

COUNTY COMMISSIONERS MEETING  
WEDNESDAY, APRIL 15, 2026 1:00 PM  
2<sup>ND</sup> FL CONFERENCE ROOM, SHERIFF'S OFFICE, HOULTON

**Present:**

Paul J. Underwood, County Commissioner -Zoom  
William T. Dobbins, County Commissioner  
Daniel V. Deveau, County Commissioner  
Dana Gendreau, Interim County Administrator/Finance Director  
Beth Hummel, HR Director  
Roy Guidry, Facilities Director  
Darren Woods, Director EMA  
John Gibson, Community Services Director  
Peter Johnson, Sheriff  
Shawn Gillen, Deputy Sheriff  
Steve Pelletier, ARPA Administrator – Zoom  
Vaughn Martin, Spirit of America recipient  
Dick Palm, Spirit of America Recipient  
James Barton, Maintenance, Spirit of America Recipient  
Shawn Howe, Maintenance, Spirit of America Recipient  
Lindsey Cross, Custodian, Spirit of America Recipient  
Steve Smart, Custodian, Spirit of America Recipient  
Chris Tarr, Maintenance Supervisor, Spirit of America Recipient  
Tammy Pelletier, Operations Assistant  
Kelly O'Mara, WAGM  
Metro Publishing – Zoom  
Sandra Fournier – Town Manager Mapleton, Castle Hill, Chapman - Zoom

ART. 1. Commissioner William Dobbins called the meeting to order at 1:00 pm.

ART. 2. Pledge of Allegiance.

ART. 3. Public Comment Period.

No public comment.

ART. 4. **MOTION:**  
Motion by Daniel Deveau, seconded by Paul Underwood to approve the agenda.

**VOTE:**  
Motion voted on and passed.

ART. 5. Commissioner William Dobbins entertained a motion to approve the minutes of March 18, 2026.

**MOTION:**  
Motion by Daniel Deveau, seconded by Paul Underwood to approve the meeting minutes of March 18, 2026.

**VOTE:**  
Motion voted on and passed.

ART. 6. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

ART. 7. Commissioner William Dobbins presented Spirit of America recognition to the following recipients:

- A) County Officials Appreciation Month – Facilities Management & Team – Roy Guidry, Facilities Director; Chris Tarr, Maintenance Supervisor; Shawn Howe, Maintenance; James Barton, Maintenance; Lindsey Cross, Custodian; Steve Smart, Custodian.
- B) Terrific Ten Broadcaster – Dick Palm, WAGM
- C) Spirit of America Volunteer Recognition – Vaughn Martin, Easton

ART. 8. Commissioner William Dobbins opened a discussion regarding the future of the Jail Study Commission and the Jail Advisory Committee. After much discussion, it was agreed to dissolve both committees and to form a new ad-hoc jail committee. The new committee would include 3 members per district; 2 professionals and 1 community member at large. Ms. Gendreau will notify the existing committees that the County is grateful for the contributions they have made while serving on the committees and that both committees will be dissolved to create a new ad-hoc committee. Committee members may express interest in serving on the new ad-hoc committee if they wish to continue participation. Ms. Gendreau will accept applications for the new committee and present applicants at the next meeting.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to dissolve the current Jail Study Commission and the Jail Advisory Committee; and to create a structured ad-hoc committee consisting of 3 members per district containing 2 professionals and 1 community member at large.

**VOTE:**

Motion voted on and passed.

ART. 9. Ms. Dana Gendreau presented for consideration a new opioid settlement authorization for Associated Pharmacies Inc; JM Smith Corporation; Louisiana Wholesale Drug Company Inc; Morris and Dickson Co; North Carolina Mutual Wholesale Drug Company Inc and United Natural Foods.

**MOTION:**

Motion by Daniel Deveau, seconded by Paul Underwood to authorize the Interim County Administrator to execute all documents required to participate in said settlement. The Interim County Administrator, in consultation with legal counsel, Napoli Shkolnik, is also authorized to take all necessary actions to manage the receipt, expenditure, and reporting of funds according to the terms of the settlements. Furthermore, the firm Napoli Shkolnik is authorized to vote on behalf of Aroostook County in favor of the proposed settlement plan for Associated Pharmacies Inc; JM Smith Corporation; Louisiana Wholesale Drug Company Inc; Morris and Dickson Co; North Carolina Mutual Wholesale Drug Company Inc and United Natural Foods.

**VOTE:**

Motion voted on and passed.

ART. 10. Ms. Dana Gendreau provided an update on the County Government brochure that has been developed. Various department heads and the Commissioners were pleased with the results. It was suggested that a date of publication be added before it was made available to the public.

No motion necessary.

ART. 11. Mr. Roy Guidry provided an update on the Houlton Courthouse walkway project. After consultation with J. McLaughlin Construction who would be doing the sidewalk project for the town of Houlton, it was determined that the engineering of the walkway would not be affected by the sidewalk work. It is standard practice for the sidewalk to conform to the grade of walkways and driveways.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the engineering project with Dirigo Engineering for the Houlton Courthouse walkway.

**VOTE:**

Motion voted on and passed.

ART. 12. Mr. Roy Guidry provided an update on the contract agreement with Brightly Software. The agreement includes a provision regarding early termination for government entities who are not able to secure funding from their governing body. Initial discussions during the budget process indicated that funding will not be approved for this project going forward. Mr. Guidry will continue to work with Brightly to provide the documentation necessary to terminate the contract per the government funding provision.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to terminate funding of Brightly Software for the upcoming fiscal year beginning July 1, 2026.

**VOTE:**

Motion voted on and passed.

ART. 13. Mr. Darren Woods presented for consideration the renewal of the County EMA Mutual Aid agreement.

**MOTION:**

Motion by Daniel Deveau, seconded by Paul Underwood to approve the renewal of the County EMA Mutual Aid agreement.

**VOTE:**

Motion voted on and passed.

ART. 14. Mr. John Gibson presented for consideration the 3-year Connor Recreation mowing agreement from July 2026-June 2028. Four (4) bids were received with the lowest bidder being Alex Roy for \$7559.97 for 3 years.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the bid recommendation for the 3-year contract for Connor Recreation mowing to Alex Roy in the amount of \$7559.97.

**VOTE:**

Motion voted on and passed.

ART. 15. Sheriff Peter Johnson presented for consideration the commission of Det. Sgt. Chad Cochran of the Caribou Police Department.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the commission of Det. Sgt. Chad Cochran of the Caribou Police Department.

**VOTE:**

Motion voted on and passed.

- ART. 16. Sheriff Peter Johnson presented for consideration the hiring recommendations of Kaden Wright and James Miller as full-time corrections officers.

**MOTION:**

Motion by Paul Underwood, seconded by Daniel Deveau to approve the hiring recommendation of Kaden Wright and James Miller as full-time corrections officers.

**VOTE:**

Motion voted on and passed.

- ART. 17. County Commissioner's Report

Commissioner Dobbins was unable to attend the MCCA/Risk Pool meeting, so no update is available.

Legislatively, Commissioner Deveau advised that an additional \$4 million has been approved in supplemental jail funding. The exact amount that the County will receive and when is not yet known.

Commissioner Deveau advised that the LUPC will have a meeting on May 13<sup>th</sup> to discuss the permitting of the new Sinclair Fire Station. Dana and Darren will be in attendance.

- ART. 19. Other Business

Chief Deputy Shawn Gillen commended the work on the redesign of the County website, specifically the Sheriff's Department page. He recommended that the Commissioners take a look when they get a chance.

- ART. 20. At 2:02 pm, the following motion was made by Paul Underwood and seconded by Daniel Deveau:

"I move that we enter into Executive Session, pursuant to Title 1 MRSA 405(6)(A) to A) Consider the FY27 proposed salary scales and B) To discuss a personnel matter"

The Board of Commissioners returned to open session at 3:06 pm.

A) **MOTION:**

A motion was made by Paul Underwood, seconded by Daniel Deveau to approve the FY27 proposed salary scales as presented.

**VOTE:**

Motion voted on and passed.

B) **MOTION:**

A motion was made by Paul Underwood, seconded by Daniel Deveau to approve an additional relocation bonus of \$2,000 for the new County Administrator Justin Tibbetts.

**VOTE:**

Motion voted on and passed.

ART. 21. Adjournment.

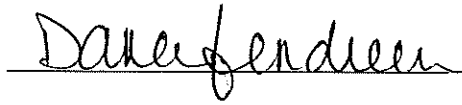
**MOTION:**

A motion was made by Paul Underwood, seconded by Daniel Deveau to adjourn the meeting at 3:09 pm.

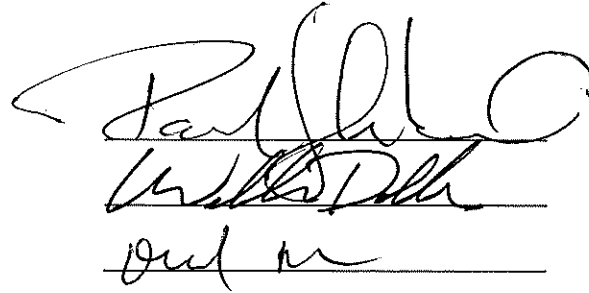
**VOTE:**

Motion voted on and passed.

ATTEST: A True Copy  
of Commissioners' Meeting



Dana L. Gendreau  
Interim County Administrator



AROOSTOOK COUNTY COMMISSIONERS  
DATE: May 20, 2026