

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING - WEDNESDAY, MAY 19, 2021 – 1:00 P.M. –  
REGISTRY OF DEEDS BUILDING – CONFERENCE ROOM (FIRST FLOOR) – FORT KENT

PRESENT

Paul J. Adams, Chair, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Ryan D. Pelletier, County Administrator  
Shawn Gillen, Sheriff  
Craig Holder, Chief Deputy  
Paul Bernier, Community Services Director  
Bryan Jandreau, Facilities & IT Director  
Dana Gendreau, Finance Director  
Darren Woods, EMA Director  
Sherrill Campbell, Executive Assistant  
Mary Boucher, Resident Ashland (ZOOM)  
Kevin Boucher, Resident Ashland (ZOOM)

ART. 1. Public hearing for Local Liquor Options in the UT.

Paul J. Adams, Chair, County Commissioners called a public hearing to order at 1:00 p.m. to take action as required by the State of Maine on local liquor options in the UT. There was no public comment. The public hearing was closed at 1:02 p.m.

ART. 2. The May 19, 2021 County Commissioners' meeting was called to order by Chair Paul J. Adams at 1:02 p.m.

ART. 3. There were no comments from the public.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the agenda.

MOTION:

Motion by Paul Underwood and seconded by Norman Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 5. Chair Paul J. Adams entertained a motion for approval of the April 21, 2021 County Commissioners' meeting minutes.

MOTION:

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve April 21, 2021 County Commissioners' meeting minutes.

VOTE:

Motion voted on and passed.

ART. 6.

The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.
- C) Liquor License renewal for Roosevelt Conference Center D/B/A Eagle Lake Sporting Camps.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the renewal of a liquor license for Roosevelt Conference Center D/B/A Eagle Lake Sporting Camps.

**VOTE:**

Motion voted on and passed.

- D) Local Liquor options in the Unorganized Territory.

The following motion was made by Paul J. Underwood and seconded by Norman L. Fournier.

**MOTION:**

Pursuant to the provisions of Chapter 122 of Title 28-A of the Maine Revised Statutes. The Commissioners authorize the following:

1. Sale of liquor for consumption on the premises on days other than Sunday.
2. Sale of spirits and fortified wine for consumption off the premises on days other than Sunday.  
Sale of malt liquor and wine for consumption off the premises on days other than Sunday.
3. Sale of liquor for consumption on the premises on Sundays.
4. Sale of spirits and fortified wine for consumption off the premises on Sundays.  
Sale of malt liquor and wine for consumption off the premises on Sundays.
5. Operation of state liquor stores and agency liquor stores on Sunday.
6. Sale of spirits to be consumed on the premises on Sunday.
7. Sale of malt liquor and wine to be consumed on the premises on Sunday.
8. Sale of malt liquor and wine for consumption on the premises on Sunday.
9. Operation of bottle clubs.

**VOTE:**

Motion voted on and passed.

ART. 7.

Bid Results:

- A) Subcompact tractor.

Facilities Manager Bryan Jandreau recommended that the subcompact tractor bid be awarded to Roger's Sport Center in the amount of \$21,365.00.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of the Facilities Manager to award a bid in the amount of \$21,365.00 for a subcompact tractor to Roger's Sport Center.

**VOTE:**

Motion voted on and passed.

B) Jail porch roof project.

Facilities Manager Bryan Jandreau recommended that the jail porch roof project be awarded to Maine Highlands Contracting in the amount of \$27,490.00

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of the Facilities Manager to award a bid in the amount of \$27,490.00 the jail porch roof project to Maine Highlands Contracting.

**VOTE:**

Motion voted on and passed.

C) Portico restoration project.

Facilities Manager Bryan Jandreau recommended that the portico restoration project bid be awarded to Maine Highlands Contracting in the amount of \$79,490.00. Because the bid is overbudget Mr. Jandreau requested that \$1,478.67 be used from contingency.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve the recommendation of the Facilities Manager to award the portico restoration project bid to Maine Highlands Contracting in the amount of \$79,490.00 with \$1,478.67 coming from contingency.

**VOTE:**

Motion voted on and passed.

D) Sinclair Senior Center roof/handicap ramp project.

Community Services Director Paul Bernier recommended that the Sinclair Senior Center roof/handicap ramp project bid be awarded to Tim Daigle in the amount of \$6,200.00.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of the Community Services Director to award the bid for the Sinclair Senior Center roof/handicap ramp project to Tim Daigle in the amount of \$6,200.00.

**VOTE:**

Motion voted on and passed.

ART. 8. EMA Director Darren Woods presented a draft of the 2021 Maine County Emergency Management Mutual Aid Agreement. The draft was submitted for informational purposes only. No action necessary.

ART. 9. EMA Director Darren Woods proposed that the Cyr Mountain Radio Tower be transferred to Aroostook Technology. In return, Aroostook Technology will install and host the County's equipment on that site at no cost.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to authorize the EMA Director to facilitate the transfer of Cyr Mountain Radio Tower to Aroostook Technology.

**VOTE:**

Motion voted on and passed.

ART. 10. Sheriff Shawn Gillen presented Harvey Higgins, of Presque Isle, Christopher Violette, of Linneus, and Laura Swimm, of Houlton for the position of corrections officers.

**MOTION:**

Motion by Paul J. Underwood and seconded by Norman L. Fournier to approve the recommendation of the Sheriff to hire Harvey Higgins, Christopher Violette and Laura Swimm for the position of corrections officers.

**VOTE:**

Motion voted on and passed.

ART. 11. Community Services Director Paul Bernier presented a letter from Melissa McAvoy requesting that the Mill Road in Benedicta be opened and maintained in the winter. Mr. Bernier will review documents related to the de-organization of Benedicta to determine further action. Information only. No action required.

ART. 12. County Administrator Pelletier stated that the Finance Committee recommends Kai Libby of Cary Plantation to fill the vacant position of Finance Committee Member for District 1, Area 1.

**MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to approve Kai Libby of Cary Plantation for the vacant position of District 1, Area 1 Finance Committee Member as per the Finance Committee recommendation.

**VOTE:**

Motion voted on and passed.

ART. 13. **MOTION:**

Motion by Paul J. Underwood and seconded by Paul J. Adams to re-appoint the following to the Northern Maine Development Commission board.

Martin Dionne, Unorganized Territory representative  
Norman L. Fournier, Aroostook County  
Clarissa Sabattis, Aroostook County

**VOTE:**

Motion voted on and passed.

ART. 14. County Administrator Pelletier presented an update on the ARP funding process.

ART. 15. County Commissioner Norman L. Fournier provided an update of the May MCCA and Risk Pool Board meetings, and provided a legislative update.

ART. 16. Other business.

Community Services Director Bernier requested an increase in the Madawaska Lake paving project in the amount of \$21,000-\$22,000.00. There are sufficient funds in the UT Capital line to cover the increase.

**MOTION:**

A motion was made by Paul J. Underwood and seconded by Norman L. Fournier to approve the increase as requested.

**VOTE:**

Motion voted and passed.

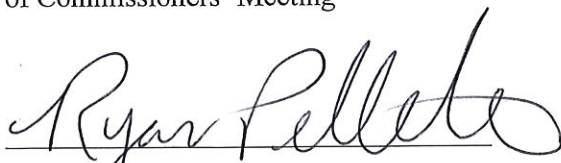
ART. 18. **MOTION:**

Motion by Norman L. Fournier and seconded by Paul J. Underwood to adjourn the meeting at 2:20 p.m.

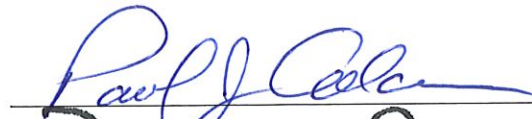
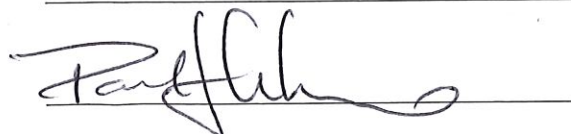

**VOTE:**

Motion voted on and passed.

ATTEST: A True Copy  
of Commissioners' Meeting



Ryan D. Pelletier  
County Administrator

AROOSTOOK COUNTY COMMISSIONERS  
DATE: May 19, 2021