

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, DECEMBER 15, 2021
- 1:00 P.M. - FORT KENT REGISTRY OF DEEDS BUILDING - CONFERENCE ROOM (FIRST FLOOR) -
FORT KENT

PRESENT

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Shawn Gillen, Sheriff
Craig Holder, Chief Deputy
Paul Bernier, Community Services Director
Dana Gendreau, Finance Director
Christina Theriault, HR Director via Zoom
Steve Pelletier, ARP Program Administrator
Darren Woods, EMA Director
John Gibson, EMA Deputy Director via Zoom
Bryan Jandreau, Facilities and IT Director

ART. 1. Chair Paul J. Adams called the meeting to order at 1:00 p.m.

ART. 2. There was no public comment.

ART. 3. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Paul Underwood and seconded by Norman Fournier to approve the agenda as amended to add Art. 3A Special Presentation by the County Administrator; Art 5 C Dispatch Service Renewal Agreement with the Town of Madawaska; and Art. 11 Other Business 1. Election of MCCA Board Representative; 2. Election of MCCA Risk Pool Representative, Proxy, and Point of Contact; 3. LD 1 Limit for UT Budget; and 4. Oxbow Snowmobile Trail Designation Update.

VOTE:

Motion voted on and passed.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the November 17, 2021 County Commissioners' meeting minutes.

MOTION:

Motion by Paul Underwood and seconded by Norman Fournier to approve the minutes of the November 17, 2021 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.
- C) Dispatch Service Agreement Renewal with the Town of Madawaska.

MOTION:

Motion by Norman Fournier and seconded by Paul Underwood to approve the Dispatch Service Agreement Renewal with the Town of Madawaska.

VOTE:

Motion voted and passed.

ART. 6. Dispatch Agreement with Southern Aroostook Ambulance Service

Sheriff Shawn Gillen presented the Dispatch Service Agreement with the newly formed Southern Aroostook Ambulance Service which will provide ambulance coverage for a variety of communities in Southern Aroostook County.

MOTION:

Motion by Paul Underwood and seconded by Norman Fournier to approve the Dispatch Service Agreement with the Southern Aroostook Ambulance Service as presented.

VOTE:

Motion voted on and passed.

ART. 7. Authorization for the County Administrator to execute all documents and agreements pertaining to any settlement agreements related to Opioid Legal Actions.

MOTION:

Motion by Paul Underwood and seconded by Norman Fournier to authorize the County Administrator to execute all documents and agreements related to Opioid settlement actions.

VOTE:

Motion voted on and passed.

ART. 8. American Rescue Plan Program Statement

Mr. Steve Pelletier presented the draft ARPA Program Statement, Letter of Intent, Application and other related materials and presented the proposals for the Commissioners input. Mr. Ryan Pelletier also spoke about the budget and felt that more funding should be allocated to County programs since the County is ultimately paying for 60% of the cost of the program. The Commissioners provided input and feedback and instructed the County Administrator to work with the ARPA Program Administrator to take into account suggestions received and provide an

updated copy to the Commissioners at their January 4, 2022 meeting.

MOTION:

Motion by Norman Fournier and seconded by Paul Underwood to authorize the County Administrator to finalize the Program Statement and present it to the Commissioners at their January 4, 2022 meeting.

VOTE:

Motion voted on and passed.

ART. 9. Authorization to Transfer ARPA Funding to Cover Related 2021 ARPA Expenses

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to authorize the transfer of ARPA Funds to cover related 2021 ARPA expenses.

VOTE:

Motion voted on and passed.

ART. 10. County Commissioner's Report

Commissioner Fournier updated the Board with various activity and issues at the MCCA Board Meeting and Risk Pool meeting as well as discussion regarding various pieces of legislation affecting County government. No action taken or motions made.

Commissioner Underwood updated the Board regarding the WIOA RFP Procurement Process for Adult & Dislocated Workers as well as Youth Services RFP. No action taken or motions made.

ART. 11 Other Business

Election of MCCA Board Representative for 2022

MOTION:

A motion was made by Paul Underwood and seconded by Paul Adams to elect Norman Fournier as the MCCA Board Representative for 2022 and Paul Underwood as Alternate.

VOTE:

Motion voted on and passed.

Election of MCCA Risk Pool Board Representative; Proxy and Point of Contact for 2022

MOTION:

A motion was made by Paul Underwood and seconded by Paul Adams to elect Norman Fournier as MCCA Risk Pool Board of Director for 2022; Paul Underwood as Proxy and Ryan Pelletier as designated Point of Contact.

VOTE:

Motion voted on and passed.

LD 1 Limit for the FY 2022-2023 Unorganized Territory Budget

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to increase the Property Tax Levy Limit established for the Unorganized Territory in the event that the Unorganized Territory budget approved will result in a property tax commitment that is greater than the property tax levy limit.

VOTE:

Motion voted on and passed.

Oxbow Snowmobile Trail Update.

Mr. Bernier provided a brief update that the snowmobile access route signs were installed and he would keep the Commissioners informed if any issues arise with the new trail designation.

ART. 12.

To Consider an Executive Session pursuant to Title 1 MRSA (405)(6)(A) for the annual performance evaluation of the County Administrator.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to enter executive session at 2:10 pm pursuant to Title 1 MRSA 405(6)(A) to consider the annual evaluation of the County Administrator.

VOTE:

Motion voted and passed.

The Board exited executive session at 2:25 pm and there was no post executive session action.

ART. 13.

Adjournment.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to adjourn the meeting at 2:36 pm.

VOTE:

Motion voted and passed.

ATTEST: A True Copy
of Commissioners' Meeting

Ryan Pelletier

Ryan D. Pelletier
County Administrator

Paul J. Coe
Norman Fournier

AROOSTOOK COUNTY COMMISSIONERS
DATE: ~~1-4-21~~ 12-15-21