

## MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING  
WEDNESDAY, APRIL 16, 2025 1:00PM  
2<sup>ND</sup> FLOOR CONFERENCE ROOM-SHERIFF'S OFFICE-HOULTON

**Present:**

Paul J. Underwood, Chair, County Commissioner  
William Dobbins, County Commissioner  
Daniel Deveau, County Commissioner  
Ryan D. Pelletier, County Administrator  
Peter Johnson, Sheriff  
Dana Gendreau, Finance Director  
Darren Woods, Director EMA  
Derrick Ouellette, Deputy Director EMA  
Kimberly Champagne, Financial Planner, EMA  
Brian Goff, Community Outreach Planner, EMA  
Cpl. Logan Jay, Corrections Officer  
Larry Goff, Assistant Jail Administrator  
Erica Pelletier, Chief Deputy  
Cathy Goff, Register of Probate  
Peter Rogers, Director MEMA - Zoom  
Andre Cushing, Penobscot Commissioner, MCCA President  
Steve Pelletier, ARPA Administrator - Zoom  
Tammy Pelletier, Operations Assistant

- ART. 1. Commissioner Paul Underwood called the meeting to order at 1:00 PM.
- ART. 2. Pledge of Allegiance.
- ART. 3. Commissioner Underwood opened the floor for a public comment period.  
  
No public comments.
- ART. 4. Mr. Ryan Pelletier requested the following additions to the agenda under Article 25: Other Business – 1) To consider the appointment of Beth Hummel as HR Director; 2) To consider the ambulance contract with Lee Fire for services in Molunkus; 3) To consider discontinuing Combined Insurance and Valic benefits; and 4) To consider the finalization of Donald Tardie as LUPC Commissioner.

**MOTION:**

Motion by William Dobbins, seconded by Daniel Deveau to approve the agenda as amended.

**VOTE:**

Motion voted on and passed.

ART. 5. Commissioner Underwood entertained a motion for approval of the March 19, 2025 Commissioners' Meeting minutes.

**MOTION:**

Motion by William Dobbins, seconded by Daniel Deveau to approve the meeting minutes of March 19, 2025.

**VOTE:**

Motion voted on and passed.

ART. 6. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.
- C) Liquor license renewal -Martin's General Store – Sinclair

**MOTION:**

Motion by William Dobbins, seconded by Daniel Deveau to approve the liquor license renewal for Martin's General Store – Sinclair.

**VOTE:**

Motion voted on and passed.

ART. 7. Mr. Peter Rogers, Director of MEMA, presented an update on emergency management within the state. He commended Darren Woods and his team for the valuable contributions that they make not only to Aroostook, but to the entire state.

ART. 8. Commissioner Paul Underwood presented a signed Proclamation designating April 2025 as Aroostook County Emergency Management Officials month. In addition, Commissioner Daniel Deveau presented a Legislative Sentiment honoring Darren Woods, Derrick Ouellette, Kimberly Champagne, and Brian Goff for their outstanding contributions.

No motion necessary.

ART. 9. Sheriff Peter Johnson presented Corporal Logan Jay with the Corrections Officer of the Year award.

No motion necessary.

ART. 10. Commissioner Andre Cushing, president of the MCCA, provided an update on the goals that the MCCA is working on. A major focus is improving engagement and communication between the counties, commissioners, administrators, and elected officials.

No motion necessary.

ART. 11. Mr. Ryan Pelletier presented information regarding the interest in the two (2) open Jail Commission spots. Mr. Pelletier will reach out to the interested parties to complete an application. Applications will be reviewed and candidates will be interviewed to determine their appointment to the committee.

No motion necessary.

ART. 12. Mr. Ryan Pelletier presented for consideration four (4) different options for moving forward with the dispatch contracts for 2025-2026. After much discussion, it was agreed to move forward with Option 1.

ART. 13. Mr. Ryan Pelletier presented for consideration the elected officials salary structure for 2025-2026.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve 2025-2026 elected officials' salary structure.

**VOTE:**

Motion voted on and passed.

ART. 14. Ms. Dana Gendreau presented for consideration an update to the salary administration policy.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the updates to the salary administration policy.

**VOTE:**

Motion voted on and passed.

ART. 15. Ms. Dana Gendreau presented for consideration the authorization for the County Administrator to reallocate LATCF funds from the balance sheet to capital reserves.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to authorize the County Administrator to reallocate LATCF funds from the balance sheet to capital reserves.

**VOTE:**

Motion voted on and passed.

ART. 16. Ms. Cathy Goff presented for consideration the reclassification of Probate capital.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the reclassification of Probate capital.

**VOTE:**

Motion voted on and passed.

ART. 17. Sheriff Peter Johnson presented for consideration the recommissions of:

- A) Detective Theron Bickford
- B) Paul Vincent
- C) Sgt William Campbell
- D) Chief Jamie Pelletier
- E) Deputy Daniel Robertson
- F) Chief Michael Delena
- G) Sgt Issac Ward
- H) Detective Gary McGuire
- I) Deputy Alessandro Marroquin
- J) Deputy Benjamin Wipperman

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the recommissions as requested.

**VOTE:**

Motion voted on and passed.

ART. 18. Sheriff Peter Johnson presented for consideration the hiring recommendation of Jamie Haight as part-time dispatcher.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the hiring recommendation of Jamie Haight as part-time dispatcher.

**VOTE:**

Motion voted on and passed.

ART. 19. Sheriff Peter Johnson presented for consideration the hiring recommendation of Gary McGuire as patrol deputy.

**MOTION:**

Motion by Daniel Deveau, and seconded by William Dobbins to approve the hiring recommendation of Gary McGuire as patrol deputy.

**VOTE:**

Motion voted on and passed.

ART. 20. Sheriff Peter Johnson presented for consideration the hiring recommendation of Devin Jewett as full-time dispatcher.

**MOTION:**

Motion by Daniel Deveau, and seconded by William Dobbins to approve the hiring recommendation of Devin Jewett as full-time dispatcher.

**VOTE:**

Motion voted on and passed.

ART. 21. Sheriff Peter Johnson presented for consideration the hiring recommendation of Travis Kala as full-time dispatcher.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the hiring recommendation Travis Kala as full-time dispatcher.

**VOTE:**

Motion voted on and passed.

ART. 22. Sheriff Peter Johnson presented for consideration the resignation of Kenneth Spittle.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to accept the resignation of Kenneth Spittle.

**VOTE:**

Motion voted on and passed.

ART. 23. Mr. John Gibson presented for consideration the request to allow ATV access routes on Pond Rd in Silver Ridge.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the ATV access route request for Pond Rd in Silver Ridge.

**VOTE:**

Motion voted on and passed.

ART. 24. County Commissioners Report

Commissioner Dobbins reported that the Risk Pool had several large claims that were settled, including an inmate death, car accident, and cyber security issues. MCCA is looking at getting a lobbyist to help with legislative bills of interest to the Counties and they are closely watching the jail funding bills.

Commissioner Deveau reported the Southern districts in Maine are being supportive of the Northern Districts. The new bill to add LUPC appointments by the Governor's office does not require experience or knowledge to be appointed. This should be a requirement of all LUPC Commissioners.

ART. 25. Other Business

- A) Mr. Ryan Pelletier presented for consideration the appointment of Beth Hummel as HR Director.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the appointment of Beth Hummel as HR Director.

**VOTE:**

Motion voted on and passed.

- B) Mr. John Gibson presented for consideration the ambulance contract with Lee Fire for services in Molunkus.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to the contract with Lee Fire for ambulance services in Molunkus.

**VOTE:**

Motion voted on and passed.

- C) Ms. Dana Gendreau presented for consideration the discontinuation of Combined Insurance and Valic benefit offerings to new employees, existing enrollees would remain on the selected plans.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the discontinuation of benefit offerings from Combined and Valic to new employees, with existing enrollees remaining on the selected plans.

**VOTE:**

Motion voted on and passed.

- D) Mr. Ryan Pelletier presented for consideration the finalization of Donald Tardie as LUPC Commissioner.

**MOTION:**

Motion by William Dobbins, and seconded by Daniel Deveau to approve the finalization of Donald Tardie as LUPC Commissioner.

**VOTE:**

Motion voted on and passed.

ART. 26. At 3:50 pm, the following motion was made by Daniel Deveau, and seconded by William Dobbins:

"I move that we enter into the Executive Session, pursuant to Title 1 MRSA 405(6)(A) to discuss the Fire Chiefs' salary survey."

Upon return from executive session at 4:10 pm, the following motion was made by William Dobbins, and seconded by Daniel Deveau to approve the County Administrator's recommendation for Fire Chiefs' salary.

ART. 27. Adjournment.

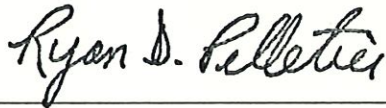
**MOTION:**

A motion was made by Daniel Deveau, seconded by William Dobbins to adjourn the meeting at 4:11 pm.

**VOTE:**

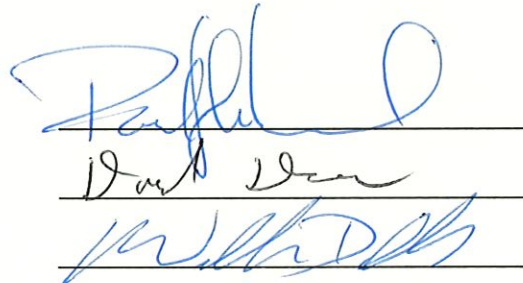
Motion voted on and passed.

ATTEST: A True Copy  
of Commissioners' Meeting



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Ryan D. Pelletier  
County Administrator



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AROOSTOOK COUNTY COMMISSIONERS  
DATE: May 21, 2025