

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING
TUESDAY, JANUARY 3, 2023 - 1:00 PM
SHERIFF'S OFFICE BUILDING SECOND FLOOR CONFERENCE ROOM - HOULTON

Present:

Paul J. Underwood, Chair, County Commissioners'
Norman L. Fournier, County Commissioner
William T. Dobbins, County Commissioner
Ryan D. Pelletier, County Administrator
Christina Theriault, Human Resources Director
Paul Bernier, Community Services Director
Steve Pelletier, ARPA Program Administrator via Zoom
Shawn Gillen, Sheriff
Joey Seeley, Deputy Sheriff
Pete Johnson, Commander
Craig Clossey, Jail Administrator
Leigh Smith, Treasurer
Tammy Pelletier, Operations Assistant
Joseph Cyr, Houlton Pioneer Times

The following Oaths of Office were administered prior to the regular meeting being called to order; William Dobbins – County Commissioner, Shawn Gillen – Sheriff, Todd Collins – District Attorney, Leigh Smith – Treasurer, Darleen Guy – Registrar of Probate, Melissa Richards – Registrar of Deeds; and Sheriff Shawn Gillen appointed Joey Seeley as Chief Deputy.

ART. 1. Commissioner Paul Underwood called the regular meeting to order at 1:05 pm.

MOTION:

Motion to nominate Paul Underwood as Chair made by Norman Fournier and seconded by William Dobbins.

VOTE:

Motion voted on and passed.

ART. 2. No public comment.

ART. 3. Mr. Ryan Pelletier requested the addition of determining a hearing date and time for the Tax Abatement request regarding Leonard Miragliuolo v. Perham.

MOTION:

Motion by Norman Fournier and seconded by Paul Underwood to approve the agenda.

VOTE:

Motion voted on and passed.

ART. 4. Commissioner Paul Underwood entertained a motion for approval of the December 21, 2022 County Commissioners' meeting minutes.

MOTION:

Motion by Norman Fournier and seconded by Paul Underwood to approve the minutes of the November 15, 2022 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

ART. 6. Ms. Christina Theriault presented a discussion regarding the Annual Leave Policy and how there are challenges with recruitment regarding the low amount of paid time off provided for newly hired employees. Christina will complete a cost analysis and comparison of County Union contracts to see what the possible impact would be for allowing new hires to have Annual Leave at the same years of experience that applies to the Salary Administration policy.

No motion necessary.

ART. 7. Ms. Christina Theriault presented for consideration an update to the Remote Meeting Policy. Policy does not describe details surrounding Executive Session. Christina will work on getting that included.

MOTION:

Motion to Table the discussion by Norman Fournier and seconded by William Dobbins.

VOTE:

Motion voted on and passed.

ART. 8. Mr. Paul Bernier presented for consideration the Dispatch contract for Sinclair/Cross Lake.

MOTION:

Motion to accept and sign the agreement by Norman Fournier and seconded by Paul Underwood.

VOTE:

Motion voted on and passed.

ART. 9. Mr. Paul Bernier presented for consideration the 2023 Ambulance proposals for Baie Creuse. Mr. Bernier recommended the Per Capita rate structure versus the Fee for Services rate structure, as the fee is locked in for 3 years and would ensure no fluctuation in costs.

MOTION:

Motion to accept the agreement based on per capita rate by Norman Fournier and seconded by William Dobbins. County Administrator given authority to complete/sign the agreement as discussed.

VOTE:

Motion voted on and passed.

- ART. 10. Mr. Shawn Gillen introduced Mr. Craig Clossey to present for consideration the Biennial Jail Inspection Report. Mr. Gillen praised the leadership and all the staff at the facility for being able to score perfect marks year after year. Mr. Clossey detailed how the jail is the only one in the state that requests yearly inspections and they continue to excel in documentation, safety, maintenance, and many other areas considering the age of the facility and inmate counts.

MOTION:

Motion by William Dobbins and seconded by Norman Fournier to accept the report into the record.

VOTE:

Motion voted on and passed.

- ART. 11. County Commissioner's Report

Commissioner Fournier will be attending the MCCA/Risk Pool meeting on January 11th where both the Democratic and Republican legislative leadership have been invited to attend.

No motion necessary.

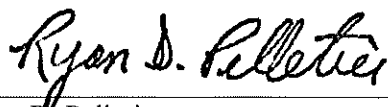
- ART. 12. Other business

Mr. Ryan Pelletier requested a date and time be set for a Tax Abatement hearing on the matter of Leonard Miragliuolo v. Perham. The date of January 18th at 1pm at the Administrative Hearing Room at the Caribou Courthouse was set for this hearing.

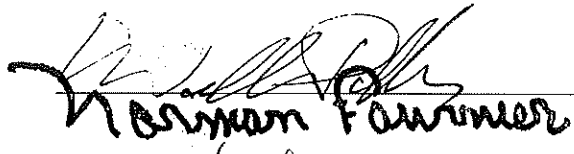
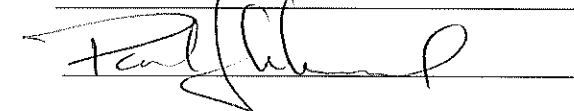
- ART. 13. Adjournment

A motion was made by William Dobbins and seconded by Norman Fournier to adjourn the meeting at 2:12 pm. Motion voted and passed.

ATTEST: A True Copy
of Commissioners' Meeting



Ryan D. Pelletier
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: February 15th, 2023