



NORTH LAKES FIRE & RESCUE DEPARTMENT
158 SWEDEN STREET • CARIBOU, MAINE 04736
PH: 207-493-4328 • FX: 207-493-4357
www.northlakesfireandrescue.org
darren@aroostookema.com

MEMO

DARREN R. WOODS
FIRE CHIEF

TO: Ryan Pelletier, County Administrator

JOHN GIBSON
DEPUTY CHIEF

FROM: Darren R. Woods, Fire Chief

RE: North Lakes Fire Department

JOSHUA BELANGER
CAPTAIN
Cross Lake Station

Date: 6-12-2023

JOEY LEVESQUE
CAPTAIN
Sinclair Station

We would like to present a new member for acceptance to the North Lakes Fire & Rescue as Junior Firefighters:

HAROLD OLMSTEAD
CAPTAIN
Madawaska Lake Station

- Noah Oakes
- Rylie Levesque
- Fort Kent
- New Sweden

DON ENO
LIEUTENANT

Let me know if you have any questions.

LANE MOIR
LIEUTENANT

MATT RUSSELL
LIEUTENANT

After these three are added, our roster will have 36 firefighters, 4 communications people and 1 chaplain for a total of 41 members.

GARY LANGLEY
Safety Officer

Our goal is 50. You can only count on 1/3 of your roster to be available during an emergency which (at 50) would be 17 members. While this number is still small, it is a number that you can work with.

The nature of volunteerism has people coming and going frequently. While we try to retain them as long as possible, life changes happen so we do have people coming and going often.

Application for Employment

Please Print

Equal access to programs, services and employment opportunities is available to all persons without regard to race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other basis protected by federal, state, and/or local law.

In accordance with the Americans with Disabilities Act and/or applicable state and local laws, applicants requiring reasonable accommodations for the application and/or interview process should notify the Human Resources Department. Examples of reasonable accommodations include making a change to the application process; providing written materials in an alternate format such as braille, large print, or audio recording; using a sign language interpreter; using specialized equipment; or modifying testing conditions.

Name Oakes Nash S Applicant ID # _____
Last First Middle

Address _____
City State ZIP Code

Telephone # _____ Cellular/Other Phone # () _____ E-mail Address _____

Position(s) applied for Fire Fighter Date of application 5/3/2023

Referral Source (e.g., Walk-in, Job Posting, Company's Website, etc.) Referred internally

If necessary, best time to call you is any : AM PM
 Home Cellular/Other

May we contact you at work? yes Yes No
If yes, work number and best time to call:

_____ : AM PM

If you are under 18 and it is required, can you furnish a work permit? N/A Yes No

If no, please explain: _____

Have you submitted an application here before? Yes No
If yes, give date(s) and position(s): _____

Have you ever been employed here before? Yes No
If yes, give dates: From / / To / /

Is this application a request for reemployment following an extended military leave of absence from this company? Yes No
If yes, additional information may be requested.

Are you lawfully authorized to work in the United States? Yes No

Date available for work 5-3-23 / /

What is your desired salary range or hourly rate of pay? \$ OPEN Per _____

Type of employment desired: Full-Time Part-Time
 Educational Co-Op Seasonal Temporary

Will you relocate if job requires it? NO Yes No

Will you travel if job requires it? yes Yes No

If they have been explained to you, are you able to meet the attendance requirements of the position? N/A Yes No

Will you work overtime if required? yes Yes No
If no, please explain: _____

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?

This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.

Yes No Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying:

N/A State _____

Have you ever been bonded? Yes No

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? NOTE: Answering "yes" to this question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account. You are not obligated to disclose juvenile records that have been expunged. Yes No
If yes, please provide date(s) and details: _____

Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company? Yes No

If yes, please explain: _____

Employment History

Starting with your most recent employer, provide the following information. You may include any verified work performed on a volunteer basis.

Employer	Telephone # ()			
Street address	City	State		
Starting job title/final job title	Dates employed	Month / Year	to	Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	E-mail:		
Why did you leave?				
Summarize the type of work performed and job responsibilities.				
What did you like most about your position?				
What were the things you liked least about the position?				

Employer	Telephone # ()			
Street address	City	State		
Starting job title/final job title	Dates employed	Month / Year	to	Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	E-mail:		
Why did you leave?				
Summarize the type of work performed and job responsibilities.				
What did you like most about your position?				
What were the things you liked least about the position?				

Employer	Telephone # ()			
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Starting job title/final job title	Dates employed	Month / Year	to	Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	E-mail:		
Why did you leave?				
Summarize the type of work performed and job responsibilities.				
What did you like most about your position?				
What were the things you liked least about the position?				

Employer	Telephone # ()			
Street address	City	State		
Starting job title/final job title	Dates employed	Month / Year	to	Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	E-mail:		
Why did you leave?				
Summarize the type of work performed and job responsibilities.				
What did you like most about your position?				
What were the things you liked least about the position?				

Employment History (continued)

Explain any gaps in your employment, other than those due to personal illness, injury, or disability. _____

If not addressed on previous page, have you ever been fired or asked to resign from a job? Yes No

If yes, please explain: _____

Skills and Qualifications

Summarize any special training, skills, languages, licenses, and/or certificates that may assist you in performing the position for which you are applying:

Computer Skills (Include software titles and level of experience, such as basic, intermediate, or advanced.)

- Word Processing _____ Level: _____ Internet _____ Level: _____
- Spreadsheet _____ Level: _____ Other _____ Level: _____
- Presentation _____ Level: _____ Other _____ Level: _____
- E-mail _____ Level: _____ Other _____ Level: _____

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City and State)	# of Years Completed	Completed	GPA Class Rank	Major/Minor
HSI [REDACTED]		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		

References

List names and telephone numbers of three business/work references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are *not* related to you.

Name	Title	Relationship to You	Telephone	E-mail	# of Years Known
			()		
			()		
			()		

Related Information

When answering these questions, please exclude any information that would reveal race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or other similarly protected status

To what job-related organizations (professional, trade, etc.) do you belong? _____

List special accomplishments, publications, awards, etc. _____

List any relevant volunteer work. _____

Is there any other job-related information you want us to know about you? _____

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete, and correct.

I expressly authorize, without reservation, the employer, its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.

I understand that reasonable safeguards will be taken to protect all personal information provided or obtained in conjunction with this application for employment. My personal information may be shared with the employer's affiliate(s) and third parties engaged by the employer to perform services for the employer. Any personal information shared with an affiliate or third party is to be used solely to perform the services requested by the employer.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other protected status under applicable federal, state, or local law.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant Nash Oakea Date 5 / 3 / 2023

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**ATTORNEY
APPROVED**

Application for Employment

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In accordance with the Americans with Disabilities Act and/or applicable state and local laws, applicants requiring reasonable accommodations for the application and/or interview process should notify the Human Resources Department. Examples of reasonable accommodations include making a change to the application process; providing written materials in an alternate format such as braille, large print, or audio recording; using a sign language interpreter; using specialized equipment; or modifying testing conditions.

Name Levesque Rylie Ernest Applicant ID # _____
Last First Middle

Address _____
Street City State ZIP Code

Telephone # () _____ Cellular/Other Phone # _____ E-mail Address _____

Position(s) applied for Junior Fire Fighter Date of application 06 / 11 / 2023

Referral Source (e.g., Walk-in, Job Posting, Company's Website, etc.) walk in

If necessary, best time to call you is anytime : ^{AM} _{PM}
 Home Cellular/Other

May we contact you at work? Yes No
If yes, work number and best time to call:
() : ^{AM} _{PM}

If you are under 18 and it is required, can you furnish a work permit? N/A Yes No
If no, please explain: _____

Have you submitted an application here before? Yes No
If yes, give date(s) and position(s): _____

Have you ever been employed here before? Yes No
If yes, give dates: From / / To / /

Is this application a request for reemployment following an extended military leave of absence from this company? Yes No
If yes, additional information may be requested.

Are you lawfully authorized to work in the United States? Yes No

Date available for work 06 / 11 / 2023

What is your desired salary range or hourly rate of pay?
\$ _____ Per _____

Type of employment desired: Full-Time Part-Time
 Educational Co-Op Seasonal Temporary

Will you relocate if job requires it? Yes No

Will you travel if job requires it? Yes No

If they have been explained to you, are you able to meet the attendance requirements of the position? ... N/A Yes No

Will you work overtime if required? Yes No
If no, please explain: _____

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?
This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.
 Yes No Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying:
_____ State _____

Have you ever been bonded? Yes No

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? NOTE: Answering "yes" to this question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account. You are not obligated to disclose juvenile records that have been expunged. Yes No

If yes, please provide date(s) and details:

Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company? Yes No
If yes, please explain: _____

Employment History

Starting with your most recent employer, provide the following information. You may include any verified work performed on a volunteer basis.

Employer	Telephone # ()
Street address	City State
Starting job title/final job title	Dates employed Month / Year to Month / Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? E-mail: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later
Why did you leave?	
Summarize the type of work performed and job responsibilities.	
What did you like most about your position?	
What were the things you liked least about the position?	

Employer	Telephone # ()
Street address	City State
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Employer	Telephone # ()
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Immediate supervisor and title (for most recent position held)	May we contact for reference? E-mail: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later
Why did you leave?	
Summarize the type of work performed and job responsibilities.	
What did you like most about your position?	
What were the things you liked least about the position?	

Employment History (continued)

Explain any gaps in your employment, other than those due to personal illness, injury, or disability. _____

If not addressed on previous page, have you ever been fired or asked to resign from a job? Yes No

If yes, please explain: _____

Skills and Qualifications

Summarize any special training, skills, languages, licenses, and/or certificates that may assist you in performing the position for which you are applying:

Computer Skills (Include software titles and level of experience, such as basic, intermediate, or advanced.)

- | | | | |
|--|--------------|---|--------------|
| <input type="checkbox"/> Word Processing _____ | Level: _____ | <input type="checkbox"/> Internet _____ | Level: _____ |
| <input type="checkbox"/> Spreadsheet _____ | Level: _____ | <input type="checkbox"/> Other _____ | Level: _____ |
| <input type="checkbox"/> Presentation _____ | Level: _____ | <input type="checkbox"/> Other _____ | Level: _____ |
| <input type="checkbox"/> E-mail _____ | Level: _____ | <input type="checkbox"/> Other _____ | Level: _____ |

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City and State)	# of Years Completed	Completed	GPA Class Rank	Major/Minor
CARIBOU REGIONAL HIGH SCHOOL		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		

References

List names and telephone numbers of three business/work references who are *not* related to you and are *not* previous supervisors.

If not applicable, list three school or personal references who are *not* related to you.

Name	Title	Relationship to You	Telephone	E-mail	# of Years Known
MARLENE LEVESQUE	NURSE				15
DAVID SPOONER	SCOUT MASTER				3
RYAN CLARK	MECHANIC				4

Related Information

When answering these questions, please exclude any information that would reveal race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or other similarly protected status.

To what job-related organizations (professional, trade, etc.) do you belong? _____

List special accomplishments, publications, awards, etc. _____

List any relevant volunteer work. _____

Is there any other job-related information you want us to know about you? _____

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete, and correct.

I expressly authorize, without reservation, the employer, its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resumé, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that reasonable safeguards will be taken to protect all personal information provided or obtained in conjunction with this application for employment. My personal information may be shared with the employer's affiliate(s) and third parties engaged by the employer to perform services for the employer. Any personal information shared with an affiliate or third party is to be used solely to perform the services requested by the employer.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other protected status under applicable federal, state, or local law.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant Rylie Lavelle Date 6/11/2023

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Important note: This is approved for use by the purchaser only. This form may not be shared publicly or with third parties.

**ATTORNEY
APPROVED**

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER

**COUNTY COMMISSIONERS**

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: June 7, 2023
TO: Ryan D. Pelletier, County Administrator
FROM: Paul Bernier, Community Services Director
RE: Road Maintenance Bids (AREA ONE) Southern Aroostook

With regards to the May 19, 2023 bid opening for Road Maintenance services in AREA ONE (Southern), I have reviewed the one bid submitted. Michael Elwell & Sons bid submission was received on May 17, 2023.

Attached for your review is a Road Maintenance Bid Document worksheet for AREA ONE (Southern Aroostook). Over the past six (6) years, Mr. Elwell has held his pricing on equipment and materials, and requested a small increase on the labor and equipment operator lines during the last three years. As was expected, with regards to this year's bid submission, the majority of line items show significant increases. As you can see on the bid document breakdown, I have identified the percentage increase for a majority of the bid items.

While the proposal on many items seems excessive, and when one looks at the percentage increase, we need to understand that these numbers are for the three (3) year period of FY24 through FY 26. The reality of the increases over the three-year period (highlighted in grey) are within expectations.

I have had the opportunity to work with Michael Elwell for the past 14 years, as have three Public Works Directors prior to my employment. Based on past performance and more importantly, the valuable knowledge of the infrastructure of roads that are currently maintained, I am hoping that the County Commissioners support my recommendation to award the Road Maintenance Bid documents for AREA ONE with Michael Elwell & Sons for the three-year term of July 01, 2023 through June 30, 2026.

ROAD MAINTENANCE – BID COMPARISONS (AREA ONE)

MICHAEL ELWELL & SONS MICHAEL ELWELL & SONS INCREASE / DECREASE

FY19 – FY23

FY24-FY26

Description	Billing Basis	FY19 – FY23	FY24-FY26	INCREASE / DECREASE	**Avg. per year** ↓
Truck, less than 8,600# GVWR	per hour	N/A	N/A		
Truck, over 8,600# GVWR	per hour	26.00	36.00	38.5%	12.8%
Dump Truck, two axle up to eight yards	per hour	32.00	42.00	31.3%	10.4%
Dump Truck, three axle up to fourteen yards	per hour	49.00	59.00	20%	6.7%
Dump Truck, four axle over fourteen yards	per hour	54.00	64.00	18.5%	6.2%
Lowbed Trailer and Tractor,	per hour	85.00	95.00	11.8%	3.9%
Tag-along Trailer only	per hour	25.00	35.00	40%	13.3%
Backhoe, 2WD, minimum 15' reach, including ditching bucket	per hour	39.00	49.00	25.6%	8.5%
4 Wheel Drive, add	per hour	6.00	8.00	33.3%	11.1%
Extend-a-hoe, add	per hour	6.00	8.00	33.3%	11.1%
Hydraulic Excavator, over 40,000# operating weight minimum 1 CY capacity	per hour	84.00	99.00	17.9%	6%
Front end Loader, articulating, minimum 2 CY capacity	per hour	40.00	75.00 (4 CY Capacity)	87.5%	29.2%
Dozer, minimum 50 HP	per hour	45.00	60.00	33.3%	11.1%
Grader, Tandem Drive (125 HP, or over 25,000 Lbs)	per hour	75.00	85.00	13.3%	4.4%

ROAD MAINTENANCE – BID COMPARISONS (AREA ONE)

Description	Billing Basis	MICHAEL ELWELL & SONS		INCREASE / DECREASE
		<u>FY19 – FY23</u>	<u>FY24 – FY26</u>	
Mower, including power unit	per hour	40.00	50.00	25%
48" Rototiller, including power unit	per hour	N/A	N/A	
Air Compressor, 185 CFM w/ hose and tools	per hour	N/A	N/A	
Labor	per hour	15.00	18.00	20%
Equipment Operator	per hour	20.00	30.00	50%
Vibratory Roller, minimum 1,500# operating weight	per hour	N/A	N/A	
Culvert Cleaner	per hour	N/A	N/A	
Vibratory Tamper	per hour	N/A	N/A	
Chain Saw, 16" bar	per DAY	30.00	30.00	
3" Pump w/ hoses	per hour	N/A	N/A	
Wood Chipper, including power unit minimum 6.5" diameter capacity	per hour	N/A	N/A	
Brush Cutter	per hour	N/A	N/A	
Gravel, MDOT Type "D"	per C.Y.	6.00	8.00	33.3%
Gravel, MDOT Type "C"	per C.Y.	9.50	14.50	52.6%
Stone	per C.Y.	5.00	7.00	40%

** Avg. per year**
↓

ROAD MAINTENANCE – BID COMPARISONS (AREA ONE)

MICHAEL ELWELL & SONS MICHAEL ELWELL & SONS INCREASE / DECREASE

FY19 – FY23 FY24 – FY26

Description	Billing Basis	FY19 – FY23	FY24 – FY26	INCREASE / DECREASE
Grass Seed	per pound	3.00	5.00	66.7%
Hay Mulch	per bale	3.00	6.00	100%
Hay Bales	per bale	3.00	6.00	100%
Fertilizer	per 80# bag	13.00	N/A	
Retro-reflectorized Traffic Cones	per each	3.00	4.00	33%
Type I Barricade	per each	4.00	4.00	
Type II Barricade	per each	4.00	4.00	
Pulp Truck & Loader w/o operator	per hour	65.00	80.00	23%
Truck w/calcium spreader w/o operator	per hour	45.00	N/A	
Excavator w/bush hog / grinder head	per hour	N/A	159.00	

**BID PROPOSAL FORM
UNORGANIZED TERRITORY ROAD MAINTENANCE PROGRAM**

**AROOSTOOK COUNTY COMMISSIONERS
144 SWEDEN STREET, SUITE 1
CARIBOU, MAINE 04736**



Having carefully examined the Form of Contract, General Conditions, and Specifications for the Aroostook County Unorganized Territory Road Maintenance Program, we, the undersigned, propose to furnish all Labor, Equipment, and Materials as outlined in the Specifications for;

XX Area One; or _____ Area Two:

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
Truck, less than 8,600# GVWR	per hour			
Truck, over 8,600# GVWR	per hour	36	36	36
Dump Truck, two axle up to eight yards	per hour	42	42	42
Dump Truck, three axle up to fourteen yards	per hour	59	59	59 OK PB
Dump Truck, four axle over fourteen yards	per hour	64	64	64
Lowbed Trailer and Tractor,	per hour	95	95	95
Tag-along Trailer only	per hour	35	35	35
Backhoe, 2WD, minimum 15' reach, including ditching bucket	per hour	49	49	49
4 Wheel Drive, add	per hour	8	8	8
Extend-a-hoe, add	per hour	8	8	8
Hydraulic Excavator, over 40,000# operating weight minimum 1 CY capacity	per hour	99	99	99 OK PB
Front end Loader, articulating, minimum 2 CY capacity	per hour	75	75	75
Dozer, minimum 50 HP	per hour	60	60	60
Grader, Tandem Drive (125 HP, or over 25,000 Lbs)	per hour	85	85	85
Mower, including power unit	per hour	50	50	50

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
48" Rototiller, including power unit	per hour			
Air Compressor, 185 CFM w/ hose and tools	per hour			18
Labor	per hour	18	18	30
Equipment Operator	per hour	30	30	
Vibratory Roller, minimum 1,500# operating weight	per hour			
Culvert Cleaner	per hour			
Vibratory Tamper	per hour		30	30
Chain Saw, 16" bar	per hour <i>day</i>	30	30	
3" Pump w/ hoses	per hour			
Wood Chipper, including power unit minimum 6.5" diameter capacity	per hour			
Brush Cutter	per hour		8	8
Gravel, MDOT Type "D"	per C.Y.	8	14	14
Gravel, MDOT Type "C"	per C.Y.	14	7	7
Stone	per C.Y.	7	5	5
Grass Seed	per pound	5	5	6
Hay Mulch	per bale	6	6	6
Hay Bales	per bale	6	4	
Fertilizer	per 80# bag			
Retro-reflectorized Traffic Cones	per each	4	4	4
Type I Barricade	per each	4	4	4
Type II Barricade	per each	4	4	4

This next section has been used by you (*the contractor*) to add in additional equipment, product, services, options, etc. that you believe may benefit the County. The following is the type of equipment, service, product, etc. and the per unit price (*you must let us know how you plan to charge, i.e. hour, pound, c.y. bale, each, etc.*) that was entered into the bid package.

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
Culp truck & loader w/o operator		80	80	80

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
Excavator & bush hog/grinder head		159	159	159

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
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Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
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Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
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Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
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Description

Billing
Basis

FY 23-24
Rate

FY 24-25
Rate

FY 25-26
Rate

SIGNED: Michael Elwell

CONTRACTOR: Michael Elwell

ADDRESS: 2 Silver Ridge Rd
Sherman, Me. 04776

PHONE: 207-592-4354

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: June 06, 2023
TO: Ryan D. Pelletier, County Administrator
FROM: Paul Bernier, Community Services Director
RE: Road Maintenance Bids (AREA TWO)

With regards to the May 19, 2023 bid opening for Road Maintenance services in AREA TWO (Northern), I have reviewed the one bid submitted.

There were requests for one (1) bid package and only one (1) proposal was received for AREA TWO, MJ Ouellette & Daughters, Inc. In reviewing the bid documents, 7 of the 40-line items showed proposed increases, 2 showed proposed decreases and the remaining 31 showed no changes from the previous contract. While a few of these increases seem excessive, it is important to remember that M.J. Ouellette & Daughters is holding the proposed rate charges on all line items for the entire three (3) year term of the proposed contract.

This company has over 30 years of experience with the County of Aroostook and has an excellent working relationship with the County, as well as other Municipalities in the region. I strongly recommend that the County of Aroostook retain the services of MJ Ouellette & Daughters, Inc., and enter into a contractual agreement for Road Maintenance services in AREA TWO for the three (3) year period of 2023-24 through 2025-26.

ROAD MAINTENANCE – BID COMPARISONS (AREA TWO)

% INCREASE / DECREASE

M. J. OUELLETTE
FY24-FY26

M. J. OUELLETTE
FY19 – FY23

Description	Billing Basis	FY19 – FY23	FY24-FY26	% INCREASE / DECREASE
Truck, less than 8,600# GVWR	per hour	10.00	10.00	
Truck, over 8,600# GVWR	per hour	12.00	12.00	
Dump Truck, two axle up to eight yards	per hour	9.00	9.00	
Dump Truck, three axle up to fourteen yards	per hour	22.00	25.00	13.6%
Dump Truck, four axle over fourteen yards	per hour	23.00	25.00	8.3%
Lowbed Trailer and Tractor,	per hour	37.00	45.00	21.6%
Tag-along Trailer only	per hour	6.00	10.00	67%
Backhoe, 2WD, minimum 15' reach, including ditching bucket	per hour	20.00	20.00	
4 Wheel Drive, add	per hour	5.00	5.00	
Extend-a-hoe, add	per hour	5.00	5.00	
Hydraulic Excavator, over 40,000# operating weight minimum 1 CY capacity	per hour	65.00	65.00	
Front end Loader, articulating, minimum 2 CY capacity	per hour	40.00	40.00	
Dozer, minimum 50 HP	per hour	35.00	35.00	
Grader, Tandem Drive (125 HP, or over 25,000 Lbs)	per hour	64.00	64.00	

ROAD MAINTENANCE – BID COMPARISONS (AREA TWO)

% INCREASE / DECREASE

M. J. OUELLETTE
FY24 – FY26

M. J. OUELLETTE
FY19 – FY23

Description	Billing Basis	M. J. OUELLETTE FY19 – FY23	M. J. OUELLETTE FY24 – FY26	% INCREASE / DECREASE
Mower, including power unit	per hour	24.00	24.00	
48" Rototiller, including power unit	per hour	16.00	16.00	
Air Compressor, 185 CFM w/ hose and tools	per hour	10.00	10.00	
Labor	per hour	30.00	35.00	16.7%
Equipment Operator	per hour	35.00	40.00	14.2%
Vibratory Roller, minimum 1,500# operating weight	per hour	7.00	7.00	
Culvert Cleaner	per hour	35.00	30.00	<14.3%>
Vibratory Tamper	per hour	6.00	6.00	
Chain Saw, 16" bar	per hour	6.00	6.00	
3" Pump w/ hoses	per hour	5.00	5.00	
Wood Chipper, including power unit minimum 6.5" diameter capacity	per hour	10.00	5.00	<50%>
Brush Cutter	per hour	5.00	5.00	
Gravel, MDOT Type "D"	per C.Y.	4.50	4.50	
Gravel, MDOT Type "C"	per C.Y.	6.50	6.50	
Stone	per C.Y.	12.00	12.00	
Grass Seed	per pound	7.00	7.00	

ROAD MAINTENANCE – BID COMPARISONS (AREA TWO)

% INCREASE / DECREASE

M. J. OUELLETTE
FY24 – FY26

M. J. OUELLETTE
FY19 – FY23

Description	Billing Basis	FY19 – FY23	FY24 – FY26	% INCREASE / DECREASE
Hay Mulch	per bale	6.00	6.00	
Hay Bales	per bale	6.00	6.00	
Fertilizer	per 80# bag	10.00	10.00	
Retro-reflectorized Traffic Cones	per each	0.00	0.00	
Type I Barricade	per each	0.00	0.00	
Type II Barricade	per each	0.00	0.00	
Self-propelled roller w/operator	per hour	65.00	65.00	
Sweeper w/operator	per hour	65.00	80.00	23%
Tractor w/blower w/operator	per hour	65.00	65.00	
Water pump	per day	50.00	50.00	

**BID PROPOSAL FORM
UNORGANIZED TERRITORY ROAD MAINTENANCE PROGRAM**

**AROOSTOOK COUNTY COMMISSIONERS
144 SWEDEN STREET, SUITE 1
CARIBOU, MAINE 04736**



Having carefully examined the Form of Contract, General Conditions, and Specifications for the Aroostook County Unorganized Territory Road Maintenance Program, we, the undersigned, propose to furnish all Labor, Equipment, and Materials as outlined in the Specifications for;

AREA TWO:

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
Truck, less than 8,600# GVWR	per hour	10.00	10.00	10.00
Truck, over 8,600# GVWR	per hour	12.00	12.00	12.00
Dump Truck, two axle up to eight yards	per hour	9.00	9.00	9.00
Dump Truck, three axle up to fourteen yards	per hour	25.00	25.00	25.00
Dump Truck, four axle over fourteen yards	per hour	25.00	25.00	25.00
Lowbed Trailer and Tractor,	per hour	45.00	45.00	45.00
Tag-along Trailer only	per hour	10.00	10.00	10.00
Backhoe, 2WD, minimum 15' reach, including ditching bucket	per hour	20.00	20.00	20.00
4 Wheel Drive, add	per hour	5.00	5.00	5.00
Extend-a-hoe, add	per hour	5.00	5.00	5.00
Hydraulic Excavator, over 40,000# operating weight minimum 1 CY capacity	per hour	65.00	65.00	65.00
Front end Loader, articulating, minimum 2 CY capacity	per hour	40.00	40.00	40.00
Dozer, minimum 50 HP	per hour	35.00	35.00	35.00
Grader, Tandem Drive (125 HP, or over 25,000 Lbs)	per hour	64.00	64.00	64.00
Mower, including power unit	per hour	24.00	24.00	24.00

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
48" Rototiller, including power unit	per hour	16.00	16.00	16.00
Air Compressor, 185 CFM w/ hose and tools	per hour	10.00	10.00	10.00
Labor	per hour	35.00	35.00	35.00
Equipment Operator	per hour	40.00	40.00	40.00
Vibratory Roller, minimum 1,500# operating weight	per hour	7.00	7.00	7.00
Culvert Cleaner	per hour	30.00	30.00	30.00
Vibratory Tamper	per hour	6.00	6.00	6.00
Chain Saw, 16" bar	per hour	6.00	6.00	6.00
3" Pump w/ hoses	per hour	5.00	5.00	5.00
Wood Chipper, including power unit minimum 6.5" diameter capacity	per hour	5.00	5.00	5.00
Brush Cutter	per hour	5.00	5.00	5.00
Gravel, MDOT Type "D"	per C.Y.	4.50	4.50	4.50
Gravel, MDOT Type "C"	per C.Y.	6.50	6.50	6.50
Stone	per C.Y.	12.00	12.00	12.00
Grass Seed	per pound	7.00	7.00	7.00
Hay Mulch	per bale	6.00	6.00	6.00
Hay Bales	per bale	6.00	6.00	6.00
Fertilizer	per 80# bag	10.00	10.00	10.00
Retro-reflectorized Traffic Cones	per each	Ø	Ø	Ø
Type I Barricade	per each	Ø	Ø	Ø
Type II Barricade	per each	Ø	Ø	Ø

This next section has been used by you (*the contractor*) to add in additional equipment, product, services, options, etc. that you believe may benefit the County. The following is the type of equipment, service, product, etc. and the per unit price (*you must let us know how you plan to charge, i.e. hour, pound, c.y. bale, each, etc.*) that was entered into the bid package.

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
self propelled roller w/ operator	Hourly	65.00	65.00	65.00

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
Sweeper w/ operator	Hourly	80.00	80.00	80.00

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
Tractor w/ blower w/ operator	Hourly	65.00	65.00	65.00

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
Water pump	Per Day	50.00	50.00	50.00

Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
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Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
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Description	Billing Basis	FY 23-24 Rate	FY 24-25 Rate	FY 25-26 Rate
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SIGNED: Kathy P. Ouellette

CONTRACTOR: MJ Ouellette & Daughters Inc

ADDRESS: P.O. Box 34
Caribou, Me 04736

PHONE: 207 492 7011 Shop
207 227 0534 Cellular

Animal Control Contract Agreement**County of Aroostook
(SCOPAN TOWNSHIP)**

This agreement dated this _____ day of June 2023 and executed by and between the County of Aroostook on behalf of the inhabitants of Scopan Township by the Aroostook County Administrator herein after referred to as the "County", and the Towns of Mapleton, Chapman and Castle Hill, herein after referred to as the "Contractor". In consideration of mutual covenants made herein, the parties agree as follows;

The Contractor agrees to:

1. Respond in a timely manner to complaints concerning animal problems or violations and ensure that the Animal Welfare laws are enforced.
2. Ensure that dogs six months of age or older are currently licensed with the Municipality of Mapleton.
3. Inspect kennels in accordance to "Maine's Rules Setting Minimum Standards for: Pet Shops, Shelters, Kennels, and Boarding Kennels".
4. Respond to reports of an animal suspected of having rabies and ensure that the procedures established in 22 MRSA section 1313-A and "Rules Governing Rabies Management" are carried out.
5. Issue warnings or summons regarding animal control cases as required by State Laws, rules and regulations and municipal ordinances.
6. Appear in court to testify regarding animal cases.

The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The County agrees:

1. To pay the Contractor the sum of \$1,000 per year payable in two (2) equal payments; first scheduled UT warrant date in December 2023 (\$500.00) and first scheduled UT warrant date in June 2024 (\$500.00).

2. To pay \$10.00 for each time an animal is transported to the Presque Isle Animal Shelter by the employee's ACO.
3. To pay \$0.655 per mile (Federal IRS Rate) for each mile that the Contractors ACO uses a vehicle while working on ACO related issues in Scopan Township.

4. **The term of this contract is for July 1, 2023 to June 30, 2024.**

IN WITNESS WHEREOF, the parties to this present have executed this contract each of which will be deemed an original on the _____ day of _____ 2023.

WITNESS

Sandra Fournier, Town Manager

WITNESS

Ryan D. Pelletier, County Administrator

Filed with Fiscal Administrator _____, 2023

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: June 08, 2023
TO: Ryan D. Pelletier, County Administrator
FROM: Paul Bernier, Community Services Director
RE: Fire Protection Agreement for T11R4 (Scopan)

Attached is the proposed Fire Protection Interlocal Cooperation Agreement with the **Town of Mapleton** for the Unorganized Township of T11R4 (Scopan).

This contract is for year one (1) of the three (3) year period of July 01, 2023 to June 30, 2026. This year's (FY24) agreement represents a 13.3% increase over last year's (FY23).

Mapleton FY 2024 > Operational Budget	+ Equipment Reserve Budget	= Total
(\$175,508)	(\$58,000)	(\$233,508)

$\$233,508 \times \text{Percentage (6\%)} = \underline{\$14,011}$ Current Year Agreement Amount
 (T11R4 share) (July 01, 2023 to June 30, 2024)

It is my recommendation that the contract be reviewed by the County Commissioners and to authorize the County Administrator to sign the contract.

FIRE PROTECTION INTERLOCAL COOPERATION

TOWNSHIP

**T11R4, Rte. 163
Walker's Siding**

The Aroostook County Commissioners acting in their capacity as Municipal Officers for **Township 11 Range 4 (Scopan)**, hereinafter referred to as the "County", in accordance with the vote of said County Commissioners at a regular meeting held on _____, 2023, enter into an agreement with the **Municipalities of Mapleton, Castle Hill, and Chapman** in accordance with the vote of said Municipal Officials at a regular meeting held on _____, 2023, hereinafter referred to as the "Municipality" for fire protection to the residents of the above Township hereinafter described and designated under the following terms and pursuant to 30-A M.R.S.A., Section 2203 and 3151 as applicable.

1. The Municipality agrees to provide auxiliary or supplemental fire protection to the residents of the Unorganized Township of **T11R4 (Scopan)** for areas accessible from Route 163 and the Walker's Siding Road.
2. When a call for aid or assistance from any person in the Unorganized Township of **T11R4** is received at the Municipal Fire Station, the following procedures will be followed:
 - A. When the Municipal Fire Department is not preparing to attend or attending a fire or engaged in rescue or life-saving, the dispatcher shall immediately notify his superior and dispatch such force to respond to such call as he may deem necessary and proper under the circumstances, but in no case leaving the Municipality without any fire protection.
 - B. When the Municipal Fire Department is preparing to attend or attending a fire or engaged in rescue or life-saving, the dispatcher shall immediately notify the available ranking officer who shall decide what force, if any, can be sent to answer such call and shall issue his orders accordingly, but in no case leaving the Municipality without any uncommitted fire protection apparatus or personnel. The dispatcher answering the call for aid shall then inform any County Officers of the action taken.
3. Any fire fighting provided by the Municipalities under the terms of this Agreement, shall at all times be directly under the exclusive order and control of the Municipal Fire Department officers in charge of the force; however, while within the limits of the Unorganized Territory, the force is acting in behalf of and as an agent of the County.
4. When in the opinion of the officer in charge, the services of the Department is no longer needed, he shall order the force to return to the station. The officer may, however, leave

such equipment as he deems advisable for use by the force on standby, if there is a danger of the fire breaking out again.

5. The ranking officer shall have the power to order the return of a force at any time when in his opinion the services of, or the presence of, such force is required within the Municipality.
6. The service that will be provided shall be limited mainly to the control and extinguishment of incidents involving fires, but department response may be required for emergencies other than fire related incidents. Such incidents are:
 - A. Structural fires;
 - B. Mobile property fires, such as automobiles and trucks
 - C. Motor vehicle accidents/mishaps where vehicle extrication services (Jaws of Life) are required of the department.
7. The Maine Forest Service has the responsibility to handle suppression of all grass or brush fires in **T11R4 (Scopan)**, but will reimburse any Municipality that fights a grass or brush fire that is a threat to the forest in the Unorganized Territory. They will also respond to structural fires when and only when personnel and equipment are nearby and available, and will do so in recognition of lack of other readily available sources of help or a potential hazard to the forest.
8. The Contractor shall have and maintain Compensation Insurance, General Liability Insurance, and Vehicle Liability Insurance during the life of the Contract in the following amounts:

Compensation Insurance:		As required by law
General Liability:	Bodily Injury	\$1,000,000.00
	Property Damage	\$1,000,000.00
Vehicle Liability:	Single Occurrence	\$1,000,000.00
➤ Workers' Compensation:	Each Accident	\$500,000.00 (or)
➤ Workers' Compensation State of Maine Approval Predetermination Status		

The Contractor shall furnish the Aroostook County Commissioners with the required Certificates of Insurance, with a minimum of that amount stated above. **SAID CERTIFICATES OF INSURANCE, IN ADDITION TO THE AMOUNT OF COVERAGE, SHALL CARRY A STATEMENT WORDED AS FOLLOWS:** In the event of Cancellation or Expiration of any of the foregoing policies, ten (10) days written notice by the Insurance Company shall be mailed to the Aroostook County Commissioners.

The Insurance Requirements for the Contractor shall also apply to any and all subcontractors hired by the Contractor.

All self-employed Contractors shall be required to obtain Worker's Compensation Insurance coverage and submit a Certificate of Insurance prior to performing any work.

The Contractor agrees to maintain liability insurance to protect it from personal injury, death or property damage claims which may arise from snow removal and sanding operations under this contract. The Contractor further agrees to indemnify, assume the defense of, and save harmless the County, its agents and employees from liability, actions claims or damage for wrongful death, personal injury or property damage suffered by any person or association, which results from the willful or negligent action or inaction of the Contractor in the performance of duties, and the work performed under this contract.

9. Payment to the Municipality for the services provided pursuant to the terms hereof shall be made quarterly upon receipt of invoice. Failure to pay such invoices within sixty (60) days from the date of invoice shall be deemed sufficient cause for the cancellation of this contract at the discretion of the Municipality.
10. The County shall compensate the Municipality for providing this service in the amount of the calculated figure as per the formula. This figure is derived by multiplying the current year's Fire Department's Operational, and Equipment Reserve budgets by **6% (T11R4 share of overall budget)**. This process will be used throughout the term of this Agreement.

$$\begin{array}{rcl} \text{FY 2024} > & \text{Operational Budget} + & \text{Equipment Reserve Budget} = \text{Total} \\ & (\$175,508) & (\$58,000) & = (\$233,508) \end{array}$$

$$\text{\$233,508 X Percentage (6\%)} = \text{\$14,011 Current Year Agreement Amount}$$

(July 01, 2023 to June 30, 2024)

11. This Agreement shall under no circumstances whatsoever obligate the Municipality in any manner to respond to any call for services over the private roads leading from Route 163 to the residences in and around Scopan Lake if, in the opinion of the Municipal Fire Department personnel, said roads are not in a condition suitable for the Municipal Fire Department equipment to pass over safely, and without damage to said equipment. The parties hereto acknowledge and agree that neither the Municipality, nor the County have any duty or obligation whatsoever to maintain said roads for any purpose whatsoever, and specifically, but not limited to, the purpose of access and use by the Municipality and its fire fighting equipment in responding to and providing services pursuant to the terms of this Agreement.

12. This Agreement shall be in effect for a period of three (3) years, **July 01, 2023 to June 30, 2026**. The County and Municipality shall review this Agreement at the end of each anniversary date, and either the County or Municipality, by vote of their respective officials, can terminate this Agreement upon ninety (90) days written notice to the other party. This Agreement can be amended only by written agreement of the parties and shall not be changed or amended orally.

IN WITNESS WHEREOF, the parties to this present have executed this contract each of which will be deemed an original on the _____ day of _____ 2023.

WITNESS

Sandra L. Fournier, Town Manager

WITNESS

Ryan D. Pelletier, County Administrator

Filed with Fiscal Administrator _____, 2023

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: June 13, 2023
TO: Ryan D. Pelletier, County Administrator
FROM: Paul G. Bernier, Community Services Director
RE: **ATV Access Routes (Emond & Dubay Pit Roads, Connor Township)**

I have been in conversations with Jeffrey W. Barnard Jr., President of the Caribou Viking Riders ATV Club regarding a request for an ATV Access Routes on the Emond and Dubay Pit Roads in Connor Township.

The proposed routes are located on the Emond Road beginning at US Route 1 leading to a current trailhead (0.4 miles), and also on the Dubay Pit Road beginning at US Route 1 for a distance of 1.4 miles. Also attached are maps showing the proposed Access Routes.

One of the requirements of the application is that support of the project must be received by the Municipality and/or Township where the proposed route is located. I am in support of the request by the Caribou Viking Riders ATV Club for these two Access Route locations, and recommend that this be presented to the Commissioners for their consideration.

Also attached are maps identifying the proposed Access Route locations, and also a letter to Mr. Bronson from the County of Aroostook should the request be approved by the Commissioners.

County of Aroostook

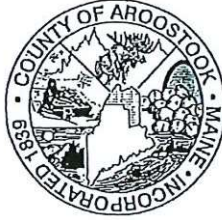
COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

September 16, 2020

Mr. Brian Bronson
Recreational Safety & Vehicle Coordinator
ATV Program
Division of Parks & Lands
State House Station #22
Augusta, ME 04333-0022

Re: Caribou Viking Riders ATV Club Access Route Applications

Paul Bernier, Community Services Director for the Unorganized Territory of Aroostook County has been advised that the Caribou Viking Riders ATV Club would like to create ATV Access Routes on portions of the Emond Road, and Dubay Pit Road in Connor Township.

As is required, the Municipality/County in which the Access Route/Routes will be located must submit a letter of support for the project. It is our understanding that approximately 0.4 miles will be the total distance of the Access Route on the Emond Road, and 1.4 miles will be the total distance of the Access Route on the Dubay Pit Road. The Aroostook County Commissioners are aware that this project will provide for major connectors to existing ATV trails.

Please accept this letter of support from the County of Aroostook for this proposed Access Routes. It is also required that all MaineDOT and Department of Conservation regulations pertaining to proper signage for safety and warnings be adhered to by the Caribou Viking Riders ATV Club. With regards to signage, it is our understanding that the Caribou Viking Riders ATV Club is aware of the requirements that all Maine DOT and Department of Conservation regulations pertaining to proper signage for safety and warnings be adhered to.

Should you have any questions or concerns regarding this matter, please contact Paul Bernier, Community Services Director at 493-3318.

Sincerely,

William T. Dobbins

Norman L. Fournier

Paul J. Underwood

Pc: Ryan D. Pelletier, County Administrator
Jeffrey W. Barnard Jr., Caribou Viking Riders ATV Club
Ray Demerchant, MaineDOT
File



Caribou Viking Riders ATV Club

P.O. Box 852
Caribou, ME 04736
(207) 540-4207



To Whom It May Concern,

The Caribou Viking Riders ATV Club is requesting permission from the County of Aroostook in the State of Maine to utilize a portion of the Emond Rd., located on the border of Connor Twp and Caribou. Permission would be needed from the corner of US Route 1 to the current trailhead located 0.4 miles heading towards New Sweden. This utilization is to connect an already existing trail that has lost land owner access. All necessary signage would be provided by either the club or the Maine DOT at the expense of the club. Please see attached image for reference. Thank you for your time and consideration.

Sincerely,

Jeffrey W. Barnard Jr.

Caribou Viking Riders ATV Club - President



RECEIVED
JUN 13 2023
BY: _____



Caribou Viking Riders ATV Club

P.O. Box 852
Caribou, ME 04736
(207) 540-4207



To Whom It May Concern,

The Caribou Viking Riders ATV Club is requesting permission from the County of Aroostook in the State of Maine to utilize the **Dubay Pit Rd.**, located in Connor Twp. Permission would be needed for the entirety of the road from the corner of US Route 1 to the town line of New Sweden where the road switches over to the Madawaska Rd.; roughly located at the Dubay Den. This is approximately 1.4 miles of roadway with the first 0.2 miles being paved and the remainder being dirt. This utilization is to connect what we are hoping to be a newly advertised trail running from the current trailhead on Dubay Pit Rd heading towards New Sweden's already ATV approved roads to connect to the Bangor & Aroostook Trail. All necessary signage would be provided by either the club or the Maine DOT at the expense of the club. Please see attached image for reference. Thank you for your time and consideration.

Sincerely,

Jeffrey W. Barnard Jr.

Caribou Viking Riders ATV Club - President

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