

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING  
WEDNESDAY, OCTOBER 16, 2024 1:00 PM  
SINCLAIR SENIORS CENTER - SINCLAIR

**Present:**

Paul J. Underwood, Chair, County Commissioner - Zoom  
Norman L. Fournier, County Commissioner  
William Dobbins, County Commissioner  
Ryan D. Pelletier, County Administrator  
Dana Gendreau, Finance Director  
Erica Pelletier, Chief Deputy  
Paul Bernier, Community Services Director  
John Gibson, Community Services Director  
Steve Pelletier, ARPA Administrator  
Jason Parent, ACAP  
Nancy Dionne, Resident of Sinclair  
Martin Dionne, Resident of Sinclair  
Jim Daigle, Resident of Sinclair  
Michael San Antonio, Resident of Sinclair  
Jennie Beaulieu, Resident of Sinclair  
Gerry Beaulieu, Resident of Sinclair  
Diane Berube, Resident of Sinclair  
Robert Ouellette, Resident of Sinclair  
Jacky Roy, Resident of Sinclair

Before the meeting took place at 1:00 p.m. the Sinclair Sanitary District Trustees election was held. County Administrator Ryan Pelletier read the Warrant and entertained a motion to elect a moderator.

A motion was made by Tina Patrico to nominate Norman Fournier as Moderator. The motion was seconded by Martin Dionne. There were no other nominations. Vote was unanimous. Mr. Pelletier administered the Moderator's Oath of Office to Mr. Fournier.

Moderator Fournier explained the rules and procedures for today's election. He explained, one (1) trustee was to be elected for a three (3) year term. Commissioner Fournier opened the floor for nominations.

Gerry Beaulieu nominated Michael San Antonio. The motion was seconded by Diane Berube. No other nominations were received. The vote was unanimous.

Having no other business, Moderator Fournier declared the election closed at 1:10 pm.

The Sinclair Sanitary District Board of Trustees conducted a public hearing on rates. The hearing concluded at 1:15pm.

ART. 1. Commissioner Norman Fournier called the meeting to order at 1:15 PM.

ART. 2. Commissioner Fournier opened the floor for a public comment period.

No public comments.

ART. 3. **MOTION:**  
Motion by William Dobbins, seconded by Paul Underwood to approve the agenda for October 16, 2024.

**VOTE:**  
Motion voted on and passed.

ART. 4. Commissioner Fournier entertained a motion for approval of the September 18, 2024 Commissioners' Meeting minutes.

**MOTION:**  
Motion by Paul Underwood, seconded by William Dobbins to approve the meeting minutes of September 18, 2024.

**VOTE:**  
Motion voted on and passed.

ART. 5. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

ART. 6. Mr. Jason Parent presented for consideration the ACAP public sector board nominees for FY 2025. Mr. Parent provided an overview of ACAP services including people served and programs that are offered such as housing, childcare, transportation, and workforce development.

**MOTION:**  
Motion by William Dobbins, seconded by Paul Underwood to approve the ACAP public sector board nominees for FY 2025.

**VOTE:**  
Motion voted on and passed.

ART. 7. Mr. Ryan Pelletier presented, on behalf of Darren Woods, an update on the new Sinclair fire station project.

No motion necessary.

ART. 8. Chief Deputy, Erica Pelletier presented, on behalf of Sheriff Peter Johnson, the hiring recommendation of Thor Axe as part-time corrections officer.

**MOTION:**  
Motion by William Dobbins, seconded by Paul Underwood to approve the hiring recommendation of Thor Axe as part-time Corrections Officer.

**VOTE:**  
Motion voted on and passed.

ART. 9. Mr. Ryan Pelletier presented, on behalf of Bryan Jandreau, the bid recommendation for cleaning services at the Fort Kent Registry of Deeds building.

**MOTION:**

Motion by William Dobbins, seconded by Paul Underwood to approve the bid recommendation for Sparkly Cleaning Services at the Fort Kent Registry of Deeds building on a six (6) month trial in order to make adjustments to the services provided, if necessary.

**VOTE:**

Motion voted on and passed.

ART. 10. Commissioner Norman Fournier presented an update on the MCCA/Risk Pool.

ART. 11. Commissioner William Dobbins commented that the NIC PONi training was very well done and he looks forward to moving through the process to get a new jail in place.

Commissioner Dobbins requested that at the November Commissioners' meeting in Houlton, that the Commissioners view the work completed on the front door of the Houlton Superior Court due to poor workmanship.

ART. 12. Adjournment.

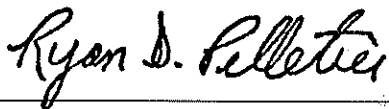
**MOTION:**

A motion was made by William Dobbins, seconded by Paul Underwood to adjourn the meeting at 2:15 PM.

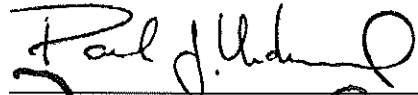
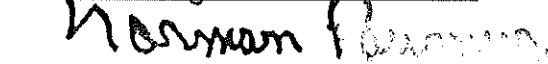
**VOTE:**

Motion voted on and passed.

ATTEST: A True Copy  
of Commissioners' Meeting



Ryan D. Pelletier  
County Administrator

AROOSTOOK COUNTY COMMISSIONERS

DATE: November 20, 2024