

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – TUESDAY, JUNE 20, 2023 - 1:00 PM

CARIBOU COURTHOUSE-ADMINISTRATIVE HEARING ROOM-CARIBOU

PLEASE USE THE FOLLOWING INFORMATION FOR ATTENDING THE MEETING VIA ZOOM:

MEETING ID: 832 8053 5907 PASSCODE: 048390

REGULAR MEETING

- ART. 1. CALL TO ORDER.
- ART. 2. PLEDGE OF ALLEGIANCE.
- ART. 3. PUBLIC COMMENT PERIOD.
- ART. 4. APPROVAL OF AGENDA.
- ART. 5. APPROVAL OF THE COUNTY COMMISSIONERS MEETING MINUTES OF MAY 17, 2023.
- ART. 6. OTHER ITEMS FOR APPROVAL AND SIGNATURES.
  - A) ATTENDANCE RECORD
  - B) BILLS AND WARRANTS
  - C) BYOB PERMIT – D. ROBINSON/BENEDICTA
- ART. 7. TO RATIFY A LETTER OF SUPPORT FOR LD 1943: AN ACT REGARDING FUTURE ENERGY PROCUREMENTS FOR RENEWABLE ENERGY DEVELOPMENT IN NORTHERN MAINE. (RYAN)
- ART. 8. TO RATIFY A LETTER OF COMMITMENT FOR CENTRAL AROOSTOOK ASSOCIATION’S WORKFORCE OPPORTUNITY FOR RURAL COMMUNITIES (WORC) GRANT. (RYAN)
- ART. 9. TO CONSIDER AN UPDATE ON THE PFAS/PFOA SETTLEMENT. (RYAN)
- ART. 10. TO CONSIDER THE 2023 MUNICIPAL AND NON-PROFIT ARPA GRANT AWARDS. (STEVE)
- ART. 11. TO CONSIDER AN UPDATED PROJECT COST ESTIMATE FOR THE NORTH LAKES/STOCKHOLM FIRE STATION ADDITION. (STEVE)
- ART. 12. TO CONSIDER THE EECBG GRANT PROGRAM RESOLUTION. (STEVE)
- ART. 13. TO CONSIDER AN UPDATE TO THE ANNUAL LEAVE POLICY. (CHRISTINA/RYAN)
- ART. 14. TO CONSIDER THE PROMOTION OF BRANDY FULLER TO ACCCP SUPERVISOR. (SHAWN)
- ART. 15. TO CONSIDER THE RECOMMISSION OF SGT. FORREST DUDLEY AS DEPUTY SHERIFF. (SHAWN)
- ART. 16. TO CONSIDER UPDATES TO THE COUNTY EMERGENCY OPERATIONS PLAN (EOP). (DARREN)
- ART. 17. TO CONSIDER THE HIRING OF NOAH OAKES AND RYLIE LEVESQUE AS JUNIOR FIREFIGHTERS FOR NORTH LAKES FIRE & RESCUE. (DARREN)

- ART. 18. TO CONSIDER THE BID RECOMMENDATION FOR ROAD MAINTENANCE AREA ONE SOUTHERN AROOSTOOK (7/2023-6/2026). (PAUL)
- ART. 19. TO CONSIDER THE BID RECOMMENDATION FOR ROAD MAINTENANCE AREA TWO (7/2023-6/2026). (PAUL)
- ART. 20. TO CONSIDER THE ANIMAL CONTROL CONTRACT AGREEMENT WITH THE TOWN OF MAPLETON FOR SCOPAN TOWNSHIP (7/2023-6/2024). (PAUL)
- ART. 21. TO CONSIDER THE FIRE PROTECTION AGREEMENT WITH THE TOWN OF MAPLETON FOR T11R4 (SCOPAN) YEAR ONE OF THREE YEAR AGREEMENT (7/2023-6/2026). (PAUL)
- ART. 22. TO CONSIDER ATV ACCESS ROUTES REQUESTED BY CARIBOU VIKING RIDERS ATV GROUP FOR EMOND AND DUBAY PIT ROADS IN CONNOR TOWNSHIP. (PAUL)
- ART. 23. COUNTY COMMISSIONER'S REPORT.
- A) MCAA/RISK POOL UPDATE
  - B) OTHER ITEMS OF INTEREST
  - C) LEGISLATIVE REPORT
- ART. 24. OTHER BUSINESS.
- ART. 25. TO CONSIDER AN EXECUTIVE SESSION PURSUANT TO THE TITLE 1 MRSA 405(6)(A); DISCUSSION OF THE COUNTY ADMINISTRATOR'S ANNUAL EVALUATION.
- ART. 26. ADJOURNMENT.

**NEXT MEETING:**

COUNTY COMMISSIONERS' MEETING – WEDNESDAY, JULY 19, 2023– 1:00 P.M.  
SHERIFF'S OFFICE BUILDING SECOND FLOOR CONFERENCE ROOM - HOULTON

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, MAY 17, 2023  
1:00 PM REGISTRY OF DEEDS FIRST FLOOR CONFERENCE ROOM – FORT KENT

PRESENT

- Paul J. Underwood, Chair, County Commissioners
- Norman L. Fournier, County Commissioner
- William T. Dobbins, County Commissioner
- Ryan D. Pelletier, County Administrator
- Paul Bernier, Community Services Director
- Dana Gendreau, Finance Director-Zoom
- Bryan Jandreau, IT & Facilities Director
- Steve Pelletier, ARPA Program Administrator
- Shawn Gillen, Sheriff
- Peter Johnson, Commander
- Joey Seeley, Deputy Sheriff
- Tammy Pelletier, Operations Assistant
- Amy Ouellette, Registrar of Deeds
- Melissa Richardson, Registrar of Deeds-Zoom
- Darren Woods, Director of EMA-Zoom
- Adam Bouchard, Deputy & family members
- Eric Corbin, Deputy

- ART. 1. Chair Paul J. Underwood called the meeting to order at 1:00 p.m.
- ART. 2. Pledge of Allegiance.
- ART. 3. There was no public comment.
- ART. 4. Mr. Ryan Pelletier requested that Article 14 be moved up to be after Article 7. Chair Paul J. Underwood entertained a motion for approval of the agenda as amended.

MOTION:

Motion by Norman Fournier and seconded by William Dobbins to approve the agenda.

VOTE:

Motion voted on and passed.

- ART. 5. Chair Paul J. Underwood entertained a motion for approval of the April 19, 2023 County Commissioners' meeting minutes.

MOTION:

Motion by William Dobbins and seconded by Norman Fournier to approve the minutes of the April 19, 2023 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

ART. 6. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

ART. 7. Sheriff Shawn Gillen presented Deputy Adam Bouchard with the Deputy of the Year Award.

ART. 14. Ms. Amy Ouellette and Ms. Melissa Richardson presented for consideration a change in the Certified Copy Fee for the Registry of Deeds offices from \$2 to \$5, with \$1 each additional page. The Certified Copy fee is set by the individual County. Maine Registry of Deeds Association is working on a proposal to change fees that are regulated by the State.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to increase the Certified Copy fee from \$2 to \$5, with \$1 each additional page beginning July 1, 2023.

**VOTE:**

Motion voted on and passed.

ART. 8. Mr. Ryan Pelletier presented for ratification a Letter of Support on behalf of Aroostook Agency on Aging for the Aroostook Health Partnership Project.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to ratify the Letter of Support for Aroostook Agency of Aging.

**VOTE:**

Motion voted on and passed.

ART. 9. Mr. Ryan Pelletier presented for ratification a Letter of Support on behalf of the Loring Development Authority for a new Foreign Trade Zone.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to ratify the Letter of Support for Loring Development Authority.

**VOTE:**

Motion voted on and passed.

ART. 10. Mr. Ryan Pelletier presented for consideration the appointments to the NMDC Board of General Membership (2) and Unorganized Territory (1).

A) Unorganized Territory (1)

**MOTION:**

A motion was made by Paul Underwood and seconded by William Dobbins to approve the re-appointment of Martin Dionne for NMDC-Unorganized Territory.

**VOTE:**

Motion voted on and passed.

B) General Membership (2)

**MOTION:**

A motion was made by Paul Underwood and seconded by William Dobbins to approve the re-appointment of Norman Fournier and the appointment of William Dobbins for NMDC-General Membership.

**VOTE:**

Motion voted on and passed.

ART. 11. Mr. Ryan Pelletier presented for consideration the location and date for the Spirit of America Award Ceremony. The Commissioners set the date for the event to be July 21, 2023 at the Northeastland Hotel.

No motion needed.

ART. 12. Mrs. Dana Gendreau presented for consideration the quarterly financial reports.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the quarterly financial reports.

**VOTE:**

Motion voted on and passed.

ART. 13. Mr. Steve Pelletier presented for consideration an update on the 2023 ARPA Grant applications.

No motion needed.

ART. 15. Mr. Shawn Gillen presented for consideration the hiring of Steven Murphy for Full-Time Corrections Officer.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the hiring of Steven Murphy as Full-Time Corrections Officer.

**VOTE:**

Motion voted on and passed.

ART. 16. Sheriff Shawn Gillen presented for consideration the Phillip Morely for Full-Time Corrections Officer.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the hiring of Phillip Morely as Full-Time Corrections Officer.

**VOTE:**

Motion voted on and passed.

ART. 17. Mr. Joey Seeley presented for consideration the bid recommendation for the purchase of a 2023 Enclosed Cargo Trailer. Winning bid was \$10,900 from Embelton Auto Sales.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to accept the bid from Embelton Auto Sales for the purchase of a 2023 Enclosed Trailer.

**VOTE:**

Motion voted on and passed.

ART. 18. Mr. Joey Seeley presented for consideration the bid recommendation for the sale of a surplus 2015 Sure-Trac trailer. Winning bid was \$1850 from Embelton Auto Sales.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to accept the bid from Embelton Auto Sales for the sale of a 2015 Sure-Trac trailer.

**VOTE:**

Motion voted on and passed.

ART. 19. Mr. Joey Seeley presented for consideration the bid recommendation for the sale of a surplus 2015 Polaris UTV. Winning bid was \$11,999 from Marc Cyr.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to accept the bid from Marc Cyr for \$11,999 for the 2015 Polaris UTV and should Mr. Cyr not finalize the purchase for any reason, the UTV will be awarded to the next highest bid received at the time of bid opening on May 11, 2023.

**VOTE:**

Motion voted on and passed.

ART. 20. Mr. Paul Bernier presented for consideration the bid recommendation for the Connor Recreation facility maintenance. Winning bid was for \$7,815.04 for 2023-2025 from RM Lawn Care LLC.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to accept the bid from RM Lawn Care LLC. for the Connor Recreation facility maintenance for 2023-2025.

**VOTE:**

Motion voted on and passed.

- ART. 21. Mr. Paul Bernier presented for consideration the Ambulance Interlocal Cooperation Agreement with the Town of East Millinocket for the Unorganized Territories of Molunkus and North Yarmouth Academy Grant for a three (3) year period (7/2023-6/2026)

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to accept the Ambulance Interlocal Cooperation Agreement with the Town of East Millinocket for Molunkus and North Yarmouth Academy Grant (7/2023-6/2026).

**VOTE:**

Motion voted on and passed.

- ART. 22. Mr. Paul Bernier presented for consideration the Ambulance Interlocal Cooperation Agreement with the Town of Van Buren for the Unorganized Territory of Van Buren Cove for a three (3) year period (7/2023-06/2026).

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to accept the Ambulance Interlocal Cooperation Agreement with the Town of Van Buren for Van Buren Cove (7/2023-6/2026).

**VOTE:**

Motion voted on and passed.

- ART. 23. Mr. Bryan Jandreau presented for consideration the bid recommendation for the Jail Flat Roof Replacement. Winning bid was for \$76,480 from Powers Roofing and Sheet Metal, Inc. Bid is over budget by \$11,780. Jail Capital Fund balance of \$6,549.22 can be applied leaving \$5,230.78 needed.

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to approve the bid for the Jail Flat Roof Replacement from Powers Roofing and Sheet Metal, Inc. and includes the approval of the needed funds of \$5230.78 from the Contingency Fund.

**VOTE:**

Motion voted on and passed.

ART. 24. Mr. Bryan Jandreau presented for consideration the bid recommendation for heating oil for nine (9) locations. Winning bid was Dead River Company with pricing ranging from \$3.0693-\$4.5882 depending on location and fuel type.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to approve the bid from Dead River Company for heating oil for the nine (9) office locations.

**VOTE:**

Motion voted on and passed.

ART. 25. Mr. Bryan Jandreau presented for consideration the bid recommendation for the Dispatch Construction Project. Winning bid was for \$151,231.00 from Building Etcetera, Inc. Over the original budgeted amount, but the project has expanded to include additional upgrades. Mr. Ryan Pelletier and Sheriff Shawn Gillen are advocating with the State to enable the Sheriff's Office to utilize State towers for communication. Mr. Pelletier presented options for funding the additional upgrades to include; 1) Refinancing the lease to keep annual payments similar with no significant impact; 2) Usage of ARPA Funds that went unused by previously awarded projects; 3) Usage of a combination of Contingency Funds and ARPA Funds.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to approve the bid from Building Etcetera, Inc for the Dispatch Construction Project; with additional funding come from Option 2 with the usage of unused awarded ARPA funds to complete the upgrades.

**VOTE:**

Motion voted on and passed.

ART. 26. Mr. Bryan Jandreau presented for consideration the SunVest NEB Subscription Agreement. This is a ten (10) year agreement for the two Limestone solar farms and includes an estimated \$4,500/year savings on electricity for the Fort Kent and Caribou offices. There is a one (1) year opt out clause.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to approve the SunVest NEB Subscription Agreement.

**VOTE:**

Motion voted on and passed.

ART. 27. County Commissioner's Report

Commissioner Fournier provided an update for MCCA/Risk Pool. 9 new claims last month and 14 claims resolved. There are 3 employment related complaints, with the rest being vehicle related. The Risk Pool is in a good financial standing.

Legislatively, the Governor did not include an increase for jail funding. She has requested more efficiencies within the operation of the jails. MCCA representatives testified in support of LD 258 to maintain the State's contribution of 20% for jail operations. Opposition was unanimous for LD 785 where each County would have been responsible for creating and funding a Board to review complaints regarding DHHS/OCFS. The Rural Patrol bill, LD 630, has been tabled until next year due to the need for additional documentation which will not meet the current deadline requirements to present to legislators.

ART. 28. Other Business

Mr. Paul Bernier presented for consideration the Ambulance Agreement with NWSARAS for Bancroft Township (7/2023-6/2024).

**MOTION:**

A motion was made by Norman Fournier and seconded by William Dobbins to accept the Ambulance Agreement with NWSARAS for Bancroft Township (7/2023-6/2024).

**VOTE:**

Motion voted on and passed.

ART. 29. Adjournment.

**MOTION:**

A motion was made by William Dobbins and seconded by Norman Fournier to adjourn the meeting at 3:12 pm.

**VOTE:**

Motion voted and passed.

ATTEST: A True Copy

of Commissioners' Meeting

\_\_\_\_\_

Ryan D. Pelletier  
COMMISSIONERS  
County Administrator

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

AROOSTOOK COUNTY

DATE: May 17, 2023



**Bureau of Alcoholic Beverages and Lottery Operations**  
**Division of Liquor Licensing and Enforcement**  
 8 State House Station, Augusta, ME 04333-0008 (Regular Mail)  
 10 Water Street, Hallowell, ME 04347 (Overnight Mail)  
 Telephone: 207-624-7220 Fax: 207-287-3434  
 Email inquiries: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)

DIVISION USE ONLY	
Permit No:	
Deposit Date:	By:
Amt. Deposited:	
Cash Ck Mo:	

**Application for a BYOB Permit**  
**\$10.00 (per day) Check Payable: Treasurer State of Maine**

The law requires the application to be submitted at least 24 Hours prior to the function, however a longer notice is appreciated to allow additional time for processing.

Check One:  Event Open to Public  Private Event

Name of Applicant David A. Robinson

Mailing Address: [Redacted]

Town/ City: [Redacted] State: [Redacted] Zip Code: [Redacted]

Telephone: [Redacted] Fax: [Redacted]

Email Address: [Redacted]

If Organization, name of responsible person: [Redacted]

Birth of Date of Applicant(s): [Redacted]

Location of Function: St. Benedict's Parish Hall and Grounds

Physical Address of Function: 163 Benedicta Rd.

Town/City: Benedicta State: ME Zip Code: 04733

Indoor Event  Outside Event (IF OUTSIDE AREA, DIAGRAM MUST BE INCLUDED)

Describe specific indoor and/or outdoor area to be licensed: Top Floor of the Parish Hall and the mowed lawn surrounding SAME.

Number of Persons attending: 170

Date of Function: 08/05/2023 and <sup>08/06/2020</sup> Time of Function: From: 1200 To: 2300

Name of Function: Robinson Family Reunion

(Note: By law, liquor can only be served from 5:00am to 1:00am of the next day, Sunday through Saturday. Function times cannot deviate from this statutory requirement.)

Date 05/14/2023

David A. Robinson  
Applicant Signature

David A. Robinson  
Print Name of Applicant

This application must be signed by the appropriate official in the municipality where the function is to be held.

For Municipal Approval Only

**TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:**

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

**NOTE: PLEASE PROVIDE ALL OF THE REQUESTED INFORMATION BELOW**

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Offices  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: Bowdoin, Maine

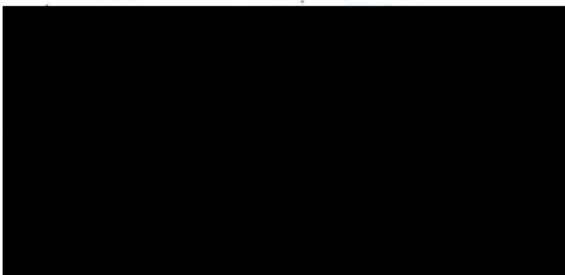
Signature of Officials	Printed Name and Title

Once issued, this permit is not assignable and is valid only for use by the licensee named in this application and for the date, time, and location listed in this application. This permit is issued subject to Maine liquor laws, Title 28-A and the Bureau's Administrative Rules. Penalties for failure to comply with the laws and rules are provided in Chapter 33 of Title 28-A.

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

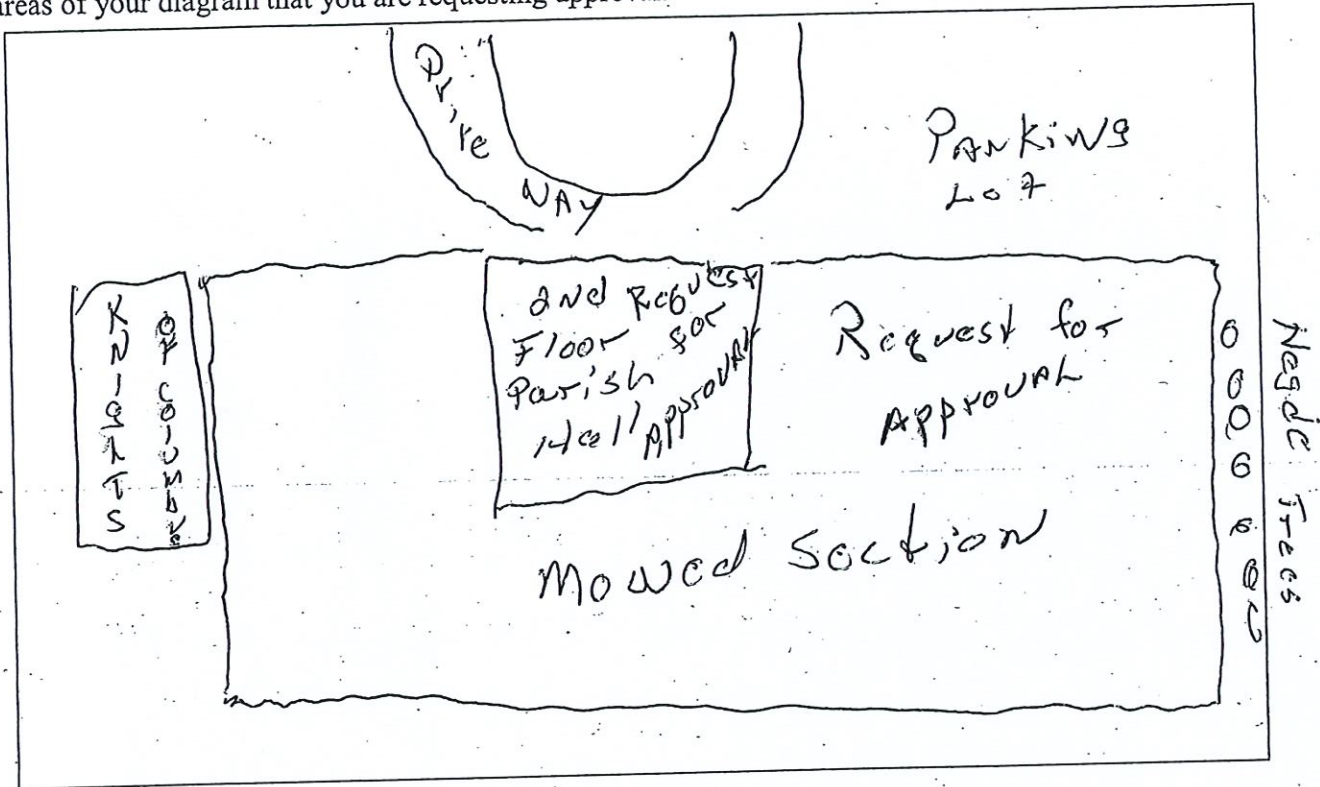
Payments to the Division of liquor licensing & enforcement by check subject to penalty provided by Section 3-B of Title 28A, MRS

*David Robinson*



## BYOB PERMIT DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram that you are requesting approval.



**Submit completed forms to:**

Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, ME 04333-0008 (Regular mail)  
10 Water Street, Hallowell, ME 04347 (Overnight mail)  
Telephone inquiries: 207-624-7220  
Fax line: 207-287-3434  
Email inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)

**FOR USE ONLY BY DIVISION OF LIQUOR LICENSING & ENFORCEMENT RESTRICTIONS:**

BYOB #: \_\_\_\_\_

APPROVED

DATED: \_\_\_\_\_

NOT APPROVED

ISSUED BY: \_\_\_\_\_

## THE LAW

### §163. B.Y.O.B. FUNCTION PERMIT

1. **Permit required.** A person may not hold a B.Y.O.B. function unless a permit is obtained from the bureau. The bureau may issue a permit that authorizes multiple B.Y.O.B. functions over a period of 12 months as long as the B.Y.O.B. functions are held at the same location. [ 2015, c. 106, §1 (AMD) . ]

2. **Application.** A person must apply for a B.Y.O.B. function permit at least 24 hours prior to the proposed B.Y.O.B. function. The application must be on forms provided by the bureau and must be accompanied by a permit fee of \$10 for each day the function is to be held. The application must be signed by the B.Y.O.B. sponsor and must contain the following information:

A. Name and address of each person responsible for the B.Y.O.B. function; [1993, c. 266, §5 (NEW) . ]

B. The date and the beginning and ending time of the B.Y.O.B. function; [1993, c. 266, §5 (NEW) . ]

C. The location where the B.Y.O.B. function is to be held; [1993, c. 266, §5 (NEW) . ]

D. The seating capacity of the location; [1993, c. 266, §5 (NEW) . ]

E. Written approval of the municipal officers or a municipal official designated by the municipal officers, for the B.Y.O.B. function to be held at the location within the municipality; and [1993, c. 266, §5 (NEW) . ]

F. Proof that the B.Y.O.B. sponsor is at least 21 years of age. [1993, c. 266, §5 (NEW) . ]

[ 1997, c. 373, §36 (AMD) . ]

3. **Charges and fees.** Charges paid by the general public for admission, food, mixers or other supplies used with liquor or storage or handling of liquor that belongs to the general public are not sales or gifts. [ 1993, c. 266, §5 (NEW) . ]

4. **Minors prohibited at B.Y.O.B. function.** The B.Y.O.B. sponsor may not allow any minor not employed by the B.Y.O.B. sponsor or not accompanied by a parent, legal guardian or custodian, as defined in Title 22, section 4002, to remain at the premises of a B.Y.O.B. function.

A B.Y.O.B. sponsor may employ a minor only if the sponsor is present in a supervisory capacity.

[ 1993, c. 266, §5 (NEW) . ]

5. **Possession or consumption by minors.** A B.Y.O.B. sponsor may not allow a minor to possess or consume liquor or imitation liquor on the premises of the B.Y.O.B. function. [ 1993, c. 266, §5 (NEW) . ]

6. **Consumption by intoxicated persons.** A B.Y.O.B. sponsor may not allow a visibly intoxicated person to consume liquor on the premises of the B.Y.O.B. function. [ 1993, c. 266, §5 (NEW) . ]

7. **Violation of the state law.** A B.Y.O.B. sponsor may not knowingly allow any violation of any state law on the premises of the B.Y.O.B. function. [ 1993, c. 266, §5 (NEW) . ]

8. **Right of access.** A B.Y.O.B. sponsor shall allow a law enforcement officer to enter the premises of the B.Y.O.B. function at reasonable times for the purpose of investigating compliance with this Title.

Entry into the premises must be conducted in a reasonable manner so as not to disrupt the operation of the B.Y.O.B. function.

The investigation must be limited to those areas involved in the actual operation of the B.Y.O.B. function, including storage areas.

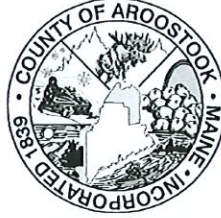
[ 1993, c. 266, §5 (NEW) . ]

9. **Violations.** The following penalties apply to violations of this section.

A. A B.Y.O.B. sponsor that violates this section commits a civil violation for which a fine of not less than \$100 and not more than \$300 may be adjudged. [2003, c. 452, Pt. P, §2 (NEW); 2003, c. 452, Pt. X, §2 (AFF) . ]

### COUNTY ADMINISTRATOR

**RYAN D. PELLETIER**



### COUNTY COMMISSIONERS

**PAUL J. UNDERWOOD  
PRESQUE ISLE**

**NORMAN L. FOURNIER  
WALLAGRASS**

**WILLIAM T. DOBBINS  
HOULTON**

May 23, 2023

Energy, Utilities and Technology Committee  
Hon. Stanley Paige Zeigler  
Hon. Mark Lawrence  
100 State House Station  
Augusta, ME 04333

*Dear Chair Zeigler, Chair Lawrence and Members of the EUT Committee:*

Thank you for the opportunity to provide this testimony on behalf of the Aroostook County Commissioner's in support of LD 1943.

As the Committee is aware, Aroostook County needs economic development and long-term reliable revenues as much or more than any other county in Maine. The population of Aroostook continues to age and decline, resulting in a smaller workforce and fewer taxpayers. Younger-aged populations continue to leave and municipal tax bases are getting smaller while municipal costs continue to rise.

To counter this trend, Aroostook County needs more economic development – but we also need the right kind of economic development, the kind that creates jobs, tax revenues and economic activity, while also helping the County pivot toward an innovation economy that attracts and retains workers.

LD 1943 realizes the full economic potential of Sec. 1. 35-A MRSA §3210-H (formerly LD 1710 from the 130<sup>th</sup> Session), also known as the Northern Maine Renewable Energy Development Program. By fully utilizing the transmission line approved by the Public Utilities Commission earlier this year, LD 1943 will complete a multi-billion dollar capital investment in the County and its electric infrastructure. Together with §3210-H, LD 1943 will create the hundreds and hundreds of construction jobs to build the transmission line and renewable energy resources, along with the many long-term operations and maintenance jobs that will last for decades.

From the perspective of our County's finances, the Northern Maine Renewable Energy Development Program represents an unprecedented economic injection. As members of the EUT Committee know, wind energy farms pay a required community benefit of \$4,000 per year per turbine. In addition, the County would expect to negotiate Tax Increment Financing arrangements with each of the major renewable energy generation projects. Over a period of 30 years – which is the typical lifespan of renewable energy facilities – these two revenue streams could easily generate over \$100 million in the County.

For all these reasons, the Aroostook County Board of Commissioners supports LD 1943. Thank you for your consideration of our testimony. Please contact us should have any questions.

Respectfully yours,

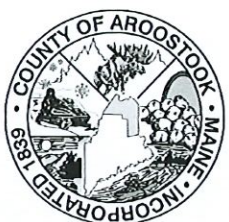
  
Ryan D. Pelletier  
County Administrator

# County of Aroostook

COMMISSIONERS' OFFICE

**COUNTY ADMINISTRATOR**

**RYAN D. PELLETIER**



**COUNTY COMMISSIONERS**

**PAUL J. UNDERWOOD  
PRESQUE ISLE**

**NORMAN L. FOURNIER  
WALLAGRASS**

**WILLIAM T. DOBBINS  
HOULTON**

June 6, 2023

To whom it may concern:

I am writing on behalf of the County of Aroostook to express our commitment to Central Aroostook Association's (CAA) project proposal for a Workforce Opportunity for Rural Communities grant.

In today's current climate, businesses are shuttering or cutting back on open hours, and critical openings go unfilled for long periods of time. We have a need to expand our thoughts around workforce development and to begin providing innovative services that connect employers and job seekers with intellectual and developmental disabilities. Organizations, like CAA, are a key piece to improving the lives of many of the County's citizens. This project would allow CAA to provide vital education, support and resources to employers, while at the same time providing employers and job seekers with connections that lead to meaningful employment. By approaching the need from both directions, it creates a clear path to sustainable, stable employment and lays the ground work for mutual success.

The County of Aroostook commits to being part of the project stakeholders' group and active in the planning phase. We have a great interest in seeing our citizens, communities, and businesses thrive.

In closing, the County of Aroostook strongly supports the proposal by Central Aroostook Association. We know this project will have a significant positive effect on our communities, allowing businesses and people to grow in new directions.

Sincerely,

Ryan D. Pelletier  
County Administrator



## RETAINER AGREEMENT

### THIS CONTRACT IS SUBJECT TO ARBITRATION UNDER THE FEDERAL ARBITRATION ACT AND THE STATE OF MAINE GENERAL ARBITRATION STATUTE

\_\_\_\_\_ (Client) retains the Law Firm of Napoli Shkolnik PLLC, as our attorneys to prosecute any legal claim for negligence (or other viable causes of action) against any and all parties individuals and/or corporations that are found to be liable under the law for injuries and/or property damages suffered by us and/or our members arising out of the contamination of water supplies by per- and polyfluoroalkyl and related substances (PFAS/PFOA), 1,4 Dioxane and other emerging hazardous contaminants. We specifically agree as follows:

1. **FEE PERCENTAGE:** Client and Law Firm agree that the Law Firm shall be paid Twenty-Five Percent (25%) of the sum recovered, whether by suit, settlement or otherwise. *Client will not be liable to pay the Law Firm any legal fee if there is not any form of recovery.*

2. **DISBURSEMENTS:** In the event there is no recovery, the Client shall not be obligated to pay the Law Firm a legal fee or disbursements for services rendered. Disbursements may include some of the following expenses: court filing fees, sheriff fees, medical and hospital report/record fees, doctor's report, court stenographer fees, deposition costs, expert fees for expert depositions and court appearances, trial exhibits, computer on-line search fees, express mail, postage, photocopy charges, document management charges, long distance telephone charges among other charges. Document management charges are the fees charged by the law firm for processing documents during litigation, such as medical records, documents produced by defendant(s) and/or other parties, etc. Processing of the documents may include but is not limited to the following: (1) scanning; (2) conversion of native files to PDF documents; (3) OCR (optical code recognition); and/or (4) indexing. At the time of settlement and distribution of proceeds, these expenses shall be deducted from the Client's share after computation of the Attorney's Fee.

3. **COMPUTATION OF FEES.** The contingency fee shall be computed on the gross recovery, resulting in a net settlement (or judgment), from which all appropriate disbursements in connection with the institution and prosecution of this claim is deducted, as set forth in paragraph 2 above. Examples of how a contingency fee is computed are as follows:



Gross settlement	\$100.00
25% Attorney's Fee	\$ 25.00
Net settlement	\$ 75.00
Disbursements	-\$ 10.00
Net to Client	\$ 65.00

4. **WITHDRAWAL:** The Law Firm expressly reserves the right to withdraw its representation at any time upon reasonable notification to the client. In the event that the client advises the Law Firm to discontinue the handling of this claim, or if the client fails to cooperate with the Law Firm in the handling of this claim, client agrees to compensate the Law Firm a reasonable amount for its services, and for the time spent on this claim on an hourly basis or under such other arrangement that may be agreed upon by the parties. The client understands that the Law Firm have conditionally accepted this case based upon independent confirmation of all facts and injuries claimed to have been sustained by Client. In the event that the client desires to transfer the file from this office, the client shall be responsible to compensate the Law Firm for the reasonable value of their services. Such transfer shall not include documents or attorney work product regarding the general liability of the defendants.

5. **APPEALS:** The above contingency fee does not contemplate any appeal. The Law Firm are under no duty to perfect or prosecute such appeal until a satisfactory fee arrangement is made in writing regarding costs and counsel fees.

6. **STATUTE OF LIMITATIONS:** We understand that any lawsuit must be commenced within a certain limited time period, (that may vary, depending upon the defendant) starting from the "discovery of the injury" or of "the date when through the exercise of reasonable diligence such injury should have been discovered... whichever is earlier". We further understand that the Statute of Limitations period for any case must be investigated, and that this Agreement is made subject to that investigation as well as an investigation of the entire case.

7. **FINANCING OF CASE:** If the firm borrows money from any lending institution to finance the cost of the client's case, the amounts advanced by this firm to pay the cost of prosecuting or defending a claim or action or otherwise protecting or promoting the client's interest will bear interest at the highest lawful rate allowed by applicable law. In no event will the interest be greater than the amount paid by the firm to the lending institution.

8. **RESULTS NOT GUARANTEED:** No attorney can accurately predict the outcome of any legal matter, accordingly, no representations are made, either expressly



or impliedly, as to the final outcome of this matter. We further understand that we must immediately report any changes in address and telephone number to the Law Firm.

9. **APPROVAL NECESSARY FOR SETTLEMENT:** Attorneys are hereby granted a power of attorney so that they may have full authority to prepare, sign and file all legal instruments, pleadings, drafts, authorizations, and papers as shall be reasonably necessary to conclude this representation, including settlement and/or reducing to possession any and all monies or other things of value due to the Client under the claim as fully as the Client could do so in person. Attorneys are also authorized and empowered to act as Client's negotiator in any and all negotiations concerning the subject of this Agreement.

10. **ASSOCIATION OF OTHER ATTORNEYS:** The Law Firm may, at its own expense, use or associate other attorneys in the representation of the aforesaid claims of the Client. Client understands that Law Firm employs numerous attorneys that may work on Client's case.

11. **ASSOCIATE COUNSEL:** The Law Firm may participate in the division of fees in this case and assume joint responsibility for the representation of the client either in the event that the Attorney retains associate counsel or that the client later chooses new counsel, provided that the total fee to the client does not increase as a result of the division of fees and that the attorneys involved have agreed to the division of fees and assumption of joint responsibility. The Client will be advised of such joint responsibility and full disclosure will be made to Client regarding the division of fees so that the consent of the Client can be obtained.

12. **s OR APPLICABLE LAW TO APPLY:** This Agreement shall be considered construed under and in accordance with the laws of the State of Maine or applicable law and the rights, duties and obligations of Client and of Attorneys regarding Attorney's representation of Client and regarding anything covered by this Agreement shall be governed by the laws of the State of Maine or applicable law.

13. **ARBITRATION:** Any and all disputes, controversies, claims or demands arising out of or relating to (1) this Agreement or (2) any provision hereof or (3) the providing of services by the Law Firm to Client or (4) the relationship between the Law Firm and Client, whether in contract, tort or otherwise, at law or in equity, for damages or any other relief, shall be resolved by binding arbitration pursuant to the Federal Arbitration Act in accordance with the Commercial Arbitration Rules then in effect with the American Arbitration Association. Any such arbitration proceeding shall be conducted in any court having jurisdiction in Maine. This arbitration provision shall be enforceable in either federal or state court in Maine pursuant to the substantive federal laws established by the Federal Arbitration Act. Any party to any award rendered in



such arbitration proceeding may seek a judgment upon the award and that judgment may be entered by any court in Maine having jurisdiction.

**14. PARTIES BOUND:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative, successors, and assigns. Client or the Law Firm can execute this document electronically, by indicating "I agree" (or similar language) via electronic mail after receiving the Agreement via electronic mail. By indicating "I agree" (or similar language) Client will be bound by the terms of the Agreement and is executing the document electronically via Client's electronic signature, indicated as "/s/" in the signature field and elects the Law Firm advance disbursements.

**15. LEGAL CONSTRUCTION:** In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

**16. PRIOR AGREEMENTS SUPERSEDED:** This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

We certify and acknowledge that we have had the opportunity to read this Agreement and have answered any questions pertaining thereto. We further state that we have voluntarily entered into this Agreement fully aware of the terms and conditions.

SIGNED AND ACCEPTED ON THIS \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_

**THIS CONTRACT IS SUBJECT TO ARBITRATION  
UNDER THE FEDERAL ARBITRATION ACT AND  
THE MAINE GENERAL ARBITRATION STATUTE**

(Name of Client)

NAPOLI SHKOLNIK, PLLC

By: \_\_\_\_\_

\_\_\_\_\_

Printed Name

Printed Name of Attorney

Email Address: \_\_\_\_\_



Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_



**CONTACT INFORMATION**

**Client:** \_\_\_\_\_

Main contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

**Legal counsel:** \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

**Public Works Superintendent:** \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

**Environmental Engineering Firm (if applicable):** \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

**GENERAL INFORMATION**

1. Number of connections used year-round by residents. \_\_\_\_\_
2. Population served by system: \_\_\_\_\_
3. Is the system owned by a State, territory of the United States, or the federal government.  
\_\_\_\_\_
4. Have you tested for PFAS and received positive results?  
Circle One: YES  NO

IF YES, please list all the dates and attach any Reports that include results and data for all tests that you have conducted related to the presence of PFAS contamination.

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5. Maximum Historical Flow Rate in Millions of Gallons Per Day (MGD):

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6. Has there been any known usage of AFFF or Class B firefighting foam in the area (fire extinguishing, fire department training, etc.)?

Circle One: YES  NO

If YES, who used them and (if known) what type(s) of AFFF were used?

7. Are there or have there ever been any airports nearby?

Circle One: YES  NO

If YES, what are/were they?

8. Are there any military bases or military training facilities nearby?

Circle One: YES  NO

If YES, has there been any AFFF usage there?

Circle One: YES  NO

Are there any PFAS testing results available of groundwater, surface water or soil (circle all that apply)?

9. Do you know of any facility that may be storing AFFF, such as airports, fire departments or fire training facilities?

Circle One: YES  NO

If YES, what are they?

10. Do you know of any local landfills or recycling centers?

Circle One: YES  NO

If YES, please list them:

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11. Are you aware of any other potential source of PFAS contamination?

Circle One: YES  NO

If YES, please provide a list:

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12. Have you received/issued any Drinking Water Advisories related to PFAS?

Circle One: YES  NO

13. Have you received/issued any Fish Consumption Advisories related to PFAS?

Circle One: YES  NO

14. Have you obtained any recovery or reimbursement of funds for investigation, testing, or remediation from any other entities (public or private) in connection with the alleged presence of PFAS in that water system?

Circle One: YES  NO

If YES, please provide details:

15. Has there been any remedial actions taken by the water district?

Circle One: YES  NO

If yes, what are they:

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16. Has The Water System expended monetary resources to initiate the design and/or installation of a Water Treatment System specifically for PFAS (granular activated carbon (GAC), Ion Exchange, or reverse osmosis (RO))?

Circle One: YES  NO

If yes, what are they:

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17. Does The Water District have existing and operable treatment systems installed and intended to remove contaminants *other than* PFAS (granular activated carbon (GAC), Ion Exchange, or reverse osmosis (RO))?

Circle One: YES  NO

18. Has The Water District tested positive for any other man-made, organic chemical that is regulated by the Federal Safe Drinking Water Act and could reasonably be eliminated by the same treatment technologies used for PFAS?

Circle One: YES  NO

If yes, which ones:

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19. Are there any PFAS regulations in the water district's location?

Circle One: YES  NO

If yes, what are they:

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**IF YOU OPERATE A WASTE STORAGE FACILITY, LANDFILL, OR RECYCLING CENTER, PLEASE ANSWER THE FOLLOWING:**

1. Do you treat effluent/leachate internally or is it sent to a wastewater treatment plant?

Which Wastewater Treatment Plant: \_\_\_\_\_

\* If you treat the effluent/leachate internally, please refer to the Wastewater Treatment questions.

2. Have you ever had failures of the landfill liner that led to leachate seeping or seepage of leachate outside the bounds of this liner?

Circle One: YES  NO

**IF YOU OPERATE A DRINKING OR WASTEWATER TREATMENT PLANT, PLEASE ANSWER THE FOLLOWING:**

1. Is the water treatment facility equipped with a method for treating water that is capable of removing PFAS contamination?

Circle One: YES  NO

If YES, please specify:

2. Do you use biological treatment processes at your facility?

Circle One: YES  NO

3. Do you dispose of treated biosolids (circle all that apply):

Sell for agricultural purposes

Send to a landfill

Other: \_\_\_\_\_



Attorney-Client Privileged Information

4. Do you test effluent biosolids for PFAS?

Circle One: YES  NO

**Thank you for taking the time fill out this information sheet!**



## RETAINER AGREEMENT

THIS CONTRACT IS SUBJECT TO ARBITRATION  
UNDER THE FEDERAL ARBITRATION ACT AND  
THE STATE OF MAINE GENERAL ARBITRATION STATUTE

### County of Aroostook

(Client) retains the Law Firm of Napoli Shkolnik PLLC, as our attorneys to prosecute any legal claim for negligence (or other viable causes of action) against any and all parties individuals and/or corporations that are found to be liable under the law for injuries and/or property damages suffered by us and/or our members arising out of the contamination of water supplies by per- and polyfluoroalkyl and related substances (PFAS/PFOA), 1,4 Dioxane and other emerging hazardous contaminants. We specifically agree as follows:

1. **FEE PERCENTAGE:** Client and Law Firm agree that the Law Firm shall be paid Twenty-Five Percent (25%) of the sum recovered, whether by suit, settlement or otherwise. *Client will not be liable to pay the Law Firm any legal fee if there is not any form of recovery.*

2. **DISBURSEMENTS:** In the event there is no recovery, the Client shall not be obligated to pay the Law Firm a legal fee or disbursements for services rendered. Disbursements may include some of the following expenses: court filing fees, sheriff fees, medical and hospital report/record fees, doctor's report, court stenographer fees, deposition costs, expert fees for expert depositions and court appearances, trial exhibits, computer on-line search fees, express mail, postage, photocopy charges, document management charges, long distance telephone charges among other charges. Document management charges are the fees charged by the law firm for processing documents during litigation, such as medical records, documents produced by defendant(s) and/or other parties, etc. Processing of the documents may include but is not limited to the following: (1) scanning; (2) conversion of native files to PDF documents; (3) OCR (optical code recognition); and/or (4) indexing. At the time of settlement and distribution of proceeds, these expenses shall be deducted from the Client's share after computation of the Attorney's Fee.

3. **COMPUTATION OF FEES.** The contingency fee shall be computed on the gross recovery, resulting in a net settlement (or judgment), from which all appropriate disbursements in connection with the institution and prosecution of this claim is deducted, as set forth in paragraph 2 above. Examples of how a contingency fee is computed are as follows:



Gross settlement	\$100.00
25% Attorney's Fee	\$ <u>25.00</u>
Net settlement	\$ 75.00
Disbursements	- <u>\$ 10.00</u>
Net to Client	\$ 65.00

4. **WITHDRAWAL:** The Law Firm expressly reserves the right to withdraw its representation at any time upon reasonable notification to the client. In the event that the client advises the Law Firm to discontinue the handling of this claim, or if the client fails to cooperate with the Law Firm in the handling of this claim, client agrees to compensate the Law Firm a reasonable amount for its services, and for the time spent on this claim on an hourly basis or under such other arrangement that may be agreed upon by the parties. The client understands that the Law Firm have conditionally accepted this case based upon independent confirmation of all facts and injuries claimed to have been sustained by Client. In the event that the client desires to transfer the file from this office, the client shall be responsible to compensate the Law Firm for the reasonable value of their services. Such transfer shall not include documents or attorney work product regarding the general liability of the defendants.

5. **APPEALS:** The above contingency fee does not contemplate any appeal. The Law Firm are under no duty to perfect or prosecute such appeal until a satisfactory fee arrangement is made in writing regarding costs and counsel fees.

6. **STATUTE OF LIMITATIONS:** We understand that any lawsuit must be commenced within a certain limited time period, (that may vary, depending upon the defendant) starting from the "discovery of the injury" or of "the date when through the exercise of reasonable diligence such injury should have been discovered... whichever is earlier". We further understand that the Statute of Limitations period for any case must be investigated, and that this Agreement is made subject to that investigation as well as an investigation of the entire case.

7. **FINANCING OF CASE:** If the firm borrows money from any lending institution to finance the cost of the client's case, the amounts advanced by this firm to pay the cost of prosecuting or defending a claim or action or otherwise protecting or promoting the client's interest will bear interest at the highest lawful rate allowed by applicable law. In no event will the interest be greater than the amount paid by the firm to the lending institution.

8. **RESULTS NOT GUARANTEED:** No attorney can accurately predict the outcome of any legal matter, accordingly, no representations are made, either expressly



or impliedly, as to the final outcome of this matter. We further understand that we must immediately report any changes in address and telephone number to the Law Firm.

9. **APPROVAL NECESSARY FOR SETTLEMENT:** Attorneys are hereby granted a power of attorney so that they may have full authority to prepare, sign and file all legal instruments, pleadings, drafts, authorizations, and papers as shall be reasonably necessary to conclude this representation, including settlement and/or reducing to possession any and all monies or other things of value due to the Client under the claim as fully as the Client could do so in person. Attorneys are also authorized and empowered to act as Client's negotiator in any and all negotiations concerning the subject of this Agreement.

10. **ASSOCIATION OF OTHER ATTORNEYS:** The Law Firm may, at its own expense, use or associate other attorneys in the representation of the aforesaid claims of the Client. Client understands that Law Firm employs numerous attorneys that may work on Client's case.

11. **ASSOCIATE COUNSEL:** The Law Firm may participate in the division of fees in this case and assume joint responsibility for the representation of the client either in the event that the Attorney retains associate counsel or that the client later chooses new counsel, provided that the total fee to the client does not increase as a result of the division of fees and that the attorneys involved have agreed to the division of fees and assumption of joint responsibility. The Client will be advised of such joint responsibility and full disclosure will be made to Client regarding the division of fees so that the consent of the Client can be obtained.

12. **s OR APPLICABLE LAW TO APPLY:** This Agreement shall be considered construed under and in accordance with the laws of the State of Maine or applicable law and the rights, duties and obligations of Client and of Attorneys regarding Attorney's representation of Client and regarding anything covered by this Agreement shall be governed by the laws of the State of Maine or applicable law.

13. **ARBITRATION:** Any and all disputes, controversies, claims or demands arising out of or relating to (1) this Agreement or (2) any provision hereof or (3) the providing of services by the Law Firm to Client or (4) the relationship between the Law Firm and Client, whether in contract, tort or otherwise, at law or in equity, for damages or any other relief, shall be resolved by binding arbitration pursuant to the Federal Arbitration Act in accordance with the Commercial Arbitration Rules then in effect with the American Arbitration Association. Any such arbitration proceeding shall be conducted in any court having jurisdiction in Maine. This arbitration provision shall be enforceable in either federal or state court in Maine pursuant to the substantive federal laws established by the Federal Arbitration Act. Any party to any award rendered in



such arbitration proceeding may seek a judgment upon the award and that judgment may be entered by any court in Maine having jurisdiction.

**14. PARTIES BOUND:** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representative, successors, and assigns. Client or the Law Firm can execute this document electronically, by indicating "I agree" (or similar language) via electronic mail after receiving the Agreement via electronic mail. By indicating "I agree" (or similar language) Client will be bound by the terms of the Agreement and is executing the document electronically via Client's electronic signature, indicated as "/s/" in the signature field and elects the Law Firm advance disbursements.

**15. LEGAL CONSTRUCTION:** In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

**16. PRIOR AGREEMENTS SUPERSEDED:** This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or written or oral agreement between the parties respecting the within subject matter.

We certify and acknowledge that we have had the opportunity to read this Agreement and have answered any questions pertaining thereto. We further state that we have voluntarily entered into this Agreement fully aware of the terms and conditions.

SIGNED AND ACCEPTED ON THIS 8th day of June,  
2023

**THIS CONTRACT IS SUBJECT TO ARBITRATION  
UNDER THE FEDERAL ARBITRATION ACT AND  
THE MAINE GENERAL ARBITRATION STATUTE**

(Name of Client)

By: Ryan Pelletier

Ryan Pelletier

Printed Name

Email Address: ryan@aroostook.me.us

NAPOLI SHKOLNIK, PLLC

Printed Name of Attorney



Title: County Administrator

Address: 144 Sweden Street

Caribou, ME 04736

Phone: 207-493-3318



**CONTACT INFORMATION**

**Client:** County of Aroostook

**Main contact person:** Ryan Pelletier

**Phone number:** 207-493-3318

**Email address:** ryan@aroostook.me.us

**Address:** 144 Sweden Street, Caribou, ME 04736

**Legal counsel:** Wheeler & Arey

**Phone number:** 207-660-9201

**Email address:** peter@wheelerlegal.com

**Address:** 27 Temple Street, Waterville, ME 04903

**Public Works Superintendent:** Paul Bernier

**Phone number:** 207-493-3318

**Email address:** paul@aroostook.me.us

**Address:** 144 Sweden Street, Caribou, ME 04736

**Environmental Engineering Firm (if applicable):** N/A

**Phone number:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**GENERAL INFORMATION**

1. Number of connections used year-round by residents. unknown

2. Population served by system: unknown

3. Is the system owned by a State, territory of the United States, or the federal government.  
local municipalities, special districts etc \_\_\_\_\_

4. Have you tested for PFAS and received positive results?

Circle One: YES  NO

IF YES, please list all the dates and attach any Reports that include results and data for all tests that you have conducted related to the presence of PFAS contamination.

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5. Maximum Historical Flow Rate in Millions of Gallons Per Day (MGD):  
unknown

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6. Has there been any known usage of AFFF or Class B firefighting foam in the area (fire extinguishing, fire department training, etc.)?

Circle One: YES  NO

If YES, who used them and (if known) what type(s) of AFFF were used?

We are quite certain there has been at Loring AFB. But we dont have verified documentation.

7. Are there or have there ever been any airports nearby?

Circle One: YES  NO

If YES, what are/were they?

Presque Isle  
Caribou  
Houlton  
Frenchville

8. Are there any military bases or military training facilities nearby?

Circle One: YES  NO

If YES, has there been any AFFF usage there?

Circle One: YES  NO

Are there any PFAS testing results available of groundwater, surface water or soil (circle all that apply)?

9. Do you know of any facility that may be storing AFFF, such as airports, fire departments or fire training facilities?

Circle One: YES  NO

If YES, what are they?

Unknown

10. Do you know of any local landfills or recycling centers?

Circle One: YES  NO

If YES, please list them:

Aroostook Waste Solutions

Valley Recycling Facility

Tri-Community Landfill (former)

11. Are you aware of any other potential source of PFAS contamination?

Circle One: YES  NO

If YES, please provide a list:

12. Have you received/issued any Drinking Water Advisories related to PFAS?

Circle One: YES  NO

13. Have you received/issued any Fish Consumption Advisories related to PFAS?

Circle One: YES  NO

14. Have you obtained any recovery or reimbursement of funds for investigation, testing, or remediation from any other entities (public or private) in connection with the alleged presence of PFAS in that water system?

Circle One: YES  NO

If YES, please provide details:

15. Has there been any remedial actions taken by the water district?

Circle One: YES  NO

If yes, what are they:

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16. Has The Water System expended monetary resources to initiate the design and/or installation of a Water Treatment System specifically for PFAS (granular activated carbon (GAC), Ion Exchange, or reverse osmosis (RO))?

Circle One: YES  NO

If yes, what are they:

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17. Does The Water District have existing and operable treatment systems installed and intended to remove contaminants *other than* PFAS (granular activated carbon (GAC), Ion Exchange, or reverse osmosis (RO))?

Circle One: YES  NO

18. Has The Water District tested positive for any other man-made, organic chemical that is regulated by the Federal Safe Drinking Water Act and could reasonably be eliminated by the same treatment technologies used for PFAS?

Circle One: YES  NO

If yes, which ones:

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19. Are there any PFAS regulations in the water district's location?

Circle One: YES  NO

If yes, what are they:

**IF YOU OPERATE A WASTE STORAGE FACILITY, LANDFILL, OR RECYCLING CENTER, PLEASE ANSWER THE FOLLOWING:**

1. Do you treat effluent/leachate internally or is it sent to a wastewater treatment plant?

Which Wastewater Treatment Plant: \_\_\_\_\_

\* If you treat the effluent/leachate internally, please refer to the Wastewater Treatment questions.

2. Have you ever had failures of the landfill liner that led to leachate seeping or seepage of leachate outside the bounds of this liner?

Circle One: YES  NO

**IF YOU OPERATE A DRINKING OR WASTEWATER TREATMENT PLANT, PLEASE ANSWER THE FOLLOWING:**

1. Is the water treatment facility equipped with a method for treating water that is capable of removing PFAS contamination?

Circle One: YES  NO

If YES, please specify:

2. Do you use biological treatment processes at your facility?

Circle One: YES  NO

3. Do you dispose of treated biosolids (circle all that apply):

Sell for agricultural purposes

Send to a landfill

Other: \_\_\_\_\_

4. Do you test effluent biosolids for PFAS?

Circle One: YES  NO

**Thank you for taking the time fill out this information sheet!**

2023 Municipal & Non-Profit Recommended ARPA Grant Awards

Municipality	Dist.	Project Cost	Project	P. Health	Infrastructure	Matching Funds	P.I. Awards	P.H. Awards
Cent. Aroos. Amb. Serv.	1	\$11,250.00	Emerg. Equip.	\$5,625.00		\$5,625.00		\$5,625.00
Houlton	1	\$1,424,500.00	Water		\$300,000.00	\$1,124,500.00	\$300,000.00	
Island Falls	1	\$282,130.00	Mun. Build. Renov.	\$141,065.00		\$141,065.00		\$141,065.00
Aid For Kids	1	\$17,745.00	Storage Building	\$8,872.50		\$8,872.50		\$8,873.00
Big Rock	1	\$5,400,000.00	Chairlift	\$150,000.00		\$5,250,000.00		\$150,000.00
Ashland	2	\$235,470.00	Water/sewer design		\$115,300.00	\$120,170.00	\$82,860.00	
Caribou	2	\$200,698.00	Emerg. Equip.	\$100,349.00		\$100,349.00		\$100,349.00
Presque Isle U. District	2	\$1,725,000.00	Sewer		\$300,000.00	\$1,425,000.00	\$300,000.00	
ACAP	2	\$150,000.00	COVID Staffing	\$75,000.00		\$75,000.00		\$75,000.00
Eagle Lake Mem. Park	3	\$30,000.00	Green Space	\$15,000.00		\$15,000.00		\$15,000.00
Eagle Lake Water/Sewer	3	\$5,975,000.00	Water/sewer		\$300,000.00	\$5,675,000.00	\$300,000.00	
County of Aroostook U.T.	3	\$17,800.00	Emerg. Equip.	\$8,900.00		\$8,900.00		\$8,900.00
St. Francis	3	\$34,280.00	Water		\$17,140.00	\$17,140.00		
Stockholm	3	\$165,000.00	Green Space	\$40,000.00		\$125,000.00		\$40,000.00
Four Seasons	3	\$181,546.00	Trail Groomer	\$90,773.00		\$90,773.00		\$90,773.00
<b>Total</b>		<b>\$15,850,419.00</b>		<b>\$635,584.50</b>	<b>\$1,032,440.00</b>	<b>\$14,182,394.50</b>	<b>\$1,000,000.00</b>	<b>\$635,585.00</b>

P. Infrastructure Max.	Maximums	P. Health Max.	Maximums	Neg. Eco. Impact	Maximums	District #1
P. Infrastructure	\$1,000,000.00	Covid Mit.	\$150,000.00	House/Indiv.	\$75,000.00	District #2
Broadband Max.	\$450,000.00	Med. Expense	\$150,000.00	Businesses	\$55,000.00	District #3
		Behave. H. Care	\$125,000.00	S&L Gov.	\$52,658.00	Totals
		P.H. Safety/Staff	\$125,000.00			

<b>Totals</b>	<b>\$1,450,000.00</b>	<b>\$450,000.00</b>	<b>\$550,000.00</b>	<b>\$97,073.00</b>	<b>\$182,658.00</b>	<b>\$732,658.00</b>
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**Steve Pelletier**

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**From:** Darren Woods <darren@aroostookema.com>  
**Sent:** Wednesday, May 10, 2023 12:23 PM  
**To:** Steve Pelletier  
**Cc:** John Gibson; darren@aroostookema.com  
**Subject:** Madawaska Lake

Steve,

As we discussed, pricing has changed in regard to the ARPA funded building extension at our "Madawaska Lake" station in Stockholm.

We had PNM Construction come and give us an estimate, then called RLC electric for their portion. The new cost of this project is estimated to be \$140,000. My question to the review panel would be to see if there is funding to cover this larger amount. (Original award was \$90,000)

Darren R. Woods, Director  
Aroostook County Emergency Management  
Fire Chief – North Lakes Fire & Rescue  
158 Sweden Street  
Caribou, Maine 04736

Office Phone: 207-493-4328

Direct Line: 207-493-6324

FAX: 207-493-4357

E-Mail: [darren@aroostookema.com](mailto:darren@aroostookema.com)

Website: [www.aroostookema.com](http://www.aroostookema.com) and [www.northlakesfire.com](http://www.northlakesfire.com)

*OR Find Us on FaceBook!*

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**ENERGY EFFICIENCY CONSERVATION DEVELOPMENT BLOCK GRANT (EECBG)  
PROGRAM RESOLUTION**

**WHEREAS**, the **County of Aroostook** wishes to apply to the Department of Energy for an EECBG to carry out an Energy Efficiency program; and

**WHEREAS**, the planning process required by the Federal Government, EECBG Program, and Davis Bacon Act, have been complied with, including participation in the planning process within a disadvantaged community and **the County has conducted at least one duly advertised Public Hearing**; and

**WHEREAS**, the **County of Aroostook** is cognizant of the requirement that should the intended National Objective of the EECBG program not be met all EECBG funds must be repaid to the Dept. of Energy's EECBG program; and

**NOW THEREFORE**, be it resolved by the Board of the Aroostook County Commissioners that the **County Administrator**:

- 1) Is authorized and directed to submit an application for the following program(s) and dollar amount(s) within the Department of Energy's EECBG Program:

Program: EECBG Amount: \$77,330.00

To the Department of Energy on behalf of the County of Aroostook, substantially in the form presented to this Board;

- 2) Is authorized and directed, upon acceptance of said funds to carry out the duties and responsibilities for implementing and said program(s), consistent with the Charter of the County of Aroostook and the laws and regulations governing planning and implementation of the EECBG program in the State of Maine.

**DATE ENACTED:** June 20, 2023

County Seal

**AUTHORIZED SIGNATURES**

Name	Date June 20, 2023
William Dobbins	*
Name	Date June 20, 2023
Norman Fournier	*
Name	Date June 20, 2023
Paul Underwood, Board Chair	*

## VII. EMPLOYEE

## BENEFITS

A. Annual Leave

- 1 Annual leave for all full-time employees and full-time elected officials will be calculated from the date of full-time employment. All regularly scheduled, part-time employees, not on-call, working 30 hours or more per week, will be eligible for fringe benefits, on a pro-rated basis, according to the number of hours worked. ~~After either the successful completion of the probationary period or after six (6) months of employment,~~ whichever is later, an employee may use accrued leave. Employees may use accrued leave after successful completion of a six (6) month probationary period or approval by Department Head.
- 2 All full-time employees and full-time elected officials will accrue annual paid leave at the following rate:
  - a. From 1- 5 years of service, ~~1.848- 2.617~~ hours accrued per week.
  - b. After 5- 10 years of service, ~~2.308- 3.077~~ hours accrued per week.
  - c. After 10 - 15 years of service, ~~2.772- 3.541~~ hours accrued per week.
  - d. After 15 - 20 years of service, ~~3.385- 4.154~~ hours accrued per week.
  - e. After 20 - 25 years of service, ~~3.693- 4.462~~ hours accrued per week.
  - f. After 25 years of service, ~~4.156- 4.925~~ hours accrued per week.

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Aroostook County  
Sheriff's Office

Shawn D. Gillen, Sheriff  
Joey D. Seeley, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

Memorandum

To: Sheriff Shawn D. Gillen

From: Chief Deputy Joey D. Seeley

CC: Commander Craig Clossey

Date: June 01, 2023

Reference: ACCCP Supervisor Position

The Aroostook County Sheriff's Office recently posted for a fulltime ACCCP Supervisor and Brandy Fuller applied for the position. Ms. Fuller is currently a fulltime caseworker for ACCCP and has been employed by the Aroostook County Sheriff's Office as well as the Aroostook County District Attorney's Office since 2006, with the exception of a brief absence for approximately 16 months from 2020 into 2021.

It is my recommendation that Brandy Fuller be hired to fill the ACCCP Supervisor position that was recently posted. This position will start on July 01, 2023.

Joey D. Seeley, Chief Deputy

6-1-2023

Date

FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839

**Brandy A. Fuller**



May 8, 2023

Aroostook County Sheriff's Department  
Attn: Chief Deputy  
25 School Street  
Houlton, ME 04730

Dear Chief Deputy Joey Seeley,

RE: ACCCP Supervisor

I am sending this letter in response to the Case Manager Supervisor position that is currently available to Aroostook County employees. Please consider me for this position.

I am currently employed by the County of Aroostook as an ACCCP, Case Manager where I have learned the importance of performing work in a timely and accurate manner. I currently supervise pre- and post-conviction clients that I meet with weekly to review their behavior, counseling, treatment plans, employment, and criminal conduct. I encourage them to apply for employment and stress the importance of counseling to meet their needs. In addition, I meet with inmates at the Aroostook County Jail that have been ordered supervision to screen them for eligibility the program and develop a plan for there from jail. I also prepared violation memos, make recommendations to law enforcement and the DA's Office and have taken many nightly and weekend phone calls from law enforcement for information, direction, and guidance of my clients.

During my time working for the County of Aroostook, I have over 10 years' experience as an Administrative Assistant at the Office of the District Attorney's Office, have sat in on multiple interviews for employment and have crossed trained in civil process and procedures.

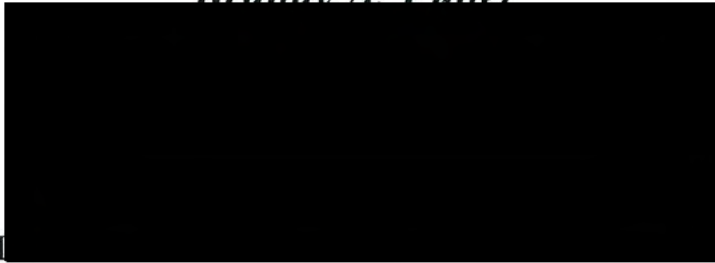
I have the passion, dedication, and knowledge to be considered for this position. I am here to support the mission of the Aroostook County Sheriff's Office.

Sincerely,

/s/ Brandy A. Fuller

Brandy A. Fuller

***Brandy A. Fuller***



**QUALIFICATIONS/**

Pre- and Post-Conviction Supervision  
Case management and risk assessment  
Maine Criminal Code and Court Procedures  
Ability to motivate and direct clients  
Ability to prepare court documents  
Data collection/entry/dissemination  
Knowledge of Civil Process and Service  
Participated in interagency meetings  
Legal Terminology  
Clean driving record and valid license  
General office duties/fax/copy/print/email  
Ability to direct/communicate/counsel  
Ability to work in stressful situations

Notary  
Community safety and release plans  
Investigative techniques and practices  
Risk Assessment  
Knowledge of admissible evidence  
Maintain office files and court documents  
Bank deposits/jail fees/restitution  
Ability to make quick and independent decisions  
Ability to make recommendations to law enforcement  
File management and maintenance  
Ability to pass drug test  
Ability to assess and make decisions  
Ability to confront and control an aggressive person

**WORK EXPERIENCE:**

**County of Aroostook, Aroostook County Community Corrections**  
15 Broadway Street  
Houlton, ME 04730  
Case Manager, July 2021 to Current

Duties – pre and post-conviction supervision; check nightly calls and curfew violations; file maintenance; general office duties; attending court; filing documents with court and DA’s Office; meeting and screening inmates; verification calls; disseminating intelligence; drafting and signing contracts with clients; reviewing police reports; setting up and installing GPS’s; phone calls with law enforcement to determine plans and violations; weekly check-ins with clients; referring clients to medical, mental health, medication management, or substance abuse counseling; collections supervision fees; attending agency meetings; drugs testing; ordering supplies; establishing and maintaining working relations with clients; preparing court documents; answering general questions; making independent decisions; crossed trained in civil process and procedures; compiling weekly list and numbers for dissemination to law enforcement; ordering and maintaining GPS supplies and drug testing supplies

Proficient/utilized – Microsoft work; excel, outlook; Xjail; Securus Technology/ Veritracks; Spillman; CrimeTracker

**Department of Homeland Security, Homeland Security Investigations**  
12 Kelleran Street, Suite 4  
Houlton, ME 04730  
Mission Support Specialist March 2020 to July 2021

Duties – Supporting the Mission of Homeland Security; maintain office files; property maintenance; budgets; fleet mileage; fleet fuel cards; ordering supplies/equipment; vehicle registrations; accounts payable; assisting Agents; travel; maintaining confidential information.

Proficient/Utilized – Microsoft word; excel; outlook; other HSI programs

**County of Aroostook, Aroostook County Community Corrections  
15 Broadway Street  
Houlton, ME 04730  
Case Manager September 2018 to March 2020**

Duties – pre and post-conviction supervision; check nightly calls and curfew violations; file maintenance; general office duties; attending court; filing documents with court and DA's Office; meeting and screening inmates; verification calls; disseminating intelligence; drafting and signing contracts with clients; reviewing police reports; setting up and installing GPS's; screening jail calls; phone call with law enforcement to determine plans and violations; weekly check-ins with clients; referring clients to medical, mental health, medication management, or substance abuse counseling; collections supervision fees; attending agency meetings; drugs testing; ordering supplies; testifying in court; establishing and maintaining working relations with clients; preparing court documents; answering general questions; making decisions on my own

Proficient/utilized – Microsoft work; excel, outlook; Xjail; Securus Technology/ Veritracks;

**County of Aroostook, Office of the District Attorney  
26 Court Street, Suite 101  
Houlton, ME 04730  
Legal Assistant May 2006 to September 2018**

Duties – answering phones; maintaining court and office calendars; ordering supplies; copying/faxing/scanning and e-mailing; screening police reports; requesting information from law enforcement; data entry; preparing court documents; file maintenance; bank deposits; collecting jail fees and restitution; administrative support to DA's and law enforcement; dispositions; bail/warrant/driving history/criminal history/III checks; notary; subpoena and officer notifications; Giglio compliance; review files for DA's requesting and tracking information for Grand Jury; dealing with questions from defendants and general public

Proficient/utilized – Microsoft word; excel; outlook; Justware; G-Link; OpenFox

**Houlton Regional Hospital  
20 Hartford Street  
Houlton, ME 04730  
Accounts Payable & Medical Biller/Coder June 1997 to May 2006**

Duties – general secretarial duties; reviewing operation reports; medical coding/billing; answering billing questions; file maintenance; accounts receivable; scheduling appointments; providing support to patients and Doctors.  
Proficient/utilize – Microsoft word; excel; outlook; Meditech

**REFERANCES:**

Available upon request

**Application for Employment**

Please Print

Equal access to programs, services and employment opportunities is available to all persons without regard to race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other basis protected by federal, state, and/or local law.

In accordance with the Americans with Disabilities Act and/or applicable state and local laws, applicants requiring reasonable accommodations for the application and/or interview process should notify the Human Resources Department. Examples of reasonable accommodations include making a change to the application process; providing written materials in an alternate format such as braille, large print, or audio recording; using a sign language interpreter; using specialized equipment; or modifying testing conditions.

Name Fuller Brandy Applicant ID # \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Cellular/Other Phone # \_\_\_\_\_ E-mail Address \_\_\_\_\_

Position(s) applied for Cocop Supervisor Date of application 5/8/23

Referral Source (e.g., Walk-in, Job Posting, Company's Website, etc.) Job Meeting

If necessary, best time to call you is anytime : AM PM  
 Home  Cellular/Other  
 May we contact you at work?  Yes  No  
 If yes, work number and best time to call:  
 ( ) 8A-4p AM PM

If you are under 18 and it is required, can you furnish a work permit? N/A  N/A  Yes  No  
 If no, please explain: \_\_\_\_\_

Have you submitted an application here before?  Yes  No  
 If yes, give date(s) and position(s):  
Current Employee

Have you ever been employed here before?  Yes  No  
 If yes, give dates: From 07/12 To Current

Is this application a request for reemployment following an extended military leave of absence from this company?  Yes  No  
 If yes, additional information may be requested.

Are you lawfully authorized to work in the United States?  Yes  No

Date available for work Upon supervisor release

What is your desired salary range or hourly rate of pay?  
 \$ \_\_\_\_\_ Per \_\_\_\_\_

Type of employment desired:  Full-Time  Part-Time  
 Educational Co-Op  Seasonal  Temporary

Will you relocate if job requires it?  Yes  No

Will you travel if job requires it?  Yes  No

If they have been explained to you, are you able to meet the attendance requirements of the position?  N/A  Yes  No

Will you work overtime if required?  Yes  No  
 If no, please explain: \_\_\_\_\_

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?  
 This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.  
 Yes  No  Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying:  
 \_\_\_\_\_ State \_\_\_\_\_

Have you ever been bonded?  Yes  No

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? NOTE: Answering "yes" to this question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account. You are not obligated to disclose juvenile records that have been expunged.  Yes  No  
 If yes, please provide date(s) and details:  
 \_\_\_\_\_  
 \_\_\_\_\_

Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company?  Yes  No  
 If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_

## Employment History

Starting with your most recent employer, provide the following information. You may include any verified work performed on a volunteer basis.

Employer	Telephone # ( )
Street address	City State
Starting job title/final job title	Dates employed Month / Year to Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later E-mail:
Why did you leave?	
Summarize the type of work performed and job responsibilities.	
What did you like most about your position?	
What were the things you liked least about the position?	

\*

PLEASE ATTACHED  
RESUME & COVER LETTER

Employer	Telephone # ( )
Street address	City State
Starting job title/final job title	Dates employed Month / Year to Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later E-mail:
Why did you leave?	
Summarize the type of work performed and job responsibilities.	
What did you like most about your position?	
What were the things you liked least about the position?	

Employer	Telephone # ( )
Street address	City State
Starting job title/final job title	Dates employed Month / Year to Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later E-mail:
Why did you leave?	
Summarize the type of work performed and job responsibilities.	
What did you like most about your position?	
What were the things you liked least about the position?	

Employer	Telephone # ( )
Street address	City State
Starting job title/final job title	Dates employed Month / Year to Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later E-mail:
Why did you leave?	
Summarize the type of work performed and job responsibilities.	
What did you like most about your position?	
What were the things you liked least about the position?	

**Employment History (continued)**

Explain any gaps in your employment, other than those due to personal illness, injury, or disability. \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

If not addressed on previous page, have you ever been fired or asked to resign from a job? .....  Yes  No

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Skills and Qualifications**

Summarize any special training, skills, languages, licenses, and/or certificates that may assist you in performing the position for which you are applying:

\_\_\_\_\_  
 \_\_\_\_\_

Computer Skills (include software titles and level of experience, such as basic, intermediate, or advanced.)

Word Processing \_\_\_\_\_ Level: \_\_\_\_\_  Internet \_\_\_\_\_ Level: \_\_\_\_\_  
 Spreadsheet \_\_\_\_\_ Level: \_\_\_\_\_  Other \_\_\_\_\_ Level: \_\_\_\_\_  
 Presentation \_\_\_\_\_ Level: \_\_\_\_\_  Other \_\_\_\_\_ Level: \_\_\_\_\_  
 E-mail \_\_\_\_\_ Level: \_\_\_\_\_  Other \_\_\_\_\_ Level: \_\_\_\_\_

**Educational Background**

Starting with your most recent school attended, provide the following information.

School (include City and State)	# of Years Completed	Completed	GPA (Class Rank)	Major/Minor
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		

**References**

List names and telephone numbers of three business/work references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are *not* related to you.

Name	Title	Relationship to You	Telephone	E-mail	# of Years Known
			( )		
			( )		
			( )		

→ PLEASE ATTACHED RESUME & COVER LETTER

**Related Information**

When answering these questions, please exclude any information that would reveal race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or other similarly protected status.

To what job-related organizations (professional, trade, etc.) do you belong? \_\_\_\_\_

\_\_\_\_\_

List special accomplishments, publications, awards, etc. \_\_\_\_\_

\_\_\_\_\_

List any relevant volunteer work. \_\_\_\_\_

\_\_\_\_\_

Is there any other job-related information you want us to know about you? \_\_\_\_\_

\_\_\_\_\_

**Applicant Statement**

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete, and correct.

I expressly authorize, without reservation, the employer, its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that reasonable safeguards will be taken to protect all personal information provided or obtained in conjunction with this application for employment. My personal information may be shared with the employer's affiliate(s) and third parties engaged by the employer to perform services for the employer. Any personal information shared with an affiliate or third party is to be used solely to perform the services requested by the employer.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other protected status under applicable federal, state, or local law.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.**

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant Brandi Fuller

Date 5/8/23

PLEASE SEE ATTACHED COVER LETTER + RESUME



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A2179\_ME

This product is designed to provide accurate and authoritative information. However, it is not a substitute for legal advice and does not provide legal opinions on any specific facts or services. The information is provided with the understanding that any person or entity involved in creating, producing or distributing this product is not liable for any damages arising out of the use or inability to use this product. You are urged to consult an attorney concerning your particular situation and any specific questions or concerns you may have.

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