

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING
WEDNESDAY, MARCH 20, 2024 – 1:00 PM
CARIBOU COURTHOUSE-ADMINISTRATIVE HEARING ROOM-CARIBOU

Present:

Paul J. Underwood, Chair, County Commissioner via Zoom
Norman L. Fournier, County Commissioner
William T. Dobbins, County Commissioner
Ryan D. Pelletier, County Administrator
Tammy Pelletier, Operations Assistant
Dana Gendreau, Finance Director
Leigh Smith, Treasurer
Steve Pelletier, ARPA Program Administrator
Paul Bernier, Community Services Director
Craig Clossey, Commander, Jail Administrator
Darren Woods, Director, EMA
Derrick Ouellette, Deputy Director, EMA

ART. 1. Commissioner Norman Fournier called the meeting to order at 1:01 pm.

ART. 2. Pledge of Allegiance.

ART. 3. No public comment.

ART. 4. Mr. Ryan Pelletier requested the following addition to Article 23: Other Business: To Consider A Contract/Grant Authorization Form; and a correction to Article 5 to reflect the correct date of February 21, 2024 for the Commissioner Meeting Minutes.

MOTION:

Motion by Paul Underwood, seconded by William Dobbins to approve the agenda as amended.

VOTE:

Motion voted on and passed.

ART. 5. Commissioner Fournier entertained a motion for approval of the February 21, 2024 and March 7, 2024 Commissioners' Meeting minutes.

MOTION:

Motion by Paul Underwood, seconded by William Dobbins to approve the meeting minutes of February 21, 2024 and March 7, 2024.

VOTE:

Motion voted on and passed.

ART. 6. The County Commissioners approved and signed the following:

- A) Attendance record.
- B) Bills and warrants.

ART. 7. Mr. Ryan Pelletier presented for consideration an alternative date/time for the Tax Abatement hearing in the matter of Cassidy Holdings, LLC V. City of Caribou. The Commissioners set the new date of May 7, 2024, at 10 am to be held at the Caribou Courthouse, Administrative Hearing Room.

No motion necessary.

ART. 8. Mr. Ryan Pelletier presented an update on the 6-month County Tax payment plans. 12 towns have returned the payment form with 1 – 2 Year option, 5 – 1 Year options, and 6 – 3 Year options.

No motion necessary.

ART. 9. Mr. Ryan Pelletier presented an update on the Dispatch contracts. There were inconsistencies in the population counts being used to determine contract fees. Central Aroostook Ambulance Service’s contract was undercharged and they have been notified of the error with the current contract. The County Administrator recommended prorating the fee for 2024. Going forward, dispatch contracts will be handled by Administration and all data used to calculate fees will be updated to use the most recent census and costs associated with the provided service.

No motion necessary.

ART. 10. A) Mr. Ryan Pelletier presented for consideration a proposed change to the Salary Administration policy. Due to the Fiscal Year change, the guidelines for administering the Special Bonus have been updated to reflect 50% paid in December and 50% paid in June.

MOTION:

Motion by Paul Underwood, seconded by William Dobbins to approve the updated Salary Administration policy, with the understanding that the policy will be reviewed in the future to define what determines “very good performance.”

VOTE:

Motion voted on and passed.

B) Ms. Dana Gendreau presented for consideration the special bonus adjustment cost for June 2024 based on the newly revised Salary Administration policy. The cost to be approved from the Contingency account.

MOTION:

Motion by William Dobbins, seconded by Paul Underwood to approve the cost adjustment for the special bonuses in June 2024, and to utilize the Contingency account to cover said cost.

VOTE:

Motion voted on and passed.

- ART. 11. Ms. Dana Gendreau presented for consideration the General Fund fiscal year-end vacation and sick accrual expense recommendation.

MOTION:

Motion by Paul Underwood, seconded by William Dobbins to approve the General Fund vacation and sick accrual expense recommendation.

VOTE:

Motion voted on and passed.

- ART. 12. Ms. Dana Gendreau presented an update on the year-end financial reports for the General and ARPA Funds, and the quarterly reports for the Unorganized Territory and Jail Funds.

MOTION:

Motion by William Dobbins, seconded by Paul Underwood to accept the year-end financial reports for the General and ARPA Funds, and the quarterly reports for the Unorganized Territory and Jail Funds.

VOTE:

Motion voted on and passed.

- ART. 13. Mr. Steve Pelletier presented for consideration the final ARPA Grant Budget.

MOTION:

Motion by William Dobbins, seconded by Paul Underwood to approve the ARPA Grant Budget as presented.

VOTE:

Motion voted on and passed.

- ART. 14. Mr. Steve Pelletier presented an update on the awarded ARPA projects.

No motion necessary.

- ART. 15. Mr. Paul Bernier presented for consideration the 2024 Ambulance agreement with Central Aroostook Ambulance Services for E Plantation and 5 Townships.

MOTION:

Motion by Paul Underwood, seconded by William Dobbins to approve the 2024 Ambulance agreement with CAAS for E Plantation and 5 Townships.

VOTE:

Motion voted on and passed.

- ART. 16. Mr. Paul Bernier presented for consideration the Animal Control agreement with AJ Thorne for Cary Township.

MOTION:

Motion by William Dobbins, seconded by Paul Underwood to approve the Animal Control Agreement with AJ Thorne for Cary Township.

VOTE:

Motion voted on and passed.

- ART. 17. Mr. Paul Bernier presented for consideration the 2024 subsidy request from Ambulance Services Inc. for ambulance coverage in Sinclair, Cross Lake, Square Lake, T15R6, T14R6, and T16R6.

MOTION:

Motion by Paul Underwood, seconded by William Dobbins to approve the 2024 subsidy request from Ambulance Services Inc. for ambulance coverage in Sinclair, Cross Lake, Square Lake, T15R6, T14R6, and T16R6.

VOTE:

Motion voted on and passed. Commissioner Fournier abstained, due to his service as a Board member of Ambulance Services Inc.

- ART. 18. Mr. Darren Woods presented a hiring recommendation for Dell Brissette as a North Lakes Firefighter.

MOTION:

Motion by Paul Underwood, seconded by William Dobbins to approve the hiring recommendation for Dell Brissette as a North Lakes Firefighter.

VOTE:

Motion voted on and passed.

- ART. 19. Cmdr. Craig Clossey, on behalf of Sheriff Peter Johnson, presented for consideration the recommissions of Deputy Richard York and Deputy Dan Marquis.

MOTION:

Motion by William Dobbins, seconded by Paul Underwood to approve the recommissions of Deputy Richard York and Deputy Dan Marquis.

VOTE:

Motion voted on and passed.

- ART. 20. Cmdr. Craig Clossey, on behalf of Sheriff Peter Johnson, presented for consideration the dispatch contracts for Hodgdon and Littleton.

MOTION:

Motion by William Dobbins, seconded by Paul Underwood to approve the dispatch contracts for Hodgdon and Littleton.

VOTE:

Motion voted on and passed.

ART. 21. Cmdr. Craig Clossey, on behalf of Sheriff Peter Johnson, presented for consideration the promotion recommendation for Reid Clark to Patrol Sergeant.

MOTION:

Motion by Paul Underwood, seconded by William Dobbins to approve the promotion recommendation for Reid Clark to Patrol Sergeant.

VOTE:

Motion voted on and passed.

ART. 22. County Commissioner's Report

Commissioner William Dobbins reported that the Risk Pool completed their annual audit and only had 3 adjustments. There were 22 new claims for the month with 27 claims closed. Claims are varied with most claims coming from Cumberland County. Kennebec County had a lot of claim expenses in 2023 for roofs due to the severe storms in that area.

MCCA Convention to be held at Sugarloaf from September 24-26. MCCA is closely monitoring the funding for immigration reform and asylum seekers, funding for jails, funding for Maine State Police to create 32 new positions, and the class action lawsuit to release inmates who have not been assigned public defenders.

ART. 23. Other Business

Mr. Ryan Pelletier presented for consideration the Contract/Grant Authorization form. The form will be required to be included with all contracts/grants submitted to the Finance Department and includes information required per County policies and guidelines.

MOTION:

Motion by William Dobbins, seconded by Paul Underwood to approve the Contract/Grant Authorization form requirement for all Contracts/Grants.

VOTE:

Motion voted on and passed.

Commissioner Dobbins inquired about the age limit for our summer internships. The County has applied for 2 internship programs. One requires 2 years of college, and the other is for recent college graduates.

Commissioner Dobbins inquired about the work program materials that were to be provided by ACAP after the February Commissioners' Meeting. We will reach out to Kathy Williams for an update.

Commissioner Dobbins inquired about the status of the Elm tree project at the Houlton Courthouse. Bryan Jandreau has developed a planting and maintenance plan based on recommendations from Soil & Water Conservancy. Trees are currently being priced and the invoice will be sent to the Sponsor when finalized.

ART. 24. At 2:20 pm, the following motion was made by William Dobbins and seconded by Paul Underwood:

“I move that we enter Executive Session, 1) Pursuant to Title 1 MRSA 405(6)(A) to ratify the County Administrator’s employment agreement; and 2) Pursuant to Title 1 MRSA 405(6)(D) to consider an update on the NCEU contract negotiations.

Upon return from Executive Session at 3:06 pm, the following motion was made:

MOTION:

Motion by William Dobbins, seconded by Paul Underwood to ratify the County Administrator’s employment agreement for 2024-2027.

VOTE:

Motion voted on and passed.

ART. 25. Adjournment.

MOTION:

A motion was made by William Dobbins, seconded by Paul Underwood to adjourn the meeting at 3:08 pm.

VOTE:

Motion voted on and passed.

ATTEST: A True Copy
of Commissioners’ Meeting

Ryan D. Pelletier
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: April 17th, 2024



Aroostook County
Sheriff's Office

Peter A. Johnson, Sheriff
Erica L. Pelletier, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

To: County Commissioners

From: Peter A. Johnson, Sheriff

Reference: Deputy Luke Gross Youth of the Year Award

The 2023 Camp POSTCARD, Deputy Luke Gross Youth of the Year Award, will be received by Steven Austin, who was a camper nominated by the Aroostook County Sheriff's Office. Steven will receive this award, "In memory of Deputy Luke Gross, recognized for exhibiting his core values of kindness, humor, respect, adventure, and leadership".

I am requesting this award be presented to Steven at the start of the County Commissioner's meeting so that Steven can return to school, and those traveling from Hancock and Lincoln County may leave prior to the close of the meeting. Deputy Gross' widow has asked to be present on Zoom, as she will be in Florida during the award presentation.

FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839

25 School St., Suite 216, Houlton, ME 04730

Tel: 207-532-3471

Fax: 207-532-7319

Name	Residence	District	Occupation
Courtney Gary-Allen	Augusta	N/A	Organizing Director, Maine Recovery Advocacy Project
Michael Greenlaw	Fort Fairfield	1	Owner, Greenlaw Electric
Christina Wall	Caribou	2	LCSW, Clinical Lead/Supervisor, AMHC Adult Crisis Center
Kevin Schumacher	Caribou	2	Security Training Officer, Cary Medical Center
Jon Holabird	Caribou	2	Owner, Rick's Redemption Center
Samantha Paradis	Caribou	2	FNP, Certified Addiction Registered Nurse, Nothern Light Health
Freeman Corey	Caribou	2	LCSW, LADC, Elementary Guidance Counselor, Caribou Community School
Erik Lamoreau	Caribou	2	LADC, Peer Recovery Program Coordinator, Mikmaq Nation Behavioral Health
Melanie Tompkins	Mapleton	2	LCSW, Home Community Based Treatment Therapist, AMHC
Amy Ward	Presque Isle	2	Victim Witness Advocate, County of Aroostook
Nadine Lamoreau	Presque Isle	2	Retired FNP
Brooke Nadeau	Eagle Lake	3	Alternative Educator, Adjunct Professor, UMFK
Samuela Manages	St. David	3	Family/Addiction Medicine Physician, Pines Health Services



County of Aroostook Opioid Task Force Public Member Application

The Aroostook County Opioid Task Force is established to make recommendations to the Aroostook County Commissioners regarding the disbursement of funds within the Aroostook Opioid Settlement Fund for specific uses throughout the County to address the opioid crisis in Aroostook County.

Applicant Name:

Physical Address:

Contact #:

Contact Email:

Have you submitted an initial Letter of Interest

Resume

Please select all that apply and include the name of the school and/or employer.

Full Time Student

Part Time Student

School:

School:

Employed Full Time

Employed Part Time

Employer:

Employer:

Do you hold any professional licensures or certifications related to this field/area? If so, please list.

In a few sentences, briefly describe your interest in being a member of the Aroostook County Opioid Task Force.

In a few sentences, briefly describe the impact that you expect your participation would bring to the Task Force.



Aroostook County
Sheriff's Office

Peter A. Johnson, Sheriff
Erica L. Pelletier, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

Date: 03-11-24

To: Sheriff Peter Johnson

From: Sgt. Forrest P. Dudley

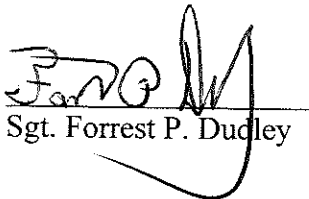
RE: Benjamin Wipperman

Sheriff:

As you are aware, we have recently posted an anticipated opening for a full time dispatcher for the Aroostook County Sheriff's Office. As a result of this opening, Benjamin Wipperman has submitted a job application and resume for the position.

Ben is currently working as a corrections officer for the Aroostook County Jail. He has also expressed interest in becoming a patrol deputy for the Sheriff's Office. Upon speaking with Ken Spittle, the dispatch supervisor and upon a review of the application/resume, he is requesting, along with myself to grant a transfer of Benjamin Wipperman to the position of dispatcher.

Thank you for your consideration in this matter.


Sgt. Forrest P. Dudley

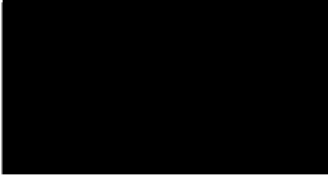
FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839

25 School St., Suite 216, Houlton, ME 04730

Tel: 207-532-3471

Fax: 207-532-7319

Benjamin Wipperman



Commander Forrest Dudley
Aroostook County Sheriff's Office
25 School Str. Suite 216
Houlton, Maine, 04769

Dear Commander Dudley,

My name is Benjamin Wipperman. A corrections officer for the Aroostook County Sheriff's Office and I am interested in becoming an Aroostook County Sheriff's Dispatcher. I was thrilled to come across an opening for this position. While in high school I participated in Caribou Technology's Criminal Justice program, which helped me discover my passion for law enforcement. I am very hard working, honest, determined, and a good communicator.

I know the main duties for this position will be answering complaints and calls, dispatching deputies and other emergency services. I feel that I am up for the task and have a lot to offer the Sheriff's Office.

I am applying to the Aroostook County Sheriff's Office specifically as a way to become more involved in Aroostook County Sheriff's Office and further my professional growth in the field. This is why I am so excited about this opening.

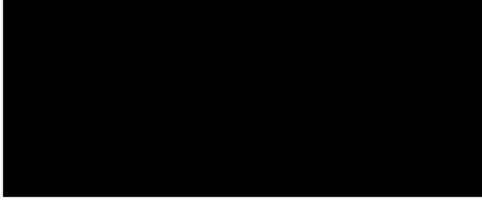
I have enclosed my resume to outline my qualifications. I would love to speak to you about how I would be a good fit as one of your dispatchers. I am available for an interview at your earliest convenience. Thank you for your consideration and I hope to hear from you soon!

Sincerely,

Benjamin Wipperman



Benjamin Wipperman



EXPERIENCE

09/2023 - present

Aroostook County Sheriff's Office (Jail) - Corrections Officer

Maintaining safety and security of facility

Protecting and maintaining the well being of the inmates

06/2023 - 09/2023

Aroostook State Park, Presque Isle - Assistant Park Ranger

Cleaning campsites

Mowing lawns

Registering campers

02/2022 - 05/2023

Graves Shop N' Save, Presque Isle - Blocker

Organizing shelves

Helping customers

Removing damaged products

05/2020 - 10/2022

Ireland Farms - Farm worker (seasonal)

Picking rocks

Working harvest

Odd jobs around the potato house

EDUCATION

Easton Junior Senior High School, Easton- 06/2023

Public Speaking

Psychology

Kinesiology

Caribou Technology Center , Caribou

Criminal Justice

Jobs for Maine Graduates

Central Maine Community College - *Projected graduation date December 2024*

SKILLS

Good at staying on task, patient with co-workers & customers/people, hardworking, good communication skills.



Aroostook County
Sheriff's Office

Peter A. Johnson, Sheriff
Erica L. Pelletier, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

To: County Commissioners

From: Peter A. Johnson, Sheriff

Reference: Recommission of Deputies

Part time, Deputy Kenna Prue and Deputy Stewart Kennedy are up for recommission. Deputy Kennedy is currently working full time on the road and Deputy Prue serves civil papers. It is my recommendation to recommission Deputy Kennedy and Deputy Prue.

FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839

25 School St., Suite 216, Houlton, ME 04730

Tel: 207-532-3471

Fax: 207-532-7319

DISPATCH SERVICE CONTRACT

This AGREEMENT, entered into by and between the COUNTY OF AROOSTOOK (hereinafter "County") and the town of Monticello (hereinafter "Town").

WITNESS,

That the County and the Town, for consideration paid, hereby agree as follows:

A. SERVICES

The County agrees to provide the Town with fire department emergency dispatching services. Fire calls received at the Sheriff's Department dispatch center in Houlton will cause the dispatcher to activate the Town's fire department paging system and to communicate, by means of the paging system, the location of the fire.

B. COST

The County will be paid for its services the sum of \$1,845.12 per calendar year, to be paid in advance before January 31 of that calendar year. Failure to pay the above sum will result in termination of any obligation by the County.

C. LINE COST, MAINTENANCE, EQUIPMENT

The Town shall pay the cost of installing and maintaining any and all equipment needed for the performance of this contract, including but not limited to: telephones, telephone lines, telephone line regular monthly and toll charges, pagers, radio receivers or transmitters and radio repeaters.

D. CONTRACT TERM

This contract shall commence on JANUARY 1, 2024, and end DECEMBER 31, 2024. This contract may only be renewed annually by approval of the Board of County Commissioners and the legislative body (selectmen, etc.) of the Town.

E. SUPERVISION

County dispatchers performing this contract are subject only to the authority of the Sheriff's Department, the County Administrator and the Board of County Commissioners, in that order.

F. TITLE TO PERSONAL PROPERTY

Personal property and equipment belonging to the County and used in the performance of this contract remains the property of the County. Personal property and equipment provided by the Town remains the property of the Town.

G. TERMINATION

This Contract expires automatically on December 31, 2024. It may be terminated earlier by mutual agreement of the parties. Should this Contract be terminated and not renewed, each party should return to the other party any personal property or equipment used in the performance of this Contract and owned by the other party.

Should the County contract out its dispatching services, this Contract may be unilaterally terminated by the County. In such an event, the County will retain the pro rata share of the annual contract cost representing the portion of the year for which services are actually provided, and will refund the balance to the Town.

H. APPROVAL

To be effective, this Contract must be approved by an affirmative vote of the Board of County Commissioners and of the legislative body (selectmen, etc.) of the Town, at a publicly announced duly called meeting. Copies of the minutes of the meeting of each body, attested by the legally appointed custodian of those minutes, along with the executed duplicate original copies of this Contract, shall be provided to and filed with the office of the Board of County Commissioners and the Town Clerk.

I. LIABILITY, INDEMNIFICATION

The Town agrees to assume liability, to indemnify and hold harmless the County, its employees, officials and agents, for any loss caused by any failure to properly dispatch, for any injury caused by a fire or firefighters responding to a fire or for any actions undertaken in their performance of this Contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the 14th day of March, 2024.

WITNESS

Angel M. Payer
to ALL

WITNESS

COUNTY ADMINISTRATOR

SHERIFF

Lawrence Hoff
Mark Sperry

SELECTMEN



NORTH LAKES FIRE & RESCUE DEPARTMENT
158 SWEDEN STREET • CARIBOU, MAINE 04736
PH: 207-493-4328 • FX: 207-493-4357
www.northlakesfireandrescue.org
darren@aroostookema.com

MEMO

DARREN R. WOODS
FIRE CHIEF

TO: Ryan Pelletier, County Administrator

DERRICK OUELLETTE
DEPUTY CHIEF

FROM: Darren R. Woods, Fire Chief

RE: North Lakes Fire Department

DAN MOLAVER
BELANGER
CAPTAIN
Cross Lake Station

Date: 3 - 29 - 2024

JOEY LEVESQUE
CAPTAIN
Sinclair Station

We would like to present a new member for acceptance to the North Lakes Fire & Rescue as a Firefighter:

LANE MOIR
CAPTAIN
Madawaska Lake Station

- Zachery Konz - Cross Lake

DON ENO
LIEUTENANT

Let me know if you have any questions.

ALEX LAPORTE
LIEUTENANT

After this one is added, our roster will have 38 firefighters, 4 communications people, 2 junior firefighters and 1 chaplain for a total of 45 members.

WILL POLS
LIEUTENANT

GARY LANGLEY
Safety Officer

Our goal is 50. You can only count on 1/3 of your roster to be available during an emergency which (at 50) would be 17 members. While this number is still small, it is a number that you can work with.

The nature of volunteerism has people coming and going frequently. While we try to retain them as long as possible, life changes happen so we do have people coming and going often.

Application for Employment

Please Print

Equal access to programs, services and employment opportunities is available to all persons without regard to race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other basis protected by federal, state, and/or local law.

In accordance with the Americans with Disabilities Act and/or applicable state and local laws, applicants requiring reasonable accommodations for the application and/or interview process should notify the Human Resources Department. Examples of reasonable accommodations include making a change to the application process; providing written materials in an alternate format such as braille, large print, or audio recording; using a sign language interpreter; using specialized equipment; or modifying testing conditions.

Name KROIZ Zachery Scott Applicant ID # 6628593

Address [REDACTED]

Telephone # () Cellular/Other Phone # E-mail Address

Position(s) applied for Volunteer Firefighter Date of application 3/26/24

Referral Source (e.g., Walk-in, Job Posting, Company's Website, etc.) RUDY STREETER

If necessary, best time to call you is Home Cellular/Other

May we contact you at work? Yes No

If yes, work number and best time to call: ()

If you are under 18 and it is required, can you furnish a work permit? N/A Yes No

If no, please explain:

Have you submitted an application here before? Yes No

If yes, give date(s) and position(s):

Have you ever been employed here before? Yes No

If yes, give dates: From / / To / /

Is this application a request for reemployment following an extended military leave of absence from this company? Yes No

If yes, additional information may be requested.

Are you lawfully authorized to work in the United States? Yes No

Date available for work 3/26/24

What is your desired salary range or hourly rate of pay? \$ Open Per

Type of employment desired: Full-Time Part-Time Educational Co-Op Seasonal Temporary

Will you relocate if job requires it? Yes No

Will you travel if job requires it? Yes No

If they have been explained to you, are you able to meet the attendance requirements of the position? N/A Yes No

Will you work overtime if required? Yes No

If no, please explain:

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?

This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.

Yes No Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying:

State

Have you ever been bonded? Yes No

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? NOTE: Answering "yes" to this question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account. You are not obligated to disclose juvenile records that have been expunged. Yes No

If yes, please provide date(s) and details:

Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company? Yes No

If yes, please explain:

Employment History

Starting with your most recent employer, provide the following information. You may include any verified work performed on a volunteer basis.

Employer Halliburton Telephone # (228) 209 0161

Street address 1320 Denison St, Markham, ON City L3R 4K6 State Canada

Starting job title/final job title Fork hand Dates employed 1-3-2023 to 8-12-2023

Immediate supervisor and title (for most recent position held) _____ May we contact for reference? Yes No Later E-mail: _____

Why did you leave? Laid off

Summarize the type of work performed and job responsibilities. Oilfield - P:8 WP P:8 down

What did you like most about your position? all of it

What were the things you liked least about the position? The work was in the snow

Employer _____ Telephone # _____

Street address _____ City _____ State _____

Starting job title/final job title _____ Dates employed _____ / _____ / _____ to _____ / _____ / _____

Immediate supervisor and title (for most recent position held) _____ May we contact for reference? Yes No Later E-mail: _____

Why did you leave? _____

Summarize the type of work performed and job responsibilities. _____

What did you like most about your position? _____

What were the things you liked least about the position? _____

Employer _____ Telephone # _____

Street address _____ City _____ State _____

Starting job title/final job title _____ Dates employed _____ / _____ / _____ to _____ / _____ / _____

Immediate supervisor and title (for most recent position held) _____ May we contact for reference? Yes No Later E-mail: _____

Why did you leave? _____

Summarize the type of work performed and job responsibilities. _____

What did you like most about your position? _____

What were the things you liked least about the position? _____

Employer _____ Telephone # _____

Street address _____ City _____ State _____

Starting job title/final job title _____ Dates employed _____ / _____ / _____ to _____ / _____ / _____

Immediate supervisor and title (for most recent position held) _____ May we contact for reference? Yes No Later E-mail: _____

Why did you leave? _____

Summarize the type of work performed and job responsibilities. _____

What did you like most about your position? _____

What were the things you liked least about the position? _____

Employment History (continued)

Explain any gaps in your employment, other than those due to personal illness, injury, or disability. _____

If not addressed on previous page, have you ever been fired or asked to resign from a job? Yes No

If yes, please explain: _____

Skills and Qualifications

Summarize any special training, skills, languages, licenses, and/or certificates that may assist you in performing the position for which you are applying:

Computer Skills (Include software titles and level of experience, such as basic, intermediate, or advanced.)

- Word Processing _____ Level: _____ Internet _____ Level: _____
 Spreadsheet _____ Level: _____ Other _____ Level: _____
 Presentation _____ Level: _____ Other _____ Level: _____
 E-mail _____ Level: _____ Other _____ Level: _____

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City and State)	# of Years Completed	Completed	GPA Class Rank	Major/Minor
Camp Shelby Hattiesburg, MS	6	<input checked="" type="checkbox"/> Diploma <input checked="" type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		

References

List names and telephone numbers of three business/work references who are **not** related to you and are **not** previous supervisors. If not applicable, list three school or personal references who are **not** related to you.

Name	Title	Relationship to You	Telephone	E-mail	# of Years Known
			()		
			()		
			()		

Related Information

When answering these questions, please exclude any information that would reveal race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or other similarly protected status.

To what job-related organizations (professional, trade, etc.) do you belong? _____

List special accomplishments, publications, awards, etc. _____

List any relevant volunteer work. _____

Is there any other job-related information you want us to know about you? _____

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete, and correct.

I expressly authorize, without reservation, the employer, its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resumé, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that reasonable safeguards will be taken to protect all personal information provided or obtained in conjunction with this application for employment. My personal information may be shared with the employer's affiliate(s) and third parties engaged by the employer to perform services for the employer. Any personal information shared with an affiliate or third party is to be used solely to perform the services requested by the employer.

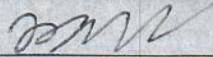
This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other protected status under applicable federal, state, or local law.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant



Date

3/12/12

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This product is designed to provide accurate and authoritative information. However, it is not a substitute for legal advice and does not provide legal opinions on any specific facts or services. The information is provided with the understanding that any person or entity involved in creating, producing or distributing this product is not liable for any damages arising out of the use or inability to use this product. You are urged to consult an attorney concerning your particular situation and any specific questions or concerns you may have.

Important note: This is approved for use by the purchaser only. This form may not be shared publicly or with third parties.

ATTORNEY
APPROVED



AROOSTOOK COUNTY EMERGENCY MANAGEMENT AGENCY
158 SWEDEN STREET • CARIBOU, MAINE 04736
PH: 207-493-4328 • FX: 207-493-4357

MEMO

DARREN R. WOODS
DIRECTOR
darren@aroostookema.com

DERRICK OUELLETTE
DEPUTY DIRECTOR
derrick@aroostookema.com

KIM CHAMPAGNE
FINANCE & PLANNING
ASSOCIATE
kim@aroostookema.com

BRIAN GOFF
COMMUNITY OUTREACH
PLANNER
brian@aroostookema.com

TO: Ryan Pelletier, County Administrator
FROM: Darren R. Woods, Fire Chief
RE: EMA Pick-Up Truck Bid
Date: 4 - 9 - 2024

We received 3 bids on the 2024 1 Ton Pick Up Truck:

- Proper Performance, LLC (2023) - \$60,117.50
- Pelletier Ford - \$58,695.00
- Carroll's Auto Sales - \$53,374.00

I recommend that we accept the bid from Pelletier Ford for \$58,695.00.

We just found out today that the extendobed insert that we use to carry equipment in the back is not compatible with General Motors or Dodge. While this bid is a few thousand more, it will still save us money over having to purchase a new truck bed insert.



REQUEST FOR BIDS -COUNTY VEHICLES- 1 Ton Pick-Up Specification

The County of Aroostook is soliciting bids from new vehicle dealers for **one (1) Four-Wheel Drive (4WD) 1 Ton Pick-Up**.

The vehicle must be **New** and cannot have been previously sold.

Requested options include:

- 1 Ton Rated Pickup
- V8 Engine
- 4 Door Crew Cab
- 6 ¾' Bed
- Heavy Duty Automatic Transmission (for towing)
- 4x4 Off Road Package
- Running Boards
- Trailer Package, including Trailer Tow Hitch
- Factory Back-Up Camera system
- Remote Start

Bids must be sealed and marked **“2024 EMA Pick-Up Bid - Do Not Open”**. All bids must be received at the Aroostook County Emergency Management Office by **11:00 AM on April 8th, 2024**, where they will be opened and reviewed. Bid awards will be approved at the Board of County Commissioners Meeting on April 17th, 2024 in Houlton.

Direct questions to EMA Director Darren Woods at 207.493.4328 or darren@aroostookema.com

Submit bid proposals to:

**Darren R. Woods
Emergency Management Director
County of Aroostook
158 Sweden Street
Caribou, ME 04736
(207) 493-4328**

The Aroostook County Commissioners reserve the right to accept or reject any or all bids.

Equivalent to:

KTP-000210 99 47D 904 7B X X LABEL ADR COV PRCS B10 RAMP BUMP 017003 138/343 NB

VEHICLE DESCRIPTION

SUPER DUTY

2023 F350 SRW 4X4 CREW CAB
 6.8L DIESEL STK 3.0L P/BELT ENGINE
 10-SPEED AUTO TORQSHIFT-G



EXTERIOR OXFORD WHITE
 INTERIOR MEDIUM DARK SLATE CLOTH

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR**
- BOX RAIL/TAILGATE MOLDINGS
 - DOOR HANDLES - BLACK
 - HEADLAMPS - AUTOLAMP (ON/OFF)
 - PICKUP BOX TIE DOWN HOOKS
 - POWER TAILGATE LOCK
 - TOW HOOKS
 - TRAILER BRAKE CONTROLLER
 - TRAILER SWAY CONTROL
 - WIPERS - INTERMITTENT

- INTERIOR**
- 4.2" PRODUCTIVITY SCREEN
 - AIR COND, MANUAL FRONT
 - CLOTH SUN VISORS
 - DRIVER SEAT-MANUAL LUMBAR
 - OUTSIDE TEMP DISPLAY
 - PARTICULATE AIR FILTER
 - POWER LOCKS AND WINDOWS
 - STEERING/TILT/TELESCOPE, CRUISE & AUDIO CONTROLS

- FUNCTIONAL**
- 4-WHEEL ANTILOCK BRAKE SYS
 - FORDPASS™ CONNECT 50W-FI HOTSPOT TELEMATICS MODEM
 - HILL START ASSIST
 - MANUAL LOCKING HUBS
 - MONO BEAM COIL SPRING FRT
 - SUSPENSION W/STAB BAR
 - REMOTE KEYLESS ENTRY
 - SYNC®4 W/8" SCREEN

- SAFETY/SECURITY**
- ADVANCETRAC™ WITH RSC®
 - AIRBAGS - SAFETY CANOPY®
 - BELT-MINDER CHIME
 - DRIVE/PASSENGER AIR BAGS
 - SECURILOCK® ANTI-THEFT SYS™
 - SOS POST-CRASH ALERT SYS™
- WARRANTY**
- 3YR/36,000 BUMPER / BUMPER
 - 5YR/60,000 POWERTRAIN
 - 5YR/60,000 ROADSIDE ASSIST
 - 5YR/100,000 DIESEL ENGINE

INCLUDED ON THIS VEHICLE

- OPTIONAL EQUIPMENT/OTHER**
- PREFERRED EQUIPMENT PKG.610A
 - 10-SPEED AUTO TORQSHIFT-G
 - LT275/70R18E BSW ALL TERRAIN
 - 3.73 ELECTRONIC-LOCKING AXLE
 - PK4 OFF-ROAD PACKAGE
 - SKID PLATES
 - 11.499H GWR PACKAGE
 - ENGINE BLOCK HEATER
 - 50 STATE EMISSIONS
 - 120V/400W OUTLET
 - NEW FLOW PREP PACKAGE
 - JACK
 - STEEL ROAD WHEELS-18"
 - UPFITTER SWITCHES
 - 250 AMP ALTERNATOR
 - CLOTH 40/20/40 SEAT
 - XL DRIVER ASSIST PACKAGE

California Air Resources Board

Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label.

Protect the environment. Choose vehicles with higher ratings:

Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

Ford Credit

RAIL
 ITEM #: 47-9002 OT 2

CA1K
 RAMP TWO

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

B494 A 75X X 350 000210 11 01 23



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, nitrates, lead, and others known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.



46 BUILT YEARS TOUGH F-SERIES AMERICA'S BEST SELLING TRUCKS

The FordPass® Connect modicum is designed to help you stay connected to Ford. See in-vehicle settings for connectivity options.

*Based on 1977-2022 CY total sales.

**FordPass Connect (optional on select vehicles), the FordPass Connect app, and the FordPass Connect Service are required for remote features. See FordPass Terms for details. Connected service and features are available on compatible AT cellular networks. Vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.

FORD PROTECT

Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada, and Mexico. See your Ford dealer or visit www.FordOwner.com.



To whom it may concern,

Thank you for allowing Pelletier Motors the opportunity to price the County of Aroostook a new Ford F350 Crew Cab. Enclosed you will find the build sheet for the specified vehicle and the deal disclosure with the out the door pricing. Please note, with the plant constraints and commodity issues, the estimated delivery time may vary, but as of right now we are looking at a lead time of roughly 3 to 5 months for the truck to land on the lot. Thanks again and please let me know if you have any questions regarding the build.

Respectfully submitted,

Craig Caron

Sales Manager



Preview Order 402A - W3B 4x4 Crew Cab SRW: Order Summary Time of Preview: 04/02/2024 08:30:38 Receipt: 4/2/2024

Dealership Name: Pelletier Ford

Sales Code : F11628

Dealer Rep.	Craig Caron	Type	Retail	Vehicle Line	Superduty	Order Code	402A
Customer Name	X XXXXX	Priority Code	11	Model Year	2024	Price Level	425

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F350 4X4 CREW CAB PICKUP/160	\$52620	.REVERSE SENSING SYSTEM	\$0
160 INCH WHEELBASE	\$0	.360-DEGREE CAMERA PACKAGE	\$0
OXFORD WHITE	\$0	.CLOTH 40/20/40 SEAT	\$0
MEDIUM DARK SLATE	\$0	FX4 OFF-ROAD PACKAGE	\$495
PREFERRED EQUIPMENT PKG.610A	\$0	.SKID PLATES	\$0
.XL TRIM	\$0	PLATFORM RUNNING BOARDS	\$445
.AIR CONDITIONING -- CFC FREE	\$0	11499# GVWR PACKAGE	\$0
.AM/FM STEREO MP3/CLK	\$0	50 STATE EMISSIONS	\$0
.6.8L DEVCT NA PFI V8 ENGINE	\$0	SNOW PLOW PREP PACKAGE	\$250
10-SPEED AUTO TORQSHIFT-G	\$0	ROOF CLEARANCE LIGHTS	\$95
3.73 ELECTRONIC-LOCKING AXLE	\$430	JACK	\$0
JOB #2 ORDER	\$0	UPFITTER SWITCHES	\$165
CV LOT MANAGEMENT	\$0	250 AMP ALTERNATOR	\$85
FRONT LICENSE PLATE BRACKET	\$0	REMOTE START SYSTEM	\$250
STX APPEARANCE PACKAGE	\$5115	XL DRIVER ASSIST PACKAGE	\$0
.LT275/70R18E BSW ALL TERRAIN	\$0	FUEL CHARGE	\$0
.BLIS (BLIND SPOT INFO SYSTEM)	\$0	PRICED DORA	\$0
.EBONY BLACK ALUM WHLS-18"	\$0	DESTINATION & DELIVERY	\$1995
.LED BOX LIGHTING	\$0		

TOTAL BASE AND OPTIONS	MSRP	\$61945
DISCOUNTS	NA	
TOTAL		\$61945

Selling Price = \$58695 + fees

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

Pelletier Ford Inc

213 East Main Street - FORT KENT, ME 04743
Phone: 207-834-3173

Purchase Date: 04/02/24
Salesperson: Craig Caron

Cash Disclosure

Phone: 207-834-3173
Fax: 207-834-3161

Buyer:

COUNTY OF AROOSTOOK
144 Sweden St
Caribou, ME 04736
Work: 800-432-7842

Co-Buyer:**Purchased Vehicle**

<u>Stock #</u>	<u>Vehicle</u>	<u>Color</u>	<u>Miles</u>	<u>VIN</u>
	2024 Ford F350 Crew Cab	White	0	

Purchases & Fees

Selling Price	Selling Price	\$58,695.00
Fees	DOC FEE	\$499.00
	Certificate of Title	\$34.00
Taxes	Tax 1	\$0.00
Total Cash Price		\$59,228.00

Monies Received

Trades	Total Trade Allowance	\$0.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$0.00
Down Payment	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	Total Credits	\$0.00
Total Cash Price		\$59,228.00
Total Credits (-)		\$0.00
Balance Due		\$59,228.00

Signature: _____

Order Details - Order #DKVJZC



Carroll's Auto Sales Presque Isle, Me

Customer Dealer

BAC Information

Contact Name
Contact Phone

*Jim Helstrom
207-764-3114*

jim@carrollsautosales.com

DAN

Stock No.

Update

Model/Order Information

Model Year	2024
Division	Chevrolet
Distribution Entity	RET Retail
Order Type	TRE - Retail Stock
Allocation Group	HDSILV
Model	CK30743 - 3500HD Silverado: Crew Cab 4WD
TPW	
VIN	
MSRP w/DFC	\$55,290.00

*55290.00
+ 550.00 remote start
55,840.00
34.00 title fee
55,874.00
- 2,500.00 Bid Assist*

Vehicle Specifications

PEG	1WT - Work Truck Preferred Equipment Group
Color	GAZ - Summit White
Trim	H1T - 1WT/1FL-Cloth, Jet Black, Interior Trim
Engine	L8T - Engine: 6.6L, V-8, SIDI
Transmission	MKM - 10-Speed Automatic
Emissions	NE1 - CT/MA/MD/ME/NJ/NY/OR/PA/RI/VT/WA Emissions

Ordered Options

- | | |
|---|---|
| 1WT - Work Truck Preferred Equipment Group | JHD - Hill Descent Control |
| AQQ - Keyless Remote Entry | JL1 - Integrated Trailer Brake Controller |
| AZ3 - Seats: Front 40/20/40 Split-Bench, Full Feature | K47 - Heavy Duty Air Filter |
| BG9 - Floor Covering: Rubberized Vinyl, Black | KC4 - Cooler, Engine Oil |
| E63 - Durabed | KNP - Transmission Cooling System |
| G80 - Auto Locking Differential, Rear | KW7 - Alternator, 170 AMP |
| GAZ - Summit White | L8T - Engine: 6.6L, V-8, SIDI |
| GT4 - Rear Axle: 3.73 Ratio | MKM - 10-Speed Automatic |
| H1T - 1WT/1FL-Cloth, Jet Black, Interior Trim | NE1 - CT/MA/MD/ME/NJ/NY/OR/PA/RI/VT/WA Emissions |
| IOR - Chevrolet Infotainment, 7" Color Screen | NQF - Transfer Case: w/ Rotary Dial Control, Electronic Shift |
| JGN - GVW RATING 11, 550 LBS | NZZ - Skid Plate |

53,374.00

PRF - 3 Years of Onstar Remote Access

PVT - Wheels: 18" Steel, Painted

QF6 - Tires: LT275/70 R18 All Terrain, Blackwall

QK1 - Standard Tailgate

RVQ - LPO - Assist Steps, 6" Rectangular, Tubular, Black

SAF - Spare Tire Lock

TQ5 - Headlamps, Intellibeam

UE1 - OnStar Communication System

UE4 - Following Distance Indicator

UEU - Sensor, Forward Collision Alert

UHY - Automatic Emergency Braking

UKJ - Sensor, Front Pedestrian Braking

V76 - Recovery Hooks

VK3 - Front License Plate Mounting Provisions

YM8 - LPO Processing Option

Z71 - Suspension Package: Off-Road

Z82 - Trailing Package

Event History

Global Filter

Event Code	Event Desc...	Effective ...	Times...	End Date	System
1100	Preliminary Order Accep	3/28/24	3/28/24, 11:25:18.731		NAOWB
1101	Preliminary Order Added	3/28/24	3/28/24, 11:25:18.731		NAOWB

Total Records: 2 |< < 1 > >| 10

Change History

Global Filter

Effective Date	Timestamp	Data Element	Before Value	After Value	Usr
No data found.					

Total Records: 0 |< < > >| 10

Back

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to [GMPricing.com](https://gmpricing.com) for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.

Version 5.0.5

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County of Aroostook

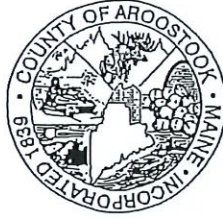
COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: March 29, 2024
TO: Ryan D. Pelletier, County Administrator
FROM: Paul Bernier, Community Services Director
RE: Ambulance & Fire Protection Services Agreement for Connor, and Ambulance Service Agreement for Madawaska Lake (T16R4)

Attached is the proposed Ambulance & Fire Protection Service Agreement with the **City of Caribou** for Connor, and Ambulance Service Agreement for Madawaska Lake (T16R4).

The agreements are for the one (1) year period of January 01, 2024 through December 31, 2024.

- **Ambulance - Madawaska Lake (\$14,200.00)** This proposal represents **no increase** over the previous years' agreement.
- **Ambulance and Fire – Connor (\$57,125.00)** This proposal represents **no increase** over the previous years' agreement.

Ambulance = \$45,700.00
Fire Protection = \$11,425.00

Based on the above information, it is my recommendation that the agreements be reviewed and signed by the County Administrator per authorization by the County Commissioners.

AMBULANCE COVERAGE INTERLOCAL COOPERATION

This interlocal cooperation agreement (hereinafter referred to as "Agreement"), made and entered into by and between the City of Caribou, being a municipality located in Aroostook County, Maine (hereinafter referred to as "Caribou"), and the area known as T16 R4, an unincorporated township located in Aroostook County, Maine (hereinafter referred to as "Town")

WITNESSETH

WHEREAS, Caribou maintains a Fire and Emergency Medical Services (EMS) department; and

WHEREAS, the Town has requested that Caribou provide similar protection and emergency services within the Town boundaries; and

WHEREAS, Caribou and the Town have mutually agreed to such cooperative services on the terms and conditions hereinafter set forth; and

WHEREAS, the governing body of each of the parties has agreed to adopt this Agreement for the provision of EMS services.

NOW, THEREFORE, the parties hereto agree as follows:

Section 1. AMBULANCE SERVICES

1.1 Caribou Obligations and Rights

1.1.1 Caribou shall provide ambulance services as Town's primary response to calls for emergency assistance 24 hours per day, seven days per week. This service will include ground ambulance services with both transportation and emergency medical services to individuals residing within the geographic boundaries of the Town. Caribou will use mutual aid as needed.

1.1.2 Caribou services shall be rendered at an appropriate level of care up to and including paramedic level of care as defined by the State of Maine Emergency Medical Services (EMS).

1.1.3 Caribou ensures that all ambulance personnel are qualified and duly licensed by the State of Maine and shall conduct its operations in accordance with the standards of Maine EMS.

1.1.4 Caribou will conduct operations under the following procedures:

- a. When a call for the Ambulance is classed as an Emergency Call (meaning not a routine transfer), the dispatcher shall immediately notify his/her Superior who shall dispatch, as soon as possible, such force needed in response to the call which the Superior or Officer-in-Charge shall deem necessary and proper under the circumstances, if so warranted to include 1st Responders if available.
- b. When a call for the Ambulance is classed as Routine Transfer (meaning moving a patient from Point A to Point B non-emergency for, as example, a Doctor's appointment or other non-emergency situation), the dispatcher shall immediately notify his/her Superior who shall dispatch the Ambulance as soon as possible in response to the call. **In no event will the City of Caribou leave the ambulance coverage areas unprotected to handle a Routine Transfer.**

- c. When in the opinion of the Officer-in-Charge, the services of Caribou are no longer needed; he/she shall order the ambulance crew to return to the Caribou Fire Station.

1.2 Town Obligations and Rights

- 1.2.1 While ambulance crews are in the borders of the Town, the Town agrees to provide Police Protection and support for the ambulance crews, should the need arise.
- 1.2.2 Town shall pay to Caribou compensation as provided in Section 2.

Section 2. COMPENSATION FOR SERVICES

- 2.1 Billing Services. Caribou maintains responsibility for establishing, billing and collecting fees from individuals and third-party payers for any services provided under this Agreement; Caribou retains ownership of all fees billed and collected.
- 2.2 The Town shall compensate Caribou for standing by and responding to calls for the ambulance services.
 - 2.2.1 The Compensation amount shall be \$100 per person in the Town as indicated by the Census Bureau in their most recent count or estimate preceding the effective contract Term. The contract amount is \$14,200 based on the 2020 Census estimate of residents in zip code 04783 minus the populations of Westmanland (79) and Stockholm (250).
 - 2.2.2 Caribou will invoice the Town on a quarterly basis. Failure by the Town to pay such invoices within Thirty (30) days from date of invoice shall be deemed sufficient cause for the cancellation of this agreement.

Section 3. AUTHORITY TO ACT

Call responders sent to aid and assist shall always be directly under the order and control of the Caribou Fire Chief and/or the Officer-in-Charge of the call. However, while within the limits of the Town, the ambulance force is acting in behalf of, and as agent for the Town to call for special equipment or personnel to help with the situation, should the need arise.

Section 4. AGREEMENT TERM

This agreement shall be in effect from January 1, 2024, to December 31, 2024, and shall be automatically renewed for successive one (1) year terms upon the same terms and conditions provided herein, unless either party requests a change in the term and conditions. A request to change the terms and conditions of this agreement must be submitted, in writing, at least ninety (90) days prior to the expiration of the current agreement.

Section 5. TERMINATION OF AGREEMENT

- 5.1 Either Caribou or the Town, at any time, by vote of their respective officials, can terminate this contract upon Ninety (90) days written notice to the other party.
- 5.2 This agreement may be terminated by either party at any time for failure to fulfill the duties and obligations established hereunder: for conduct that is disruptive or detrimental to either party, or for a material breach of any term or condition of this Agreement. Before terminating the Agreement for any of the reasons set forth in this paragraph, a party shall give the other party written notice of its intent to terminate, which notice shall afford the other party at least thirty (30) days to remedy any perceived or real breach of the Agreement.

Section 6. SEVERABILITY

If any term or provision of this Interlocal Cooperation Agreement or the application thereof shall to any extent be invalid or unenforceable, the remainder of this Interlocal Cooperation Agreement, or the application of such term or provision to circumstances other than those with

respect to which it is invalid or unenforceable, shall not be affected thereby, and shall be enforced to the extent permitted by law. To the extent permitted by applicable law, the parties hereby waive any provision which would render any of the terms of this Interlocal Cooperation Agreement unenforceable.

IN WITNESS WHEREOF, the parties have signed and executed this Interlocal Cooperation Agreement on the dates listed below:

City of Caribou

Approved and authorized by the City Council on the 25th day of March, 2024.

Witness _____

Signature: Penny Thompson

Name: Penny Thompson

Title: Caribou City Manager

T16 R4 aka Madawaska Lake

Approved and authorized this ____ day of _____, 20__.

Witness _____

Signature: _____

Name: _____

Title: _____

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
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FIRE/AMBULANCE COVERAGE INTERLOCAL COOPERATION

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WITNESSETH

WHEREAS, Caribou maintains a Fire and Emergency Medical Services (EMS) department; and

WHEREAS, the Town has requested that Caribou provide similar protection and emergency services within the Town boundaries; and

WHEREAS, Caribou and the Town have mutually agreed to such cooperative services on the terms and conditions hereinafter set forth; and

WHEREAS, the governing body of each of the parties has agreed to adopt this Agreement for the provision of Fire and EMS services.

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1.1 Caribou Obligations and Rights

- 1.1.1 Caribou shall provide ambulance services as Town's primary response to calls for emergency assistance 24 hours per day, seven days per week. This service will include ground ambulance services with both transportation and emergency medical services to individuals residing within the geographic boundaries of the Town. Caribou will use mutual aid as needed.
- 1.1.2 Caribou services shall be rendered at an appropriate level of care up to and including paramedic level of care as defined by the State of Maine Emergency Medical Services (EMS).
- 1.1.3 Caribou ensures that all ambulance personnel are qualified and duly licensed by the State of Maine and shall conduct its operations in accordance with the standards of Maine EMS.
- 1.1.4 Caribou will conduct operations under the following procedures:
 - a. When a call for the Ambulance is classed as an Emergency Call (meaning not a routine transfer), the dispatcher shall immediately notify his/her Superior who shall dispatch, as soon as possible, such force needed in response to the call which the Superior or Officer-in-Charge shall deem necessary and proper under the circumstances, if so warranted to include 1st Responders if available.
 - b. When a call for the Ambulance is classed as Routine Transfer (meaning moving a patient from Point A to Point B non-emergency for, as example, a Doctor's appointment or other non-emergency situation), the dispatcher shall immediately notify his/her Superior who shall dispatch the Ambulance as soon as possible in response to the call. **In no event will the City of Caribou leave the ambulance coverage areas unprotected to handle a Routine Transfer.**

- c. When in the opinion of the Officer-in-Charge, the services of Caribou are no longer needed; he/she shall order the ambulance crew to return to the Caribou Fire Station.
- 1.2 Town Obligations and Rights
 - 1.2.1 While ambulance crews are in the borders of the Town, the Town agrees to provide Police Protection and support for the ambulance crews, should the need arise.
 - 1.2.2 Town shall pay to Caribou compensation as provided in Section 3.

Section 2. FIRE SERVICES

- 2.1 Caribou Obligations and Rights
 - 2.1.1 Caribou agrees to provide auxiliary or supplemental fire protection to the Town.
 - 2.1.2 When in the opinion of the Fire Chief or Officer-in-Charge, the services of the department are no longer needed; he/she shall order the force to return to the Caribou Fire Station. The Officer may, however, leave such equipment as he / she deems advisable for use by the crews on standby, if there is danger of a fire breaking out again.
 - 2.1.3 The Fire Chief or Officer-in-Charge shall have the power to order the return of a force at any time when in his/her opinion the services of, or the presence of, such force is required within the City of Caribou.
- 2.2 Town Obligations and Rights
 - 2.2.1 The Maine Forest Service, under Title 12, Chapter 801, Section 8002, Maine Law, has the responsibility to handle suppression of all grass, brush, and forest fires, but will reimburse any municipality that fights a grass or brush fire that is a threat to the forest of the municipality. They will also respond to structural fires when, and only when, personnel and equipment are nearby and available, and will do so in recognition of lack of other readily available sources of help or a potential hazard to the forest.
 - 2.2.2 The Town will support efforts by Caribou to obtain compensation from the state or other government entities for services rendered within the Town's boundaries.
 - 2.2.3 Town shall pay to Caribou compensation as provided in Section 3.

Section 3. COMPENSATION FOR SERVICES

- 3.1 Billing Services. Caribou maintains responsibility for establishing, billing and collecting fees from individuals and third-party payers for any services provided under this Agreement; Caribou retains ownership of all fees billed and collected.
- 3.2 The Town shall compensate Caribou for standing by and responding to calls for the fire and ambulance services.
 - 3.2.1 The Compensation amount shall be \$125 per person in the Town as indicated by the Census Bureau in their most recent count or estimate preceding the effective contract Term. The initial contract amount is \$57,125 based on the 2020 Census/estimate of 457 for the Town/UT.
 - 3.2.2 Caribou will invoice the Town on a quarterly basis. Failure by the Town to pay such invoices within Thirty (30) days from date of invoice shall be deemed sufficient cause for the cancellation of this agreement.

Section 4. AUTHORITY TO ACT

Call responders sent to aid and assist, shall always be directly under the order and control of the Caribou Fire Chief and/or the Officer-in-Charge of the call. However, while within the limits of the Town, the fire or ambulance force is acting on behalf of, and as agent for the Town to call for special equipment or personnel to help with the situation, should the need arise.

Section 5. AGREEMENT TERM

This agreement shall be in effect from January 1, 2024, to December 31, 2024, and shall be automatically renewed for successive one (1) year terms upon the same terms and conditions provided herein, unless either party requests a change in the term and conditions. A request to change the terms and conditions of this agreement must be submitted, in writing, at least ninety (90) days prior to the expiration of the current agreement.

Section 6. TERMINATION OF AGREEMENT

- 6.1 Either Caribou or the Town, at any time, by vote of their respective officials, can terminate this contract upon Ninety (90) days written notice to the other party.
- 6.2 This agreement may be terminated by either party at any time for failure to fulfill the duties and obligations established hereunder: for conduct that is disruptive or detrimental to either party, or for a material breach of any term or condition of this Agreement. Before terminating the Agreement for any of the reasons set forth in this paragraph, a party shall give the other party written notice of its intent to terminate, which notify shall afford the other party at least thirty (30) days to remedy any perceived or real breach of the Agreement.

Section 7. SEVERABILITY

If any term or provision of this Interlocal Cooperation Agreement or the application thereof shall to any extent be invalid or unenforceable, the remainder of this Interlocal Cooperation Agreement, or the application of such term or provision to circumstances other than those with respect to which it is invalid or unenforceable, shall not be affected thereby, and shall be enforced to the extent permitted by law. To the extent permitted by applicable law, the parties hereby waive any provision which would render any of the terms of this Interlocal Cooperation Agreement unenforceable.

IN WITNESS WHEREOF, the parties have signed and executed this Interlocal Cooperation Agreement on the dates listed below:

City of Caribou

Approved and authorized by the City Council on the 25th day of March, 2024.

Witness _____

Signature: Penny Thompson
Name: Penny Thompson
Title: Caribou City Manager

Connor UT

Approved and authorized this _____ day of _____, 20__.

Witness _____

Signature: _____
Name: _____
Title: _____

County of Aroostook

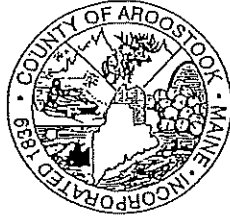
COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: April 3, 2024
TO: Ryan D. Pelletier, County Administrator
FROM: Paul Bernier, Community Services Director
RE: Septage Disposal Contract (Southern Aroostook County U.T.)

Attached is the proposed agreement between the County of Aroostook and **Jane and Mike Ricci** for land application of septage originated from residences and commercial Establishments located in the Unorganized Territory of Southern Aroostook County.

This agreement is for the five (5) year period of July 01, 2024 through June 30, 2029 and reflects no change in the first year, and 1% increases per year for the remainder of term.

- July 01, 2024 to June 30, 2025 \$ 2,291.00
- July 01, 2020 to June 30, 2021 \$ 2,314.00
- July 01, 2021 to June 30, 2022 \$ 2,337.00
- July 01, 2022 to June 30, 2023 \$ 2,360.00
- July 01, 2023 to June 30, 2024 \$ 2,384.00

Jane and Mike Ricci have also provided me with a copy of a current five (5) year license with the Maine Department of Environmental Protection. It is my recommendation that the agreement be reviewed and signed by the County Administrator.

COUNTY OF AROOSTOOK

This Agreement made this ____ day of _____, 2024, by and between the County of Aroostook, hereinafter called the Owner, and Jane & Mike Ricci hereinafter called the Contractor.

WITNESS,

That the Owner and Contractor for the consideration hereinafter named agree as follows:

INTENT OF CONTRACT

The Contractor shall furnish a State of Maine Department of Environmental Protection (D.E.P.) licensed site for land application of septage pumped from residences and commercial establishments located in the Southern Unorganized Territory of Aroostook County.

1. The Contractor agrees to allow residents and commercial establishments from the following Townships; T4R3, TAR2, T3R4, T3R3, T3R2, Benedicta, Silver Ridge, T2R4, T1R5, Upper Molunkus, N. Yarmouth Academy, TAR5 (Molunkus) via a licensed hauler to apply septage to the licensed site as determined by any and all laws in effect.
2. The Contractor agrees to allow licensed haulers to apply septage to this licensed site from June 1 to November 1, from 7:00 a.m. to 7:00 p.m., Monday thru Friday of a given year that the site is legally licensed.
3. The Contractor shall keep the site in compliance of the law as governed by the Maine DEP.
4. The Contractor will accept septage from the above-named Townships that has been stored by a licensed hauler during the winter months to be spread at the beginning of the ensuing season.
5. The Contractor agrees to assume total responsibility of all liability related issues pertaining to the licensed site, therefore relinquishing any responsibility on the part of the County of Aroostook.

PAYMENTS

In consideration of the faithful performance of this work as set forth above, the County agrees to pay the Contractor the sum according to the following schedule.

July 01, 2024 – June 30, 2025	\$2,291.00
July 01, 2025 – June 30, 2026	\$2,314.00
July 01, 2026 – June 30, 2027	\$2,337.00
July 01, 2027 – June 30, 2028	\$2,360.00
July 01, 2028 – June 30, 2029	\$2,384.00

IN WITNESS WHEREOF, the parties to these present have executed this contract each of which will be deemed an original on the _____ day of _____ 2024.

X _____
WITNESS

X _____
Jane Ricci, Contractor

WITNESS

Ryan D. Pelletier, County Administrator

Filed with Fiscal Administrator _____, 2024