

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, FEBRUARY 15, 2023  
1:00 PM REGISTRY OF DEEDS FIRST FLOOR CONFERENCE ROOM – FORT KENT

PRESENT

Paul J. Underwood, Chair, County Commissioners  
Norman L. Fournier, County Commissioner  
William T. Dobbins, County Commissioner  
Ryan D. Pelletier, County Administrator  
Shawn Gillen, Sheriff  
Joey Seeley, Deputy Sheriff  
Paul Bernier, Community Services Director  
Dana Gendreau, Finance Director  
Christina Theriault, HR Director via Zoom  
Bryan Jandreau, IT & Facilities Director  
Steve Pelletier, ARPA Program Administrator  
Tammy Pelletier, Operations Assistant

- ART. 1. Chair Paul J. Underwood called the meeting to order at 1:10 p.m.
- ART. 2. There was no public comment.
- ART. 3. Mr. Ryan Pelletier noted amendments to Article 15 to add 1 new hire candidate and Article 16 to add Hodgdon. Chair Paul J. Underwood entertained a motion for approval of the agenda as amended.

**MOTION:**

Motion by William Dobbins and seconded by Norman Fournier to approve the agenda.

**VOTE:**

Motion voted on and passed.

- ART. 4. Chair Paul J. Underwood entertained a motion for approval of the January 3, 2023 County Commissioners' meeting minutes.

**MOTION:**

Motion by Norman Fournier and seconded by William Dobbins to approve the minutes of the January 3, 2023 County Commissioners' meeting.

**VOTE:**

Motion voted on and passed.

- ART. 5. The County Commissioners approved and signed the following:
- A) Attendance record.
  - B) Bills and warrants.

C) Renewal of Liquor License for Long Lake Sporting Club-Sinclair

**MOTION:**

Motion by Norman Fournier and seconded by William Dobbins to approve the Liquor License renewal for Long Lake Sporting Club.

**VOTE:**

Motion voted on and passed

ART. 6. Mr. Ryan Pelletier presented the Commissioners with a request from Dixie Shaw of Catholic Charities to hold the April Commissioners' meeting at the facility in Monticello. Commissioner Underwood identified an error in our meeting schedule for December 2023, noting that the Charter indicates that there must be a meeting in each district every quarter. As such, the meeting for December will need to be changed from Fort Kent to Caribou.

**MOTION:**

Motion by Norman Fournier and seconded by William Dobbins to approve the change for the December meeting to be held in Caribou per the Charter, and to tentatively approve the meeting schedule for April, provided that the Monticello location would be accessible to the public.

**VOTE:**

Motion voted on and passed

ART. 7. Mr. Ryan Pelletier presented the Decision to Grant the Tax Abatement Appeal for Miragliuolo V. Town of Perham.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to approve the Decision as Granted.

**VOTE:**

Motion voted on and passed.

ART. 8. Mrs. Christina Theriault presented and update to the Remote Meeting Policy.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the revised Remote Meeting Policy.

**VOTE:**

Motion voted on and passed.

ART. 9. Mr. Ryan Pelletier and Mrs. Christina Theriault presented a discussion regarding the timing of hiring non-department head employees and to gain understanding if these employees could begin work prior to Commissioner approval, if approved by the County Administrator and Human Resources.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to allow new hires for non-department heads to begin employment prior to Commissioner approval, with the County Administrator's approval, and the understanding that the Commissioners have full authority to rescind the new hire when they are formally presented at the monthly Commissioner meeting.

**VOTE:**

Motion voted on and passed.

ART. 10. Mr. Bryan Jandreau presented for consideration a ban on the application Tik Tok from all County of Aroostook devices and any personal devices that connect to the County of Aroostook network.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to approve the Tik Tok ban from all county owned devices and personal devices connecting to the network.

**VOTE:**

Motion voted on and passed.

ART. 11. Mr. Ryan Pelletier and Mrs. Christina Theriault presented for discussion the need for a Supervisor for County employees within the DA's office. The position used to exist but was eliminated. The Supervisor would perform all the supervisory duties for County employees, including evaluation, discipline, etc. Currently the DA, who is a State employee, is tasked with performing those supervisory duties for County employees within their office. A job description would be posted internally only. Christina to provide additional information regarding cost impact and job description at the March meeting.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to move forward with obtaining information on the cost of adding the Supervisory position and job description for County employees in the DA's Office.

**VOTE:**

Motion voted on and passed.

ART. 12. Mrs. Dana Gendreau presented the 2023 Tax Commitment, due date and interest rate for 2023 County taxes.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the 2023 County Tax Commitment, due date and interest rate.

**VOTE:**

Motion voted on and passed.

- ART. 13. Mr. Ryan Pelletier presented for consideration a request for a Letter of Support from the Town of Orient for their application for officially naming 2 brooks with special geographical features.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to support the Town of Orient's request and provide the Letter of Support.

**VOTE:**

Motion voted on and passed.

- ART. 14. Mr. Ryan Pelletier presented on behalf of Darren Woods, Director-EMA, for the hiring of Alexis Violette as a Volunteer Fire Fighter for North Lakes Fire & Rescue.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the hiring of Alexis Violette as Volunteer Fire Fighter.

**VOTE:**

Motion voted on and passed.

- ART. 15. Sheriff Shawn Gillen presented for consideration the renewal of Deputy Commissions for:

1. William Greaves, Civil Process Server
2. Douglas Bell, Civil Process Server
3. Matthew Cummings, Chief of Police-Fort Fairfield
4. Nathan Chisholm, Patrol Sergeant
5. Mitchell Wheeler, PT Deputy/Transport

Sheriff Gillen also presented Donald Gibson as a Full Time Dispatcher.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the 5 renewed commissions as noted and to approve the hiring of Donald Gibson as Full Time Dispatcher.

**VOTE:**

Motion voted on and passed.

ART. 16. Sherriff Gillen presented for ratification the 2023 Dispatch Contracts for Monticello, Linneus, Mars Hill, Haynesville, Limestone, Van Buren, Frenchville, Bridgewater, Grand Isle, Littleton, Central Aroostook EMS, and Hodgdon.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to ratify the 2023 Dispatch agreements as presented.

**VOTE:**

Motion voted on and passed.

ART. 17. Mr. Paul Bernier presented for consideration the Ambulance Services Inc. 2023 Subsidy Request for Sinclair, Cross Lake, Square Lake, T15R6, T14R6, T16R6.

**MOTION:**

A motion was made by William Dobbins and seconded by Paul Underwood to approve the 2023 Subsidy Request as presented.

**VOTE:**

Motion voted on and passed 2-1. Commissioner Fournier abstained.

ART. 18. Mr. Paul Bernier presented for consideration a 3-year Ambulance service agreement with the Town of Madawaska for the Baie Creuse region of Sinclair.

**MOTION:**

A motion was made by William Dobbins and seconded by Paul Underwood to approve the 3-year agreement as presented for Ambulance services provided by the Town of Madawaska to Baie Creuse.

**VOTE:**

Motion voted on and passed 2-1. Commissioner Fournier abstained.

ART. 19. Mr. Paul Bernier presented the following contracts for approval:

1. Ambulance services for Madawaska Lake with the City of Caribou.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to approve the contract as presented.

**VOTE:**

Motion voted on and passed.

2. Ambulance and Fire services for Connor with the City of Caribou.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to approve the contract as presented.

**VOTE:**

Motion voted on and passed.

3. Ambulance and Fire services for Cary Plantation with the Town of Houlton. There was a second proposal from Southern Aroostook EMS which included only Ambulance services for Cary Plantation and 5 other Unorganized Territories.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to Table the matter and to put the Ambulance and Fire Services for Cary Plantation and Ambulance Services for the additional 5 Unorganized Territories out to formal Bid.

**VOTE:**

Motion voted on and passed.

- ART. 20. Mr. Ryan Pelletier presented for ratification the MOU with the Maine Prosecutor's Association for the County to take over payroll and benefit administration for 3 IT employees within the DA'S office from January 28, 2023 to July 1, 2023.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to ratify the MOU as presented.

**VOTE:**

Motion voted on and passed.

- ART. 21. Mr. Ryan Pelletier presented for consideration a corporate resolution naming himself as the Authorized Representative of Aroostook County for Sun Life Financial.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the corporate resolution as noted.

**VOTE:**

Motion voted on and passed.

- ART. 22. Mr. Ryan Pelletier presented an update on the Jail Study Commission. We will be engaging the National Institute of Corrections to assist with providing research and studies regarding the need for a new Jail facility. Next meeting is March 20<sup>th</sup>. Mr.

Pelletier made a request for \$126,000 to be moved from the Jail ADA fund to the New Jail fund.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to approve reallocation of \$126,000 from Jail ADA to the New Jail fund.

**VOTE:**

Motion voted on and passed.

- ART. 23. Mr. Ryan Pelletier presented an update on a new Opioid Settlement which included CVS, Walgreens, Walmart, Teva and Allergan. To date, we have received \$325,482 in settlement funds from other settlements. All Opioid Settlement funds are kept in a separate account from all other funds. Funds will come in over a long period of time (17 years for some settlements totaling in excess of \$4,000,000). Unsure of total amounts due to pending litigation/settlements.

No motion necessary.

- ART. 24. County Commissioner's Report

Commissioner Fournier provided an update for MCCA/Risk Pool. The number claims for January remain within normal limits. Reinsurance rate went up \$200,000 for 2023. 5 new Commissioners on the Board for 2023. Speaker of the House R. Talbot Ross and Senate President Troy Jackson were in attendance at the MCCA meeting.

Legislatively, there are 175 Bills that would currently affect the Counties directly or indirectly. MCCA is in support of an increase in jail funding which has stayed at the same level for 2 years, while other areas of funding have had increases. Surveys were sent to every Sheriff and County for budgets over 3 years to present as proof of the need for this increase.

Commissioner Underwood provided an update from the Solar Eclipse Board. The eclipse will occur April 8, 2024 and last 4 minutes. There will be several optimal viewing locations with Monticello being the best. Houlton and Presque Isle are expecting 40-60,000 people for the event and are preparing for increased traffic, activity and accommodations such as camping areas.

- ART. 25. Other Business

No Other Business

- ART. 26. At 3:00 pm, the following motion was made by Norman Fournier and seconded by William Dobbins:

"I move that we enter Executive Session pursuant to Title 1 MRSA 405(6)(A) to discuss the County Administrator's 2022 goal review and evaluation."

**MOTION:**

A motion was made by Paul Underwood and seconded by Norman Fournier to adjourn the meeting at 2:30 pm.

**VOTE:**

Motion voted and passed.

Upon return from Executive Session at 3:17 pm, no action was taken.

ART. 27. Adjournment.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to adjourn the meeting at 3:18 pm.

**VOTE:**

Motion voted and passed.

ATTEST: A True Copy

of Commissioners' Meeting

\_\_\_\_\_

Ryan D. Pelletier  
County Administrator

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

AROOSTOOK COUNTY COMMISSIONERS  
DATE: March 15, 2023

## ***DISPATCH SERVICE CONTRACT***

This AGREEMENT, entered into by and between the COUNTY OF AROOSTOOK (hereinafter "County") and the town of St. Agatha (hereinafter "Town").

### **WITNESS,**

That the County and the Town, for consideration paid, hereby agree as follows:

#### **A. SERVICES**

The County agrees to provide the Town with fire department emergency dispatching services. Fire calls received at the Sheriff's Department dispatch center in Houlton will cause the dispatcher to activate the Town's fire department paging system and to communicate, by means of the paging system, the location of the fire.

#### **B. COST**

The County will be paid for its services the sum of \$1661.61 per calendar year, to be paid in advance before January 31 of that calendar year. Failure to pay the above sum will result in termination of any obligation by the County.

#### **C. LINE COST, MAINTENANCE, EQUIPMENT**

The Town shall pay the cost of installing and maintaining any and all equipment needed for the performance of this contract, including but not limited to: telephones, telephone lines, telephone line regular monthly and toll charges, pagers, radio receivers or transmitters and radio repeaters.

#### **D. CONTRACT TERM**

This contract shall commence on JANUARY 1, 2023, and end DECEMBER 31, 2023. This contract may only be renewed annually by approval of the Board of County Commissioners and the legislative body (selectmen, etc.) of the Town.

**E. SUPERVISION**

County dispatchers performing this contract are subject only to the authority of the Sheriff's Department, the County Administrator and the Board of County Commissioners, in that order.

**F. TITLE TO PERSONAL PROPERTY**

Personal property and equipment belonging to the County and used in the performance of this contract remains the property of the County. Personal property and equipment provided by the Town remains the property of the Town.

**G. TERMINATION**

This Contract expires automatically on December 31, 2023. It may be terminated earlier by mutual agreement of the parties. Should this Contract be terminated and not renewed, each party should return to the other party any personal property or equipment used in the performance of this Contract and owned by the other party.

Should the County contract out its dispatching services, this Contract may be unilaterally terminated by the County. In such an event, the County will retain the pro rata share of the annual contract cost representing the portion of the year for which services are actually provided, and will refund the balance to the Town.

**H. APPROVAL**

To be effective, this Contract must be approved by an affirmative vote of the Board of County Commissioners and of the legislative body (selectmen, etc.) of the Town, at a publicly announced duly called meeting. Copies of the minutes of the meeting of each body, attested by the legally appointed custodian of those minutes, along with the executed duplicate original copies of this Contract, shall be provided to and filed with the office of the Board of County Commissioners and the Town Clerk.

**I. LIABILITY, INDEMNIFICATION**

The Town agrees to assume liability, to indemnify and hold harmless the County, its employees, officials and agents, for any loss caused by any failure to properly dispatch, for any injury caused by a fire or firefighters responding to a fire or for any actions undertaken in their performance of this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the 7<sup>th</sup> day of February, 2023.

*Johnny Pelletier*

WITNESS

*Ryan D. Pelletier*  
COUNTY ADMINISTRATOR

SHERIFF

*Michelle Beaman*  
*Michelle Beaman*  
*Michelle Beaman*

WITNESS

*David Bennett*  
*David Bennett*  
*David Bennett*

SELECTMEN

**Ryan D. Pelletier**

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**Subject:** FW: Rate formula

**From:** Shawn Gillen <shawn.gillen@aroostook.me.us>  
**Sent:** Wednesday, March 8, 2023 12:02 PM  
**To:** Ryan D. Pelletier <ryan@aroostook.me.us>  
**Subject:** Rate formula

Ryan,

The rates are based off population times the amount charged for fire, ambulance, police.

Rates:

Fire = \$1.83

Ambulance = \$3.69

Police = \$3.69

Shawn

The County of Aroostook is subject to Maine Statutes relating to public records. Email sent or received by County employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of County email should presume that the email is subject to release upon request.

**AROOSTOOK COUNTY FINANCE COMMITTEE**

*January, 2023*

**DISTRICT I**

**Area 1 - Term expires December 31, 2022**

Mr. Kai Libby, 86 Libby Lane, Cary, ME 04471  
538-1770  
Baldguy45@hotmail.com

**Area 2 - Term expires December 31, 2024**

Ryan Bushey 75 Hillview Avenue, Houlton  
620-4187 (W)  
Ryan.Bushey@lpcorp.com

**Area 3 - Term expires December 31, 2024**

Michael Greenlaw, 33 Brown Street, Fort Fairfield  
472-6072 (H) 551-8035 (C)  
michael.greenlaw@greenlawelectricllc.com

**DISTRICT II**

**Area 4 - Term expires December 31, 2022**

Sue Powers, 352 Carvell Road, Mapleton 04757  
768-0745 (C) 1-800-432-7881 ext 780 ACAP  
spowers@acap-me.org

**Area 5 - Term expires December 31, 2022**

Donald "Spike" Savage, PO Box 1164 Presque Isle  
764-0488  
dsavage7@maine.rr.com

**Area 6 - Term expires December 31, 2026**

Richard A. Fortier, 307 Sweden Street, Caribou  
498-1103 (W) 496-1221 (H)  
dfortier@carymed.org bearfor@earthlink.net

**DISTRICT III**

**Area 7 - Term expires December 31, 2024**

Scott Moir, 561 Colby Siding Road, Woodland  
551-6305  
Smoir@rsu39.org

**Area 8 - Term expires December 31, 2022**

Nelson Jandreau, 269 Nineteenth Street, Madawaska  
728-4660  
Genenelson5@gmail.com

**Area 9 - Term expires December 31, 2024**

Michelle Raymond, PO Box 310 Eagle Lake, ME 04739  
207 551 5996 (cell)  
Michelle.raymond@nmgeneral.org

March 15, 2023

TO: County Commissioners

FR: Ryan D. Pelletier, County Administrator

RE: Recognizing 2021 & 2022 Spirit of America Award recipients

Dear Commissioners:

Due to Covid19, our process of recognizing yearly Spirit of America Award winners has been on hold. In 2020, we mailed letters of recognition and award certificates to each winner in Aroostook County. The 2021 and 2022 winners have not yet been recognized.

Bruce Flaherty from Maine Spirit of America has been in touch with us to provide us information on these winners in the hopes that we can recognize them during regular monthly Commissioner meetings as we have done prior to the pandemic.

There are 20 award recipients for 2021, and 25 recipients for 2022 from all over the County. Each one who is deserving of a formal recognition of their volunteer, and/or community service success stories. We would like to come up with a plan that allows the County Commissioners' Office to provide the formal recognition to these award recipients. Due to the number of award recipients(45), we were looking at perhaps have 1 event take place in the summer months, separate from our regular monthly meetings, where everyone can be recognized in special ceremony. A second option could be to have the winners within each District attend the regular monthly Commissioners' meeting and be recognized at that time. This method would take 3 months to complete as we meet in each district and hand out the awards specific to that district.

Award certificates have been drafted for each recipient (a sample is attached). A list of winners and the reason for which they are being recognized is included for your reference.

We are looking for guidance on the best method to recognize past winners and get us back on track for the next set of winners for 2023. We believe 1 separate event is the best solution to getting us caught up and getting the winners the true recognition they deserve.

## 2021 Aroostook County Spirit of America Winners

### Caribou

Janine Murchison has served library's Board of Trustees as Chair and also with many projects.  
Robert White chaired Caribou Planning Board, helped with Comprehensive Plan, other projects.

### Castle Hill/Chapman/Mapleton

Haines Family has volunteered countless hours and service to various local clubs & associations.

### Caswell

Nancy Martin has worked years at Caswell School, organizes Holiday plays & moon light café.  
Parent's Country Store and its owners have done so much to help the ATV and Ski-doo Clubs.

### Easton

Travis Carter raised enough money (\$140,000) to erect new lighting on the town's soccer field.

### Fort Fairfield

Fort Fairfield Quality of Place Council does much to promote community citizen involvement.

### Fort Kent

Dalen Boucher gave 35 years of dedicated service to the Police Dept., left a legacy of kindness.

### Grand Isle

George Dionne has served on Budget Committee, Planning Board, Fire Dept. and so much more.

### Haynesville

Annette Watrous has volunteered much time to running food pantry & oversees food delivery.

### Houlton

WHOU is a radio station conducting a Nov. donation drive & doing other things to help folks.

### Island Falls

Pandemic Mask Makers performed a great service for their community during a time of crisis.

### Madawaska

Acadian Festival is annual 4-day celebration commemorating Acadian landing in Northern ME.

### Merrill

Folks Going To Work Amid Pandemic risked their lives to help others and saved our society.

### Portage Lake

Daniel Higgins has served on numerous town boards, has donated to & supported Veterans park.

### RSU #39

Laynee's Sole Purpose strives to ensure that any Caribou student in need of shoes can get a pair.

### Smyrna

Folks Going To Work Amid Pandemic risked their lives to help others and saved our society.

### Van Buren

Van Buren Fire Dept. has run a Scholarship Fund barbecue, plus responds to emergencies 24X7.

### Washburn

Boy Scout Troop #177 place flags on Main St each holiday, do Vets Day ceremony, much more.

### Weston

Shirley Foss has served many roles in Weston & surrounding region over a span of about 60 yrs.

## 2022 Aroostook County Spirit of America Winners

### Allagash

Faye O'Leary Hafford Library serves as cultural center of its town, is known for its newsletter.

### Ashland

Lendell Tarr has served 30 years as Ashland's Recreation Director & volunteers at food pantry.

### Castle Hill/Chapman/Mapleton

Girl Scout Troop 1133 donated bench to town office, did many other projects to help community

### Dyer Brook

Dyer Brook Community School merits praise for outstanding WinterKids Winter Games efforts.

### Fort Fairfield

Fort Fairfield High Middle School JMG Program helps students, benefits community so much

### Hodgdon

Adopt-a-Block of Hodgdon runs food, clothing giveaways to help individuals & families in need

### Houlton

Adopt-a-Block of Aroostook conducts telethon & ongoing collections of items to aid the needy.

### Island Falls

Rebecca Drew has served 20+ years as Librarian of Katahdin Public Library & is town historian.

### Limestone

Maine Preceptor Tau Sorority 25+ yrs has organized shortcake festival to raise funds for causes

### Littleton

Dwight Coperthwaite served 41 yrs as Littleton Fire Chief, secured several major grants for dept

### Madawaska

Four Seasons Trails Association is a non-profit group promoting year-round outdoor recreation.

### Merrill/Smyrna

SACS 2022 State Champion Teams brought pride to, united their communities in a special way.

### Portage Lake

Brian Cote served Fire Dept. for 31 years, including last 5 as Chief, and helps many other causes

### Presque Isle

Rodney and Mary Barton Smith Family Foundation donated \$1.8 million to help Presque Isle.

### St. Agatha

Long Lake Public Library serves its community's educational, informational and cultural needs

St. Francis

Friends of St. Francis provides town with special events, community outreach, a meeting place.

Sherman

Upper Valley Economic Corporation Pantry provides nutrition to Sherman area folks in need.

Stockholm

Perkins-Plourde Post 136 & Unit 136 have done raffles and suppers to help Vets, others in need

Van Buren

Dan Berube digitized full run of St. John Valley Times and his work is at the Van Buren Library.

2022 Winners Continued:

Wade

Farmers of our Community are a huge and critical part of Wade; it would be lost without them.

Wallagrass

Melford Pelletier chairs Tri-Community Veterans Memorial Committee; he raises needed funds.

Washburn

Farmers of our Community are huge and critical part of Washburn; would be lost without them.

Weston

Varney Brackett & Garrett Cowger both have served on Planning Board for 30+ years in a row.

Woodland

Woodland Consolidated School merits praise for outstanding WinterKids Winter Games efforts.

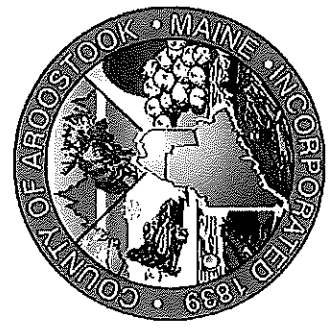


# 2021 Spirit of America Award

Be it resolved by the Board of Ardenstook County Commissioners that

*Janine Murchison*

Is hereby recognized for the outstanding achievements and honors brought upon her community with the 2021 Caribou Spirit of America Award.



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County Commissioners

\_\_\_\_\_  
Date

# County of Aroostook

## COMMISSIONERS' OFFICE

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### FINANCE DIRECTOR / DEPUTY TREASURER

Dana L. Gendreau



### COUNTY COMMISSIONERS

PAUL J. UNDERWOOD  
PRESQUE ISLE

NORMAN L. FOURNIER  
WALLAGRASS

WILLIAM T. DOBBINS  
HOULTON

March 7, 2023

Subject: **General Fund Fiscal Year End Vacation & Sick Accruals**

- The **FYE 2022 Sick Accruals** have been calculated for the General Fund and the calculation resulted in the County sick accrual account to be overfunded by \$11,245.25. I recommend the approval of *crediting the expense* to properly account for what the sick accrual ledger account needs are as of December 2022.

**General Fund: (\$11,245.25)**

- The **FYE 2022 Vacation Accruals** have been calculated for the General Fund. I recommend the approval of expensing the following amount listed below to properly fund the vacation accrual ledger account as of December 2022.

**General Fund: \$76,796.72**

Regards,

*Dana Gendreau*

Dana Gendreau  
Finance Director



March 8, 2023

County of Aroostook  
Ryan Pelletier, County Administrator  
144 Sweden St., Ste 1  
Caribou, ME 04736

RE: Tax Anticipation Note Commitment

Dear Ryan:

We have approved your request, and this letter, when accepted and properly signed, will constitute an agreement between Katahdin Trust Company (Bank), which agrees to lend, and County of Aroostook (Borrower), which agrees to borrow in accordance with the following terms and conditions:

**Borrower:** County of Aroostook

**Amount:** \$3,380,000.00

**Rate:** A fixed Interest Rate of Five and 41/100 percent (5.41%) per annum.

**Fees:** None

**Purpose:** Non-revolving Tax Anticipation line of credit.

**Duration:** Without waiving the demand feature of the note, the line of credit will be available until its expiration date of **December 31, 2023**.

**Advances:** Advances will be under a Commercial Line of Credit Note executed in accordance with a properly executed Corporate Borrowing Resolution (when applicable) and payable in accordance with the terms and conditions of this Agreement, the Line of Credit Note, and any extensions or renewals thereof.

**Out-of-Debt Requirement:** N/A

**Late Charge:** The loan documents will contain a provision that a charge of eight (8%) percent of the payment amount will be charged if said payment becomes ten (10) days late.

6 North Street, Presque Isle, Maine 04769 • Telephone (207) 764-2361 • Fax (207) 764-3425  
[www.katahdintrust.com](http://www.katahdintrust.com)



**Default Interest Rate:**

If any amounts due under this Note are not paid within ten (10) days of when due (whether at stated maturity, acceleration or otherwise) or if any Event of Default under the Loan Documents is not cured within any applicable cure period, then the outstanding balance on this Note shall thereafter bear interest at a rate per annum equal to six (6%) percent above the otherwise applicable interest rate on this Note.

**Collateral:** Unsecured

**Guarantees:** None

**Financial Statement Requirements:**

Borrower shall furnish Bank Annually with audited financial statements within 90 days after the close of each fiscal year, prepared by an independent certified public accountant satisfactory to the Bank.

**Legal Opinion:**

This commitment is subject to a legal opinion from bond counsel acceptable to the Bank, the cost of which will be borne by the Bank up to the cost of \$1,800.00. If required, the opinion would need to include a statement that the note represents a valid and binding obligation of the issuer and further that the note is a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

**Conditions:**

1. There will be no fees associated with the closing of this loan.
2. A default in any outstanding loan by Borrower to Bank or to any institution whose priority is superior to Bank will be considered as a default in all loans.
3. Any additions, deletions, substitutions, or other changes in this Agreement must be documented in writing to become effective.
4. No loan commitment given by Bank to Borrower shall be assignable by Borrower.
5. Borrower must certify to Bank prior to closing, status of any actions, suits, proceedings, or investigations, now pending or to the knowledge of Borrower threatened against or affecting Borrower.

**Waiver; Damages Limitation**

Except as prohibited by law, the borrower hereby waives any right it may have to claim or recover in any litigation any special, exemplary, punitive or consequential damages or any damages other than, or in addition to, actual damages. The borrower certifies that no representative, agent or attorney of the Bank has represented, expressly or otherwise, that the Bank would not, in the event of litigation, seek to enforce the foregoing waiver. This

waiver constitutes a material inducement for the Bank to accept this commitment and make the loan evidenced by the financing documents.

**NOTICE:** Under Maine law, no promise, contract or agreement to lend money, extend credit, forbear from collection of a debt or make any other accommodation for the repayment of a debt for more than \$250,000 may be enforced in court against Lender unless the promise, contract or agreement is in writing and signed by Lender. Accordingly, Borrower cannot enforce any oral promise unless it is contained in a loan document signed by Lender, nor can any change, forbearance, or other accommodation relating to this loan or any loan document be enforced, unless it is in writing and signed by Lender.

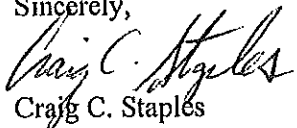
The commitment was approved on the basis of information and financial data furnished by the Borrower and is extended subject to and conditioned on there being no material adverse change in the financial condition of the Borrower, and no substantive change in governmental regulations or monetary policy. In the event of such material adverse change, in the opinion of the Bank, the right is reserved to terminate the commitment or line of credit.

To the extent that the terms and conditions as stated herein are not incorporated into the loan documents, this letter will survive the loan closing and still govern our relationship while the loan detailed herein, together with interest and fees, remains outstanding.

If the terms and conditions as herein stated are satisfactory to you, please sign this letter signifying your acceptance and return the signed and accepted copy by **March 31, 2023**, as your authorization for us to proceed with the preparation of the necessary loan documentation. We will anticipate a closing on or before **April 30, 2023**. Unless otherwise extended, this commitment will expire at either of the above two dates, if not promptly acted upon.

We sincerely thank you for the opportunity to service your financial needs. If there are any questions or comments, please do not hesitate to contact us.

Sincerely,



Craig C. Staples  
Vice President

**Accepted:**

**Borrower:** County of Aroostook

By: \_\_\_\_\_  
Ryan D. Pelletier, County Administrator

\_\_\_\_\_  
Date

# County of Aroostook

## Quarterly Financial Summary

The purpose of this narrative is to provide a brief overview and highlights of the financials for the County of Aroostook's four funds. (General, ARPA, Jail and UT) This report is not meant to be all inclusive, however, will highlight areas that management feels need to be noted and observed to give Department Heads and Elected Officials necessary information for the budget oversight process.

### **General Fund**

*Year-To-Date: FY 2022 | January 2022 - December 2022*

*Benchmark %: 100%*

#### ***GF Revenue:***

The Departmental Revenue section collected \$2,604,310; equating to 5.1% above the anticipated budgeted amount, generating a \$125,980 departmental revenue surplus. The revenue line, GF Surplus, of \$250,000 is a budget entry only thus no activity in current year column and it not calculated in the percentage of revenue collected. Tax Revenue for 2022 has finalized at \$5,873,041 generating a surplus of \$167,934 which correlates to the overlay calculation of the mil rate for 2022.

#### ***GF Expense:***

The general fund expense ended its fiscal year with expenses totaling \$8,262,264 which is 1% over the approved 2022 expense budget. The \$78,827 total expense overage is comprised of the 2022 vacation accrual expense of \$65,551 totaling 83% of the overage. The remaining \$13,275 of overage equating to .162% of the total budget is comprised of various expense lines.

#### ***Financial information/updates:***

- *The County's 2022 UNDF balance has increased by \$215,087 from FYE 2022.*
- *2023 TAN is underway and late March/early April 2023 is the date projected to begin the use of TAN funds according to County cash flow documentation.*
- *The County currently has recorded \$624,000 in accounts receivable for fiscal year 2022 activity due from various agencies we do business with. The County has received \$460,000 of payment of that balance just in the first month of the fiscal year 2023. The remaining payments should be paid to the County by the end of the first quarter of 2023.*

## **ARPA Fund (American Rescue Plan Act 2021)**

*Year-To-Date: FY 2022 | January 2022 – December 2022*

### ***ARPA Revenue:***

The second of two “tranches” of the American Rescue Plan Act fund has been received in June 2022 in the amount of \$6,512,324. The funds have accrued a total of \$83,582.96 year-to-date as of December 2022.

Effective 10/27/2022 – The County has moved \$4 million of ARPA funds to two CDARS of \$2 million each, one of 6 months, and one of 12 months, both yielding and interest rate of 3%. The remaining funds are yielding an interest rate of 2.15%.

### ***ARPA Expense:***

The County has expensed \$100,900 to the ARPA Administration expense department year-to-date as of December 2022. The County has also begun the County approved/awarded projects and has expensed \$508,423 plus \$198,121 of revenue loss monies as a transfer into the general fund. These expenses are fully funded by the American Rescue Plan Act operating account.

As of December 2022, total committed funds for municipalities/non-profits are \$2,312,177 and 11.62% of those committed funds have been expensed.

## **Jail Fund**

*Year-To-Date: FY 2022-2023 | July 2022 - December 2022*

*Benchmark %: 50%*

### ***Jail Revenue:***

The Jail Fund departmental revenue collects their operational monies from the State in the first quarter of their fiscal year as well as other supplemental revenue. Collections for this section are currently at 100.1% for the 2nd quarter ending 12/31/2022. Monthly tax allocation transfer payments are made from the General Fund to the Jail Fund, which appropriately reflects a collection percentage of 50%, targeted benchmark.

### ***Jail Expense:***

The Jail Fund overall expenses for the 2nd quarter of the fiscal year are trending above the 50% benchmark target at 53.8%. The major contributors to this upward trend are:

- The Jail’s capital appropriation funded at 100% for the fund’s fiscal year at \$55,000.

- The Jail's property, liability, and vehicle insurance funded at 100% for the fund's fiscal year at \$79,477.
- The new Medical Provider Contract funded at an increase of \$91,000 for the first half of the Jail's fiscal year.
- Costs incurred for the boarding of prisoners are currently at \$17,420 as of 12/31/2022.

## **UT Fund**

*Year-To-Date: FY 2022-2023 | July 2022 - December 2022*

***Benchmark %: 50%***

### ***UT Revenue:***

The Unorganized Territory departmental revenue is trending above the 2nd quarter target at 69.7%. The two largest contributors to the increase in percentage collected are due to excise tax revenue trending 9.6% higher than the benchmark percentage of 50% and the LRAP (Local Road Assistance) revenue which was funded in full for this quarter at \$98,264 and timely. You will also notice the Interest Income line has already surpassed our budgeted amount of \$12,000 due to the interest rate increase from the previous year of .35% to 2.15% for the current year.

Tax revenue quarterly payment collected from the State of Maine is on target at 50%, as anticipated.

The revenue line, UT Surplus, of \$40,000 is a budget entry only thus no activity in the current year column and it is not calculated in the percentage of revenue collected.

### ***UT Expense:***

The Unorganized Territory, 2nd quarter is reporting 55.6% of its operational budget expensed as of December 2022. The major contributing factors to the 5.6% increase over the benchmarked 50% are the UT Capital, funded at 100% or \$476,750, per the approved FY 2022-2023 budget as well as the increased costs associated with contracted ambulance and solid waste.

Should UT Capital be expensed at 50% as opposed to 100%, the UT Fund would trend below the target expense percentage of 50% to 45.7%.

**ARPA Grant LOI**

**3. Eligibility Activity Categories**

	<b>Public Health and Negative Economic Impact - Maximum Request \$150,000.00</b>
	<b>Investments In Infrastructure – Maximum Request - \$300,000.00</b>
	<b>**Broadband – Maximum Request - \$150,000.00</b>

**4. Project Information**

Provide a clear, concise description of the proposed project using the space below. The scope of work should be very specific in identifying how the funds will be used to meet the ARPA Grant Program Statement Guidelines within eligible activity categories. *Maximum of 1000 words.*

**5. Cost Estimates and Project Funding**

Provide an estimated project cost, amount of ARPA funds to be requested and sources, amounts and dates secured for all anticipated cash matching funds. **A minimum 25% cash match of the total grant award is required for Public Health and Negative Economic Impact Projects, 50% for Water and Sewer Infrastructure Projects, and 100% for Broadband Projects. Match amounts may come from any public or private source dependent upon Federal Funding requirements.**

Total Estimated Project Cost:	\$	ARPA Grant Request:	\$
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Funding Source	Amount	Date Secured

**\*\*Funding Sources Must be Committed by the Application Deadline Date.**

# ARPA Grant Application

## 1. Introduction

ARPA Grant Funds will provide funds to communities and non-profits to implement proposed projects that deal with COVID-19 related issues and meet ARPA Program Statement Guidelines and the Treasury's Final Rule. **All approved funding awards are at the discretion of the County Commissioner's.**

## 2. Letter of Intent as ARPA Grant Application Eligibility Requirement

Eligible applicants for ARPA funding are required to submit a Letter of Intent to Apply. Applicants submitting an ARPA application without first submitting a Letter of Intent and receiving a Notification Eligibility Email from the County will have the application un-scored.

## 3. Public Hearing Requirements

Each applicant is required to hold a duly authorized public hearing during the Application process. The hearing must be advertised in local newspapers and posted according to local requirements. Any applicant submitting a non-compliant public hearing notice will have five points deducted from their final application score. Applicants must attach a copy of the published hearing notice, attested copy of the minutes, and attendance list to the Application.

## 4. Matching Funds Requirements

Municipalities and eligible non-profits applying for ARPA funds must demonstrate they will provide a direct cash match of at least **25% of the total ARPA grant award** for Public Health and Negative Economic Impact Projects. Investments to Infrastructure Water & Sewer Projects require a **50% match of the total grant award**. Investments in Infrastructure Broadband Projects require a **100% or 1 to 1 dollar match of the total grant award**. The minimum match amount may come from any source public and/or private. This must be reflected on the Matching Funds Table contained on Page 5 of this Application Package. Firm letters of commitment for all cash matching funds must be attached to the table.

## 5. Financial Commitments as a Scoring Requirement

Applications for projects not demonstrating a firm financial commitment as required in the application materials will be removed from the scoring process.

## 6. Maximum ARPA Grant Amounts:

- **Public Health and Negative Economic Impact - \$150,000 or up to 50% of Project Amount.**
- **Investments to Infrastructure - \$300,000 or up to 50% of the Project Amount.**
- **Broadband - \$150,000 or up to 50% of the Project Amount**

## ARPA Program Statement Public Health

- b. Small Business and Non-Profit Support – funds to small businesses to adopt safer operating procedures, weather periods of closure or mitigate financial hardship resulting from the COVID-19 public health emergency, including:
    - Loans or grant to mitigate financial hardship.
    - Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics.
    - Technical assistance.
  - c. Aid to Impacted Industries – funds may be used to aid tourism, travel, hospitality, and other impacted industries that responds to the negative economic impacts of the COVID-19 public health emergency, such as:
    - Implement COVID-19 mitigation and infection prevention measures.
    - Improvement to ventilation, physical barriers or partition.
    - Signage to facilitate social distancing.
    - Provision of masks or PPE.
    - Consultation with infection prevention professionals to develop safe reopening plans.
    - Activities that support safe reopening of tourism, travel, and hospitality industries and business districts that were closed during the pandemic.
    - Planned expansion or upgrade of tourism, travel, and hospitality facilities delayed due to the pandemic.
  - d. Rehiring State and Local Government Staff, Including Public Employees – the Final Rule permits coverage of payroll and benefits costs of public health and safety staff primarily dedicated to COVID-19 response, as well as rehiring of public sector staff up to pre-pandemic levels as of 1/27/2020
  - e. Expenses To Improve Efficacy of Economic Relief Programs – funding may be used for Fiscal Recovery to improve efficacy of programs addressing negative economic impacts, including through:
    - Use of data analysis.
    - Targeted consumer outreach.
    - Improvements to data or technology infrastructure.
    - Impact evaluations.
  - f. Services for Qualified Census Tract and Other Disproportionately Impacted Communities – these services include:
    - Investments in Housing and Neighborhoods.
    - Addressing Educational Disparities.
    - Promoting Healthy Childhood Environments.
4. **Match** – All Communities and Non-profits applying for the Public Health and Negative Economic Impact Categories must certify that they will provide **a minimum cash match equivalent to 25% of the total ARPA grant award.** This 25% match may come from any public source and/or private. **All match must be fully committed at the time of application.**

5. **Maximum Award:** \$150,000 or 50% of the project amount.

6. **Demonstrate ARPA Program Requirements:** Applicants must demonstrate that the projects meet Program Statement Guidelines of the Treasury's Final Rule and Guidance of the American Rescue Plan Act. ***These demonstrations must be made part of the Letter of Intent and Verification of ARPA Funding Guidelines submitted to the County.***

7. **Selection Process** – The selection process will consist of two stages:

(a) Stage 1:

**Letter of Intent and Verification of ARPA Funding Guidelines**

All municipalities and non-profits wishing to submit a PH & NEI application must submit a Letter of Intent. After review for completeness and eligibility, municipalities and non-profits may be invited to make a full application. Please refer to Page 3 of this document for Program Timelines and due dates.

(b) Stage 2:

**Application:** All sections of the application must be completed in association with the proposed project. If a section or sections are not completed, the application will not be scored.

Members of the review team will assign a Review Point Total for each application reviewed. Review Point Totals will consist of the sum of the three scoring areas below and be determined by the total of each sub-scoring area. A maximum of 100 points is obtainable:

**Impact (45 points)**

- A description of why the proposed public health or negative economic impact project is necessary and any previous efforts to address the needs – 5 points.
- What sources and methods of information were used to determine the issues and the need for ARPA funding – 6.
- How the determined issues affect the safety and welfare conditions affect the community and others in the region – 7.
- Size and demographic makeup of community base and target area of projected public health or economic impact project – 7.
- How the ARPA investment will help respond to the pandemic itself or the harmful economic consequences of the economic disruptions – 10.
- Why ARPA funds are necessary for the project and what other state, federal, or local funds are included, how the funding will address the identified need or impact, and how matching funds will work with ARPA funds to implement the project – 10.

**Development Strategy (45 points)**

- A description of the proposed public health or economic impact improvements, including areas within municipal or non-profit organizational structure – 8.

# ARPA Program Statement Investments in Infrastructure

## 3. Match

- **All Communities and Non-profits applying in the Investments in Infrastructure Categories for Water and Sewer projects must certify they will provide a minimum cash match equivalent to 50% of the total ARPA grant award.** This 50% match may come from any source and/or public. **All match must be fully committed at the time of application.**
- **All Communities and Non-profits applying in the Investments in Infrastructure Categories for Broadband projects must certify they will provide a minimum cash match equivalent to 100% or 1 to 1 Dollar Match of the total ARPA grant award.** This 100% match may come from any source and/or public. **All match must be fully committed at the time of application.**

4. **Maximum Infrastructure Award: \$300,000 or 50% of the project amount.**

5. **Maximum Broadband Award: \$150,000 or 50% of the project amount**

6. **Demonstrate ARPA Program Requirements:** Applicants must demonstrate that the projects meet the Program Statement Guidelines of the Treasury's Final Rule of the American Rescue Plan Act. **These demonstrations must be made part of the Letter of Intent and Verification of ARPA Funding Guidelines submitted to the County.**

7. **Selection Process** – The selection process will consist of two stages:

(c) Stage 1:

### Letter of Intent and Verification of ARPA Funding Guidelines

All municipalities and non-profits wishing to submit an Investment in Infrastructure application must submit a Letter of Intent. After review for completeness and eligibility, municipalities and non-profits may be invited to make a full application. Please refer to Page 3 of this document for Program Timelines and due dates.

(d) Stage 2:

**Application:** All sections of the application must be completed in association with the proposed project. If a section or sections are not completed, the application will not be scored.

Members of the review team will assign a Review Point Total for each application reviewed. Review Point Totals will consist of the sum of the three scoring areas below and be determined by the total of each sub-scoring area. A maximum of 100 points is obtainable:

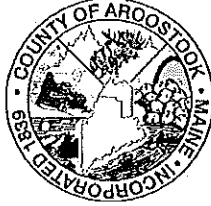
### Impact (45 points)

- A description of why the proposed investment in infrastructure project is necessary and any previous efforts to address the needs – 6 points.

County of Aroostook  
COMMISSIONERS' OFFICE

County Administrator  
Ryan D. Pelletier

County Commissioners  
William Dobbins, Houlton  
Norman L. Fournier, Wallagrass  
Paul J. Underwood, Presque Isle



COUNTY OF AROOSTOOK  
REQUEST FOR PROPOSAL (BIDS)

HOULTON SUPERIOR COURT BUILDING  
-FIRST FLOOR HVAC RENOVATIONS -

The County of Aroostook is soliciting bids for the First Floor HVAC Renovations Project located at the Houlton Superior Court Building, 26 Court Street, Houlton, Maine 04730.

Specifications and information are available for download and printing at <http://www.arostook.me.us> under the bids and proposal section or by contacting Bryan Jandreau, Facilities & IT Director, at (207) 493-6305 or by e-mail to [bryan.jandreau@arostook.me.us](mailto:bryan.jandreau@arostook.me.us)

Please submit bid(s) to:

Ryan D. Pelletier  
County Administrator  
County Commissioners Office  
144 Sweden Street, Suite 1  
Caribou, Maine 04736  
493-3318

Bids must be sealed and marked **"First Floor HVAC Renovations"– Do Not Open** and received at the office of the County Commissioners no later than Thursday, March 2, 2023, 2:00 p.m. Bid opening shall take place immediately after bids are received at the office of the Facilities & IT Director, lower level of the Caribou Courthouse, 144 Sweden Street, Caribou, Maine. After review of such bids, a bid recommendation shall be presented at the regular scheduled County Commissioners' meeting, Wednesday, March 15, 2023, 1:00 p.m., at the Sheriff's Office Building, second floor conference room, 25 School Street, Houlton, Maine.

The County Commissioners reserve the right to accept or reject any or all bids.

# COUNTY OF AROOSTOOK

County Commissioners' Office - Ryan D. Pelletier, County Administrator  
Board of Commissioners: Paul J Adams, Houlton - Norman L. Fournier, Wallagrass - Paul J. Underwood, Presque Isle

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DT: March 4, 2023  
TO: Ryan D. Pelletier, County Administrator  
FR: Bryan V. Jandreau, Facilities & IT Director  
RE: Houlton Superior Court, First Floor HVAC Renovation

A handwritten signature in cursive script, which appears to read "B. Jandreau", is written over the recipient information.

The County of Aroostook and Armstrong Engineering, Inc., have reviewed the bid for this project. The base bid and alternate 1 are \$417,685.00 over budget and the bid clarification document includes numerous exemptions to the engineer prepared specifications.

Based on the cost and bid exemption list, it is our recommendation to reject the bid provided.



# Armstrong Engineering

A JEM Engineering Corporation

**Mechanical / Electrical Design-Consultants**

March 4, 2023

Mr. Bryan Jandreau  
County Commissioner's Office  
144 Sweden Street, Suite 1  
Caribou, ME 04736

Re: Houlton Superior Court Building –  
Bid Results

Dear Bryan;

In accordance with your request, I am pleased to submit a written response of the bid result of March 2<sup>nd</sup>, 2023 for the Houlton Superior Court Building.

As you are most likely aware, budget estimating in the last year or so has been a challenge as well as a mystery. Product availability, human resources, shipping costs, fuel costs, inflation, are some of the major reasons why budgeting for a project has been most difficult and unpredictable.

The Houlton Superior Court Project was no different. However, no two projects are the same. This project was 70% mechanical, 15% electrical, and 15% general construction. I was anticipating that the two mechanical contractors would have bid as a prime contractor in lieu of subs to a general contractor. This was a major factor that drove the price up on this project. Another reason was both mechanical contractors were very busy prior to bidding, and did not feel they had the man power to provide a bid as prime. The general contractor that did bid was not very clear, in my opinion, of the scope of the project. Uncertainty produces high prices.

A project in Millinocket, Maine was also bid last week. Very small project compared to this one and very easy, all new construction. The original budget was set for \$ 200,000. The project came in at \$ 600,000. That was low bid.

We are living in different times. We are living in a supply and demand world and all contractors that I know cannot keep up with all the work they currently have. Clients are knocking on their doors and waiting to get projects started, let alone completed.

If you have any questions, please give us a call at your earliest convenience. .

Respectively submitted;

*Jeff Armstrong*

Jeff Armstrong; P.E.

SECTION 00 41 13  
BID FORM - SHORT FORM

BIDDER: Buildings Etcetera, Inc.  
Physical/Street Address 12 Mechanic Street  
City, State ZIP Houlton, ME 04730

OWNER:  
Ryan D. Pelletier, County Administrator  
County Commissioners Office  
144 Sweden Street, Suite 1  
Caribou, Maine 04736

\*\*NOTE: THE ATTACHED BID  
CLARIFICATIONS DOCUMENT DATED  
3/1/2023  
IS CONSIDERED AN INTEGRAL PART  
OF OUR BID.

Having carefully examined the form of contract, general conditions and plans and specifications contained therein for First Floor HVAC Renovations, as well as the premises and conditions affecting the work, we the undersigned propose to furnish all labor, equipment and materials necessary for and reasonably incidental to the construction and completion of this contract for the Base Bid Price sum of \$ 788,845.00 dollars,

Alternate prices as follows: (Not included in above Base Bid Price)

Alternate 1: AC-1B, AC-2B, AC-5B, AC-7B: (Add Price) Labor & Materials \$ 24,840.00 dollars.

Estimated Delivery Time to Project Site: \_\_\_\_\_ Weeks.

Allowances: 1) No allowances included.

This proposal includes the cost of 100% Performance Bond plus 100% Payment Bond.

The receipt of the following addenda to plans and specifications is hereby acknowledged:

ADDENDUM # 1 DATED February 27, 2023 ADDENDUM # \_\_\_\_\_ DATED \_\_\_\_\_

Any material or materials not specified in the bidding document but worthy of consideration may be introduced by the bidder by a separate letter attached to this Bid. A cost comparison must be included giving the comparison with the Material specified and the reason for the suggested substitution. The basic bid shall be as specified.

The undersigned agrees, if this Bid is accepted to sign a contract and deliver it, along with the bonds and affidavits for all insurance specified within seven (7) calendar days after the date of notification of such acceptance, except if the 7th day falls on a Saturday, Sunday or holiday, then the conditions will be fulfilled if the required documents are received before 12 o'clock noon on the day following the holiday, or the Monday following the Saturday or Sunday, and as a guarantee thereof, herewith submits a bid bond as required.

TBD

The undersigned agrees, if awarded the Contract, to complete the work on or before ~~08/19/2023~~. The undersigned also agrees, if awarded the Contract, that no more than 80% of the contract amount will be sublet to other contractors.

Signed (by individual authorized to sign contract) Jesse Chase

By (printed name & title) Jesse Chase, President Phone [REDACTED]

PO Box (if applicable) PO 949, Houlton, ME 04730 Email [REDACTED]

NOTE: If bidder is a corporation, write State of Incorporation, and if a partnership, give full names of all partners.

END OF SECTION 00 41 13

Houlton Superior Court  
February 07, 2023

First Floor HVAC Renovations  
Section 00 41 13 / 1



## Houlton Superior Court Building First Floor HVAC Project

### Bid Clarifications

3/1/2023

- We have assumed that all existing walls are constructed of standard brick with a plaster face as the basis of bid. No existing drawings have been provided for the majority of the main floor. Should wall construction differ from the statement above, we reserve the right to re-price the demolition work. We have assumed the wall thickness based on the drawings provided.
- We have excluded the current proposed schedule completion date based on the limited work day/hours provided and equipment lead times. We assume the schedule can be negotiated at time of award.
- We assume existing penetrations can be re-used wherever possible.
- Current proposed ceiling heights will interfere with the architectural interior archways. We have not included any modifications of existing construction.
- Existing windows can not have top panes remove and replaced as the window is a single unit. Therefore, we have included complete replacement of the existing windows scheduled to be modified.
- We assume existing sprinkler system is code compliant and we are only relocating heads where new suspended ceilings are to be installed.
- Staff will need to be relocated when construction is taking place due to hazards presented during construction.
- We have included temporary protection at all areas during construction.
- We assume no structural work will be required where penetrations are being created as no details are provided.
- We have assumed a concrete pad thickness of 12" for ACU Housekeeping pads as none was provided.
- We have not included any floor patching as none is identified in drawings. We assume existing floor penetrations will be re-used or abandoned.
- We have not included any materials testing (concrete, earthwork, paint, etc).
- Lead time for all equipment is 12-14 weeks.
- We have not included any asbestos or lead based paint. Per the meeting minutes and addendum #1, this will be handled via change order if encountered.
- Per the bid documents, any/all painting is not included.
- We believe we can provide value engineering services on this project if desired to help reduce the overall project cost.



"Gateway to the North Maine Woods"

## TOWN OF ASHLAND

PO Box 910, Ashland, ME 04732

Business: 207-435-2311/Fax: 207-435-2005

Email: [manager@townofashland.org](mailto:manager@townofashland.org)

Incorporated February 18, 1862

February 23, 2023

Attn: Paul Bernier  
Public Works Director  
144 Sweden Street Suite 1  
Caribou, Maine 04736

RE: 2023 County Subsidy

Dear Mr. Bernier,

The following subsidies have been calculated by using the same procedure as last year using the total budget for each department in Ashland and the population of each community. The subsidies follow the same guidelines as last year, the only subsidy that can be opted out is the Police Department. Ambulance, Library, and the Recreation Department are based on all or none. We have chosen to give a lump sum bill for services that you use. The Ambulance budget went up due to need to hire another full time Paramedic which now gives us a total of 3 full time paramedics. The budget for the Ambulance Department went up from \$240,135.00 to \$373,715.00 due to wage increases, higher fuel bills, and electricity bills. The Library and Recreation departments also went up due to salary increases to prevent losing our current employees. Please feel free to call if you have concerns or questions.

<u>Oxbow:</u>	Library, Recreation and Ambulance	\$15,479.87
<u>North Maine Woods:</u>	Ambulance	<u>\$73,125.00</u>
	<b>Total</b>	<b>\$88,604.87</b>

Respectfully

*Cyr Martin*

Cyr Martin, Town Manager

**SUBSIDY FOR 2023  
BUDGET PER SERVICE**

	B	C	D	E	F	G	H	I
			LIBRARY	RECREATION	AMBULANCE	POLICE	FIRE	TOTAL
1			\$ 73,515	\$ 83,255	\$ 300,590	\$ 362,800	\$ 57,675	\$ 877,835
2		2023						
3		Population per Town	37.70	42.69	154.15	274.64	37.82	
4		Ashland	\$ 45,315.53	\$ 51,319.10	\$ 185,286.61	\$ 330,118.06	\$ 45,458.86	\$ 657,498.16
5		Portage	\$ 13,534.34	\$ 15,827.42	\$ 55,339.35	\$ -	\$ -	\$ 84,201.10
6		Masardis	\$ 7,690.82	\$ 8,709.73	\$ 31,446.31	\$ -	\$ 7,715.15	\$ 55,562.02
7		Garfield Pit	\$ 2,978.31	\$ 3,372.89	\$ 12,177.74	\$ 21,696.61	\$ 2,987.73	\$ 43,213.27
8		Nashville Pit	\$ 40	\$ 1,707.79	\$ 6,185.94	\$ 10,985.63	\$ 1,512.77	\$ 21,880.14
9		County (Oxbow)	\$ 66	\$ 2,817.85	\$ 10,173.81	\$ -	\$ -	\$ 15,479.87
10		Grand Total	\$ 19,500	\$ 73,515.22	\$ 300,589.76	\$ 362,800.29	\$ 57,674.82	\$ 877,834.57
11		Totals minus Ashland portion	\$ 28,199.68	\$ 31,935.68	\$ 115,303.15	\$ 32,682.24	\$ 12,215.66	\$ 220,336.41
12								
13								
14		Average Calls Yr	150	150	30.00	30.00	30.00	73,125.00
15		Average Miles	2,290	2,290	67,500	67,500	67,500	950,559.57
16		Hourly Crew Wage (\$)	5.625	5.625	30.00	30.00	30.00	657,498.16
17		Vehicle Cost per mile						293,451.40
18		Total Subsidy						950,559.57
19		Less Ashland						657,498.16
20		County (North Maine Woods)						293,451.40
21		2023 Subsidy	\$ 293,461.40					
22		2022 Subsidy	\$ 201,986.40					
23		Increase	\$ 91,476.00					

2022 REQUEST  
\$46,500

# Town of Ashland

## Subsidy Payments 2022

Department #	Portage		Masardis		Garfield	
	2021	2022	2021	2022	2021	2022
Library	\$ 8,785.77	\$ 12,120.25	\$ 5,125.11	\$ 6,887.27	\$ 1,820.76	\$ 2,667.13
Recreation	\$ 14,122.91	\$ 13,918.86	\$ 8,234.23	\$ 7,909.33	\$ 2,925.32	\$ 3,062.93
Ambulance	\$ 31,975.98	\$ 34,597.06	\$ 18,646.66	\$ 19,659.61	\$ 6,624.47	\$ 7,613.28
Police	\$ -	\$ -	\$ -	\$ -	\$ 8,124.02	\$ 15,725.52
Fire	\$ -	\$ -	\$ 6,178.68	\$ 6,739.64	\$ 2,195.06	\$ 2,609.96
<b>Total</b>	<b>\$ 54,884.66</b>	<b>\$ 60,636.17</b>	<b>\$ 38,184.68</b>	<b>\$ 41,195.85</b>	<b>\$ 21,689.63</b>	<b>\$ 31,678.82</b>

Department #	Nashville		Oxbow (County)		County (North/Maine Woods)	
	2021	2022	2021	2022	2021	2022
Library	\$ 1,034.01	\$ 911.55	\$ 1,483.58	\$ 2,228.24	\$ -	\$ -
Recreation	\$ 1,661.29	\$ 1,046.82	\$ 2,383.59	\$ 2,558.90	\$ -	\$ -
Ambulance	\$ 3,762.05	\$ 2,602.01	\$ 5,397.72	\$ 6,360.46	\$ 42,000.00	\$ 46,500.00
Police	\$ 4,613.64	\$ 5,374.55	\$ -	\$ -	\$ -	\$ -
Fire	\$ 1,246.58	\$ 892.01	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 12,317.57</b>	<b>\$ 10,826.94</b>	<b>\$ 9,264.89</b>	<b>\$ 11,147.60</b>	<b>\$ 42,000.00</b>	<b>\$ 46,500.00</b>

Department #	2021	2022
Library	\$ 18,249.23	\$ 24,814.44
Recreation	\$ 29,327.34	\$ 28,496.84
Ambulance	\$ 108,406.88	\$ 117,332.41
Police	\$ 12,737.66	\$ 21,100.07
Fire	\$ 9,620.32	\$ 10,241.62
<b>Total</b>	<b>\$ 178,341.43</b>	<b>\$ 201,985.37</b>

\$ 23,643.94 "

## Ryan D. Pelletier

---

**From:** Austin Theriault <austin@austintheriault.com>  
**Sent:** Monday, March 6, 2023 5:57 PM  
**To:** Ryan D. Pelletier  
**Cc:** Steve Pelletier  
**Subject:** LD607

I hope you both are well. Rep. Albert's i95 extension bill is set for a public hearing next Tuesday. Would you (County) be willing to testify in favor? While this will be a long process, I think getting substantial regional support initially will give us more negotiating power in the committee to get it finalized and wait for federal funding.

Summary  
legislature.maine.gov



Austin Theriault  
Maine House Rep.  
District #1  
(207)-316-7299  
[click here](#) for Facebook  
[click here](#) for my website

I do my best to respond to my constituents in a timely fashion. Due to the high volume of emails I receive, if you do not hear from me within 48 hours, please email again or call.

*Please be advised that anything sent to me in my capacity as a Legislator may become a matter of public record per the Maine Freedom of Access Act which means that other people may also see these messages.*

This email comes from outside the County of Aroostook email system. Please be cautious opening or clicking on any attachments or links.



# 131st MAINE LEGISLATURE

## FIRST REGULAR SESSION-2023

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Legislative Document

No. 607

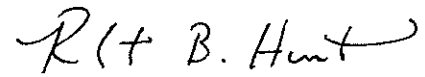
H.P. 384

House of Representatives, February 14, 2023

**Resolve, to Direct the Department of Transportation to Examine the  
Feasibility of Extending Interstate 95 to the St. John Valley**

---

Reference to the Committee on Transportation suggested and ordered printed.

  
ROBERT B. HUNT  
Clerk

Presented by Representative ALBERT of Madawaska.  
Cosponsored by President JACKSON of Aroostook and  
Representatives: ARDELL of Monticello, BABIN of Fort Fairfield, COLLINGS of Portland,  
GUERRETTE of Caribou, Speaker TALBOT ROSS of Portland, THERIAULT of Fort Kent.



## Ryan D. Pelletier

---

**From:** Carl Flora <cflora@loring.org>  
**Sent:** Tuesday, March 7, 2023 4:03 PM  
**To:** Ryan D. Pelletier  
**Subject:** Re: Working Group

Ryan, I need to find a date that works for everyone. We also need to hold a finance committee meeting beforehand so we will have a sense of what is possible. Appreciate your willingness to participate. Do you need an official invite? Carl

Sent from my U.S.Cellular® Smartphone  
Get [Outlook for Android](#)

---

**From:** Ryan D. Pelletier <ryan@aroostook.me.us>  
**Sent:** Tuesday, March 7, 2023 2:53:32 PM  
**To:** Carl Flora <cflora@loring.org>  
**Subject:** Working Group

Good Afternoon Carl,

At the last LDA meeting it seemed that there might be an overture to bring together a committee with a County representative. Is that still the case? If so, will a formal request be made to the County to participate? Thanks for any info you can provide.

Ryan

Ryan D. Pelletier, County Administrator  
County of Aroostook  
144 Sweden Street, Suite 101  
Caribou, ME 04736

(P) 207-493-3318  
(C) 207-551-0411

ryan@aroostook.me.us

The County of Aroostook is subject to Maine Statutes relating to public records. Email sent or received by County employees are subject to these laws. Unless otherwise exempted from the public records law, senders and receivers of County email should presume that the email is subject to release upon request.

This email comes from outside the County of Aroostook email system. Please be cautious opening or clicking on any attachments or links.

February 7<sup>th</sup>, 2023

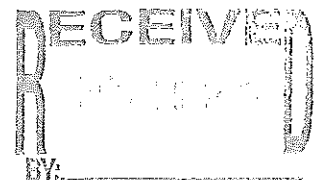
To: Ryan Pelletier, County Commissioner

We have recently received a denial letter from the Town of Perham, with regards to our request for a property tax abatement. We would like to appeal the assessor's decision. We believe the decision to be erroneous, since the reevaluation of the property was arbitrary, inconsistent and possibly, illegal. Thank you for your attention to this matter and we look forward to working with you.

Kind Regards,

  
Aimee Doebener-Watts

  
Bentley Watts



# County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD  
PRESQUE ISLE

NORMAN L. FOURNIER  
WALLAGRASS

WILLIAM T. DOBBINS  
HOULTON

## NOTICE TO PROPERTY OWNER(S) RELATIVE TO APPEAL FOR PROPERTY TAX ABATEMENT

DATE: 2/14, 2023

To Property Owner(s): Bentley C. Watts Acme L. Doebener-Watts

You have applied to the Board of Aroostook County Commissioners for abatement of a tax assessment on certain property owned by you in the municipality of Pecham. Before the Commissioners may schedule a hearing on your application it is necessary that you answer all of the following questions and/or provide the documentation requested.

- For what tax year(s) (as of April 1st) are you seeking abatement? 2022
- Please provide a copy of your tax bill for the year(s) for which you are seeking abatement.
- Did you, prior to April 1st of the year(s) for which you are seeking abatement, receive a written notice by mail from your municipality to furnish true and perfect lists of all your taxable property within the municipality?  
 YES     NO

If your answer was "YES", did you provide such lists?

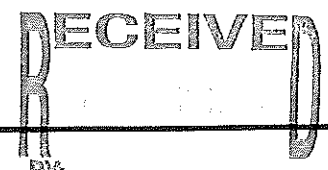
YES     NO

- Prior to your appeal to the County Commissioners, did you make written application to the municipal officers or assessors seeking abatement?  
 YES     NO

If your answer was "YES", when did you make such written application? 1/2, 2023

- Did the municipal officers or assessors give you a written decision on your application?  
 YES     NO

If your answer was "YES", when did you receive the decision? 1/31 2023 (Please provide a copy of the written decision.)



6. On what grounds/basis do you believe you are entitled to an abatement? (Select one.)

Error of Assessment: X  
Inequity of Assessment: \_\_\_\_\_  
Other: \_\_\_\_\_

Reason for seeking abatement: We did not Purchase home until 4/28/22.

Additionally, there was not any improvements made per the sellers disclose that would warrant this change. It was already asset. in 2020.

7. To what valuation do you believe your property should be reduced? \$ 249,800.00

8. Location of Property: 1026 Perham Rd, Perham 04766

Please note that should you be dissatisfied with the decision of the County Commissioners you may have a right of further appeal to the Superior Court. In some cases, however, the Superior Court has rejected such appeals because there was no stenographic record of the hearing before the Commissioners.

The County Commissioners do not provide such a record; however, they will arrange for an independent reporter to be present at the hearing at a cost to be determined by the reporter. Should either party wish to appeal the Commissioners' decision, a written transcript of the hearing will be provided (possibly at an additional cost). The above charges may be divided between the parties if both wish a record to be made.

IN LIGHT OF THE FOREGOING, DO YOU WANT A STENOGRAPHIC REPORTER TO BE PRESENT AT THE HEARING BEFORE THE COUNTY COMMISSIONERS?

YES                       NO

Please return this form in the enclosed envelope as soon as possible.

Betty Ward Jim DeLorenzo  
Signature of Property Owner

Perham  
City/Town

1026 Perham Rd  
Address

cc: Municipality of \_\_\_\_\_

**APPLICATION FOR  
ABATEMENT OF MUNICIPAL PROPERTY TAXES**

36 M.R.S. §§ 841 - 849, and Property Tax Bulletin No. 10

CARIBOU COURTS  
FEB 23 '23 AMS:18

This application must be filed with your municipal assessor. A separate application should be filed for each separately assessed parcel of real estate claimed to be overvalued.

1. Name: Aimee Doebener Watts, Bentley Watts
2. Mailing address: 1026 Perham Rd. Perham, Me. 04766
3. Physical address (if different than mailing address): \_\_\_\_\_
4. Phone: 207-322-4886 Email: Alyricd@icloud.com
5. Tax year for abatement: ..... 2022
6. Assessed Value of Real Estate ..... \$ 469,000
7. Reduction of real estate value requested: ..... \$ 249,800
8. Assessed value of personal property: ..... \$ \_\_\_\_\_
9. Reduction of personal property value requested: ..... \$ \_\_\_\_\_
10. Reasons for requesting abatement (please be specific about the reason(s) you believe the assessment is illegal, erroneous, or that the property is overvalued for tax purposes, and include supporting documentation such as comparable sales/deed reference):  
Please see attached.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DECLARATION(S) UNDER THE PENALTIES OF PERJURY. I declare that I have examined this return/report/document and (if applicable) accompanying schedules and statements and to the best of my knowledge and belief they are true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Aimee Doebener Watts      Buffy C. Wood      1/2/23  
Signature of applicant      Date

Denied

This property was assessed in 2020 with a 39,900 increase in value. It was then reassessed in 2022, with a supposed 249,800 increase in value. We closed on the property on April 28, 2022. The taxes were based on the 2020 valuation. There was a 4,746.20 increase in taxes from April to October, when we received a tax bill. This was more than double the previous taxes. There have been no changes or improvements made to the property for several years that would warrant that type of increase. Our realtor had sold the property for the previous two owners and was able to provide a list of all the improvements that were made and when. The renovations occurred from approximately 2000 to 2013 and were done by the Goodyear family. A generator was added by a tenant of the Lopez family. The tenant also claimed renovations/ upgrades that he did not do. There would have had to have been permits referencing those upgrades, especially since he was a member of your select board. Photos are available on the Redfin realty site from the 2022 sale and the 2017/2018 sale. There was also a reduction of 130 acres, including 3500 ft of waterfront, from the 2017/2018 sale. The Lopez family retained that acreage. Per the Maine Expanded Affidavit, given to us at closing, the Lopez's were also unaware of any change in taxes or special assessments. This property was purchased during the pandemic, knowing the sale price was inflated. We believe this assessment is erroneous, overvalued and out of the norm. We are aware of other properties in the area that have larger homes, more land and much smaller tax bills. Since we are from the area and have returned home, we are also aware of small-town politics and alliances. We believe that an agreement made by the previous tenant, (not owner), with regards to hay harvesting by friends of the code enforcement officer/ assessor/ board member(s) may have caused our tax assessment to increase. In speaking with a very knowledgeable (40+yrs) assessor, Vern Zeigler, he felt the assessment was out of the norm. We were also able to speak to an administrator at the Maine Revenue Tax office in Augusta and they agreed that procedures followed were flawed and would be willing to investigate further, if necessary. We are hoping this abatement request and subsequent approval can be addressed at the town level.

**Town of Perham  
206 High Meadow Road  
Perham, ME 04766**

**1/31/23**

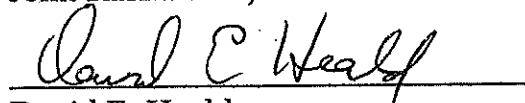
Dear Aimee Doebener-Watts & Bentley Watts,

This letter is to inform you that your request for an abatement on your real property located at 1026 Perham Road for \$249,000.00 has been denied by the Board of Assessors on the 23<sup>rd</sup> of February 2023. The Board requested an interior inspection of the property, which was denied by a property owner. The Board then requested recent documentation from either a property inspection or other State licensed official to verify claimed depreciation. The documentation received was from 2013 and is not considered to be sufficiently recent for the purposes of depreciation.

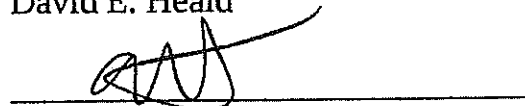
Thank You,



John Rasmussen, Chair



David E. Heald



Anthony Huston

6 7A

Route 228

4105 176

Lopez, Carlos + Debbie

Goodyear, Thomas & Barbara

1026 Perham Road

Perham, ME 04766

TOWN OF

Perham

CARD 1 OF 1 CARDS

1026 Perham Rd

SINGLE FAMILY	RESIDENTIAL
TWO FAMILY	SEASONAL
APARTMENT	OTHER
	NEIGHBORHOOD

RECORD OF OWNERSHIP

Discharge of Mortgage from Katchin  
 Sold to Lopez, Carlos + Debbie P.O. Box 357 Lincoln ME 04453  
 Sold to Watts, Bertel + Anne Debra Watts

DATE	BK	PG	RET ST	LAND	BLDGS.	TOTAL
8/3/09	4105	176	015	216,600	139,500	356,100
8-11-12	5041	208	02	216,600	150,300	366,900
3-28-22	6314	105		150,300	179,200	329,500

INTERIOR INSPECTED	YES	NO-EST	DATE	LAND	BLDGS.	TOTAL
				216,600	139,500	356,100
				216,600	150,300	366,900
				150,300	179,200	329,500

LAND VALUATION

CLASSIFICATION	ACRES	%	PRICE	TOTAL	DEPR	+	VALUE	MINUS	PLUS
HOUSE LOT	1		10500	10500			10500		
BASE									
FRONT ACRES	39		475	18525			18525		
ACREAGE									
TILLABLE									
PASTURE									
WOODLAND									
WASTE									
TOTAL	40						29025		

LOT COMPUTATIONS

FRONTAGE	DEPTH	UNIT PRICE	DEPTH %	FR FT PRICE	TOTAL	DEPR	VALUE

LOCATION

AREA TRENDS

G F P	IMPROVING	STATIC	DECLINED

LANDFACTORS

VACANCY	SEMI-IMP	TOPOGRAPHY	ACCESS	R/W	SIZE	SHAPE	USE

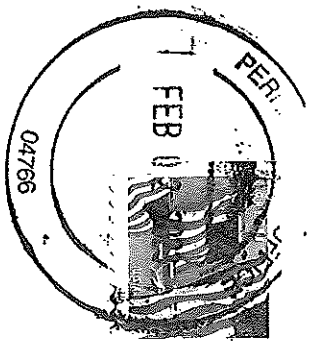
OTHER FACTORS

LEVEL	PAVED ROAD
ROUGH	GRAVEL ROAD
ROLLING	TOWN WATER
SWAMPY	DRILLED WELL
HIGH	DUG WELL
LOW	TOWN SEWER
	SEPTIC





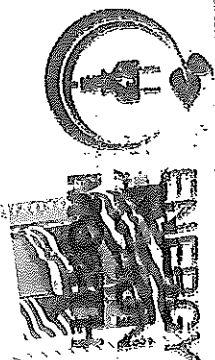
Town of Perham  
206 High Meadow Rd.  
Perham, ME 04766-4407



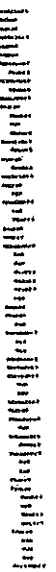
Aimee Doebener-Watts  
Bentley Watts  
1026 Perham Road  
Perham, ME 04766

TOWN OF PERHAM  
206 HIGH MEADOW ROAD  
PERHAM, ME 04766

EASTERN MAINE 044  
6 OCT 2022 PM 2 L



04766-425125



**Town of Perham  
206 High Meadow Road  
Perham, ME 04766  
207-455-5887**

**October 3<sup>rd</sup>, 2022**

Dear Perham Taxpayers,

The Town of Perham has begun the process of enforcing state statute violations that are occurring in our town. The Town of Perham's Selectboard & Planning Board have been working together to create a concrete plan for this enforcement action over the coming months. There are three State Statutes that we will be enforcing according to a priority list of properties in violation developed by the Planning Board.

**1. Nuisance – M.R.S.A Title 17 §2701 - §2808**

When on indictment, complaint or action any person is adjudged guilty of a nuisance, the court, in addition to the fine imposed, if any, or to the judgment for damages and costs for which a separate execution shall issue, may order the nuisance abated or removed at the expense of the defendant. All places used as houses of ill fame or for the illegal sale or keeping of intoxicating liquors or scheduled drugs are considered nuisances under Maine statute.

**2. Junkyards & Automobile Graveyards – M.R.S.A. Title 30-A §3751 - §3760**

A. Automobile Graveyard means a yard, field or other outdoor area used to store 3 or more unregistered or uninspected motor vehicles, as defined in Title 29-A, section 101, subsection 42, or parts of the vehicles.

B. Junkyard means a yard, field or other outside area used to store, dismantle or otherwise handle:

- Discarded, worn-out or junked plumbing, heating supplies, electronic or industrial equipment, household appliances or furniture; -
- Discarded, scrap and junked lumber; and
- Old or scrap copper, brass, rope, rags, batteries, paper trash, rubber debris, waste and all scrap iron, steel and other scrap ferrous or nonferrous material.

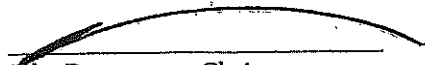
**3. Dangerous Building – M.R.S.A Title-17 §2851 - §2859**

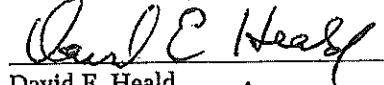
A Dangerous Building is structurally unsafe, unstable or unsanitary; constitutes a fire hazard; is unsuitable or improper for the use or occupancy to which it is put; constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property.

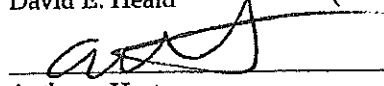
If you are in violation, please take steps to bring your property into alignment with the relevant Maine state statute(s).

If you are not sure if you are in violation, you can find out by reading the relevant state statute(s). You can find them on line at <http://www.mainelegislature.org/legis/statutes>. They are also available in print at the Perham Town Office during the following hours: Monday 10am-6pm, Tuesday, Wednesday & Thursday 8am-4pm.

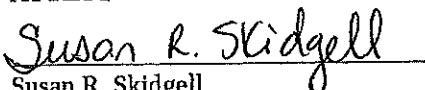
**The Perham Selectboard**

  
John Rasmussen, Chair


  
David E. Heald

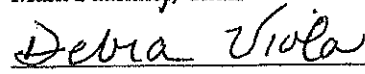
  
Anthony Huston

ATTEST

  
Susan R. Skidgell

**The Perham Planning Board**

  
Mark Faulkner, Chair

  
Deborah Viola

  
Cynthia Leslie

  
Elizabeth Tilly

2022 Real Estate Tax Bill

Town Of Perham  
 206 High Meadow Road  
 Perham, ME 04766

R183  
 Watts, Bently  
 1026 Perham Road  
 Perham ME 04766

Current Billing Information	
Land	29,000
Building	440,000
Assessment	469,000
Exemption	0
Taxable	469,000
Rate Per \$1000	19.000
<b>Total Due</b>	<b>8,911.00</b>

Acres: 40.00  
 Map/Lot 006-007-00A  
 Location  
 1.00% discount available. To obtain, pay 8,821.89 in full by 10/31/2022

Payment Due 10/31/2022 8,911.00

**Information**

Without state aid to education, state revenue sharing and state reimbursement for the Maine resident homestead property tax exemption, your tax bill would have been 15.4% higher.

Current Billing Distribution	
Local Government	42.50%
Education	49.80%
County Tax	6.80%
Overlay	0.90%

**Remittance Instructions**

Please make checks payable to:  
 Town of Perham  
 206 High Meadow Road  
 Perham, ME 04766

N/A

Due Date	Amount Due	Amount Paid
----------	------------	-------------

Please remit this portion with your first payment

2022 Real Estate Tax Bill

Account: R183  
 Name: Watts, Bently  
 Map/Lot: 006-007-00A  
 Location:

10/31/2022 8,911.00

Due Date	Amount Due	Amount Paid
----------	------------	-------------

**First Payment**

# County of Aroostook

COMMISSIONERS' OFFICE

*COPY*

## COUNTY ADMINISTRATOR

RYAN D. PELLETIER



## COUNTY COMMISSIONERS

PAUL J. UNDERWOOD  
PRESQUE ISLE

NORMAN L. FOURNIER  
WALLAGRASS

WILLIAM T. DOBBINS  
HOULTON

February 23, 2023

Amy Doebener-Watts & Bentley Watts  
1026 Perham Rd  
Perham, ME 04766

Selectment of the Town of Perham  
206 High Meadow Rd  
Perham, ME 04766

RE: Tax Abatement Appeal Request Watts v. Perham

To Mr. & Mrs. Watts & Selectmen of the Town of Perham:

The Aroostook County Commissioners' Office has received the initial Tax Abatement Appeal Request from the Property Owners (Doebener-Watts/Watts). The reason for the appeal is noted as being due to an Assessment Error. As a result, both the Property Owner(s) and the Municipality will be required to provide information on Five (5) comparable properties within Perham. This information will be required prior to any further action being taken by the County Commissioners' Office in scheduling a Tax Abatement Appeals Hearing on this matter.

If you have any questions, please feel free to contact me directly at 492-1297 or via email at [tammy.pelletier@aroostook.me.us](mailto:tammy.pelletier@aroostook.me.us).

Sincerely,

*Tammy Pelletier*

Tammy Pelletier  
Operations Assistant

cc/ Commissioner Files

# County of Aroostook

COMMISSIONERS' OFFICE

*COPY*

## COUNTY ADMINISTRATOR

RYAN D. PELLETIER



## COUNTY COMMISSIONERS

PAUL J. UNDERWOOD  
PRESQUE ISLE

NORMAN L. FOURNIER  
WALLAGRASS

WILLIAM T. DOBBINS  
HOULTON

March 8, 2023

Amy Doebener-Watts & Bentley Watts  
1026 Perham Rd  
Perham, ME 04766

RE: Tax Abatement Appeal Request Watts v. Perham

To Mr. & Mrs. Watts,

Your initial application for your Tax Abatement Appeal v. Perham, included the request for a Stenographer for the hearing. As stated in the application, this cost is the responsibility of the Property Owner making the request.

The County Commissioners' Office has researched available Stenographer services for our area and we estimate the costs as follows:

Stenographer availability for a 2-hour hearing = \$150

Transcript of the hearing = \$8/page, typical hearings are approximately 60 pages or \$480.

**Total Estimated Costs = \$630**

This estimated cost must be received prior to moving forward with a hearing on this matter. Should actual costs exceed this estimate, those funds would need to be paid before the Transcript would be made available to you. Should actual costs be less than the estimated costs, all overages will be reimbursed to you. Checks should be made payable to The County Commissioners' Office.

If you no longer wish to have a Stenographic record for the hearing, please indicate such in writing and we will remove the request from your file.

Sincerely,

*Tammy Pelletier*

Tammy Pelletier  
Operations Assistant

**Title 36: TAXATION**  
**Part 2: PROPERTY TAXES**  
**Chapter 105: CITIES AND TOWNS**  
Subchapter 8: ABATEMENT

§844-A

**§844. Appeals to county commissioners**

**1. Municipalities without board of assessment review.** Except when the municipality or primary assessing area has adopted a board of assessment review, if the assessors or the municipal officers refuse to make the abatement asked for, the applicant may apply to the county commissioners within 60 days after notice of the decisions from which the appeal is being taken or within 60 days after the application is deemed to have been denied. If the commissioners think that the applicant is over-assessed, the applicant is granted such reasonable abatement as the commissioners think proper. If the applicant has paid the tax, the applicant is reimbursed out of the municipal treasury, with costs in either case. If the applicant fails, the commissioners shall allow costs to the municipality, taxed as in a civil action in the Superior Court, and issue their warrant of distress against the applicant for collection of the amount due the municipality. The commissioners may require the assessors or municipal clerk to produce the valuation by which the assessment was made or a copy of it. Either party may appeal from the decision of the county commissioners to the Superior Court, in accordance with the Maine Rules of Civil Procedure, Rule 80B. If the county commissioners fail to give written notice of their decision within 60 days of the date the application is filed, unless the applicant agrees in writing to further delay, the application is deemed denied and the applicant may appeal to the Superior Court as if there had been a written denial.

[PL 2001, c. 396, §18 (AMD).]

**1-A. County board of assessment review.** The county commissioners in a county may establish a county board of assessment review to hear all appeals to the county commissioners. The board has the powers and duties of a municipal board of assessment review, including those provided under section 844-M.

[PL 1995, c. 262, §6 (NEW).]

**2. Nonresidential property of \$1,000,000 or greater.** Notwithstanding subsection 1, the applicant may appeal the decision of the assessors or the municipal officers on a request for abatement with respect to nonresidential property or properties having an equalized municipal valuation of \$1,000,000 or greater, either separately or in the aggregate, to the State Board of Property Tax Review within 60 days after notice of the decision from which the appeal is taken or after the application is deemed to be denied. If the State Board of Property Tax Review determines that the applicant is over-assessed, it shall grant such reasonable abatement as it determines proper. For the purposes of this subsection, "nonresidential property" means property that is used primarily for commercial, industrial or business purposes, excluding unimproved land that is not associated with a commercial, industrial or business use.

[PL 2011, c. 548, §13 (AMD).]

**3. Notice of decision.** An appeal to the county commissioners is subject to the provisions for notice of decision in section 842.

[PL 1991, c. 546, §13 (NEW).]

**4. Payment requirements for taxpayers.** If the taxpayer has filed an appeal under this section without having paid an amount of current taxes equal to the amount of taxes paid in the next preceding tax year, as long as that amount does not exceed the amount of taxes due in the current tax year or the amount of taxes in the current tax year not in dispute, whichever is greater, by or after the due date, or according to a payment schedule mutually agreed to in writing by the taxpayer and the municipal officers, the appeal process must be suspended until the taxes, together with any accrued interest and costs, have been paid. If an appeal is in process upon expiration of a due date or written payment schedule date for payment of taxes in a particular municipality, without the appropriate amount of taxes having been paid, whether the taxes are due for the year under appeal or a subsequent tax year, the appeal process must be suspended until the appropriate amount of taxes described in this subsection, together with any accrued interest and costs, has been paid. This subsection does not apply to property with a valuation of less than \$500,000.

[PL 2009, c. 434, §17 (AMD).]

SECTION HISTORY

PL 1973, c. 536, §25 (AMD). PL 1973, c. 592, §16 (RP). PL 1973, c. 625, §248 (AMD). PL 1973, c. 645, §6 (RPR). PL 1977, c. 509, §19 (AMD). PL 1979, c. 666, §22 (AMD). PL 1981, c. 30, §5 (AMD). PL 1981, c. 364, §22 (AMD). PL 1985, c. 764, §18 (RPR). PL 1985, c. 819, §§A38,39 (AMD). PL 1991, c. 546, §13 (AMD). PL 1993, c. 242, §2 (AMD). PL 1993, c. 395, §13 (AMD). PL 1995, c. 262, §§5-8 (AMD). PL 2001, c. 396, §18 (AMD). PL 2003, c. 72, §1 (AMD). PL 2003, c. 72, §2 (AFF). PL 2009, c. 434, §17 (AMD). PL 2011, c. 548, §13 (AMD).