

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING WEDNESDAY, NOVEMBER 19, 2025 -1:00 PM 2ND FLOOR CONFERENCE ROOM – SHERIFF'S OFFICE - HOULTON

Present:

Paul J. Underwood, Chair, County Commissioner - Zoom
William Dobbins, County Commissioner
Daniel Deveau, County Commissioner
Ryan D. Pelletier, County Administrator
Peter Johnson, Sheriff
Dana Gendreau, Finance Director
Beth Hummell, HR Director
John Gibson, Community Services Director
Roy Guidry, Facilities Director
Darren Woods, EMA Director - Zoom
Craig Clossey, Chief Deputy – Zoom
Tammy Pelletier, Operations Assistant
John Sutherland, Town Manager, Eagle Lake – Zoom
Jessica Milliken-Zoom
Kathleen Phalen Tomaselli, BDN – Zoom
Shawn Hilton, Resident of Eagle Lake - Zoom

Regular Meeting

- ART. 1. Commissioner William Dobbins called the meeting to order at 1:00 pm.
- ART. 2. Pledge of Allegiance.
- ART. 3. Commissioner Dobbins opened the floor for a public comment period.
- No public comment.
- ART. 4. Mr. Ryan Pelletier requested that Article 5 be updated to include the Special Meeting minutes of November 17, 2025 and Article 14 be corrected to reflect "law enforcement deputy patrol contract" instead of dispatch contract.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the agenda as amended.

VOTE:

Motion voted on and passed.

- ART. 5. Commissioner Dobbins entertained a motion for approval of the October 15, 2025; October 30, 2025; November 5, 2025; and the November 17, 2025 County Commissioners' Meeting minutes.

MOTION:

Motion by Daniel Deveau, seconded by Paul Underwood to approve the meeting minutes of October 15, October 30, November 5 and November 17, 2025.

VOTE:

Motion voted on and passed.

ART. 6. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

ART. 7. Mr. Ryan Pelletier presented for consideration the 2026 Commissioner meeting schedule.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the 2026 County Commissioner meeting schedule.

VOTE:

Motion voted on and passed.

Art. 8. Mr. Ryan Pelletier presented for consideration a date and time for a public hearing in the matter of Hilton vs. Town of Eagle Lake to appeal the winter road closure of Devoe Brook Rd, Eagle Lake.

MOTION:

Motion by Daniel Deveau, seconded by Paul Underwood to hold the public hearing in the matter of Hilton vs. Town of Eagle Lake on December 17th at 12:00 pm in the Administrative Hearing Room at the Caribou Courthouse.

VOTE:

Motion voted on and passed.

Art. 9. Sheriff Peter Johnson presented for consideration the bid recommendation for the sale of a surplus 2005 travel trailer to the highest bidder, Amos Ward, in the amount of \$501.32.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the sale of the surplus 2005 travel trailer to Amos Ward in the amount of \$501.32.

VOTE:

Motion voted on and passed.

Art. 10. Sheriff Peter Johnson presented for consideration the recommission of Deputy Sheriff William Janakis.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the recommission of Deputy Sheriff William Janakis.

VOTE:

Motion voted on and passed.

Art. 11. Mr. Darren Woods presented for consideration the hiring recommendation of Sierra Jordan as junior firefighter.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the hiring of Sierra Jordan as junior firefighter.

VOTE:

Motion voted on and passed.

Art. 12. Ms. Dana Gendreau presented for consideration the hiring recommendation of Nicole Erickson as accounts payable/payroll specialist.

MOTION:

Motion by Daniel Deveau, seconded by Paul Underwood to approve the hiring of Nicole Erickson as accounts payable/payroll specialist.

VOTE:

Motion voted on and passed.

Art. 13. Ms. Dana Gendreau presented for consideration the quarterly financial reports. As it was the first quarter, the funds are all trending as they should be.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to accept the quarterly financial reports.

VOTE:

Motion voted on and passed.

Art. 14. Ms. Dana Gendreau presented for consideration the three (3) year contract with the Sherriff's office for law enforcement protection for the unorganized territories.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the three (3) year contract with the Sheriff's office for law enforcement protection in the unorganized territories.

VOTE:

Motion voted on and passed.

Art. 15. Ms. Beth Hummel presented for consideration the recommendation to change voluntary short term disability carrier from Unum to Symetra.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve change in voluntary short term disability carriers from Unam to Symetra beginning February 1, 2026.

VOTE:

Motion voted on and passed.

- Art. 16. Mr. John Gibson presented for consideration the 2026 animal services contract with Central Aroostook Humane Society for services in Connor, Cross Lake, Square Lake, Madawaska Lake, Scopan, and E Plantation.

MOTION:

Motion by Daniel Deveau, seconded by Paul Underwood to approve the 2026 contract with Central Aroostook Humane Society for animal services in the unorganized towns as noted.

VOTE:

Motion voted on and passed.

- Art. 17. Mr. John Gibson presented for consideration the bid recommendation for the Dubai Pit Road project in Connor Township. BRSA was the sole bidder at \$24,500.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the bid recommendation to BRSA for the Dubai Pit Road project in Connor Township.

VOTE:

Motion voted on and passed.

- Art. 18. Mr. John Gibson presented for consideration the one (1) year ambulance services contract with Southern Aroostook EMS for services in Cary and 7 other townships.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the one (1) year ambulance services agreement with Southern Aroostook EMS for services in Cary and 7 other townships.

VOTE:

Motion voted on and passed.

- Art. 19. Mr. John Gibson presented for consideration the one (1) year ambulance services contract with Patten Ambulance Service for services in North Yarmouth Academy Grant, T1R4, and T1R5.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the one (1) year ambulance services contract with Patten Ambulance Service for services in North Yarmouth Academy Grant, T1R4, and T1R5.

VOTE:

Motion voted on and passed.

- Art. 20. Mr. John Gibson presented for consideration the one (1) year ambulance services contact with Patten Ambulance Service for services in Silver Ridge, Benedicta, T2R4, and T3R4.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the one (1) year ambulance services contact with Patten Ambulance Service for services in Silver Ridge, Benedicta, T2R4, and T3R4.

VOTE:

Motion voted on and passed.

- Art. 21 Mr. John Gibson presented for consideration the three (3) year fire protection contract with the town of Linneus for services in TAR2.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the three (3) year fire protection contract with the town of Linneus for services in TAR2.

VOTE:

Motion voted on and passed.

- Art. 22. Mr. Roy Guidry presented for consideration the hiring recommendation of Patrick Pelletier as part-time custodian at Fort Kent Registry of Deeds.

MOTION:

Motion by Paul Underwood, seconded by Daniel Deveau to approve the hiring recommendation of Patrick Pelletier as part-time custodian at Fort Kent Registry of Deeds.

VOTE:

Motion voted on and passed.

- ART. 23. County Commissioners Report

Commissioner Deveau advised that Don Tardie would be present at the December meeting. He is part of the LUPC board and they are doing a comprehensive review of compliance and regulations. They are looking for County input. It was suggested the LUPC notify the Community Services Director when there are new applications affecting the Unorganized Territories. Commissioner Underwood suggested that Counties adopt their own planning boards.

Commissioner Dobbins reported that there were 258 legislative bills, with 82 approved as of November 12. The Governor is expected to submit over 100 bills. There was a formal proclamation from MCCA to reinforce relations with the Sheriff's departments. The Risk Pool has one County that has not submitted their data, so renewal rates for 2026 are not yet available.

ART. 24. Other Business

No other business.

ART. 25. At 1:46 pm, the following motion was made by Paul Underwood and seconded by Daniel Deveau:

"I move that we enter into Executive Session, pursuant to Title 1 MRSA 405(6)(A) and Title 1 MRSA 405(6)(D)."

Upon return from Executive Session at 2:45 pm, on Title 1 MRSA 405(6)(A); A motion was made by Commissioner Dobbins and seconded by Commissioner Deveau to approve a management consultant agreement with Ryan Pelletier for the period of January 5, 2026-June 30, 2026, funded by Mr. Pelletier's accrued sick leave of approximately 678 hours. Furthermore, Commissioner Underwood is authorized to negotiate the terms and conditions of said agreement and sign the agreement on behalf of the Board and County.

VOTE:

Motion voted on and passed, unanimously.

No motion was necessary regarding Title 1 MRSA 405(6)(D).

ART. 26. Adjournment.

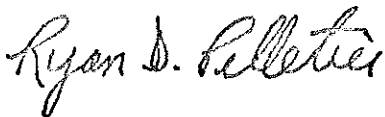
MOTION:

A motion was made by Daniel Deveau, seconded by Paul Underwood to adjourn the meeting at 2:50 pm.

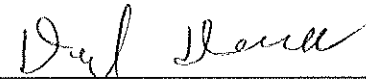

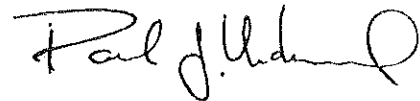
VOTE:

Motion voted on and passed.

ATTEST: A True Copy
of Commissioners' Meeting



Ryan D. Pelletier
County Administrator



AROOSTOOK COUNTY COMMISSIONERS
DATE: December 17, 2025