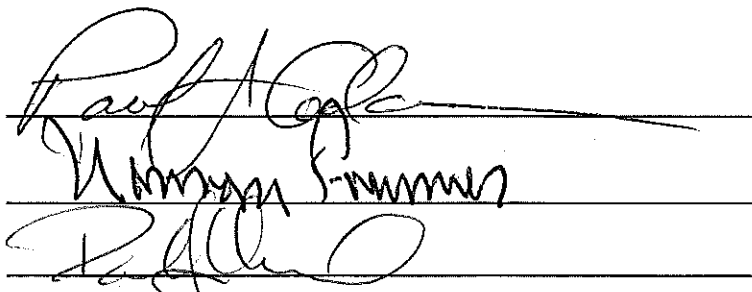
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 6:11 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: October 3, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 17, 2012 – 5:30 P.M. –
SINCLAIR FIRE STATION - SINCLAIR

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE OCTOBER 3, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. COUNTY ADMINISTRATOR'S REPORT:
- A) BOARD OF CORRECTIONS (BOC).
 - B) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA) AND RISK POOL UPDATE.
 - C) BID AWARDS.
 - D) SCOPAN NAME CHANGE.
 - E) MAINE MUNICIPAL ASSOCIATION (MMA) RISK MANAGEMENT DIVIDEND PAYMENT.
 - F) OTHER ITEMS OF INTEREST.
- ART. 6. OTHER BUSINESS.
- ART. 7. EXECUTIVE SESSION.
- ART. 8. ADJOURNMENT.
- 6:00 P.M. ELECTION OF ONE (1) TRUSTEE FOR THE SINCLAIR SANITARY DISTRICT BOARD OF TRUSTEES.

NEXT MEETINGS

FINANCE COMMITTEE BUDGET WORK SESSION - TUESDAY, NOVEMBER 6, 2012 - 9:00 A.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING - WEDNESDAY - NOVEMBER 7, 2012 - 5:30 P.M. - CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, OCTOBER 17, 2012 - 5:30 P.M. – SINCLAIR FIRE STATION - SINCLAIR

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the October 3, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 3, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the October 3, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The County Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. County Administrator's Report:

A) Board of Corrections (BOC).

The County Administrator provided an update of this week's BOC Meeting in Augusta. He indicated that many of his colleagues do not have a firm grasp on the BOCs' FY 13 supplemental budget request or the FY 14/15 biennial budget request. With respect to the biennial budget request, the BOC is asking for \$24M in new funding, above and beyond the base budget of approximately \$26M. At this point, the total request for the biennium, to support county and regional jails, is approximately \$50M.

The County Administrator also reviewed a three (3) page handout regarding county and regional jail fund balances. The fund balance data would suggest that the cumulative, unaudited total for FY12 is in the neighborhood of \$5M. This may have an impact on how much funding the BOC receives from the State.

B) Maine County Commissioners' Association (MCCA) and Risk Pool Update.

Commissioner Norman L. Fournier provided an update on the Risk Pool Meeting held on October 10, 2012. He indicated that final data received from all counties would allow the Pool to obtain a figure for reinsurance costs. Commissioner Fournier also indicated that a request from Cumberland County to insure the Civic Center has been turned down and that a two (2) day seminar on Taser training will be scheduled in the near future.

With respect to the MCCA Meeting, Commissioners Tom Davis and Sallie Chandler were nominated by the MCCA membership to be appointed by the Governor to serve on the State Workforce Investment Board (SWIB).

In regards to legislation, the proposed legislation to support an increase in recording fees for Deeds was approved by a close vote of 9 to 6; the E-911 initiative and the inverse debt initiative were approved; and the initiative to amend the Maine Constitution to give counties Home Rule was soundly defeated.

C) Bid Awards.

The County Administrator advised that the high bids were accepted from Bay Ridge Motors in Staten Island, New York of \$753.00 for the 2006 Ford Crown Vic and \$1,381.00 for the 2008 Ford Crown Vic.

D) Scopan Name Change.

Paul Bernier, Public Works Director, reported that the name change from Squapan to Scopan has been identified as such on the Maine Delorme map.

E) Maine Municipal Association (MMA) Risk Management Dividend Payment.

The County Administrator advised that the County received a dividend check in the amount of \$5,636.00 from MMA Risk Management as a result of a low loss ratio of .77%.

F) Other Items of Interest.

1) Accounting and Financial Practices Manual.

The County Administrator polled the County Commissioners and asked if they would agree to a workshop on this manual at the next County Commissioners' Meeting in November. The County Commissioners were all in agreement to review the manual at that time.

2) Accessing Electronic Records for Deeds.

The County Administrator indicated that at the next County Commissioners' Meeting in November he will be recommending that we make our electronic website for deeds available to the public (to browse only) at no charge.

3) Budgets.

The County Administrator distributed both the General Fund Budget for 2013 and the Unorganized Territory Budget for 2013/2014 to the County Commissioners with the adjustment they requested. These budgets will be distributed to the Finance Committee for their consideration.

ART. 6. Other Business.

There was no other business to discuss.

ART. 7. Executive Session.

There were no items to discuss in executive session.

ART. 8. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

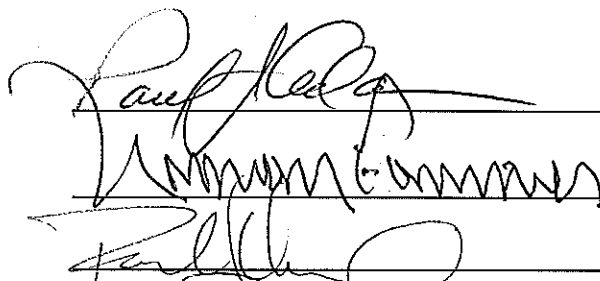
Motion voted on and passed.

Meeting adjourned at 5:59 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: October 17, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – NOVEMBER 7, 2012 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. APPROVAL OF AGENDA.

ART. 3. APPROVAL OF MINUTES OF THE OCTOBER 17, 2012 COUNTY COMMISSIONERS' MEETING.

ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.

ART. 5. CONSIDERATION OF REGISTRY OF DEEDS ON-LINE FEE STRUCTURE POLICY CHANGES.
(Louise Caron and Melissa Willette)

ART. 6. BIDS:

- 1) ONE (1) COUNTY VEHICLE.

ART. 7. CONTRACT:

- 1) THREE (3) YEAR (7/1/2012 – 6/30/2015) SNOW REMOVAL CONTRACT WITH THE CITY OF CARIBOU FOR CONNOR TOWNSHIP IN THE AMOUNTS OF \$52,351.00, \$53,660.00, AND \$55,001.00, RESPECTIVELY.

ART. 8. APPROVAL OF THREE (3) PART-TIME CORRECTIONS OFFICERS.

ART. 9. APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTORS.

ART. 10. REVIEW OF PROPOSED COUNTY OF AROOSTOOK ACCOUNTING AND FINANCIAL PRACTICES AND PROCEDURES MANUAL.

ART. 11. NOMINATION OF A REPRESENTATIVE FROM AROOSTOOK COUNTY TO THE MAINE LAND USE PLANNING COMMISSION IN ACCORDANCE WITH PUBLIC LAW 2011, CHAPTER 682.

ART. 12. COUNTY ADMINISTRATOR'S REPORT:

- A) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) HEALTH CLAIMS EXPERIENCE REPORT.
- B) LAND USE PLANNING COMMISSION LETTER OF INTEREST.

- C) SUNSHINE REVIEW.
- D) MAINE COUNTY COMMISSIONERS' ASSOCIATION (MCCA) RISK POOL ITEM.
- E) OTHER ITEMS OF INTEREST.

ART. 13. OTHER BUSINESS.

ART. 14. EXECUTIVE SESSION.

ART. 15. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 21, 2012 – 5:30 P.M. – HOULTON

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 7, 2012 - 5:30 P.M. – ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Vern Ouellette, EMA Director
Louise Caron, Register of Deeds, North
Melissa Willette, Register of Deeds, South

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the October 17, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 12, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the October 12, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Consideration of Registry of Deeds on-line fee structure policy changes.

The County Administrator indicated that we were here this evening to discuss a proposal to change our on-line fee structure policy with respect to the Registry of Deeds. We have had recent requests to change the policy so that members of the public could view electronic records (on-line) free-of-charge. The County Administrator explained the rationale for the current policy and gave a brief history on this topic. Both Registers had an opportunity to provide their perspective on this topic. While some sensitive information is currently redacted, there are still older documents that contain protected information. This information is included by other entities, such as lending institutions and banks. In spite of all this, to be consistent with other counties, both Registers recommended that our policy be amended to allow the viewing of electronic records free-of-charge.

In light of the statutory obligation to provide public access to our records and due to the fact that protected information may be provided by parties other than the county, the County Administrator recommends that we modify the current policy to allow free access to view electronic records.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to allow free viewing of electronic records and to modify our current policy in accordance with this recommendation (Attachment I).

VOTE:

Motion voted on and passed.

ART. 6. Bids:

1) One (1) County Vehicle.

Bids were received from the following dealers:

York's of Houlton Houlton, Maine	\$23,551.00
Pelletier Ford Fort Kent	\$25,199.00
Percy's Auto Sales Presque Isle	\$26,796.00

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Contracts:

- A) Three (3) year (7/1/2012 – 6/30/2015) Snow Removal Contract with the City of Caribou for Connor Township in the amounts of \$52,351.00, \$53,660.00, and \$55,001.00, respectively.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year (7/1/2012 – 6/30/2015) Snow Removal Contract with the City of Caribou for Connor Township in the amounts of \$52,351.00, \$53,660.00, and \$55,001.00, respectively, and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 8. Approval of three (3) part-time corrections officers.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Andrew L. Tomah of Houlton, Joseph L. Tompkins of Houlton and Roger N. Stair of Littleton as part-time corrections officers.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Andrew L. Tomah of Houlton, Joseph L. Tompkins of Houlton and Roger N. Stair of Littleton as part-time corrections officers.

VOTE:

Motion voted on and passed.

ART. 9. Approval of Aroostook County Action Program (ACAP) Board of Directors.

The County Administrator, on behalf of Connie Sandstrom, Executive Director of the Aroostook County Action Program (ACAP), recommended that the County Commissioners approve the following individuals to serve a one (1) year term on the ACAP Board of Directors:

Otis Smith, Director, Houlton/Hodgdon Adult Education
Paul Underwood, Commissioner, Aroostook County Commissioners' Office
Gary Sanfacon, Juvenile Community Corrections Officer, Department of Corrections
Dan MacDonald, Director, Caribou Adult Education
Lt. Daniel Pelletier, Deputy Chief of Police, Houlton Police Department

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the slate of individuals as recommended by Connie Sandstrom to serve a one (1) year term as ACAP Directors.

VOTE:

Motion voted on and passed.

At this point in the agenda, the County Administrator stated that, if there was no objection, they would discuss Article 10 after Article 13. There was no objection noted.

ART. 11. Nomination of a representative from Aroostook County to the Maine Land Use Planning Commission in accordance with Public Law 2011, Chapter 682.

The County Administrator indicated that he was delighted to recommend Paul J. Underwood of Presque Isle for the commissioners' consideration as a nominee to the Land Use Planning Commission. In support of his recommendation, he offered the following:

- Commissioner Underwood's vision to reform the former Land Use Regulation Commission (LURC) predates the legislative action on this initiative;
- During the First and Second Regular Session of 125th Legislature, Commissioner Underwood was actively engaged in nearly all the public hearings and work sessions on this reform effort;
- Commissioner Underwood chaired the ad-hoc committee on Unorganized Territory/LURC issues on behalf of the Maine County Commissioners' Association (MCCA), holding meetings in Penobscot, Kennebec and other counties in the state;
- Commissioner Underwood engaged special interest groups whenever he could throughout this process;
- Commissioner Underwood's vision was, and has always been, that there should be more of a local voice at the state level on unorganized territory issues, particularly on comprehensive land use planning and zoning;
- Finally, because of Commissioner Underwood's overall commitment to the reform effort, he is uniquely qualified to represent Aroostook County in this important position.

Before a vote was taken, the County Administrator advised the County Commissioners that he had been contacted recently by James May, a retired forester from Mapleton. Mr. May currently sits on the Land Use Planning Commission and would be interested in being nominated by the County Commissioners to the same. Mr. May's term expires in 2013.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to nominate Paul J. Underwood of Presque Isle for consideration by the Maine Legislature for an appointment to the Maine Land Use Planning Commission.

VOTE:

Motion voted on and passed, with Commissioner Paul J. Underwood abstaining from the vote.

ART. 12. County Administrator's Report:

A) Maine Municipal Employees Health Trust (MMEHT) Health Claims Experience Report.

The County Administrator reviewed the 2012 Second Quarter Claims Report with the County Commissioners. The loss ratio is 59%.

B) Land Use Planning Commission Letter of Interest.

The County Administrator advised the County Commissioners that he plans to submit a letter of interest to the Maine Land Use Planning Commission regarding community based planning and zoning in the Unorganized Territory. He will coordinate our efforts with the Northern Maine Planning Commission (NMDC). The County Commissioners support this plan of action.

C) Sunshine Review.

The County Administrator reiterated the fact that the County's website grade was upgraded to an A+ rating.

D) Maine County Commissioners' Association (MCCA) Risk Pool Item.

The County Administrator expressed his concern that certain members of the Maine County Commissioners' Association (MCCA) were trying to subsidize MCCA operations with Risk Pool money. The County Administrator does not believe this is appropriate, nor do the Aroostook County Commissioners.

E) Other Items of Interest.

There were no other items of interest to discuss.

ART. 13. Other Business.

There was no other business to discuss.

ART. 10. Review of proposed County of Aroostook Accounting and Financial Practices and Procedures Manual.

The County Administrator reviewed the Accounting and Financial Practices and Procedures Manual with the County Commissioners. He went through the document page by page, with input and suggested edits from the County Commissioners. With the input of the County Commissioners, the County Administrator will edit the policy to incorporate the changes and bring it back to the Board at a later date for final adoption.

ART. 14. Executive Session.

There were no items to discuss in executive session.

ART. 15. Adjournment

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

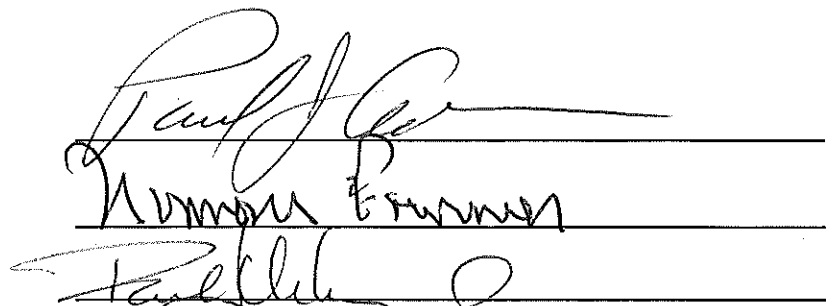
Motion voted on and passed.

Meeting adjourned at 6:43 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator

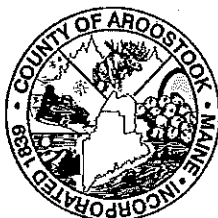


AROOSTOOK COUNTY COMMISSIONERS
DATE: November 7, 2012

County of Aroostook

COMMISSIONERS' OFFICE**COUNTY ADMINISTRATOR**

DOUGLAS F. BEAULIEU

**COUNTY COMMISSIONERS**PAUL J. ADAMS
HOULTONNORMAN L. FOURNIER
WALLAGRASSPAUL J. UNDERWOOD
PRESQUE ISLE

Aroostook County Registry of Deeds On-Line Fee Structure

The COUNTY OF AROOSTOOK has recently implemented on-line access of land records. For a nominal annual fee, subscribers may print land records through the internet.

The fee structure for this service is as follows:

- 1) An annual fee of \$200 will allow a subscriber to print land records in both registries in Aroostook County;
- 2) If a subscriber chooses to print land records from only one (1) registry, the annual fee will be \$100;
- 3) The annual fee is waived for government entities, such as the State of Maine, municipalities and/or county government;
- 4) The cost per page to print a record shall be assessed at \$.50 per page;
- 5) Government entities shall also be assessed a fee of \$.50 per page to print a record;
- 6) A bulk discount rate of .05 cents per page shall be assessed for subscribers who print 1,000 pages or more per month in the calendar year;
- 7) Subscribers of this internet service shall not be assessed an additional fee to search records.

Adopted 9/7/2005
Modified 10/19/2005
Modified 3/3/2010
Modified 3/17/2010
Modified 11/7/2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 21, 2012 – 5:30 P.M.
– SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE NOVEMBER 7, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. APPROVAL OF 2013 COUNTY COMMISSIONERS' MEETING SCHEDULE.
- ART. 6. REVIEW OF FY12 JAIL AUDIT.
- ART. 7. APPROVAL OF ONE (1) PART-TIME DEPUTY SHERIFF.
- ART. 8. REVIEW AND APPROVAL PROPOSED CHANGES TO SALARY STRUCTURE.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
 - A) BOC UPDATE.
 - B) WEEKLY ATTENDANCE RECORDS.
 - C) BID RESULTS.
 - D) FY2012 HOMELAND SECURITY GRANT FUNDING AWARD.
 - E) MAINE FOREST SERVICE VOLUNTEER FIRE ASSISTANCE GRANT APPLICATION.
 - F) SAFETY ENHANCEMENT GRANT APPLICATION.
 - G) WORKERS' COMPENSATION EXPERIENCE RATING.
 - H) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

BUDGET PUBLIC HEARING – THURSDAY, NOVEMBER 29, 2012 – 5:30 P.M. - CARIBOU
COUNTY COMMISSIONERS' MEETING – WEDNESDAY – DECEMBER 5, 2012 – 5:30 P.M. – CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, NOVEMBER 21, 2012 – 5:30 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James P. Madore, Sheriff
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

It was noted that there are two (2) corrections to the agenda. Article 9-E) There is a transposition in letters in the word "assistance" and the notation at the bottom of the agenda of the next meeting should read in Fort Kent, not Caribou.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as corrected.

VOTE:

Motion voted on and passed.

ART. 3. Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 7, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 7, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Approval of 2013 County Commissioners' Meeting schedule.

The County Administrator reviewed the 2013 County Commissioners' Meeting schedule, noting that the meetings will begin at 4:30 p.m., instead of 5:30 p.m.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the 2013 County Commissioners' Meeting schedule as presented.

VOTE:

Motion voted on and passed.

ART. 6. Review of FY12 Jail Audit.

The County Administrator reviewed the FY12 Jail Audit with the County Commissioners. We received a "clean audit" for this period and we had a "zero" fund balance at year-end. The BOC provided the fund with a "kicker payment" of \$74,513, so that our end-of-the-year budget would balance. This validates our perennial assertion that our jail is woefully underfunded.

ART. 7. Approval of one (1) part-time deputy sheriff.

Sheriff James P. Madore recommended that the County Commissioners approve the hiring of Chief Carroll Theriault of Fort Kent as a part-time deputy sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Chief Carroll Theriault of Fort Kent as a part-time deputy sheriff.

VOTE:

Motion voted on and passed.

ART. 8. Review and approval of proposed changes to Salary Structure.

The County Administrator recommended some changes to our Salary Structure and reviewed a memorandum that Christina Theriault, Human Resources Coordinator, put together for the County Commissioners' review. Specifically, he proposed the following changes:

- Remove all references to position location from the Salary Structure;
- Remove Clerk I and Custodian II from the Salary Structure;
- Change Clerk II Deeds to Registry of Deeds Clerk;
- Remove Clerk/Paralegal from Exempt Grade 3.

None of these changes have any financial impact on the current budget. The County Administrator recommended that the County Commissioners adopt the recommendations by staff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the changes to the Salary Structure as recommended by the County Administrator and staff.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) BOC Update.

The County Administrator reviewed the reprioritization of the BOC's FY13 Supplemental Budget with the County Commissioners. He noted that the inverse debt and staffing matrix were deleted by the BOC. The initial request for the FY14 and FY15 Biennial Budget remains the same, however.

B) Weekly Attendance Records.

The County Administrator noted that the format for reporting weekly attendance records for law enforcement and corrections is being modified. The clerks in the Sheriff's Office will be assuming more responsibility in this regard. This new procedure will facilitate payroll processing in Caribou.

C) Bid Results.

The County Administrator advised that the bid award for the special services sedan was awarded to Pelletier Ford in the amount of \$25,199.00. This bid is the only one that met all specifications.

D) FY12 Homeland Security Grant Funding Award.

The County Administrator advised that the Aroostook County Emergency Management Office was awarded a Homeland Security Grant in the amount of \$86,377.25, for improvements to preparedness and response capabilities for Homeland Security related events in Aroostook County.

E) Maine Forest Service Volunteer Fire Assistance Grant Application.

The County Administrator advised that Darren Woods, Fire Chief, has applied for a matching grant in the amount of \$2,707.40 for new equipment through the Maine Forest Service for North Lakes Fire and Rescue.

F) Safety Enhancement Grant Application.

The County Administrator advised that the Maine Municipal Association (MMA) has awarded a Safety Enhancement Grant to North Lakes Fire and Rescue in an amount not-to-exceed \$2,000.00 for the purchase of turn-out gear for our fire fighters.

G) Workers' Compensation Experience Rating.

The County Administrator advised that the Workers' Compensation Experience Rating is .70.

H) Other Items of Interest.

1. Land Use Planning Commission.

The County Administrator advised that a public hearing will be held on December 11, 2012 at 6:00 p.m. in Presque Isle to discuss proposed amendments to Chapter 12 of the Land Use Planning Commission (LUPC) Rules. Because of new legislation, permitting authority of mineral mining in the unorganized territory will be transferred to the Department of Environmental Protection (DEP).

The County Administrator has also communicated with Northern Maine Development Commission (NMDC) on a recent request by LUPC on solicitation of "letters of interest"

regarding regional land use planning. NMDC will be acknowledging their interest in participating in this process. NMDC will propose a region comprised of both Aroostook and Washington Counties. A draft letter should be available for our review before our next meeting.

2. Maine County Commissioners' Association (MCCA) and Risk Pool Review.

Commissioner Norman L. Fournier briefed the County Commissioners on the last MCCA/Risk Pool Meeting he attended on November 14, 2012 in Augusta. A substantive part of the Risk Pool Meeting was devoted to the Pool's expense allocation for the MCCA budget. Commissioner Fournier has been a vocal critic of this practice. He has indicated that he will not approve future fund transfers without a cost allocation plan in place. As far as the MCCA Meeting, the agenda included the following topics:

- MCCA legislation;
- Legislative lobbying;
- WIA;
- Report from Colonel Westrum and Sheriff Ross on BOC business, including county jail bed space management and the need to fill a vacancy on the BOC due to the election loss of an incumbent commissioner.

ART. 10. Other Business.

There was no other business to discuss.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment.

MOTION:

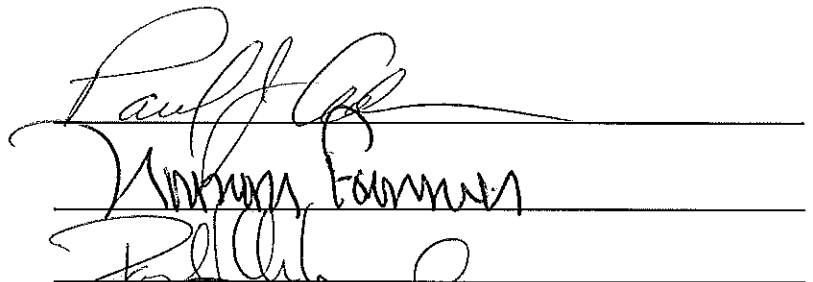
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 6:38 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



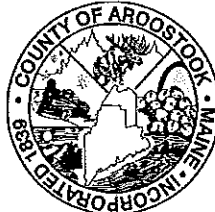
AROOSTOOK COUNTY COMMISSIONERS
DATE: November 21, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 5, 2012 – 5:30 P.M.
– REGISTRY OF DEEDS OFFICE – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL OF MINUTES OF THE NOVEMBER 21, 2012 COUNTY COMMISSIONERS' MEETING.
- ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 5. APPOINTMENT TO SINCLAIR SANITARY DISTRICT BOARD OF TRUSTEES.
- ART. 6. APPROVAL OF ACCOUNTING AND FINANCIAL PRACTICES AND PROCEDURES MANUAL.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
 - A) MAINE MUNICIPAL ASSOCIATION (MMA) WORKERS' COMPENSATION FUND.
 - B) MAINE LAND USE PLANNING COMMISSION "LETTERS OF INTEREST" REQUEST.
 - C) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – DECEMBER 19, 2012 – 5:30 P.M. – CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING –WEDNESDAY, DECEMBER 5, 2012– 5:30 P.M. – REGISTRY OF DEEDS OFFICE – FORT KENT

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul J. Bernier, Public Works Director
James P. Madore, Sheriff
Bryan Jandreau, Facilities Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the November 21, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 21, 2012 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 21, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following.

A) Attendance Record.

B) Bills and Warrants.

ART. 5. Appointment to Sinclair Sanitary District Board of Trustees.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointment of Andrew Bouchard as Trustee for the Sinclair Sanitary District as recommended by the Sinclair Sanitary District Trustees.

VOTE:

Motion voted on and passed.

ART. 6. Approval of Accounting and Financial Practices and Procedures Manual.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Accounting and Financial Practices and Procedures Manual.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

A) Maine Municipal Association (MMA) Workers' Compensation Fund.

The County Administrator reviewed the benefits received during 2012 for the Workers' Compensation Fund. He indicated that we have been awarded a \$2,000.00 Safety Enhancement Grant for turn-out gear for firefighters. This award was not included the report.

B) Maine Land Use Planning Commission "Letter of Interest" Request.

The County Administrator indicated that Northern Maine Development Commission (NMDC) provided the County with a draft copy of a "Letter of Interest" they will be sending to the Maine Land Use Planning Commission (MLUPC). Consistent with the County of Aroostook's approach, they are recommending that Aroostook County be defined as a region, for planning and zoning purposes. NMDC proposes a budget of \$150,000.00, over a three (3) year period, to complete this project. They also propose to hire a Senior Planner to complete the bulk of the work. The County of Aroostook supports NMDC's proposal.

C) Other Items of Interest.

1. Christmas Eve.

The County Administrator advised the County Commissioners that the State will be closing offices at noon on Christmas Eve and reminded the County Commissioners that the County follows State policy for non-union personnel. Therefore, the County will be closing the administrative offices at noon on December 24, 2012, in observance of Christmas.

There were no objections noted.

2. Employee Holiday Luncheons.

The County Administrator reminded the County Commissioners of the holiday luncheons on Friday, December 7th in Caribou at noon and in Houlton from 2:00 to 4:00 p.m.; he invited and encouraged the commissioners to attend.

3. Scheduling of Tax Abatement.

The County Commissioners tentatively scheduled a Tax Abatement Hearing for Thursday, December 27, 2012 at 12:00 noon.

ART. 8. Other Business.

Resignation from MCCA/Risk Pool.

Commissioner Paul J. Underwood announced his resignation as Aroostook County's representative to the MCCA/Risk Pool.

MOTION:

Motion by Paul J. Adams and seconded by Paul J. Underwood to appoint Norman L. Fournier as Aroostook County's representative to the MCCA/Risk Pool, with Paul J. Underwood as an alternate.

VOTE:

Motion voted on and passed. Commissioner Norman L. Fournier abstained from the vote.

Sheriff James P. Madore announced that Cliff Slauenwhite passed away and that he will be attending the funeral services. Mr. Slauenwhite was a dedicated County employee and a good person.

ART. 9. Executive Session.

There were no items to discuss in executive session.

ART. 10. Adjournment.

MOTION:

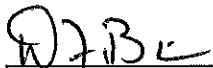
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

VOTE:

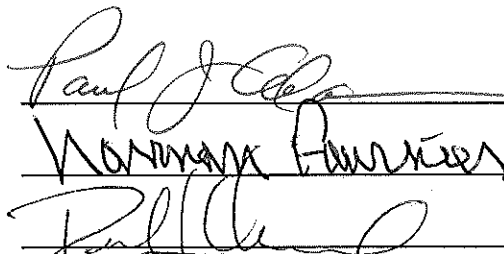
Motion voted on and passed.

The meeting adjourned at 6:01 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



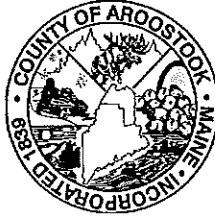
AROOSTOOK COUNTY COMMISSIONERS
DATE: December 5, 2012

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY – DECEMBER 19, 2012 – 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

ART. 1. CALL TO ORDER.

ART. 2. APPROVAL OF AGENDA.

ART. 3. APPROVAL OF MINUTES OF THE DECEMBER 5, 2012 COUNTY COMMISSIONERS' MEETING.

ART. 4. OTHER ITEMS FOR APPROVAL AND SIGNATURES:

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.
- C) OFF-PREMISE MALT LIQUOR LICENSE RENEWAL FOR JULES M. ST. PETER, D/B/A ST. PETER'S COUNTRY STORE.

ART. 5. REVIEW OF DECEMBER 31, 2011 COUNTY GENERAL FUND AND JUNE 30, 2012 UNORGANIZED TERRITORY FUND AUDITS. (Peter Davis, CPA)

ART. 6. APPROVAL OF NORTH LAKES FIRE AND RESCUE PROMOTIONS.

ART. 7. APPOINTMENT OF PUBLIC ACCESS OFFICER FOR AROOSTOOK COUNTY GOVERNMENT.

ART. 8. BIDS:

(A) HOULTON SUPERIOR COURT HALLWAY FLOOR REPLACEMENT.

ART. 9. COUNTY ADMINISTRATOR'S REPORT:

- A) BOC UPDATE.
- B) MCCA/RISK POOL UPDATE.
- C) MAINE SHERIFFS' ASSOCIATION "MANAGER OF THE YEAR" AWARD.
- D) RESCHEDULING OF TAX ABATEMENT HEARING.
- E) BANCROFT UPDATE.
- F) STEVEN/TABITHA KING FOUNDATION GRANT APPLICATION.
- G) LAND USE PLANNING COMMISSION UPDATE.
- H) OTHER ITEMS OF INTEREST.

ART. 10. OTHER BUSINESS.

ART. 11. EXECUTIVE SESSION.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – TUESDAY, JANUARY 8, 2013 – 4:30 P.M. – HOULTON

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 19, 2012 - 5:30 P.M. – ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
James Madore, Sheriff
Paul Bernier, Public Works Director
Darren Woods, Public Safety Coordinator
Craig Clossey, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:32 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Approval of minutes of the December 5, 2012 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 5, 2012 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the December 5, 2012 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

C) Liquor License Renewal for Jules M. St. Peter, D/B/A St. Peter's Country Store.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Malt Liquor License renewal for St. Peter's Country Store.

VOTE:

Motion voted on and passed.

ART. 5. Review of December 31, 2011 County General Fund and June 30, 2012 Unorganized Territory Fund Audits. (Peter Davis, CPA)

Peter Davis, CPA, presented a review of both the December 31, 2011 County General Fund and June 30, 2012 Unorganized Territory Fund Audits. He indicated that our system of accounts and controls was very good. Both audits received an unqualified opinion, which means that there were no adverse findings.

ART. 6. Approval of North Lakes Fire and Rescue Promotions.

Darren Woods, Chief, North Lakes Fire and Rescue, distributed a handout and reviewed that document with the County Commissioners. He indicated that he was changing his operational structure so that firefighters would no longer be assigned to stations, with the goal to create a "one department" structure and mindset. However, he indicated that he would still be assigning officers to stations, to assure that the buildings/trucks/equipment would be properly cared for.

He further indicated that he would be recommending the following individuals for promotions:

Kirk Ward – Captain to Assistant Chief, Madawaska Lake Station;
Harold Olmstead – Firefighter to Captain, Madawaska Lake Station;
Dan Forbes – Firefighter to Lieutenant, Sinclair Station;
Jesse Belanger – Firefighter to Lieutenant, Madawaska Lake Station;
Bryan Forbes – Firefighter to Safety Officer, Department Safety Officer for all Departments.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the promotions as presented by Chief Woods.

VOTE:

Motion voted on and passed.

ART. 7. Appointment of Public Access Officer for Aroostook County Government.

The County Administrator indicated that the Maine Legislature reformed the Freedom of Access Laws. Each governmental subdivision within the State of Maine needs to designate a Public Access Officer. Since the County Administrator has essentially assumed this role for the last ten (10) years, he indicated that it only makes sense to designate him as the Public Access Officer for Aroostook County Government.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to designate Douglas F. Beaulieu, County Administrator, as the Public Access Officer for Aroostook County Government.

VOTE:

Motion voted on and passed.

ART. 8. Bids:

A) Houlton Superior Court Hallway Floor Replacement.

Bids were received from the following companies:

Furniture & Floors North	\$16,150.00
Houlton, Maine	

Dunn Furniture	\$16,836.00
Houlton, Maine	

Commissioner Paul J. Adams asked if any thought or consideration had been given to explore whether or not the hardwood floors under the current laminate floor could be refinished. The County Administrator indicated that he didn't know for certain if this option has been explored, but given the Facilities Manager's disposition, it is likely that he considered all options. Commissioner Paul J. Underwood opined that refinishing the floor under the existing floor could be costly and potentially problematic.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who meets the bid specifications.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) BOC Update.

While the County Administrator was unable to attend the most recent BOC Meeting, he indicated that he received a briefing both before and after the same from Executive Director Michael Tausek. It is likely that the BOC request for FY13 Supplemental funding will not be approved. It is also likely that new funding for FY14 & 15 will not be approved as well. The County Administrator anticipates tough financial times ahead for the county and regional jail system. He also indicated that he was recently asked to serve as member on the Budget Focus Group. He had indicated that he would serve, if asked.

B) MCCA/Risk Pool Update.

Commissioner Fournier provided an update on Risk Pool business. He indicated that our assessment for 2013 would increase by a modest 1.7%; that the Risk Pool supported a motion to increase excess liability insurance by another \$1,000,000.00; that the Risk Pool would be moving to a web based paperless

system; that the “strip search” issue had made its way to the U.S. Supreme Court and that the court took a more liberal interpretation of when strip searches are allowed.

On the MCCA front, Commissioner Fournier reported that, because of Tim Leet’s imminent departure, the MCCA appointed a Selection Committee with Commissioner Peter Baldacci as chair. Additionally, MCCA has hired an administrative assistant. There was also an update on MCCA Legislation, the annual MCCA conference and a report from County Manager Peter Crichton on his vision for a County Jail Authority.

C) Maine Sheriff’s Association “Manager of the Year” Award.

Sheriff James P. Madore reviewed the basis for the Maine Sheriffs’ Association Manager of the Year Award. He indicated that he had nominated Lt. Darrell Crandall for this award because of his background, enthusiasm for law enforcement and competence in his profession. Lt. Crandall will be honored on January 10, 2013 at the Maine Sheriffs’ Association Annual Conference in Portland. Lt. Crandall’s passion for his profession is valued and appreciated by the County of Aroostook.

D) Rescheduling of Tax Abatement Hearing.

The County Commissioners rescheduled a tax abatement hearing for Monday, January 7, 2013 at noon.

E) Bancroft Update.

Paul Bernier, Public Works Director, distributed a handout and provided an update on the Bancroft deorganization. The town submitted a deorganization plan to the Maine Commission on Deorganization. That plan was approved with slight modification. If the deorganization successfully makes its way through the process, the earliest it could be approved is July 1, 2015. The anticipated budget for FY16 would be approximately \$85,000.00. That figure would represent the value for municipal type services.

F) Steven/Tabitha King Foundation Grant Application.

Chief Darren Woods recently applied for a grant through the Stephen & Tabitha King Foundation for \$27,729.00 for the “Jaws of Life” for North Lakes Fire and Rescue.

G) Land Use Planning Commission Update.

Commissioner Paul J. Underwood attended a Land Use Planning Commission Public Hearing on December 11, 2012 regarding proposed rule changes. These rule changes have to do with rezoning, in order to permit potential mining at Bald Mountain.

H) Other Items of Interest.

1) MCCA Annual Meeting.

Commissioner Norman Fournier will be attending the MCCA Annual Meeting on January 9, 2012.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to appoint Norman L. Fournier as both the MCCA/Risk Pool Director, with Paul J. Underwood serving as an alternate, voting member in the event Commissioner Fournier is unable to attend a meeting or meetings.

VOTE:

Motion voted on and passed.

2) Annual Report.

The County Administrator gave the 2011 Annual Report to the County Commissioners prior to the meeting.

ART. 10. Other Business.

There was no other business.

ART. 11. Executive Session.

There were no items to discuss in executive session.

ART. 12. Adjournment

MOTION:

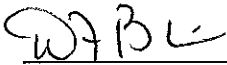
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

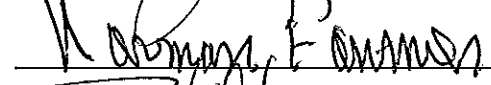
Meeting adjourned at 7:15 p.m.

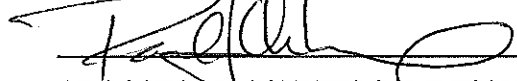
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: December 19, 2012