

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – OCTOBER 19, 2022– 1:00 P.M. –SINCLAIR SENIOR CENTER – SINCLAIR

Present:

Paul J. Adams, Chair, County Commissioners
Norman L. Fournier, County Commissioner
Paul J. Underwood, County Commissioner
Ryan D. Pelletier, County Administrator
Paul Bernier, Community Services Director
Bryan Jandreau, Facilities and IT Director
Steve Pelletier, ARPA Program Administrator
Dana Gendreau, Finance Director
Darren Woods, EMA Director
Shawn Gillen, County Sheriff
Joey Seeley, Commander, Sheriff's Office
Christina Theriault, Human Resources Director
Jason Parent, ACAP Executive Director/CEO
Various members of the public from Sinclair (see CDBG Public Hearing sign in sheet)

Before the meeting took place at 1:00 p.m. the Sinclair Sanitary District Trustees election was held. County Clerk Ryan Pelletier read the Warrant and entertained a motion to elect a moderator.

A motion was made by Danny Martin to nominate Norman Fournier as Moderator. The motion was seconded by Martin Dionne. There were no other nominations. Vote was unanimous. Mr. Pelletier administered the Moderator's Oath of Office to Mr. Fournier.

Mr. Fournier explained the rules and procedures for today's election.

He explained, three (3) trustees were to be elected. Two for a three-year term and one for a one-year term and that each position would be entertained individually. Mr. Fournier opened the floor for nominations.

Gerry Beaulieu nominated Charles Chuck Cyr for the first three-year position. The motion was seconded by Danny Martin. No other nominations were received. The vote was unanimous.

Gerry Beaulieu nominated Adam Wintel for the second three-year position. The motion was seconded by Danny Martin. No other nominations were received. The vote was unanimous.

Gerry Beaulieu nominated Tina Pratico for the one-year position. The motion was seconded by Danny Martin. No other nominations were received. The vote was unanimous.

Having no other business, Moderator Fournier declared the election closed at 1:07 pm.

A public hearing began at 1:10 p.m. to discuss the acceptance for the CDBG Economic Development Grant Program to provide \$30,000 to Martin's General Store in Sinclair to upgrade the gasoline lines to provide premium gasoline to better serve recreational vehicles. A copy of the Public Hearing Minutes is available at the County Commissioner's Office.

ART. 1. Chair Paul J. Adams called the regular meeting to order at 1:15 p.m.

ART. 2. No public comment.

ART. 3. **MOTION:**

Motion by Paul Underwood and seconded by Norman Fournier to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the September 13, 2022 County Commissioners' meeting minutes.

MOTION:

Motion by Paul Underwood and seconded by Norman Fournier to approve the minutes of the September 13, 2022 County Commissioners' meetings.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.
- C) Liquor License Renewal – Bears Den Family Restaurant

MOTION:

A motion was made by Paul Underwood to approve the renewal of the liquor license for the Bears Den Family Restaurant. The motion was seconded by Norman Fournier.

VOTE:

Motions voted on and passed.

ART. 6. Jason Parent from the Aroostook County Action Program presented the sector board nominees for the 2023 fiscal year. He presented a discussion regarding the lack of housing for the homeless, providing fuel assistance for a growing number of residents in Aroostook County, and hiring additional staff for a quicker response to people in need of assistance.

MOTION:

A motion was made by Paul Underwood to consider the board sector nominees for the 2023 fiscal year. The motion was seconded by Norman Fournier.

VOTE:

Motion voted on and passed.

- ART. 7. Mr. Bryan Jandreau presented a consideration of the County of Aroostook adding a Cyber Security and Incident Response Plan and Information Technology Plan.

MOTION:

A motion was made by Norman Fournier to approve the addition of a Cyber Security and Incident Response Plan and Information Technology Plan as amended to remove Appendix A from the plan. The motion was seconded by Paul Underwood.

VOTE:

Motion voted on and passed.

- ART. 8. Ms. Christina Theriault presented consideration of adding the Information Technology Policy (ITP) and the Cyber Security and Incident Response Plan (CIRP) to the Aroostook County Government Policy Handbook.

MOTION:

A motion was made by Norman Fournier to approve adding the Information Technology Policy and the Cyber Security and Incident Response Plan to the Aroostook County Policy Handbook and amending the handbook as presented. The motion was seconded by Paul Underwood.

VOTE:

Motion voted on and passed.

- ART. 9. Mr. Ryan Pelletier presented a consideration of the extension of the Penobscot County Regional Communications Center (PSAP) contract for the 2023 fiscal year.

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to extend the contract.

VOTE:

Motion voted on and passed.

- ART. 10. Mr. Ryan Pelletier presented an update from the Greater East Grand Broadband Planning.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to provide a letter of support.

VOTE:

Motion voted on and passed.

- ART. 11. Mr. Ryan Pelletier presented a request from the Town Manager of Fort Fairfield regarding the payment of the 2022 County Taxes.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to allow the Town of Fort Fairfield to formulate a payment plan with interest due to the County by January 31, 2023.

VOTE:

Motion voted on and passed.

- ART. 12. Mr. Bryan Jandreau presented bid results for a 2005 Surplus Lawn Tractor. The highest bid came in at \$1,525 to Barry Dow of Littleton.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the bid results.

VOTE:

Motion voted and passed.

- ART. 13. Mr. Shawn Gillen presented the recommendation of the hiring of Sidney Smith and Tyrel Heath for the full-time correction officers' positions and Shanice Straubel for the part-time corrections officer position at the Aroostook County Jail.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the recommendation

VOTE:

Motions voted on and passed.

- ART. 14. Mr. Darren Woods presented the recommendation of the hiring of John Higgins for the North Lakes Fire and Rescue.

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to approve the recommendation.

VOTE:

Motions voted on and passed.

ART. 15. Ms. Dana Gendreau presented the recommendation of the extension of the current audit contract.

MOTION:

A motion was made by Norman Fournier and seconded by Paul Underwood to approve the recommendation

VOTE:

Motions voted on and passed.

ART. 16. Mr. Ryan Pelletier and Ms. Dana Gendreau presented the recommendation of the interest rates for banking services and the extension of the service contract.

MOTION:

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the recommendation

VOTE:

Motions voted on and passed.

ART. 17. County Commissioner's Report

Commissioner Fournier spoke about the growing number of automobile claims and accidents. The committee is looking to set up driving courses to help reduce and encourage safe driving. He also provided an overview of the Risk Pool and MCCA board meeting held in Augusta and via Zoom last week.

No motion necessary.

ART. 18. Other business

Mr. Pelletier recognized Raymond Butch Thibodeau for his many years of service to the people of Sinclair and the Sinclair Sanitary District. Mr. Thibodeau submitted his resignation as a board of trustee earlier that day.

ART. 19. Adjournment

A motion was made by Paul Underwood and seconded by Norman Fournier to adjourn the meeting at 2:34 p.m. Motion voted and passed.

ATTEST: A True Copy

of Commissioners' Meeting

Ryan D. Pelletier
County Administrator

Paul J. A.

Norman Bourcier

Paul J. A.

AROOSTOOK COUNTY COMMISSIONERS
DATE: November 16, 2022