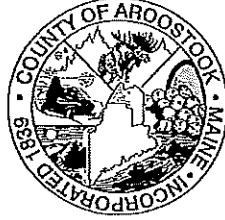


County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – TUESDAY, JULY 17, 2018 – 1:00 P.M. -
SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JUNE 19, 2018 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) LIQUOR LICENSE FOR PEACEFUL VALLEY CAMPGROUND, LLC (HOMESTEAD LODGE).
 - C) BILLS AND WARRANTS.
- ART. 6. PRESENTATION BY JOANNA RUSSELL REGARDING WORKFORCE DEVELOPMENT.
- ART. 7. BID RESULTS FOR SINCLAIR OVERHEAD DOOR PROJECT. (JOHN GIBSON, EMA DEPUTY DIRECTOR)
- ART. 8. APPROVAL OF PAID-CALL VOLUNTEER STATUS FIREFIGHTER. (JOHN GIBSON, EMA DEPUTY DIRECTOR)
- ART. 9. APPROVAL OF HOULTON CUSTODIAN.
- ART. 10. COUNTY COMMISSIONERS' REPORT:
 - A) MCCA/RISK POOL MEETING.
 - B) LEGISLATIVE UPDATE.
 - C) OTHER ITEMS OF INTEREST.

ART. 11. COUNTY ADMINISTRATOR'S REPORT:

- A) UPDATE ON COUNTY ARCHIVES.
- B) OTHER ITEMS OF INTEREST.

ART. 12. OTHER BUSINESS.

ART. 13. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – AUGUST 15, 2018, 1:00 P.M –FORT KENT – REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - TUESDAY, JULY 17, 2018 –
1:00 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM (SECOND FLOOR) -
HOULTON

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Chief Deputy Shawn Gillen
John Gibson, EMA Deputy Director
Joanna Russell, Workforce Development Project
Jennifer Lynds, Bangor Daily News
Sherrill Campbell, Executive Assistant

- ART. 1. Chair Paul J. Adams called the meeting to order at 1:05 p.m.
- ART. 2. There was no public comment.
- ART. 3. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda with the following additions:

- Art. 5 D) Two (2) Deputy Sheriff Commissions renewals, and;
Art. 5 E) Letter to Aroostook County Delegation regarding support of funding for jail.

VOTE:

Motion voted on and passed.

- ART. 4. Chair Paul J. Adams entertained a motion for approval of the June 19, 2018 County Commissioners' meeting minutes.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the June 19, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Peaceful Valley Campground, LLC (Homestead Lodge) Liquor License Renewal.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve a renewal of a liquor license for Peaceful Valley Campground, LLC (Homestead Lodge) of Oxbow.

VOTE:

Motion voted on and passed.

- C) Bills and warrants.

- D) **MOTION:**

Motion by Paul Underwood and seconded by Norman L. Fournier to approve the recommission of part-time Deputies Adam Boisvert and Kenneth Michaud.

VOTE:

Motion voted on and passed.

- E) The County Commissioners signed a letter to the Aroostook County legislative delegation thanking them for their unanimous support for funding for the jail.

ART. 6. Joanna Russell, Director of the Tri-County Workforce Investment Board, was present to make a proposal to the County Commissioners regarding a Recovery and Workforce Development Project. The proposal is based on a similar project in Hancock County that Ms. Russell would like to see Aroostook County adopt. The County Commissioners thanked Ms. Russell for her informative presentation and encouraged her to return when she is ready to finalize details of what the project would entail for Aroostook County.

ART. 7. Bid results for Sinclair overhead door project. Emergency Management Agency Deputy Director, John Gibson recommended that the bid be awarded to Byram and Sons and Daughter, in the amount of \$6,842.00.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of EMA Deputy Director John Gibson to award the Sinclair overhead door project to Byram and Sons and Daughter in the amount of \$6,842.00.

VOTE:

Motion voted on and passed.

- ART. 8. EMA Deputy Director John Gibson presented Derrick Ouellette of Fort Kent, for the position of paid-call volunteer status firefighter.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of EMA Deputy Director John Gibson to hire Derrick Ouellette of Fort Kent for the position of paid-call Volunteer Status Firefighter.

VOTE:

Motion voted on and passed.

- ART. 9. Approval of Houlton Custodian.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to ratify the decision to hire Mark Brady for the position of Houlton Custodian.

VOTE:

Motion voted on and passed.

- ART. 10. County Commissioners' Report.

- A) County Commissioner Norman L. Fournier reported that at the July 11, 2018 Risk Pool meeting two claims were opened and three claims were closed resulting in an increase in revenues of \$135,000.00; a report will be sent to each county with a spreadsheet of vehicle accident claims in order to make counties more aware of the problem; Franklin County's withdrawal from the Risk Pool continues to be addressed.

County Commissioner Norman L. Fournier stated that discussion at the July 11, 2018 MCCA meeting centered around jails and the success to convince legislators to override the Governor's decision to fund the jails which resulted in a savings of approximately \$700,000.00 for Aroostook County; County Administrator Ryan D. Pelletier will be speaking with

other County Administrators to see how they plan to proceed with Unorganized Territory marijuana regulations; the MCCA Convention is scheduled for September 14, 15, 16 in Portland with several well-thought-out sessions scheduled.

B) Legislative Update.

Commissioner Norman L. Fournier stated that the Unorganized Territories Cost Component Bill was signed and made effective July 1, 2018.

C) Other items of interest.

Commissioner Paul J. Underwood reported that the LUPC put forth a proposal to change adjacency limits. Currently the limits are one mile. A future presentation at a County Commissioners' meeting will be set up by County Administrator Ryan D. Pelletier. He will invite LUPC to make the presentation.

ART. 11. County Commissioners' Report:

A) Update on County Archives.

County Administrator Ryan D. Pelletier reported that there are irreplaceable bound copies of newspapers dating from 1850 to 1990 being stored in the Houlton Superior Court Building Attic. These are the only known copies of the archives. Suggestions were made to have the archives moved to either of the two universities in the County, to one of the County's museums, or to the State of Maine Archives. County Administrator Ryan D. Pelletier will contact the museum curators and the universities to see what steps need to be taken to preserve these historical documents.

ART. 12. Chair Paul J. Adams entertained a motion to adjourn the meeting.

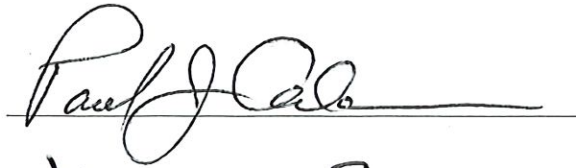
MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting at 2:20 p.m.

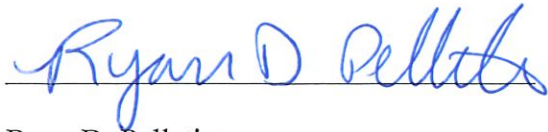
VOTE;

Motion voted on and passed.

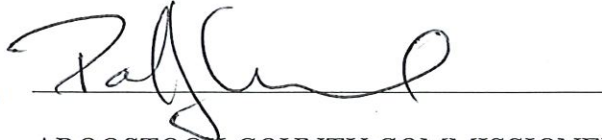
ATTEST: A True Copy
of Commissioners' Meeting







Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: July 17, 2018

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY – AUGUST 16, 2018 – 1:00 P.M.
– REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE JULY 17, 2018 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. CONSIDERATION TO DROP POS-A HEALTH INSURANCE PLAN AND UPDATE ON OTHER INSURANCE ITEMS. (CHRISTINA THERIAULT, HUMAN RESOURCES DIRECTOR)
- ART. 7. BID RESULTS PAVEMENT CRACK SEALING SERVICES. (PAUL BERNIER, COMMUNITY SERVICES DIRECTOR)
- ART. 8. APPOINTMENT OF TWO FULL-TIME CORRECTIONS OFFICERS. (SHAWN GILLEN, CHIEF DEPUTY)
- ART. 9. APPOINTMENT OF TWO PART-TIME CORRECTIONS/TRANSPORT OFFICERS. (SHAWN GILLEN, CHIEF DEPUTY)
- ART. 10. APPOINTMENT OF FULL-TIME DEPUTY SHERIFF. (SHAWN GILLEN, CHIEF DEPUTY)
- ART. 11. DISCUSSION OF K-9 PROGRAM. (SHAWN GILLEN, CHIEF DEPUTY)
- ART. 12. COUNTY COMMISSIONERS' REPORT:
 - A) MCCA/RISK POOL UPDATE.
 - B) LEGISLATIVE UPDATE.

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736

Tel: (207) 493-3318 Fax: (207) 493-3491 E-mail: ryan@aroostook.me.us Website: www.aroostook.me.us

C) OTHER ITEMS OF INTEREST.

ART. 13. COUNTY ADMINISTRATOR'S REPORT:

A) BID RESULTS FOR SURPLUS VEHICLE.

ART. 14. OTHER BUSINESS.

ART. 15. ADJOURNMENT.

NEXT MEETING:

COUNTY COMMISSIONERS' MEETING - WEDNESDAY - SEPTEMBER 19, 2018 - 1:00 P.M. -
ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE OFFICE BUILDING - CARIBOU

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – THURSDAY, AUGUST 16, 2018 -
1:00 P.M. – REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) –
FORT KENT**

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Paul Bernier, Unorganized Territories Services Director
Christina Theriault, Human Resources Director
Chief Deputy Shawn Gillen
Captain Terry “Joe” McKenna
Sherrill Campbell, Executive Assistant

ART. 1. Chair Paul J. Adams called the meeting to order at 1:05 p.m.

ART. 2. Public Comment Period.

None.

ART. 3. Chairperson Paul J. Adams entertained a motion for the approval of the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Minutes.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the July 17, 2018 County Commissioners' meeting.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the minutes of the July 17, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. Elimination of POS-A health insurance plan and other insurance updates.

Human Resources Director Christina Theriault was present to discuss the elimination of the POS-A health insurance plan. Presently there are only two people enrolled in the POS-A plan. Maine Mutual Association will only allow three insurance options to be offered to employees. If the POS-A plan is eliminated, then another plan could be added for employees to consider. Those employees currently in the POS-A plan enrolled would be notified of the plan elimination and given the option to select another insurance plan. Mrs. Theriault's recommendation is to eliminate the POS-A plan and notify those enrolled that the plan will no longer be offered as of January 1, 2019.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Human Resource Director Christina Theriault to eliminate the POS-A health insurance plan as of January 1, 2019.

VOTE:

Motion voted on and passed.

ART. 7. Bid results for pavement crack sealing services.

Public Works Director Paul Bernier presented three bids that were received for pavement crack sealing services for Sinclair, Madawaska Lake, Connor and E-Plantation. The recommendation of Mr. Bernier was to accept the proposed bid from Pelletier Property Services, LLC.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Public Works Director Paul Bernier to accept the proposed bid from Pelletier Property Services, LLC for pavement crack sealing services.

VOTE:

Motion voted on and passed.

ART. 8. Appointment of two full-time Corrections Officers.

Chief Deputy Shawn Gillen recommended Seth Croypley of Houlton and Joseph Basso of Masardis for full-time Corrections Officers.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to accept the recommendation of Chief Deputy Shawn Gillen to hire Seth Cropley of Houlton and Joseph Basso of Masardis as full-time Corrections Officers.

VOTE:

Motion voted on and passed.

ART. 9. Appointment of two part-time Corrections/Transport Officers.

Chief Deputy Shawn Gillen presented Alex McNally of Madawaska and Shawn Seeley of Fort Fairfield for part-time Corrections/Transport Officers.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Chief Deputy Shawn Gillen to hire Alex McNally of Madawaska and Shawn Seeley of Fort Fairfield for the position of two part-time Corrections/Transport Officers.

VOTE:

Motion voted on and passed.

ART. 10. Appointment of full-time Deputy Sheriff.

Chief Deputy Shawn Gillen recommended Ben Boutilier of Houlton for the position of full-time Deputy Sheriff.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the appointments Ben Boutilier of Houlton for the position of full-time Sheriff.

VOTE:

Motion voted on and passed.

ART. 11. Discussion of K-9 program.

Chief Deputy Shawn Gillen presented a proposal to acquire a blood hound. The dog is located in Portland. Chief Deputy Gillen feels there is a need for this type of blood hound, as we have an increase in our aging population with dementia. The porcelain hound is a smaller and more agile dog that is specifically trained to track scent. The dog "Snoopy" is already trained. The approximate cost for the dog would be between \$6,000.00 and \$10,000.00. The recommendation of the County Commissioners was to include this request in the budget process.

ART. 12. County Commissioners Report.

A) MCCA/Risk Pool Update.

MCCA:

Discussion continues on jail funding; there will be a meeting in October with the Sheriffs and County Commissioners to outline a proposal to the legislature that both the Sheriffs' Offices and County Commissioners can support; County Commissioner Norman L. Fournier distributed a list of candidates for all counties running in the November election.

Risk Pool:

County Commissioner Norman L. Fournier reported that there were 7 new claims set up and 9 claims closed resulting in an increase in reserves of \$37,000.00; each county received a list of car accidents for the prior 3 years; there continues to be discussion regarding Franklin County leaving the Risk Pool; Charlie Pray requested legislation for consideration be brought forth before October 1st.

C) Other items of interest.

County Commissioner Paul J. Underwood commended EMA Deputy Director John Gibson and the Assistant Fire Chief for Presque Isle for their leadership roles in the recent airport disaster drill. Commissioner Underwood also noted that this is the first time that an airline was involved in a disaster drill.

ART. 13. County Administrator's Report.

County Administrator Ryan D. Pelletier stated that a bid opening was held for a 2012 Dodge Charger. The award was granted to the highest bidder, Kilburn Swallow for \$1,730.00.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to award the bid for the 2012 Dodge Charger in the amount of \$1,730.00 to Kilburn Swallow.

VOTE:

Motion voted on and passed.

ART. 14. Other Business.

County Administrator Ryan D. Pelletier noted that he has received a letter from the Department of Economic and Community Development stating that Aroostook County is the recipient of a conditional contract in the amount of \$334,216.00 for Efficient Delivery of Local and Regional Services.

ART. 15. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood:

"I move that we enter into Executive Session pursuant to Title 1, M.R.S.A., §405 (6) (E) to discuss pending litigation."

VOTE:

Motion voted on and passed.

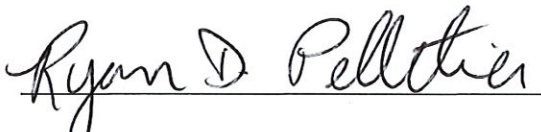
Upon return from Executive Session no action was warranted or taken.

ART. 16. Adjournment.

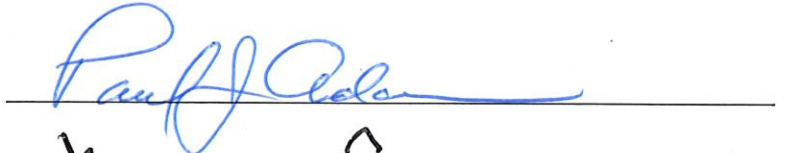
MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.
Meeting adjourned at 2:11.

ATTEST: A True Copy
of Commissioners' Meeting



Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: August 16, 2018

MINUTES

FINANCE COMMITTEE ORGANIZATIONAL MEETING – TUESDAY, SEPTEMBER 12, 2018 - 11:00 A.M. –
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE – CARIBOU

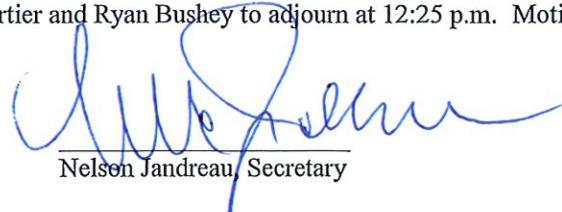
PRESENT

Reynold Raymond, Chair, Finance Committee
Nelson Jandreau, Secretary, Finance Committee
Ryan Bushey, Finance Committee
Richard Fortier, Finance Committee
Donald "Spike" Savage, Finance Committee
Sue Powers, Finance Committee
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra Fournier, Deputy County Administrator of Finance
Paul Bernier, Community Services Director
Sherrill Campbell, Administrative Assistant

EXCUSED

Durward Humphrey, Vice-Chair, Finance Committee
Anthony "AJ" Edgecomb, Finance Committee
Scott Moir, Finance Committee
Paul J. Adams, Chair, County Commissioners

- ART. 1. The meeting was called to order by Chair Reynold Raymond at 11:05 a.m.
- ART. 2. Motion by Richard Fortier and seconded by Nelson Jandreau to approve the minutes of the Public Hearing held on November 14, 2017. Motion voted on and passed.
- ART. 3. Motion by Richard Fortier and seconded by Nelson Jandreau to nominate the same officers as 2017-2018 (Chairman Reynold Raymond, Vice Chair Durward Humphrey, Secretary Nelson Jandreau). After no other nominations were offered a motion was made to close the nominations and accept the slate of last year's officers by "Spike" Savage and seconded by Sue Powers. Motion voted on and passed.
- ART. 4. Motion by Ryan Bushey and seconded by Richard Fortier to accept the rules, procedures, and bylaws. Motion voted on and passed.
- ART. 5. A review of current expenditures and the financial status of the County General Fund for 2019, the Unorganized Territory Fund for 2019-2020 and the Jail for 2019-2020 was presented by Ryan D. Pelletier, County Administrator.
- ART. 6. The itemized financial estimates and initial budget requests for the 2019 County Budget, the 2019-2020 Unorganized Territory Budget and the 2019-2020 Jail Budget were presented by Ryan D. Pelletier.
- ART. 7. Questions and comments were asked and answered during the presentation of the financial estimates and initial budget requests for all budgets.
- ART. 8. There was no other business.
- ART. 9. Motion by Nelson Jandreau and seconded by Richard Fortier and Ryan Bushey to adjourn at 12:25 p.m. Motion voted on and passed.


Nelson Jandreau, Secretary

MINUTES

FINANCE COMMITTEE MEETING – OCTOBER 30, 2018 - 10:00 A.M. – ADMINISTRATIVE
HEARING ROOM - CARIBOU COURTHOUSE - CARIBOU

PRESENT

Reynold Raymond, Chair, Finance Committee
Ryan Bushey, Finance Committee
Sue Powers, Finance Committee
Nelson Jandreau, Secretary, Finance Committee
Donald Savage, Finance Committee
Richard Fortier, Finance Committee
Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra L. Fournier, Deputy County Administrator of Finance

EXCUSED ABSENCES

Durward Humphrey, Finance Committee
Scott Moir, Finance Committee
Paul Underwood, County Commissioner

ART. 1 The meeting was called to order by Reynold Raymond, Chair, Finance Committee, at 10:05 a.m.

ART. 2 Motion by Nelson Jandreau and seconded by Donald “Spike” Savage to approve the minutes of the September 12, 2018, Finance Committee Meeting. So voted.

ART. 3 County Administrator Ryan D. Pelletier presented a memo and revised 2019 General Fund Budget, the 2019-2020 Unorganized Territory Budget and the FY20 Jail Budget.

ART. 4 Deliberation of the 2019 County Budget by department as follows:

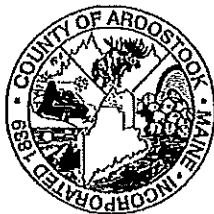
- Motion by Richard Fortier and seconded by Sue Powers to approve \$216,966.00 for #1010 - Emergency Management Agency. So voted.
- Motion by Ryan Bushey and seconded by Sue Powers to approve \$597,642.00 for #1015 - District Attorney. So voted.
- Motion by Richard Fortier and seconded by Nelson Jandreau to approve \$590,565.00 for #1020 - Administration. So voted.
- Motion by Nelson Jandreau and seconded by Donald “Spike” Savage to approve \$159,463.00 for #1035 – Houlton Superior Court Building. So voted.
- Motion by Richard Fortier and seconded by Donald “Spike” Savage to approve \$400,812.00 for #1036 - Houlton Building Complex. So voted.
- Motion by Nelson Jandreau and seconded by Ryan Bushey to approve \$31,676.00 for #1037 – Sheriff’s Office Building. So voted.
- Motion by Richard Fortier and seconded by Donald “Spike” Savage to approve \$233,621.00 for #1041 - Caribou Courthouse. So voted.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY - SEPTEMBER 19, 2018
- 1:00 P.M. - ADMINISTRATIVE HEARING ROOM - CARIBOU COURTHOUSE - CARIBOU

- ART. 1. CALL TO ORDER.
- ART. 2. COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE AUGUST 16, 2018 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) LONG LAKE SPORTING CLUB LIQUOR LICENSE RENEWAL.
- ART. 6. ACAP PUBLIC SECTOR DESIGNEE. (JASON PARENT)
- ART. 7. PRESENTATION BY LUPC REGARDING PROPOSED ADJACENCY RULE CHANGES AND NEW MARIJUANA REGULATIONS FOR THE UNORGANIZED TERRITORIES.
- ART. 8. APPROVAL OF THREE PAID-CALL VOLUNTEER STATUS FIREFIGHTERS. (DARREN WOODS, FIRE CHIEF)
- ART. 9. INSURANCE UPDATE. (CHRISTINA THERIAULT, HUMAN RESOURCES DIRECTOR)
- ART. 10. ELECTED SALARY STRUCTURE APPROVAL. (CHRISTINA THERIAULT, HUMAN RESOURCES DIRECTOR)
- ART. 11. REQUEST TO MODIFY DUBAY PIT ROAD "SEASONAL ROAD CLOSURE". (PAUL BERNIER, COMMUNITY SERVICES DIRECTOR)

- ART. 12. APPROVAL OF FULL-TIME CUSTODIAN. (BRYAN JANDREAU)
- ART. 13. APPROVAL OF FULL-TIME COMMUNITY CASEWORKER. (SHAWN GILLEN)
- ART. 14. APPROVAL OF PART-TIME DEPUTY/CIVIL PROCESS SERVER. (SHAWN GILLEN)
- ART. 15. COUNTY COMMISSIONERS' REPORT:
- A) MCAA/RISK POOL UPDATE.
 - B) LEGISLATIVE UPDATE.
 - C) OTHER ITEMS OF INTEREST.
- ART. 16. COUNTY ADMINISTRATOR'S REPORT.
- ART. 17. OTHER BUSINESS.
- ART. 18. EXECUTIVE SESSION PURSUANT TO M.R.S.A. TITLE 1 §405 (6) (A) TO DISCUSS:
- A) A PERSONNEL MATTER.
 - B) COUNTY ADMINISTRATOR'S GOALS UPDATE.
- ART. 19. ADJOURNMENT.

NEXT MEETING:

COUNTY COMMISSIONERS' MEETING – WEDNESDAY – OCTOBER 24, 2018 – 1:00 P.M. –
SINCLAIR FIRE STATION - SINCLAIR

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, SEPTEMBER 19,
2018 - 1:00 P.M. – ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE -
CARIBOU**

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra Fournier, Deputy County Administrator of Finance
Shawn Gillen, Chief Deputy
Captain Terry “Joe” McKenna
Paul Bernier, Public Works Director
Bryan Jandreau, Facilities and IT Director
Chief Darren Woods, EMA Director
Jamie Chandler, ACAP Service Delivery Coordinator
Benjamin Godsoe, Senior Planner LUPC
Nicholas Livesay, Executive Director, LUPC
Sherrill Campbell, Executive Assistant
Sarah Leclaire, Woodland resident

ART. 1. Chair Paul J. Adams called the meeting to order at 1:06 p.m.

ART. 2. Public Comment Period.

There was no public comment.

ART. 3. Chairperson Paul J. Adams entertained a motion for the approval of the agenda.

County Administrator Ryan D. Pelletier asked that the following amendments be made:

Article 5) D) Sinclair Sanitary District Warrant.

Article 10) Table until next budget workshop meeting.

Article 18) B) Table until the County Administrators' annual evaluation.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 4. Minutes.

Chairperson Paul J. Adams entertained a motion to approve the minutes of the August 16, 2018 County Commissioners' meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the August 16, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.
- C) Liquor License Renewal for Long Lake Sporting Club.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the renewal of a liquor license for Long Lake Sporting Club.

VOTE:

Motion voted on and passed.

- D) Sinclair Sanitary District Warrant.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize the posting of the Sinclair Sanitary District Warrant.

VOTE:

Motion voted on and passed.

ART. 6. ACAP public sector designee.

Jamie Chandler, ACAP Service Delivery Coordinator, presented the names for the nomination to the public sector seats for the ACAP Board of Directors and handed out an informational packet on the Aroostook County Action Program to the County Commissioners.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the nominations as presented by Jamie Chandler, ACAP Service Delivery Coordinator.

VOTE:

Motion voted on and passed.

- ART. 7. LUPC presentation on proposed adjacency rule and new marijuana regulations for the Unorganized Territories.

Benjamin Godsoe, LUPC Senior Planner and Nick Livesay, LUPC Executive Director gave a presentation on the proposed adjacency rule and new marijuana regulations for the Unorganized Territories. Questions were asked and answered during and after the presentation.

The County Commissioners thanked the representatives from the LUPC for their informative presentation.

- ART. 8. Approval of three (3) paid-call volunteer Firefighters.

Fire Chief and EMA Director Darren Woods presented Samuel Ouellette of Fort Kent, James Butler of Sinclair, and Marina Feltis of Sinclair for the position of paid-call volunteer Firefighter.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Fire Chief and EMA Director Darren Woods to hire Samuel Ouellette, James Butler, and Marina Feltis for the position of paid-call volunteer Firefighter.

VOTE:

Motion voted on and passed.

- ART. 9. Insurance update.

Human Resources Director Christina Theriault presented a proposal for a new employee PPO 1500 insurance plan and an HRA account to be offered effective January 1, 2019.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of Human Resources Director Christina Theriault to approve a new PPO 1500 employee insurance plan.

VOTE:

Motion voted on and passed.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of Human Resources Director Christina Theriault to approve an employee insurance HRA account.

ART. 10. Elected Salary Structure approval.

Tabled until the October budget workshop meetings.

ART. 11. Request to modify Dubay Pit Road seasonal road closure.

Community Services Director Paul Bernier requested approval for an additional 1000 feet of snow removal services on the Dubay Pit Road. Mr. Bernier added that the additional cost could be absorbed in his budget.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the additional snow removal services on the Dubay Pit Road as requested by Community Services Director Paul Bernier.

VOTE:

Motion voted on and passed.

ART. 12. Approval of full time Custodian.

Facilities and IT Director Bryan Jandreau presented Steven Smart of Woodland for approval for the full-time Custodial position in the Caribou Courthouse.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to accept the recommendation of Facilities and IT Director Bryan Jandreau to hire Steven Smart for the full-time Custodial position at the Caribou Courthouse.

VOTE:

Motion voted on and passed.

ART. 13. Approval of full-time Community Caseworker.

Chief Deputy Shawn Gillen presented Brandy Fuller of Hodgdon for the position of full-time Community Caseworker.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of Chief Deputy Shawn Gillen to hire Brandy Fuller of Hodgdon to fill the position of full-time Community Caseworker.

VOTE:

Motion voted on and passed.

ART. 14. Approval of part time Deputy/Civil Process Server.

Chief Deputy Shawn Gillen presented Jasmine Cyr, of Houlton, for the position of part-time Deputy/Civil Process Server.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve recommendation of Chief Deputy Shawn Gillen to hire Jasmine Cyr of Houlton for the position of part-time Deputy/Civil Process Server.

VOTE:

Motion voted on and passed.

ART. 15. County Commissioners' Report.

A) MCCA/Risk Pool Update.

MCCA. County Commissioner Norman L. Fournier reported that the MCCA meeting took place September 14th; a discussion of involving students in the Pirate Training Program took place with the MCCA supporting the proposal; the MCCA Convention was well attended and the classes were beneficial.

Risk Pool. County Commissioner Norman L. Fournier reported that Malcolm Ulmer sent an email to the counties regarding reinsurance rates which will average an increase of between 5-7%; 6 new claims were opened and 26 claims were closed resulting in an increase in financial resources of \$356,000.00; safe driving awards were given out at the MCCA convention; the Maine Sheriff's Association will receive \$200.00 toward defensive driving courses; there was discussion on the two suits against Aroostook County.

B) Legislative Updates.

County Commissioner Norman L. Fournier stated that the legislature has recessed for the year. Jail fund distribution was discussed.

C). Other Items of Interest.

None.

ART. 16. County Administrator's Report.

County Administrator Ryan D. Pelletier reported that he has received a resignation letter from A.J. Edgcomb for his position on the Finance Committee. The position will be posted on the website. The County Administrator also stated that there will be two additional vacancies on the Finance Committee, as two current members have not filed the necessary paperwork to appear on the ballot in November.

ART. 17. Other Business.

None.

ART. 18. Executive Session.

MOTION:

The following motion was made by Norman L. Fournier and seconded by Paul J. Underwood.

“I move we go into executive session pursuant to Title 1, M.R.S.A., §405(6)(A) to discuss a personnel matter.”

VOTE:

Motion voted on and passed

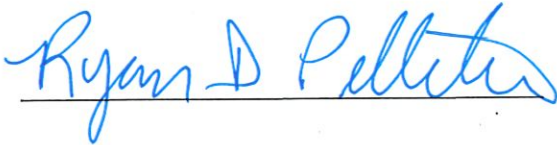
Upon return to regular session no action was warranted or taken.

ART. 19. Adjournment.

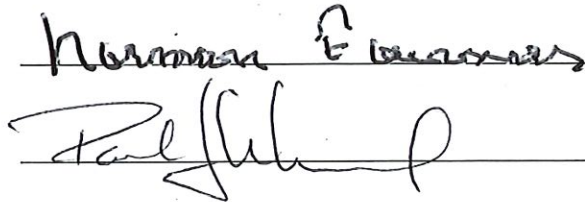
Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting.

Meeting adjourned at 3:37 p.m.

ATTEST: A True Copy
of Commissioners' Meeting



Ryan D. Pelletier
County Administrator



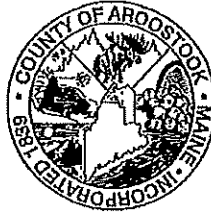
AROOSTOOK COUNTY COMMISSIONERS
DATE: September 19, 2018

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 24, 2018 – 1:00 P.M. SINCLAIR FIRE STATION - SINCLAIR

1:00 P.M. - ELECTION OF ONE (1) TRUSTEE FOR THE SINCLAIR SANITARY DISTRICT BOARD OF TRUSTEES. (COUNTY COMMISSIONERS' MEETING TO FOLLOW)

ART. 1. CALL TO ORDER.

ART. 2. PUBLIC COMMENT PERIOD.

ART. 3. APPROVAL OF AGENDA.

ART. 4. MINUTES.

A) APPROVAL OF MINUTES OF THE SEPTEMBER 19, 2018 COUNTY COMMISSIONERS' MEETING.

ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES.

A) ATTENDANCE RECORD.

B) BILLS AND WARRANTS.

ART. 6. CDBG RESOLVE FOR PUBLIC SERVICE GRANT AND UNDERGROUND STORAGE TANK. (SANDRA FOURNIER, DEPUTY COUNTY ADMINISTRATOR OF FINANCE)

ART. 7. APPROVAL OF FULL-TIME DISPATCHER POSITION. (CHIEF DEPUTY SHAWN GILLEN).

ART. 8. APPROVAL OF FULL-TIME CORRECTIONS OFFICER. (CHIEF DEPUTY SHAWN GILLEN).

ART. 9. COUNTY COMMISSIONERS' REPORT.

A) MCCA/RISK POOL UPDATE.

B) OTHER ITEMS OF INTEREST.

COURTHOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736

Tel: (207) 493-3318 Fax: (207) 493-3491 E-mail: ryan@aroostook.me.us Website: www.aroostook.me.us

C) LEGISLATIVE UPDATE.

ART. 10. COUNTY ADMINISTRATOR'S REPORT.

A) BID AWARD.

1) 1980 INTERNATIONAL FIRE TRUCK.

B) PROPOSED 2019 COUNTY COMMISSIONERS' MEETING SCHEDULE.

ART. 11. OTHER BUSINESS.

ART. 12. EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER PURSUANT TO TITLE 1,
M.R.S.A., §405 (6) (A).

ART. 13. ADJOURNMENT.

MINUTES

**AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, OCTOBER 24, 2018
– 1:00 P.M. – SINCLAIR SANITARY DISTRICT – SINCLAIR FIRE STATION – SINCLAIR**

PRESENT

Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra Fournier, Deputy County Administrator of Finance
Paul Bernier, Community Services Director
Darren Woods, EMA Director
John Gibson, EMA Deputy Director
Christina Theriault, Human Resources Director
Shawn Gillen, Chief Deputy
Sherrill Campbell, Executive Assistant
Martin Dionne, Sinclair Resident
Cecile Michaud, Sinclair Resident

EXCUSED

Paul J. Adams, Chair County Commissioners

Before the County Commissioners' Meeting, an election was held to choose one (1) Trustee for the Sinclair Sanitary District.

ART. 1. Commissioner Norman L. Fournier called the meeting to order at 1:10 p.m.

ART. 2. Public Comment Period.

None

ART. 3. Agenda.

Commissioner Norman L. Fournier entertained a motion to approve the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Minutes.

Commissioner Norman L. Fournier entertained a motion to approve the minutes of the September 19, 2018 County Commissioners' meeting.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the September 19, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance Record.
- B) Bills and Warrants.

ART. 6. CDBG Resolve for the Public Services Grant and Underground Storage Tank.

Sandra Fournier, Deputy County Administrator of Finance, presented a Commissioners' Resolution for the State of Maine CDBG Program (Public Service Grant and Underground Storage Tank program) for signature by the County Commissioners.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to sign the resolve for the implementation of the Underground Storage Tank and the Public Service Grant programs.

VOTE:

Motion voted on and passed.

ART. 7. Approval full-time Dispatcher Position.

Chief Deputy Shawn Gillen presented Jaime Lynn Heath of Littleton for the position of full-time Dispatcher.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve Chief Deputy Gillen's recommendation of Jaime Lynn Heath of Littleton for the position of full-time Dispatcher.

VOTE:

Motion voted on and passed.

ART. 8. Approval of full-time Corrections Officer.

Chief Deputy Shawn Gillen presented Joshua Capozzi of Houlton for the position of full-time Corrections officer.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Chief Deputy Gillen's of Joshua Capozzi for the position of full-time Corrections officer.

VOTE:

Motion voted on and passed.

ART. 9. County Commissioners' Report:

A) MCCA/Risk Pool.

Risk Pool Meeting. Commissioner Norman L. Fournier reported that at the October 10, 2018 meeting: the auditor's report was distributed; information has been received from all counties and will be submitted to determine cost estimates for the upcoming year for reinsurance; there were 4 claims opened in September and 19 claims closed; Malcolm Ulmer discussed the loss prevention update; the 2 cases against Aroostook County were discussed with report that one case was resolved and the other will be heard in court in another month.

MCCA Meeting. Commissioner Norman L. Fournier reported that the Bicentennial Project was discussed along with the Tall Ships Program; there will be a training session for any new Commissioner or Administrator in early January; the Budget and Finance Committee members were established; the MCCA Convention will be held in Waldo County next year.

B) Legislative Update.

County Commissioner Norman L. Fournier reported that a meeting will be set up between the County Commissioners and the Maine Sheriffs' Association to determine priorities for legislation; MCCA would like to see legislation put in place for reimbursement for the costs associated with inmates who are housed in County jails for longer than 9 months; MCCA would like to see legislation put in place for an automatic refund of the 20% state funding for the jail instead of the current process to receive the funding.

B) Other Items of Interest.

None.

ART. 10. County Administrator's Report.

A) 1980 International Fire Truck.

County Administrator Ryan D. Pelletier recommended that the bid for the 1980 Fire Truck be awarded to Jake St. Peter and Ashlee Jipson for the amount of \$2,000.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to award the bid for a 1980 Fire Truck to Jake St. Peter and Ashlee Jipson for the amount of \$2,000.00

B) 2019 County Commissioners' Meeting Schedule.

County Administrator Ryan D. Pelletier Presented the 2019 County Commissioners' proposed meeting schedule. Commissioner Norman L. Fournier requested that the June meeting be changed from the 19th to the 18th.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the 2019 County Commissioners' meeting schedule as amended.

VOTE:

Motion voted on and passed.

ART. 11. Other Business.

County Administrator Ryan D. Pelletier informed the County Commissioners that he received unofficial word from the Maine Employees Health Trust that insurance costs are rising 8% this year resulting in an increase of \$55,000.00 for the General Fund Budget. More discussion will take place at the October 30, 2018 meeting of the Finance Committee.

ART. 12. Executive session.

MOTION:

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier.

"I move we go into executive session to discuss a personnel matter pursuant to Title 1, M.R.S.A., §405, (6), (A)."

VOTE:

Motion voted on and passed.

Upon returning to open session no action was taken.

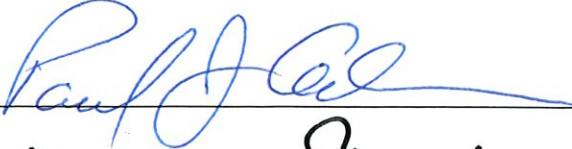
ART. 13. Adjournment.


MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting.

Meeting adjourned at 2:10 p.m.

ATTEST: A True Copy
of Commissioners' Meeting







Ryan D. Pelletier
County Administrator



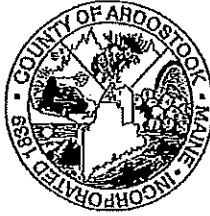
AROOSTOOK COUNTY COMMISSIONERS
DATE: October 24, 2018

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING -- WEDNESDAY, NOVEMBER 28, 2018
-- 1:00 P.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) -
HOULTON

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE OCTOBER 24, 2018 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
 - A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
- ART. 6. MPERS UPDATE. (CHRISTINA THERIAULT, HUMAN RESOURCES DIRECTOR)
- ART. 7. HOULTON LEGAL ASSISTANT POSITION. (CHRISTINA THERIAULT, HUMAN RESOURCES DIRECTOR)
- ART. 8. DEPUTY REGISTER OF PROBATE POSITION. (DARLEEN GUY, REGISTER OF PROBATE)
- ART. 9. COUNTY COMMISSIONERS' REPORT:
 - A) MCCA/RISK POOL MEETING.
 - B) LEGISLATIVE UPDATE.
 - C) OTHER ITEMS OF INTEREST.

ART. 10. COUNTY ADMINISTRATOR'S REPORT:

- A) CONTRACT FOR DEPUTY SHERIFF SERVICES IN THE UNORGANIZED TERRITORIES.
- B) EMA BID RESULTS:
 - 1) THERMAL IMAGING CAMERA.
 - 2) FIRE HOSE.
 - 3) FIRE EQUIPMENT.
- C) BID RESULT FOR 2018 FORD TRANSIT VEHICLE.
- D) OTHER ITEMS OF INTEREST.

ART. 11. OTHER BUSINESS.

ART. 12. ADJOURNMENT.

NEXT MEETING

COUNTY COMMISSIONERS' MEETING – DECEMBER 19, 2018, 1:00 P.M – FORT KENT – REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, NOVEMBER 28, 2018 – 1:00 P.M. – SHERIFF'S OFFICE BUILDING – CONFERENCE ROOM (SECOND FLOOR) - HOULTON

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sheriff Elect Shawn Gillen
Captain Terry "Joe" McKenna
Christina Theriault, Human Resources Director
Paul Bernier, Community Services Director
Darren Woods, EMA Director
Todd Collins, District Attorney
Darleen Guy, Register of Probate
Craig Holder, MDEA
Sherrill Campbell, Executive Assistant

ART. 1. Chair Paul J. Adams called the meeting to order at 1:00 p.m.

ART. 2. There was no public comment.

ART. 3. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the October 24, 2018 County Commissioners' meeting minutes.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the October 24, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

A) Attendance record.

- B) Bills and warrants. The bills and warrants will be signed at the Public Hearing on December 10, 2018.

ART. 6. MainePERS Update.

Christina Theriault, Human Resources Director, presented information on changes that have been approved by the MainePERS Board of Trustees, regarding employees who retire and are rehired by a PLD. Starting with October 2018 payroll reporting, employers must remit a contribution toward the unfunded actuarial liability of the plan that is equal to 5% of earnable compensation for each retiree who becomes employed as a Retiree Return to Work on or after October 2, 2018. Ms. Theriault stated that this fee could be passed on to the employee if the County Commissioners so desire. The County Commissioners requested that a policy be developed regarding responsibility for the 5% assessment and those that may be exempt.

ART. 7. Houlton Legal Assistant Position.

Todd Collins, District Attorney, presented April Nesbitt of Houlton for the position of Legal Assistant.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of the District Attorney Todd Collins to hire April Nesbitt of Houlton for the position of Legal Assistant.

VOTE:

Motion voted on and passed.

ART. 8. Deputy Register of Probate Position.

Darleen Guy, Register of Probate, presented Heather Beaulieu of Fort Fairfield for the position of Deputy Register of Probate.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of Register of Probate Darleen Guy to hire Heather Beaulieu of Fort Fairfield for the position of Deputy Register of Probate.

VOTE:

Motion voted on and passed.

ART. 9. County Commissioners' Report.

- A) Risk Pool: County Commissioner Norman L. Fournier reported that at the November 14, 2018 Risk Pool meeting the audit was presented in detail; reinsurance renewal rates will be ready by the December meeting; eleven claims were filed and three claims were closed resulting in an increase in revenues of \$271,000.00; Franklin County's withdrawal from the Risk Pool continues to be discussed.

MCCA: County Commissioner Norman L. Fournier reported that a training session for newly elected officials is scheduled to be held on December 14, 2018; the 2019 MCCA Convention will be held in Waldo County; MCCA dues for each county may increase by 3%.

B) Legislative Update.

Commissioner Norman L. Fournier reported 18.3 million dollars will be requested of the new legislature for the jails; the Maine Sheriff's Association will be meeting in Augusta with other organizations on November 29, 2018; the cloture date for bills to be submitted is in mid-December, however, this might be extended.

C) Other items of interest.
None.

ART. 10. County Commissioners' Report:

A) Contract for Deputy Sheriff Services in the Unorganized Territories.

County Administrator Ryan D. Pelletier presented the first reading of the inter-local agreement for the Deputy Sheriff services in the Unorganized Territories. The contract has been reviewed by Community Services Director Paul Bernier, and Sheriff Elect Shawn Gillen. A dispatch contract will be developed in addition to the services contract.

B) EMA Bid Results.

1) Thermal Imaging Camera.

EMA Director Darren Woods recommended that the bid for the Thermal Imaging Camera be awarded to Northeast Apparatus in the amount of \$20,886.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of EMA Director Darren Woods to award the Thermal Imaging Camera bid to Northeast Apparatus for \$20,886.00.

VOTE:

Motion voted on and passed.

2) Fire Hose.

EMA Director Darren Woods recommended that the bid for the Fire Hose be awarded to Northeast Apparatus in the amount of \$13,676.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of EMA Director Darren Woods to award the Fire Hose Bid in the amount of \$13,676.00 to Northeast Apparatus.

VOTE:

Motion voted on and passed.

3) Fire Equipment Bid.

EMA Director Darren Woods recommended the bid for the Fire Equipment be awarded to Firematic in the amount of \$7,887.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to accept the recommendation of EMA Director Darren Woods to award the Fire Equipment Bid to Firematic in the amount of \$7,887.00.

VOTE:

Motion voted on and passed.

C) Bid results for 2018 Ford Transit Vehicle.

Sheriff Elect Shawn Gillen recommended awarding the bid for a 2018 Ford Transit Vehicle to Autotronics in the amount of \$53,481.00.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommended bid award for a 2018 Ford Transit Vehicle to Autotronics in the amount of \$53,481.00.

VOTE:

Motion voted on and passed.

D) Other items of interest.

None.

ART. 11. Other Business.

County Administrator Ryan D. Pelletier reported that the Regional Efficiency Grant has been signed and is at the State for procurement purposes. Signing should be complete by the first of January.

ART. 12. Chair Paul J. Adams entertained a motion to adjourn the meeting.

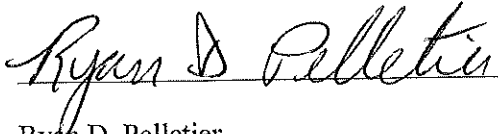
MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting at 1:52 p.m.

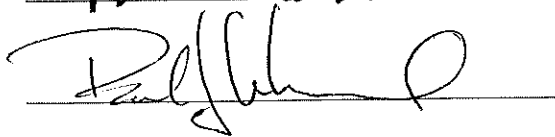
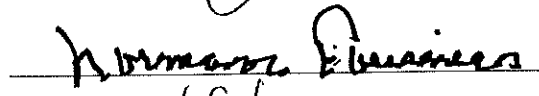
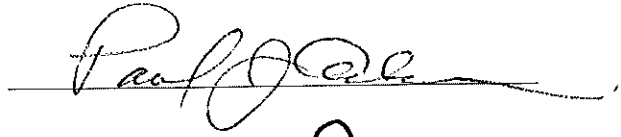
VOTE:

Motion voted on and passed.

ATTEST: A True Copy
of Commissioners' Meeting



Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: November 28, 2018

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER



COUNTY COMMISSIONERS

PAUL J. ADAMS
HOULTON

NORMAN L. FOURNIER
WALLAGRASS

PAUL J. UNDERWOOD
PRESQUE ISLE

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY - DECEMBER 19, 2018 - 1:00 P.M. - REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) - FORT KENT

- ART. 1. CALL TO ORDER.
- ART. 2. PUBLIC COMMENT PERIOD.
- ART. 3. APPROVAL OF AGENDA.
- ART. 4. APPROVAL OF MINUTES OF THE NOVEMBER 28, 2018 COUNTY COMMISSIONERS' MEETING.
- ART. 5. OTHER ITEMS FOR APPROVAL AND SIGNATURES:
- A) ATTENDANCE RECORD.
 - B) BILLS AND WARRANTS.
 - C) LIQUOR LICENSE RENEWAL FOR ST. PETER'S COUNTRY STORE.
 - D) EMPLOYEE SERVICE AWARDS.
 - E) DEPUTY REGISTER APPOINTMENT.
- ART. 6. CDBG MICRO-ENTERPRISE GRANT TO BENEFIT SINCLAIR BUSINESS PRESENTATION. (JOELLA MCBREAIRTY, NORTHERN MAINE DEVELOPMENT COMMISSION.)
- ART. 7. CONSIDER DISCUSSION REGARDING DANGEROUS BUILDING IN THE UNORGANIZED TERRITORIES.
- ART. 8. APPROVAL OF UNORGANIZED TERRITORIES AGREEMENTS. (PAUL BERNIER.)
- A) AMBULANCE SERVICE AGREEMENT FOR BENEDICTA, SILVER RIDGE, T1R4 - T3R4, AND T1R5.
 - B) AMBULANCE SERVICE AGREEMENT FOR CONNOR TOWNSHIP.
 - C) AMBULANCE SERVICE AGREEMENT FOR MADAWASKA LAKE (T16R4).
 - D) FIRE PROTECTION AGREEMENT FOR CONNOR TOWNSHIP.
- ART. 9. SHERIFF APPOINTMENTS, PROMOTIONS AND RETIREMENT.

- A) RETIREMENT CAPTAIN TERRY "JOE" MCKENNA.
- B) APPOINTMENT OF CHIEF DEPUTY SHERIFF.
- C) APPOINTMENT OF MDEA SUPERVISOR.
- D) DETECTIVE PROMOTION.
- B) APPOINTMENT OF 1 (ONE) FULL TIME CORRECTIONS OFFICER.

ART. 10. APPOINTMENT OF 2019 RISK POOL BOARD OF DIRECTORS REPRESENTATIVE, PROXY AND POINT OF CONTACT.

ART. 11. APPOINTMENT OF 2019 MCCA BOARD OF DIRECTORS REPRESENTATIVE.

ART. 12. COUNTY COMMISSIONERS' REPORT:

- A) MCCA/RISK POOL UPDATE.
- B) LEGISLATIVE UPDATE.
- C) OTHER ITEMS OF INTEREST.

ART. 13. COUNTY ADMINISTRATOR'S REPORT:

- A) CONTRACT FOR DEPUTY SERVICES IN THE UNORGANIZED TERRITORIES.
- B) BID RESULTS FOR SURPLUS VEHICLE.
- C) LETTER OF SUPPORT FOR ADJACENCY RULE CHANGES IN THE UNORGANIZED TERRITORIES.

ART. 14. OTHER BUSINESS.

ART. 15. ADJOURNMENT.

NEXT MEETING:

COUNTY COMMISSIONERS' MEETING - TUESDAY - JANUARY 8, 2019 - 1:00 P.M. - SHERIFF'S OFFICE BUILDING - CONFERENCE ROOM (SECOND FLOOR) - HOULTON

AGENDA
PUBLIC HEARING
2018 COUNTY BUDGET
and
FY 2018-2019 UNORGANIZED TERRITORY BUDGET
and
FY 19 JAIL BUDGET

November 14, 2017 @ 4:30 p.m.
District Courtroom – Caribou Courthouse

- ART. 1. Call to order by Finance Committee Chair Reynold Raymond. Reading of Public Hearing Notice. Introduction of Finance Committee Members.
- ART. 2. Introduction of County Commissioners.
- ART. 3. “Budget Highlights” by County Administrator Ryan D. Pelletier.
- ART. 4. Presentation of County Budget by County Administrator Ryan D. Pelletier, as follows:

- #1010 Emergency Management Agency	\$ 171,494.00
- #1011 Local Emergency Planning	\$ 11,486.00
- #1012 Exercise Planning	\$ 5,500.00
- #1013 Planning Grant	\$ 13,455.00
- #1015 District Attorney	\$ 553,196.00
- #1016 Substance Abuse Assistance	\$ 29,917.00
- #1020 Administration	\$ 548,245.00
- #1035 Houlton Superior Court Building	\$ 154,807.00
- #1036 Houlton Building Complex	\$ 367,605.00
- #1037 Sheriff’s Office Building	\$ 32,383.00
- #1041 Caribou Courthouse	\$ 222,636.00
- #1042 Fort Kent Registry Building	\$ 73,940.00
- #1043 Jail Building	\$ 117,428.00
- #1050 Support of Prisoners	\$2,488,703.00

Public Hearing Agenda
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- #1065 Registry of Deeds South	\$ 200,966.00
- #1066 Registry of Deeds North	\$ 153,946.00
- #1070 Registry of Probate	\$ 246,932.00
- #1074 MDEA	\$ 462,757.00
- #1075 Law Enforcement	\$1,775,295.00
- #1076 Domestic Violence Detective	\$ 24,376.00
- #1077 Fire Marshal	\$ 6,048.00
- Miscellaneous Items:	
- #1090 Audit	\$ 4,400.00
- #1092 Wide Area Network (WAN)	\$ 58,051.00
- #2000 Interest Expense	\$ 15,000.00
- #2025 Employee Benefits	\$ 3,000.00
- #2040 Copiers	\$ 23,500.00
- #2045 State, County, Municipal Programs	\$ 199,814.00
- #2050 Insurance	\$ 87,700.00
- #2075 Capital Improvements	\$ 346,300.00
- #2077 PSAP	\$ 222,976.00
- #2086 Website/MUNIS	\$ 1,400.00
- #2087 MCCA Convention	\$ 2,500.00
- #2092 Personnel Services	\$ 4,500.00
- Total Expenditures	\$8,590,256.00
Department Revenues:	\$1,855,885.00
Tax Assessment (Non-Correctional Services)	\$4,285,668.00
Tax Assessment (Correctional Services, PL 2015, Ch. 335)	<u>\$2,448,703.00</u>
Total Tax Assessment	\$6,734,371.00
Total Revenue	\$8,590,256.00

Presentation of the Unorganized Territory Budget, as follows:

- Total Expenditures	\$1,846,526.00
- Revenue	\$ 388,300.00
- Tax Assessment	\$1,458,226.00
- Total Revenue	\$1,846,526.00

Presentation of the Jail Budget, as follows:

- Total Expenditures	\$3,285,444.00
- Revenue	\$ 919,522.00
- Tax Assessment	\$2,365,922.00
- Total Revenue	\$3,285,444.00

- ART. 5. Public comment and/or testimony.
- ART. 6. Adjournment of Public Hearing by Finance Committee Chair Reynold Raymond.
- ART. 7. Joint meeting of Finance Committee and County Commissioners.
- ART. 8. Approval of minutes of October 31, 2017 Finance Committee Meeting.
- ART. 9. Approval to increase the tax levy limit as established by State law (LD1) for the 2018 County Budget and 2018-2019 Unorganized Territories Budget.
- ART. 10. Approval of 2018 County Budget as recommended by the County Commissioners and Finance Committee.
- ART. 11. Approval of the 2018-2019 Unorganized Territory Budget as recommended by the County Commissioners and Finance Committee.
- ART. 12. Approval of 2019 Jail Budget as recommended by the County Commissioners and Finance Committee.
- ART. 13. Adjournment.

MINUTES

2019 COUNTY BUDGET, 2019/2020 UNORGANIZED TERRITORY BUDGET AND 2020 JAIL BUDGET
PUBLIC HEARING – DECEMBER 10, 2018 - 4:30 P.M. - DISTRICT COURTROOM - COURTHOUSE -
CARIBOU

PRESENT

Reynold Raymond, Chair, Finance Committee
Durward Humphrey, Vice-Chair, Finance Committee
Richard Fortier, Finance Committee
Ryan Bushey, Finance Committee
Donald Savage, Finance Committee
Sue Powers, Finance Committee
Scott Moir, Finance Committee
Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra Fournier, Deputy County Administrator of Finance
Sherrill Campbell, Executive Assistant
Various department heads and members of the public

EXCUSED

Nelson Jandreau, Secretary, Finance Committee

- ART. 1. The meeting was called to order by Finance Committee Chair Reynold Raymond at 4:30 P.M. The Public Hearing notice was read. The Finance Committee members were introduced to the public.
- ART. 2. The County Commissioners introduced themselves to the public
- ART. 3. An overview of the County Budget, Unorganized Territory Budget and the Jail Budget was presented by Ryan D. Pelletier, County Administrator
- ART. 4. Presentation of the County Budget, the Unorganized Territory Budget and the Jail Budget by Ryan D. Pelletier, County Administrator.

The County Budget was presented as follows:

- Non-Correctional Services Expenditures -	\$6,450,518.00
- Total Non-Correctional Services Revenues -	<u>\$1,821,571.00</u>
- Net Non-Correctional Services Assessment -	\$4,628,947.00
- Correctional Services Assessment: -	<u>\$2,413,240.50</u>
(P.P. 2015, Chapter 335)	
Total Tax Assessment	\$7,042,187.50

The Unorganized Territory Budget was presented as follows:

- Total Expenditures -	\$1,953,453.00
- Departmental Revenues -	\$ 441,650.00
- Tax Assessment -	<u>\$1,511,803.00</u>
Total Revenues -	<u>\$1,953,453.00</u>

The Jail Budget was presented as follows:

- Total Expenditures -	\$3,519,424.00
- Departmental Revenues -	\$1,058,865.00
- Tax Assessment -	<u>\$2,460,559.00</u>
Total Revenues -	<u>\$3,519,424.00</u>

- ART. 5. Public testimony and comments were received from the audience.

ART. 6. Finance Committee Chair, Reynold Raymond adjourned the Public Hearing at 4:53 P.M.

ART. 7. A joint meeting of the Finance Committee and County Commissioners was convened by Paul J. Adams, Chair, County Commissioners, and Reynold Raymond, Chair, Finance Committee.

ART. 8. Motion by Ryan Bushey and seconded by Richard Fortier to approve the minutes of the October 30, 2018 Finance Committee Meeting. So voted.

ART. 9. Motion by Durward Humphrey and seconded by Sue Powers to approve to increase the tax levy limit as established by State law (LD1) for the 2019 County Budget. So voted.

Motion by Paul J. Underwood and seconded by Commissioner Norman L. Fournier to approve to increase the tax levy limit as established by State law (LD1) for the 2019 County Budget. So voted.

ART. 10. Motion by Ryan Bushey and seconded by Donald Savage to approve the 2019 County Budget. So Voted.

Motion by Paul J. Underwood and seconded by Commissioner Norman L. Fournier to approve the 2019 County Budget as approved by the Finance Committee. So voted.

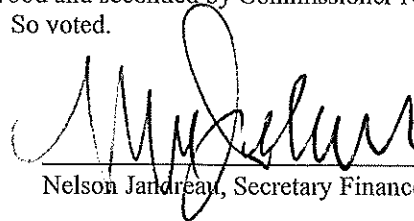
ART. 11. Motion by Durward Humphrey and seconded by Sue Powers to approve the 2019-2020 Unorganized Territory Budget. So voted.

Motion by Commissioner Paul J. Underwood and seconded by Commissioner Norman L. Fournier to approve the 2019-2020 Unorganized Territory Budget as approved by the Finance Committee. So voted.

ART. 12. Motion by Sue Powers and seconded by Richard Fortier to approve the FY 2020 Jail Budget. So Voted.

Motion by Commissioner Paul J. Underwood and seconded by Commissioner Norman L. Fournier to approve the FY 2020 Jail Budget as approved by the Finance Committee. So voted.

ART. 13. Motion by Sue Powers and seconded by Richard Fortier to adjourn at 5:53 P.M. So voted.
Motion by Commissioner Paul J. Underwood and seconded by Commissioner Norman L. Fournier to adjourn the joint meeting at 5:53 P.M. So voted.



Nelson Jandreau, Secretary Finance Committee

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, DECEMBER 19, 2018 – 1:00 P.M. – REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Sandra L. Fournier, Deputy County Administrator of Finance
Sheriff Elect Shawn Gillen
Captain Terry "Joe" McKenna
Paul Bernier, Community Services Director
Craig Holder, MDEA
Sherrill Campbell, Executive Assistant
Joella McBrearty, NMDC
Martin Dionne

ART. 1. Chair Paul J. Adams called the meeting to order at 1:13 p.m.

ART. 2. There was no public comment.

ART. 3. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the November 28, 2018 County Commissioners' meeting minutes.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the minutes of the November 28, 2018 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

- C) Liquor License Renewal for St. Peter's County Store.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve a renewal for a liquor license for St. Peter's Country Store.

VOTE:

Motion voted on and passed.

- D) Employee service awards.
- E) Deputy Register appointment.

ART. 6. CDBG Micro-Enterprise Grant presentation.

Joella McBreairty of NMDC gave an informative presentation regarding a CDBG Micro-Enterprise grant that would benefit Sinclair businesses.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to give approval to County Administrator Ryan D. Pelletier to sign the application for the CDBG Micro-Enterprise Grant.

VOTE:

Motion voted on and passed.

ART. 7. Dangerous Building in the Unorganized Territory.

Paul Bernier, Community Services Director, reported on an unsafe building in the Unorganized Territory. Mr. Bernier stated that he has had multiple conversations regarding the condition of this property with the owner. The owner has promised to make repairs to no avail. County Administrator Ryan D. Pelletier indicated to the County Commissioners that he would like their approval to draft a letter to the property owner with a deadline of May 1, 2019 for action to be taken regarding this property.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to authorize County Administrator Ryan D. Pelletier to draft a letter to the owner of an unsafe property in the Unorganized Territory with a deadline of May 1, 2019 for action to be taken by the owner.

VOTE:

Motion voted on and passed.

ART. 8. Approval of Unorganized Territories Agreements.

- A) Paul Bernier, Community Services Director, presented the Ambulance Service Agreement for Benedicta, Silver Ridge, T1R4-T3R4, and T1R5.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the Ambulance Agreement for Benedicta, Silver Ridge, T1R4-T3R4, and T1R5.

VOTE:

Motion voted on and passed.

- B) Paul Bernier, Community Services Director, presented the Ambulance Service Agreement for Connor Township.

MOTION:

Motion by Paul Underwood and seconded by Norman L. Fournier to approve the Ambulance Service Agreement for Connor Township.

VOTE:

Motion voted on and passed.

- C) Paul Bernier, Community Services Director, presented the Ambulance Service Agreement for Madawaska Lake (T16R4).

MOTION:

Motion by Paul Underwood and seconded by Norman L. Fournier to approve the Ambulance Service Agreement for Madawaska Lake (T16R4).

VOTE:

Motion voted on and passed.

- D) Paul Bernier, Community Services Director, presented the Fire Protection Agreement for Connor Township.

MOTION:

Motion by Paul Underwood and seconded by Norman L. Fournier to approve the Fire Protection Agreement for Connor Township.

VOTE:

Motion voted on and passed.

ART. 9. Sheriff Appointments, Promotions and Retirement.

- A) Sheriff-Elect Shawn Gillen reported that Captain Terry "Joe" McKenna will be retiring after over 40 years in law enforcement. The County Commissioners and the County Administrator thanked Captain McKenna for his service.
- B) Sheriff-Elect Shawn Gillen has appointed Craig Holder as his Chief Deputy effective January 1, 2019.

- C) Sheriff-Elect Shawn Gillen has recommended Peter Johnson for the position of MDEA Supervisor effective January 1, 2019.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of Peter Johnson as MDEA Supervisor.

VOTE:

Motion voted on and passed.

- D) Sheriff-Elect Shawn Gillen recommended Corey Saucer to the position of Detective.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve Corey Saucier for the position of Detective.

VOTE:

Motion voted on and passed.

- E) Sheriff-Elect Shawn Gillen presented Noah Jackins of Hodgdon for the position of Full-Time Corrections Officer.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of Sheriff –Elect Gillen for Noah Jackins of Hodgdon for the position of Full-Time Corrections Officer.

VOTE:

Motion voted on and passed.

- ART. 10. Appointment of 2019 Risk Pool Board of Directors Representative, Proxy and Point of Contact.
Appointment of MCCA Board of Directors Representative.

The County Commissioners combined ART. 10 and ART. 11 and made the following motion:

MOTION:

Motion by Paul J. Underwood and seconded by Paul J. Adams to appoint Norman L. Fournier as the 2019 Risk Pool of Directors Representative, and Paul J. Underwood as the Proxy, and Norman L. Fournier as the MCCA Board of Directors Representative, and Ryan D. Pelletier as the Point of Contact.

VOTE:

Motion voted on and passed.

ART. 12. County Commissioners' Report:

A) MCCA/Risk Pool.

Risk Pool: County Commissioner Norman L. Fournier reported that at the December 12, 2018 meeting: The reinsurance rated was assessed and the County of Aroostook rate will increase by 1.87%; Directors' and Officers' liability insurance was added; in November, 9 claims were opened and 2 were closed resulting in an increase in revenues of \$161,000.00.

MCCA: County Commissioner Norman L. Fournier reported that the Newly Elected Officials training was completed on December 14th; the 2020 MCCA Convention will be held in Waldo County.

B) Legislative update.

County Commissioner Norman L. Fournier reported that the cloture date for presenting bills is December 31, 2018. MCCA priorities for bills are: 1) Funding; 2) Reimbursement from DHHS regarding mental health services provided in the Jails; 3) Judges issuing consecutive sentences; and, 4) A special state jail bond where money for capital improvements is set aside for jails to apply for.

C) Other items of interest.

None.

Art. 13. County Administrator's Report.

A) Contract for Deputy Services in the Unorganized Territories.

County Administrator Ryan D. Pelletier submitted the contract for Deputy Services in the Unorganized Territories.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Adams to approve the contract for Deputy Services in the Unorganized Territories.

VOTE:

Motion voted on and passed with Commissioner Paul J. Underwood opposed.

B) Bid results for surplus vehicle.

County Administrator Ryan D. Pelletier presented the bid of \$779.00 received for a 2013 Ford Taurus.

MOTION:

Motion by Norman L. Fournier and seconded by Paul J. Underwood to accept the bid of \$779.00 received for a 2013 Ford Taurus.

VOTE:

Motion voted on and passed.

- C) County Administrator Ryan D. Pelletier presented a letter of support for the Adjacency Rule changes in the Unorganized Territories.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the letter of support for the Adjacency Rule changes in the UT.

VOTE:

Motion voted on and passed.

ART. 14. Other Business.

None.

ART. 15. Chair Paul J. Adams entertained a motion to adjourn the meeting.

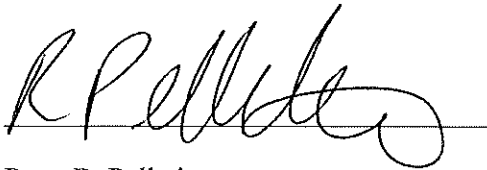
MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to adjourn the meeting at 2:17 p.m.

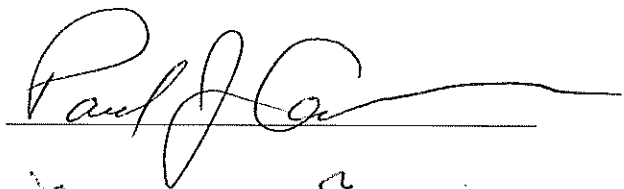
VOTE:

Motion voted on and passed.

ATTEST: A True Copy
of Commissioners' Meeting



Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: December 19, 2018