

COUNTY COMMISSIONERS MEETING  
WEDNESDAY, DECEMBER 17, 2025 1:00PM  
ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

**Present:**

Paul J. Underwood, County Commissioner -Zoom  
William Dobbins, County Commissioner  
Daniel Deveau, County Commissioner  
Ryan D. Pelletier, County Administrator  
Peter Johnson, Sheriff  
Dana Gendreau, Finance Director  
Beth Hummel, HR Director  
Roy Guidry, Facilities Director  
Nicole Erickson, AP/Payroll Specialist  
Steve Pelletier, ARPA Administrator - Zoom  
Tammy Pelletier, Operations Assistant  
Darren Woods, EMA Director  
John Gibson, Community Services Director  
April Duffy, Policy & Treatment Coordinator  
Lt. Brian Harris, Opioid Task Force  
Amy Ward, Opioid Task Force

ART. 1. Commissioner William Dobbins called the meeting to order at 1:02 pm.

ART. 2. Pledge of Allegiance.

ART. 3. Public Comment Period.

Mr. Myles Ouellette addressed the Commissioners to express his concerns regarding the recent Opioid Settlement Funding process. He believes that the applicants are not understanding the pillars accurately and that the Task Force is not assessing the applications accurately.

Commissioner Dobbins advised Mr. Ouellette to take his concerns to the Task Force to be addressed.

ART. 4. Mr. Ryan Pelletier requested the following amendments to the agenda:

- A) Article 5: Add Special Commissioner Meeting Minutes of December 12, 2025;
- B) Article 6: Add C) To consider the liquor application for St Peter's Store, Cross Lake;
- C) Article 20: Add A) To consider the Jail Study Commission recommendation for the Jail Design RFP; B) To consider the recommendation to engage Tempo Employment Services for the custodian position in Fort Kent; and C) To consider the ambulance contract for E Plantation.

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**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the agenda as amended.

**VOTE:**

Motion voted on and passed.

- ART. 5. Commissioner Dobbins entertained a motion for approval of the November 19, 2025 minutes and the Special Commissioner Meeting minutes from December 5, 2025 and December 12, 2025.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the meeting minutes for November 19, December 5, and December 12, 2025.

**VOTE:**

Motion voted on and passed.

- ART. 6. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.
- C) To consider the liquor license application for St. Peter's Store/Cross Lake.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the liquor license application for St. Peter's Store, Cross Lake and to draft a letter of support for the store to be considered for an Agency Liquor Store license in 2026.

**VOTE:**

Motion voted on and passed.

- ART. 7. Representative Donald Tardie presented an update on LUPC. The board is currently working on an update to the comprehensive land use plan that has been in place since 2010. County Commissioners are currently not part of the process and it is strongly suggested that they become involved due to the amount of unorganized territory that some counties have, especially Aroostook. The board plans on having a website dedicated to gathering feedback, public surveys, workshops, etc. The updated plan is expected to be presented to the LUPC commissioners by December 2026.

- ART. 8. Mr. Ryan Pelletier presented for consideration the request for the 2026 MCCA Representative and Proxy.

**MOTION:**

Motion by Daniel Deveau, seconded by Paul Underwood to nominate William Dobbins as MCCA Representative and Daniel Deveau as proxy.

**VOTE:**

Motion voted on and passed.

- ART. 9. Mr. Ryan Pelletier presented for consideration the request for the 2026 MCCA Risk Pool Representative, Proxy, and primary point of contact.

**MOTION:**

Motion by Daniel Deveau, seconded by Paul Underwood to nominate William Dobbins as MCCA Representative, Daniel Deveau as proxy, and Dana Gendreau as point of contact.

**VOTE:**

Motion voted on and passed.

- ART. 10. Mr. Ryan Pelletier presented for consideration the job description for the new jail project director position.

**MOTION:**

Motion by Daniel Deveau, seconded by Paul Underwood to approve the job description with the addition of communication/marketing tasks.

**VOTE:**

Motion voted on and passed.

- ART. 11. Commissioner Underwood nominated Dana Gendreau to be named interim county administrator until a new administrator has been hired.

**MOTION:**

Motion by Paul Underwood to nominate Dana Gendreau as interim county administrator, seconded by Daniel Deveau.

**VOTE:**

Motion voted on and passed.

- ART. 12. Commissioner Dobbins presented for consideration the CACE school program for 8 area schools to be funded by Opioid Settlement funds.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the funding for the CACE school program from Opioid Settlement funding. Commissioner William Dobbins abstained due to conflict.

**VOTE:**

Motion voted on and passed.

ART. 13. Ms. April Duffy presented for consideration the recommendation from the Opioid Task Force for the second round of opioid funding.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the opioid funding awards as follows: ACAP - \$28033; Homeless Services - \$46967; CARL - \$40895; Michaels Active Recovery - \$34105; Mikmaq Nation - \$50000.

**VOTE:**

Motion voted on and passed.

ART. 14. Mr. Ryan Pelletier and Mr. Darren Woods presented for consideration the interlocal agreement between Aroostook Region 5 EMS and the County of Aroostook.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the interlocal agreement with Aroostook Region 5 EMS.

**VOTE:**

Motion voted on and passed.

ART. 15. Mr. Ryan Pelletier presented for consideration the preliminary 2026-2027 Unorganized Territory budget.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the preliminary 2026-2027 Unorganized Territory budget.

**VOTE:**

Motion voted on and passed.

ART. 16. Sheriff Peter Johnson presented for consideration the hiring recommendation of Timothy Fridinger as full-time patrol deputy.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the hiring recommendation of Timothy Fridinger as full-time patrol deputy.

**VOTE:**

Motion voted on and passed.

ART. 17. Sheriff Peter Johnson presented for consideration the commissions of new hire Timothy Fridinger and Ashland Chief of Police Chief Michael Montpetit.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the commissions of Deputy Timothy Fridinger and Chief Michael Montpetit.

**VOTE:**

Motion voted on and passed.

ART. 18. Mr. Steve Pelletier presented an update on the Sinclair ATV trail renovation project. The State has approved an grant in the amount of \$90,270.

No motion necessary.

ART. 19. Tabled.

ART. 20. Other Business.

- A) Mr. Ryan Pelletier presented for consideration the recommendation from the Jail Study Commission to interview 3 of the 4 organizations that submitted bids for the jail design RFP. It is further recommended that an interview committee be put together of commissioners, jail study members, other stakeholders.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the recommendation from the Jail Study Commission to develop an interview committee and invite SMRT, LaBella and WBRC for interviews.

**VOTE:**

Motion voted on and passed.

- B) Ms. Beth Hummel presented for consideration the proposal to engage Tempo Employment Services for the open custodian position at the Fort Kent Registry of Deeds.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the proposal to engage Tempo Employment Services for the open custodian position at the Fort Kent Registry of Deeds.

**VOTE:**

Motion voted on and passed.

- C) Mr. John Gibson presented for consideration the 2026 ambulance agreement with Central Aroostook Ambulance Services for services in E Plantation and 5 other townships.

**MOTION:**

Motion by Daniel Deveau, seconded by Paul Underwood to approve the 2026 ambulance agreement with Central Aroostook Ambulance Services for service in E Plantation and 5 other townships.

**VOTE:**

Motion voted on and passed.

ART. 21. At 2:29 pm, the following motion was made by Paul Underwood and seconded by Daniel Deveau:

"I move that we enter into Executive Session, pursuant to Title 1 MRSA 405(6)(A); Title 1 MRSA 405(6)(D) and Title 1 MRSA 405(6)(E)."

Upon return from Executive Session, no action was taken on Title 1 MRSA 405(6)(D) and Title 1 MRSA 405(6)(E). The following motion was made regarding Title 1 MRSA 405(6)(A) Personnel Matter:

**MOTION #1:**

Motion by Daniel Deveau, seconded by Paul Underwood to approve the administrative leave request for Meghan Flynn.

**VOTE:**

Motion voted on and passed.

**MOTION #2:**

Motion by William Dobbins, seconded by Paul Underwood to extend an employment offer to the preferred County Administrator candidate.

**VOTE:**

Motion voted on and passed.

ART. 22. Adjournment.

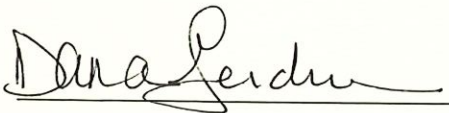
**MOTION:**

A motion was made by Daniel Deveau, seconded by Paul Underwood to adjourn the meeting at 4:05 pm.

**VOTE:**

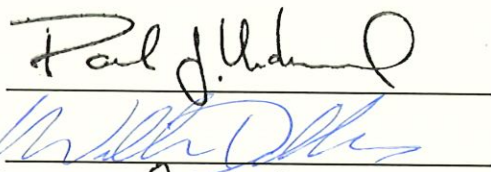
Motion voted on and passed.

ATTEST: A True Copy  
of Commissioners' Meeting




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Dana L. Gendreau  
Interim County Administrator



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AROOSTOOK COUNTY COMMISSIONERS  
DATE: January 6, 2026