

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – NOVEMBER 15, 2022– 1:30 P.M.  
– ADMINISTRATION HEARING ROOM – CARIBOU COURT HOUSE -  
CARIBOU

**Present:**

Paul J. Adams, Chair, County Commissioners  
Norman L. Fournier, County Commissioner  
Paul J. Underwood, County Commissioner  
Ryan D. Pelletier, County Administrator  
Paul Bernier, Community Services Director  
Bryan Jandreau, Facilities and IT Director  
Dana Gendreau, Finance Director  
John Gibson, Deputy Director, EMA  
Shawn Gillen, County Sheriff  
Joey Seeley, Chief Deputy, Sheriff's Office  
Sue Powers, ACAP Senior Director of Programs  
Todd Collins, District Attorney  
Penny Thompson, City Manager, Caribou  
Gary Picard, Town Manager, Madawaska  
Sandra Fournier, Town Manager, Mapleton  
Tammy Pelletier, TEMPO Employment  
William Dobbins, Commissioner-elect  
Mandi Craig, Operations Assistant  
Paul Bagnall, Star Herald

ART. 1. Chair Paul J. Adams called the regular meeting to order at 1:30 p.m.

ART. 2. Mr. Ryan Pelletier read a letter from John Rasmussen, Chair of the Selectboard, Town of Perham, with regard to the need to increase Jail capacity.

ART. 3. Mr. Ryan Pelletier noted changes to the Agenda for ART. 5. (C) being removed and ART. 13 was to be Tabled.

**MOTION:**

Motion by Norman Fournier and seconded by Paul Underwood to approve the agenda.

**VOTE:**

Motion voted on and passed.

ART. 4. Chair Paul J. Adams entertained a motion for approval of the October 19, 2022 County Commissioners' meeting minutes.

**MOTION:**

Motion by Paul Underwood and seconded by Norman Fournier to approve the minutes of the October 19, 2022 County Commissioners' meetings.

**VOTE:**

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

ART. 6. Sue Powers from Aroostook County Action Program presented a discussion regarding the need for Warming Centers to service the homeless population from November 2022 through April 2023. Managing Agency would be Homeless Services of Aroostook with support provided by ACAP. Initial start-up costs of \$20,646, with a total funding request of up to \$192,00 were requested from ARPA funding.

**MOTION:**

A motion was made by Norman Fournier to approve the joint proposal from HSA and ACAP for funding from November 2022 through April 2023 for warming centers on a month to month reimbursed draw down basis. The motion was seconded by Paul Underwood.

**VOTE:**

Motion voted on and passed.

ART. 7. Ryan Pelletier presented consideration of the fiscal year change to be from July-June. Comments and questions were entertained from Gary Picard, Town Manager, Madawaska; Sandra Fournier, Town Manager, Mapleton and Penny Thompson, City Manager, Caribou. Commissioners to consider the fiscal year change and the timeframe for payment plans for city/towns.

No motion necessary.

ART. 8. Todd Collins, District Attorney presented for consideration the need for contractual support for the Maine Prosecutors Association IT Employees. 3 employees would need to be administratively managed by the County's HR/Finance teams from January 28, 2023-July 1, 2023 for payroll and benefits. District Attorney's office from all 8 districts would be providing all the funding.

**MOTION:**

A motion was made by Paul Underwood to approve the use of the County's HR/Finance teams for administration of payroll and benefits until July 1, 2023. The motion was seconded by Norman Fournier.

**VOTE:**

Motion voted on and passed.

ART. 9. Mr. Bryan Jandreau presented the consideration of the approval of accepting a bid for the HVAC/AHU System for the first floor of the Aroostook County, Houlton Superior Court Building. Armstrong Engineering, Fort Fairfield had lowest bid at \$42,930.

**MOTION:**

A motion was made by Paul Underwood and seconded by Norman Fournier to accept the bid from Armstrong Engineering.

**VOTE:**

Motion voted on and passed.

ART. 10. Mr. Ryan Pelletier presented for consideration the 2023 County Commissioners Meeting Schedule.

**MOTION:**

A motion was made by Norman Fournier and seconded by Paul Underwood to accept the meeting schedule.

**VOTE:**

Motion voted on and passed.

ART. 11. Mr. Ryan Pelletier presented for consideration to revisit the new representatives for the Jail Study Commission. New representatives need to be determined for the commission to begin. Will be included in the December Agenda.

No motion necessary.

ART. 12. Mr. John Gibson presented for consideration of hiring of James Jalbert for North Lakes Fire Department.

**MOTION:**

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the hiring.

**VOTE:**

Motion voted and passed.

ART. 13. Mr. Ryan Pelletier asked the Commissioners to Table the consideration of adding the Remote Participation policy to the Aroostook County Government Handbook.

No motion necessary. Item tabled until December's meeting.

ART. 14. Mr. Shawn Gillen presented the recommendation of the hiring of William Janakis for the full-time patrol deputy position and the hiring of Lavinia Lengele for the full-time dispatcher position with the Aroostook County Sheriff's Department.

**MOTION:**

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the hiring.

**VOTE:**

Motions voted on and passed.

ART. 15. County Commissioner's Report

Commissioner Fournier spoke about the Risk Pool audit for 2021 which was clean with no recommendations. Most claims have been vehicle related for the current year. Legislatively, Democrats have the majority in the House and Senate; 2 Aroostook County legislators gained top roles; Troy Jackson will serve as Senate Majority Leader; Trey Stewart will serve as the Senate Minority Leader.

No motion necessary.

ART. 16. Other business

Mr. Bryan Jandreau presented for consideration the hiring of Philip Grindle for part-time custodian.

**MOTION:**

A motion was made by Paul Underwood and seconded by Norman Fournier to approve the hiring.

**VOTE:**

Motion voted on and passed.

ART. 17. Adjournment

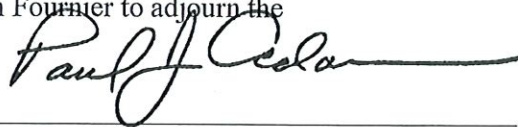
A motion was made by Paul Underwood and seconded by Norman Fournier to adjourn the meeting at 2:37 p.m. Motion voted and passed.

ATTEST: A True Copy

of Commissioners' Meeting



Ryan D. Pelletier  
County Administrator







AROOSTOOK COUNTY COMMISSIONERS  
DATE: December 21, 2022