

# MEMORANDUM

March 13, 2025

TO: Finance Committee

FR: Ryan D. Pelletier, County Administrator  
Dana Gendreau, Finance Director

RE: Annual Organizational Meeting of the Finance Committee (Public Meeting)

Pursuant to Article V, Section 2 of the Aroostook County Charter, an organizational meeting of the Finance Committee will be held on Tuesday, March 20, 2025, at 9:00 am in the Administrative Hearing Room of the Caribou Courthouse, 144 Sweden Street, Caribou, ME 04736.

If attending the meeting via Zoom: Meeting ID: 817 4595 3425 Passcode: 431552

The primary purpose of this meeting is to elect officers for the upcoming budget process and to review the status of current year budgets and the preliminary General, Jail, and Unorganized Territory Fund budgets for Fiscal Year 2026 (July 1, 2025-June 30, 2026)

## AGENDA

1. Call to Order. (Chairman Sue Powers).
2. Approval of the May 14, 2024 Budget Public Hearing Minutes. (Sue Powers).
3. Election of 2025-2026 Finance Committee Officers (Chair, Vice Chair, & Secretary).
4. Adoption of Rules, Procedures, and By-Laws.
5. Overview of Expenditures and Financial Summary for current year General, Jail, and UT Budgets (Dana Gendreau).
6. Initial Budget Requests for July 2025-June 2026 for General, Jail, and UT Funds. (Dana Gendreau & Ryan Pelletier).
7. Meeting Date for Finance Committee Work Session (April 29, 2025 @ 9:00 am).
8. Questions and comments from Finance Committee members and County Commissioners.
9. Other Business.
10. Adjournment

Enclosures

pc: County Commissioners  
Leigh Smith, Treasurer