

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, JULY 13, 2016 - 5:30 P.M. - ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JUNE 22, 2016 COUNTY COMMISSIONERS' SPECIAL MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) EASTON TAX ABATEMENT DISCUSSION AND DECISION.
- ART. 6. BIDS:
- A) SNOW REMOVAL BIDS FOR FORT KENT REGISTRY OF DEEDS.
 - B) TWO (2) SURPLUS VEHICLES.
- ART. 7. CONSIDERATION/APPROVAL OF PERSONNEL POLICY CHANGES.
- ART. 8. CONTRACTS:
- A) THREE (3) YEAR FIRE PROTECTION AGREEMENT FOR THE UNORGANIZED TOWNSHIP OF TAR2 WITH THE TOWN OF LINNEUS.
 - B) THREE (3) YEAR SOLID WASTE AGREEMENT FOR THE UNORGANIZED TOWNSHIP OF TDR2 WITH THE TOWN OF BRIDGEWATER.
 - C) THREE (3) YEAR FIRE PROTECTION AGREEMENT FOR THE UNORGANIZED TOWNSHIPS OF TDR2 AND T9R3 WITH THE TOWN OF BRIDGEWATER.
- ART. 9. POSITION FUNDING DISCUSSION. (Sheriff Darrell Crandall)

- ART. 10. APPROVAL OF DEPUTY SHERIFF COMMISSIONS.
- ART. 11. APPROVAL OF ATV ACCESS ROUTE FOR BENEDICTA TOWNSHIP. (Paul Bernier, Public Works Director)
- ART. 12. COUNTY COMMISSIONERS' REPORT:
 - A) MCCA/RISK POOL UPDATE.
 - B) OTHER ITEMS OF INTEREST.
- ART. 13. COUNTY ADMINISTRATOR'S REPORT:
 - A) LOCAL ROAD ASSISTANCE PROGRAM (LRAP).
 - B) BID AWARD.
 - C) SCHEDULING OF A POVERTY ABATEMENT HEARING.
 - D) OTHER ITEMS OF INTEREST.
- ART. 14. OTHER BUSINESS.
- ART. 15. EXECUTIVE SESSION.
- ART. 16. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - AUGUST 17, 2016 - 1:00 P.M. -
HOULTON

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 13, 2016 - 5:30 P.M. - CARIBOU COURTHOUSE - ADMINISTRATIVE HEARING ROOM - CARIBOU

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Sheriff Darrell Crandall
Chief Deputy Shawn Gillen
Darren Woods, EMA Director (and spouse)
Detective Dan Robertson
Mr. Glenn Hines (Hammond resident)

ART. 1. Chairperson Paul J. Adams called the meeting to order at 5:30 p.m.

ART. 2. Public Comment Period.

Chairperson Paul J. Adams recognized Mr. Glenn Hines, a resident from Hammond, and asked him to address the County Commissioners. Mr. Hines is aggrieved that the weight limit on the Mitchell Bridge in Hammond has been substantially reduced. This has had an adverse impact on his livelihood and he believes it has had an adverse impact on his property value. He has recently received notification from the Town of Hammond that his request for property abatement has been denied. He was advised that he may file a request for abatement through the Office of the County Commissioners. Mr. Hines thanked the County Commissioners for their consideration.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the June 22, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to approve the minutes of the June 22, 2016 County Commissioners' Meeting. Commissioner Norman L. Fournier abstained from voting on the minutes and so noted the same on the original, signed document.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Easton Tax Abatement Discussion and Decision.

The County Commissioners had a discussion regarding this tax abatement matter. They felt that the Applicants were credible, straight forward individuals, and presented good testimony. In short, given the simplicity of their structures, their buildings are over-valued.

The County Commissioners were disappointed that the Town of Easton was not very cooperative regarding information that was requested by the Commission. No comparable properties such as agricultural barns were included in their representative sampling. The Commission also requested grading information that would have facilitated its deliberations but that information was not provided. Finally, comparable, property sales information was not available for the Commission to evaluate.

As articulated in the decision, the County Commissioners felt that a 25% reduction in the assessed value should be ordered for each of the Applicants. It represents a good faith attempt by the Commission to award a fair and equitable abatement.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to grant partial abatement to each of the six (6) Applicants that were party to this abatement as provided for in the written decision.

VOTE:

Motion voted on and passed.

County Commissioner Norman L. Fournier abstained from this decision as he was not present for the hearing.

ART. 6. Bids:

- A) Snow removal bids for Fort Kent Registry of Deeds.

A bid was received from the following contractor:

	2016-2017	2017-2018	2018-2019
T&D Snow Removal, LLC, Fort Kent, Maine	\$2,100.00	\$2,200.00	\$2,250.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the only bidder provided the bid specifications are met.

VOTE:

Motion voted on and passed.

B) Two (2) Surplus vehicles.

The following bids were received:

	2003 Chevrolet Pick Up
Jason Howland Houlton, ME	\$2,017.99
Jason Howland Houlton, ME	\$1,817.00
Robert Dickinson Oakfield, ME	\$1,015.00
Todd R. Collins Presque Isle, ME	\$1,839.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the highest bidder.

VOTE:

Motion voted on and passed.

	2005 Expedition
Jeffrey Pickering Houlton, ME	\$1,551.00
David E. Sonderman Oakfield, ME	\$330.00
Yousef Dabbagh Island Falls, ME	\$408.00
Robert Dickinson Oakfield, ME	\$715.00

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid to the highest bidder.

VOTE:

Motion voted on and passed.

ART. 7. Consideration/approval of Personnel Policy changes.

County Administrator Doug Beaulieu reviewed the proposed Personnel Policy changes with the County Commissioners and urged their approval. After a brief discussion with the County Commissioners, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Personnel Policy changes as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 8. Contracts:

- A) Three (3) year Fire Protection Agreement for the Unorganized Township of TAR2 with the Town of Linneus.
- B) Three (3) year Solid Waste Agreement for the Unorganized Township of TDR2 with the Town of Bridgewater.
- C) Three (3) year Fire Protection Agreement for the Unorganized Townships of TDR2 and T9R3 with the Town of Bridgewater.

County Administrator Doug Beaulieu recommended that the County Commissioners approve these three (3) contracts in one (1) motion. The County Commissioners agreed by consensus.

Public Works Director Paul Bernier reviewed all three (3) contracts and recommended approval of the same.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve all three contracts as recommended by the Public Works Director and to authorize the County Administrator to execute the agreements.

VOTE:

Motion voted on and passed.

ART. 9. Position Funding Discussion.

Sheriff Darrell Crandall reviewed his June 7, 2016 memorandum with the County Commissioners. While the operational functions of the Sheriff's Office fall under the jurisdiction of the Sheriff, funding issues remain within the purview of the County Commissioners. Because of the changes articulated in the memorandum, Sheriff Crandall asked the County Commissioners whether the repurposing of a Sergeant's position to that of Deputy should be moved to the 1075 Law Enforcement account or left as is, particularly as it relates to the FY 2017 Jail Budget. Sheriff Crandall indicated that he had no strong preference as to a course of action.

After a brief discussion between the County Commissioners and the Sheriff, it was decided that this issue will be discussed in the context of the budget process.

ART. 10. Approval of Deputy Sheriff Commissions.

Sheriff Darrell Crandall recommended that the County Commissioners approve the recommissioning of Rudolph "Rudy" Levesque of Linneus and Peter Arno of Dover-Foxcroft as full time Deputy Sheriffs and Cyr Martin of Eagle Lake as part-time Deputy Sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommissioning of Rudolph "Rudy" Levesque of Linneus and Peter Arno of Dover-Foxcroft as full time Deputy Sheriffs and Cyr Martin of Eagle Lake as part-time Deputy Sheriff.

VOTE:

Motion voted on and passed.

ART. 11. Approval of ATV access route for Benedicta Township.

Public Works Director Paul Bernier recommended the County Commissioners give their endorsement for an ATV access route on the Pond Road in Benedicta. He explained the need for this access route and urged the County Commissioners to sign a letter of support, which he drafted on their behalf.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the ATV access route on the Pond Road in Benedicta.

VOTE:

Motion voted on and passed.

ART. 12. County Commissioners' Report:

A) MCCA/Risk Pool Update.

Commissioner Norman L. Fournier provided an update on today's Risk Pool/MCCA meeting.

Risk Pool Meeting – Commissioner Norman L. Fournier reported that a review of pending and closed cases was provided and upcoming training for Correctional Officers in Aroostook County scheduled for July 20, 2016 may be rescheduled.

MCCA Meeting – Commissioner Norman L. Fournier advised that the 2016 MCCA Convention will be held in Bangor in September and Senator Angus King is the keynote speaker; a meeting site for the 2017 MCCA Convention is yet to be decided; Commissioners Baldacci and McGrane have been re-elected as representatives to the National Association of Counties (NACo); and, a spirited discussion was held regarding proposed legislation on behalf of the counties. Commissioner Fournier indicated that some counties are opposed to removing the jail cap. He asked his colleagues if they would support stand-alone legislation or partnering with other, like-minded counties to repeal the cap during the 128th Legislature. The County Commissioners directed the County Administrator to send an email or memorandum to Rosemary Kulow articulating the County of Aroostook's position on the jail cap issue. Sheriff Crandall indicated his support for the same.

B) Other items of interest.

None.

ART. 13. County Administrator's Report:

A) Local Road Assistance Program (LRAP).

County Administrator Doug Beaulieu recommended that the County Commissioners approve acceptance of LRAP funds in the amount of \$73,904.00 for fiscal year 2017.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve LRAP funding for 2017 in the amount of \$73,904.00.

VOTE:

Motion voted on and passed.

B) Bid award.

The bid for the 2016 Ford pickup was awarded to York's of Houlton in the amount of \$27,388.00.

C) Scheduling of a poverty abatement hearing.

The County Commissioners have tentatively scheduled a Poverty Abatement hearing on July 25, 2016 at noon in Houlton.

D) Other items of interest:

County Administrator Doug Beaulieu recommended approval of Dylan Greenier of Woodland as a paid-call fire fighter for North Lakes Fire and Rescue Department.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve Dylan Greenier of Woodland as a paid-call fire fighter for North Lakes Fire and Rescue Department.

ART. 14. Other Business.

None.

ART. 15. Executive Session.

None.

ART. 16. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 6:50 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: July 13, 2016

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, AUGUST 17, 2016 – 1:00 P.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JULY 13, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. PROBATE QUARTERLY REPORT. (Register of Probate Darleen S. Guy)
- ART. 7. CONTRACTS:
 - A) TWO (2) YEAR MEDICAL SERVICES CONTRACT WITH KATAHDIN VALLEY HEALTH CENTER (KVHC) FOR THE AROOSTOOK COUNTY JAIL. (Sheriff Darrell Crandall)
- ART. 8. APPROVAL OF FULL-TIME DEPUTY SHERIFF POSITION. (Sheriff Darrell Crandall)
- ART. 9. APPROVAL OF PART-TIME DEPUTY SHERIFF COMMISSION. (Sheriff Darrell Crandall)
- ART. 10. BIDS:
 - A) THREE (3) YEAR SNOW REMOVAL BIDS FOR PUBLIC FACILITIES AND ROADS IN THE UNORGANIZED TERRITORY (NORTHERN REGION).
 - B) THREE (3) YEAR SNOW REMOVAL BID FOR PUBLIC ROADS IN THE UNORGANIZED TERRITORY (SOUTHERN REGION).

ART. 11. COUNTY COMMISSIONERS' REPORT:

- A) MCCA/RISK POOL MEETING.
- B) OTHER ITEMS OF INTEREST.

ART. 12. COUNTY ADMINISTRATOR'S REPORT:

- A) SNOW REMOVAL BID.
- B) HOMELAND SECURITY GRANT.
- C) FY 16 YEAR-END BUDGETS:
 - 1) UNORGANIZED TERRITORY.
 - 2) JAIL FUND.
- D) 2017 BUDGET PROGRESS REPORT.
- E) OTHER ITEMS OF INTEREST.

ART. 13. OTHER BUSINESS.

ART. 14. EXECUTIVE SESSION.

ART. 15. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 21, 2016 – 1:00 P.M. – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, AUGUST 17, 2016 – 1:00 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM (SECOND FLOOR) - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Sheriff Darrell Crandall
Chief Deputy Shawn Gillen
Captain Ross McQuade
Darleen Guy, Register of Probate
Rosemary Kulow, MCCA Executive Director, Guest

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:05 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 13, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the July 13, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Probate Quarterly Report.

Chair Paul J. Adams welcomed Register of Probate Darleen Guy and ask her to present her quarterly progress report.

Mrs. Guy reviewed her written quarterly progress report (Attachment 1 is appended to minutes) and entertained questions from the County Commissioners. She feels good about the progress her office has made, particularly in the last two (2) quarters. She will report back to the Board in approximately three (3) months.

ART. 7. Contracts:

(A) Two (2) year medical services contract with Katahdin Valley Health Center (KVHC) for the Aroostook County Jail.

Sheriff Darrell Crandall recommended approval of a two (2) year contract with Katahdin Valley Health Center (KVHC) for the Aroostook County Jail and requested approval from the County Commissioners to execute the contract.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a two (2) contract with Katahdin Valley Health Center (KVHC) for the Aroostook County Jail and to authorize the Sheriff to execute the contract.

VOTE:

Motion voted on and passed.

ART. 8. Approval of full-time Deputy Sheriff position.

Sheriff Darrell Crandall recommended the approval of Alisha Ledger of Hodgdon to the position of full-time Deputy Sheriff.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to accept the Sheriff's recommendation to hire Alisha Ledger of Hodgdon as full-time Deputy Sheriff.

VOTE:

Motion voted on and passed.

ART. 9. Approval of part-time Deputy Sheriff to service civil process.

Sheriff Darrell Crandall indicated that Detective Dan Robertson was retiring effective September 30, 2016 and he was seeking approval from the County Commissioners to hire Deputy Robertson on a part-time basis to serve civil process.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to hire Deputy Dan Roberson on a part-time basis following his retirement to serve civil process for the Sheriff's Office.

VOTE:

Motion voted on and passed.

ART. 10. Bids:

A) Three (3) year snow removal bids for public facilities and roads in the Unorganized Territory (Northern Region).

Bids were received from the following contractors:

	<u>Option 2A</u>	<u>Option 2B</u>	<u>Option 2C</u>	<u>Option 2D</u>	<u>Option 2E</u>	<u>Option 2F</u>
Babin Construction:	\$4,800/yr	\$5,500 avg/yr	\$3,850/yr	\$4,250 avg./yr	\$7,250 avg/yr	\$3800/yr
RLW Management, Inc:	\$3,700/yr	\$5,200/yr	\$2,600/yr	\$4,500/yr	\$7,500/yr	\$2,500/yr
Martin's General Store:	\$2,999.99/yr	No Bid	\$2,200/yr	No Bid	No Bid	No Bid

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid(s) to the lowest bidder(s) provided the bid specifications are met.

VOTE:

Motion voted on and passed.

B) Three (3) year snow removal bids for public roads in the Unorganized Territory (Southern Region).

Bids were received from the following contractors:

<u>Bancroft Roads (13.79 miles)</u>	<u>Benedicta Roads (10.94 miles)</u>	<u>County Roads (16.43 miles)</u>
Cary Brown Excavation: \$5,600/mile (\$77,224/yr)	TBC Excavation Inc. \$5,198.62/mile (\$56,872.90/yr)	C.D. Elwell Trucking \$5,260/mile (\$86,421.80/yr)
Barry Gillis: \$5,241.48/mile (\$72,280/yr)	JMQ. Inc \$5,050/mile (\$55,247/yr)	

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bid(s) to the lowest bidder(s) provided the bid specifications are met.

VOTE:

Motion voted on and passed.

ART. 11. County Commissioners' Report:

A) Risk Pool/MCCA.

Risk Pool. Commissioner Norman L. Fournier reported the following: status report on open and closed cases; pool authorized the settling of one (1) case for \$125,000; Corrections' training has been postponed in four (4) counties; Safe Driving Awards will be doled out at the MCCA Convention; sheriffs' deputies will not be covered under the Risk Pool coverage document if lawsuits result from phlebotomy; and, research on the status of the Pool's position with respect to Narcan is forthcoming.

MCCA. Commissioner Norman L. Fournier reported the following: the 2016 MCCA Convention will be held in Bangor in September; the 2017 MCCA Convention will be held in Waldo County; and, the MCCA membership discussed repealing the tax cap for the county jails. In addition, MCCA Executive Director Rosemary Kulow reported on several initiatives the MCCA is working on to support counties.

B) Other Items of Interest.

Commissioner Paul J. Underwood indicated that the Property Tax Division of Maine Revenue Services will be holding informational sessions throughout our county to explain taxation changes related to the Unorganized Territory.

ART. 12. County Administrator's Report:

A) Snow Removal Bid.

County Administrator Doug Beaulieu advised the snow removal bid for the Fort Kent Registry of Deeds Building was awarded to T & D Snow Removal, LLC.

B) Homeland Security Grant.

County Administrator Doug Beaulieu indicated that a FY 16 Homeland Security Grant Program worksheet was included in the County Commissioners' packet for their information.

C) FY 16 Year-end Budgets: Unorganized Territory and Jail Fund.

County Administrator Doug Beaulieu reviewed both the FY 16 Unorganized Territory year-end budget and the FY 16 Jail Fund year-end budget. The UT budget is in extremely good shape. It is the healthiest of the three (3) budgets the County of Aroostook administers. Adjustments, transfers and carry-overs were reviewed with the County Commissioners.

On the issue of the FY 16 Jail Fund, that budget starts the year with a deficit of approximately \$71,000. However, it is ultimately the financial responsibility of our General Fund to cover any deficit in this subordinate fund. That is, the Jail Fund is backed by the full faith and credit of the General Fund. In general, the County does not tax sufficiently and this is having deleterious impact on the overall general health and well-being of our General Fund.

D) 2017 Budget Progress Report.

County Administrator Doug Beaulieu reported that all eleven (11) departmental budgets have been received by the various department heads and ten (10) of those budgets have been reviewed by the County Administrator and support staff. The County Administrator indicated that it is his intention to submit a General Fund budget to the Commissioners with no more than a 3% increase on the tax component of the same. No objections were noted by the County Commissioners.

E) Other Items of Interest.

None.

ART. 13. Other Business.

None.

ART. 14. Executive Session to discuss a complaint filed under Rule 80-B by the Town of Easton.

Chairperson Paul J. Adams entertained a motion to go into executive session.

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

MOTION:

"I move we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (E) to discuss a complaint filed by the Town of Easton of a tax abatement decision made by the Commission on July 13, 2016".

VOTE:

Motion voted on and passed.

Upon return to public session, no action was taken or warranted.

ART. 15. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 3:03 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: July 13, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL
HEARING - THURSDAY AUGUST 25, 2016 - 12:00 NOON - SHERIFF'S OFFICE BUILDING -
CONFERENCE ROOM (SECOND FLOOR) - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator

- ART. 1. Chairperson Paul J. Adams called the meeting to order at 12:05 p.m.
- ART. 2. The Commissioners approved and signed the following:
- A) Attendance Record.
- ART. 3. Executive session to hold a poverty tax abatement hearing.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title 1, M.R.S.A., §405, sub-section 6, paragraph (F) to conduct a poverty tax abatement, which is confidential under Title 36, M.R.S.A., §841, paragraph (2E)."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

- ART. 4. OTHER BUSINESS.
- None.
- ART. 5. ADJOURNMENT.

MOTION:

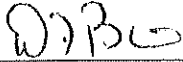
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

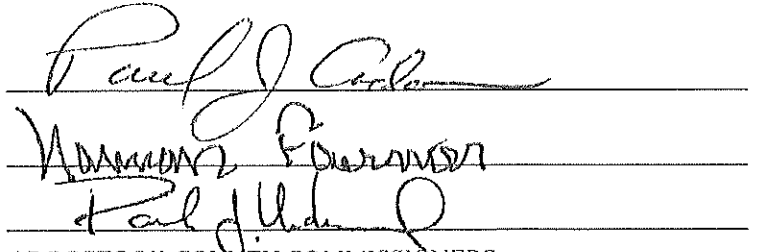
Motion voted on and passed.

Meeting adjourned at 1:23 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: August 25, 2016

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING –TAX ABATEMENT APPEAL
HEARING - THURSDAY AUGUST 25, 2016 – 12:00 NOON – SHERIFF'S OFFICE BUILDING –
CONFERENCE ROOM (SECOND FLOOR) - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator

ART. 1. Chairperson Paul J. Adams called the meeting to order at 12:05 p.m.

ART. 2. The Commissioners approved and signed the following:

A) Attendance Record.

ART. 3. Executive session to hold a poverty tax abatement hearing.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier:

"I move that we go into executive session pursuant to Title I, M.R.S.A., §405, sub-section 6, paragraph (F) to conduct a poverty tax abatement, which is confidential under Title 36, M.R.S.A., §841, paragraph (2E)."

VOTE:

Motion voted on and passed.

Upon returning to open session, no action was taken.

ART. 4. OTHER BUSINESS.

None.

ART. 5. ADJOURNMENT.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

Motion voted on and passed.

Meeting adjourned at 1:23 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

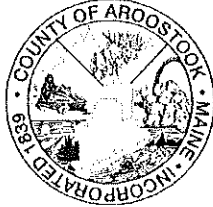
Douglas F. Beaulieu
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: August 25, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR
DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON
NORMAN L. FOURNIER
WALLAGRASS
PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

SPECIAL MEETING TO DISCUSS TOWN OF EASTON APPEAL REGARDING A TAX ABATEMENT MATTER WITH LEGAL COUNSEL - TUESDAY, SEPTEMBER 13, 2016 - 1:00 P.M. – ADMINISTRATIVE HEARING ROOM, CARIBOU COURTHOUSE.

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
- ART. 4. EXECUTIVE SESSION TO DISCUSS A TAX ABATEMENT MATTER WITH LEGAL COUNSEL UNDER 1 M.R.S.A., § 405(6)(E).
- ART. 5. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 21, 2016 – 1:00 P.M. – FORT KENT

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

MINUTES

SPECIAL AROOSTOOK COUNTY COMMISSIONERS' MEETING – TUESDAY, SEPTEMBER 13, 2016 –
1:00 P.M. – ADMINISTRATIVE HEARING ROOM, CARIBOU COURTHOUSE

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
John Wall, Attorney (participated by teleconference)

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:04 p.m.

ART. 2. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda with an addition of the County Administrator's employment contract revision to Article 4.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 3. The Commissioners approved and signed the following:

A) Attendance Record.

ART. 4. Executive session to discuss a tax abatement matter with legal counsel under 1 M.R.S., §405(6)(E) and to discuss a revision of the County Administrator's employment contract under 1 M.R.S. §405(6)(A).

Chairperson Paul J. Adams entertained a motion to go into executive session.

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

MOTION:

"I move we go into executive session pursuant to Title 1, M.R.S., § 405 (6)(E) to discuss a tax abatement appeal filed by the Town of Easton under Rule 80B with legal counsel and to discuss the County Administrator's employment contract under 1 M.R.S. § 405 (6)(A)".

VOTE:

Motion was voted on and passed.

Upon returning to public session, no action was taken or warranted on the discussion regarding the tax abatement discussion with legal counsel.

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood regarding a revision of the County Administrator's employment contract:

MOTION:

"I move for Aroostook County to enter into a legally binding contract with Douglas Beaulieu to replace his current contract with a new contract which is before us. The purpose of this contract is to shorten the term of the current contract, and in exchange to guarantee that the County will pay 100% of Beaulieu's health insurance premiums following the expiration of the new contract, all as set forth more specifically in the written contract".

VOTE:

Motion was voted on and passed.

ART. 5. Adjournment.

MOTION:

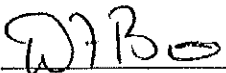
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

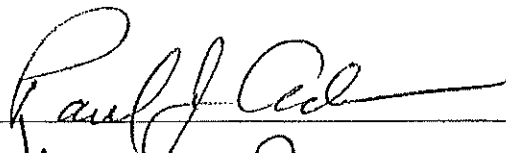
Motion was voted on and passed.


Meeting adjourned at 1:53 p.m.

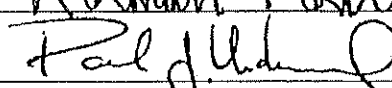
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: September 13, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY - SEPTEMBER 21, 2016 - 1:00 P.M. -
REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. MINUTES.
- A) APPROVAL OF MINUTES OF THE AUGUST 17, 2016 COUNTY COMMISSIONERS' MEETING.
- B) APPROVAL OF MINUTES OF THE AUGUST 25, 2016 SPECIAL MEETING FOR TAX ABATEMENT HEARING.
- C) APPROVAL OF MINUTES OF THE SEPTEMBER 13, 2016 SPECIAL MEETING TO DISCUSS TOWN OF EASTON APPEAL UNDER RULE 80B WITH LEGAL COUNSEL.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.
- C) RENEWAL OF MALT, SPIRITUOUS AND VINOUS LIQUOR LICENSE FOR NEAL MARTIN, D/B/A LONG LAKE SPORTING CLUB.
- D) POVERTY TAX ABATEMENT DECISION.
- ART. 6. APPROVAL OF THREE DEPUTY SHERIFF COMMISSIONS. (Sheriff Darrell Crandall)
- ART. 7. APPROVAL OF ONE FULL-TIME CORRECTIONS OFFICER. (Sheriff Darrell Crandall)
- ART. 8. APPROVAL OF PAID-CALL VOLUNTEER FIREFIGHTERS.
- ART. 9. APPROVAL OF AROOSTOOK COUNTY EMERGENCY OPERATIONS PLAN.
- ART. 10. REQUEST FOR FUNDING FOR VETERANS' MEMORIAL IN BENEDICTA, MAINE.
- ART. 11. CONTRACT:
- A) TOWN OF NEW SWEDEN SNOW REMOVAL AGREEMENT FOR CONNOR TOWNSHIP.
- ART. 12. COUNTY COMMISSIONERS' REPORT.
- A) OTHER ITEMS OF INTEREST.

ART. 13. COUNTY ADMINISTRATOR'S REPORT:

- A) HEALTH CLAIMS EXPERIENCE REPORT.
- B) WORKERS' COMPENSATION CLAIMS.
- C) JAIL RECREATION YARD FENCE REPAIRS.
- D) MDOT TRANSPORTATION IMPROVEMENT PROJECT, HOULTON.
- E) ASSISTANCE TO FIREFIGHTERS' GRANT PROGRAM APPLICATION.
- F) SNOW REMOVAL BID RESULTS.
- G) OTHER ITEMS OF INTEREST.

ART. 14. OTHER BUSINESS.

ART. 15. EXECUTIVE SESSION.

ART. 16. ADJOURNMENT.

NEXT MEETINGS:

COUNTY COMMISSIONERS' BUDGET WORK SESSION – TUESDAY – OCTOBER 11, 2016 - 10:30 A.M. –
ADMINISTRATIVE HEARING ROOM CARIBOU COURTHOUSE

COUNTY COMMISSIONERS' BUDGET WORK SESSION – THURSDAY – OCTOBER 13, 2016 – 11:00 A.M.
ADMINISTRATIVE HEARING ROOM CARIBOU COURTHOUSE

COUNTY COMMISSIONERS' MEETING - WEDNESDAY – OCTOBER 26, 2016 – 1:00 P.M. – SINCLAIR FIRE
STATION

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 21, 2016 – 1:00 P.M.
– REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner (participated by teleconference)
Douglas F. Beaulieu, County Administrator
Paul Bernier, Public Works Director
Sheriff Darrell Crandall
Chief Deputy Shawn Gillen

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:00 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

County Administrator Douglas Beaulieu indicated to the County Commissioners that the Budget Work Sessions referenced at the end of the agenda would be held in the Law Library.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of August 17, 2016, August 25, 2016, and September 13, 2016 County Commissioners' Meetings.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of August 17, 2016, August 25, 2016, and September 13, 2016 County Commissioners' Meetings.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

C) Renewal of Malt, Spirituous and Vinous Liquor License for Neal Martin, D/B/A Long Lake Sporting Club.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the renewal of Malt, Spirituous and Vinous Liquor License for Neal Martin, D/B/A Long Lake Sporting Club.

VOTE:

Motion voted on and passed.

D) Poverty Tax Abatement Decision

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

MOTION:

"I move to grant an abatement pursuant to 36 M.R.S., Section 841(2) in the sum of \$813.56 for 2015 and \$750.06 for 2014 as outlined in a written decision to the parties on September 21, 2016".

VOTE:

Motion voted on and passed.

ART. 6. Approval of Deputy Sheriff Commissions.

Sheriff Darrell Crandall recommended that the County Commissioners approve the recommissioning of Sgt. Erica Pelletier of Fort Fairfield as full-time Deputy Sheriff and Deputies Galen White and Dennis Appleton of Houlton as part-time Deputy Sheriffs.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the commissions as presented by Sheriff Crandall.

VOTE:

Motion voted on and passed.

ART. 7. Approval of one (1) full-time Corrections Officer.

Sheriff Darrell Crandall recommended that Denise Cummings of Linneus be appointed as a full-time Corrections Officer.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Denise Cummings of Linneus as full-time Corrections Officer.

VOTE:

Motion voted on and passed.

ART. 8. Approval of paid-call Volunteer Firefighters.

County Administrator Douglas Beaulieu, on behalf of Chief Darren Woods, recommended Joey Levesque and Amy Oakes to be appointed as paid-call Volunteer Firefighters for North Lakes Fire and Rescue.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Joey Levesque and Amy Oakes as paid-call Volunteer Firefighters.

VOTE:

Motion voted on and passed.

ART. 9. Approval of Aroostook County Emergency Operations Plan.

County Administrator Douglas Beaulieu recommended slight modifications to the Aroostook County Emergency Operations Plan. These amendments are done on an annual basis to fine tune and continuously improve our emergency response capabilities.

MOTION:

Motion by Paul J. Underwood and seconded by Norman F. Fournier to approve the modifications to the Aroostook County Emergency Operations Plan as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 10. Request for Funding for Veterans' Memorial in Benedicta, Maine.

County Administrator Douglas Beaulieu reviewed a request from Lloyd Bryant regarding a Veterans' Memorial in Benedicta. After a brief discussion, the County Commissioners decided to review this request during the upcoming 2017 Budget Process.

ART. 11. Contract:

A) Town of New Sweden snow removal agreement for Connor Township.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the snow removal contract with the Town of New Sweden for Connor Township and to authorize the County Administrator to execute the agreement.

VOTE:

Motion voted on and passed.

ART. 12. County Commissioners' Report.

A) Other items of interest.

- 1) The County Commissioners scheduled a tax abatement hearing concerning Ryan Hines and Diane Hines vs. Town of Hammond on October 4, 2016 at 1:00 p.m. in Houlton.
- 2) The County Commissioners scheduled a tax abatement hearing concerning Robert and Nancy Shampang vs. Winerville Plantation on October 25, 2016 at 1:00 p.m. in Caribou.

ART. 13. County Administrator's Report.

A) Health Claims Experience Report.

The loss ratio for the first two (2) quarters of this year is 85%. This continues to be good news!

B) Workers' Compensation claims.

The workers' compensation claims within our agency are high. The experience modification factor is 1.44. The Sheriff indicates that most of the claims in his department are attributable to looming mental health issues encountered in the jail and in law enforcement.

C) Jail recreation yard fence repairs.

County Administrator Doug Beaulieu recommended that fencing repairs for the jail recreation yard be expensed to the Contingent Account.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize \$2,400 to be expensed out of the Contingent Account for fencing repairs as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

D) MDOT Transportation Improvement Project, Houlton.

The MDOT will be taking, by eminent domain, 70 square feet of land from the County of Aroostook for a transportation project in Houlton.

E) Assistance to Firefighters' Grant Program Application.

We did not receive a grant award for a fire truck this year, but we will continue to apply for this grant in the future.

F) Snow removal bid results.

The snow removal bids were awarded as follows: RLW Management, Option 2F; Babin Construction, Options 2B, 2D, and 2E; Gerry Beaulieu, Options 2A and 2C; JMQ, Inc., Benedicta Roads Region; C.D. Elwell Trucking, County Roads Region; and, Barry G. Gillis, Bancroft Roads Region.

G) Other items of interest.

None.

ART. 14. Other Business.

Chairman Paul J. Adams mentioned that Commissioner Paul J. Underwood has decided not to continue his service on the ACAP Board. He indicated that there would be more discussion on this at the next meeting.

ART. 15. Executive session.

None.

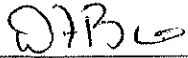
ART. 16. Adjournment.

MOTION:

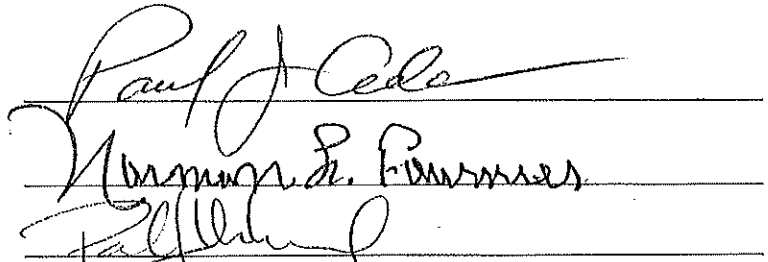
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 1:48 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



AROOSTOOK COUNTY COMMISSIONERS

DATE: September 21, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR
DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS
PAUL J. ADAMS
HOULTON
NORMAN L. FOURNIER
WALLAGRASS
PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL HEARING – TUESDAY, OCTOBER 4, 2016 - 1:00 P.M. – TRAINING ROOM, FIRST FLOOR SHERIFF'S OFFICE BUILDING, 25 SCHOOL STREET, HOULTON, MAINE.

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. TAX ABATEMENT HEARING: RYAN, DIANE & GLENN HINES VS TOWN OF HAMMOND.
- ART. 4. ITEMS FOR APPROVAL AND SIGNATURES:
- ATTENDANCE RECORD.
 - BILLS AND WARRANTS.
- ART. 5. OTHER BUSINESS.
- ART. 6. EXECUTIVE SESSION.
- ART. 7. ADJOURNMENT.

NEXT MEETING

TAX ABATEMENT APPEAL HEARING - TUESDAY – OCTOBER 25, 2016 – 1:00 P.M. –
CARIBOU COURTHOUSE, CARIBOU

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL HEARING
- WEDNESDAY, OCTOBER 4, 2016 -- 1:00 P.M. - SHERIFF'S OFFICE BUILDING - TRAINING ROOM
(FIRST FLOOR) - HOULTON**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Ryan R. Hines, Property Owner
Glenn Hines, Property Owner
Wendy Folsom, Hammond Clerk
Walter Metherell, Selectperson, Hammond
Christine Fraga Thornton, Registered Professional Reporter, Don Thompson and Associates

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:00 p.m.

ART. 2. Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 3. The County Commissioners conducted a tax abatement hearing concerning Ryan R. Hines and Diane and Glenn Hines vs. the Town of Hammond. The hearing was conducted in public session and the County Commissioners heard testimony from both the Applicants and the Respondents. Chair Adams indicated that the matter would be deliberated in open session and a written decision would follow within thirty (30) days of this hearing date. The decision will include Findings of Fact and Conclusion of Law.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 5. Other Business.

County Administrator Douglas Beaulieu encouraged the County Commissioners to take an opportunity to discuss and deliberate regarding the tax abatement hearing heard earlier in the meeting. The County Commissioners then proceeded to deliberate on the hearing referenced in Article 3 above.

The Commission has never encountered an abatement matter like this one. It is unique in that the weight reduction of a bridge, the Mitchell Bridge in Hammond, precipitated a request for an appeal hearing. At first, the consensus was that this matter could go either way. But after a fair amount of discussion, the County

Commissioners opined that the Applicants had indeed met their burden of proof. However, the Commissioners do not agree that a full abatement is in order. They believe the taxes should be abated for the land in tree growth because the weight restrictions placed on the Mitchell Bridge directly impact the ability to meet tree growth criteria, and the bridge posting impacts the Hines' earning capacity. The taxes being paid for the structures (domiciles) fall in a different category. If the fair market value of the domiciles is reduced, it is so trivial or insignificant that it does not merit an adjustment in taxes.

Consistent with this discussion and deliberation, the County Administrator was instructed to draft a decision for the County Commissioners' review and approval.

ART. 6. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move we go into executive session pursuant to Title 1, M.R.S. Section 405, paragraph (A) to discuss a personnel situation in the Office of County Commissioners".

VOTE:

Motion voted on and passed.

After returning from executive session to open session, no action was required or taken.

ART. 7. Adjournment.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

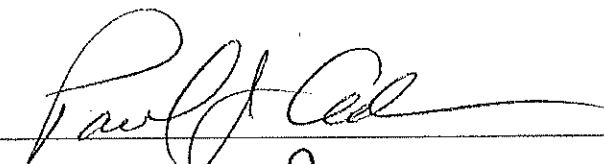
Motion voted on and passed.

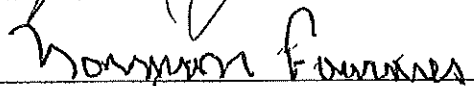
Meeting adjourned at 3:23 p.m.

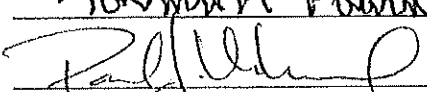
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator





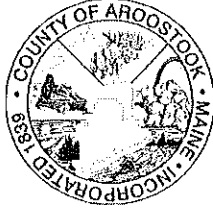


AROOSTOOK COUNTY COMMISSIONERS
DATE: October 4, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR
DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS
PAUL J. ADAMS
HOULTON
NORMAN L. FOURNIER
WALLAGRASS
PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING - TAX ABATEMENT APPEAL HEARING - TUESDAY – OCTOBER 25, 2016 – 1:00 P.M. – CARIBOU COURTHOUSE, CARIBOU, MAINE.

- ART. 1. CALL TO ORDER.
- ART. 2. APPROVAL OF AGENDA.
- ART. 3. TAX ABATEMENT HEARING: ROBERT & NANCY SHAMPANG VS. WINTERVILLE PLANTATION.
- ART. 4. ITEMS FOR APPROVAL AND SIGNATURES:
- ATTENDANCE RECORD.
 - BILLS AND WARRANTS.
- ART. 5. OTHER BUSINESS.
- ART. 6. EXECUTIVE SESSION.
- ART. 7. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY – OCTOBER 26, 2016 – 1:00 P.M. – SINCLAIR FIRE STATION – SINCLAIR, MAINE

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 e-mail: doug@aroostook.me.us

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' SPECIAL MEETING – TAX ABATEMENT APPEAL
HEARING – TUESDAY, OCTOBER 25, 2016 – 1:00 P.M. – CARIBOU COURTHOUSE – LAW
LIBRARY – CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Robert Shampang, Property Owner
Nancy Shampang, Property Owner
Kevin Drake, Assessor, Winterville
Dale Emery, Assessor, Winterville
Lewis Cousins, Former Assessor's Agent
Margaret M. Pierce, Current Assessor's Agent
Louise Caron, Register of Deeds - North
Melissa Richardson, Register of Deeds - South

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:00 p.m.

ART. 2. Chairperson Paul J. Adams entertained a motion to approve the agenda.

County Administrator Douglas Beaulieu recommended that one (1) item be added to Article 5. Other Business. "Discussion and possible approval of expenditures out of the Registry of Deeds Surcharge Account."

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda as recommended.

VOTE:

Motion voted on and passed.

ART. 3. Tax Abatement Hearing: Robert and Nancy Shampang vs. Winterville Plantation.

Chair Paul J. Adams convened the above-referenced Tax Abatement Hearing. The witnesses were sworn in under oath. The Chair asked the parties if all statutory procedures and time frames had been complied with or waived and whether this dispute was properly before the Commission.

Winterville Plantation Assessor Dale Emery argued that a formal abatement request to the Plantation has not been made. He further contends that if it had been made, it would have been filed 128 days past the 185 day statutory time frame. Based on these facts, he contends the abatement request is procedurally flawed and should be dismissed or denied.

It is the position of the Applicants that they requested an abatement of their 2015 taxes, but after further discussion, they acknowledged that they may not have followed proper procedure. They indicated they are formerly from Connecticut and do not fully understand Maine law.

After a brief discussion amongst the Commissioners and parties, the following motion was made:

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to deny the request for abatement in this matter based on the fact that the appeal is not within the statutory time limits and, as such, that this appeal is procedurally flawed.

VOTE:

Motion voted on and passed.

ART. 4. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 5. Other Business.

- A) Discussion and possible approval of expenditures out of the Registry of Deeds Surcharge Account.

County Administrator Douglas Beaulieu explained the purpose of this agenda item. He indicated that both Registers were considering making expenditures out of the Surcharge Account for preservation of records in an electronic format and this project would require personnel to complete the project. During the recent budget process, this project was discussed with the County Commissioners and it was decided that this item would be dealt with outside of that process because the revenues come out of a dedicated account, which is fee based and not raised through taxation.

Registers Louise Caron and Melissa Richardson discussed the scope of the proposed project, which would essentially put records that predate 1960 into an electronic format. That is, these records would be scanned, and the intent would be to scan all records in both Registries. After a dialogue with the Commissioners and staff, the County Commissioners requested that the Registers prepare a formal request to the County Administrator, which would highlight the scope of the project and associated costs and also reaffirm their commitment to comply with the governing statute. It is the intent of the County Commissioners to review this request and give formal approval at the November 16, 2016 County Commissioners' Meeting in Caribou provided that the Registers have covered all of their bases and done their due diligence on this project.

ART. 6. Executive Session.

None.

ART. 7. Adjournment.

MOTION:

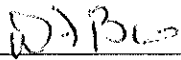
Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

VOTE:

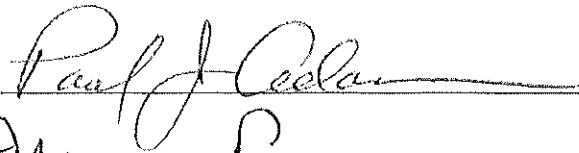
Motion voted on and passed.


Meeting adjourned at 2:28 p.m.

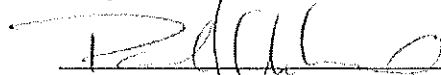
ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator







AROOSTOOK COUNTY COMMISSIONERS
DATE: October 25, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 26, 2016– 1:00 P.M.
SINCLAIR FIRE STATION - SINCLAIR

1:00 P.M. - ELECTION OF FOUR (4) TRUSTEES FOR THE SINCLAIR SANITARY
DISTRICT BOARD OF TRUSTEES. (COUNTY COMMISSIONERS'
MEETING TO FOLLOW)

ART. 1. CALL TO ORDER.

ART. 2. PUBLIC COMMENT PERIOD.

ART. 3. APPROVAL OF AGENDA.

ART. 4. MINUTES.

- A) APPROVAL OF MINUTES OF THE SEPTEMBER 21, 2016 COUNTY COMMISSIONERS' MEETING.
- B) APPROVAL OF MINUTES OF THE OCTOBER 4, 2016 SPECIAL MEETING FOR TAX ABATEMENT HEARING.

ART. 5. OTHER ITEMS FOR APPROVAL.

- A) ATTENDANCE RECORD.
- B) BILLS AND WARRANTS.
- C) APPROVAL OF AROOSTOOK COUNTY ACTION PROGRAM (ACAP) PUBLIC SECTOR BOARD OF DIRECTOR APPOINTMENTS.
- D) APPROVAL OF COUNTY OF AROOSTOOK/NORTH LAKES FIRE AND RESCUE SERVICES AGREEMENT.
- E) ASHLAND AMBULANCE SERVICE BUY-OUT.
- F) HINES V. TOWN OF HAMMOND TAX ABATEMENT DECISION.
- G) APPROVAL OF SNOW REMOVAL CONTRACT FOR T9R5 TOWNSHIP.

ART. 6. SHERIFF'S APPOINTMENTS.

- A) APPROVAL OF DEPUTY SHERIFF COMMISSIONS.
- B) APPROVAL OF PART-TIME CORRECTIONS OFFICERS.
- C) APPROVAL OF PART-TIME DISPATCHERS.

ART. 7. COUNTY COMMISSIONERS' REPORT
A) MCCA/RISK POOL UPDATE
B) OTHER ITEMS OF INTEREST.

ART. 8. COUNTY ADMINISTRATOR'S REPORT:
A) 2017 BUDGET PROCESS UPDATE.
B) OTHER ITEMS OF INTEREST.

ART. 9. OTHER BUSINESS.

ART. 10. EXECUTIVE SESSION.

ART. 11. ADJOURNMENT.

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 26, 2016 – 1:00 P.M. –
SINCLAIR FIRE STATION - SINCLAIR

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Sheriff Darrell Crandall
Chief Deputy Shawn Gillen
Darren Woods, EMA Director

Before the County Commissioners' Meeting, an election was held to choose Trustees for the Sinclair Sanitary District.

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:24 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chairperson Paul J. Adams entertained a motion to approve the minutes of the September 21, 2016 County Commissioners' Meeting and the minutes of the October 4, 2016 Special Tax Abatement Hearing.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve both the minutes of the September 21, 2016 County Commissioners' Meeting and the October 4, 2016 Special Tax Abatement Hearing.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

A) Attendance Record.

B) Bills and Warrants.

None.

C) Approval of Aroostook County Action Program (ACAP) Public Sector Board of Director Appointments.

County Administrator Doug Beaulieu, on behalf of Jason Parent, ACAP Executive Director, presented the following slate of names for approval: Denise Duperre, Selectperson, Town of Madawaska; David Keaton, Director/Superintendent, Region Two School of Applied Technology; Dan MacDonald, Director, RSU39 Adult Education; Rosa McNally, Town Counselor, Town of Houlton; Ryan E. Pelletier, Town Manager, Town of Frenchville; Gary Sanfacon, Juvenile Community Corrections Officer, Department of Corrections; and, Patricia Sutherland, Selectperson, Town of Chapman.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the slate of ACAP appointments as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

D) Approval of the County of Aroostook /North Lakes Fire and Rescue agreement with the Town of Westmanland.

Fire Chief Darren Woods provided an overview of this agreement and reaffirmed to the County Commissioners that the County of Aroostook did not solicit this contract.

MOTION:

Motion made by Paul J. Underwood and seconded by Norman L. Fournier to approve an agreement to provide fire protection and rescue services for the Town of Westmanland.

VOTE:

Motion voted on and passed.

E) Ashland Ambulance Service Buy-out.

County Administrator Doug Beaulieu advised the Commissioners that this item was discussed September, 2015 and it was decided at that time to make a one-time payment for a new ambulance for Ashland Ambulance Service. An amount of \$26,351.20 represents our pro rata share per our ambulance service contract with the Town of Ashland.

MOTION:

Motion made by Paul J. Underwood and seconded by Norman L. Fournier to ratify payment of \$26,351.20 to the Town of Ashland.

VOTE:

Motion voted on and passed.

F) Hines v. Town of Hammond Tax Abatement Decision.

County Administrator Doug Beaulieu advised the Commissioners that they had their discussion and deliberation on this abatement decision on the date of the hearing. Therefore, he indicated that a motion was in order.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to grant a partial abatement in accordance with the discussion on October 4, 2016 and the written decision dated October 26, 2016.

VOTE:

Motion voted on and passed.

G) Approval of Snow Removal Contract for T9R5 Township.

County Administrator Doug Beaulieu indicated that this is a one (1) year contract with a new vendor and the contract price of \$19,000.00 for FY 2017 represents a 21.8% decrease from the previous contract.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the contract between Homestead Lodge and the County of Aroostook for snow removal services in T9R5 (Oxbow Plantation).

ART. 6. Sheriff's Appointments.

A) Sheriff Darrell Crandall recommended approval of Mark King of Littleton and Ryan Johnston of Hampden for Deputy Sheriff Commissions.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Commissions as presented by Sheriff Crandall.

VOTE:

Motion voted on and passed.

B) Sheriff Darrell Crandall presented the following slate for part-time Corrections Officers: Isaiah Eastham, New Limerick; Charles Ivey, Houlton; Caleb Dube, Houlton; Kari Hovey, Houlton; Emily Dumond, Presque Isle; Ashley Gray, Houlton; Matthew Morrison, Mars Hill; and Ryan Dubois, Winslow (and Presque Isle).

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the part-time Corrections Officers as presented by Sheriff Crandall.

VOTE:

Motion voted on and passed.

C) Approval of part-time Dispatchers.

Sheriff Darrell Crandall presented Gilad Epstein of Oakfield and Erin Wardwell of Dyer Brook for part-time Dispatchers.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of Sheriff Crandall on the part-time Dispatchers.

VOTE:

Motion voted on and passed.

ART. 7. County Commissioners' Report.

A) MCCA/Risk Pool Update.

Commissioner Norman L. Fournier provided an update as follows:

Concerning the Risk Pool, 3 new claims were opened; 5 claims were closed; 92% of the claims in the Pool have been opened for 4 years or less; and Cumberland County is threatening to leave the pool. (It is unclear at this time how that would impact members' costs.)

Concerning the MCCA, Commissioner Fournier reported that the bulk of the meeting revolved around a discussion of legislation. The most important piece of legislation has to do with removing the artificial jail cap that is in existence and replacing it with the LD 1 formula. Rep. Danny Martin, who was in attendance at the meeting, indicated a willingness to sponsor that bill in the Maine House of Representatives.

B) Other Items of Interest.

None.

ART. 8. County Administrator's Report.

A) County Administrator Douglas Beaulieu indicated the County Commissioners have formulated their budget recommendations for the 2017 Budget Process and the Finance Committee will deliberate those recommendations when they meet on November 1, 2016. The tax component of the 2017 General Fund Budget is up a modest 3.6% and the tax component of the 2017-18 Unorganized Territory Budget is tentatively set 3.0%. The impact of the Jail Budget to the General Fund continues to have a deleterious impact on our overall financial shape. The artificial jail cap statute needs to be repealed.

B) Other items of interest.

None.

ART 9. Adjournment.

MOTION:

Meeting adjourned at 2:37 p.m.

ATTEST: A True Copy
of Commissioners' Meeting

D.F.B.

Douglas F. Beaulieu
County Administrator

Paul J. Gada
William J. ...
...

AROOSTOOK COUNTY COMMISSIONERS
DATE: October 26, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR
DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON
NORMAN L. FOURNIER
WALLAGRASS
PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

FINANCE COMMITTEE MEETING

NOVEMBER 1, 2016 @ 10:00 A.M.

- ART. 1. CALL TO ORDER (REYNOLD RAYMOND, CHAIR).
- ART. 2. APPROVAL OF MINUTES OF THE SEPTEMBER 13, 2016 ORGANIZATIONAL MEETING.
- ART. 3. OVERVIEW OF THE 2017 COUNTY BUDGET, 2017-2018 UNORGANIZED TERRITORY BUDGET AND FY 18 JAIL BUDGET AS RECOMMENDED BY THE BOARD OF COUNTY COMMISSIONERS (PAUL J. ADAMS, CHAIR, COUNTY COMMISSIONERS AND DOUGLAS F. BEAULIEU, COUNTY ADMINISTRATOR).
- ART. 4. DELIBERATION OF 2017 COUNTY BUDGET BY DEPARTMENT:

- EMERGENCY MANAGEMENT AGENCY	#1010.....	PAGES 1 & 2
- LOCAL EMERGENCY PLANNING	#1011.....	PAGE 3
- EXERCISE PLANNING	#1012.....	PAGE 4
- PLANNING GRANT	#1013.....	PAGE 5
- DISTRICT ATTORNEY	#1015.....	PAGES 6 & 7
- ADMINISTRATION	#1020.....	PAGES 8 & 9
- SUPERIOR COURT BUILDING	#1035.....	PAGE 10
- HOULTON BUILDING COMPLEX	#1036.....	PAGE 11
- SHERIFF'S OFFICE BUILDING	#1037.....	PAGE 12
- CARIBOU COURTHOUSE	#1041.....	PAGE 13
- FORT KENT REGISTRY BUILDING	#1042.....	PAGE 14
- JAIL BUILDING	#1043.....	PAGE 15
- SUPPORT OF PRISONERS	#1050.....	PAGE 16
- REGISTRY OF DEEDS (S)	#1065.....	PAGE 17
- REGISTRY OF DEEDS (N)	#1066.....	PAGE 18
- REGISTRY OF PROBATE	#1070.....	PAGE 19
- LAW ENFORCEMENT OUTSIDE EMPLOYMENT	#1071.....	PAGE 20
- LAW ENFORCEMENT STONEGARDEN DETAILS	#1072.....	PAGE 21
- LAW ENFORCEMENT CIVIL PROCESS	#1073.....	PAGE 22
- MAINE DRUG ENFORCEMENT AGENCY	#1074.....	PAGE 23
- LAW ENFORCEMENT	#1075.....	PAGES 24 & 25
- DOMESTIC VIOLENCE DETECTIVE GRANT	#1076.....	PAGE 26
- FIRE MARSHAL	#1077.....	PAGE 27

-	MISCELLANEOUS:	
-	AUDIT	#1090.....PAGE 28
-	WIDE AREA NETWORK (WAN)	#1092.....PAGE 29
-	INTEREST EXPENSE	#2000.....PAGE 30
-	EMPLOYEE BENEFITS	#2025.....PAGE 31
-	COPIERS & SUPPLIES	#2040.....PAGE 32
-	STATE/COUNTY/MUNICIPAL SPONSORED PROGRAMS	#2045.....PAGE 33
-	INSURANCE	#2050.....PAGE 34
-	CAPITAL IMPROVEMENTS	#2072.....PAGE 35
-	RESERVES	#2076.....PAGE 36
-	PSAP	#2077.....PAGE 37
-	CONTINGENT ACCOUNT	#2080.....PAGE 38
-	WEBSITE/MUNIS	#2086.....PAGE 39
-	MCCA CONVENTION	#2087.....PAGE 40
-	GASB 45	#2088.....PAGE 41
-	WELCOME TO AROOSTOOK SIGNS	#2090.....PAGE 42
-	PERSONNEL SERVICES	#2092.....PAGE 43
-	REVENUES	PAGE 1

ART. 5. DELIBERATION OF 2017/2018 UNORGANIZED TERRITORY BUDGET.

ART. 6. DELIBERATION OF FY 18 JAIL BUDGET.

ART. 7. OTHER BUSINESS.

ART. 8. ADJOURNMENT.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

DOUGLAS F. BEAULIEU



AGENDA

COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, NOVEMBER 16, 2016 --
1:00 P.M. - EOC ROOM - EMERGENCY MANAGEMENT AGENCY BUILDING, CARIBOU

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. MINUTES:
- A) APPROVAL OF MINUTES OF THE OCTOBER 25, 2016 COUNTY COMMISSIONERS' TAX ABATEMENT HEARING.
 - B) APPROVAL OF MINUTES OF THE OCTOBER 26, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) APPROVAL OF MCCA/RISK POOL DIRECTOR FOR 2017.
- ART. 6. PRESENTATION OF AROOSTOOK COUNTY SPIRIT OF AMERICA AWARD.
- ART. 7. APPROVAL OF COUNTY OF AROOSTOOK POLICIES:
- A) GIFT CARDS/GIFT CERTIFICATES.
 - B) SICK LEAVE/VACATION TIME FOR PROBATIONARY EMPLOYEES.
- ART. 8. SHERIFF APPOINTMENTS:
- A) DEPUTY SHERIFF COMMISSION.
 - B) PART-TIME DISPATCHER.
- ART. 9. CONSIDERATION OF PART-TIME WAGE ADJUSTMENT(S). (SHERIFF DARRELL CRANDALL)

- ART. 10. APPROVAL OF EXPENDITURES FROM CONTINGENT ACCOUNT:
- A) RULE 80B APPEAL. (COUNTY ADMINISTRATOR DOUGLAS BEAULIEU)
 - B) CIVIL ACTION COMPLAINT. (SHERIFF DARRELL CRANDALL)
 - C) BENEDICTA VETERANS' MEMORIAL. (COUNTY ADMINISTRATOR DOUGLAS BEAULIEU)
- ART. 11. APPROVAL OF ASSISTANT PLANNER POSITION: (DARREN WOODS)
- A) APPROVAL OF JOB DESCRIPTION.
 - B) APPROVAL OF CANDIDATE TO FILL PART-TIME POSITION.
- ART. 12. COUNTY COMMISSIONERS' REPORT:
- A) MCAA/RISK POOL UPDATE. (COMMISSIONER NORMAN L. FOURNIER)
 - B) OTHER ITEMS OF INTEREST.
- ART. 13. COUNTY ADMINISTRATOR'S REPORT:
- A) AMBULANCE SERVICE INC. NOTIFICATION.
 - B) SAFETY ENHANCEMENT GRANT AWARD.
 - C) OTHER ITEMS OF INTEREST.
- ART. 14. OTHER BUSINESS.
- ART. 15. EXECUTIVE SESSION UNDER 1 M.R.S. §405 (6)(A) TO DISCUSS AN UNPAID LEAVE OF ABSENCE REQUEST EMANATING FROM THE SHERIFF'S OFFICE AND TO DISCUSS TERMS AND CONDITIONS OF COUNTY ADMINISTRATOR'S EMPLOYMENT IN 2017.
- ART. 16. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - DECEMBER 21, 2016 - 1:00 P.M. --
SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, NOVEMBER 16, 2016 – 1:00 P.M. –
EOC ROOM, EMERGENCY MANAGEMENT AGENCY BUILDING, CARIBOU**

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Darrell Crandall, Sheriff
Shawn Gillen, Chief Deputy
Darren Woods, Emergency Management Agency (EMA) Director
Paul Bernier, Public Works Director
Christina Theriault, Human Resources Manager
Sherrill Campbell, Administrative Assistant

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:07 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Minutes:

Chairperson Paul J. Adams entertained a motion to approve the minutes of the October 25, 2016 County Commissioners' Tax Abatement Hearing and the October 26, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of both the October 25, 2016 County Commissioners' Tax Abatement Hearing and the October 26, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Approval of MCCA/Risk Pool Director for 2017.

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to appoint Commissioner Norman L. Fournier as both MCCA and Risk Pool Director for 2017.

VOTE:

Motion voted on and passed.

ART. 6. Presentation of Aroostook County Spirit of America Award.

Commissioner Paul J. Underwood read a proclamation naming the Mapleton Lions' Club as the recipient of the Aroostook County Spirit of America Award. The award was presented to Mapleton Lions' Club members who were in attendance.

ART. 7. Approval of County of Aroostook Policies:

A) Gift Cards/Gift Certificates.

County Administrator Douglas Beaulieu presented a proposed policy on buying gift cards and gift certificates to be included in our Accounting and Financial Practices and Procedures Manual. The policy states that all gift card and gift certificate purchases must be pre-approved by the County Commissioners.

MOTION:

A motion was made by Norman L. Fournier and seconded by Paul J. Underwood to approve the proposed, new policy effective immediately.

VOTE:

Motion voted on and passed.

B) Sick Leave/Vacation Time for Probationary Employees.

County Administrator Douglas Beaulieu asked the Commissioners to consider a change in our Personnel Policy Manual regarding probationary employees taking sick leave or vacation leave. He proposed that such requests by probationary employees be granted at the discretion of the department head.

MOTION:

A motion was made by Paul J. Underwood and seconded by Norman L. Fournier to amend the Personnel Policy as recommended by the County Administrator effective immediately.

VOTE:

Motion voted on and passed.

ART. 8. Sheriff appointments:

A) Deputy Sheriff Commission.

Sheriff Darrell Crandall recommended that the County Commissioners approve the recommissioning of Peter Johnson of Presque Isle as full-time deputy sheriff.

MOTION:

A motion was made by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommissioning of Peter Johnson of Presque Isle as deputy sheriff.

VOTE:

Motion voted on and passed.

B) Part-time Dispatcher.

Sheriff Darrell Crandall recommended that the County Commissioners approve Lisa Rouse of Haynesville for the position of part-time dispatcher.

MOTION:

A motion was made by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Lisa Rouse of Haynesville as part-time dispatcher.

VOTE:

Motion voted on and passed.

ART. 9. Consideration of part-time wage adjustments.

Sheriff Crandall revisited a conversation he had during the budget process with the County Commissioners to restructure the Sheriff Department's part-time wage scale in accordance with a memorandum to County Administrator Douglas F. Beaulieu dated November 7, 2016. After a discussion on the article, the County Commissioners requested a financial analysis from Sheriff Crandall for part-time employees under his chain-of-command and a financial analysis from Human Resources Manager Christina Theriault for part-time employees under Administration.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to table this article pending information on the financial impact of this proposal.

VOTE:

Motion voted on and passed.

ART. 10. Approval of expenditures from Contingent Account:

A) Rule 80B Appeal.

County Administrator Douglas Beaulieu asked that a bill in the amount of \$3,568.00 for Attorney John Wall's work on Rule 80B (a tax abatement issue between the Town of Easton and the County Commissioners) be approved and expended from the Contingent Account (General Fund).

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve paying Attorney John Wall \$3,568.00 from the Contingent Account (General Fund).

VOTE:

Motion voted on and passed.

B) Civil action complaint.

Sheriff Darrell Crandall recommended authorization to expend \$1,290.00 out of the Contingent Account (General Fund) to pay for Attorney Marchesi's work on a civil action complaint.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to authorize payment to Attorney Peter Marchesi in the amount of \$1,290.00 out of the Contingent Account (General Fund) for work performed on a civil action complaint.

VOTE:

Motion voted on and passed.

C) Benedicta Veterans' Memorial.

County Administrator Douglas Beaulieu recommended approval of a one-time payment of \$1,000.00 out of the Contingent Account (Unorganized Territory Budget) for a new Veterans' Memorial in Benedicta.

MOTION:

Motion by Norman L. Fournier and seconded by Paul L. Underwood to approve payment of \$1,000.00 out of the Unorganized Territory Budget as recommended by the County Administrator.

VOTE:

Motion voted on and passed.

ART. 11. Approval of Assistant Planner Position:

A) Approval of job description.

EMA Director Darren Woods presented a job description for a part-time assistant planner position to be funded by Homeland Security Funds.

MOTION:

Motion by Norman L. Fournier and seconded by Paul L. Underwood to approve the job description for the part-time assistant planner position as presented by EMA Director Darren Woods.

VOTE:

Motion voted on and passed.

B) Approval of candidate to fill part-time position.

EMA Director Darren Woods presented Daniel E. Conklin as a candidate for the part-time position of assistant planner in the EMA Office.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve Daniel E. Conklin as part-time assistant planner for the EMA Office.

VOTE:

Motion voted on and passed.

ART. 12. County Commissioners' Report:

A) MCCA/Risk Pool Meeting Update:

Risk Pool Meeting – Commissioner Norman L. Fournier reported that statewide there are 104 claims open, 96 of those are within the last 4 years. There have been 7 new claims this month state-wide. The Pool received a request from an individual under the Freedom of Information Act to receive a list of the names, addresses, and email addresses of all present and past board members and a list of all cases settled since the inception of the Risk Pool. The individual was told it would cost between \$800.00 and \$1,000.00 to gather this information and decided to pursue court action, which was dismissed. There is a class action suit regarding civil service served through the Sheriff's Offices state-wide. The claim states that mileage to serve civil papers is too high. 2016 legal/risk management presentations are being completed state-wide. Malcolm Ulmer's contract has been renewed for three years, commencing January 1, 2017.

MCCA Meeting – Commissioner Norman L. Fournier advised that the membership discussed legislation for the upcoming session; a fact sheet is being developed for legislation; NACO offers a deferred compensation program for counties; December 9th is the training date for new County Commissioners; the 2017 MCCA Convention location is not confirmed yet; and, Rosemary Kulow is retiring March 17, 2017.

B) Other Items of Interest.

None.

ART. 13. County Administrator's Report:

A) Ambulance Service Inc. Notification.

County Administrator Douglas Beaulieu indicated that Ambulance Service Inc. will begin charging for services soon after a ten (10) year hiatus of not charging for services.

B) Safety Enhancement Grant Award.

County Administrator Douglas Beaulieu announced that North Lake Fire and Rescue was the recipient of a Safety Enhancement Grant; he thanked Jesse Belanger for completing this application.

C) Other Items of Interest.

None.

ART. 14. Other Business.

None.

ART. 15. Executive Session.

Commissioner Paul J. Adams entertained a motion to enter executive session.

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood.

MOTION:

"I move we go into executive session pursuant to 1 M.R.S. §405 (6)(A) to discuss two (2) personnel issues as referenced in the agenda."

VOTE:

Motion voted on and passed.

Upon returning to open session, the following motions were made:

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve unpaid leave of absence for Wendy Sabattis in one (1) month intervals for up to three (3) months.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize Chair Paul J. Adams to send a memorandum to County Administrator Douglas F. Beaulieu outlining his pay and benefits for 2017.

VOTE:

Motion voted on and passed.

ART. 16. Adjournment.

MOTION:

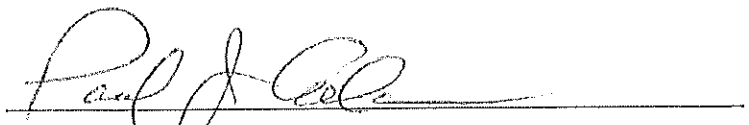
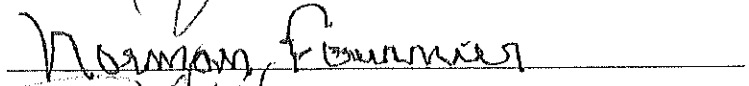
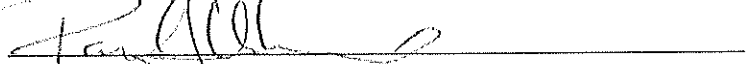
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 2:37 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator

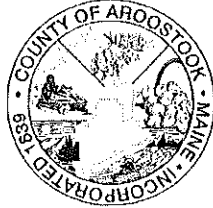




AROOSTOOK COUNTY COMMISSIONERS
DATE: November 16, 2016

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR
DOUGLAS F. BEAULIEU



COUNTY COMMISSIONERS
PAUL J. ADAMS
HOULTON
NORMAN L. FOURNIER
WALLAGRASS
PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, DECEMBER 21, 2016 –
1:00 P.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) -
HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE NOVEMBER 16, 2016 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) MALT LIQUOR LICENSE FOR ST. PETER'S COUNTRY STORE.
 - D) FORFEITURE CONSENT:
 - 1) STATE OF MAINE V. LEDA L. GIGGEY - \$1,400.00.
 - 2) STATE OF MAINE V. NATHAN BREWER - \$2,825.00.
 - 3) STATE OF MAINE V. COLTER CROSS - \$4,227.00.
- ART. 6. APPROVAL OF AMBULANCE SERVICES FOR TOWNSHIPS OF BENEDICTA, SILVER RIDGE, T1R4, T2R4, T3R4, AND T1R5 WITH TOWN OF PATTEN.
- ART. 7. CONSIDERATION OF REMOVAL/TRIMMING OF RED PINE TREES AT THE CARIBOU COURTHOUSE.
- ART. 8. DISCUSSION OF SUBSTANCE ABUSE ASSISTANCE PROJECT GRANT AWARD. (TODD COLLINS, DISTRICT ATTORNEY)

ART. 9. BIDS:

A) THREE (3) 2017 FORD INTERCEPTOR ALL-WHEEL DRIVE SUV'S FOR SHERIFF'S OFFICE.

ART. 10. CONSIDERATION OF CORRECTIONAL SUPPORT SERGEANT POSITION AND JOB DESCRIPTION. (SHERIFF DARRELL CRANDALL)

ART. 11. APPROVAL OF ONE FULL-TIME DISPATCHER. (SHERIFF DARRELL CRANDALL)

ART. 12. CONTINUED DISCUSSION ON PART-TIME WAGE ADJUSTMENTS FOR SHERIFF'S OFFICE. (SHERIFF DARRELL CRANDALL)

ART. 13. COUNTY COMMISSIONERS' REPORT:

- A) MCCA/RISK POOL MEETING.
- B) MCCA NEW COMMISSIONERS' ORIENTATION/TRAINING.
- C) OTHER ITEMS OF INTEREST.

ART. 14. COUNTY ADMINISTRATOR'S REPORT:

- A) MAINE MUNICIPAL EMPLOYEES HEALTH TRUST CLAIMS EXPERIENCE REPORT.
- B) MCCA/RISK POOL PROXY.
- C) OTHER ITEMS OF INTEREST.

ART. 15. OTHER BUSINESS.

ART. 16. EXECUTIVE SESSION.

ART. 17. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' ORGANIZATIONAL MEETING – JANUARY 3, 2017 – 1:00 P.M. –HOULTON

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, DECEMBER 21, 2016 – 1:00 P.M. – SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON

PRESENT

Paul J. Adams, Chairperson, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Douglas F. Beaulieu, County Administrator
Darrell Crandall, Sheriff
Ross McQuade, Lieutenant
Todd Collins, District Attorney
Peter Johnson, Detective
Arthur Thorne, Dispatcher
Shanna Morrison, Corrections Officer
Christina Theriault, Human Resources Manager

ART. 1. Chairperson Paul J. Adams called the meeting to order at 1:08 p.m.

ART. 2. Public comment period.

Sheriff Darrell Crandall presented Exceptional Service Awards to Detective Peter Johnson, Dispatcher Arthur Thorne and Correctional Officer Shanna Morrison. He read a brief letter outlining the attributes of each recipient. Photographs were taken of the recipients with the County Commissioners. Congratulations goes out to each recipient.

ART. 3. Approval of agenda.

Chairperson Paul J. Adams entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Minutes.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the November 16, 2016 County Commissioners' Meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 16, 2016 County Commissioners' Meeting.

VOTE:

Motion voted on and passed.

ART. 5. The Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Malt liquor license renewal for St. Peter's Country Store.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a malt liquor license for St. Peter's Country Store.

VOTE:

Motion voted on and passed.

- D) Forfeiture Consent.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to accept a total of \$8,502.00 in Criminal Forfeiture funds and to use \$4,000.00 of those proceeds to reduce the Fund Balance in the Jail, with the remaining balance of \$4,502.00 to be deposited in the Sheriff's Equipment Fund, which is a Balance Sheet account.

VOTE:

Motion voted on and approved.

ART. 6. Approval of Ambulance Services for Townships of Benedicta, Silver Ridge, T1R4, T2R4, T3R4, and T1R5 with the Town of Patten.

County Administrator Doug Beaulieu indicated there was no increase in this contract. He recommended approval of the same.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Ambulance Service Contract with the Town of Patten for the Unorganized Townships of Benedicta, Silver Ridge, T1R4, T2R4, T3R4, and T1R5 with the Town of Patten and to authorize the County Administrator to execute the agreement.

VOTE:

Motion voted on and passed.

ART. 7. Consideration of Removal/Trimming of Red Pine trees at the Caribou Courthouse.

County Administrator Doug Beaulieu indicated that four (4) red pines trees at the Caribou Courthouse have become a safety hazard, are overgrown and are generally unruly. During a recent snowstorm, limbs broke off the various trees; these trees pose a danger to the public. He recommended three (3) of the trees be removed and that the one (1) on the front of the property be groomed, consistent with Bryan Jandreau's e-mail to the County Administrator dated December 6, 2016 on this subject.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of the County Administrator regarding four (4) trees on the grounds of the Caribou Courthouse.

VOTE:

Motion voted on and passed.

ART. 8. Discussion of Substance Abuse Assistance Project Grant Award.

District Attorney Todd Collins reported that his office has secured a grant to implement an Aroostook County Diversion Academy Program for an eighteen (18) month period in Aroostook County. The monetary value of the grant award is \$107,094.00. The objective is to carefully manage 15-20 drug and alcohol addicted defendants facing significant jail time for crimes (post-conviction). The program will be administered by a Post-Conviction Advocate. The program would reduce the amount of incarceration time and provide the necessary treatment plan for the defendants, with the goal of having them live productive lives in the community and staying out of jail.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to formally approve the grant program and to accept the grant funds consistent with the Agreement from the State of Maine Department of Public Safety.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the hiring of Adam Lavoie to administer this grant and to function as an advocate for the program for an eighteen (18) month period consistent with the recommendation of the District Attorney.

VOTE:

Motion voted on and passed.

ART. 9. Bids:

- A) Three (3) 2017 Ford Interceptor All-Wheel Drive SUVs for Sheriff's Office.

Bids were received from the following dealers:

Pelletier Ford \$26,803.00/vehicle x 3 = \$80,409.00

Griffeth Ford \$27,118.14/vehicle x 3 = \$81,354.42

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to table the bids pending review by the County Administrator with authorization to award the bids to the low bidder assuming the bid specifications are met.

VOTE:

Motion voted on and passed.

ART. 10. Consideration of Correctional Support Sergeant Position and Job Description.

Sheriff Darrell Crandall presented his recommendation to upgrade a Corrections Officer position to Corrections Support Sergeant and explained his rationale for the same. He further recommended that a job description be authorized.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the Corrections Support Sergeant position and job description as recommended by the Sheriff.

VOTE:

Motion voted on and passed.

ART. 11. Approval of one full-time Dispatcher.

Sheriff Darrell Crandall recommended the approval of Susan Richards of Houlton as full-time Dispatcher.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the hiring of Susan Richards of Houlton as full-time Dispatcher as recommended by the Sheriff.

VOTE:

Motion voted on and passed.

ART. 12. Continued Discussion on Part-time Wage Adjustments for Sheriff's Office.

Sheriff Darrell Crandall recommended approval of an adjustment in the part-time scale of positions utilized by his department. He reiterated that the existing pay scale makes recruitment and retention extremely difficult. He also indicated that these positions are potentially dangerous and these personnel are often subjected to offensive behavior and conditions by inmates. He indicated that something must be done and that there will never be a good time to implement a more adequate compensation structure.

After a brief discussion with the County Commissioners, the following motion was made:

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the County Administrator to take all necessary action(s) to institute a wage and benefit study of all non-union positions in the agency as expeditiously as possible.

VOTE:

Motion voted on and passed.

ART. 13. County Commissioners' Report.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to table Article 13 and Article 14 A and C until the January 3, 2017 Organizational Meeting.

VOTE:

Motion voted on and passed.

ART. 14. County Administrator's Report:

B) MCCA/Risk Pool Proxy.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to grant Paul J. Underwood standing proxy to attend and vote at MCCA/Risk Pool Meetings in the event that Norman L. Fournier is unable to attend any of these meetings.

VOTE:

Motion voted on and passed.

ART. 15. Other Business.

- A) Commissioner Norman L. Fournier indicated that Northern Maine Development Commission has asked the County of Aroostook to consider appointing a member from the Maliseet Tribe to serve on their Board. This item will be added to the next meeting agenda.
- B) Commissioner Paul J. Underwood introduced newly elected House Representative Chris Johansen to his colleagues. The County Commissioners congratulated Representative-elect Johansen and wished him well. Additionally, Commissioner Underwood indicated that Scoping Meetings are scheduled by the National Park Service regarding the new National Monument designation. It appears the County of Aroostook and some municipalities have been left out of the loop. Commissioner Underwood believes we should all be invited and actively involved.

ART. 16. Executive Session.

None.

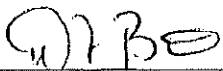
ART. 17. Adjournment.

MOTION:

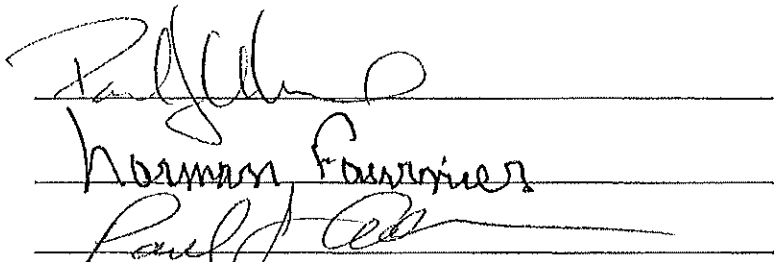
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 2:45 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Douglas F. Beaulieu
County Administrator



Norman Fournier

Paul J. Underwood

AROOSTOOK COUNTY COMMISSIONERS
DATE: December 21, 2016