

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING - TUESDAY,
JANUARY 5, 2016 – 4:30 P.M. - SHERIFF'S OFFICE BUILDING - TRAINING ROOM - (FIRST
FLOOR) - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. ELECTION OF CHAIR, BOARD OF COUNTY COMMISSIONERS.
- ART. 4. APPROVAL OF AGENDA.
- ART. 5. APPROVAL OF MINUTES OF THE DECEMBER 16, 2015 COUNTY COMMISSIONERS' MEETING.
- ART. 6. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 7. APPROVAL OF CIVIL PROCESS PAYROLL CHANGE. (Sheriff Darrell Crandall)
- ART. 8. DEMONSTRATION OF BODY CAMERAS. (Sheriff Darrell Crandall)
- ART. 9. CONTRACTS:
- A) ONE (1) YEAR (7/1/2015 - 6/30/2016) SNOW REMOVAL CONTRACT FOR T17R4 (SHORE ROAD) WITH BABIN CONSTRUCTION.
 - B) ONE (1) YEAR (1/1/2016 - 12/31/2016) FIRE PROTECTION AGREEMENT FOR CONNOR TOWNSHIP WITH THE CITY OF CARIBOU.
 - C) ONE (1) YEAR (1/1/2016 - 12/31/2016) AMBULANCE SERVICE AGREEMENT FOR CONNOR TOWNSHIP AND MADAWASKA LAKE (T16R4) WITH THE CITY OF CARIBOU.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
- A) DEORGANIZATION OF CARY PLANTATION.

County Commissioners' Meeting Agenda
January 5, 2016
Page 2

- B) COMMUNITY GUIDED PLANNING AND ZONING.
- C) OTHER ITEMS OF INTEREST.

ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION.

ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – JANUARY 20, 2016 – 4:30 P.M. – FORT
KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' 2016 ORGANIZATIONAL MEETING –TUESDAY, JANUARY 5, 2016– 4:30 P.M. – SHERIFF'S OFFICE BUILDING – TRAINING ROOM - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Sheriff Darrell O. Crandall
Chief Deputy Shawn Gillen
Captain Ross McQuade
Sergeant Matthew Cummings

ART. 1. Chairperson Paul J. Adams called the meeting to order 4:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Election of Officers:

A) Chair, Board of County Commissioners.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to elect Commissioner Paul J. Adams as Chair of the Board of County Commissioners for 2016.

VOTE:

Motion voted on and passed.

ART. 4. Approval of Agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 5. Approval of minutes of the December 16, 2015 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the December 16, 2015 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the December 16, 2015 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 6. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 7. Approval of civil process payroll change. (Sheriff Darrell Crandall)

Sheriff Darrell Crandall explained the rationale for his memorandum to the County Administrator dated December 10, 2015. In short, the Sheriff wants to ensure that civil process is not costing the County of Aroostook money; therefore, he is recommending that the County Commissioners exercise their authority and formally authorize a service fee of \$5.00 for each paper and 7.65% for each paper, "Maine's standard rate", effective January 1, 2016, or as soon as possible thereafter.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a civil process service fee of \$5.00 for each paper and 7.65% for each paper, "Maine's standard rate", as outlined in the memorandum dated December 10, 2015 to the County Administrator.

VOTE:

Motion voted on and passed.

ART. 8. Demonstration of body cameras. (Sheriff Darrell Crandall)

Sheriff Darrell O. Crandall introduced Sergeant Matthew Cummings and indicated that Sergeant Cummings would provide a demonstration of the body cameras for the County Commissioners.

Sergeant Cummings provided a demonstration of the use of body cameras along with actual footage of various arrests and investigations. Body cameras are an excellent prosecutorial tool, but there are various requirements and protocols that must be adhered to in order for this tool to be utilized to its fullest potential.

After an excellent presentation by Sergeant Cummings, the County Commissioners thanked him for the same.

ART. 9. Contracts:

County Administrator Doug Beaulieu recommended that all three (3) contracts be approved by one (1) motion.

A) One (1) year (7/1/2015 - 6/30/2016) Snow Removal Contract for T17R4 (Shore Road) with Babin Construction.

- B) One (1) year (1/1/2016 - 12/31/2016) Fire Protection Agreement for Connor Township with the City of Caribou.
- C) One (1) year (1/1/2016 -12/30/2016) Ambulance Service Agreement for Connor Township and Madawaska Lake (T16R4) with the City of Caribou.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve all three (3) contracts as outlined above and to authorize the County Administrator to execute the contracts.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's Report

- A) Deorganization of Cary Plantation.

County Administrator Doug Beaulieu reviewed an email from Marcia McInnis, Fiscal Administrator of the Unorganized Territory, dated December 16, 2015 with the County Commissioners.

- B) Community Guided Planning and Zoning.

County Administrator Doug Beaulieu acknowledged and commended Public Works Director Paul Bernier for his stellar work and contributions on the Community Guided Planning and Zoning project. Mr. Bernier is an extremely dedicated public servant and a positive reflection on this organization.

- C) Other items of interest.

None

ART. 11. Other Business.

None.

ART. 12. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

MOTION:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel matter regarding the Registry of Deeds, South, and paragraph (F) to discuss a poverty abatement, which is confidential under Title 36, M.R.S.A., §841, paragraph (2E)."

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motion was made:

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve leave without pay for Susan McAfee from January 2, 2016 to January 18, 2016 and to require her to pay 20% of her health insurance benefit during this period.

VOTE:

Motion voted on and passed.

ART. 13. Adjournment.

MOTION:

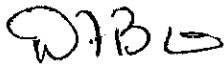
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

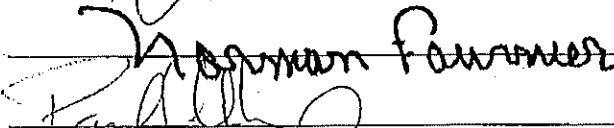
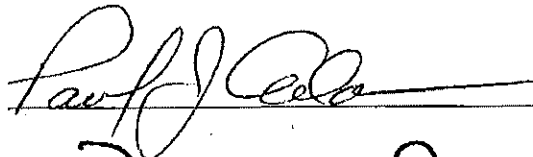
Motion voted on and passed.

Meeting adjourned at 5:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: January 5, 2016

MINUTES

2017 COUNTY BUDGET, 2017/2018 UNORGANIZED TERRITORY BUDGET AND 2018 JAIL BUDGET
PUBLIC HEARING – NOVEMBER 15, 2016 - 4:30 P.M. - DISTRICT COURTROOM - COURTHOUSE -
CARIBOU

PRESENT

Durward Humphrey, Vice-Chair, Finance Committee
Nelson Jandreau, Secretary, Finance Committee
Richard Fortier, Finance Committee
Ralph Ivey, Finance Committee
Malachi Anderson, Finance Committee
Sue Powers, Finance Committee
Donald "Spike" Savage, Finance Committee
Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Anne-Marie Marquis, Financial Analyst
Christina Theriault, Human Resources Manager
Sherrill Campbell, Administrative Assistant
Various department heads and members of the public

EXCUSED

Reynold Raymond, Chair, Finance Committee
Jackie Bradley, Finance Committee

ART. 1. The meeting was called to order by Durward Humphrey, Vice-Chair, Finance Committee at 4:30 P.M. The Public Hearing notice was read. The Finance Committee members were introduced to the public.

ART. 2. The County Commissioners introduced themselves to the public.

ART. 3. An overview of the County Budget, Unorganized Territory Budget and the Jail Budget was presented by Douglas F. Beaulieu, County Administrator. Mr. Beaulieu reported that the County Commissioners and Finance Committee propose a 4.6% increase in the overall budget, with a tax increase of 3.6% for the 2017 County Budget. As far as the Unorganized Territory Budget for 2017/2018, the overall, proposed budget is up 8.2%, and the tax line is up 3%, primarily as a result of including Oxbow Plantation into our service area. The proposed Jail 2018 Budget represents an increase of 1.4% and the tax line is up 3% over the current year budget.

ART. 4. Presentation of the County Budget, the Unorganized Territory Budget and the Jail Budget by Douglas F. Beaulieu, County Administrator.

The County Budget was presented as follows:

- Total Expenditures -	\$7,934,731.00
- Departmental Revenues -	\$1,768,799.00
- Surplus -	\$ 130,314.00
- Tax Assessment (excluding overlay) -	
Non-Correctional -	\$3,541,000.00
Correctional -	\$2,494,618.00
Total -	\$6,035,618.00

The Unorganized Territory Budget was presented as follows:

- Total Expenditures -	\$1,731,825.00
- Departmental Revenues -	\$ 391,400.00
- Surplus -	\$ 51,625.00
- Tax Assessment -	\$1,288,800.00

The Jail Budget was presented as follows:

- Total Expenditures -	\$3,522,145.00
- Revenues -	\$3,230,929.00
- Surplus -	\$ 291,216.00
- Total Revenues -	\$3,522,145.00

ART. 5. There was no public comment and/or testimony.

ART. 6. Hearing no comments or questions, Durward Humphrey, Vice-Chair, thanked everyone for their attendance and adjourned the Public Hearing at 4:43 P.M.

ART. 7. A joint meeting of the County Commissioners and Finance Committee was convened by Paul J. Adams, Chair, County Commissioners, and Durward Humphrey, Vice-Chair, Finance Committee.

ART. 8. Motion by Ralph Ivey and seconded by Malachi Anderson to approve the minutes of the November 1, 2016 Finance Committee Meeting. So voted.

ART. 9. Motion by Ralph Ivey and seconded by Nelson Jandreau to approve the 2017 County Budget with Total Expenditures of \$7,934,731.00, Departmental Revenues of \$1,768,799.00, Surplus of \$130,314.00 and Tax Assessment (excluding overlay) of \$6,035,618.00. So voted.

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the 2017 County Budget as approved by the Finance Committee. So voted.

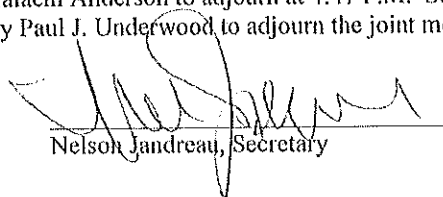
ART. 10. Motion by Sue Powers and seconded by Malachi Anderson to approve the 2017-2018 Unorganized Territory Budget with Total Expenditures of \$1,731,825.00, Departmental Revenues of \$391,400.00, Surplus of \$51,625.00 and Tax Assessment of \$1,288,800.00. So voted.

Motion by Commissioner Norman L. Fournier and seconded by Commissioner Paul J. Underwood to approve the 2017-2018 Unorganized Territory Budget as approved by the Finance Committee. So voted.

ART. 11. Motion by Sue Powers and seconded by Ralph Ivey to approve the FY 2018 Jail Budget with Total Expenditures of \$3,522,145.00, Revenues of \$3,230,929.00, Surplus of \$291,216.00 and Total Revenues of \$3,522,145.00. So voted.

Motion by Commissioner Paul J. Underwood and seconded by Commissioner Norman L. Fournier to approve the FY 2018 Jail Budget as approved by the Finance Committee. So voted.

ART. 12. Motion by Nelson Jandreau and seconded by Malachi Anderson to adjourn at 4:47 P.M. So voted.
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the joint meeting at 4:47 P.M. So voted.


Nelson Jandreau, Secretary

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN I. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, FEBRUARY 3, 2016 - 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. PUBLIC COMMENT PERIOD.
- ART. 4. APPROVAL OF MINUTES OF THE JANUARY 5, 2016 COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) POVERTY TAX ABATEMENT DECISION.
 - D) APPROVAL OF TEAMSTERS LOCAL UNION NO. 340 COLLECTIVE BARGAINING AGREEMENT.
- ART. 6. OVERVIEW OF RESTITUTION ACCOUNT. (Todd Collins, District Attorney)
- ART. 7. CONTRACTS:
- A) ONE (1) YEAR (1/1/2016 - 12/31/2016) AMBULANCE SERVICE CONTRACT FOR THE UNORGANIZED TOWNSHIPS OF BENEDICTA, SILVER RIDGE, T1R4, T2R4, T3R4 AND T1R5 WITH THE TOWN OF PATTEN.
 - B) THREE (3) YEAR (1/1/2016 - 12/31/2018) FIRE PROTECTION AGREEMENT FOR T17R3 (VAN BUREN COVE) WITH THE TOWN OF VAN BUREN.
- ART. 8. APPROVAL OF ONE (1) PART-TIME PROBATE CLERK.
- ART. 9. APPROVAL OF ONE (1) FULL-TIME VICTIM WITNESS ADVOCATE.
- ART. 10. RECOMMISSIONING OF ONE (1) FULL-TIME AND THREE (3) PART-TIME DEPUTY SHERIFFS.
- ART. 11. APPROVAL OF THREE (3) PAID-CALL VOLUNTEER FIREFIGHTERS FOR NORTH LAKES FIRE & RESCUE DEPARTMENT.
- ART. 12. COUNTY EMERGENCY OPERATIONS CONTINUITY OF GOVERNMENT ANNEX PLAN.
(Darren Woods, EMA Director)

- ART. 13. COUNTY ADMINISTRATOR'S REPORT:
- A) MCCA/RISK POOL MEETING UPDATE.
 - B) TOWN OF ASHLAND AMBULANCE PURCHASE PLAN.
 - C) OTHER ITEMS OF INTEREST.
- ART. 14. OTHER BUSINESS.
- ART. 15. EXECUTIVE SESSION.
- ART. 16. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - FEBRUARY 17, 2016 - 4:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, FEBRUARY 3, 2016 - 4:30 P.M. -
CARIBOU COURTHOUSE, ADMINISTRATIVE HEARING ROOM - CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner (by teleconference)
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Darrell Crandall, Sheriff
Shawn Gillen, Chief Deputy
Darren Woods, Emergency Management Agency (EMA) Director
Paul Bernier, Public Works Director
Todd Collins, District Attorney
Darleen Guy, Register of Probate

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:32 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the January 5, 2016 County Commissioners' Organizational Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the January 5, 2016 County Commissioners' Organizational Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

- B) Bills and Warrants.
- C) Tax Abatement Decision.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier.

"I move to grant a partial abatement pursuant to Title 36, M.R.S.A., §841(2) in the sum of \$357.74 for tax year 2015."

VOTE:

Motion voted on and passed.

- D) Approval of Teamsters' Local Union No. 340 Collective Bargaining Agreement.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Teamsters' Local Union No. 340 Collective Bargaining Agreement from July 1, 2014 through June 30, 2017.

VOTE:

Motion voted on and passed.

ART. 6. Overview of Restitution Account. (Todd Collins, District Attorney)

District Attorney Todd Collins was introduced and provided an overview of the Restitution account. The statutory responsibility of this account was transferred from the Court System to the District Attorney's Office in the mid 1990s. Mr. Collins explained how the account has collected more than it has paid out over the years. This is a product of the victims' whereabouts unknown. Mr. Collins also answered various questions by the County Commissioners. The Restitution account is under the final authority of the District Attorney. The financial liability of the account, however, is less clear. Mr. Collins suggested a reconciliation of the account to help overcome audit findings and to make determinations regarding transferring funds to unclaimed property. That cost is estimated at \$1,600.00. Mr. Collins was thanked by the County Commissioners and staff for his presentation.

At this time, the County Commissioners moved to Article 9.

ART. 9. Approval of one (1) full-time victim witness advocate.

District Attorney Todd Collins recommended that the County Commissioners approve the hiring of Amy Jandreau of Presque Isle as full-time victim witness advocate for the District Attorney's Office.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Amy Jandreau of Presque Isle as full-time victim witness advocate.

VOTE:

Motion voted on and passed.

ART. 7. Contracts:

- A) One (1) year (1/1/2016 - 12/31/2016) Ambulance Service Contract for the Unorganized Townships of Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5 with the Town of Patten.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the one (1) year (1/1/2016 - 12/31/2016) Ambulance Service Contract for the Unorganized Townships of Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5 with the Town of Patten and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

- B) Three (3) year (1/1/2016 - 12/31/2018) Fire Protection Agreement for T17R3 (Van Buren Cove) with the Town of Van Buren.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the three (3) year (1/1/2016 - 12/31/2018) Fire Protection Agreement for T17R3 (Van Buren Cove) with the Town of Van Buren and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 8. Approval of one (1) part-time probate clerk.

Probate Register Darleen Guy recommended that the County Commissioners approve the hiring of Donna M. Rockwell of New Limerick as part-time probate clerk.

Commissioner Paul Underwood indicated that he would be voting against the pending motion. He indicated it was absolutely no reflection on the integrity of the candidate. He indicated he did not believe this appointment would fix a structural problem in the office. Commissioner Norman Fournier said his motion was predicated on the supposition that the appointment would eliminate backlog complaints the commissioners have received regarding the Probate Office. He also indicated that he expected quarterly progress reports. After a subsequent discussion, it was determined that the quarterly reports would be provided in writing (in advance of scheduled meetings) to the County Administrator and they would be presented by the Register of Probate at future County Commissioners' Meetings.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the hiring of Donna M. Rockwell of New Limerick as part-time probate clerk.

VOTE:

Motion voted two (2) in favor and one (1) opposed.

ART. 10. Recommissioning of one (1) full-time and three (3) part-time deputy sheriffs.

Sheriff Darrell Crandall recommended that the County Commissioners approve the recommissioning of Dan Robertson as full-time deputy sheriff and Carroll Theriault of Madawaska, Stacey Mahan of Limestone and Michael Bresett of Van Buren as part-time deputy sheriffs.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Dan Robertson as full-time deputy sheriff and Carroll Theriault of Madawaska, Stacey Mahan of Limestone and Michael Bresett of Van Buren as part-time deputy sheriffs.

VOTE:

Motion voted on and passed.

ART. 11. Approval of three (3) paid-call volunteer firefighters for North Lakes Fire & Rescue Department.

Fire Chief Darren Woods recommended the approval of Steve Babin of Caribou, Kaleb Boulet of Greene and Andrew Muller of Fort Kent as paid-call volunteer firefighters.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Steve Babin of Caribou, Kaleb Boulet of Greene and Andrew Muller of Fort Kent as paid-call volunteer firefighters.

VOTE:

Motion voted on and passed.

ART. 12. County Emergency Operations Continuity of Government Annex Plan. (Darren Woods, EMA Director)

EMA Director Darren Woods provided a quick overview of the Continuity of Government Annex Plan and recommended that the County Commissioners approve this plan as presented.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Continuity of Government Annex Plan, with an amendment to reflect that County Commissioners are elected by registered voters from their district.

VOTE:

Motion voted on and passed.

ART. 13. County Administrator's Report:

A) MCCA/RISK Pool Meeting Update.

Risk Pool Meeting – Commissioner Norman L. Fournier reported that the Risk Pool officers were elected and are the same as last year; \$20,000.00 was saved in the cost of reinsurance, which will be applied to

reserves; no pending Risk Pool claims are from Aroostook; and, training by Attorney Peter Marchesi will be provided for subpoenas and provision of proper notice.

MCCA Meeting – Commissioner Norman L. Fournier advised that Commissioner Baldacci was appointed President, Commissioner Coward Vice President, Commissioner Cote Secretary/Treasurer; the MCCA Budget increased by 2.3%, with no increase in membership dues; and, the new, proposed by-law changes were adopted by an overwhelming vote.

B) Town of Ashland Ambulance Purchase Plan.

Public Works Director Paul Bernier explained the Town of Ashland Ambulance Purchase Plan. The County Commissioners are firmly behind the concept of paying our share of the new ambulance acquisition up front, to avoid finance charges.

C) Other items of interest.

Commissioner Paul J. Underwood provided an update on the most recent Aroostook County Action Program (ACAP) Meeting he attended. Executive Director Jason Parent is doing a lot of community outreach. He is exploring a feasibility study for low income housing in the Presque Isle/Caribou region. He is also exploring the feasibility of having his agency administer the TANF Program.

ART. 14. Other Business.

None.

ART. 15. Executive Session.

None.

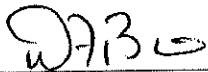
ART. 16. Adjournment.

MOTION:

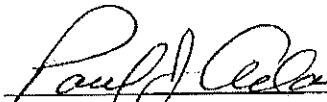
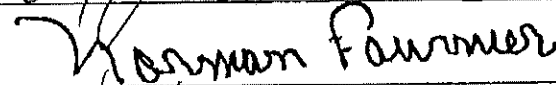

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 5:22 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator




AROOSTOOK COUNTY COMMISSIONERS
DATE: February 3, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, FEBRUARY 17, 2016 -
4:30 P.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) -
HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE FEBRUARY 3, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. APPROVAL OF DEPUTY SHERIFF COMMISSION FOR MDEA ASSIGNMENT.
- ART. 7. REVIEW OF UNDESIGNATED FUND BALANCE FOR GENERAL FUND.
- ART. 8. APPROVAL OF 2016 COUNTY TAX, DUE DATE AND INTEREST ON DELINQUENT TAXES.
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
 - A) NORTH LAKES FIRE AND RESCUE GRANTS.
 - B) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION.
- ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - THURSDAY, MARCH 3, 2016 - 4:30 P.M. - FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, FEBRUARY 17, 2016 - 4:30 P.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner (participated by teleconference)
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Darrell Crandall, Sheriff
Ross McQuade, Captain
Kris Miller, Training Sergeant
Arthur Thorne, Dispatcher
Erica Cheevers-Pelletier, Sergeant
Kenneth Spittle, Dispatcher
Joshua Holcombe, Corrections Officer

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:36 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams advised that two (2) items would be added to the agenda: Article 5. C) State of Maine v. Kenneth Adams' Criminal Forfeiture and Article 9. C) Sheriff's Exceptional Service Award.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the February 3, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the February 3, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) State of Maine v. Kenneth Adams' Criminal Forfeiture.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Criminal Forfeiture pursuant to 15 M.R.S. §§5824(2) & 5826(8)(A) to transfer \$2,256.00 in U.S. Currency, which is a portion of \$4,512.00, in U.S. Currency and property owned by and seized from Kenneth Adams and to authorize the Chair to sign the Approval of Transfer.

VOTE:

Motion voted on and passed.

ART. 6. Approval of deputy sheriff commission for MDEA assignment.

Sheriff Darrell Crandall recommended that the County Commissioners approve a deputy sheriff commission for William Campbell of Presque Isle for MDEA assignment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a deputy sheriff commission for William Campbell of Presque Isle for MDEA assignment.

VOTE:

Motion voted on and passed.

ART. 7. Review of Undesignated Fund Balance for General Fund.

County Administrator Doug Beaulieu reviewed the General Fund undesignated and unaudited fund balance worksheet with the County Commissioners. The fund balance has diminished from 2015 to 2016, from \$1,037,886.09 to \$744,834.68. This is primarily due to income which is approximately \$73,000.00 short of budget projections and other adjustments. After adjustments were made to clean up balance sheet account changes that were incorporated into the new 2016 budget, funding of liability accounts and capital accounts, essential carry overs, and a surplus adjustment of \$123,092.00, the fund balance to start 2016 is \$744,834.68.

ART. 8. Approval of 2016 County Tax, due date and interest on delinquent taxes.

County Administrator Doug Beaulieu reviewed a series of tax calculation documents with the County Commissioners. These documents are integral in the calculation of the County Tax. Given the County's austere financial situation and fund balance situation, he reinforced the need to take as close to 2% of the overlay as possible, which was computed in the financial tax calculation recommended by staff. Mr. Beaulieu further explained the calculation of the tax by reviewing the worksheets supporting his recommendation. He advised that the State Tax Assessor erroneously included Bancroft in his 2016 State Valuation. Although this error was brought to the State's attention, they are not going to issue a correction, so the adjustment has been made in the recommended tax commitment by County staff. After discussion and dialogue with the County Commissioners, the County Administrator recommended approval of the County Tax, with a due date of September 1, 2016 and an interest rate of 7% on delinquent taxes.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the 2016 County Tax, with a due date of September 1, 2016 and an interest rate of 7% on delinquent taxes.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report

A) North Lakes Fire and Rescue Grants.

County Administrator Doug Beaulieu reviewed all three (3) grants with the County Commissioners as outlined below:

- Fire truck pumper - total grant \$400,00.00 (Federal share - \$380,953.00; County share - \$19,047.00);
- Firefighter equipment - total grant \$34,228.00 (Federal share - \$32,599.00; County share - \$1,629.00);
- Cold water rescue equipment - Stephen King Foundation Grant - \$12,225.00.

B) Other items of interest.

Commissioner Paul J. Underwood advised that he attended a Northern Maine Regional Airport Meeting recently and that the airport ended its fiscal year in the "black". He also reported that the airport had received a total of three (3) bids for Essential Air Service and that a vendor would be selected soon.

C) Sheriff Darrell Crandall indicated he was implementing a new Exceptional Service Award Program and that the first two (2) recipients had been selected. Under the Law Enforcement Division, Dispatcher Kenneth Spittle was selected for putting his technology acumen to use in implementing computer upgrades, thus saving the County an estimated \$3,000.00 in a fiscal year. Within the Corrections' Division, Corrections' Officer Joshua Holcombe was selected for his strength of character and for his actions which improve overall safety and security of the jail facility. These gentlemen, through their service, which is above and beyond the call of duty, improve the overall image of the Sheriff's Office.

ART. 10. Other business.

None.

ART. 11. Executive Session.

None

ART. 12. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to adjourn the meeting.

Meeting adjourned at 5:15 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

DFB

Douglas F. Beaulieu
County Administrator

Paul J. O'Leary

Wynne E. Curran

Paul J. O'Leary

AROOSTOOK COUNTY COMMISSIONERS

DATE: February 17, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – THURSDAY, MARCH 3, 2016 – 4:30 P.M. -
REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. PUBLIC COMMENT PERIOD.
- ART. 4. APPROVAL OF MINUTES OF THE FEBRUARY 17, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) COORDINATOR DESIGNATION.
 - D) HAZARDOUS MITIGATION PLAN UPDATE.
- ART. 6. NORTHERN MAINE VETERANS' CEMETERY CORPORATION FUNDING REQUEST.
(David Bell)
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
 - A) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY – MARCH 16, 2016 - 4:30 P.M. -- HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – THURSDAY - MARCH 3, 2016 -
4:30 P.M. - REGISTRY OF DEEDS OFFICE - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT**

PRESENT

Paul J. Adams, Chairperson, County Commissioners (participated by teleconference)
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Bryan Jandreau, Facilities Manager
Paul Bernier, Public Works Director

ART. 1. Acting Chair Norman L. Fournier called the meeting to order at 4:33 p.m.

ART. 2. Approval of agenda.

Acting Chair Norman L. Fournier entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Public Comment Period.

There was no public comment.

ART. 4. Approval of minutes of the February 17, 2016 County Commissioners' Meeting.

Acting Chair Norman L. Fournier entertained a motion to approve the minutes of the February 17, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the February 17, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) National Incident Management System (NIMS) Coordinator Designation.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to designate Darren Woods as the National Incident Management System (NIMS) Coordinator for Aroostook County.

VOTE:

Motion voted on and passed.

- D) Hazardous Mitigation Plan Update.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Hazardous Mitigation Plan Update.

VOTE:

Motion voted on and passed.

ART. 6. Northern Maine Veterans' Cemetery Corporation Funding Request. (David Bell)

Acting Chair Norman L. Fournier welcomed and introduced Mr. Bell. Mr. Bell proceeded to thank the County Commissioners for allowing him to pitch a financial request on behalf of the Northern Maine Veterans' Cemetery Corporation. He indicated that he prepared his presentation in writing, which is appended to these meeting minutes. (Attachment I)

After Mr. Bell read his presentation, he entertained questions and comments from the County Commissioners. Acting Chair Norman L. Fournier indicated that a decision would be made by the end of the month. He thanked Mr. Bell for appearing before the County Commissioners.

ART. 7. County Administrator's Report:

- A) Other Items of Interest.
 - 1) Municipal Joinder Agreement.

Public Works Director Paul Bernier reviewed the Municipal Review Committee's (MRC's) recommendation regarding solid waste disposal for communities that currently have contracts with Penobscot Energy Recovery Company (PERC). He gave a synopsis of a Power Point presentation, which is appended to these minutes. (Attachment II)

Mr. Bernier entertained questions from the County Commissioners and recommended that the County Commissioners adopt the Resolution Authorizing Execution of the Municipal Joinder Agreement with the Municipal Review Committee.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to adopt the Resolution and to authorize the County Administrator to sign any documents to execute this agreement.

VOTE:

Motion voted on and passed.

2) Additionally, County Administrator Doug Beaulieu updated the County Commissioners on the following issues:

- Legislation on reorganization of both Cary and Oxbow Plantations;
- Notice that Municipal Cost Component legislation will be heard on Tuesday, March 8, 2016 before the Taxation Committee in Augusta. Both he and Paul Bernier will be attending;
- The Criminal Justice & Public Safety Committee reported out LD 1614 on a majority ought-to-pass an amended report of 10-1. This legislation provides supplemental funding for the jails of \$2.4 M in both FY 16 and FY 17;
- LD 1586 would prohibit the ability of County Commissioners to conduct their meetings by teleconference.

ART. 8. Other Business.

The County Commissioners had a brief discussion in regards to the Veterans' Cemetery request by Mr. Bell. The primary issue that was discussed is the difficult financial situation that County is in because of the loss of over \$1M in State funding for the jail. The County Commissioners will give the request some thought and make a decision at the next meeting.

ART. 9. Executive Session.

None

ART. 10. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to adjourn the meeting.

VOTE:

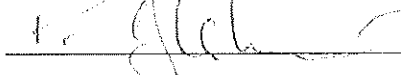
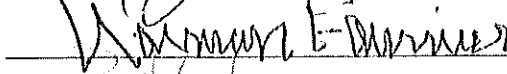
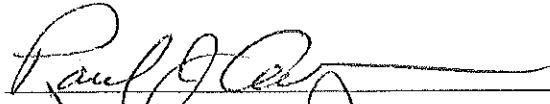
Motion voted on and passed.

The meeting adjourned at 5:22 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: March 3, 2016

Veterans Cemetery in Caribou is one of the finest in the country, and one of the newest at 17 years old. It was made possible by 44 acres donated by John Nobel of Caribou and a committee of members from all over the county. Much of the accomplishment is through donations from business and private citizens, several communities donate annually, also grants from the Veterans Administration. Every year the Cemetery Committee has raised money for improvements for new facilities or improvements to existing facilities.

Our main project for this year is to improve the Committal Shelter. The existing shelter is a mostly open air building. During inclement weather it is open to rain, cold winds, or snow. Anyone who has attended a service or ceremony in those conditions can testify to the discomfort of these adverse conditions while laying a loved one to rest, or attending a veterans ceremony.

The original plan for this shelter was to have a small chapel. Unfortunately the Veterans Administration only allows one chapel per state. The Maine Chapel is at the Augusta Veterans Cemetery. The VA would not allow the Committal Shelter to be closed in for fear it would be made into a chapel.

We would like to close the north end of the facility to minimize the worst of the adverse conditions. The VA will allow but will not fund it. We need to raise about \$50,000.00 for the project. We have about \$15000.00 in reserve, and Cary Medicle Center just last week donated \$5,000.00, so we are on our way.

I realize we are coming at a bad time, with the Jail problems the state has caused, but we are in need and funds are getting very difficult to find. Any assistance you could give us will greatly appreciated.

County of Aroostook
COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY RESOLUTION

March 3, 2016

Authorizing Execution of Municipal Joinder Agreement with the Municipal Review Committee

RESOLVED, by the Board of Commissioners of Aroostook County, that:

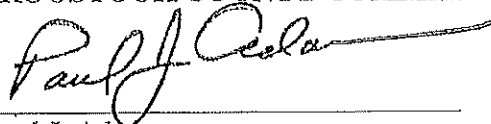
- (i) the County of Aroostook shall continue as a member of the Municipal Review Committee, Inc. ("MRC"), organized as a Maine nonprofit corporation and acting as a regional association pursuant to Title 13-B and Title 38 of the Maine Revised Statutes, as amended (and specifically Section 1304-B(5-A) of Title 38) for the purposes of managing and facilitating solid waste disposal;
- (ii) the County of Aroostook hereby adopts, ratifies and confirms the Restated Articles of Incorporation and the Restated Bylaws of the MRC in substantially the form on file with the Aroostook County Administrator and attached to this Resolution.
- (iii) the County of Aroostook hereby is authorized to execute and deliver a Municipal Joinder Agreement with the MRC in substantially the form on file with the Aroostook County Administrator and attached to this Resolution (the "Municipal Joinder Agreement") pursuant to which the County of Aroostook will be a Joining Member of the MRC (as defined therein) and deliver its municipal solid waste for disposal to a waste management facility being developed by Fiberright, LLC and/or its affiliates (collectively, "Fiberright") in Hampden, Maine, or other waste disposal facility; and
- (iv) the County of Aroostook hereby authorizes the MRC to take certain actions on behalf of the County of Aroostook as set forth in the Municipal Joinder Agreement.

**NOW, THEREFORE, BE IT HEREBY VOTED AND ORDERED BY THE
BOARD OF COMMISSIONERS OF AROOSTOOK COUNTY;**

Paul J. Adams, Chairman or his designee or designees is authorized as a representative of the County of Aroostook to execute and deliver the Municipal Joinder Agreement on behalf of the County of Aroostook and to execute and deliver on behalf of the County of Aroostook in conjunction therewith such other documents and to take such further actions as they may deem necessary or appropriate in order to effect the transactions contemplated by the Municipal Joinder Agreement.

Dated this 3rd day of March, 2016 in Fort Kent, Maine

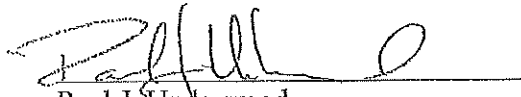
AROOSTOOK COUNTY COMMISSIONERS



Paul J. Adams



Norman L. Fournier



Paul J. Underwood

Who is MRC?

Municipal review committee with a goal of ensuring affordable, long-term environmentally sound disposal of municipal solid waste (MSW)

- Representing 187 Communities (*including yours*)
- Elected 9 Member Board of municipal officials
- 25 Year History
- Distributed over \$60 million in cash to members from re-structured deals with PERC since 1998



The Plan For 2018
Managing Our Future Together

Problem

Current 30 year MSW contracts with PERC end in 2018.

- Subsidized electricity contract (4x market rate) expires 2018
- PERC is not economical without the subsidies
- PERC does not work as it has at lower tonnage
- Hard to meet new air emission limits at lower volume



The Plan For 2018
Managing Our Future Together

Options

Planning ahead to take control of our future

- Do nothing = lose local control of cost, impacts & consequences
- Take action = control cost, destination and environmental impacts



The Plan For 2018
Managing Our Future Together

Finding The Solution

We've engaged in a multi-year effort to find the best answer to our needs

- **2007:** Planning for 2018 starts
- **2009:** MRC warns membership that tipping fees might spike up in 2018
- **2011:** PERC informs MRC it will be unsustainable past 2018
- **2013:** MRC issues RFP to find options; 15 responses
- **2013 – 2015:** MRC conducts research and site visits
- **2015:** MRC selects solution aligned with members' collective needs



The Plan For 2018
Managing Our Future Together

The Chosen Path

Once in a generation opportunity to control our future

- Innovative Technology Partner: Fiberight
- Strong Financial & Technical Backing: Covanta
- Centralized Accessible Location: Hampden



The Plan For 2018
Managing Our Future Together

Project Strategic Partner

support from Covanta Energy

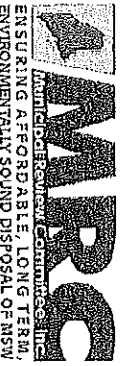
- One of the largest owner/operators of infrastructure for the conversion of waste-to-energy
- \$1.8 billion company per year in annual revenues
- Waste Disposal:
 - Operates 45 Energy from Waste facilities
 - Processes 20 million tons of waste annually
- Metals Recycling
 - Recycles 500K tons of metal annually



Plan Highlights

Building a next generation recycling facility

- Meets our member communities' current needs
- Flexible to meet the future increase or decrease without penalty
- System provides flexibility in products to be marketed
- More diversion from landfill at less cost than any other option
- Capacity at Crossroads Landfill as a fallback plan if needed



The Plan For 2018
Managing Our Future Together

Community Benefits

Local control. Local oversight. Local benefits.

- Diverts 80% of incoming material from landfill
- One-stop location for MSW, organics & single stream recyclables
- Does not require out-of-state waste to remain viable
- No change to current trash and/or recycling programs
- Participating communities share in revenue agreements



The Plan For 2018
Managing Our Future Together

Equity Charter Reserves

Together our funds go further.

- Custody Account & Tip Fee Stabilization Fund (\$25 million)
 - Bridge Waste Transportation Fund (<\$1 million)
 - Site Capital Costs (\$5 million)
 - Building Reserve (\$7 million)
 - Delivery Sufficiency Reserve (\$3 million)
 - Charter Members can participate but not in shares that may be released
 - Closure Fund (\$1.16 million)
 - Target Reserve Fund (balance after funding other sources)



The Plan For 2018
Managing Our Future Together

Evaluating The Options

	<u>MRC / Fiberight</u>	<u>PERC Plan</u>
Tipping Fees:	\$70/ton	\$84.36/ton
Fee Adjustments:	Annually	4X Year
Rate Guarantee:	Yes – in writing	No
Rebates / Rev. Sharing:	Yes – in writing	No
Organics Program Cost:	Yes – Included	No – billed extra
Out Of State Waste:	Not Allowed	Allowed
MRC Oversight:	Yes	No
MRA Endorsed:	Yes	No



The Plan For 2018
Managing Our Future Together

We Seek Your Commitment

Together we can better manage the future

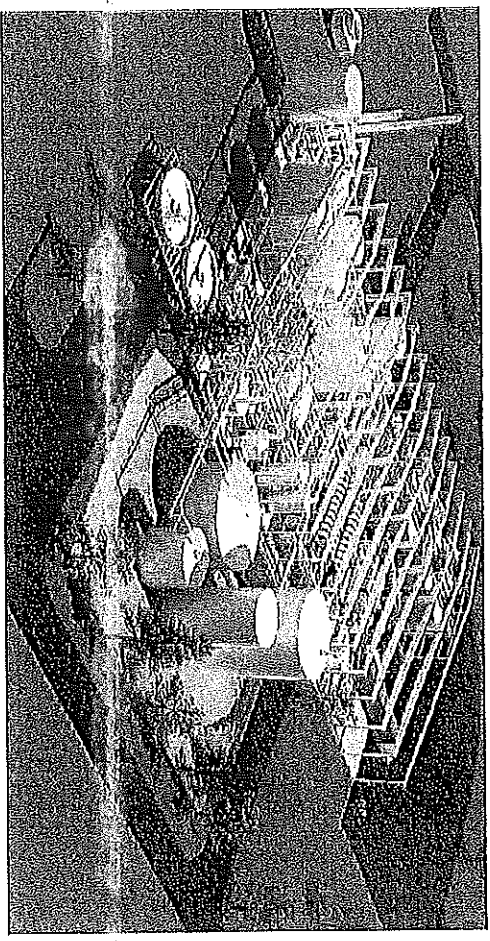
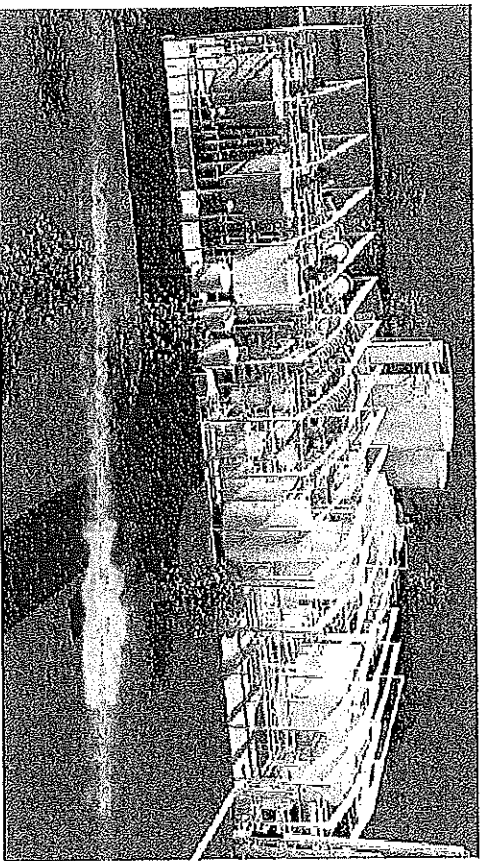
Your timely support will help ensure the continuation of affordable, long-term and environmentally sound MSW management in our region.



The Plan For 2018
Managing Our Future Together

Fiberight/Covanta Hampden Project

The right solution at the right time



 **Fiberight**

COVANTA
Powering Today. Protecting Tomorrow.

Project Strategic Partner

Capital, Engineering and Operations support from Covanta Energy

- One of the largest owner/operators of infrastructure for the conversion of waste-to-energy
- \$1.8 billion company per year in annual revenues
- Waste Disposal:
 - Operates 45 Energy from Waste facilities
 - Processes 20 million tons of waste annually
- Metals Recycling
 - Recycles 500K tons of metal annually

 **Fiberight**

COVANTA
Powering Today. Protecting Tomorrow.

An Experienced Team

Unparalleled Experience to ensure success of the Hampden project

- **Covanta Team:**
 - Long and extensive experience in construction and commissioning of complex waste processing plants
 - Recently completed successful commissioning of two major WTE facilities in Durham, Ontario and and Dublin, Ireland
 - Long and extensive experience in operating waste facilities, understanding all the pitfalls and problems that come your way
 - Significant energy and materials marketing capacity

 **Fiberight**

COVANTA
Powering Today. Protecting Tomorrow.

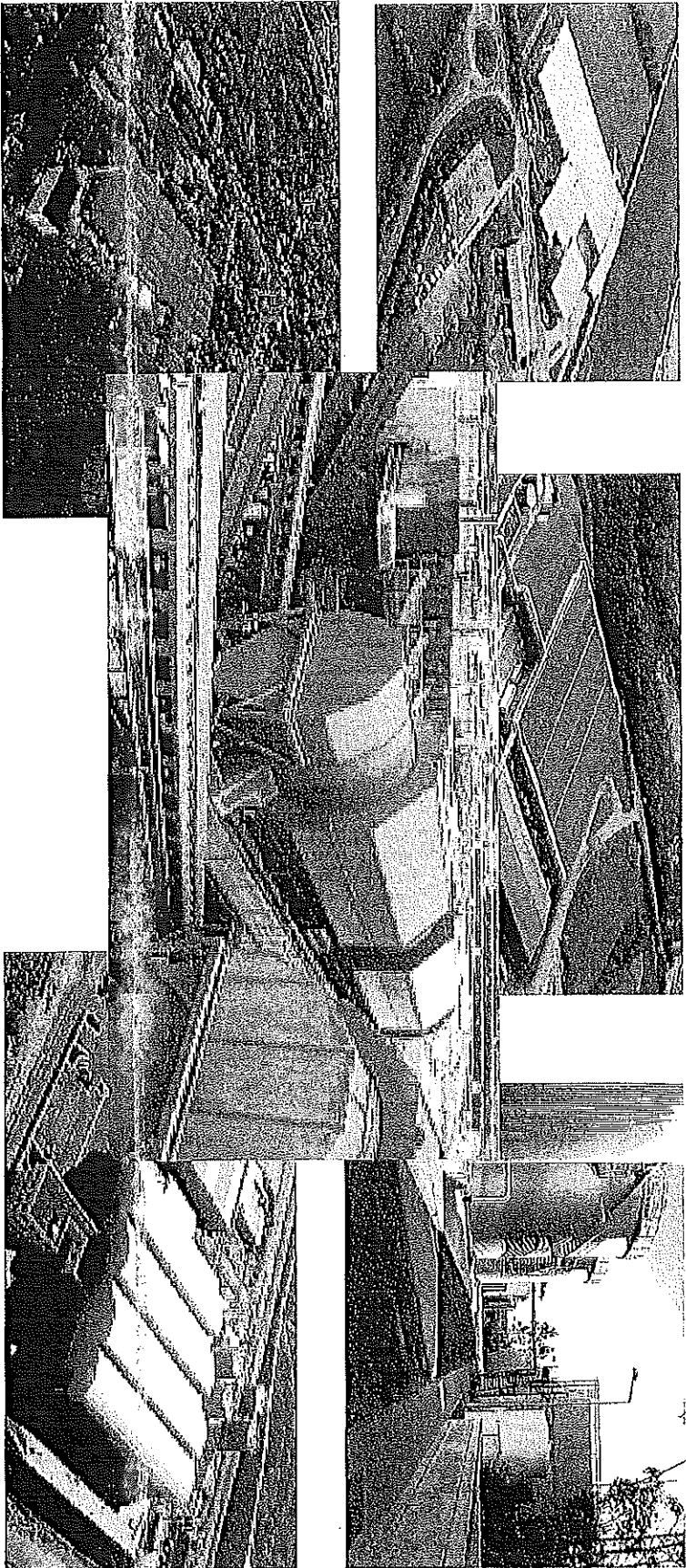
An Experienced Team

Unparalleled Experience to ensure success of the Hampden project

- **Fiberight Team:**
- Built from the ground up a recycling company that became a market leader in the Mid-Atlantic – Processing over 150,000 Tons per year recyclables
- Developed and commissioned some of the largest recycling centers in the world, including Maryland & UK
- Managed construction, commissioning and operations of Essex County NJ WTE facility – still the largest in New Jersey
- Designed and implemented complex industrial processes that in one instance converted a project to produce 2,000 TPD of chipboard from waste wood



MBT.....34 Million Tons of MSW Annually - And Growing!



Fiberight

GOVANTA
Powering Today. Protecting Tomorrow.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MARCH 16, 2016 - 4:30 P.M. -
ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. PUBLIC COMMENT PERIOD.
- ART. 4. APPROVAL OF MINUTES OF THE MARCH 3, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) NORTHERN MAINE VETERANS' CEMETERY FUNDING REQUEST.
 - D) OVERLOAD WEIGHT LIMIT AGREEMENT WITH THE MAINE DEPARTMENT OF TRANSPORTATION (MDOT) FOR THE UNORGANIZED TOWNSHIPS OF T7R5 AND T8R5.
 - E) TAX ANTICIPATION NOTE.
- ART. 6. APPROVAL OF ONE (1) PAID-CALL VOLUNTEER FIREFIGHTER FOR NORTH LAKES FIRE & RESCUE.
- ART. 7. COUNTY ADMINISTRATOR'S REPORT:
- A) MCCA/RISK POOL MEETING UPDATE.
 - B) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST (MMEHT) CLAIMS EXPERIENCE REPORT.
 - C) OTHER ITEMS OF INTEREST.
- ART. 8. OTHER BUSINESS.
- ART. 9. EXECUTIVE SESSION.
- ART. 10. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - APRIL 6, 2016 - 5:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MARCH 16, 2016 - 4:30 P.M. -
CARIBOU COURTHOUSE - ADMINISTRATIVE HEARING ROOM - CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 4:33 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 3, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 3, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Northern Maine Veterans' Cemetery Funding Request.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to deny the funding request from Northern Maine Veterans' Cemetery.

VOTE:

Motion voted on and passed.

D) Overload Weight Limit Agreement with the Maine Department of Transportation (MDOT) for the Unorganized Township of T7R5 and T8R5.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Overload Weight Limit Agreement with the Maine Department of Transportation (MDOT) for the Unorganized Township of T7R5 and T8R5.

VOTE:

Motion voted on and passed.

E) Tax Anticipation Note.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Tax Anticipation Note as prepared by legal counsel. (Attachment I)

VOTE:

Motion voted on and passed. (Chair Paul J. Adams abstained from voting.)

ART. 6. Approval of one (1) paid-call volunteer firefighter for North Lakes Fire & Rescue.

County Administrator Doug Beaulieu recommended that the County Commissioners approve the hiring of Tracey Nichols of Caribou as paid-call firefighter for North Lakes Fire & Rescue.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Tracey Nichols of Caribou as paid-call firefighter for North Lakes Fire & Rescue.

VOTE:

Motion voted on and passed.

ART. 7. County Administrator's Report:

A) MCCA/Risk Pool Meeting Update.

Risk Pool Meeting – Commissioner Norman L. Fournier reported the audit was reviewed by the auditor and the Risk Pool was given a clean audit; approval was given to hire Attorney Peter Marchesi to provide training seminars for primarily correctional issues; and, the Pool's cash flow situation is limited because revenue from various counties is ongoing.

MCCA Meeting – Commissioner Norman L. Fournier advised that he will be serving on the Budget and Finance Committee, Legislative Policy Committee and the Corrections' Committee; there was discussion regarding LD 1614, which would provide funding to county jails; there is national legislation in the hopper to allow health insurance to continue for pretrial inmates; and, the annual MCCA Convention will be held at the Hilton Garden in Bangor from September 30, 2016 to October 2, 2016.

B) Maine Municipal Employee Health Trust (MMEHT) Claims Experience Report.

County Administrator Doug Beaulieu advised that the MMEHT Health Claims Experience loss ratio for calendar year 2015 is 58%. This should be favorable in keeping our rate increase down next year.

C) Other items of interest.

1) Stephen and Tabitha King Foundation.

County Administrator Doug Beaulieu advised that the North Fire and Rescue received a grant in the amount of \$10,000.00 for cold water rescue gear from the Steven and Samantha King Foundation.

ART. 8. Other Business.

Commissioner Paul J. Underwood provided demographic material regarding Aroostook County, which he thought would be of interest to the Board.

ART. 9. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

MOTION:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel issue."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 10. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 5:20 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

DTB

Douglas F. Beaulieu
County Administrator

Paul J. Underwood

Norman L. Fournier

Paul J. Underwood

AROOSTOOK COUNTY COMMISSIONERS

DATE: March 16, 2016

VOTES TO BE ADOPTED

Voted: That the Board of Commissioners of Aroostook County (the "County") hereby authorizes a borrowing in anticipation of tax receipts for the 2016 fiscal year in the original principal amount not to exceed One Million Seven Hundred and Fifty Thousand Dollars (\$1,750,000) from Katahdin Trust Company on behalf of the County with interest thereon at 2.75% per annum.

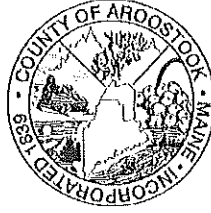
Voted: That under and pursuant to the provisions of Title 30-A M.R.S.A. Section 932 and Article III, Section 8(p) of the Charter of the County of Aroostook the Board of Commissioners and the Treasurer of the County be and they are hereby authorized to borrow in anticipation of tax receipts from Katahdin Trust Company in the name of the County the sum of up to One Million Seven Hundred and Fifty Thousand Dollars (\$1,750,000) at the interest rate of 2.75%; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to issue general obligation securities of the County in an aggregate principal amount not to exceed One Million Seven Hundred and Fifty Thousand Dollars (\$1,750,000) and to execute and deliver a note or notes under the seal of the County attested by the County Administrator, dated on or about March 25, 2016 in such form as the Board of Commissioners and Treasurer may approve; and that the appropriate officials of the County be and hereby are authorized to execute and deliver on behalf of the County such documents and certificates as may be required in connection with such borrowing; and that no part of the proceeds of said borrowing shall be used, directly or indirectly, to acquire any securities and obligations, the acquisition of which would cause the notes to be "arbitrage bonds" or "private activity bonds" within the meaning of Sections 148 and 141, respectively, of the Internal Revenue Code of 1986, as amended (the "Code"); and that the notes be designated as qualified tax-exempt obligations within the meaning of Section 265(b)(3) of said Code; and that the Board of Commissioners and the Treasurer be and they are hereby authorized to covenant on behalf of the County to file any information report and pay any rebate due to the United States in connection with the issuance of the notes, to take all other lawful actions necessary to ensure the interest on the notes will be excluded from gross income of the owners thereof for purposes of federal income taxation and to refrain from taking any action which would cause interest on the notes to become includable in the gross income of the owners thereof.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL
HEARING - THURSDAY, APRIL 7, 2016 - 12:00 NOON - LAW LIBRARY - CARIBOU
COURTHOUSE - CARIBOU

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. TAX ABATEMENT HEARING: ADELE AND ARTHUR CARROLL V. TOWN OF EAGLE LAKE.
- ART. 4. APPROVAL OF MINUTES OF THE MARCH 16, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. ITEMS FOR APPROVAL AND SIGNATURES:
 - ATTENDANCE RECORD.
 - BILLS AND WARRANTS.
- ART. 6. OTHER BUSINESS.
- ART. 7. EXECUTIVE SESSION.
- ART. 8. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - APRIL 20, 2016 - 5:30 P.M. -
FORT KENT

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL HEARING
- THURSDAY, APRIL 7, 2016 - 12:00 NOON - LAW LIBRARY- CARIBOU COURTHOUSE - CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Adele and Arthur Carroll, Property Owners
Sandra Fournier, Eagle Lake Town Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 11:47 a.m.

ART. 2. Approval of Agenda.

Chairperson Paul J. Adams advised that four (4) items would be added to the agenda. Three (3) items would be added to Art. 5 - Letter of Support for Pioneer Broadband ConnectME Grant Application, Liquor License Renewal for Eagle Lake Sporting Camps and Northeast Workforce Development Board Chief Elected Officials Agreement; one (1) item under Art. 6 - Other Business - Houlton Maintenance Worker Job Reclassification Request.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. Tax Abatement Hearing: Adele and Arthur Carroll vs. Town of Eagle Lake.

The tax abatement hearing concerning Adele and Arthur Carroll vs. Town of Eagle Lake was conducted in public session. Additional information from the Town was requested as a result of the hearing. The information is due by April 22, 2016. After that information is received, a discussion will occur in public session and a decision will be issued shortly thereafter.

ART. 4. Approval of minutes of the March 16, 2016 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the March 16, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the March 16, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Letter of Support for Pioneer Broadband ConnectME Grant Application.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the letter of Support for Pioneer Broadband ConnectME Grant Application.

VOTE:

Motion voted on and passed.

- D) Liquor license renewal for Eagle Lake Sporting Camps.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the liquor license renewal for Eagle Lake Sporting Camps.

VOTE:

Motion voted on and passed.

- E) Northeast Workforce Development Board Chief Elected Officials Agreement.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the Northeast Workforce Development Board Chief Elected Officials Agreement as presented.

VOTE:

Motion voted on and passed.

ART. 6. Other Business.

- A) Houlton Maintenance Worker Job Reclassification Request.

County Administrator Doug Beaulieu recommended a position reclassification of the Maintenance Worker job classification from Grade Level 4 on the Non-Exempt Salary Structure to Grade Level 5 based on the relative worth of this position to our overall facilities and the organization. He indicated that this request was a long time coming and could be financed within existing budget parameters.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Houlton Maintenance Worker Job Reclassification as presented by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 7. Executive Session.

None.

ART. 8. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

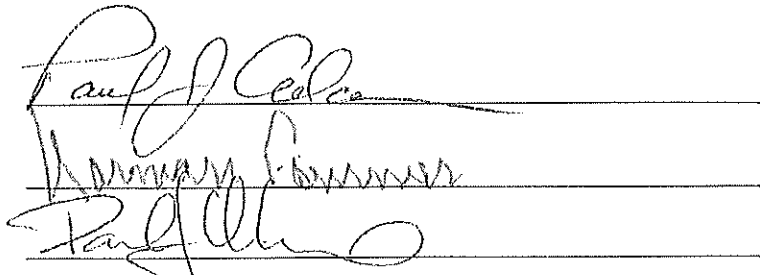
Motion voted on and passed.

Meeting adjourned at 1:25 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: April 7, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY - APRIL 20, 2016 - 5:30 P.M. -
REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE APRIL 7, 2016 COUNTY COMMISSIONERS' SPECIAL MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) STATE OF MAINE V. PRESTON E. BROWN CRIMINAL FORFEITURE.
- ART. 6. BIDS:
- A) HOULTON SUPERIOR COURT BUILDING FLAT ROOF REPLACEMENT PROJECT.
- ART. 7. APPROVAL OF BIDS:
- A) SINCLAIR TRANSFER STATION OPERATIONS.
 - B) SILVER RIDGE CEMETERY & MEMORIAL MAINTENANCE.
- ART. 8. APPROVAL OF TWO (2) FULL-TIME CORRECTIONS OFFICERS.
- ART. 9. REAPPOINTMENTS TO THE NORTHERN MAINE DEVELOPMENT COMMISSION (NMDC) EXECUTIVE BOARD.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
- A) LEGISLATIVE EVENTS.
 - B) POTENTIAL SCHEDULING OF POVERTY ABATEMENT.

- C) MCCA/RISK POOL UPDATE.
- D) OTHER ITEMS OF INTEREST.

ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION TO DISCUSS A PERSONNEL ISSUE WITH SHERIFF CRANDALL.

ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - MAY 4, 2016 - 5:30 P.M. - CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, APRIL 20, 2016 - 5:30 P.M.
REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Bryan Jandreau, Facilities Manager
Darrell Crandall, Sheriff
Shawn Gillen, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 7, 2016 County Commissioners' Special Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the April 7, 2016 County Commissioners' Special Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) State of Maine v. Preston E. Brown Criminal Forfeiture.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the criminal forfeiture of \$525.00 in U.S. Currency, property owned by and seized from Preston E. Brown.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

A) Houlton Superior Court Building Flat Roof Replacement Project.

Bids were received from the following contractors:

Powers Roofing Caribou, Maine	\$33,480.00
Kevin W. Smith & Son Bangor, Maine	\$44,900.00
Roof Systems of Maine Bangor, Maine	\$45,741.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who adheres to the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Approval of Bids:

A) Sinclair Transfer Station Operations.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to award the Sinclair Transfer Station Operations' bid to Deschaine Sanitation and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

B) Silver Ridge Cemetery & Memorial Maintenance.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to award the Silver Ridge Cemetery & Memorial Maintenance to Timothy Sides and to authorize the County Administrator to execute the contract.

VOTE:

Motion voted on and passed.

ART. 8. Approval of two (2) full-time corrections officers.

Sheriff Darrell Crandall recommended that the County Commissioners approve the hiring of Charles Heath of Sherman and Shanice Gallagher of Hodgdon as full-time corrections officers.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Charles Heath of Sherman and Shanice Gallagher of Hodgdon as full-time corrections officers.

VOTE:

Motion voted on and passed.

ART. 9. Reappointments to the Northern Maine Development Commission (NMDC) Executive Board.

MOTION:

Motion by Paul J. Adams and seconded by Paul J. Underwood to appoint Commissioner Norman L. Fournier as representative to the NMDC Executive Board.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to appoint Tom Clowes of Madawaska Lake to the NMDC Executive Board representing the Unorganized Territory.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's Report.

A) Legislative Events

County Administrator Doug Beaulieu updated the County Commissioners on LD 1614, which provides supplemental funding to the county jails. This item was line item vetoed by Governor LePage and was overridden by both bodies of the Maine Legislature. It is likely that the whole bill will be vetoed by the Governor and there is no telling what the eventual outcome will be at this time.

Sheriff Darrell Crandall indicated that the money is likely to be distributed by formula. Commissioner Norman Fournier has been an outspoken proponent of the money being distributed by need, as articulated in the text of the bill.

B) Potential Scheduling of Poverty Abatement.

County Administrator Doug Beaulieu recommended that the County Commissioners conduct a paper review of a poverty abatement matter in executive session in lieu of scheduling a hearing on this matter. This will save the County money. The County Commissioners agreed with the County Administrator's recommendation. This matter will be discussed at a future meeting in executive session.

C) MCCA/Risk Pool Update.

Risk Pool Meeting – Commissioner Norman L. Fournier reported on the following items:

- Various upcoming Risk Pool training sessions and encouraged the County Commissioners to attend the correctional training in Houlton;
- Discussion on ongoing cases;
- Reinsurance is up 2% from last year; and
- Risk Pool is financially healthy.

MCCA Meeting – Commissioner Norman L. Fournier reported on the following:

- Discussed Jail Legislation, specifically LD 1614;
- Oxford County cap for jail was defeated by the Maine Legislature;
- MCCA's strategy next session is to do away with jail cap;
- Discussion regarding retiree health insurance program sponsored by NACo;
- Discussion regarding wireless broadband initiative sponsored by NACo;
- 2017 MCCA host county;
- County Day at Legislature is scheduled for April 27, 2016; and
- Prospect of new county commissioner training for elected officials when they assume office.

ART. 11. Other Business.

Commissioner Paul J. Underwood indicated that the Property Tax Division of Maine Revenue Services has completed a revaluation on the Unorganized Territory. This will create phone calls which will be forwarded to the Property Tax Division.

ART. 12. Executive Session to discuss a personnel issue with Sheriff Crandall.

Chairperson Paul J. Adams entertained a motion to go into executive session.

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

MOTION:

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (A) to discuss a personnel matter in the Corrections' Unit at the request of the Sheriff.”

VOTE:

Motion voted on and passed

ART. 13. Adjournment.

MOTION:



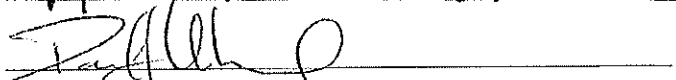
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 6:30 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator

AROOSTOCK COUNTY COMMISSIONERS
DATE: April 20, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MAY 4, 2016 - 5:30 P.M. -
ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE APRIL 20, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) CARROLL TAX ABATEMENT.
- ART. 6. BIDS:
- A) UNORGANIZED TERRITORY AREA ONE ROAD MAINTENANCE.
- ART. 7. APPROVAL OF PROMOTION OF RANDALL SCHOOLS TO CORRECTIONS SERGEANT.
- ART. 8. DISCUSSION ON PER CAPITA RATE CHANGE FOR AMBULANCE DISPATCH. (Sheriff Darrell Crandall)
- ART. 9. COUNTY ADMINISTRATOR'S REPORT:
- A) STONE GARDEN PAYMENTS.
 - B) HOULTON SUPERIOR COURT BUILDING ROOF REPLACEMENT BID.
 - C) LD 1614 UPDATE.
 - D) 2017 PROPOSED MEETING SCHEDULE DISCUSSION.
 - E) OTHER ITEMS OF INTEREST.
- ART. 10. OTHER BUSINESS.
- ART. 11. EXECUTIVE SESSION TO DISCUSS A POVERTY ABATEMENT.
- ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - MAY 18, 2016 - 5:30 P.M. - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MAY 4, 2016 - 5:30 P.M. -
CARIBOU COURTHOUSE - ADMINISTRATIVE HEARING ROOM - CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Darrell Crandall, Sheriff
Shawn Gillen, Chief Deputy

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the April 20, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the April 20, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Carroll Tax Abatement.

A discussion amongst the County Commissioners ensued concerning the rationale for partial approval of the abatement request. The County Commissioners felt that the facts presented by the Applicants supported their contention that their structure(s) are overvalued. The County Commissioners find that the Applicants have met their burden of proof regarding over valuation and concur with the Applicants that their property is most like two (2) other properties included in the Applicants' submission.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve a partial abatement of \$1,448.70 for the 2015 taxes.

VOTE:

Motion voted on and passed.

ART. 6. Bids:

A) Unorganized Territory Area One Road Maintenance.

Bids were received from the following contractors:

Michael Elwell
Sherman, Maine

TBC Excavation, Inc.
Sherman, Maine

Frank Landry & Sons, Inc.
Sherman, Maine

Steelstone Industries
Houlton, Maine

Qualey Excavation
Stacyville, Maine

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the apparent low bidder who adheres to the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Approval of promotion of Randolph Schools to corrections sergeant.

Sheriff Darrell Crandall reviewed Mr. Schools' credentials and recommended his promotion to corrections sergeant.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the promotion of Randolph Schools to corrections sergeant.

VOTE:

Motion voted on and passed.

ART. 8. Discussion on per capita rate change for Ambulance Dispatch. (Sheriff Darrell Crandall)

County Administrator Doug Beaulieu encouraged the County Commissioners to make a decision on this agenda item, so that ample notice could be provided to the impacted community.

Sheriff Darrell Crandall indicated that dispatching for ambulance services has become a very labor intensive process for our dispatch unit. Given the time involved in providing this service, he recommended that the per diem rate be changed to reflect the same rate charged for police dispatch. The current rate structure is inequitable. He also recommended that the per capita rate be changed effective January 1, 2017. This will give the impacted community plenty of lead time for budgeting purposes.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve changing the per capita rate for ambulance dispatch to reflect the same rate charged for police dispatch effective January 1, 2017.

VOTE:

Motion voted on and passed.

ART. 9. County Administrator's Report:

A) Stone Garden Payments.

County Administrator Doug Beaulieu reported that the delinquent payment of \$28,774.25 for Stone Garden details has been received. This has bolstered our General Fund fund balance by that same amount.

B) Houlton Superior Court Building Roof Replacement Bid.

County Administrator Doug Beaulieu advised that the low bid of \$33,480.00 was awarded to Powers Roofing and Sheet Metal, Inc. of Caribou.

C) LD 1614 Update.

County Administrator Doug Beaulieu indicated that LD 1614 is now PL 2015, Chapter 90. A discussion ensued on the distribution of funds. Aroostook County believes that distribution should be based on financial need as articulated in the new law.

D) 2017 Proposed Meeting Schedule Discussion.

A discussion ensued amongst the County Commissioners regarding a 2017 meeting schedule for the County Commissioners.

The consensus moving forward seems to be along the lines of one (1) meeting per month and a meeting time of 1:00 p.m. There also seems to be consensus to modify our meeting schedule for the rest of this year.

County Administrator Doug Beaulieu suggested that he consult or review the Charter to ensure compliance with our meeting rules and that he prepare a proposed schedule for the remainder of this year and 2017, which would be presented at the next meeting.

The County Commissioners concurred with his recommendation.

B) Other items of interest.

None.

ART. 10. Other Business.

None.

ART. 11. Executive Session.

Chairperson Paul J. Adams entertained a motion to go into executive session.

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

MOTION:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (F) to discuss a poverty tax abatement, which is confidential under Title 36, M.R.S.A., §841, paragraph (2B)."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

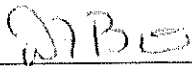
ART. 12. Adjournment.

MOTION:

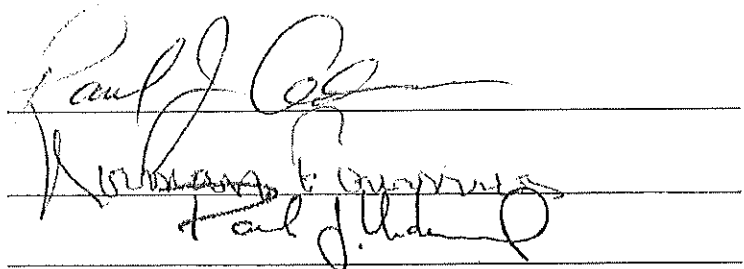
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 6:50 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: May 4, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MAY 18, 2016 - 5:30 P.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE MAY 4, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) LIQUOR LICENSE RENEWAL FOR BEAR DEN FAMILY RESTAURANT & PUB.
 - D) POVERTY ABATEMENT DECISION.
 - E) SINCLAIR SANITARY DISTRICT BOARD OF TRUSTEE.
- ART. 6. QUARTERLY STATUS REPORT ON BACKLOG FROM REGISTER OF PROBATE. (Darleen Guy)
- ART. 7. BIDS:
 - A) TWO (2) SURPLUS VEHICLES.
- ART. 8. APPROVAL OF SHERIFF'S DEPARTMENT APPOINTMENTS:
 - A) ONE (1) PART-TIME DISPATCHER.
 - B) THREE (3) PART-TIME CORRECTIONS OFFICERS.
 - C) TWO (2) PART-TIME DEPUTY SHERIFFS COMMISSIONS (LIMITED).
- ART. 9. APPROVAL OF ONE (1) FULL-TIME CUSTODIAN FOR THE CARIBOU COURTHOUSE.

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MAY 18, 2016 - 5:30 P.M. -
SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (participated by teleconference)
Douglas F. Beaulieu, County Administrator
Darrell Crandall, Sheriff
Shawn Gillen, Chief Deputy
Craig Clossey, Captain
Russell Beauchemin, Audience

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Public Comment Period.

Chairperson Paul J. Adams recognized Russell Beauchemin from Smyrna, Maine and asked him to share his thoughts and comments with the County Commissioners.

Mr. Beauchemin is concerned about demographic trends in Aroostook County, namely population decline and dwindling economic opportunities. Mr. Beauchemin provided statistics showing the decline over the last fifty (50) years and provided information on income loss.

There has been abundant border expansion because of Customs and Immigration, but very little growth in the county itself. He also expressed concern about wind development and the fact that they pay little or no taxes because of Tax Increment Financing (TIF).

Mr. Beauchemin urged the County Commissioners to support the initiative for a National Monument and to support open pit mining at Bald Mountain. He challenged the County Commissioners to do more to reverse the population trends and promote economic development in our area.

The County Commissioners thanked Mr. Beauchemin for his comments.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the May 4, 2016 County Commissioners' Meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the May 4, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Liquor License Renewal for Bear Den Family Restaurant & Pub.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Liquor License Renewal for Bear Den Family Restaurant & Pub.

VOTE:

Motion voted on and passed.

D) Poverty Abatement Decision

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

MOTION:

"I move to grant, in accordance with our deliberations in executive session on May 4, 2016, an abatement in the amount of \$3,417.15 for tax year 2015 pursuant to Title 36, M.R.S.A., §841(2E)."

VOTE:

Motion voted on and passed.

E) Sinclair Sanitary District Board of Trustee.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointment of Bruce Lavway to the Sinclair Sanitary District Board of Trustees.

VOTE:

Motion voted on and passed.

ART. 6. Quarterly status report on backlog from Register of Probate. (Darleen Guy)

Chairperson Paul J. Adams recognized Darleen Guy, Probate Register, and asked her to provide a report on backlog regarding her office.

Mrs. Guy provided a lengthy progress report on the status of her office from January 1, 2016 to May 6, 2016. For simplicity purposes, her three (3) page summary is appended to these minutes. (Attachment I)

Mrs. Guy indicated that she felt good about the progress that has been made over the past several months with her office.

At the conclusion of her report, the County Commissioners requested the next report include the following elements:

- Backlog;
- Challenges;
- Progress;
- Problems;
- Pending cases; and
- Hearing times concerns, etc.

ART. 7. Bids:

A) Two (2) surplus vehicles:

The following bids were received:

	2005 Ford Expedition	2011 Ford Crown Vic
David Sonderman Oakfield	\$2,250.00	\$600.00
Jeffrey Pickering Houlton	\$1,351.00	
Yousef Dabbagh Island Lake, Il.	\$ 208.00	\$508.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review of the County Administrator with authorization to award the bid to the highest bidder.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Sheriff's Department Appointments:

A) One (1) part-time dispatcher:

Sheriff Darrell Crandall recommended that the County Commissioners approve the rehiring of Amber Cole of Easton as part-time dispatcher.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve rehiring of Amber Cole of Easton as part-time dispatcher.

VOTE:

Motion voted on and passed.

B) Three (3) part-time corrections officers.

Sheriff Darrell Crandall recommended that the County Commissioners approve the hiring of Allisen Burke of Houlton, Cari Conley of Hodgdon and Sherry Smigielski of Danforth as part-time corrections officers.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Allisen Burke of Houlton, Cari Conley of Hodgdon and Sherry Smigielski of Danforth as part-time corrections officers.

VOTE:

Motion voted on and passed.

C) Two (2) part-time deputy sheriffs commissions (limited).

Sheriff Darrell Crandall recommended that the County Commissioners approve the commissioning of Loren King and Shanna Morrison as deputy sheriffs on a limited basis for the purpose of serving court orders and executing arrest warrants on inmates and arrestees.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the commissioning of Loren King and Shanna Morrison as deputy sheriffs on a limited basis for the purpose of serving court orders and executing arrest warrants on inmates and arrestees.

VOTE:

Motion voted on and passed.

ART. 9. Approval of one (1) full-time custodian for the Caribou Courthouse.

County Administrator Doug Beaulieu, on behalf of Bryan Jandreau, Facilities Manager, recommended that the County Commissioners approve the hiring of Todd Stephenson of Presque Isle as full-time custodian for the Caribou Courthouse.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Todd Stephenson of Presque Isle as full-time custodian for the Caribou Courthouse.

VOTE:

Motion voted on and passed.

ART. 10. Approval of revised 2016 and proposed 2017 County Commissioners' Meeting schedule.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the revised 2016 and proposed 2017 County Commissioners' Meeting schedule.

VOTE:

Motion voted on and passed.

ART. 11. County Administrator's Report:

A) PL 2015, Chapter 90 funding update.

Commissioner Norman L. Fournier indicated that he received information late this afternoon that Aroostook County would receive \$321K from this supplemental funding. This is not final, but we are encouraged by the news.

B) MCCA/Risk Pool Update.

None.

C) Other Items of Interest.

None.

ART. 12. Other business.

None.

ART. 13. Executive Session.

None.

ART. 14. Adjournment.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

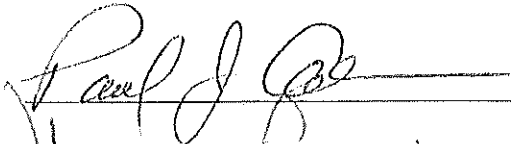
Meeting adjourned at 6:15 p.m.

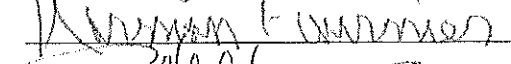
Commissioners Adams and Fournier participated in a jail tour following the meeting.

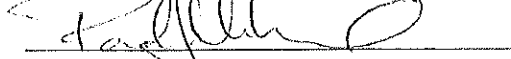
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: May 18, 2016

AROOSTOOK PROBATE COURT PROGRESS REPORT

This report is prepared for the May 18th, 2016 Commissioner's Meeting and covers the period from January 1, 2016 to May 6, 2016.

This report is an overview of the Aroostook County Probate Court's progress and includes information regarding informal cases processed by the Register, identifies activities performed and cases scheduled for formal hearings and approval by the Judge during this period. Also includes many daily clerical duties performed during the reporting period and the status of backlog as of May 6, 2016.

Informal Testate and Intestate matters:

As of May 6, 2016 there have been 81 new "informal" filings processed by the Register.

2016 Informal filings	January, 2016	February, 2016	March, 2016	April, 2016	May 6, 2016
Informal cases by Register	10	19	22	23	7

An average Informal matter consists of review of documents filed, label and index the file, docket all filings, prepare the Findings of Facts of the Register, issue Letters of Authority, prepare and mail all notices and prepare and record any Certificate and Abstract. All probated estates requesting appointment of a personal representative include the preparation of a monthly publication notice to creditors for two consecutive weeks. *(Attached please find sample docket for Informal Testate and Informal Intestate, together with a proposed monthly publication report)*

Scheduled hearings and formal matters approved by the Judge:

As of May 6, 2016 there have been 5 Court return dates and 10 additional contested hearing dates scheduled.

The Court return dates include: January 12, 2016 in Caribou; February 9, 2016 in Houlton; March 8, 2016 in Caribou; April 12, 2016 in Houlton and May 3, 2016 in Fort Kent. During these five (5) return dates, 94 matters were scheduled for hearing before the Judge and 92 matters were presented to the Judge for approval. *(Attached please find copy of hearing schedules)*

Court Return Dates	January 12, 2016 (Caribou)	February 9, 2016 (Houlton)	March 8, 2016 (Caribou)	April 12, 2016 (Houlton)	May 3, 2016 (Fort Kent)
Matters scheduled for hearing	24	13	24	23	10
Matters presented for approval	15	27	10	27	13

The Courts contested hearing dates include: January 19, 2016 in Presque Isle; January 21, 2016 in Presque Isle; February 16, 2016 in Presque Isle; February 24, 2016 in Houlton; March 22, 2016 in Presque Isle; March 31, 2016; April 13, 2016 in Houlton; April 22, 2016 in Presque Isle; April 26, 2016 in Presque Isle; and April 29, 2016. During these ten (10) contested hearing dates, 24 hearings were scheduled before the Judge and an additional 14 matters were presented to the Judge for approval. *(Attached please find copy of hearing schedules)*

Contested Hearing Dates	January 19, 2016 (Presque Isle)	January 21, 2016 (Presque Isle)	February 16, 2016 (Presque Isle)	February 24 2016 (Houlton)	March 22, 2016 (Presque Isle)
Hearings scheduled	4	3	1	2	2
Matters presented for approval	6	-	-	-	4

Contested Hearing Dates	March 31, 2016 (Houlton)	April 13, 2016 (Houlton)	April 22, 2016 (Presque Isle)	April 26, 2016 (Presque Isle)	April 29, 2016 (Houlton)
Hearings scheduled	2	3	3	2	2
Matters presented for approval	-	-	4	-	-

All formal matters before the Judge require proper service of notice of hearing on all interested parties regarding the respective petition filed and in all guardianship of alleged incapacitated persons, the Court shall appoint a Visitor/Guardian to serve the protective person/ward and file a report with the Court of his/her recommendation. If the protective person/ward contests then the Court shall appoint an Attorney to represent the best interest of the protected person/ward.

All formal matters presented to the Judge for approval also require that notice be served on all interested parties in accordance with the statutes. For example, all name changes, with a few exceptions, include a publication notice in a local newspaper for two consecutive weeks. All Accounts and Estate Management Fees require proper serve of notice to all interested parties prior to approval. *(Attach please find a sample docket sheet for a Name Change, and Conservatorship account/est. management fees presented for approval)*

Daily clerical duties performed:

Daily clerical duties consist of processing the mail, accounts receivable/payable; copy requests and preparing form package requests; assisting customers in the office and on the telephone; docketing all filings including but not limited to claims against estates/demands for notices/compliance with demands; preparing special publication notices; preparing Single Certificates; and preparing exemplified packages for domiciliary estates. *(Attached please find a sample docket sheet including claims against estates/demands for notices/compliance with demand)*

Daily clerical duties	January 2016	February 2016	March 2016	April 2016	May 6 2016
Single Certificates/Certificates of No Probate request	7	7	3	12	2
Form package request	33	18	30	16	4
Claims Against Estate/Demand for Notices	11	9	7	14	-
Compliance with Demand	1	5	3	14	-
Copy of Will request	4	7	6	2	-
Copy of file documents request	3	3	6	5	1
Special publication request/Exemplified package	1 / 1	-	2	-	-

Status of backlog as of May 6, 2016:

In 2016 there have been 146 new filings as of May 6, 2016, which includes 14 adoptions. Of the 146 new filings, 81 informal filings were processed by the Register and 56 filings have been scheduled for hearing. As of May 6, 2016 there are 9 of the aforesaid 146 new filings pending (4 informal, 2 formal and 3 adoptions) to be processed and/or scheduled for hearing.

Respectfully submitted,
Darleen S. Guy
Register of Probate

ART. 10. APPROVAL OF REVISED 2016 AND PROPOSED 2017 COUNTY COMMISSIONERS' MEETING SCHEDULE.

ART. 11. COUNTY ADMINISTRATOR'S REPORT:

- A) PL 2015, CHAPTER 90 FUNDING UPDATE.
- B) MCCA/RISK POOL UPDATE.
- C) OTHER ITEMS OF INTEREST.

ART. 12. OTHER BUSINESS.

ART. 13. EXECUTIVE SESSION.

ART. 14. ADJOURNMENT.

THERE WILL BE A JAIL TOUR IMMEDIATELY FOLLOWING THE MEETING.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JUNE 1, 2016 – 1:00 P.M. – FORT KENT

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY - JUNE 1, 2016 - 1:00 P.M. -
REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE MAY 18, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. CONTRACT:
 - A) THREE (3) YEAR SOLID WASTE AGREEMENT FOR MOLUNKUS TOWNSHIP (TAR5) WITH THE TOWN OF MATTAWAMKEAG.
- ART. 7. APPROVAL OF A PUBLIC MEMBER TO THE AROOSTOOK COUNTY ACTION PROGRAM (ACAP) BOARD OF DIRECTORS.
- ART. 8. APPROVAL OF ADMINISTRATIVE ASSISTANT TO THE OFFICE OF THE COUNTY COMMISSIONERS.
- ART. 9. APPROVAL OF RECLASSIFICATION OF HUMAN RESOURCES COORDINATOR TO HUMAN RESOURCES MANAGER.
- ART. 10. COUNTY ADMINISTRATOR'S REPORT:
 - A) ROAD MAINTENANCE BIDS.
 - B) MAINE MUNICIPAL ASSOCIATION (MMA) HEALTH CLAIMS EXPERIENCE REPORT.

- C) AROOSTOOK COUNTY HAZARD MITIGATION PLAN APPROVAL.
- D) CLUB 17 FIRE BRIGADE.
- E) OTHER ITEMS OF INTEREST.

ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION.

ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY – JULY 13, 2016 - 5:30 P.M. – CARIBOU

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, JUNE 1, 2016 – 1:00 P.M.
REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:00 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the May 16, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the May 16, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

ART. 6. Contract:

A) Three (3) year Solid Waste Agreement for Molunkus Township (TAR5) with the Town of Mattawamkeag.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the three (3) year Solid Waste Agreement for Molunkus Township (TAR5) with the Town of Mattawamkeag.

VOTE:

Motion voted on and passed.

ART. 7. Approval of public member to the Aroostook County Action Program (ACAP) Board of Directors.

County Administrator Doug Beaulieu, on behalf of Jason Parent, Executive Director of Aroostook County Action Program (ACAP), recommended that the County Commissioners approve the appointment of Ryan E. Pelletier of Frenchville to the ACAP Board of Directors.

Commissioner Paul J. Underwood asked the County Commissioners to consider interviewing candidates for public appointments in the future to better ensure that members are going to be critical thinkers and engaged in their duties.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the appointment of Ryan E. Pelletier of Frenchville to the Aroostook County Action Program (ACAP) Board of Directors.

VOTE:

Motion voted on and passed.

ART. 8. Approval of administrative assistant to the Office of the County Commissioners.

County Administrator Doug Beaulieu recommended that the County Commissioners approve the hiring of Sherrill Campbell of Caribou as administrative assistant to the Office of the County Commissioners.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Sherrill Campbell of Caribou as administrative assistant to the Office of the County Commissioners.

VOTE:

Motion voted on and passed.

ART. 9. Approval of reclassification of Human Resources Coordinator position to Human Resources Manager.

County Administrator Doug Beaulieu recommended that the County Commissioners approve the reclassification of the Human Resources Coordinator position to Human Resources Manager.

MOTION:

Motion by Norman L. Foundation and seconded by Paul J. Underwood to approve the reclassification of the Human Resources Coordinator position to Human Resources Manager as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 10. County Administrator's Report.

A) Road Maintenance bids.

County Administrator Doug Beaulieu advised that the Road Maintenance contract for Area One was awarded to Mike Powell of Silver Ridge.

B) Maine Municipal Employee Health Trust (MMEHT) Health Claims Experience Report.

County Administrator Doug Beaulieu advised that the MMEHT Health Claims Experience loss ratio for the first quarter of 2016 is 79%.

C) Aroostook County Hazard Mitigation Plan approval.

County Administrator Doug Beaulieu advised that the County received notification from the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA), that the 2016 Aroostook County Hazard Mitigation Plan update satisfactorily met all of the mandatory requirements set forth by the regulations.

C) Club 17 Fire Brigade.

County Administrator Doug Beaulieu reviewed a request from the Town of Van Buren Fire Department requesting financial assistance to enhance their fire/emergency response in the Van Buren Cove area.

He advised that the County has tentatively pledged a match out of the Unorganized Territory Budget of up to \$7,500.00 for fire suppression equipment, which would be maintained by both the Van Buren Fire Department and Club 17 (Van Buren camp owners).

After a brief discussion, the County Commissioners consented to move forward with this contribution.

D) Other Items of Interest.

County Administrator Doug Beaulieu advised that many Amish taxpayers from Easton are requesting abatement hearings to contest their property taxes on barns, sheds and other outbuildings. He anticipates asking the County Commissioners to schedule a day to hear all of these abatement hearings in the near future. Scheduling this hearing will be a logistical nightmare, as the Amish are dependent on public transportation which travels to Caribou only twice a month.

ART. 11. Other Business.

None.

ART. 12. Executive Session.

None.

ART. 13. Adjournment.

MOTION:

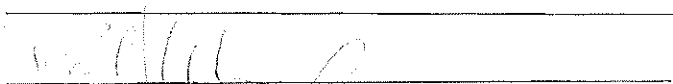
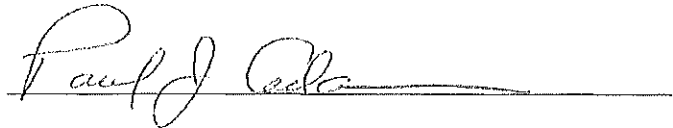
Motion by Norman L. Foster and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 1:52 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: June 1, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL HEARING -- WEDNESDAY, JUNE 22, 2016 -- 11:30 A.M. -- ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE - CARIBOU

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. TAX ABATEMENT HEARING: ELI H. GLICK, URIA E. MILLER, JACOB E. MILLER, SAMUEL M. SWARTZENTRUBER, JONAS GINGERICH AND ENOS M. YODER V. TOWN OF EASTON.
- ART. 4. APPROVAL OF MINUTES OF THE JUNE 1, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. ITEMS FOR APPROVAL AND SIGNATURES:
- ATTENDANCE RECORD.
 - BILLS AND WARRANTS.
- ART. 6. BIDS.
- A) PICK-UP FOR PUBLIC WORKS DEPARTMENT.
- ART. 7. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - JULY 13, 2016 - 5:30 P.M. - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL HEARING
- WEDNESDAY, JUNE 22, 2016 - 11:30 A.M. - ADMINISTRATIVE HEARING ROOM - CARIBOU
COURTHOUSE - CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Eli H. Glick, Property Owner
Uria E. Miller, Property Owner
Jacob E. Miller, Property Owner
Samuel M. Swartzentruber, Property Owner
Jonas Gingerich, Property Owner
Enos M. Yoder, Property Owner
James Gardner, Easton Town Manager
Garnett Robinson, Assessor's Agent for the Town of Easton
Michael P. Corey, Easton Selectman
Bruce V. Flewelling, Easton Selectman
Paul D. Dudley, Easton Selectman

ART. 1. Chairperson Paul J. Adams called the meeting to order at 11:20 a.m.

ART. 2. Approval of Agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. Tax Abatement Hearing: Eli H. Glick, Uria E. Miller, Jacob E. Miller, Samuel M. Swartzentruber, Jonas Gingerich and Enos M. Yoder v. Town of Easton.

This tax abatement hearing was conducted in public session. The Commissioners heard testimony from both the Applicants and Respondent. Findings of fact, a discussion and a conclusion will be articulated in a written decision. The Commissioners will deliberate and decide this matter at a future public meeting.

ART. 4. Approval of minutes of the June 1, 2016 County Commissioners' Meeting.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 1, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the June 1, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Bids:

- A) Pick-up for Public Works Department.

The following bids were received from new car dealers:

Pelletier Ford Fort Kent, Maine	\$26,700.00	(V-6 engine)
York's of Houlton Houlton, Maine	\$27,388.00	(V-8 engine)
Griffeth Ford Lincoln Caribou, Maine	\$26,244.00	(V-6 engine)

Since a V-8 engine was included in the vehicle specifications, Commissioner Underwood strongly encouraged the County Administrator to award the bid to the vendor whose bid best meets the bid specifications.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to table the bids pending review by the County Administrator with authorization to award the bid to the low bidder who adheres to the bid specifications.

VOTE:

Motion voted on and passed.

ART. 7. Adjournment.

MOTION:

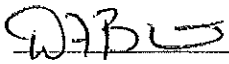
Motion by Paul J. Underwood and seconded by Paul J. Adams to adjourn the meeting.

VOTE:


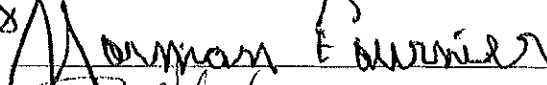
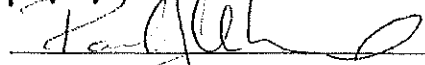
Motion voted on and passed.

Meeting adjourned at 12:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: June 22, 2016