

AGENDA

AROOSTOOK COUNTY COMMISSIONERS' MEETING – WEDNESDAY, DECEMBER 20, 2023 -1:00 PM

ADMINISTRATIVE HEARING ROOM – CARIBOU COURTHOUSE

PLEASE USE THE FOLLOWING INFORMATION FOR ATTENDING THE MEETING VIA ZOOM:

MEETING ID: 853 8061 1971 PASSCODE: 890902

REGULAR MEETING

- ART. 1. CALL TO ORDER.
- ART. 2. PLEDGE OF ALLEGIANCE.
- ART. 3. PUBLIC COMMENT PERIOD.
- ART. 4. APPROVAL OF AGENDA.
- ART. 5. APPROVAL OF THE COUNTY COMMISSIONERS MEETING MINUTES OF NOVEMBER 15, 2023.
- ART. 6. OTHER ITEMS FOR APPROVAL AND SIGNATURES.
 - A) ATTENDANCE RECORD
 - B) BILLS AND WARRANTS
- ART. 7. TO CONSIDER THE LOCAL FOOD SOVEREIGNTY ORDINANCE FOR AROOSTOOK COUNTY UNORGANIZED TERRITORIES. (RYAN)
- ART. 8. TO CONSIDER THE 2024 ARPA PROGRAM SUMMARY STATEMENT. (STEVE)
- ART. 9. TO CONSIDER THE AMBULANCE CONTRACT WITH SOUTHERN AROOSTOOK EMS FOR SERVICES IN CARY & 7 OTHER TOWNSHIPS. (PAUL)
- ART. 10. TO CONSIDER AN AMBULANCE CONTRACT WITH THE TOWN OF EAST MILLINOCKET FOR SERVICES IN BENEDICTA, SILVER RIDGE, T1R4-T3R4, AND T1R5. (PAUL)
- ART. 11. TO CONSIDER AN UPDATE ON THE EXCISE TAX & VOTING SERVICES FOR BENEDICTA AND SILVER RIDGE. (PAUL)
- ART. 12. TO CONSIDER THE EMA EXTREME TEMPERATURE PLAN. (DARREN)
- ART. 13. TO CONSIDER THE HIRING RECOMMENDATIONS OF 2 JUNIOR FIREFIGHTERS. (DARREN)
 - A) SEAN CERVENY
 - B) ROBERT MOCKLER
- ART.14 TO CONSIDER THE RECOMMISSION OF DEPUTY SHERIFF FOR RYAN RACKLIFFE. (PETER)

- ART. 15. TO CONSIDER THE HIRING RECOMMENDATIONS FOR 2 PART-TIME CORRECTIONAL OFFICERS AND 1 FULL-TIME CORRECTIONAL OFFICER (PETER)
- A) DEVON ORR (PART-TIME)
 - B) DANIEL BOWMAN (PART-TIME)
 - C) JEREMY KEATING (FULL-TIME)
- ART. 16. TO CONSIDER A CONTRACT ADDENDUM WITH ALTERNATIVE CORRECTIONAL HEALTHCARE, LLC TO PROVIDE MENTAL HEALTH CRISIS SERVICES FOR THE ACJ BEGINNING JANUARY 1, 2024. (PETER)
- ART. 17. TO CONSIDER THE MCCA REPRESENTATIVE & PROXY. (RYAN)
- ART.18. TO CONSIDER THE MCCA RISK POOL REPRESENTATIVE, PROXY, & PRIMARY POINT OF CONTACT. (RYAN)
- ART. 19. COUNTY COMMISSIONER’S REPORT.
- A) MCAA/RISK POOL UPDATE
 - B) OTHER ITEMS OF INTEREST
 - C) LEGISLATIVE REPORT
- ART. 20. OTHER BUSINESS
- ART. 21. ADJOURNMENT

NEXT MEETING:

COUNTY COMMISSIONERS’ MEETING – TUESDAY – JANUARY 2, 2024– 1:00 P.M.
SHERIFF’S OFFICE BUILDING - SECOND FLOOR CONFERENCE ROOM - HOULTON

MINUTES

AROOSTOOK COUNTY COMMISSIONERS' MEETING – NOVEMBER 15, 2023
SHERIFF'S OFFICE - HOULTON

Present:

Paul J. Underwood, County Commissioner
Norman L. Fournier, County Commissioner
William T. Dobbins, County Commissioner
Ryan D. Pelletier, County Administrator
Steve Pelletier, ARPA Program Administrator - Zoom
Dana Gendreau, Finance Director
Peter Johnson, County Sheriff
Erica Pelletier, Commander
Joey Seeley, Chief Deputy
Craig Clossey, Jail Administrator
Tammy Pelletier, Operations Assistant

- ART. 1. Chair Paul J. Underwood called the regular meeting to order at 1:08 p.m.
- ART. 2. Pledge of Allegiance.
- ART. 3. No Public Comment.
- ART. 4. Mr. Ryan Pelletier requested the following additions to Art 12: Other Business; A) To determine a date and time for a Tax Abatement Hearing in the matter of Cassidy v. City of Caribou; B) To ratify the purchase of gift cards for the Finance Committee; and C) To discuss the recommendation for a County representative on the Presque Isle Airport Advisory Board.

MOTION:

Motion by Norman Fournier and seconded by William Dobbins to approve the agenda as amended.

VOTE:

Motion voted on and passed.

- ART. 5. Chair Paul Underwood entertained a motion for approval of the October 18, 2023 County Commissioners' meeting minutes.

MOTION:

Motion by William Dobbins and seconded by Norman Fournier to approve the minutes of the October 18, 2023 County Commissioners' meeting.

VOTE:

Motion voted on and passed.

- ART. 6. The County Commissioners approved and signed the following:
- A) Attendance record.
 - B) Bills and warrants.

ART. 7. Mr. Ryan Pelletier presented for consideration the payout of CTO time when an employee transitions from a CTO time eligible position to a non-CTO time eligible position. There are currently 2 employees in this situation, and a formal policy is being developed to address this in the future.

MOTION:

A motion was made by Norman Fournier and seconded by William Dobbins to approve the CTO payout for the 2 employees currently affected by transferring to non-CTO eligible positions within the County.

VOTE:

Motion voted on and passed.

ART. 8. Mrs. Dana Gendreau presented for consideration the quarterly financials ending September 30, 2023.

Motion:

A motion was made by William Dobbins and seconded by Norman Fournier to accept the quarterly financials ending September 30, 2023.

VOTE:

Motion voted on and passed.

ART. 9 Sheriff Peter Johnson presented for consideration the recommissions of Deputy Sheriff Reid Clark and Deputy Sheriff Shane Campbell.

MOTION:

A motion was made by William Dobbins to and seconded by Norman Fournier to approve the recommissions of Deputy Sheriff's Reid Clark and Shane Campbell.

VOTE:

Motion voted on and passed.

ART. 10. Sheriff Peter Johnson presented for consideration the bid recommendation for the sale of a surplus 2007 Toyota Camry. 2 bids were received, with the highest bid of \$1,000 from Chris Elliott.

MOTION:

A motion was made by Norman Fournier and seconded by William Dobbins to approve the sale recommendation of a 2007 Toyota Camry to the highest bidder, Chris Elliott.

VOTE:

Motion voted on and passed.

ART. 11. County Commissioner's Report

Commissioner Fournier provided an update on the Risk Pool. 2024 insurance renewal had some significant increases from Counties as they spent ARPA funding to make a lot of building improvements. This added to the value of the properties and thus increased renewal rates. There is also some concern regarding the potential for claims coming from the mass shooting incident in Lewiston. There has already been a notice of claim filed to not destroy records due to a pending claim. They are unsure how many claims may result in the incident, and it is being monitored closely.

Last month, 12 new claims were opened and 8 were closed, in total, with approximately \$159,000 in reserves. Recently lost a case regarding FOIA where they are negotiating the total attorney fees that are required to be paid.

Spirit of America is looking to have proclamations designating a month, September and October 2024, respectively, for County Commissioners and one for Maine Municipal Association, potentially recognizing Law Enforcement and Election Clerks. Convention locations for 2024 are being discussed and Aroostook was named as a possibility. There is a really rough budget that is about a 3% increase over last year, but this is a very rough draft.

For the Legislature, the priorities continue to be Jail funding and Rural Patrol. Documentation has been submitted to the Governor's office to support the special funding request for the County Jail's. This will be part of the special session in January.

No motion necessary.

ART. 12. Other Business:

Commissioner William Dobbins inquired about the status of ARPA for next year's process. Mr. Steve Pelletier will be providing a full ARPA program update at the December County Commissioners' meeting.

Commissioner William Dobbins inquired about the need for the Unorganized Territories to have a "Local Food and Community Self-Governance Ordinance." This allows citizens to grow, produce, and sell their food/food products without the need for State certification. Mr. Ryan Pelletier will look into the matter to determine if this is something that the Commissioners are permitted to do.

A) Mr. Ryan Pelletier presented for consideration the Tax Abatement Appeal hearing date and time for the matter of Cassidy V. City of Caribou. The Commissioners came to a consensus that the date and time would be set for December 12, 2023 @ 11:00 am, dependent on if the information requested from the parties has been received by the Commissioners' Office. No Motion Necessary.

B) Mr. Ryan Pelletier presented for consideration the ratification of the purchase of \$50 gift cards for the members of the Finance Committee.

MOTION:

A motion was made by Norman Fournier and seconded by William Dobbins to ratify the purchase of gift cards for the members of the Finance Committee.

VOTE:

Motion voted on and passed.

C) Mr. Ryan Pelletier presented for consideration the recommendation to nominate Leigh Smith as the County representative to the Presque Isle Airport Advisory Board.

MOTION:

A motion was made by Norman Fournier and seconded by William Dobbins to recommend Leigh Smith as the County representative to the Presque Isle Airport Advisory Board.

VOTE:

Motion voted on and passed.

ART. 13. Adjournment.

A motion was made by William Dobbins and seconded by Norman Fournier to adjourn the Meeting at 2:07 p.m. Motion voted and passed.

ATTEST: A True Copy

of Commissioners' Meeting

Ryan D. Pelletier
County Administrator

AROOSTOOK COUNTY COMMISSIONERS
DATE: December 20, 2023

Aroostook County
UNORGANIZED TERRITORIES
LOCAL FOOD SOVEREIGNTY ORDINANCE

Sec. 1 Short Title

This ordinance shall be known and may be cited as the “Aroostook County Unorganized Territories Food Sovereignty Ordinance.”

Sec. 2. Authority and Purpose

This Ordinance is intended to provide residents increased access to local food, to support the ability of residents to produce, sell, purchase and consume locally produced foods, and to reduce governmental regulation of local foods to the extent permitted by and pursuant to 7 M.R.S.A § 281-286. This Ordinance is enacted pursuant to 7 M.R.S.A. § 284 and the home rule authority granted to the County Commissioners by 30-A M.R.S.A. § 7505.

Sec. 3. Definitions

As used in this ordinance, the following words have the meanings stated below:

Direct producer-to-consumer transaction. “Direct produce-to-consumer transaction” means a face-to-face transaction involving food or food products at the site of production of those food or food products.

Food or food products. “Food or food products” means food or food products that are grown, produced, processed, or prepared for human consumption, including, but not limited to, vegetables, fruit, milk or milk products, meat or meat products, poultry or poultry products, fish or fish products, seafood or seafood products, fresh produce, cider or juice, acidified foods or canned fruits or vegetables.

State food law. “State food law” means any provision of Title 7 or Title 22 of the Maine Revised Statutes that regulates direct producer-to-consumer transactions.

Site of production. “Site of production” means the premises where a food or food product is grown, raised, processed or produced such as a farm, home kitchen, farm-based kitchen or similar location controlled by the producer, grower or processor. The term does not include a farmer’s market, community social event, or other venue unless the market, social event or venue is itself the site of production of the food or food product.

Sec. 4. License and Inspection Exemptions

- A. Notwithstanding any other provision of the Ordinances of this County to the contrary, producers, growers, and processors of food or food products in the unorganized territories are exempt from licensure and inspection requirements contained in State food law (as defined above) with respect to their direct producer-to-consumer transactions conducted exclusively at the site of production of those food products.
- B. Pursuant to 7 M.R.S.A. § 285, the exemption provided in section 4(A) above does not apply to any transactions involving meat, meat products, poultry or poultry products, as those terms are defined in 22 M.R.S.A. § 2511. All such transactions remain subject to state inspection and

licensing pursuant to Chapter 562-A of Title 22 of the Maine Revised Statutes and the rules adopted thereunder.

Sec. 5. Severability.

Should any section of provision of this ordinance be declared to be invalid by a court of competent jurisdiction, such decision shall not invalidate any other section or provision of this ordinance.

Section 6. Effective Date.

This ordinance shall become effective on December 20, 2023 or upon its adoption, whichever is later.

So Ordered,

Aroostook County Commissioners

Paul J. Underwood, Chairman

Norman L. Fournier

William T. Dobbins

Attest:

Ryan D. Pelletier, County Clerk

**2024 AMERICAN RESCUE PLAN ACT
STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF)
PROPOSED GRANT PROGRAM STATEMENT SUMMARY**

A. Funding Objectives – The Board of Aroostook County Commissioners approved to make available \$6.5 Million in ARPA Grant funding for Municipalities and Eligible Non-Profit Organizations to fund Public Health, Public Infrastructure, and Broadband Projects. On August 10, 2023, the Treasury released its Interim Final Rule on ARPA Flex, which created three new expenditure categories: Emergency Relief from Natural Disaster, Surface Transportation, and Title I. Funding must be obligated by 12/31/2024 and projects must be completed by 12/31/2026. ****Surface Transportation and Title I projects must be completed by 9/30/26.**

B. Grant Funding Categories

1. Public Health and Negative Economic Impact

- a. Public Health
 - i. COVID – 19 Mitigation and Prevention
 - ii. COVID – 19 Treatment and Medical Services
 - iii. Behavioral Health Care
 - iv. Public Health and Safety Staff
- b. Negative Economic Impact
 - i. Impacts to Households and Individuals
 - ii. Impacts on Businesses and Non-Profits
 - iii. Impacts to State and Local Government

2. Investments in Infrastructure

- a. Water and Sewer Projects
 - i. Clean Water Projects - EPA Clean Water State Revolving Fund (CWSRF)
 - ii. Drinking Water Projects - EPA Drinking Water State Revolving Fund (DWSRF)
- b. Broadband Projects – areas that are unserved or underserved with internet service.

****Potential projects applying for 2024 ARPA Grant funds must be at least a year in the project at the time of grant application.**

3. Emergency Relief from Natural Disasters

- a. Recipients may use ARPA funds to provide emergency relief from natural disasters or the negative economic impact effects of natural disasters upon an Emergency Declaration.
- b. If responding to a natural disaster that has occurred or is expected to occur imminently, recipients must identify a natural disaster that meets Treasury’s definition and an emergency declaration or designation for the recipient’s geography and jurisdiction.

4. Surface Transportation Projects

- a. Recipients may use ARPA funds to invest in surface transportation infrastructure, in line with certain Maine Department of Transportation programs.
- b. Potential Projects must be applied for under:
 - i. Pathway 1 - projects receiving funding from MDOT, requires MDOT oversight

- ii. Pathway 2 – streamlined projects not receiving funding from MDOT but only eligible under the Rebuilding America Infrastructure with Sustainability and Equity (RAISE) Program and still requires MDOT approval.
 - iii. Pathway 2 – projects outside of streamlined approach must submit a Notice of Intent to the Treasury. Treasury will evaluate the projects in these NOI’s, along with comments from the Interim Final Rule, to design and implement the framework for approving these types of projects.
 - iv. Pathway 3 - satisfying non-federal share requirements of certain surface transportation projects under the Transportation Infrastructure Finance and Innovation Act (TIFIA) program. Must consult with MDOT to understand the non-federal share requirements and how these funds may be used.
 - v. All pathways must comply with certain Federal Regulation Titles and Codes.
- c. ****Due to time constraints of MDOT projects, their 3-year work plan (current 2023,2024,2025), Treasury requirements, and Surface Transportation projects must be completed by 9/30/2026, it is recommended the Surface Transportation expenditure category not be added to the County’s 2024 Program Statement.**

5. Title I Projects

- a. Recipients may use ARPA funds to invest in community development in line with HUD’s Community Development Block Grant program and must meet CDBG National Objectives.
- b. Some eligible uses:
 - i. Rehabilitation and reconstruction of housing, conversion of structures to housing, or construction of certain housing
 - ii. Disposition of certain property
 - iii. Acquisition of certain real property for a public purpose
 - iv. Planning activities
 - v. Technical assistance to entities to increase capacity to carry out CDBG-eligible projects
 - vi. Administration activities associated with oversight of a CDBG project
- c. Recipients must comply with the National Environmental Policy ACT (NEPA), as implemented by Title I and the associated HUD regulations, and as adapted to the SLFRF program by the Treasury.

2024 Proposed ARPA Funding Category LOI/Application Timelines

Funding Categories	Letter of Intent to Apply	Application
P. Health & Neg. Econ. Impact	February 16, 2024	April 26, 2024
Investments in Infrastructure	February 16, 2024	April 26, 2024
Broadband	Rolling Deadline - 8/1/2024	Rolling Deadline - 8/1/2024
Emerg. Relief from Nat. Disast.	February 16, 2024	April 26, 2024
Title I	February 16, 2024	April 26, 2024

C. 2024 Program Budget

Municipalities and Non-Profit Grant Funding

Public Health and Economic Impacts

- Covid 19 Mitigation and Prevention \$150,000
- Medical Expenses \$150,000
- Behavioral Health Care \$150,000
- Public Health and Safety Staff \$150,000

Sub-Total **\$600,000**

Negative Economic Impact

- Impacts to Households and Individuals \$125,000
- Impacts to Business \$125,000
- Impacts to State and Local Governments \$84,916

Sub-total **\$334,916**

Investments in Infrastructure

- Water and Sewer Infrastructure \$1,140,000
- Broadband Infrastructure \$200,000

Sub-total **\$1,300,000**

Emergency Relief from Natural Disasters

\$100,000

Title I **\$100,000**

Total **\$2,474,916**

2024 Municipalities and Non-Profits Estimated Budget Total/Final Round	\$2,157,809
2024 Public Health HAS Warming Shelter	-\$179,219
2022 Public Health - Eagle Lake	\$1,458
2022 Public Infrastructure – Town of Wallagrass	\$43,218
2023 Public Health Sinclair Senior Citizens Center	\$1,650
2024 Municipalities and Non-Profits Estimated Budget Total/Final Round	\$2,027,916
No 2023 Broadband Applications (Yet!)	<u>\$450,000</u>
Total	\$2,474,916

D. Grant Program Project Maximums and Matching

- Public Health and Negative Economic Impact
 - **Maximum Award - \$100,000 or 75% of the project amount.**
 - **Match – 25% of the total grant award**
 - Scoring based on project impact (45), development strategy (45), and citizen participation (10)
- Investments to Infrastructure – Water and Sewer
 - Maximum Award - \$300,000 or 50% of the project amount.
 - Match – 100% of total grant award on all water and sewer projects.
 - Scoring - project impact (45), development strategy (45), and citizen participation (10)
- Broadband
 - Maximum Award - **\$100,000** or 50% of the project amount
 - Match – 100% of the total grant.
 - Scoring - project impact (45), development strategy (45), and citizen participation (10)
- Emergency Relief from Natural Disasters and Title I Projects

- Maximum Award - **\$100,000** or 50% of the project amount
- Match – 100% or 1 to 1 dollar match of the total grant award
- Scoring - project impact (45), development strategy (45), and citizen participation (10)

E. Application items that may add to final score, such as job creation, higher match amount, multi-jurisdiction, and previous project applicants. Items that may subtract from final score, such as other COVID -19 relief funds already received and being a past grant award recipient.

F. Past Award Recipients:

- Applied in 2023, not awarded – applying for same project in 2024 = plus 5 points
- 2022 or 2023 Grant Awardee(s) applying again in 2024 = minus 5 points per award
- 2022 and 2023 Grant Awardees(s) applying again in 2024 = minus 10 points per award

G. Premium Pay – as of April 10,2023, the COVID-19 Public Health National Emergency has ended. Now that the National emergency has ended, ARPA funds may not be used for Premium Pay to eligible workers after April 10, 2023.

H. ARPA/SLFRF Obligation Interim Final Rule

- The IFR gives new definition and additional flexibility and clarity to recipients for the use of funding but does not change the existing obligation deadline of 12/31/2024. Under the revised definition of obligation, the term continues to mean an order placed for property and services and entry into contracts, subawards, and similar transactions that require payment.
- Under the new definition, a recipient is also considered to have incurred an obligation by 12/31/2024, with respect to a requirement under federal law or regulation or a provision of the SLFRF award terms and conditions to which the recipient becomes subject as a result of receiving or expending SLFRF funds.
- Accordingly, under this revised definition of obligation, a recipient may use SLFRF/ARPA funds from 12/31/2024 through 12/31/2026 for:
 - Reporting and compliance requirements
 - Single audit costs
 - Record retention and internal control requirements
 - Property standards - establish certain minimum standards for buildings constructed under HUD housing programs.
 - Environmental compliance requirements
 - Civil rights and nondiscrimination requirements
 - Costs, calculated in compliance with the rules for compensation charged to federal awards, of recipient personnel whose time is required to comply with these requirements.
- Recipients cannot re-obligate funds or obligate additional funds after 12/31/2024.
- All other funding not obligated after 12/31/2024 or not expended by 12/31/2026, must be returned to the Treasury. The only exception is administrative costs necessary to close out the ARPA SLFRF award in accordance with the Uniform Guidance.

I. Uniform Guidance

- Financial management of awarded grant projects must meet guidelines and be documented.
- Procurements by awardees shall be based on the amount of the project and all bids and RFPs shall be competitive.
- All awardees must have a contract with the County, contractors, and sub-contractors.
- Construction contracts must contain the Equal Opportunity Clause.
- David Bacon – Davis Bacon wages are not required if all project funding is ARPA. (Except for Surface Transportation Projects) If any project funding source is not ARPA, then all funding sources, including ARPA, requires Davis Bacon wages.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: November 20, 2023
TO: Ryan D. Pelletier, County Administrator
FROM: Paul Bernier, Community Services Director
RE: Ambulance Services for Cary Township & 7 other Townships

Attached is the proposed Contractual Services Agreement from Southern Aroostook EMS for Ambulance Service for Cary Township, as well as seven (7) other Townships; (St. Croix, Webber, Dudley, Forkstown, TCR2, T3R8, and TAR2).

This agreement is for the one (1) year period of January 01, 2024 through December 31, 2024, and represents **no financial increase from the previous year**. As a reminder, last years total cost for ambulance services by Southern Aroostook EMS for these Townships was \$26,767 for only 9 months @ \$2,974.17 per month. This current proposal of \$35,690 represents a cost of \$2,974.17 per month for the entire calendar year.

Based on the above information, it is my recommendation that the proposed agreement be reviewed, approved and signed by the County Administrator.



Southern Aroostook EMS
45 Access Road
Houlton, ME 04730



Proposal for Ambulance Response

The Southern Aroostook EMS Board of Directors has approved the following for ambulance coverage for several southern Aroostook unorganized territories for 1/1/2024-12/31/2024.

Cary Plantation – 206 @\$115 per capita	23,690.00
St. Croix Township	2,000.00
Webber Township	2,000.00
Dudley Township	2000.00
Forkstown Township	1000.00
TCR2	2000.00
T3R8	2000.00
TAR2	1000.00
Total	\$35,690.00

Respectfully Submitted,

Addison Matthews

Director

Southern Aroostook EMS

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: December 4, 2023
TO: Ryan D. Pelletier, County Administrator
FROM: Paul Bernier, Community Services Director
RE: Ambulance Services for Benedicta, Silver Ridge, T1R4 – T3R4 and T1R5

Attached is the proposed Ambulance Service Agreement with the **Town of East Millinocket (Ambulance Service)** for the Unorganized Townships of Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5.

This agreement, is for the three (3) year period of January 01, 2024 through December 31, 2026 and represents a 5% increase per year for the term of the agreement.

	<u>Benedicta (227)</u>	<u>Silver Ridge (110)</u>	<u>Total</u>
• 2024	\$ 4,007.00	\$ 1,941.00	\$ 5,948.00
• 2025	\$ 4,207.00	\$ 2,038.00	\$ 6,245.00
• 2026	\$ 4,417.00	\$ 2,140.00	\$ 6,557.00

On a side note, we did receive a proposal (see attached) by Patten Ambulance Service for these same services. Their proposal was a total of \$14,750.00 (150% increase) for the 2024 year only.

Based on the above information, it is my recommendation that the agreement be reviewed and signed by the County Commissioners.

County of Aroostook

COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

November 20, 2023

Chief Rob McGraw, Fire Chief
Town of East Millinocket
53 Main Street
East Millinocket, ME 04430-1199



Dear Chief McGraw,

Per our e-mail exchanges last week regarding Ambulance Service protection for Benedicta, Silver Ridge, T1R4, T2R4, T3R4, and T1R5, I have enclosed a new proposed Interlocal Cooperation Agreement between the County of Aroostook and the Town of East Millinocket for ambulance service for the above-mentioned Townships for the three (3) year period of January 01, 2024 to December 31, 2026.

I have generated contractual amounts for each year at a 5% increase per year; \$5,948.00 for the 2024 calendar year, \$6,245.00 for the 2025 calendar year, and \$6,557.00 for the 2026 calendar year.

I would ask that you review these documents, present them to your Council for their review and, if in agreement, their official approval. Once approved, please return the agreement to my office so that I can present it to the County Administrator for approval at the next regularly scheduled County Commissioners meeting. A copy of the completed document will then be mailed to your office for town records.

Should you have any questions or comments, please do not hesitate to contact me at any time. Thank you for your cooperation in expediting this matter.

Sincerely,

Paul G. Bernier,
Community Services Director

Cc: Ryan D. Pelletier, County Administrator
File

Encl: Agreement
COUNTY HOUSE, 144 SWEDEN STREET, SUITE 1, CARIBOU, MAINE 04736
Tel: (207) 493-3318 Fax: (207) 493-3491 Cell: (207) 227-5252
E-mail: paul@aroostook.me.us

AMBULANCE INTERLOCAL COOPERATION

Township	Residential Structures	Population
<u>Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5</u>		_____

The Aroostook County Administrator acting in his capacity as Municipal Official for Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5 hereinafter referred to as the "County", enters into an agreement with the Municipality of East Millinocket in accordance with the vote of said Municipal Officials at a regular meeting held on _____, 2023, hereinafter referred to as the "Municipality" for ambulance service to the residents of Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5., hereinafter described and designated under the following terms and pursuant to 30-A M.R.S.A., Section 2203.

1. The Municipality agrees to provide qualified ambulance service to Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5.
2. When a call for aid or assistance from any person in the Unorganized Territory of Benedicta, Silver Ridge, T1R4, T2R4, T3R4 and T1R5 is received by the ambulance dispatcher, the following procedures will be followed:
 - A. When the Municipal Ambulance is not preparing to attend or attending another emergency, the dispatcher shall immediately dispatch the necessary force.
 - B. When the Municipal Ambulance is preparing to attend or attending an emergency, the dispatcher shall immediately notify the available ranking officer who shall decide what course of action to take. Emergency or non-emergency will be the determining factor.
3. The County acknowledges that ambulance services are contracted out to various areas and therefore the Municipality should establish the following criteria: The Municipality agrees, at all times to exercise its best effort to adequately cover all emergencies as they may occur; and to furnish service, in non-emergency situations as soon as practical as equipment and personnel are available; and all calls received shall be on a "first call, first served" basis, except that emergency calls will be given priority.
4. The County and Municipality have mutually agreed to the compensation, as specified in section 5 below, which shall be paid by the County for ambulance service. In reaching this agreement, the parties have considered the following conditions and factors, among others:
 - A. The fee is fair and equitable.
 - B. Non-residents (summer occupants & structures) have been treated as one quarter (1/4) residency.
 - C. Commercial / Industrial establishments have been treated separately.
 - D. Transients are not encompassed in this agreement, because their population is immeasurable.
 - E. State parks and picnic areas are not part of the Unorganized Territories, and therefore have not been included.

5. Remuneration for this agreement has been calculated at:

Year 1	January 01, 2024 to December 31, 2024	\$5,948.00
Year 2	January 01, 2025 to December 31, 2025	\$6,245.00
Year 3	January 01, 2026 to December 31, 2026	\$6,557.00

6. This agreement shall be in force for a period of three (3) years, January 01, 2024 to December 31, 2026, as described above. The County and Municipality shall review this agreement at the end of the final anniversary date, and either the County or the Municipality, by vote of their respective officials, can terminate this agreement upon ninety (90) days written notice to the other party. This agreement can be amended only by written agreement of the parties and shall not be changed or amended orally.

IN WITNESS WHEREOF, the parties to those present, have executed this contract each of which will be deemed an original on the _____ day of _____, 2023.

Michael Mecklen

Ann M. Mosier

Gly

Paul A.

C. W. Threanolds

OFFICIALS OF EAST MILENOCKET

WITNESS

WITNESS

Ryan D. Pelletier, County Administrator

Filed with Fiscal Administrator _____, 2023

Patten Ambulance Service

Po Box 260

Patten, ME 04765



To: Paul Bernier

Ref: Ambulance 911 Proposal

Date: 10/05/2023

Hi Paul, this is Brett Morse Public Safety Director for the Town of Patten. Patten Ambulance is submitting a proposal for the 911 response coverage for the townships of Silver Ridge & Benedicta Maine. This would be for the calendar year 2024. Patten Ambulance Service currently has three ambulances in service and has a staff of 13 people. 3 Paramedics, 1 Advanced, 6 Basic Emt's and 3 Drivers. The combined price for both townships is \$ 14,750.00. Please email or call my cell with any questions, 267-4933 Thank You.

Respectfully Submitted

Brett Morse

County of Aroostook

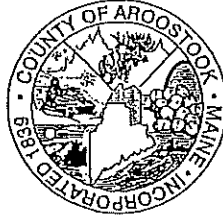
COMMISSIONERS' OFFICE

COUNTY ADMINISTRATOR

RYAN D. PELLETIER

COMMUNITY SERVICES DIRECTOR

PAUL G. BERNIER



COUNTY COMMISSIONERS

PAUL J. UNDERWOOD
PRESQUE ISLE

NORMAN L. FOURNIER
WALLAGRASS

WILLIAM T. DOBBINS
HOULTON

MEMORANDUM

DATE: November 30, 2023
TO: Ryan D Pelletier, County Administrator
FROM: Paul Bernier, Community Services Director
RE: **Excise Tax / Voting Services with the Town of Sherman**

With reference to a discussion at a previous Commissioners meeting regarding Voting and excise tax collection services by the Town of Sherman for Benedicta and Silver Ridge Townships, we did receive an e-mail notice from the Town of Sherman that they will no longer provide these services effective January 01, 2024.

I have had many conversations with Lisa Whynot, Supervisor, UT Property Tax Division at Maine Revenue Services regarding a possible neighboring community that would be willing to provide these services to the residents of Benedicta and Silver Ridge. On Wednesday, November 29th, Mrs. Whynot and myself met with officials at the Town of Stacyville. After some conversation, we came to an agreement with the Town of Stacyville to provide Excise Tax collection and voting services to the residents of Benedicta and Silver Ridge. Officials of Stacyville, Vonalee "Dixie" Sides AA, and Carey Splan, Deputy Clerk were very receptive to providing these services.

Currently, the budgeted cost for voting services in Benedicta and Silver Ridge is a total of \$3,000, based on two elections per year. On the excise end of things, the town receives \$6.00 for every vehicle and watercraft that is registered. Stacyville officials have agreed to the \$3,000 annual fee for elections. This will not impact the budgeted line items for these services.

Paul Bernier

From: Sherman Town Office <sherman@fairpoint.net>
Sent: Thursday, November 16, 2023 9:07 AM
To: Paul Bernier
Subject: Voting Services for the U/T

Good morning Paul –

As you already know, the Town of Sherman has notified Maine Revenue Services that effective 01/01/2024 we will no longer be collecting excise tax for the U/T. With regards to providing voting services, it is our opinion that it only makes sense for the residents of Benedicta & Silver Ridge Twps. to go to the same Town that is collecting their excise taxes for voting purposes too.

We have been unable to find potential employees that have any municipal experience & we have been advertising since April. At this time, we have a trainee who started work 11/06/2023 on a 90 day trial basis. However, the Town of Sherman will still need another employee as well.

It has been a pleasure working with you over the years, Paul. We wish you all the best 😊

Debbie & Linda

This email comes from outside the County of Aroostook email system. Please be cautious opening or clicking on any attachments or links.

TOWN OF SHERMAN

36 School Street – Suite 1

Sherman, Maine 04776

Tel. 207/365-4260 Fax 207/365-4143

sherman@fairpoint.net

10/31/2023

Richard Giffin

Property Tax Division

State Of Maine

Maine Revenue Services

P. O. Box 9106

Augusta, ME 04332-9106

Subject: Collection of Excise Tax in Unorganized Territory

Dear Mr. Giffin:

Please be advised that I will be unable to accept the agent appointment for the collection of excise tax for the unorganized territory effective 01/01/2024 for the following reasons:

1. The Town of Sherman has two employees both of which intend to terminate their employment at the same time.
2. So far, the Town of Sherman has been unable to attract potential replacements that have any municipal experience.
3. The ever increasing population in the U/T.
4. Agent fees do not begin to provide enough revenue to offset the costs associated with employing additional staff.

For the reasons stated, it is our opinion that new employees for the Town of Sherman will have enough to do serving the residents of Sherman.

Sincerely,



Debra J. O'Roak

Town Manager



STATE OF MAINE
MAINE REVENUE SERVICES
P.O. BOX 9106
AUGUSTA, MAINE
04332-9106

ADMINISTRATIVE & FINANCIAL SERVICES

KIRSTEN LC FIGUEROA
COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD
EXECUTIVE DIRECTOR

October 11, 2023

Town of Sherman
Attn: Debra O'Roak
36 School Street Suite 1
Sherman, ME 04776

Subject: Collection of Excise Tax In Unorganized Territory

Dear Debra,

This letter is to confirm you are the appointed agent for the collection of excise tax for the unorganized territory. As an appointed agent for the unorganized territory, you are responsible for the collection of motor vehicle and watercraft excise taxes and registration fees for residents of the following townships surrounding your community: See attached list. The selection of these townships was made by considering both the geographical proximity of your town to those townships and the convenience of your business hours.

As the appointed agent you are allowed to retain, from the excise tax collected, \$6.00 for each tax receipt issued. You are required to send the remaining tax to Maine Revenue Services, Property Tax Division on or before the 20th of each month following receipt, for deposit with the State Treasurer. Copies of the registrations must also be provided.

After reviewing the enclosed materials, please check off the appropriate box below, print your first and last name, sign to inform us of your decision, and return this letter in the enclosed self-addressed stamped envelope. If you have any questions about this letter, please feel free to contact me.

Yes, I accept appointment as an excise tax collection agent for unorganized territory.

No, I do not wish to continue to collect excise tax for unorganized territory residents. Please contact Maine Revenue Services to schedule a time to pick up the Unorganized Territory excise documents you have on file.

Print: Debra J. O'Roak Date: 10/31/2023
Signature: Debra J. O'Roak Date: 10/31/2023

The 2023 valuation book is available online and can be found at (<https://www.maine.gov/revenue/taxes/property-tax/unorganized-territory>). If you would like to have the valuation book for the townships you collect for emailed to you, please indicate below.

Yes, I would like to have the 2023 valuation book for the townships I collect emailed to me at the email below.

Email _____

No, I do not wish to have the 2023 valuation book mailed to me, I will access the information online.

Thank you for your time,

Richard Giffin
Property Tax Division
Phone: 207-624-5664
Email: Richard.giffin@maine.gov

Phone: (207)624-5664 V/TTY: 7-1-1 Fax: (207)287-6396
www.maine.gov/revenue

Paul Bernier

From: Whynot, Lisa M <Lisa.M.Whynot@maine.gov>
Sent: Thursday, November 30, 2023 8:36 AM
To: Paul Bernier; George Buswell
Subject: Stacyville excise tax collector confirmation
Attachments: IMAGE11-30-2023-074600.pdf

Good morning gentlemen, as of January 1, 2024, the town of Sherman will no longer collect the UT excise tax for Benedicta, Silver Ridge and Hershey town. The town of Stacyville has agreed to be the assigned collector for those townships (and a few other smaller ones in the area).

I will send a notice to all taxpayers in the above townships to inform them of the change. I will email you both a copy of the notice as soon as I have it prepared.

Please let me know if you have any questions or concerns.

Have a good day. Lisa

From: Whynot, Lisa M <Lisa.M.Whynot@maine.gov>
Sent: Thursday, November 30, 2023 7:46 AM
To: Whynot, Lisa M <Lisa.M.Whynot@maine.gov>
Subject:

This email comes from outside the County of Aroostook email system. Please be cautious opening or clicking on any attachments or links.



JANET MILLS
GOVERNOR

STATE OF MAINE
MAINE REVENUE SERVICES
P.O. BOX 9106
AUGUSTA, MAINE
04332-9106

ADMINISTRATIVE & FINANCIAL SERVICES

KIRSTEN LC FIGUEROA
COMMISSIONER

MAINE REVENUE SERVICES

JEROME D. GERARD
EXECUTIVE DIRECTOR

October 11, 2023

Town of Staceyville
414 Station Road PO Box 116
Staceyville, ME 04777

Subject: Collection of Excise Tax in Unorganized Territory

Dear Tax Collector,

This letter is to confirm you are the appointed agent for the collection of excise tax for the unorganized territory. As an appointed agent for the unorganized territory, you are responsible for the collection of motor vehicle and watercraft excise taxes and registration fees for residents of the following townships surrounding your community: See attached list. The selection of these townships was made by considering both the geographical proximity of your town to those townships and the convenience of your business hours.

As the appointed agent you are allowed to retain, from the excise tax collected, \$6.00 for each tax receipt issued. You are required to send the remaining tax to Maine Revenue Services, Property Tax Division on or before the 20th of each month following receipt, for deposit with the State Treasurer. Copies of the registrations must also be provided.

After reviewing the enclosed materials, please check off the appropriate box below, print your first and last name, sign to inform us of your decision, and return this letter in the enclosed self-addressed stamped envelope. If you have any questions about this letter, please feel free to contact me.

Yes, I accept appointment as an excise tax collection agent for unorganized territory.

No, I do not wish to continue to collect excise tax for unorganized territory residents. Please contact Maine Revenue Services to schedule a time to pick up the Unorganized Territory excise documents you have on file.

Print: Vondrae Steaks Carey Splan Date: 11/29/23

Signature: Vondrae Steaks Carey Splan Date: 11/29/23

The 2023 valuation book is available online and can be found at (<https://www.maine.gov/revenue/taxes/property-tax/unorganized-territory>). If you would like to have the valuation book for the townships you collect for emailed to you, please indicate below.

Yes, I would like to have the 2023 valuation book for the townships I collect emailed to me at the email below.

Email _____

No, I do not wish to have the 2023 valuation book mailed to me, I will access the information online.

Thank you for your time,

Richard Giffin
Property Tax Division
Phone: 207-624-5664
Email: Richard.giffin@maine.gov



AROOSTOOK COUNTY EMERGENCY MANAGEMENT AGENCY
158 SWEDEN STREET • CARIBOU, MAINE 04736
PH: 207-493-4328 • FX: 207-493-4357

MEMO

DARREN R. WOODS
DIRECTOR
darren@arostookema.com

DERRICK OUELLETTE
DEPUTY DIRECTOR
derrick@arostookema.com

KIM CHAMPAGNE
FINANCE & PLANNING
ASSOCIATE
kim@arostookema.com

BRIAN GOFF
COMMUNITY OUTREACH
PLANNER
brian@arostookema.com

TO: Ryan Pelletier, County Administrator

FROM: Darren R. Woods, EMA Director

RE: New Extreme Temperature Plan

Date: 11 - 27 – 2023

Ryan – Please see the attached Aroostook County Extreme Temperature Plan which once approved will become part of our Emergency Operations Plan.

I hope to have this reviewed and approved at the December County Commissioners meeting.

Let me know if you have any questions.

Aroostook County, Maine

Extreme Temperature Plan

October 2023



Contents

Preface & Acknowledgements	4
Authority	5
Acronyms.....	5
Promulgation	6
Plan Approval Page.....	7
Executive Summary	8
Review	9
Document Revision Record	10
1. Introduction/Overview	11
Vulnerable Populations	11
Planning.....	12
Plan Development and Maintenance.....	12
2. Purpose, Scope, and Assumptions	13
Purpose.....	13
Scope	13
Assumptions	13
Extreme Heat.....	14
Extreme Cold	14
3. Concept of Operations	15
Local Response Phases	15
Thresholds for Action	16
Phase I: Seasonal Readiness	16
Phase II: Warning and Preparation.....	17
Activities for Both Heat and Cold Events.....	18
Public Message	19
Phase III: Emergency Response	19
Phase IV: Recovery	20
4. Hazard Profile	20
Extreme Heat Hazard Analysis.....	21
Extreme Cold Hazard Analysis	22
5. Roles and Responsibilities	24
Roles	24
Phase I: Seasonal Readiness	25
Phase II: Warning and Preparation.....	26
Phase III: Emergency Response	26
Phase IV: Recovery	26

- 6. Communication and Public Information27
 - Emergency Communication28
 - Internal Messaging28
 - Public Messaging28
- 7. Information Resources28
 - Online Tools.....28
- 8. Community Resilience and Long-Range Planning29
 - National Weather Service Updates29
 - Possible Interventions30
- Appendix A: Extreme Heat Emergencies31
- Appendix B: Extreme Cold Emergencies32
- Appendix C: Key Stakeholder Contacts33
- Appendix D: Online Tools and Resources34
- Appendix E: Pet and Domestic Animals Vulnerabilities40
- Appendix F: Glossary42
- Appendix G: Aroostook County Emergency Management Agency Survey Brief.....44
- Appendix H: Shelter List.....45

Preface & Acknowledgements

Aroostook County and its citizens are increasingly impacted by extreme temperature events each year. Guided and informed by the Aroostook County Emergency Management Agency, county leaders seek to support municipalities, nonprofits, local health system partners, residents, and visitors in the county as they prepare for, respond to, and recover from extreme temperature events.

Special thanks to:

This document outlines the county’s plan to respond to an extreme temperature event and was created through a partnership between the Maine Center for Disease Control and Prevention (Maine CDC), Aroostook County Emergency Management Agency, and TRC Environmental, working under contract through Maine CDC. Funding for this work was provided by Maine CDC’s cooperative agreement #1 NUE1EH001459- 01-00 from the U.S. Centers for Disease Control and Prevention, under the Building Resilience Against Climate Effects (BRACE) Program.

To implement this plan, numerous stakeholders, including county government representatives, local emergency responders, and outside organizations have worked with the Aroostook County Emergency Management Agency to provide critical information and recommendations to successfully mitigate extreme temperature events. The Aroostook County Emergency Management Agency thanks each participating group and municipality:

Aroostook CAP	Caribou Police Dept.	City of Caribou	Easton Fire Dept.	Eagle Lake Hospital
Fort Fairfield Housing Authority	Houlton Hospital	MSAD #20	MSAD #32	MSAD #45
MSAD #70	Northern Light AR Gould Hospital	Northern Maine General	RSU #29	RSU #39
Stockholm Fire Dept.	Town of Linneus	Town of Westmanland	Town of Weston	University of Maine at Fort Kent

For more information, please contact:
 Darren Woods
 Aroostook County Emergency Management Agency
 darren@aroostookema.com
 207-493-6324

Authority

Aroostook County Emergency Management Agency operates under the authority of Maine Revised Statute [Title 37-B Ch.13 §781](#).

Acronyms

BRACE	Building Resilience Against Climate Effects
CMP	Central Maine Power
ED	Emergency Department
EOC	Emergency Operation Center
FEMA	Federal Emergency Management Agency
HAN	Health Alert Network
HRI	Heat Related Illness
ICS	Incident Command System
LIHEAP	Low Income Home Energy Assistance Program
MECDC	Maine Center for Disease Control
NIH	National Institutes of Health
NIHHIS	National Integrated Heat Health Information System
NIMS	National Incident Management System
NSSP	National Syndromic Surveillance Program
NWS	National Weather Service
OCCHE	Office of Climate Change and Health Equity
OPA	Office of the Public Advocate
PUC	Public Utilities Commission
RAPT	Resilience Analysis and Planning Tool
USEPA	United States Environmental Protection Agency
WCT	Wind Chill Temperature

Promulgation

It is the mission of Aroostook County Emergency Management Agency to assist public officials, public health, emergency responders, schools, industry, and the public to promote emergency preparedness and assist with the coordination of disaster response and recovery operations. The agency works to lessen the effects of disaster on the lives and property to the residents of Aroostook County before, during, and after a disaster or major emergency with support of the four phases of emergency management: mitigation, preparedness, response, and recovery.

This document provides planning and program guidance for implementing the Aroostook County Emergency Management Agency Extreme Temperature Plan in preparation for, and in response to, extreme temperature events in the county.

This plan has been developed in coordination with local emergency responders, municipal management staff, nonprofit administrators, faith-based leaders, and healthcare providers under the direction of the Director of Aroostook County Emergency Management Agency. This project was guided by input from public health experts at the Maine Center for Disease Control.



Darren Woods, Director

Aroostook County Emergency Management Agency

Plan Approval Page

The Aroostook County, Maine Extreme Temperature Plan has been reviewed and approved.

William T. Dobbins, County Commissioner
District 1

Date

Paul J Underwood, County Commissioner
District 2

Date

Norman L Fournier, County Commissioner
District 3

Date

Ryan D Pelletier, County Administrator

Date

Executive Summary

This plan describes preparatory and responsive county activities to extreme temperature events and provides guidance for county agencies, local governments, and non-governmental organizations in the preparation of their extreme temperature event response plans and other related activities. This plan supports the County Emergency Operations Plan.

The plan exists to further the goals of:

- 1) Accurately collecting and analyzing information related to extreme temperature events and emergencies in Aroostook County.
- 2) Communicating and coordinating information to local leaders.
- 3) Supporting local governments' actions according to National Incident Management System (NIMS) and Incident Command System (ICS) guidance.

The plan recognizes four phases of action:

- I. Seasonal Readiness
- II. Warning and Preparation
- III. Emergency Response
- IV. Recovery

These phases are initiated based on the severity of the risk of the weather to the county's population, with special focus on vulnerable community members. Government's direct involvement at all levels increases with the severity of the risk.

This plan contains specific actions to be taken by the county in each of the four phases and a suggested list of activities to guide local decision makers.

The plan contains the following:

- A description of the purpose and scope of the plan.
- Background information including the history of extreme temperature emergencies in the county and other parts of the state.
- Descriptions of the conditions triggering each phase of the plan.
- The responsible agencies and the actions those agencies will carry out during the different phases of the plan.
- Guidance for local agencies to help plan and coordinate efforts during extreme temperature events.
- Attachments with supporting information.

While extreme temperatures pose risks to domestic animals and livestock, users of this plan are encouraged to refer to the Department of Agriculture and Forestry as well as the State Veterinarian Office for more information related to this specific consequence topic.

1. Introduction/Overview

The Extreme Temperature Plan for Aroostook County was created to effectively mitigate against, prepare for, and respond to extreme temperature emergencies at the county level, and is aligned with state and local measures. An 'extreme temperature event or emergency' is characterized by temperatures—whether hot or cold—that cause residents to take action beyond the normal level of preparation and, in the opinion of the Aroostook County Emergency Management Agency, can increase the incidence of morbidity and mortality in affected populations.

Vulnerable Populations

Aligning with the American Red Cross Sheltering Handbook, the United States Environmental Protection Agency (USEPA) Excessive Heat Events Guidebook (2016), and the Fourth National Climate Assessment, individuals possessing any combination of the following characteristics or conditions are at greater risk for experiencing an extreme temperature-attributable adverse health outcome:

Physical Constraints: This at-risk group includes infants, older adults (age 65 and older, who may also be less likely to recognize symptoms of excessive heat exposure), the very obese, those with underlying medical conditions or chronic medical conditions (e.g., heart disease, diabetes), those taking certain medications (e.g., for high blood pressure, depression, insomnia), and individuals under the influence of drugs or alcohol.

Mobility Constraints: People with mobility constraints are at higher risk during extreme temperature emergencies if the constraints limit their ability to access appropriately cooled/heated locations. This group includes the very young and those confined to a bed.

Cognitive Impairments: People with mental illnesses, with cognitive disorders, or under the influence of drugs or alcohol may be unable to make rational decisions that would help limit their exposure to excessive heat or cold or to recognize symptoms of excessive heat or cold exposure.

Economic Constraints: Those with fewer financial resources may be disproportionately at risk during extreme temperature emergencies if their homes lack air conditioning or heating or if they are less likely to use available utilities because of the cost.

Social Isolation: Socially isolated individuals are less likely to recognize symptoms of excessive heat or cold exposure. This can delay or prevent treatment and result in more serious health outcomes. Members of this group, which include the homeless and those living alone, may also be less willing or able to reach out to others for help.

Social Vulnerabilities: Individuals and communities have different levels of access to resources to prepare for, cope with and recover from disasters. Many factors may contribute to social vulnerability, including but not limited to gender, race, socioeconomic status, age, and language.

Planning

In cooperation with other public agencies and the private sector, the county's primary goals in managing an extreme temperature event shall be:

- To maintain situational awareness of extreme temperature events, including likelihood, forecasted impact, timelines, and intersections with other ongoing relevant events which may affect the magnitude, longevity, or intensity of an extreme temperature event;
- To effectively communicate with local stakeholders in the county to convey information as rapidly and efficiently as possible through all available communications channels;
- To effectively communicate with stakeholders in peer counties and at Maine Emergency Management Agency (MEMA) as needed;
- To provide information and resources for local jurisdictions to manage their own events;
- To remain accessible to municipal leaders and community stakeholders before, during, and after extreme temperature events in order to assist in problem-solving, information gathering and distribution, and situational monitoring;
- To collect data after an event through an interview review process to assist municipalities in maintaining best practices and improving on identified opportunities during extreme temperature events.

Plan Development and Maintenance

This plan is the principal outline of Aroostook County Emergency Management Agency's extreme temperature event response actions, including support to local governments. This plan will be reviewed and updated as needed by the Aroostook County Emergency Management Agency and according to the schedule listed in the Emergency Operations Plan. After an extreme temperature event and/or emergency, an internal review may be conducted to assess the viability of the plan, identify strengths, and target areas for improvement. This may include data collection from 2-1-1, MEMA, and other partners to assess communications and impact on citizens. Updates shall be made to the plan as needed. The overall coordination of updates will be controlled by the Aroostook County Emergency Management Agency Director.

A record of revisions will be logged in the "Record of Changes" section of this plan, and each review will be logged in the "Review" section of this plan.

2. Purpose, Scope, and Assumptions

Purpose

This plan outlines the Aroostook County Emergency Management Agency's planned response to extreme temperature emergencies, communications to the public, and coordination with municipalities and other agencies to ensure that the population is provided with information and resources needed before, during, or after extremely hot or extremely cold temperature events.

Scope

The plan details the organization, roles, and responsibilities of Aroostook County Emergency Management Agency and its partners, as well as the concept of operations for response to extremes in temperature that place county residents in danger of adverse health consequences. It encompasses triggers for activation of the plan, procedures, public outreach, warming/cooling center recommendations, and alternative solutions.

The plan helps to:

- Limit adverse public health effects from extreme temperature events.
- Identify conditions and/or events that would trigger activation of part of or the entire plan.
- Provide a framework for coordinating the efforts of divisions within Aroostook County and other stakeholders and agencies that provide services to support the population. This includes necessary considerations for vulnerable populations, including but not limited to:
 - Older adults (age 65 and older)
 - Infants, children, and youth
 - Pregnant women
 - Workers
 - People with mental illness
 - People experiencing homelessness
 - Medically "at-risk" (fragility)
 - People with access and functional needs
- Reduce the health risks associated with extreme temperature events and/or emergencies.
- Provide a list of prevention and educational resources that may mitigate or prevent heat- and cold-related adverse health effects and/or deaths.

Assumptions

- It is the responsibility and authority of the Aroostook County Emergency Management Agency to ensure that the governmental response to an extreme temperature event and/or emergency is appropriate.
- The Aroostook County Emergency Management Agency may initiate specified actions independently but will communicate to and coordinate those actions with local government.
- The Aroostook County Emergency Management Agency actions identified in the plan will assist local government.
- Local governments may have programs to address extreme cold/heat and those programs may vary in organization and operation but are consistent with National Incident Management System (NIMS) guidelines.
- Nothing in this plan serves to restrict local government operations if they are consistent with NIMS.

- We recognize that extreme temperatures pose risk to domestic animals and livestock and we refer residents to the Department of Agriculture and Forestry's Animal Health Department.
- Vulnerable populations were determined using best-available information from Maine CDC and other state and federal sources.

Extreme Heat

- The term 'Citizen' in this plan represents all people residing in, working in, visiting, or commuting through the county for any length of time.
- Aroostook County will experience periods of extreme heat and humidity during the summer months.
- Careful and precise weather monitoring is critical to the activation of this plan.
- Timely notifications to partners, relevant agencies, and the public are important for coordinated preparedness and response.
- Public health information about extreme heat should include information about which at-risk populations could be adversely affected.
- Many residences in Aroostook County do not have air conditioners or may experience power failures or breakdowns, and those without air conditioning should be encouraged to take advantage of cooling centers or alternative cooling solutions.
- Increased demand during periods of extreme heat will place an increased burden on the electrical systems, so coordination with Central Maine Power (CMP) and Versant is vital.
- Power surges/outages associated with extreme temperatures can present special health risks for:
 - Individuals relying on electronically powered/charged medical devices
 - Individuals relying on refrigerated medicines (ex: insulin)

Extreme Cold

- The term 'Citizen' in this plan represents all people residing in, working in, visiting, or commuting through the county for any length of time.
- Aroostook County will experience periods of extreme cold or loss of power for extended time due to winter storms, resulting in loss of heat and water (for those people who depend upon wells).
- Careful and precise weather monitoring is critical to the activation of this plan.
- Timely notifications to partners, relevant agencies, and the public are important to coordinated preparedness and response.
- Old or inadequate heating systems may fail under extended duress.
- Use of space heaters, fireplaces, or generators, increases the risk of household fires and carbon monoxide poisoning.
- Increased demand during periods of extreme cold will place an increased burden on the electrical systems, so coordination with CMP and Versant is vital.
- Transportation concerns during winter conditions, such as snow and ice, will increase.
- Power surges/outages associated with extreme temperatures can present health risks for:
 - Individuals relying on electronically charged medical devices
 - Individuals relying on refrigerated medicines (ex: insulin)
- There may be challenges with the heating fuel supply chain resulting in delays in residential deliveries, increase in cost, and shortages.

3. Concept of Operations

Local Response Phases

To prepare members of the public and government resources for extreme temperature event conditions, a series of four phased levels are referred to as Phase I, Phase II, Phase III, and Phase IV depending upon the severity of the threat to public health. Severity is determined by several factors, including the absolute degree of temperature deviation to levels that threaten health, contributing factors such as humidity and daily variation, the expected duration of the extreme temperature event, intersection with power supply issues, and the status of the community infrastructure (e.g., utilities, transportation) to allow the public to self-mitigate the impact of temperature extremes. The general criteria for gauging the severity of threat posed by an extreme temperature event/emergency are described in this section.

These four phases are:

- Phase 1: Seasonal Readiness
- Phase 2: Warning and Preparation
- Phase 3: Emergency Response
- Phase 4: Recovery

Activities during these four phases are coordinated by the local jurisdiction and/or the Aroostook County Emergency Management Agency Director.

- Phase 1: Seasonal readiness through public education and outreach communication during normal temperature events, particularly in the spring and fall in preparation for the summer and winter, respectively;
- Phase 2: Warning and preparation through recognition and surveillance of potential or actual extreme temperature events and communication activities with stakeholder partners at Maine CDC, MEMA, and community health services;
- Phase 3: Emergency Response support to local municipalities as needed and internal- and external-facing communication; and
- Phase 4: The event has abated and resources are being recalled for return to normal operations.

Throughout all phases, the local jurisdictions and/or Aroostook County Emergency Management Agency will monitor a series of extreme temperature indicators. These indicators may include:

- National Weather Service (NWS) warnings, watches, and advisories
- Other partners, such as Maine Emergency Management Agency and Maine CDC, via official relevant communication or messaging.

While NWS forecasts are the primary source for identifying extreme temperature events, the NWS is not the sole determinant of an extreme temperature event. For example, a single day of high heat may not trigger an emergency, but high temperatures and humidity more than a number of days in a row could. Similarly, a freeze warning may not cause concern, but an ice storm combined with a power outage might. The decision on whether circumstances constitute a potential or actual extreme temperature event is made by the local leadership responsible for emergencies and/or the Aroostook County Emergency Management Agency Director in consultation with his or her staff, public health resources, and other subject matter experts as deemed necessary.

Thresholds for Action

A threshold for action is a certain temperature or number of days (or nights) above/below a specific temperature or humidity that “triggers” aspects of an extreme temperature response plan. There are many factors that can be used to determine the threshold for action based on local climate, vulnerability, capacity, and adaptations already in place.

Phase I: Seasonal Readiness

Phase I actions are taken prior to hotter months (usually in March, April, or early May) and prior to colder months (usually in late September, October, or early November) to prepare for and maintain a state of increased readiness. Seasonal readiness is primarily focused on raising public awareness of the risks of an extreme temperature event in the upcoming season and in preparing local governments and communities to recognize and respond to such an event.

Phase I Conditions for Action

Phase I is routinely initiated during spring and fall seasons to help prevent heat and cold injuries through awareness and preparation during spring and fall months when heat and cold temperature events are expected to occur.

Activities

- Provide initial notification to key stakeholders.
- Review and update existing plans, procedures, and resources.
- Identify and update lists of potential extreme temperature centers and other key facilities, as needed.
- Develop and maintain a coordinated public education and outreach program for extreme temperature events.
- Issue public service announcements through available traditional media outlets.
- Provide public information on preventing temperature-related illnesses and injuries on agency websites and through social media.
- Provide information through direct mail when possible (e.g., utility bill enclosures, tax bill mailings, etc.).
- Send notification and prevention tips through schools, businesses, and associations.
- Post public information tips at hospitals, medical offices, grocery stores, libraries, community centers, and other locations frequented by community residents.
- Provide outreach to parks and recreation departments, sports leagues and coaches, outdoor activity venues, senior and daycare centers, and organizations serving Access and Functional Needs (AFN) populations.
- Perform outreach to existing communication programs through partner agencies that perform check-in services to vulnerable populations.
- Monitor extreme temperature indicators and projections using vetted resources.

Public Message

The public messages for Phase I are primarily public service announcements issued by departments and agencies to raise awareness of the upcoming potential risks associated with the season and preventative or preparatory actions that can be taken. Messages are general in nature and focused on preventing the effects of extreme heat or cold by providing safety awareness and health tips.

Phase II: Warning and Preparation

Phase II is initiated when an extreme temperature event is expected within the next three days, based on an NWS Excessive Heat/Cold Outlook and/or other indicators. Phase II is characterized by public watches and warnings and preparations by the public, departments, and agencies for a response to such an event.

Phase II Conditions for Action – Heat

Based on an assessment of extreme temperature indicators, Aroostook County Emergency Management Agency and other subject matter experts will determine that an extreme temperature event is likely to occur within 48 to 96 hours. Additional factors such as high night-time temperatures, power outages, or other compounding factors may require increased monitoring or action.

Heat Event Aroostook County Emergency Management Agency Actions (Waterfall)	
Internal Aroostook County Emergency Management Agency Benchmark <i>Temperatures approach 90°F or nighttime temperatures do not abate.</i>	Increase outlook monitoring. Communicate messages issued by NWS via established channels. Evaluate outlook for development into more serious weather conditions. Review and make ready center operations guidance documents. Take necessary actions to protect Aroostook County Emergency Management Agency assets and operations.
NWS Hazardous Weather Outlook for Excessive Heat <i>Period of excessive heat possible within next 3-5 days</i>	Initiate touchpoints with relevant stakeholders. Prepare internal communications with local leaders for center operations. Communicate via established channels.
NWS Heat Advisory <i>2+ hours of 95-104°F or 100-104°F for any amount of time</i>	Understand cooling center landscape. Review potential for secondary order and/or intersectional effects.
NWS Excessive Heat Watch <i>Prolonged period of dangerous excessive heat possible within 48 hours</i>	Prepare to open Aroostook County Emergency Management Agency EOC. Confirm Aroostook Cooling Center data is accurate on MEMA and 211 listings. Communicate guidance related to center.
NWS Excessive Heat Warning <i>Prolonged period of dangerous excessive heat possible within 2+ hours of 105°+</i>	Consider moving to Phase III. May open Aroostook County Emergency Management Agency EOC. Liaise with MEMA, Maine CDC, NWS for guidance. Attend standing calls.

Phase II Conditions for Action – Cold

Based on an assessment of extreme temperature indicators, Aroostook County Emergency Management Agency and other subject matter experts will determine that an extreme temperature event is likely to occur within 48 to 96 hours. Additional factors such as severe weather, power outages, or other compounding factors may require increased monitoring or action. Extreme cold weather is determined by wind chill, which calculates the danger when factoring in air temperature and wind speed.

Cold Event Aroostook County Emergency Management Agency Actions (Waterfall)	
<p>Hazardous Weather Outlook for Excessive Cold <i>NWS may make a statement when forecasts show the potential for excessively long period of cold temperatures to protect human health and infrastructure.</i></p>	<p>Increase outlook monitoring. Communicate messages issued by NWS via established channels. Evaluate outlook for development into more serious weather conditions. Review and make ready center operations guidance documents. Take necessary actions to protect Aroostook County Emergency Management Agency assets and operations.</p>
<p>Wind Chill Advisory <i>Wind chill temperatures of -20°F to -29°F are expected.</i></p>	<p>Communicate dangers of frostbite and hypothermia with public. Prepare internal communications with local leaders for center operations and understand warming center landscape. Review potential for secondary order and/or intersectional effects if conditions deteriorate.</p>
<p>Wind Chill Watch <i>Conditions are favorable for wind chill temperatures to meet, or exceed, local wind chill warning criteria in the next 12-48 hours.</i></p>	<p>Increase stakeholder touchpoints, including shelter and center owners, utility operators, local leadership for emergencies. Communicate guidance related to center operations. Prepare to open Aroostook County Emergency Management Agency EOC. Confirm Warming Center data is accurate on MEMA and 211 listings.</p>
<p>Wind Chill Warning <i>Wind chill temperatures reaching -30°F are expected, resulting in dangerously cold conditions.</i></p>	<p>Consider moving to Phase III. May open Aroostook County Emergency Management Agency EOC. Liaise with MEMA, Maine CDC, NWS for guidance. Attend standing calls.</p>

Activities for Both Heat and Cold Events

- Develop strategy and action plans for the potential emergency.
- Issue and/or amplify existing messaging and public communications through media, websites, and social media.
- Increase outreach and information flow to vulnerable populations.
- Encourage municipalities to identify and prepare to open selected extreme temperature centers.

- Consider aggravating circumstances including Winter Storm, Blizzard, Nor'easter, Ice Storm watches and warnings and/or utility infrastructure impacts such as rolling black or brown outs.
- Prepare to open the Aroostook County Emergency Management Agency EOC to the appropriate level of activation to support response activities.
 - Level 1: Monitoring; Level 2: EOC activation for AKEMA Staff and Scheduled ERT Members; Level 3: Full EOC Activation.

Public Message

Public messages in Phase II are directed at warning the public of the imminent hazard and providing specific information on how to reduce their risk of injury. Messages provide information on both prevention and immediate treatment of potential injuries. Messages may also include information on specific actions being taken by the government to prepare for a response.

Phase III: Emergency Response

Phase III is initiated when an extreme temperature emergency is occurring. An extreme heat emergency, labeled by the NWS as an "excessive heat warning" is defined as a weather event where the environment reaches 105°F for two hours or more. An extreme cold emergency is less well-defined, characterized by a coordinated government response to the temperature emergency, which could be related to normal low temperatures co-occurring with a storm event causing a power outage, or could be related to actual extremely low wind chill temperatures.

Phase III Conditions for Action - Heat

Based on an assessment of extreme temperature indicators, Aroostook County Emergency Management Agency and its subject matter experts determine that an extreme temperature emergency is occurring that exceeds the measures being taken in Phase II. Indicators may include the following or may occur in conjunction with other significant events such as power outages. More detailed information on indicators and risks can be found in Appendix A.

Heat Event Aroostook County Emergency Management Agency Actions (Waterfall)	
NWS Excessive Heat Warning Prolonged period of dangerous excessive heat possible within 2+ hours of 105°F +.	Consider opening Aroostook County Emergency Management Agency EOC. Liaise with MEMA, Maine CDC, NWS for guidance. Attend standing calls.

Phase III Conditions for Action - Cold

Based on an assessment of extreme temperature indicators, Aroostook County Emergency Management Agency and its subject matter experts determine that an extreme temperature emergency is occurring that exceeds the measures being taken in Phase II. Indicators may include the following or may occur in conjunction with other significant events such as power outages. More detailed information on indicators and risks can be found in Appendix A.

Cold Emergency Aroostook County Emergency Management Agency Actions (Waterfall)	
Wind Chill Warning <i>Wind chill temperatures reaching -30°F.</i>	Consider opening Aroostook County Emergency Management Agency EOC. Liaise with MEMA, Maine CDC, NWS for guidance. Attend standing calls.

Activities for Both Heat and Cold Events

- Coordinate inter-agency activities.
- Open the Aroostook County Emergency Management Agency EOC to the appropriate level of activation to support response activities.
 - Level 1: Monitoring; Level 2: EOC activation for AKEMA Staff and Scheduled ERT Members; Level 3: Full EOC Activation.
- Continue monitoring relevant information on health impacts, weather alerts, and utility performance from partner agencies.
- Issue public information through media, websites, and social media regarding mitigation measures, open centers, and other public health information to include additional information related to severity.
- Provide guidance to and encouragement for municipalities operating warming or cooling centers and/or shelters if possible.

Public Message

Public messages during Phase III are oriented towards providing information related to the response. Phase III messages are specific and tell the public how and where they can access resources and services (e.g., location of warming or cooling centers, when to use 911 and hospital emergency departments, etc.).

Messages should also include information from Phase II relating to mitigating the effects of the emergency.

Phase IV: Recovery

Phase IV is initiated when temperatures approach seasonal norms and the population seeking assistance abates. This phase consists of terminating center operations if centers were activated during the temperature emergency, closing the EOC, and conducting activity reviews for analysis.

Activities

- Continue to liaise and communicate with necessary stakeholders.
- Continue to communicate with public via sharing content related to current conditions.
- Help, as needed, local stakeholders in closing centers by providing guidance and assistance, as practicable.
- Follow Aroostook County Emergency Management Agency EOC closure procedures.

4. Hazard Profile

Maine is typically referred to as a “cold” state, characterized by cold, snowy winters and mild summers. Winter average temperatures range from 25°F in the far south to less than 15°F in the northern and interior portions of the state. Summer average temperatures range from near 60°F in the far north to near 70°F in the south (NOAA State Climate Summaries, 2022). However, several times each year, Maine experiences summer days during which the maximum temperature exceeds 90°F, and winter days with lows in the negative teens, twenties, and thirties. Additionally, extreme weather events, including extreme temperature days, continue to increase in frequency, duration, and severity.

Description

Extreme temperatures includes both heat and cold events, which can have a significant impact on human health, which may affect commercial and agricultural businesses, and which can have primary and secondary effects on infrastructure (e.g., burst pipes, power failure). What constitutes “extreme cold” or “extreme heat” does not vary significantly across Aroostook County.

Extreme Heat Hazard Analysis

Vulnerable Populations

People at highest risk of negative outcomes from extreme heat events are older individuals, infants and young children; pregnant women; people in poor physical health or with chronic health conditions (such as kidney disease, heart disease, or diabetes); people with mental and behavioral health conditions; those who are socially isolated; those with mobility constraints; those living in poverty or experiencing homelessness; new residents (such as immigrants, refugees, or non-English speakers); and those who play, exercise, or work outdoors, or those who work in hot indoor environments (i.e. restaurant kitchens). People who are included in two or more of these categories are at elevated risk of negative health outcomes.

Between 2001 and 2019, Aroostook County saw an average of 16 heat-related emergency room visits per year, with a range from 6 to 34.



Weather Hazard Description

Days that are hotter than the average seasonal temperature in the summer cause increased levels of illness and death by compromising the body’s ability to regulate its temperature or by inducing direct or indirect health complications. Loss of internal temperature control can result in a cascade of illnesses, including heat cramps, heat exhaustion, and heatstroke or hyperthermia (US Global Research Program: Climate Change and Health).

Although outdoor temperatures may not reach the level of a heat advisory or warning, indoor temperatures in non-air-conditioned buildings can rise to dangerous levels that may exacerbate or cause adverse health results, particularly for vulnerable populations such as children in schools or childcare or older adults in care facilities. Maine has the lowest rate of air conditioning in the Northeast; only 59.4% of homes in Aroostook County had any kind of air conditioning, according to a 2019 survey.

The extent of extreme heat temperatures is generally measured through the Heat Index, presented in Appendix A. Created by the NWS, this locally adjusted Heat Index is a chart which accurately measures the apparent temperature of the air as it increases with the relative humidity. To determine the Heat Index, the temperature and relative humidity are needed. Once both values have been identified, a formula is applied to establish the Heat Index (“feels like”) temperature. This provides a measure of how

temperatures actually feel; however, the values are devised for shady conditions with light wind. Exposure to full sun can increase the Heat Index by up to 15 degrees.

High temperature events do occur regularly, though infrequently, across the state in the summer season. Aroostook County's mean annual high temperature for the meteorological summer (June, July, August) is 75F. Temperatures in Caribou, the second largest town in the county, normally meet or exceed 90F between zero and two times each summer.

It is quite uncommon for the air temperature to reach triple digits; however, higher temperatures combined with humidity may lead to days that feel much hotter. Nearly every summer in Aroostook County has at least one heat wave with high temperatures and high humidity leading to uncomfortable and potentially unsafe conditions. As Maine continues to warm due to climate change, the number of heat illness emergency visits and other negative health outcomes are likely to increase, as demonstrated by the graphic below.

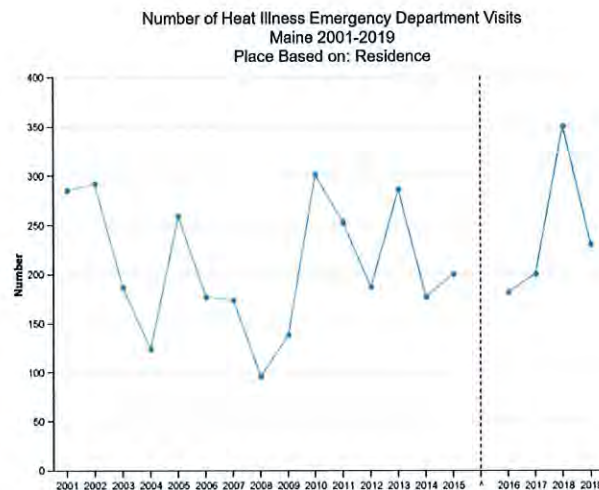


Figure 1 Maine CDC, 2022 "Extreme Temperature Planning" Focus Group Presentation

Secondary Effects of Extreme Heat

- Prolonged periods of heat may result in increased demands for electricity.
- Ozone levels can increase dramatically with accompanying adverse respiratory health effects.

Extreme Cold Hazard Analysis

Vulnerable Populations

People at highest risk of negative outcomes from extreme cold are older individuals; infants and young children; those living in poverty or experiencing homelessness; those with chronic health conditions or special medical conditions; those with mental and behavioral health conditions; people who drink alcohol in excess or use illicit drugs; those who are socially isolated; those with mobility constraints; new residents (such as immigrants, refugees, or non-English speakers); and those who are disproportionately

exposed such as outdoor workers, hunters, or hikers. People who are included in two or more of these categories are at elevated risk of negative health outcomes.

Weather Hazard Description

Whenever temperatures drop below normal and as wind speed increases, heat can more rapidly leave the body. These weather-related conditions may lead to serious health complications. Exposure to cold can produce frostbite and/or hypothermia, trench foot or immersion foot (damage to foot tissue that results from prolonged exposure to cold, wet conditions; often a concern among the homeless) or chilblains (a painful skin condition). Secondary effects include an increased risk of heart attacks from heavy work such as shoveling or falls from slipping on icy patches.

Between 2001 and 2018, Aroostook County saw an average of 26 cold-related emergency room visits annually with a range from 11 to 42. The extent (severity or magnitude) of extreme cold temperatures is generally measured through the Wind Chill Temperature (WCT) Index, presented in Appendix A. The index uses advances in science, technology, and computer modeling to provide an accurate, understandable, and useful formula for calculating the dangers from wind chill. For details regarding the WCT, refer to: <http://www.nws.noaa.gov/om/winter/windchill.shtml>.

Extreme cold temperatures occur throughout the winter season and generally accompany most winter storm events throughout the State. Aroostook County’s mean annual high temperatures for the meteorological winter (December, January, February) is 24°F. Average low temperatures fall to 4°F. While data demonstrates the average temperatures in Maine are increasing due to climate change, the number of cold-related illness emergency department visits and other negative health outcomes are likely to increase due to increasingly difficult to forecast weather events, as demonstrated by the graphic below.

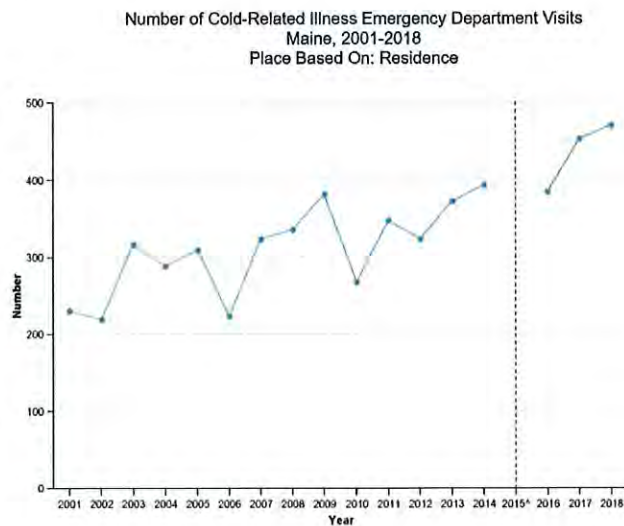


Figure 2 Maine CDC, 2022 “Extreme Temperature Planning” Focus Group Presentation

Secondary Effects of Extreme Cold

- Increased demand for heating oil resulting in high prices, delayed deliveries.
- Staffing issues at warming centers due to inability to travel safely.
- Prolonged electrical outages due to damage in winter storms.

5. Roles and Responsibilities

Roles

Aroostook County Emergency Management Agency

The primary purpose of Aroostook County Emergency Management Agency is to lead county coordination efforts and serve as a trustworthy rapid communications facilitator during an emergency. This is achieved by coordinating and communicating situational information, supporting operational prioritization, and assisting with resource allocation before, during, and after an emergency event has occurred, if possible. Its staff are trained in Incident Command System (ICS) and are responsible for strategic overview and coordination of response efforts within Aroostook County.

The Aroostook County Emergency Management Agency EOC is activated by the authority of the Aroostook County Emergency Management Agency Director. The EOC maintains all necessary equipment for communication.

Statewide communications are facilitated by MEMA and by the Maine CDC Health Alert Network (HAN) System, which is a secure, web-based communication system used by the Maine CDC to communicate important or timely public health information to healthcare providers, public health professionals, emergency preparedness personnel, first responders, and other partners.

The Aroostook County Emergency Management Agency Director also serves as the Agency's communications lead and manages public information dissemination from the emergency management perspective across the county. Aroostook County Emergency Management Agency primarily communicates via social media (Facebook) with an active online presence, and via email and phone calls with established community stakeholders. In addition to creating original content, the office reshapes other agency postings, which assists in consistency and clarity of messaging.

Local Municipal Leaders

Local emergency management directors, along with municipal leaders across all towns, including council members, city managers, mayors, and/or Fire, EMS, Police leaders, and local health officers, are responsible for the decision-making process around activating, staffing, and post-activation recovery operations of warming or cooling centers and/or shelters if available. These leaders are also responsible for non-center-based support efforts such as water distribution points, situational awareness, operation of public buildings and parks, community surveillance and reporting, and other such activities. Local community leaders maintain primary responsibility to take reasonable steps to provide for the care and welfare of their residents in the event of an emergency by providing information, opening warming/cooling centers, and coordinating with appropriate municipal departments.

National Weather Service

The National Weather Service (NWS) is an agency of the United States federal government that is tasked with providing weather forecasts, warnings of hazardous weather, and other weather-related products to organizations and the public for the purposes of protection, safety, and general information. The NWS performs its primary tasks through a collection of national and regional centers, and 122 local Weather Forecast Offices (WFOs), which are responsible for issuing advisories, warnings, statements, and short-term forecasts for their local county warning area. WFOs alert the public, media, emergency management, the aviation community, and other customers 24 hours per day, 365 days per year to keep the public safe from weather hazards. The WFO for Aroostook County is located in Caribou, ME (WFO CAR).

Other Stakeholders

Across the county and state, there are hundreds of stakeholders in community health, social services, faith-based organizations, first responders, government weather authorities, disaster service organizations, and other important or overlapping groups which provide myriad support and resources to Aroostook County Emergency Management Agency. A general, non-exhaustive list of these stakeholders in Aroostook County is found in Appendix C.

Responsibilities

“All” as used below is defined as local emergency managers or municipal leadership with emergency management authorities, Aroostook County EMA, MEMA, and other stakeholders which independently perform the actions outlined in the relevant Activity column within each entity’s respective scope. This section is not meant to mandate or require these entities to accomplish these tasks as described in this plan but serves to memorialize and communicate that each entity is responsible for its own activities related to extreme temperature preparation and response. Phase IV – Recovery is conducted by each respective stakeholder.

Phase I: Seasonal Readiness

Responsible Agency	Activity
All	Review and update plans
Local EMA/Leadership	Identify, maintain, and communicate list of potential extreme temperature centers and report this information to Aroostook County Emergency Management Agency (EMA)
Local EMA/Leadership	Facilitate and promote coordinated public education around risks of extreme temperature events
MEMA	Issue public service announcements through the media
All	Provide information on preventing temperature-related injuries on agency websites and through social media
Local EMA/Leadership	Facilitate the provision of information through direct mail at the local level (e.g., utility bill enclosures, etc.)
Local EMA/Leadership	Send notification and prevention tips through schools, businesses, and associations
Aroostook County EMA	
MEMA	
Local EMA/Leadership	Post public information tips at hospitals, medical offices, grocery stores, and community centers
Local EMA/Leadership	Provide outreach to parks and recreation, coaches and outdoor activity ventures, senior and day care centers and organizations serving special needs populations, faith-based partners
Aroostook County EMA	
Local EMA/Leadership	Monitor extreme temperature indicators
Aroostook County EMA	
MEMA	
NWS	

MECDC	
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Phase II: Warning and Preparation

Lead Agency	Activity
Local EMA/Leadership Aroostook County EMA	Develop strategy and action plans for the potential emergency
Local EMA/Leadership Aroostook County EMA	Identify and communicate list of extreme temperature centers which will be opened and report to Aroostook County Emergency Management Agency
Aroostook County EMA	Aggregate list of opened extreme temperature center information and report to MEMA and 2-1-1; communicate center information to public through established channels
MEMA	Collect, display, and communicate opened extreme temperature center information to public
MECDC	Monitor indicators, particularly temperature related injuries and deaths
MECDC	Communicate with local public health entities
All	Issue public warnings through media, websites, and social media
All	Increase outreach and information flow to vulnerable populations
Local EMA/Leadership MECDC	Identify and prepare to open selected extreme temperature centers Issue reminders on treatment protocols to physicians and hospitals
Local EMA/Leadership	Coordinate with localities with capabilities for extreme temperature centers to understand planned activation

Phase III: Emergency Response

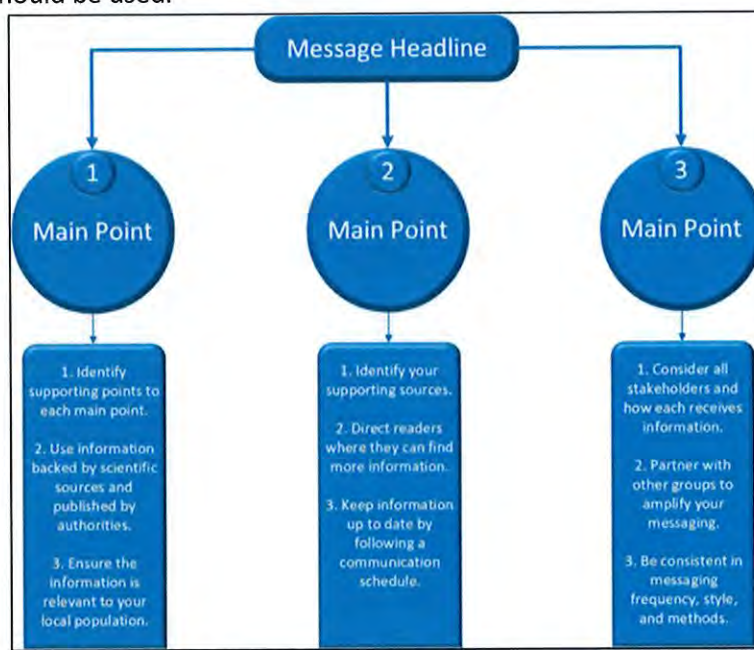
Lead Agency	Activity
Local EMA/Leadership Aroostook County EMA	Activate extreme temperature centers; monitor and evaluate changing conditions Activate the county EOC if warranted; monitor and evaluate changing conditions
Aroostook County EMA	Coordinate inter-county activities and communication as needed; integrate into EOC if opened
MECDC	Monitor indicators, including emergency department visits, via the ME Tracking Network data portal
All	Issue public information through media, websites, and social media

Phase IV: Recovery

Lead Agency	Activity
All	Each stakeholder is responsible for determining its recovery actions based on the severity of the event and level of involvement.

6. Communication and Public Information

Message mapping is one of the most important risk communication tools that can be employed during extreme temperature events. The image below is a general set of guidelines for creating original content for public communication. While Aroostook County Emergency Management Agency's communication efforts are focused on amplification of vetted, reputable entities for the sharing of fact-based information, there may be instances where the agency needs to create original communication products and this guideline should be used.



General Guidelines for Completing a Message Map.

- Stick to 3 key messages, or 1 key message with 3 parts, for each underlying concern or specific question.
- Keep key messages brief. The reader should ideally spend less than 10 seconds per line.
- Develop messages that are easily understood by the target audience.
- Place messages within a message set. The most important messages should occupy the first and last positions.
- Develop key messages that cite only credible, vetted sources.
- Use graphics and other visual aids to enhance key messages.
- Keep a positive tone. Messages should be solution-oriented and constructive. Try to balance negative messages with positive ones.
- Avoid unnecessary uses of negative words such as: no, not, never, nothing, none.

Emergency Communication

A strong public information program is a key crisis management tool. Relevant, timely, and accurate communication helps prevent confusion and uncertainty and can enlist public support and cooperation. Cohesive communication is as important internally as it is externally. Communication during an extreme temperature event or emergency serves two primary functions:

1. Helps the public understand the nature of the problem and prevents panic.
2. Encourages appropriate responses including (but not limited to) resilience-in-place and warming or cooling center information.

Internal Messaging

Extreme temperature events need to be communicated internally to appropriate county departments and stakeholders to trigger appropriate actions and raise awareness of the impending temperature risk.

An internal warning would go to county leadership, local officials, and emergency personnel, among others. These officials would be responsible for disseminating the warning throughout their departments and ensuring that appropriate action takes place because of the warning.

Public Messaging

The mode of communication will vary depending on the target group and amount of time available before the start of an extreme temperature event. When issuing an emergency warning to the public it is important to be sure that the message includes the following six elements:

1. **TIMING** – When is the extreme temperature event due to start?
2. **LOCATION** – Which areas of the county will be affected?
3. **SCALE** – How high/low are temperatures likely to go?
4. **IMPACT** – Who is most likely to be impacted by the weather?
5. **PROBABILITY** – What are the chances of this extreme temperature event/emergency occurring?
6. **RESPONSE** – What should at-risk populations do to protect themselves?

External warnings are messages to the general public. To reach as many people as possible, particularly the most vulnerable, it is important to involve key messengers in this effort. This includes a collaborative response framework for communications and information sharing with partners such as school systems, healthcare systems, non-government organizations, and other supporting entities.

7. Information Resources

The following is a selection of tools that may be helpful to Aroostook County as it analyzes risk, creates communication materials, informs municipal leaders and the public, prioritizes efforts, and crafts policy and strategy to manage temperature emergencies. While not all-encompassing, this table presents the most complete and up-to-date resources published through the federal government. A more in-depth description including background, description, and instructions for use are found in Appendix D.

Online Tools

Tool Name	Location	Offering
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Heat.gov	www.heat.gov	One-stop shop at the federal government level for heat resilience resources.
NOAA's Climate Prediction Center (CPC) Week-2 Extremes Tool	https://www.cpc.ncep.noaa.gov/products/predictions/threats/extremesTool.php	The Week-2 global probabilistic extremes forecast tool, or GEFS Reforecast Tool, is a model guidance tool that applies statistical adjustments to raw Global Ensemble Forecast System (GEFS) model forecasts.
FEMA's Geospatial Resource Center	https://gis-fema.hub.arcgis.com/	Explore hazard-specific resources in this free FEMA GIS mapping resource.
FEMA's Resilience Analysis and Planning Tool (RAPT)	https://www.fema.gov/emergencymanagers/practitioners/resilience-analysis-and-planning-tool	Free GIS web mapping tool to examine people, infrastructure, and hazards.
NOAA and Health and Human Services' Climate and Health Outlook	https://www.hhs.gov/climate-change-health-equity-environmental-justice/climate-change-health-equity/climate-health-outlook/index.html	Sharable Monthly Climate and Health Outlook report for download in PDF format.
CDC's Heat and Health Tracker	https://ephtracking.cdc.gov/Applications/heatTracker/	Map that provides heat and health data with regular updates.
U.S. Climate Resilience Toolkit Climate Explorer	https://www.heat.gov/pages/climate-explorer	Long-range planning dashboard using global climate models.
FEMA's National Risk Index	https://hazards.fema.gov/nri/map	Online mapping application that identifies communities most at risk from 18 natural hazards.
State Climate	https://statesummaries.ncics.org	Summaries cover assessment topics related to climate variations and trends, future model predictions, and past/present future conditions of sea level and coastal flooding.

8. Community Resilience and Long-Range Planning

This section of the plan serves as a collection of guideposts for desired future operations within Aroostook County by capturing planned changes to National Weather Service offerings and potential additional community-level interventions.

National Weather Service Updates

The National Weather Service Weather Forecast Office (WFO) Caribou has notified Aroostook County Emergency Management Agency that it plans to update its notifications for extreme temperature

statements, watches, and warnings starting in Winter 2023-24 and/or 2024-25. NWS will discontinue specific temperature advisories and will instead move to a model that simply states “Extreme [Cold or Hot] Temperature [statement, watch, or warning]”. This change will likely improve the ease of communication with the public through simplification of messaging and increased understanding.

Possible Interventions

Potential alternative, accessible interventions include:

- Extreme Temperature Health Messaging and Communications
 - 2-1-1 Maine’s ability to provide cooling and warming center location information.
 - NOAA weather radio updates
 - Acclimation awareness campaign
 - In-home and out-of-home behaviors (see table below)
 - Unintentionally harmful behaviors
- Social care and front-line health worker education and training
- Neighbor outreach to at risk-persons and pets/animals
- Heating/cooling centers/shelters
- Water distribution points – drinking, community swimming areas, fountains
- Fan distribution and use, but only when appropriate
- Energy assistance
- Changes to the built environment
- Workplace Heat Alert Program

Appendix A: Extreme Heat Emergencies

Indicators: National Weather Service Forecasts

Excessive Heat Outlook: When the potential exists for an excessive heat event in the next 3 to 7 days. An outlook is used to indicate that a heat event may develop. It is intended to provide information to those who need considerable lead time to prepare for the event, such as public utilities, emergency management and public health officials.

Excessive Heat Watch: Conditions favorable for an excessive heat event to meet/exceed heat warning criteria in the next 12 to 48 hours.

Heat Advisory: Heat index of 95F for 2 hours or more, or 100-104F for any length or time.

Excessive Heat Warning: Heat Index at least 105°F or greater for 2 hours or more.

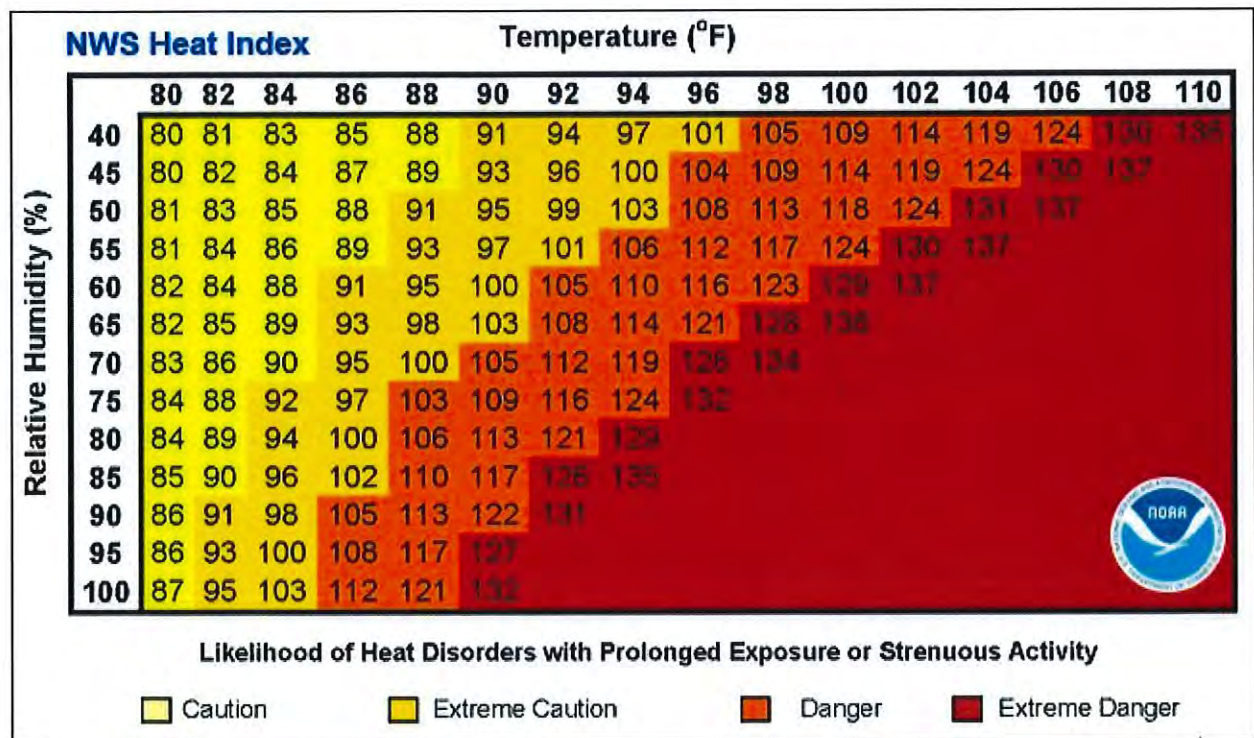


Figure 1: National Weather Service Heat Index Chart, locally adjusted

Other Indicators

- Increased heat-related illness and death.
- Potential or actual impacts to the electrical grid, e.g. brownouts or blackouts.
- Predicted high daytime temperatures accompanied with night temperatures of 70°F or more.
- Number of consecutive days over 90°F.

Appendix B: Extreme Cold Emergencies

Indicators: National Weather Service Forecasts

Wind Chill Advisory: Issued when wind chill temperatures are expected to be between -20°F to -29°F

Wind Chill Watch: Conditions are favorable for Wind Chill temperatures to meet, or exceed, local Wind Chill Warning criteria in the next 12 to 48 hours. .

Winter Storm Watch: Alerts the public to the possibility of a blizzard, heavy snow, freezing rain, or heavy sleet. Winter Storm Watches are usually issued 12 to 36 hours before the beginning of a Winter Storm.

Wind Chill Warning: Wind chill temperature reaching -30°F or colder.

Severe Weather Statement: Issued when the forecaster wants to follow up a warning with important information on the progress of severe weather elements.

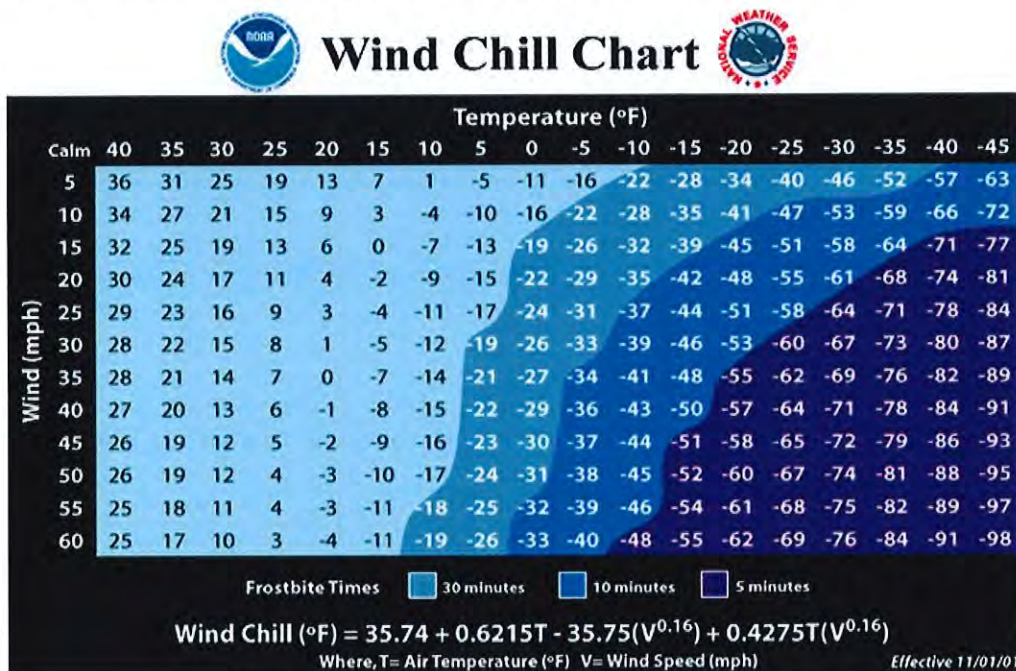


Figure 2: National Weather Service Wind Chill Chart

Other Indicators

- One of the gravest dangers of winter weather is wind chill. The wind chill is based on the rate of heat loss from exposed skin by combined effects of wind and cold. As the wind increases, heat is carried away from the body at an accelerated rate, driving down the body temperature. Animals are also affected by wind chill.
- Issuance of a NWS Freeze Warning (28°F and below) with a duration of three or more consecutive days.
- Issuance of an NWS Extreme Weather Statement identifying objective conditions which in combination may cause cold injury to unprotected people.
- Potential or real impacts to the electrical grid, e.g. brownouts or blackouts.
- Other conditions that in the judgment of the health Officer indicate a higher risk of injury or health impairment to the public due to cold temperatures.

Appendix C: Key Stakeholder Contacts

Aroostook County works with the following groups of stakeholders during an extreme temperature event.

- Maine Centers for Disease Control and Prevention
- Maine Emergency Management Agency
- Local Emergency Planning Committee (LEPC)
- The National Weather Service
- Local Municipalities
- First Responders
- Hospitals and healthcare centers, including congregate care and dialysis facilities
- Organizations that work with children or older adults, including Age-Friendly groups
- Local schools and universities, including HeadStart
- Maine Department of Transportation—and local transportation partners
- Non-profit organizations
- Local Businesses
- Faith-based organizations
- Utility companies
- City Council members and municipal leaders
- Immigrant and multi-cultural organizations
- Local Public Health Officers
- Libraries

Appendix D: Online Tools and Resources

Heat.gov

Background

Heat.gov is the federal government's website presence for the National Integrated Heat Health Information System (NIHHIS). This system, which promotes equitable resilience across the general population and vulnerable community members, "identifies needs for extreme heat services, develops science-based solutions, and leverages partnerships to empower communities with improved communications, capacity building, and decision-making."

Description

This tool seeks to build equitable resilience to extreme heat events by leveraging the NIHHIS Partner network, which includes a broad set of federal agencies, private sector, and nonprofit partners. All partner contributors seek to improve federal, state, and local information and capacity to reduce the health, economic, and infrastructural impacts of extreme heat.

How to Use

In addition to resources produced by Maine's NWS Caribou Local Forecast Office, MEMA, and Maine CDC, www.heat.gov should be a key resource used by Aroostook County Emergency Management Agency in preparing for extreme heat, monitoring response resources, and seeking to improve heat event resiliency in Aroostook County. It features planning materials, educational materials, and action-based tools as well as up-to-date information on current conditions and future outlooks. Many of the tools referenced below are included at heat.gov. Available tools include the Climate and Health Outlook; Climate Prediction Center Probabilistic Extremes Forecast; Extreme Heat Vulnerability Mapping Tool; Health and Health Tracker; National Risk Index (FEMA); LIHEAP and Extreme Heat (HHS); OSHA NIOSH Heat Safety Tool; and "Protecting Outdoor Workers from Heat Illness" App. Learning topics include the intersection of extreme heat and compounding factors, and information about at-risk groups. Finally, the "Planning & Preparing" menu item includes resources for Aroostook County Emergency Management Agency and local officials, healthcare providers, and individuals.

NOAA's Climate Prediction Center (CPC) - Week-2 Extremes Tool

Background

The Week-2 global probabilistic extremes forecast tool, or GEFS Reforecast Tool, is a model guidance tool that applies statistical adjustments to raw Global Ensemble Forecast System (GEFS) model forecasts.

Description

The Week-2 Probabilistic Extremes GEFS Reforecast Tool consists of 4 variables: (1)

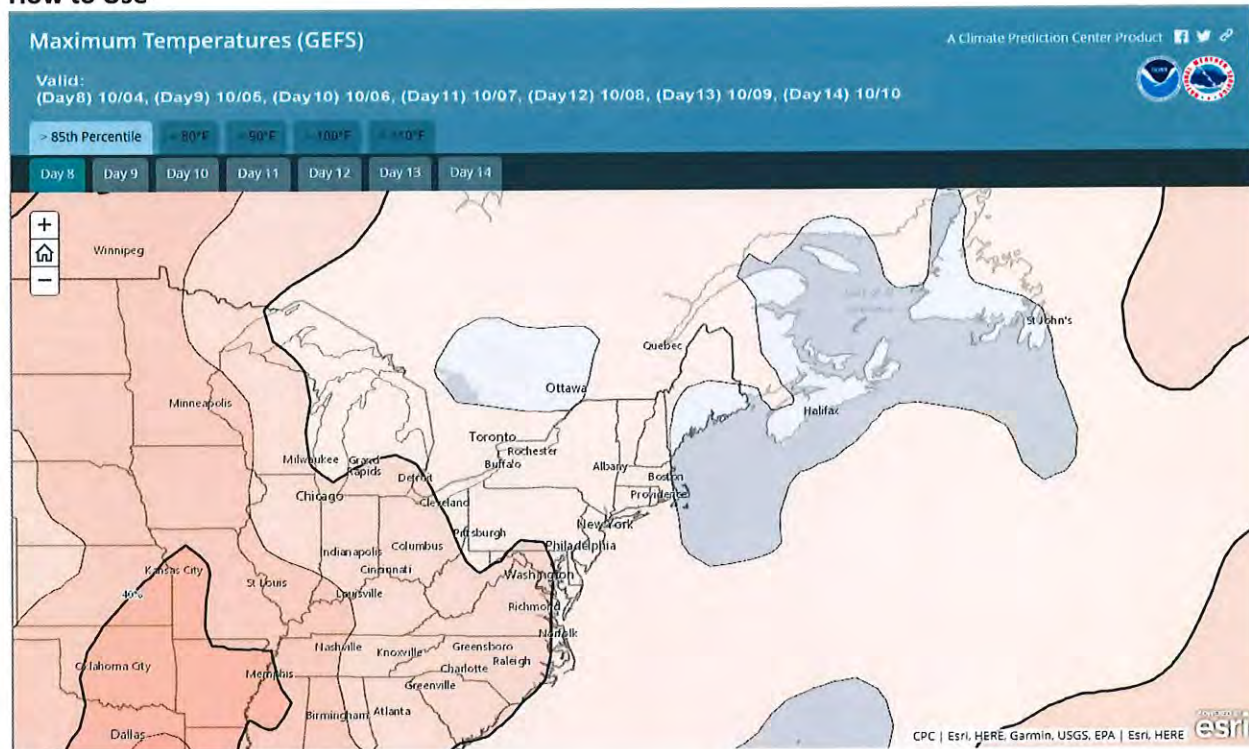
Maximum Temperature (tmax)

(2) Minimum Temperature (tmin)

(3) Accumulated Precipitation (precip)

(4) Maximum Wind (wmax)

How to Use



Visit <https://www.cpc.ncep.noaa.gov/products/predictions/threats/extremesTool.php> to access the tool. Users can zoom to the area of the country to understand forecast extreme probabilities.

In an example screenshot shown above, the contours represent forecast probabilities reaching values that are greater than or less than various percentiles or thresholds at given locations, depending on the variable for the valid day selected. The percentiles are calculated based on a 30-year normal/climatology (i.e. historical mean) from 1991 to 2020. Percentiles were selected based on what would likely produce sufficiently skillful forecasts in the extreme range, indicating what may be considered hazardous. Threshold values (e.g. actual temperatures, precipitation amounts, or wind speeds) were chosen based on conditions that may be deemed hazardous. Each variable's forecast time aggregation was selected based on those that likely have the most predictability at the week-2 lead associated with model skill. Forecasts are provided across the global domain.

FEMA's Geospatial Resource Center

Background

FEMA GIS supports the emergency management community with world-class geospatial information, services, and technologies to prepare for, protect against, respond to, recover from and mitigate against all hazards.

Description

Explore hazard-specific resources in the FEMA Geospatial Resource Center by clicking on earthquakes, flooding, hurricanes, pandemic, radiological, tornados, wildfire, and winter weather. Learn more about resources such as climate resilience, coordination calls, data catalog,

incident pages and data, indices and analytical tools, national hurricane program tools, remote sensing resources, USA structures, geospatial damage assessments.

How to Use

Visit <https://gis-fema.hub.arcgis.com/> and navigate through the various resources as described below.

Hazard Specific - Click on the specific hazard you want to know more about. For example, click on "Winter Weather" and a page with the winter weather hazard overview map, current advisories, applications, other National Weather Service key links, data & imagery, state & local resources, historic resources, data catalog, and incident pages and data will appear.

Data Catalog – FEMA’s newly curated and organized data catalog includes over 600 items tagged and organized items for ease of retrieval. Sort by disaster type, or incident phase, or by state. Choose the "Filter" button to search the categories in the FEMA Geospatial Resource Center, available here:

<https://fema.maps.arcgis.com/apps/instant/filtergallery/index.html?appid=de5a81292cde4f71805dc4304ca5288f>. For example, search "snowfall forecast" to view the Snowfall Forecast WebApp to view the total accumulation of new snow over the next 72 hours across the Continental United States. Data is updated hourly from the National Digital Forecast Database produce by the NWS.

FEMA’s Resilience Analysis and Planning Tool (RAPT)

Background

The Resilience Analysis and Planning Tool (RAPT) is a free GIS web mapping tool that allows federal, state, local, tribal and territorial emergency managers and other community leaders to examine the interplay of people, infrastructure, and hazards – including real-time weather forecasts, historic disasters, and estimated annualized frequency of hazard risk.

Description

RAPT is a GIS web map that combines population and community data (community resilience indicators), infrastructure locations, and hazard data, including real-time weather forecasts, historic disasters, and estimated annualized frequency of hazard risk. States and counties can use this information to visually assess challenges to resilience, refine emergency operations plans, and develop tailored preparedness outreach strategies.

How to Use

Visit <https://www.fema.gov/emergency-managers/practitioners/resilience-analysis-and-planning-tool> and click "Access the Resilience and Analysis and Planning Tool" to launch the ArcGIS platform.

RAPT contains several community resilience indicators at three different geographic scales: county, census tract, and tribal territory. These indicators fall into two different categories: population-focused indicators and community-focused indicators. A summary of all RAPT data layers and data sources for each layer can be found at the RAPT Resource Center: <https://rapt-fema.hub.arcgis.com/>

NOAA and Health and Human Services' Climate and Health Outlook

Background

The Interagency Working Group on Extreme Heat, formed by the White House Climate Policy Office in July 2021 and co-led by HHS, NOAA, and EPA, will continue to regularly convene agencies to communicate, coordinate, and improve the federal response to extreme heat. These efforts will include facilitating the use of federal data sharing and mapping resources to help states, Tribes, territories, and local governments improve heat-related planning and decision-making. HHS co-leads this group through its recently established Office of Climate Change and Health Equity, which works to protect communities with disproportionate exposures and vulnerabilities to climate-related threats, and to engage the healthcare workforce in its climate response.

Description

The Department of Health and Human Services (HHS) Office of Climate Change and Health Equity (OCCHE) publishes a monthly Climate and Health Outlook report that can be downloaded from the HHS website linked above. The report is broken down into nine regions, including the Northeast region. The Climate and Health Outlook is a brief report to inform health professionals and the public about how public health may be affected in the coming month(s) by climate events and provides resources for taking proactive action. The current edition expands beyond extreme heat to include additional climate-related health hazards.

How to Use

Visit <https://www.hhs.gov/climate-change-health-equity-environmental-justice/climate-change-health-equity/climate-health-outlook/index.html> to access monthly downloads. This resource is an online publication that includes monthly sub-publications. Seasonally relevant information related to weather, climate, public health, vulnerable populations, risks, potential impacts, and actionable mitigations are available for online review and PDF download. Downloads are 4-5 pages long and are concise, visually interesting, and contain valuable information for the entire U.S., broken down by region.

CDC'S Heat and Health Tracker

Background

The CDC's Heat and Health Tracker, which provides heat and health data to help communities better prepare for and respond to extreme heat events, will issue regular updates to provide a nationwide month by month heat forecast. The forecast will include the expected number of days at or above a dangerous level of heat, based on climatological norms. This county-level information will help health departments and emergency planners identify the needs of vulnerable populations and take appropriate public health action.

Description

The Heat-Related Illness and Temperature map shows the rate of emergency department (ED) visits associated with heat-related illness (HRI) per 100,000 ED visits by region (as defined by Health and Human Services) for the selected week using data available through the National Syndromic Surveillance Program (NSSP). The colors on the map show average maximum temperature by county for the same week, using data from the National Center for Environmental Information.

How to Use

This resource, which is available by navigating to <https://ephtracking.cdc.gov/Applications/heatTracker/>, is a navigable map that is easy and intuitive to use. Searchers can enter relevant zip codes in the upper right-hand corner of the tool, which brings up search results for the entire associated county. The display is easy to read, and offers clear, accessible language and information. Embedded displays include graphs that show current temperature trends overlaid with historical averages; a Heat Vulnerability Data Explorer map with overlays for social vulnerability, language, age, and historical heat information; points of interest such as day care centers, EMS, fire stations, hospitals, nursing homes, parks, and public schools; and population characteristic breakdowns for the county.

The U.S. Climate Resilience Toolkit Climate Explorer (Version 3.1)

Background

The Climate Explorer gives users a way to check how climate conditions in the United States are projected to change over the coming decades. This information—derived from global climate models—is available for counties and county-equivalents for all 50 states and U.S. territories in the United States.

Built to accompany the U.S. Climate Resilience Toolkit, the Climate Explorer graphs projections for two possible futures: one in which humans drastically reduce and stabilize global emissions of heat-trapping gases (labeled Lower emissions, also known as RCP4.5), and one in which we continue increasing emissions through the end of the 21st century (labeled Higher emissions, also known as RCP8.5). Note that only higher emissions projections are available for Alaska. Decision makers can check climate projections based on these two plausible futures and then plan according to their tolerance for risk and the timeframe of their decisions.

Description

Learn how climate conditions in the U.S. are projected to change over the coming decades. This information—derived from global climate models—is available for counties and county equivalents for the U.S. and its territories.

How to Use

Visit <https://www.heat.gov/pages/climate-explorer> and enter a zip code, city, or county to arrive at The Climate Explorer's area-specific dashboard. Displays include past and projected future condition maps, climate graphs, high-tide flooding tools, and extreme temperature event frequency summaries.

FEMA's National Risk Index

Background

Intended users of the National Risk Index include planners and emergency managers at the local, regional, state, and federal levels, as well as other decision makers and interested members of the general public. With improved understanding of natural hazard risk, communities can take action to reduce risks to their communities. Specifically, the National Risk Index can help with: enhancing hazard mitigation plans, encouraging community-level risk communication and engagement, supporting the development or enhancement of codes and standards, informing long-term community recovery, educating new homeowners and renters, prioritizing and allocating resources,

identifying the need for more refined risk assessments, informing the insurance and mortgage industries, and updating emergency operations plans.

Description

The National Risk Index is an online mapping application from FEMA that identifies communities most at risk from 18 natural hazards. This application visualizes natural hazard risk metrics and includes data about expected annual losses from natural hazards, social vulnerability, and community resilience. The Risk Index leverages available source data for natural hazard and community risk factors to develop a baseline relative risk measurement for each United States county and Census tract.

How to Use

Go to <https://hazards.fema.gov/nri/map> and search the county name in the upper left search bar to create a report. The report generated includes a summary, risk index, expected annual loss, social vulnerability, community resilience, about the National Risk Index, and how to take action.

State Climate Summaries 2022

Background

NOAA State Climate Summaries were originally produced in response to a growing demand for state-level information in the context of the Third National Climate Assessment (NCA) and subsequent sustained activities. This 2022 version represents a new and improved summary for each state that provides more up-to-date information on observed changes in climate, including both long-term trends and extreme weather events relevant to that state.

Description

The summaries cover assessment topics directly related to NOAA's mission, specifically historical climate variations and trends, future climate model projections of climate conditions during the 21st century, and past and future conditions of sea level and coastal flooding.

While the datasets and simulations in these state climate summaries are not, by themselves, new (they have been previously published in various sources), these documents represent a targeted synthesis of historical and plausible future climate conditions for each U.S. state. Each summary consists of a description of the historical climate conditions in the state, as well as that of the climate conditions associated with future pathways of greenhouse gas emissions.

How to Use

Go to <https://statesummaries.ncics.org/> and click on the state of Maine to view the State Climate Summary. Useful information such as the observed and projected temperature change, observed winter temperature, observed summer temperature, observed number of very cold nights can be viewed in graphs and charts.

Appendix E: Pet and Domestic Animals Vulnerabilities

For more information related to pets and domestic animals in extreme temperature events, readers should contact the Division of Animal and Plant Health within the Maine Department of Agriculture, Conservation, and Forestry⁴. The information provided below is only a very basic set of guidelines.

Animals in Hot Weather

Domesticated animals are designed to conserve heat and are less efficient at cooling than humans. They are in danger of heat stroke at 110° Fahrenheit. Pets' sweat glands are located on the nose and footpads, which are inadequate for cooling on hot days. Panting and drinking water help cooling, but if the air temperature is high, brain and organ damage can occur in 15 minutes. Risk factors for heat stress include body size, age (young and old), breed (short nosed breeds, such as bulldogs), obesity, and existing metabolic, cardiovascular or respiratory disease.

Car with window rolled down slightly + windows collecting light, trapping heat inside = pressure cooker effect:

Outside air = 85° Fahrenheit	Outside air = 72° Fahrenheit + humidity
After 30 minutes: inside car = 104°F	After 10 minutes: inside car = 102°F After
After 60 minutes: inside car = 112°F	After 30 minutes: inside car = 120°F

Prevention

- Never leave pets in a car on warm days.
- Be alert for any sign of heat stress: heavy panting, glazed eyes, a rapid pulse, unsteadiness, a staggering gait, vomiting, deep red or purple tongue.
- Never leave pets tied up without shade, air circulation, and fresh water.
- Offer a cool place to rest when temperatures are uncomfortable.
- Call animal control or police immediately if an animal is in distress in a car.

Treatment

- Overheated pets must be cooled immediately.
- Move pet to shade.
- Apply cool water all over body.
- Apply ice packs to neck and chest area.
- Allow licking ice and small amount of water (large amount will cause vomiting).
- Take to veterinarian immediately for evaluation.

Animals in Cold Weather

Domesticated animals require human care for protection from freezing weather. Pets should not be left outdoors in freezing weather or unprotected in wind-chilled open air. Hypothermia and dehydration are the most likely life-threatening conditions for animals in cold weather, with wet conditions and wind-chill greatly adding to cold-stress.

⁴ https://www.maine.gov/dacf/ahw/animal_health/index.shtml

Prevention

- Schedule a veterinarian checkup before temperatures drop below freezing. Chronic illnesses, like arthritis, can worsen in winter. Very young, old, or ill pets with medical conditions like diabetes or serious wounds are more susceptible to cold and injuries.
- Keep pets indoors when the temperature drops below freezing (32 °F). If they must be in the open, provide shelter, warm bedding and a water source that is not frozen. Proper hydration helps pets regulate their body temperature.
- Check your pet's paw pads after walks. Ice crystals can quickly form in paws and ears damaging the tissue, and you won't see signs of the resulting frostbite until days later.
- Wipe paw pads with a wet cloth to remove any antifreeze and salt residues after a walk. Pets will lick this and possibly be poisoned or damage their delicate digestive tissues.
- Learn and watch for the signs of hypothermia or cold injuries. Shivering, whining, limping, slowing down, lying down or burrowing are signals that your pet cannot regulate their body temperature.
- Always honk before turning on engines and moving your car in the winter to scare off any huddled animals from under your car.

Treatment

- Be careful with any frozen tissue and don't rub. Instead, simply soak in warm (not hot) water to try to restore circulation.
- Wrap your pet in a warm blanket to help ease discomfort.
- Take to a veterinarian if you suspect hypothermia, frostbite, injury or illness

Appendix F: Glossary

A **cooling center** is a facility that has been opened for short term operations due to a specific emergency or event. They are normally opened when hot temperatures may become dangerous.

An **extreme temperature center** refers generally to either a cooling or warming center.

An **extreme heat event** is defined as a series of unusually hot days as compared to the seasonal norms of the local climate in a given geographic area.

An **extreme cold event** is defined as a series of unusually cold days as compared to the seasonal norms of the local climate in a given geographic area.

Frostbite is an injury to the body that is caused by freezing. Frostbite causes a loss of feeling and color in the affected areas. It most often affects the nose, ears, cheeks, chin, fingers, or toes. Frostbite can permanently damage body tissues, and severe cases can lead to amputation.

A **general population shelter** (aka emergency shelter) is a place for people to live temporarily when they cannot live in their current residence. The main difference between a warming center and emergency shelter is that an emergency shelter typically specializes in people fleeing a specific type of situation, such as natural or man-made disasters. Another difference from a warming center is that people staying in emergency shelters are provided places to sleep and/or eat for an extended period. If the shelter is run by the Red Cross facilities are ADA compliant and non-acute medical care and disaster mental health services are available.

Heat cramps are painful, involuntary muscle spasms that usually occur during heavy exercise in hot environments.

Heat exhaustion is the body's response to an excessive loss of water and salt, usually through excessive sweating.

The **heat index**, also known as the apparent temperature, is what the temperature feels like to the human body when relative humidity is combined with the air temperature.

A **heat related fatality** is a death in which exposure to high ambient temperature either caused the death or significantly contributed to it.

A **heat stress related illness** is an illness caused by high temperatures and humidity.

Heat stroke is the most serious heat-related illness. It occurs when the body can no longer control its temperature: the body's temperature rises rapidly, the sweating mechanism fails, and the body is unable to cool down.

Hypothermia is an abnormally low body temperature due to prolonged exposure to cold. A body temperature that is too low affects the brain, making the victim unable to think clearly or move well.

A **threshold for action** is a certain temperature or number of days (or nights) above a specific

temperature or humidity that “triggers” aspects of a heat response plan. There are many factors that can be used to determine the threshold for action based on local climate, vulnerability, capacity, and adaptations already in place.

A **warming center** is a facility that has been opened for short term operations due to a specific emergency or event. They are normally opened when temperatures or a combination of precipitation, wind chill, wind and temperatures have or may become dangerous. Their paramount purpose is the prevention of death and injury related to exposure to the elements. Warming centers can help stranded motorists, or residents that have lost critical services. Some warming centers may provide limited food, showers, charging stations and places to rest.

Wind chill is a term used to describe what the air temperature feels like to the human skin due to the combination of cold temperature and winds blowing on exposed skin.

Appendix G: Aroostook County Emergency Management Agency Survey Brief



Aroostook County Emergency Management Agency Survey Brief

Background

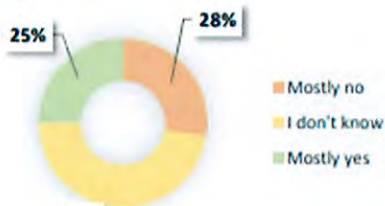
- In 2023, Aroostook County Emergency Management Agency, in partnership with Maine CDC conducted a survey with 17 participants.
- The purpose of the survey was to identify the needs of groups who may be vulnerable to extreme heat or cold.
- The results of the survey are being used to help design the county's Extreme Temperature Response Plan.

Participants

Respondents support the following groups:

- Older adults
- Those with chronic health conditions
- Those with disabilities
- Those experiencing homelessness
- Those experiencing other resource insecurities
- School-age children
- Young children
- University students

When asked whether the groups they support have adequate heating and cooling at home, only 25% of respondents reported that most of their service population was protected at home.



- Not enough adequate shelter nearby.
- Challenging in rural communities with limited resources.
- Shelters could be effective if utilized.

Results

Respondents agree that:

- Extreme hot and cold weather significantly affect the health of the groups they serve.
- There is a need for warming and cooling centers.
- Barriers to accessing centers include lack of transportation, lack of knowledge that centers exist and are being opened, pride, and lack of nearby locations.
- Aside from centers, additional support identified includes discounted weatherization for at-risk populations, information and checklists to prepare, additional food and energy support, lower heating fuel costs, and more funding.

59% of respondents were not aware that warming or cooling centers are available in hot or cold weather.

89% of respondents report the groups they serve were not aware of the warming or cooling centers.

65% of respondents highlighted that transportation challenges would be the biggest hurdle for groups they serve to utilize the warming or cooling centers during extreme temperatures.

Barriers to using centers:



Transportation



Lack of knowledge about centers



Individualism / Pride



Location

Recommendations

- Warming and cooling centers have great potential for protecting the health of Aroostook County residents.
- During an event, important information including open center locations can be found by calling 2-1-1, visiting www.maine.gov/mema/response-recovery/mass-care, and following Aroostook County Emergency Management on Facebook.
- Locations for centers should be inclusive and accessible.
- Development of a county-wide resource book would allow those working with vulnerable populations to offer better support.

Appendix H: Shelter List

Facilities

- | Recommended | Encouraged |
|---|--|
| <input type="checkbox"/> Air-conditioned/ Heated | <input type="checkbox"/> Activities available for guests |
| <input type="checkbox"/> Accessible to the public | <input type="checkbox"/> Separate room for families and children |
| <input type="checkbox"/> American Disabilities Act compliant | <input type="checkbox"/> Public transit / other transportation |
| <input type="checkbox"/> Access to restrooms | <input type="checkbox"/> Provisions for pets |
| <input type="checkbox"/> Access to running water | <input type="checkbox"/> Extended hours as needed |
| <input type="checkbox"/> Seating available for all guests | <input type="checkbox"/> On-site health and social services |
| <input type="checkbox"/> Cots if anticipated to stay open overnight | <input type="checkbox"/> Phone chargers |
| <input type="checkbox"/> Widely advertised throughout | <input type="checkbox"/> Back-up generator available |
| <input type="checkbox"/> Toilet paper/personal hygiene supplies | <input type="checkbox"/> Snacks and bottled water |
| <input type="checkbox"/> First Aid supplies | <input type="checkbox"/> |

Personnel

- Minimum of two people available to staff upon opening.
- Plan for a minimum of two additional personnel if shelter is anticipated to operate more than one shift.



NORTH LAKES FIRE & RESCUE DEPARTMENT
158 SWEDEN STREET • CARIBOU, MAINE 04736
PH: 207-493-4328 • FX: 207-493-4357
www.northlakesfireandrescue.org
darren@aroostookema.com

MEMO

DARREN R. WOODS
FIRE CHIEF

DERRICK OUELLTEET
DEPUTY CHIEF

JOSHUA BELANGER
CAPTAIN
Cross Lake Station

JOEY LEVESQUE
CAPTAIN
Sinclair Station

LANE MOIR
CAPTAIN
Madawaska Lake Station

DON ENO
LIEUTENANT

DAN MOLIVER
LIEUTENANT

MATT RUSSELL
LIEUTENANT

GARY LANGLEY
Safety Officer

TO: Ryan Pelletier, County Administrator
FROM: Darren R. Woods, Fire Chief
RE: North Lakes Fire Department
Date: 11 - 27 - 2023

We would like to present a new member for acceptance to the North Lakes Fire & Rescue as Junior Firefighters:

- Sean Cerveny
- Robert Mockler
- New Sweden
- Caribou

Let me know if you have any questions.

After this one is added, our roster will have 36 firefighters, 4 communications people, 2 junior firefighters and 1 chaplain for a total of 43 members.

Our goal is 50. You can only count on 1/3 of your roster to be available during an emergency which (at 50) would be 17 members. While this number is still small, it is a number that you can work with.

The nature of volunteerism has people coming and going frequently. While we try to retain them as long as possible, life changes happen so we do have people coming and going often.

Application for Employment

Please Print

Equal access to programs, services and employment opportunities is available to all persons without regard to race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other basis protected by federal, state, and/or local law.

In accordance with the Americans with Disabilities Act and/or applicable state and local laws, applicants requiring reasonable accommodations for the application and/or interview process should notify the Human Resources Department. Examples of reasonable accommodations include making a change to the application process; providing written materials in an alternate format such as braille, large print, or audio recording; using a sign language interpreter; using specialized equipment; or modifying testing conditions.

Name Cerveny Sean William Applicant ID # _____
 Address _____
 Telephone # _____ Cellular/Other Phone # () _____ E-mail Address _____
 Position(s) applied for Firefighter Date of application / /
 Referral Source (e.g., Walk-in, Job Posting, Company's Website, etc.) _____

If necessary, best time to call you is _____ : _____ AM/PM
 Home Cellular/Other

May we contact you at work? Yes No
 If yes, work number and best time to call: _____ : _____ AM/PM

If you are under 18 and it is required, can you furnish a work permit?..... N/A Yes No
 If no, please explain: _____

Have you submitted an application here before? Yes No
 If yes, give date(s) and position(s): _____

Have you ever been employed here before?..... Yes No
 If yes, give dates: From / / To / /

Is this application a request for reemployment following an extended military leave of absence from this company?..... Yes No
 If yes, additional information may be requested.

Are you lawfully authorized to work in the United States?..... Yes No

Date available for work 10/31/23

What is your desired salary range or hourly rate of pay?
 \$ _____ Per _____

Type of employment desired: Full-Time Part-Time
 Educational Co-Op Seasonal Temporary

Will you relocate if job requires it? Yes No

Will you travel if job requires it? Yes No

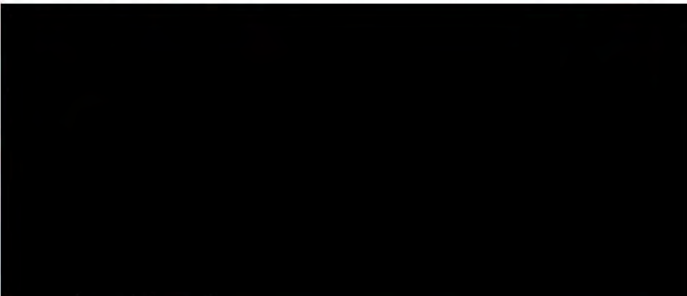
If they have been explained to you, are you able to meet the attendance requirements of the position? ... N/A Yes No

Will you work overtime if required? Yes No
 If no, please explain: _____

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?
This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.
 Yes No Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying: _____ State _____

Have you ever been bonded? Yes No



Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company?..... Yes No
 If yes, please explain: _____

Employment History

Starting with your most recent employer, provide the following information. You may include any verified work performed on a volunteer basis.

Employer Washburn Police Dept.	Telephone # (209) 207-455-4043
Street address 1287 Maine ST. Washburn	City Washburn State ME
Starting job title/final job title	Dates employed Month Year to Month Year 11/22 to 10/23
Immediate supervisor and title (for most recent position held) Chander Cole	May we contact for reference? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later E-mail:
Why did you leave? disagreement on core values	
Summarize the type of work performed and job responsibilities. All duties typical of a patrol officer	
What did you like most about your position? helping my community	

Employer Graciefighter Jiu Jitsu	Telephone # (209) 855-0219
Street address 118 Bennett Dr.	City Carbon State ME
Starting job title/final job title instructor/owner	Dates employed Month Year to Month Year 1/08 to present
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later E-mail:
Why did you leave? still employed	
Summarize the type of work performed and job responsibilities. teach martial arts	
What did you like most about your position? helping people through martial arts	
What were the things you liked least about the position?	

Employer Professional Fighter	Telephone # ()
Street address	City State
Starting job title/final job title	Dates employed Month Year to Month Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later E-mail:
Why did you leave?	
Summarize the type of work performed and job responsibilities.	
What did you like most about your position?	
What were the things you liked least about the position?	

Employer	Telephone # ()
Street address	City State
Starting job title/final job title	Dates employed Month Year to Month Year
Immediate supervisor and title (for most recent position held)	May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later E-mail:
Why did you leave?	
Summarize the type of work performed and job responsibilities.	
What did you like most about your position?	
What were the things you liked least about the position?	

Employment History (continued)

Explain any gaps in your employment, other than those due to personal illness, injury, or disability. _____

Skills and Qualifications

Summarize any special training, skills, languages, licenses, and/or certificates that may assist you in performing the position for which you are applying:

Fitness

Computer Skills (Include software titles and level of experience, such as basic, intermediate, or advanced.)

- | | |
|---|--|
| <input type="checkbox"/> Word Processing _____ Level: _____ | <input type="checkbox"/> Internet _____ Level: _____ |
| <input type="checkbox"/> Spreadsheet _____ Level: _____ | <input type="checkbox"/> Other _____ Level: _____ |
| <input type="checkbox"/> Presentation _____ Level: _____ | <input type="checkbox"/> Other _____ Level: _____ |
| <input type="checkbox"/> E-mail _____ Level: _____ | <input type="checkbox"/> Other _____ Level: _____ |

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City and State)	# of Years Completed	Completed	GPA Class Rank	Major/Minor
<i>MANTRECA High School</i>		<input type="checkbox"/> Diploma <input checked="" type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		

References

List names and telephone numbers of three business/work references who are **not** related to you and are **not** previous supervisors. If not applicable, list three school or personal references who are **not** related to you.

Name	Title	Relationship to You	Telephone	E-mail	# of Years Known
------	-------	---------------------	-----------	--------	------------------

Related Information

When answering these questions, please exclude any information that would reveal race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or other similarly protected status.

To what job-related organizations (professional, trade, etc.) do you belong? _____

List special accomplishments, publications, awards, etc. BLACK belt brazilliam Jiu jitsu

List any relevant volunteer work. Youth Scholarship programs, adopt a cop, addiction recovery/mental health resources Fundraiser

Is there any other job-related information you want us to know about you? _____

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete, and correct.

I expressly authorize, without reservation, the employer, its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resumé, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that reasonable safeguards will be taken to protect all personal information provided or obtained in conjunction with this application for employment. My personal information may be shared with the employer's affiliate(s) and third parties engaged by the employer to perform services for the employer. Any personal information shared with an affiliate or third party is to be used solely to perform the services requested by the employer.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other protected status under applicable federal, state, or local law.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____

Date / /

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Important note: This is approved for use by the purchaser only. This form may not be shared publicly or with third parties.

**ATTORNEY
APPROVED**

Application for Employment

Please Print

Equal access to programs, services and employment opportunities is available to all persons without regard to race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other basis protected by federal, state, and/or local law.

In accordance with the Americans with Disabilities Act and/or applicable state and local laws, applicants requiring reasonable accommodations for the application and/or interview process should notify the Human Resources Department. Examples of reasonable accommodations include making a change to the application process; providing written materials in an alternate format such as braille, large print, or audio recording; using a sign language interpreter; using specialized equipment; or modifying testing conditions.

Name MOCKLER ROBERT JAMES Applicant ID # _____
Last First Middle

Address _____

Telephone # () _____ Cellular/Other Phone # _____

Position(s) applied for _____ Date of application ____/____/____

Referral Source (e.g., Walk-in, Job Posting, Company's Website, etc.) _____

If necessary, best time to call you is _____ : _____
 Home Cellular/Other

May we contact you at work? Yes No
If yes, work number and best time to call:
() _____ : _____
AM PM

If you are under 18 and it is required, can you furnish a work permit? N/A Yes No
If no, please explain: _____

Have you submitted an application here before? Yes No
If yes, give date(s) and position(s): _____

Have you ever been employed here before? Yes No
If yes, give dates: From ____/____/____ To ____/____/____

Is this application a request for reemployment following an extended military leave of absence from this company? Yes No
If yes, additional information may be requested.

Are you lawfully authorized to work in the United States? Yes No

Date available for work _____/____/____

What is your desired salary range or hourly rate of pay?
\$ _____ Per _____

Type of employment desired: Full-Time Part-Time
 Educational Co-Op Seasonal Temporary

Will you relocate if job requires it? Yes No

Will you travel if job requires it? Yes No

If they have been explained to you, are you able to meet the attendance requirements of the position? ... N/A Yes No

Will you work overtime if required? Yes No
If no, please explain: _____

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?

This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.

Yes No Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying:

Have you ever been bonded? Yes No

Have you ever pleaded "guilty" or "no contest" to or been convicted of a crime? NOTE: Answering "yes" to this question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account. You are not obligated to disclose juvenile records that have been expunged. Yes No

If yes, please provide date(s) and details:

Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company? Yes No

If yes, please explain: _____

Employment History (continued)

Explain any gaps in your employment, other than those due to personal illness, injury, or disability. _____

If not addressed on previous page, have you ever been fired or asked to resign from a job? Yes No

If yes, please explain: _____

Skills and Qualifications

Summarize any special training, skills, languages, licenses, and/or certificates that may assist you in performing the position for which you are applying:

Class D w/Air Brakes Driver License
6 months as a Volunteer Fire Fighter. Taylor Mill, Kentucky 2008-2009

Computer Skills (Include software titles and level of experience, such as basic, intermediate, or advanced.)

Word Processing _____ Level: _____ Internet _____ Level: _____

Spreadsheet _____ Level: _____ Other _____ Level: _____

Presentation _____ Level: _____ Other _____ Level: _____

E-mail _____ Level: _____ Other _____ Level: _____

Educational Background

Starting with your most recent school attended, provide the following information.

School (include City and State)	# of Years Completed	Completed	GPA Class Rank	Major/Minor
<u>CARLETON High School</u>	<u>12</u>	<input checked="" type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
<u>Compass Aviation Academy Sanford, FL</u>	<u>2</u>	<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input checked="" type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		
		<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Degree _____ <input type="checkbox"/> Certification _____ <input type="checkbox"/> Other _____		

References

List names and telephone numbers of three business/work references who are **not** related to you and are **not** previous supervisors.

If not applicable, list three school or personal references who are **not** related to you.

Name	Title	Relationship to You	Telephone	E-mail	# of Years Known
------	-------	---------------------	-----------	--------	------------------

Related Information

When answering these questions, please exclude any information that would reveal race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or other similarly protected status.

To what job-related organizations (professional, trade, etc.) do you belong? NDAA, ADPA, NRA

List special accomplishments, publications, awards, etc.

List any relevant volunteer work. Taylor Mill Kentucky Volunteer fire fighter about 6 months
Presque Isle Snowmobile Club Board Member.
Northern Maine Flying Club Founding Board Member

Is there any other job-related information you want us to know about you?

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete, and correct.

I expressly authorize, without reservation, the employer, its representatives, employees, or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resumé, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees, or representatives, for seeking, gathering, and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that reasonable safeguards will be taken to protect all personal information provided or obtained in conjunction with this application for employment. My personal information may be shared with the employer's affiliate(s) and third parties engaged by the employer to perform services for the employer. Any personal information shared with an affiliate or third party is to be used solely to perform the services requested by the employer.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her race, religion, color, sex (including pregnancy), age, national origin, mental or physical disability, sexual orientation, gender identity, genetic information, or any other protected status under applicable federal, state, or local law.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant [Signature]

Date 1/18/23

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ATTORNEY
APPROVED



Aroostook County
Sheriff's Office

Peter A. Johnson, Sheriff
Joey D. Seeley, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

To: Peter Johnson, Sheriff

From: Joey Seeley, Chief Deputy

Date: December 05, 2023

Ref: December 20th, 2023 County Commissioners Meeting Agenda Items

1. Approve Reappointment of Deputy Sheriff to Ryan Rackliffe
2. Approve recommendation of hiring of Devon Orr for Part-time Correctional Officer
3. Approve recommendation of hiring of Daniel Bowman for Part-time Correctional Officer

FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839



Aroostook County
Sheriff's Office

Peter A. Johnson, Sheriff
Joey D. Seeley, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

Memorandum

To: Sheriff Peter A. Johnson
From: Commander Craig L. Clossey,
cc: Chief Deputy Joey Seeley
Date: November 27, 2023
Re: New Part-Time Corrections Officer

Sheriff, I have Devon Orr of Houlton who has applied for the open position of part-time Corrections Officer.

Orr has passed all applicable testing and background checks successfully.

It is my recommendation that Orr be hired as a part-time Corrections Officer at the step 9 (\$18.44) to maintain competitiveness with local businesses.

I've attached his application and resume to this email.

Thanks,

Cmdr

FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839

25 School St., Suite 216, Houlton, ME 04730

Tel: 207-532-3471

Fax: 207-532-7319

DEVON ORR



November 01, 2023

Aroostook County Jail

RE: Corrections Officer, 11/01/2023

Dear Terri Sennett,

The posting for Corrections Officer with Aroostook County Jail piqued my interest. I have always wanted a challenging job related to law enforcement. I believe I would perform well in this environment and learn quickly. I have already toured the jail with my law enforcement class, as well as covering the basics of being a Corrections Officer.

I bring a set of talents that I believe will be valuable to Aroostook County Jail. I have trained multiple years in martial arts, was in a law enforcement class for two years, and I have received my CPR, AED and Basic First Aid certification.

I am excited to contribute my strengths and proficiency in communication toward your team efforts. As an extroverted and personable communicator my focus on building strong professional relationships has been a valuable asset throughout my career.

I am eager to hear back about this position, and I am ready to start as soon as possible.

Thank you for your time and consideration.

Sincerely,
Devon Orr

Devon Orr

Work Experience

Deli Clerk

RH Foster Energy LLC - Mars Hill, ME
March 2023 to August 2023

My position as a deli clerk at RH Foster consisted of preparing food, organization, and indepth cleaning. While I was there I was trained as a cashier aswell.

Line Cook

Blue Moose - Monticello, ME
August 2020 to September 2022

My position as a Line cook at Blue Moose had me preparing food and indepth cleaning. While I was there I was also trained as a waiter.

Education

High school diploma

Houlton High School - Houlton, ME

Skills

- Martial arts
- First aid
- Time management
- Communication skills

Certifications and Licenses

First Aid Certification

November 2022 to November 2024



Aroostook County
Sheriff's Office

Peter A. Johnson, Sheriff
Joey D. Seeley, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

Memorandum

To: Sheriff Peter A. Johnson
From: Commander Craig L. Clossey,
cc: Chief Deputy Joey Seeley
Date: November 28, 2023
Re: New Part-Time Corrections Officer

Sheriff, I have Daniel Bowman of Ashland, who has applied for the open position of part-time Corrections Officer.

Mr. Bowman is a certified Maine Corrections Officer and a full-time Officer with the Maine Department of Corrections. He has spent several years working in county jails in California and Maine's state prison system. Mr. Bowman is looking for a Corrections position closer to his home in Ashland and plans on transitioning to full-time when and if a place becomes available in the coming year.

I recommend that Mr. Bowman be hired as a part-time Corrections Officer starting December 11, 2023, at Step 12 (\$20.15) because of his many years as a Corrections Officer and supervisor in Corrections.

I've attached his application and resume to this email.

Thanks,

Cmdr

FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839

25 School St., Suite 216, Houlton, ME 04730

Tel: 207-532-3471

Fax: 207-532-7319

Daniel Bowman



Objective: To gain employment as a Correctional Officer with Aroostook County

Education:

Valley Oaks Charter School



Address: 20419 Brian way, Tehachapi, CA 93561

General Education

Tehachapi High School



Address 801 Dennison Road, Tehachapi, CA 93561

General Education

Mojave River Academy



Address: 1601 New Stine Rd Bakersfield, CA 933909

General Education - High school Diploma

Kern County Regional Training Academy



S.T.C CORE – Adult Corrections Officer Core Course

California P.O.S.T P.C. 832 Arrest and Firearms Training

Maine Criminal Justice Academy



Basic Corrections Academy

Experience:

10/22-Present

Correctional Sergeant

Maine Department Of Corrections – Mountain View Correctional Facility

1182 Dover Rd, Charleston, ME 04412

- **Duties:** Directs, observes, and evaluates the day-to-day work activities of subordinate staff to ensure work requirements are accomplished properly. Supervises and participates in the development and implementation of treatment

5801 Sundale Ave Bakersfield, CA 93309

Maintain the Cleanliness and working order of the assigned site

Use and safely operate machines such as Auto-scrubber, Floor Buffer, Wet Vacuum and Power Washer

Safely use and store caustic chemicals

Understanding of the Safety Material Data Sheets specific to the assigned site



Aroostook County
Sheriff's Office

Peter A. Johnson, Sheriff
Joey D. Seeley, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

Memorandum

To: Sheriff Peter A. Johnson
From: Commander Craig L. Clossey,
cc: Chief Deputy Joey Seeley
Date: December 8, 2023
Re: New Full-Time Corrections Officer

Sheriff, I have Jeremy Keating of Cape May Court House, NJ, apply for the full-time Corrections Officer position. Mr. Keating is a full-time corrections officer in New Jersey and works as a CO at the Atlantic County Public Safety Jail.

He has passed all applicable testing and background checks successfully.

I recommend that Mr. Keating be at Step 3 (\$21.27) for his current training experience and to maintain competitiveness with local businesses.

I proposed a start date of January 13, 2024, and the first training day on January 15, 2024.

I've attached the application and resume to this email.

Thanks,

Cmdr

FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839

JEREMY D. KEATING



08/28/2023

Sheriff Shawn Gillen
Aroostook County Sheriff's Office
144 Sweden Street Suite 1
Caribou, ME
04736

Sir,

I am applying for a position within the Sheriff's Office to become a Corrections officer at the Aroostook County Jail. I am currently a County Correctional Police Officer in the Atlantic County Department of Public Safety.

Sincerely,

Jeremy D. Keating

Jeremy D. Keating

Education

Middle Township High School, Cape May Court House, NJ
Stockton University, Galloway, NJ – Bachelor of Arts in Criminal Justice
EMT (BLS) Certified
Commercial Drivers License-A Issued
Atlantic County Police Training Center-Certified

September 2018
January 2021
January 2023

Significant Coursework

Research and Evaluation in Criminal Justice
Courts, Law, and Procedure
Theories of Criminality

Statistics for Criminal Justice
Criminal Justice: Politics and Policy
Introduction to Corrections

Work Experience:

Atlantic County Department of Public Safety
Atlantic County Justice Facility

(December 2021-Present)

County Correctional Police Officer working within the Atlantic County Justice Facility to ensure the safety and security of the institution as well as the inmates and other officers alike.

Crest Savings Bank

(February 2019 – July 2020)

Experienced teller. Handling deposits and withdrawals for the bank as well as money orders, official checks, transfers and closeouts of accounts. Experienced in closing accounts and working closely with IRA's and certificates. Capable of assisting customers with loan payments as well.

Seasonal Summer Labor – Full Time

(June 2015-Present)

Island Ice Cream

Delivery driver. Distribution of ice cream to all of the local ice cream parlors from Cape May County up to Ocean County. Put together orders for customers. Worked in the warehouse as we took inventory and prepped our new product for the season. Handled accounts and payments received on the truck routes.

Honors

Dean's List:

Fall 2013; Spring 2014, Spring 2017

Activities

Volunteer Fire Fighter: Middle Township Fire Department
Member of Alpha Phi Delta Fraternal Organization
Intramural Soccer and Football
Volunteer: Our Lady of The Angels Church
National Rifle Association Member
Mullica Hill Pistol and Rifle Club Member
New Jersey Registered Hunter

Certification

CPR/AED

New Jersey Firearms Identification Card Holder



Aroostook County
Sheriff's Office

Peter A. Johnson, Sheriff
Joey D. Seeley, Chief Deputy

Patrol

Transportation

Corrections

Civil Process

MEMORANDUM

To: Ryan D. Pelletier, County Administrator
From: Peter Johnson, Sheriff
cc: Dana Gendreau, Finance Director/Deputy Treasurer
Date: December 6, 2023
Re: Crisis Services in the Jail

In November of 2023 the Aroostook County Sheriff's Office was advised by the Aroostook Mental Health Center (AMHC), that as of January 1, 2024 they would no longer be able to provide Crisis Services within the jail free of charge. This is an essential service at the jail we cannot go without. In the past AMHC has been able to provide crisis services within the jail, at no additional cost to the County by billing for those crisis hours using grant funding. Due to changes in that funding source, specifically what qualifies as crisis services being provided in the community. The individuals at the jail no longer meet that definition and AMHC can no longer bill those crisis hours to the grant.

Currently, Alternative Correctional Healthcare, LLC provides primary healthcare services to individuals being held at the Aroostook County Jail. Alternative Correctional Healthcare is willing to add Crisis Services to the remainder of the current contract at a cost of \$68,157.85 per year or \$5,679.82 per month. The current contract with Alternative Correctional Healthcare has 6 months remaining, resulting in an additional cost to the County of \$34,078.92 for the remaining 6 months.

It is my recommendation that we seek Crisis Services for the jail through Alternative Correctional Healthcare, LLC for the remainder of the current contract as stated above.

FAITHFULLY SERVING OUR NEIGHBORS SINCE 1839



October 27, 2023

Administration

180 Academy Street,
Suite 3
Presque Isle, ME 04769

Phone: 207-554-2352

Fax: 207-554-2351

TDD: 1-888-458-5599

www.amhc.org

Affiliations

Alliance for Addiction
and Mental Health
Services

Maine Association
Against Sexual Assault

Mental Coalition
Corporations of
America

National Council for
Community Behavioral
Healthcare

To Our Partners at Aroostook County Jail,

As the Program Director of Crisis Services for Aroostook Mental Health Services, Inc. (AMHC), I am reaching out to inform you of changes the State of Maine is making to the delivery of crisis services effective January 1, 2024. This letter serves as an introduction; within the next two weeks I will be reaching out to schedule a virtual meeting to discuss the changes and answer your questions.

AMHC is the State contracted community crisis provider in Aroostook, Hancock, and Washington counties. The State of Maine, Department of Health & Human Services, is working toward aligning Maine's crisis system with SAMHSA's best practices, and with the Center for Medicaid and Medicare Services for improved reimbursement and sustainability of the service. In summary:

1. As of January 1, 2024, Community Crisis can only respond to requests for crisis assessments inside County Jails where there is an independent financial contract between the jail and AMHC.
2. AMHC Crisis Providers will focus our efforts within the community and work with individuals and families in a proactive manner to support crisis resolution and reduce the need for County Jail utilization for the chronically and persistently mentally ill.
3. Community Crisis wants to collaborate with you on clients in your jail who are experiencing a behavioral health crisis by providing crisis and safety planning and stabilization to prevent readmittance to your jail.

AMHC is hopeful that the systemic changes that are occurring in the crisis system will be supportive of clients receiving services in the least restrictive environment. We look forward to partnering with you through these system changes and to continue our valuable community partnership.

I look forward to reaching out to you shortly to set up a meeting to review the changes. In the meantime, I can be reached via email at swright@amhc.org or via cell phone at 207/498-9322.

Thank you,

Sarah Wright
Program Director of Crisis Services

ALTERNATIVE CORRECTIONAL HEALTHCARE, LLC

ADDENDUM TO

**Contract to Provide Medical and Mental Health
Services at Aroostook County Jail**

by and between

**Alternative Correctional Healthcare, LLC and Aroostook County
(for the Aroostook County Jail)**

Effective July 1, 2022

THIS ADDENDUM modifies and amends the above-referenced Contract to Provide Medical and Mental Health Services at Aroostook County Jail (the "Agreement") as follows:

1. The Cost reflected in the box in Section II(a) is deleted and replaced with the following:

“\$1,093,831.80 annually”

“\$91,152.65 per month”

2. Section IV(1)(h) is revised to add the following:

“iv. 32 hours of mental health services weekly from an LCSW, LMSW, OR MHRT-C”

This Addendum is effective as of January 1, 2024.

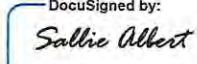
In case of any conflict between the Agreement and this Addendum, the terms and conditions of this Addendum shall control. Except as expressly amended herein, the provisions of the Agreement are and will remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed by their respective officers hereunto duly authorized, as of the day and year above written.

AROOSTOOK COUNTY

**ALTERNATIVE CORRECTIONAL
HEALTHCARE, LLC**

By: _____
County Administrator

By:  12/3/2023

Sallie Albert, Duly Authorized

By: _____
Aroostook County Sheriff

From: Lauren Haven <lauren.haven@mainecounties.org>

Date: November 27, 2023 at 10:57:38 AM EST

Subject: 2024 MCCA Board of Directors

Good Morning!

The MCCA Bylaws require each county to caucus and elect a director and an alternate to represent their county on the Board of Directors for the following year. MCCA should be notified of the nominations for the 2024 Board of Directors by **December 31st**. As a reminder, the Self-Funded Risk Management Pool Board of Directors may have different county representatives. Malcolm Ulmer should be notified separately about the 2024 Risk Pool Board (mlu@mainecounties.org).

The full list of nominees will be distributed on January 5th in the agenda packet for the General Annual Membership meeting on January 10th.

Please let me know if you have any questions.

Thank you!

Lauren Haven

Maine County Commissioners Association

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