

## MINUTES

Aroostook County Jail Study Commission  
Wednesday, May 28, 2025 11:00 AM  
Administrative Hearing Room – Caribou Courthouse

### **Present:**

Ryan D. Pelletier, County Administrator  
William Dobbins, County Commissioner  
Steve Pelletier, ARPA Administrator  
Peter Johnson, Sheriff, Committee Member  
Kai Libby, Committee Member - Zoom  
Brian Harris – Committee Member  
Carroll Theriault, Committee Member  
Penny Thompson, Committee Member – Zoom  
Heidi Rackliffe, Committee Member - Zoom  
Roy Guidry – Facilities Director  
Dana Gendreau – Finance Director  
Janet Bradbury – Committee Member  
Daniel Deveau – County Commissioner  
Paul Undewood – County Commissioner  
Craig Clossey – Jail Administrator – Zoom  
Todd Collins- District Attorney - Zoom  
Tammy Pelletier, Operations Assistant

1. County Administrator, Ryan Pelletier called the meeting to Order at 11:08am.
2. Mr. Pelletier opened the discussion around the interim report provided by Justice Planners. There was general consensus that the report provided information that was not unexpected. The data indicates that if the jail is relocated to a central location, that it would need to be larger to accommodate additional inmates that may not be transported to the southern area if the jail remained in Houlton. Cost projections were much higher than anticipated, however building costs were national averages, not a true reflection of the cost of building in Maine. Discussions included the need to get a design/architect on board to determine more realistic numbers.  
  
The committee did not have any additional feedback to provide the Justice Planners for revisions to their interim report. Mr. Pelletier will follow up with Justice Planners and a final report is expected in July. A meeting will be scheduled once the final report is received.
3. Meeting was adjourned by consensus at 12:15pm.

**Next Jail Commission Meeting TBD**